

# BOARD OF TRUSTEES

# AGENDA

LONG BEACH COMMUNITY COLLEGE DISTRICT  
4901 EAST CARSON STREET, ROOM A182  
LONG BEACH, CA. 90808

JULY 10, 2007

## LIBERAL ARTS CAMPUS BUILDING I

**CLOSED SESSION: 4:00 P.M., BOARD CONFERENCE ROOM**

**OPEN SESSION: 5:00 P.M., ROOM 101**

### ORDER OF BUSINESS

CALL TO ORDER - ANNOUNCE CLOSED SESSION ITEMS – 4:00 P.M., Room 101

Existing Litigation, Pursuant to Government Code Section 54956.9(a):  
Conference with Legal Counsel – (one case)

Personnel, Pursuant to Government Code Section 54957:  
Public Employee Evaluation: Superintendent-President

ADJOURN TO CLOSED SESSION - Board Conference Room

REPORT ON CLOSED SESSION ITEMS

RECONVENE OPEN SESSION - 5:00 P.M., Room 101

PLEDGE OF ALLEGIANCE

ROLL CALL

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES OF: June 26, 2007

Action

ORDERING OF THE AGENDA

1. REPORT OF BOARD OF TRUSTEES

1.1 Committee Reports

Informative

2. STUDENT TRUSTEE

3. PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may comment on items listed on the agenda at the time the item is discussed and prior to Board action on the item. A five (5) minute time

limit will be allotted to each speaker, with a maximum of twenty (20) minutes to each subject, unless extended by the Board President.

4. **CONSENT AGENDA**

All agenda items listed below may be acted upon by one motion to approve. Any item may be removed from the Consent Agenda and considered separately if a member of the Board of Trustees so requests.

5. Human Resources

- 5.1 Academic Personnel Action
- 5.2 Classified Personnel Action

6. Finance and Purchasing

- 6.1 Budget Transfers Action
- 6.2 Salary Warrants Action
- 6.3 Commercial Warrants Action
- 6.4 Budget Increase/(Decrease) Action
- 6.5 Purchase Order Approvals/Ratifications Action

7. Facilities

- 7.1 Agreements None

Academic Affairs, Student Support Services, and Administrative Services

- 12.1 Revenue Agreement Action
- 12.2 Contract Awards Action
- 12.3 Bond Contract Amendments Action
- 12.4 Contract Amendments Action
- 12.5 Change Order Ratifications Action
- 12.6 Authorization to Approve the Selection of Contractor Action
- 12.7 Completion of Contract Action
- 12.8 Bid Rejection Action

**END OF CONSENT AGENDA**

8. Human Resources

- 5.3 Diversity Report Update Informative

9. Academic Senate (Title 5, Section 53203)

No Items, No Report

10. Superintendent-President

- 9.1 Revised Administrative Organizational Chart Informative
- 9.2 Superintendent-President's Report Informative

11. Academic Affairs

No Items, No Report

12. Student Support Services  
No Items, No Report
13. Administrative Services
  - 12.9 Resolution, Increase in Child Care Fees Action
  - 12.10 Resolution, General Obligation Bond Financial Administration Action
  - 12.11 Resolution, Authorizing Debt Service Estimate to be  
Provided to the County of Los Angeles Action
  - 12.12 Revised Facilities Master Plan Action
14. Pacific Coast Campus  
No Items, No Report
15. Economic and Resource Development  
No Items, No Report
16. ACADEMIC SENATE
17. TRUSTEES COMMUNICATIONS
18. STUDY SESSION

**INSTITUTIONAL EFFECTIVENESS:**

- **ARCC (Accounting Reporting for Community Colleges)**  
Fred Trapp, Facilitator

Board of Trustees 2007-2009 Goal

1. MEASURE AND IMPROVE STUDENT SUCCESS

B. Monitor implementation strategies and their results to improve LBCCD's standing on the ARCC student success measurements including results by ethnicity biannually

- **Board 2006-2007 Self-Evaluation**  
Linda Umbdenstock, Facilitator

19. NEW BUSINESS
20. FUTURE REPORTS
  - **BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

**August 28, 2007**

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

D. Continue to monitor progress toward goals of the Enrollment Management Program, including:

- enrollment goals
- recruitment and retention
- marketing and branding
- scheduling and curriculum alignment

- a review of the matriculation process and identification of institutional barriers to matriculation

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- H. Develop a plan by August 1, 2007 that expands opportunities for the Board of Trustees to raise the profile of the LBCCD in the community

**September 11, 2007**

1. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

- A. Adopt Board budget guidelines by September 2007 that include:
  - a balanced General Fund budget
  - a 5.0% General Fund budget
  - a sound reserve for retiree benefits
  - a sound reserve for increased facilities maintenance
  - a sound reserve for technology replacement and support

**September 25, 2007**

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- B. Hire VP of Academic Affairs and VP of Administrative Services by September 1, 2007

**October 23, 2007**

1. MEASURE AND IMPROVE STUDENT SUCCESS

- A. Ensure that a college readiness (basic skills program with timelines and performance measures is presented by Fall 2007, and monitor the program biannually

**November 13, 2007**

1. MEASURE AND IMPROVE STUDENT SUCCESS

- F. Review and assess a report by Fall 2007 on the effectiveness of LBCCD Career Technical Education programs with an action plan and timeline to increase their effectiveness and alignment with the workforce needs of the region

**December 11, 2007**

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007

21. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to

public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

22. SECOND CLOSED SESSION, if necessary, for further discussion of the items listed under "CLOSED SESSION ITEMS" above, if not completed during the first Closed Session.
23. ADJOURNMENT

**The next regular meeting of the Board of Trustees will be held on August 28, 2007, at the Liberal Arts Campus, Building I, 5:00 p.m.**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY:**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Office of the Superintendent-President, 4901 East Carson Street, Long Beach, CA 90808; telephone: 562/938-4121; fax: 562/938-4098.