

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
July 11, 2000**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Room 101, I Building, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on July 11, 2000.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in Room 101.

President Polsky: No action was taken in Closed Session. However, since we have such a nice crowd here today, I would like to announce again that during our Closed Session at our last Board meeting, the Board voted, the majority of the Board, voted to extend Dr. Kehoe's contract. I'm very pleased and I will tell you that this is a show of confidence in Dr. Kehoe by the Board, or at least the majority of the Board, and we look very much forward to working with her. She's done such a fine job and we know she'll continue to do a fine job and the institution will just get better under her leadership. So, I just wanted to make that announcement today because I didn't really say much last time because she had to leave to go to a wedding. So, I think that deserves some applause. (applause)

PLEDGE OF ALLEGIANCE

Michael Karich, the grandson of Member McNinch, led the Pledge of Allegiance.

ROLL CALL

Present: President Polsky, Vice President Clark,
 Member McNinch, Member Thorpe, Member Uranga
 and Student Trustee Magsaysay

WELCOME AND INTRODUCTIONS

President Polsky welcomed everyone to the meeting.

APPROVAL OF MINUTES

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President Polsky: Is there a motion for approval of the minutes of June 27, 2000?

It was moved by Member Thorpe, seconded by Member Clark, that the minutes of the meeting of June 27, 2000, be approved as distributed. The motion carried, all voting aye.

President Polsky: I would like to say that this is the very last meeting that we will be privileged to have Dr. Stan Francus with us. He is retiring. I just want to say that the Board of Trustees is very grateful to him for his many many years of fine service. He is an institution within an institution and we are going to miss him very much. It was kind of an opportune time I think for Dr. Francus to perhaps move on and do other things with his life, much to our regret and a loss to the district; but I wish you very well and the rest of the Board wishes you a very wonderful next career, if you have one, or retirement, or whatever you do. You will be sorely missed.

Vice President Francus: Thank you. (applause)

Member Clark: Let me just add to that, Stan, I've enjoyed working with you as far as legislative and those items. You've been a great asset and I hope that you would be available in the future to be of assistance to us, because you've been a real asset. We'd like to at least keep you active to some extent.

Vice President Francus: Thank you.

Member Uranga: Dr. Francus, I've known you approximately about 12 years now out in the community. You've always been a very active person out in Long Beach representing the college and representing it very well. For me, it's sort of like I'm going to miss you because I hardly got to know you. I just joined the Board, but in the short interval that I was here you provided some great information and great support and I just hope that any other individuals who work in your stead are just as supportive and helpful in providing us with the information that we need, especially as it deals with Sacramento and all the other issues that we have to deal with. I wish you a great retirement. Enjoy your kids and your grandkids. And, keep in touch with us.

Vice President Francus: Thank you.

Member McNinch: I'd like to add that you've really left some big shoes to fill, especially on our first -- when Mr. Thorpe and myself and Trustee Lofland were new on the Board -- our first legislative trips to Sacramento and to Washington, DC, you were the best kitten in a basket herder that there could have been. We were exactly that. We were everywhere. And, with grace and dignity, you kept us in line. We appreciate that and as cats - we know you're going to do your best.

President Polsky: To herd the kittens, yes.

Vice President Francus: Thank you.

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Member Thorpe: I was hoping maybe Long Beach City College could create a new emeritus title - Diplomatic Corps emeritus - because you could fill those shoes very well. You're one of the great diplomats for this college.

Member McNinch: Much more dignified than kitten herders.

President Polsky: I must say, on the one trip I went to Sacramento, Dr. Francus was the most organized person and he set times and had everything organized for us and it's not going to be the same without you. So, thank you for being here.

ORDERING OF THE AGENDA

President Polsky: Does anybody need to pull anything? I have a request to pull an item from the Consent Agenda - 5.3 - and that request is from the Vice President of Academic Affairs. I guess there's going to be more information on that, so that's going to be taken off the Consent Agenda -- 5.3.

REPORT OF BOARD OF TRUSTEES

Chancellor's Office Request for 2000-2001 Legislative Program Proposals

President Polsky: It is recommended that the Board approve the submission of the attached proposals to the Chancellor's Office for consideration in developing the system's 2000-2001 Legislative Program. I see it's discussion and/or action, but I presume on this one, we do have to have an action - this is an action item.

It was moved by Member Clark, seconded by Member McNinch, that the Board approve the submission of the attached proposals to the Chancellor's Office for consideration in developing the system's 2000-2001 Legislative Program.

Member Thorpe: Since this is the first time, at least I've seen these proposed actions, I believe, I numbered them from one through ten -- apparently, there are ten proposals. I do have difficulty with three of them and if I could, I'd just like to go over the difficulties with you. On page three - actually, it's the fourth one, personal income tax credit. I don't know where the stats are for that. I know it sounds like a great idea to, I guess, allow students to forgive taxes, but I haven't seen any stats. I don't know whether that means anything if the Chancellor's Office does that or not and how many students at the community college level really could even afford to pay State taxes. I was just wondering - my only difficulty with that is, it's a kind of a "paper tiger" that we're passing on? That's number three. The other one is proposal five.

President Polsky: Which one is that because they aren't numbered?

Member Thorpe: That's the one on the 50% law.

Member McNinch: Single college multiple campus - that one?

Member Thorpe: Yes. And it talks about the 50% law formula. The 50% law, of course, as some of my faculty colleagues here know, is one of the only, shall we say, measuring posts, for spending money on the learning process. Long Beach City College of course is, as of the latest accounting, is at 55%, which means on every taxpayer's dollar, we here

pay, actually it's about 56 cents to the learning process. Everything else goes to support, managerial, and so forth. I really don't see the problem there. That particular law of course has been legislated since the Long Beach City College faculty fought to keep it about 15 years ago. It's almost been legislated, I understand, into kind of almost a nonsense position. But, it says here there's a problem and I haven't seen any evidence. It's just there's a proposal for us tonight that says it's a big problem; let's ask the Chancellor to study it. Of course, I can't vote for that one, because I have no idea what that one means. But, I do have the sheet with all the community colleges. The average community college collects a dollar from the taxpayers and pays 53 cents to education and learning. The rest of it goes somewhere else. Madam Chairperson, I'd like to give you this sheet for all of the community colleges, which comes from the Chancellor's Office, by the way.

President Polsky: Couldn't you have enlarged it so it would be easier to read?

Member Thorpe: I don't think they want you to read that. Then, the other, one, number eight, I just have a question on that one. That's the Field Act. I really don't know - we're recommending to the Chancellor's Office that we....

Member Uranga: Excuse me, Darwin, which one is that?

Member Thorpe: Page eight.

President Polsky: Ours aren't numbered. Give us the title.

Member Thorpe: Brief description and synopsis of the proposal. Community College Facilities. And it says we're going to change the acts under which these things are adjudicated I guess or something. I have no idea what the differences are there. But, again, we're being asked to say "we're all for this." I have no idea what the difference is in those two acts.

Member Clark: This has been in the legislation for some time. It's a bill which we've been trying to pass and it's been endorsed by the Chancellor and the colleges for some period now.

Vice President Francus: If you'd like, I can provide some background information.

Member Thorpe: On that one?

Vice President Francus: Ok. Maybe if I could take them in reverse order? And, Randy, if there's anything else you wanted to add to it. The one you're just most recently referring to - Community College Facilities: Building Standards. For quite some time, since the Field Act was instituted because of our background in K-12 or K-14, we fell under the Field Act. Yet, all the other institutions or segments of higher education in California don't. They fall under this other building act and the Field Act is a slower process. It doesn't guarantee any safer building for the students. And, because of the slower process, it costs us more money, both in the fees that are paid to do the checking, and, when it's slowed down, if it's slowed down three months or six months or nine

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months, the cost of living creeps in and you end up with less of a building for the dollar. And this has been on the agenda for the community colleges for a number of years, and it provides equal protection to our students that all the other students get in higher education, but would reduce the timeframe and, therefore, reduce the costs of us putting up our facilities. I don't know, Randy, if you want to add any more to that?

Vice President Wooten: You said it very well.

Member Thorpe: Why are we having such a hard time passing this if it's been almost...

Vice President Francus: It's because of the linkage that we have historically with K-12. Because we came out of the K-14 system, there's just a reticence to make a change to it. But, there really isn't any technical reason why we shouldn't do that.

The previous one was the 50% Single College Multiple Campus/Site Districts. Again, Randy, if you want to add anything here, but, the current formula - this is not asking for a weakening of the formula or elimination of the formula. It's just that the formula does provide different calculations for other types of administrative structures for districts. But it doesn't contain any provision for our type of structure and there are not many colleges like us around. Therefore, even though other districts get a benefit out of the way the formula is structured for their particular environment, we don't have any recognition of that. And, from what I understand, particularly from the Fiscal Affairs people, we could benefit from a recognition of the fact that we have a more unique - not a unique, but very unusual, structure in the State.

Member Thorpe: Then, there's no problem because we pay better than most other colleges in the state - well above the average - I don't understand what the problem is. Why are we asking to change something if we're better than everyone else?

Vice President Wooten: It's a recognition of the cost of doing business.....

Vice President Francus: We might actually - our percentage could go up higher if the formula is adjusted.

Member Thorpe: Well, not too much. But that'd be great if we did.

Vice President Wooten: Well it probably would because it allows things, for instance, student help - we're only allocated as a single district and at the same time we're not funded that way. So it would allow compensation or recognition for compensation on some of the double programs that we maintain. So, in fact, that number could go up.

Member Thorpe: But it's not a particularly bad problem, compared to all the others?

Vice President Wooten: It's not an emergency right now, but there's no telling what the future will hold.

Vice President Francus: Sometimes the best time to solve a problem is before it's a crisis. The first item you brought up which is the one that's titled, Personal Income Tax Credit related to the Hope Scholarships. This one, I don't have as much information as I would

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like to have but we surveyed, throughout the college, the various offices for things that they feel need to be put forth. This came forward a couple of years ago from our Financial Aid Office. I did ask Toni DuBois if she could come here this evening, but, unfortunately, she's not on duty this week and we weren't able to contact her. She would have the background and I thought that you might have a question on this one. But really what it boils down to is that we're just asking for equal treatment of our students on state income tax laws versus federal income tax laws. Ours right now are not as lenient and forgiving as the federal laws and it would bring some help to our students. As to how many of our students actually pay income taxes, I don't know that and I don't know the extent or the number of our students that would be helped. But this recommendation did come from our Fiscal Affairs Office and staff and they reaffirmed that it should be in the package again this year.

Member Thorpe: Not from the student body - from Fiscal Affairs?

Vice President Francus: Excuse me. Financial Aid. I misspoke - from Financial Aid.

Member Thorpe: Well, the teachers have it, so maybe the students should.

President Polsky: Thank you. Roberto, did you have a question?

Member Uranga: No, in fact, I was going to say maybe staff could respond to some of the questions.

President Polsky: Does anyone else have any comments? We have a motion.

Vice President Francus: This is due to the State on July 21, so, if you pass it, we could get back later with some more information. But, we are trying to meet the deadline with the State.

President Polsky: Thank you, Stan. I know that we all feel very confident in your abilities and you know what's going on and we trust you.

Vice President Francus: Thank you.

Member Thorpe: Before I vote, I'm going to abstain, and I do trust Dr. Francus implicitly.

The motion carried, Members Clark, McNinch, Polsky, and Uranga voting aye; Member Thorpe abstaining.

STUDENT TRUSTEE

Michael Magsaysay: It's been pretty quiet over the summer, but I do have a couple of things I'd like to bring up. For the past two years, the student body government - actually about two years ago when I first came into student government, they noticed that there was no flag at the college. So they began undertaking the task of trying to design one. It took two years, but, after two years of work, they have come up with something. They have money budgeted to produce four flags. They'd like to have them flown at the

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Pacific Coast Campus, the Liberal Arts Campus, at the Stadium, and then one more for parades or any other function that the college will be working on or would need such a flag. So this design they've come up with Maritza Romero who is the current student body vice president, has really pushed it for the past year and she also had a lot of help from Karen Kautz and also I believe Bill Zeilinger. Is that correct? We wanted to thank those individuals for helping. So, this is what we've done and hopefully, at the beginning of the semester we could have flag raising ceremonies at both campuses. Maybe members of the Board and the administration could attend. Also, we thought maybe at the first home football game we could have a flag ceremony of some sort at the first football game also.

President Polsky: Great. When is that? Do you know what the date is?

Michael Magsaysay: I'm not sure what the first date for the football game is. So, we'll try to plan something for the beginning of school and then, hopefully, we'll have these done before the beginning of the semester. That's our goal. We've got someone who we're going to pay to go ahead and have them made, so we've already got that all set up.

John Fylpaa: I believe it's September 9.

President Polsky: That's excellent.

Michael Magsaysay: Also, there's been a committee going on over summer that's putting together a leadership retreat at Pepperdine University on August 8-10, and it's for student leaders here at the college. Currently, there are between 60-70 students who have registered to attend and they're all student leaders from the college at the Pacific Coast Campus and the Liberal Arts Campus. It's a three-day conference. There are about 12-15 of those that are going to be kind of teaching, others about student leadership, about the student programs we have here; so we're kind of looking forward to that. That's pretty much it.

President Polsky: Thank you. It sounds like your student body is doing very good work. Congratulations.

PUBLIC COMMENTS ON AGENDA ITEMS

President Polsky: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

I have several requests to address the Board and the first one is Corinne Magdaleno.

Shannon Willson: Can we do it in a different order? I'll go first and then Corinne can go and then...

President Polsky: Would that be Shannon Willson? I have no problem with that, if you'd like to come forth first.

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Shannon Willson: Thank you. Good evening. My name is Shannon Willson. I'm the Interim President of the Long Beach Council of Classified Employees, and as such I would like to respond to a statement read by Member Polsky at the last Board of Trustees meeting and to comments also made at that meeting. I'll read a letter that we have drafted which has been signed by all members of the interim Executive Board and all the negotiating team. I'll present it to the secretary upon completion.

"Dear Board Members,

We are the interim governing board members of the new union representing the classified unit staff on the Long Beach City College campuses, and we are also members of the negotiating team responsible for bargaining with the District. We would like to express our concerns about remarks made by both District staff and by a Board member at the last Board meeting.

What we hear is that we are considered to be the same as the last bargaining group (CSEA) to represent the classified staff, and as such are to be held accountable for their failure to present a negotiated contract to their members for ratification.

The District staff has clearly communicated their unhappiness about the previous representatives to us. As none of our current governing board members were on the executive board of CSEA, and only one of our negotiators was involved with the prior negotiations, we are not able to address how this prior group conducted business with the District.

What we would like you, the LBCC Board, to know is this: We are NOT CSEA. In fact, the rank and file members of the classified unit shared many of the concerns cited by District staff. They, in fact, were among the reasons the classified staff went to the drastic step of decertifying CSEA as their representative and replacing it with AFT/CCE.

Finally, what we are looking for is quite simple. We want the same opportunity that was given to the new District team when they first arrived - to show that we are a responsible partner in this great educational institution. Both sides could play the "look what happened before" game but we feel the school needs us to look forward and move forward rather than fight yesterday's wars. We believe moving forward offers us all the best chance to serve the students and the community. We look forward to working with the Board of Trustees and the District in this new relationship."

I would like to comment further by saying, Board of Trustees, you have the power to create a fair environment for classified workers. You have the power to direct your administration to negotiate the retroactive raises and the retirement incentive that the classified employees deserve. You have the power to begin a new relationship with a new union. Don't abuse this power by not using it. Thank you.

President Polsky: Now, Corinne Magdaleno, are you ready now or do you want to go last? I try to be fair and take them in the order in which they're received.

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Corinne Magdaleno: I understand. That's fine. Good evening. My name is Corinne Magdaleno and I have been employed at Long Beach City College since 1990. My position is Administrative Secretary to Dr. Lisa Sugimoto, who is the Dean of Counseling and Student Support Services. I am also the newly-elected Vice President of the Classified Senate and a newly-elected member of the AFT negotiating board. During CSEA's tenure at Long Beach City College, I took no active part, rather relying on others to do the work. With the arrival of AFT, I decided to become more involved. Hence, my position as a new first-time negotiator. I come to negotiations with no pre-conceived notions, an open mind, and most importantly, no anti-administration agenda. I wish only to help create a contract that benefits both classified and administration. Therefore, I ask to be judged on the work I am about to do, the decisions I'm about to make, and the stands I am about to take, but not on what others have done before me. I look forward to working with everyone in what I anticipate will be a collaborative, positive experience. Thank you.

President Polsky: Jonathan Eckman.

Jonathan Eckman: I'll keep this brief, as I understand that your time is limited this evening. Good evening to the members of the Board, classified staff, District staff and the public. My name is Jonathan Eckman. I'm a member of the interim AFT Board and on the negotiations team for AFT. I would like to address you briefly on a point that's important to all the classified staff here. We stand before you tonight to make a simple request. As was stated in the letter Shannon just read to you, the Board of Trustees, we would like to be judged by our own efforts, not by the behaviors of previous bargaining unit representatives. We accept the idea that we are responsible for our actions. What we have a problem with is the idea that we are supposed to be responsible for actions taken before we became the unit representatives. AFT, as a whole, did not take charge until March 10 this year. In the case of my area, Maintenance and Operations, we did not get confirmed as representatives until June 13. When we have our members being told to be angry with us over the failures of the last two years, we feel that isn't reasonable. We were not the representatives of classified staff back then. We are simply asking for the chance every new hire gets to be judged by our own efforts, not by those of the previous jobholder. We're in negotiations with the District and we look forward to working with the District negotiators to arrive at a contract that fairly represents the needs of all the involved parties. Thank you for your time.

President Polsky: Thank you.

All right. The next item is the Consent Agenda. I've already pulled one item. I think Member Thorpe wanted to pull one of the items.

Member Thorpe: 5.4 for a question and 12.1.

President Polsky: 5.4 - you want to pull that for discussion?

Member Thorpe: Yes. And 12.1.

President Polsky: 12.1. Does anybody else have any items they'd like to pull?

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There was no further response.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

New Contract Faculty	4
Hourly Instructors – Summer	12
Hourly Counselors – Summer	8
Long Term Substitute Instructors	1
Hourly Substitute Instructors	4
Stipends	3

In-Service Changes

Administrator Employment Contracts	24
Change of Assignment – Administration	2
Change of Salary – Contract	1
Professional Leave – Administration	1
Change to Previous Board Actions - Contract	1

Terminations

Resignations	1
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HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Working Out of Class	1
Temporary	33
Exempt From the Merit System	123
Stipend/Extra Duty	1

In Service Changes

Personnel Commission Actions	2
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Terminations

Retirements	1
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Resolution, Reduction of Classified Service, 2000-2001

It is recommended that the Board of Trustees adopt Resolution No. 071100A: Reduction of Classified Service, 2000-2001.

Resolution, Delegation of an Official to Determine Disability

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It is recommended that the Board of Trustees adopt Resolution 071100B, Delegation of an Official to Determine Disability.

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There were no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 3848 through Register No. 3855 for the period June 5, 2000, through June 16, 2000, in the amount of \$1,339,592.73 as listed.

Register No. 3848 Issue Date 06/09/2000	Warrant Nos. 0656363 – 0656778	\$ 569,807.30
Register No. 3849 Issue Date 06/09/2000	Warrant Nos. 0656779 – 0656885	\$ 118,897.07
Register No. 3850 Issue Date 06/09/2000	Warrant Nos. 0656886 – 0657244	\$ 279,573.27
Register No. 3851 Issue Date 06/16/2000	Warrant Nos. 0657245 – 0657555	\$ 149,162.33
Register No. 3852 Issue Date 06/16/2000	Warrant Nos. 0657556 – 0657559	\$ 4,319.02
Register No. 3853 Issue Date 06/16/2000	Warrant Nos. 0657560 – 0657663	\$ 34,700.82
Register No. 3854 Issue Date 06/16/2000	Warrant Nos. 0657664 – 0657668	\$ 5,831.92
Register No. 3855 Issue Date 06/16/2000	Warrant Nos. 0657669 – 0657721	\$ <u>177,301.00</u>
Total Salary Warrants Issued		\$ 1,339,592.73

Commercial Warrants

Ratify issuance of commercial warrants for the period June 5, 2000, through June 16, 2000, in the amount of \$1,568,396.54 as listed.

Period Ending June 9, 2000	
General Fund	\$ 487,896.59

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Student Financial Aid Fund	418,655.30	
Payroll Clearing Fund	42,005.65	
Capital Project Fund	<u>76,381.24</u>	\$ 1,024,938.78
Period Ending June 16, 2000		
General Fund	\$ 390,982.94	
Child Development Fund	722.24	
Payroll Clearing Fund	35,806.89	
Capital Project Fund	<u>115,945.69</u>	\$ <u>543,457.76</u>
	Three Week Total	\$ 1,568,396.54

Included in the total expenditure of \$1,568,396.54, are the following payments greater than \$10,000 excluding employee benefits and utilities:

General Fund - Fund 01

1. \$72,922 to Thomas J. Kiblen and Associates, Inc., for 60 participants in Dale Carnegie courses and additional services as requested.
2. \$47,588 to HOLZ-HER U.S. Inc., for partial payment for CNC router.
3. \$27,980 to Premier School Agendas, for printing collegiate planners with program enhancements for Matriculation and Student Assessment.
4. \$22,374 to Trend Offset Printing Company, for printing Summer 2000 and Fall 2000 class schedules.
5. \$21,500 to Michael Avila, for civil war instruments, accessories, and attire for Music and Radio/Television.
6. \$19,340 to Landscape Engineering Inc., dba Stevens Tree Experts, for miscellaneous tree trimming services in March, April, and May 2000.
7. \$12,385 to Software One, for Norton antivirus software, site license, and two-year maintenance agreement for the District.
8. \$11,987 to LaSalle National Bank, for lease of telephone systems.

Capital Projects Fund - Fund 15

1. \$80,545 to C & H Electric Company, Inc., for partial payment for installation of fire alarm and emergency system, Liberal Arts Campus and Pacific Coast Campus.
2. \$58,834 to Dennis J. Amoroso Construction Company, Inc., for partial payment for Building D remodel, Liberal Arts Campus.
3. \$13,980 to Savala Painting, for painting front and sides of Buildings AA and CC, Pacific Coast Campus.

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32503	568.31
32544	6,256.86
32559	38,270.72
32618	50,390.39
32673	4,412.27
32726	2,590.00
32754	5,466.64
32756 – 32770	81,598.28
32772 – 32793	100,815.51
32795 – 32827	<u>423,790.69</u>
Total amount	\$ 715,822.69

Included in the total amount of purchase orders of \$715,822.69, are the following items greater than \$10,000:

General Fund - Fund 01

Group A (General Fund - Unrestricted):

PO 32618	Physiology Teaching System Upgrade – Life Science Account No. 642000-01-040100-0550	\$50,390.39
PO 32781	Dale Carnegie Courses – Dean of Economic Development Account No. 514000-01-704300-2350	\$72,922.00
PO 32801	Multimedia Systems for Building M – Media Equipment Circulation Account No. 647000-01-613000-0550 Account No. 514000-01-613000-0550	\$34,168.57 \$10,720.00
PO 32802	System Furniture – International Student Outreach Account No. 646000-01-649100-0000	\$34,348.37

ACADEMIC AFFAIRS, STUDENT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 91313.6 - Amend - With Delta Dental Plan of California as administrator of Long Beach City College self-insurance program for eligible employees and dependents at an administration fee of \$7.94 per employee per month, to extend the termination date from June 30, 2000, to June 30, 2001.

CN 92942.7 - Ratify - Amend - With Parker, Covert and Chidester, Attorneys at Law, to provide legal services on an as-needed basis, to increase contract amount by \$300,000 for 2000-2001.

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CN 92956.3 - Amend - With Wong and Suarez, Attorneys at Law, to provide legal services regarding facilities contracts on an as-needed basis, to increase contract amount by \$40,000 for 2000-2001.

CN 92966.9 - Ratify - Amend - With Walter Norwood, to conduct disciplinary hearings for classified employees, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$5,000.

CN 92982.4 - Amend - With Northrop Grumman Corporation, for the District to provide Aviation Maintenance Training, to increase contract amount for the current fiscal year by \$48,420, for additional training.

CN 92987.1 - Ratify - Amend - With Susan Saxe-Clifford, Ph.D., to perform pre-employment psychological testing and physical fitness examinations, to extend the termination date from June 30, 2000, to June 30, 2001.

CN 92995.9 - Amend - With the Chancellor's Office, California Community Colleges, to participate in the Chancellor's Office Tax Offset Program (COTOP), to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of twenty five percent (25%) of the total amount collected.

CN 92997.7 - Amend - With Mary Hibbard, to obtain and coordinate speakers and promote the Foster Care 2000 Conference, to present two Foster Care workshops, for a fee of \$900, paid with Foster Care Education funds.

CN 93020.1 - Amend - With Vivian Paige, to provide child care for a CalWORKs participant, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$4,000, paid with CalWORKs funds.

CN 93024.4 - With Farrand Research, to provide the "Pulse of Long Beach," local opinion research project. The fees paid include graph summaries of results for all client questions, cross-tabulation of each client question by major demographic categories and an executive summary, including comparisons over time, effective June 14, 2000, through June 30, 2001. Total contract amount is \$11,500.

CN 93026.1 - Ratify - With RMB Security Consultants, to provide background information on applicants, effective July 1, 2000, through June 30, 2001, for a fee of \$3,000.

CN 93026.2 - Ratify - With Peralta Community College District, for Long Beach Community College District to provide funding as part of the Assessment Institute Grant for the Northern Assessment Institute Conference. Effective June 1, 2000, through January 30, 2001. Amount of funding is \$15,000, paid with Assessment Institute funds.

Use of Facilities

Ratify request to use District facilities for activities and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
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LBCC Child Development	PCC	Child Care Class	Child Development Playground	6/17,24; 7/8/00
California Federation of Teachers	LAC PCC	Informational Meetings	English Lounge Student Lounge	6/20,27,29/00

Facility use rental waived. Equipment/staffing will be charged if needed.

It was moved by Member Clark, seconded by Member Thorpe, that the items on the Consent Agenda, with the exception of items 5.3, 5.4, and 12.1, be approved and authorized.

The motion carried, all voting aye.

President Polsky: We'll go to 5.4 now. Member Thorpe, did you have a question about that?

Member Thorpe: What about 5.3?

President Polsky: 5.3 is pulled and taken off. It's not for discussion today. It's just taken off, so just mark that one off for today.

Member Thorpe: I just wondered if someone could say this is a delegation of authority to what? A different position? A different administrative officer? And I was just wondering what this was all about. 5.4.

Vic Collins: May I respond?

President Polsky: Yes, please.

Vic Collins: Under the Public Employees Retirement System, there are different conditions in which a disability retirement of an employee are affected. One of the things that is included under the PERS guidelines is a requirement for the administration to look at situations and apply for disability retirement when a person is disabled. So, it's not just the individual's responsibility. It's also a district's responsibility. This delegation has not existed before in the District. It is a situation that when a person is disabled and it's looked at from the standpoint that they are no longer able to perform their function, we can initiate the action directly to PERS and have PERS get in contact and coordinate with the individual employee on their eligibility for disability retirement. The purpose of this is to ensure that the person doesn't go a longer period of time and lose some benefits that could come to him.

President Polsky: Thank you.

Member Thorpe: Thank you.

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It was moved by Member McNinch, seconded by Member Clark, that item 5.4 on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

President Polsky: The other item that you pulled was 12.1.

Member Thorpe: Yes, Madam Chair. 12.1 the second item CN92942.7 to amend with Parker, Covert and Chidester, Attorneys at Law, to provide legal services, to increase contract amount by \$300,000. I was wondering what that amount is now.

Vice President Wooten: I couldn't tell you. Catalina, do you have any idea?

Catalina Cruz: I assume some of that amount is because of increased negotiations.....

Vice President Wooten: I can tell him where the figure came in, but I can't tell him what the total amount has been paid on the contract at this point. This is the amount if money I think we will spend with them over the next fiscal year.

Member Thorpe: But, as of this evening, you don't have the total that this would amount to.

Vice President Wooten: No.

President Polsky: Anybody else have any questions?

Member Clark: Let me just add - this amount would be set aside, not necessarily used?

Vice President Wooten: Yes, it's a budgeting point as we do with all contracts at this time of the year.

President Polsky: Do we have a motion on this one now? The entire 12.1.

It was moved by Member McNinch, seconded by Member Clark, that Item 12.1 on the Consent Agenda be approved and authorized.

The motion carried, Members McNinch, Uranga, Clark, and Polsky voting aye; Member Thorpe voting no.

ACADEMIC SENATE (Title 5, Section 53203)

Janice Tomson: I'd like to tell you about a few of the activities that the Senate and its committees are working on this summer. The Curriculum Committee, Patrice Kaska as the chair, is putting together a handbook for the Curriculum Committee members to be distributed in Fall 2000. Faculty Professional Development is working on new faculty orientation and they're working on a cohesive committee structure and schedule for the Fall of 2000. Under planning, the Senate is working with the administration in reviewing the charges and memberships of the planning committees and preparing the planning documents for distribution in the beginning of the Fall semester. Internally, the Senate is working on putting together committees that were initiated in Spring of 2000, planning

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for College Day, planning a Fall Senate retreat, and working on committee appointments. I just wanted to give you an update on what we've been working on.

President Polsky: Thank you very much.

SUPERINTENDENT-PRESIDENT

Superintendent-President Kehoe: I don't have a formal report but I want to mention a few people. First - you voted to approve Melvin Ross's returning to the classroom, and I want to express appreciation to Melvin, although I haven't seen him here tonight, for his service as dean of Creative Arts. I did want to mention that. I want to express my special appreciation to Stan, who has been my archivist for three years and I truly appreciate it, Stan. We know you'll be around and look forward to working with you. Then, I'd like for all the administrators whose contracts were approved tonight to please stand. These are the hardworking people of your institution and many times work in the background and you don't hear much from them but I really appreciate their support. Would the administrators who are here tonight please stand. (applause)

President Polsky: I would like to say thank you for being here and I want you to know we do know how hard you work and we do appreciate what you do. Sometimes management gets caught in the middle and there's all this talk about "oh, managers and administrators" but we do know how hard you really work and all the extra hours you put in and we appreciate you.

Superintendent-President Kehoe: I have one other recognition and I believe they are both in the audience. We have two people who have been admitted to the new class of Leadership Long Beach and that is Karen Kautz and Leticia Suarez. So, if they would stand please. We're very proud of you. (applause)

President Polsky: We'll look forward to next year's graduation and the video and see if you climbed the fence or the wall or whatever and did all those things you're supposed to do.

Member Uranga: Norm Reed out there, is a graduate of Leadership Long Beach. Are there any other Long Beach graduates here. I'd like for you to stand up and be recognized. (applause) Thank you. It's an excellent program. It's a program that really develops leadership and it basically shows the ins and outs of not only our municipal government here in Long Beach, but also of our academic institutions - City College, Long Beach State, and the School District and I think it's an excellent way to get introduced into Long Beach. Perhaps you should go through that class and go that wall. Congratulations. My wife was an inaugural member of the class of 1999-2000. It's a great program. Congratulations to everyone.

ACADEMIC AFFAIRS

Revisions to Administrative Regulations on Hiring Contract/Regular Faculty (No. 3012)

Vice President Brock: The first item is just informative and it's the revisions to the Administrative Regulations on Hiring Contract/Regular Faculty. Its new number is 3012. This was developed with a subcommittee of the Hiring Priorities Committee and has been circulated through my office and also reviewed through the President's Advisory Council.

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It's had a tremendous amount of staff time and hours put into this. It's been an evolving policy over the last three years and we think it's finally where we would like it to be, at least at this moment in time. This is for information only. The policy is on the first page. It is followed by the Administrative Regulations. I believe you would take action on it next Board meeting. If there are any questions, I can entertain those either now or next time it comes before you.

Member Uranga: On many of these regulations do you perform any kind of training to your staff as far as getting them familiar with everything? This is a lengthy process, a very thorough one and a very good one, but, one of the most important things about any kind of policy is the training of it and the learning of it and the grasping of it, adopting it, chewing it, eating it, sleeping with it. And, you only can do that through training, so, is there going to be some follow-up with this as far as ...

Vice President Brock: We've actually had this in place in various stages over the last three years. Each committee that is responsible for hiring goes through the policy and understands what they're supposed to do in the sequence of events. It has a beginning which involves planning from the departments and it finally ends up in the Superintendent-President's office with a contract hire.

Member Uranga: Is there also an opportunity for input at the beginning, the front end of the process as far as determining what the duties of the classification are or the position as well as minimum requirements, filing deadlines, recruitment, outreach efforts that will take care of making sure that we have a substantial pool of individuals for all these positions?

Vice President Brock: Yes. Vic.

Vic Collins: If I may, I'd like to interject a thought in it. In so doing, I'd like to seize an opportunity to make an introduction. Irma Ramos is here. Would you stand up. Irma has just joined us as our Director of Human Resources and Staff Diversity Officer. I have to admit to the Board that one of the things that we have been in need of in Human Resources is better training of our selection committees. One of the things Irma will be doing is helping us improve that training and be working with Janice in terms of the training for not only the committee, but those faculty members who will serve on selection committees as the diversity representative in the monitoring process. So we will be working on having a more concerted effort on the training aspect as we get into next year's program. (applause)

Member Uranga: So, I guess Irma's going to get us all the representative pool of applicants in each of the openings that we have, correct?

Vice President Brock: I think Janice wanted to make a comment about our hiring policy too.

Janice Tomson: Trustee Uranga, there is nothing more dear to faculty than faculty hiring and Dr. Brock always says we're making a million dollar decision when we make a decision on hiring. So the Senate spent quite a bit of time going over the policy and the

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administrative regulations on hiring with the faculty. On Flex Day we had a session on hiring and I'm repeatedly calling faculty and referring them to different sections within the administrative regulations. We all spent a very long time getting administrative regulations that we all are comfortable with.

Vice President Brock: If you have an opportunity over the next couple of weeks to read it and have any other questions, then when you vote on it, we'll be happy to answer any additional questions.

Superintendent-President Kehoe: They don't vote on the administrative regulations.

Vice President Brock: Just the policy.

Superintendent-President Kehoe: Just the policy, and there is no policy change here.

Vice President Brock: It's an exciting process and you will see the fruits of the labor of this policy when you meet our new hires and the new hires will be here for you to see in August or September. We've hired some wonderful people through this process.

Member Clark: Let me ask, is this all new, or is it modifications? Because we don't have language changes to show what existed versus what you have currently.

Vice President Brock: The regulations were an evolving process, Tom, over the last three years and there have been some additions, some deletions, nothing terribly ... well, we did rewrite the whole policy from square one three years ago and then it's evolved over time, but the policy itself hasn't changed, just the regulations have strengthened the ability to run a streamlined process.

Member Clark: Sometimes it's helpful if you have the new language, have a comparison of where we were and where we're going, if it is possible. If you have a whole new policy, it makes it difficult to do that, but otherwise it's helpful if you do highlight where the changes ...

Vice President Brock: Madam Chairman, if there are no other questions on that, there are two other parts to my report tonight.

President Polsky: Go ahead.

Sabbatical Report

Vice President Brock: The next one, Monica White, is here as one of our faculty persons. She's going to present information on her sabbatical leave report.

Members of the Board and Executive Council. My name is Monica White, and I am the department head of the Library.

During the Fall of 1998, I took a one-semester sabbatical in order to revise and update the materials used in the Library 1 course; coordinate the graphic design of the Library Web Page; and take graduate coursework in English literature.

The accomplishment of these objectives is documented in my sabbatical report, on file at the LAC Library.

So, rather than dwelling on the past, I thought I would focus on where it has led us in the present.

Following the tradition of providing quality research material as quickly and efficiently as possible, the Library faculty and staff have developed, through a collaborative effort, a Home Page to provide our community of users with access to authoritative reference works, such as indexes, abstracts, and encyclopedias, and academic journals, over the Internet. If you have access to the Internet from your home or office computer, you may access these resources remotely without having to come into the Library.

Since a picture is worth a thousand words, I encourage you to try these products by pointing your Web browser to the Library Home Page at lib.lbcc.cc.ca.us. If you would like to find articles recently published in the Los Angeles Times concerning community colleges, for example, click on the ProQuest database. If you need assistance with your searches, I invite you to take one of the library's drop-in workshops offered at 9 am on Tuesday and Wednesday mornings. These workshops will continue through the month of July and then resume in the Fall semester.

I would like to take this opportunity to thank the members of the Board and Executive Committee for letting me take this sabbatical. As a lifelong learner and lover of books, the ability to return to school as a full-time student was a real source of joy. My experience renewed and reinvigorated my commitment to my work at the College, and now more than ever, I am dedicated to the goal of helping students acquire information competency.

I would also like to thank you for your ongoing support of LBCC libraries. It is truly an exciting time for libraries and community colleges. (applause)

Update on Economic Development

Lou Anne Bynum presented an update to the Board on Economic Development.

Superintendent-President Kehoe: Madam Chairman, I'd like to mention and thank Sandy Finstuen, who has served us so well and is retiring, but is still working very hard with Lou Anne and we really appreciate her efforts. (applause)

Vice President Brock: I'd like to thank Lou Anne and her staff for the wonderful job they've done with economic development. You can see that this brings a lot of money and a lot of prestige and a lot of information to the community, so thank you very much for an excellent job. (applause)

That concludes my report.

STUDENT SERVICES

No report.

ADMINISTRATIVE SERVICES

Update on Feasibility of General Obligation Bond Campaign

Vice President Wooten: The program today said that Larry Tramutola would be here. Larry was detained, so his erstwhile assistant, his right-hand person, Janice Hahn, is here

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in place of him. Once we get the overhead set up, I'll turn it over to Janice and let her talk to you about a general obligation bond.

Janice Hahn: I don't have the strongest voice in the world so if you have a problem hearing me, let me know. I appreciate the opportunity to speak with you this evening. I've been working with the college over the past nine months trying to define exactly what the facility needs are.

To do this we've gone through boiler rooms and gone through classrooms and bathrooms and just really taken a look at what the situation is. I conclude that there is a great need in terms of your facilities. We've worked with over a hundred different school districts throughout the state in this same process and there is no mistake that there is a great need here. That's not to say that the college has not done a very good job of maintaining the facilities, but, as you know, the money just has not been there to do the kind of work to maintain especially aging facilities and you have some buildings that are close to 75 years old and they're under extreme wear and tear, so there's a need to make some improvements, particularly in the infrastructure.

After we did our little tour over a period of a couple of weeks and identified what the needs are, we conducted a poll. That is what is on the screen right now. You have a packet so you can look at it at your leisure as well. I'll try not to take too much time, just give you an overview. The survey was done with 600 registered voters, by telephone, which took place between February 17 and 20. As you can see, there is a margin of error that is plus or minus three and one half percent.

Our methodology was that early in the survey, in fact right after the introduction of what they were doing, a question was asked to each person and it said, "The Long Beach Community College District may place a bond measure on the ballot that would increase property taxes to raise \$80 million in order to renovate and modernize classrooms and buildings, upgrade technology to improve student access to computers and build new classrooms to provide space for a growing student population. Would you favor or oppose such a proposal?" And the next screen is the results of that and this is what we call the uninformed faceless.... the people who just right out of the box, you ask them this question and we assume that they don't have a lot of information at hand. As you can see, the results were that 53.5% favored, 36.8% opposed, and 9.5% were undecided. In terms of polling, the 53% is close to what we would like to see it at this point in terms of being uninformed. I want to let you know I did not conduct the poll. I'm not the polling company, so there may be some questions you have that I cannot answer. However, if that's the case, please let me know because we can get your questions answered very quickly.

The next thing that happens is we give them some information and cost information is also presented. We gave them information about usage - how the buildings are used and what some of the areas that would need repair are. We see that there were some really strong responses to those needs - leaky roofs are there and they need to be repaired, according to 80% of the people that we talked to. Plumbing was next, electrical systems, upgrade and expand the science labs, and then rehabilitate and modernize aging classrooms. The significance of the 72% and higher, as you know, there is a 67%

threshold to pass a general obligation bond right now in California. So this is what we want to see. We want to see the acknowledgment of these things, that people respond above that 67% benchmark. The next thing that they were given was additional information about money. Money would be used to create additional space for job training programs, building permanent classrooms, replace heating and ventilation systems, seismic upgrades, and to replace temporary trailers. Once again, these all rate above that 67% mark. Temporary trailers, to students and faculty and administrators, are a nasty thing, in some cases, but the general population generally does not understand the impact that it has so that's actually a little higher than you might normally see in terms of people believing that those need to be taken care of.

After the information is given to them, the question is asked again. As you can see, the information increased the support somewhat. It went from 53% in favor to 56% and the opposed dropped and the undecided went up, which meant that probably most of the opposed went into the undecided at this point.

The next thing that happens is we give them some statements about the need and these are more specific. We're getting more and more specific as this survey goes on. We don't just say aging classrooms and buildings need to be renovated. We tell them why - to be able to provide up to date technology and job training. The enrollment has increased steadily and there's a need for additional classroom space. 13a and 13b and on 12a was, once again, about technology. That was the only one that fell below that 67% mark.

So, then the statement was read to them - I'm not going to read the entire thing, but it was more focused than that original one. Gives them more information to back up the information that they've already been given. Once that was read you can see that the favorable rating went up to 65.2%. The more information and the more focused the information is, the higher the support. The opposition has dropped fairly significantly and the undecided is actually still right around the same place but it has dropped a little bit. This is very good information indeed.

The next question that's asked is the impact of cost. At that point we ask them about a \$14 per \$100,000. What that means is your taxes would increase \$14 per \$100,000 in assessed valuation. It is explained to them that there is a difference between your assessed valuation and the market. At this point, 66% of those people questioned would support a bond at \$14. The opposition stays just about the same and undecided stays just about the same on that one. We got more specific and, in fact, the results of this poll are very specific. You probably couldn't come up with a question that could not be answered by it. As you can see here, after they were given the information, but before the tax rate statement, students that we were able to identify as being students at the college, supported at 70%, non-students supported at 63%.

On the next slide it shows support among K-12 parents and that's at 64%. The information about the tax rate did not change their support. Non-parents went up. This is a really interesting piece of information, because what it says to us is that your K-12 parents are not engaged. They don't see at this point this school as an important part of their lives. So they definitely need more information about the role that this college can

play in their children's lives. The next screen shows support by age. Obviously, 18-44 was the highest. That's to be expected. Over 44 is at 66.9%. That's very good. You would assume that this is the group that wouldn't necessarily have young students, college-age students attending, so this would tell us that in the over 44 to say, 65, there is a good sense of the importance of the school, so you've done some good work in your outreach into that age group. No age on file to us means people over 65 years old. There was a point in time when people registered to vote that they were not asked for their birth date. It was so long ago that we are safe to make the assumption that those people are over 65 years old. Even then, the support is about what we would expect for people who probably have very little sense that the school impacts them in a positive way. By voting habits - the five of five voter - those are the people who we know are going to go out. They have voted in the last five of five elections, regardless of what the election was about. That's the group we need to convince. They're the ones that are going to go there and vote if there is an earthquake. That's at 64% and that's fairly good at this point in time. The four of five voters are still regular voters. Maybe they were in or out of town and didn't vote by mail so they missed one of those elections. That's up at 66%. Your strongest support - and this is pretty traditional when it comes to tax increases - are the people who don't vote regularly. So who knows? They're the people who we have a harder time getting to the polls. That's where we would have to do a lot of work if we need them to participate in that election. That's differences by party. This is pretty true in most of the cases that we work in where we've had Democrats generally are more supportive, Independents are next, and then, Republicans. If you look at that, they're still right there where we want them to be at this point, the Republicans. They're just more conservative on tax issues and the Democrats are way up there. That is what we face as far as party and those come into being when we look at when do you hold this particular election.

We asked people their overall priorities and this was just kind of a general question. It wasn't community college specifically. It was in education or schools. Once again, that is obviously clearly the priority of voters in this community - education and schools. Other - I can't tell you what other might have been but that's what they're looking at as the core issues. Interestingly enough, a significant group of people do not agree with the statement that they never vote for a tax increase. They are willing to vote for a tax increase if they believe in the necessity for it. So that is very encouraging if you look at and this can be confusing when it says disagree and strongly disagree. They disagree with the statement that you never vote for a tax increase. So, they're saying yes, we do. It's a significant number of voters if you add the disagree and strongly disagree together. That also was very encouraging. That's that for the screen. There's a tremendous amount of information in that poll that will, I think, have an impact on many different aspects, but what we were concerned about was the information and how people responded to specific questions.

Our conclusion in looking at this is that the voters in this community need some education about the value of Long Beach City College. When they're prompted with some information, they respond in a very positive way. But overall, they know you're here, but they don't quite figure it out. The job is to inform the people of the positive aspects and how the college impacts their lives.

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What we did, our next step, was that a mailer went out to 62,000 households of registered voters. One piece of mail went, even if there were three or four voters in our target and you have a copy of that in front of you and you'll see that there was a letter from Dr. Kehoe on the front and then inside there are some very specific descriptions of needs by campus and even by building. We were very, very specific.

The final thing that is in there is a questionnaire. Our goal is to have people answer the questions and send it back in. They have to put their own stamp on it to send it back in, which is a little bit of an act of faith. But, we're expecting a big response to this and the purpose of that is there is some information on that that will be valuable to us, but we're trying to engage these people at this point to get them to start thinking about the college and to give us some feedback. That's one of the first steps in this information campaign.

Member Clark: What was your distribution on this?

Janice Hahn: 62,000 households.

Member Clark: They have been sent out?

Janice Hahn: Yes. Yes. They have. They should be arriving starting today, as a matter of fact. We have something about your voter base. You have 218,483 registered voters in this district so we took just a segment of that and that included really the people who would be most likely to vote in an election of that sort. Where we were able to identify any connection to the college, no matter what their voting record was, they would have received that piece of mail as well. Once we have the responses that we have a significant number back, they will be tabulated and another letter will be sent to them telling them what the results of the survey are. We feel that if you ask people questions, if you ask them for their input, then you need to let them know what the results were. So, under the college and their ability to send out information, this is what has been done to prepare the voters for a potential bond election.

Now, what we learned from this data, when I pointed to the screen where it talked about Democrats and Independents and Republicans - the kind of election where the people who are most likely to support this come out in is a presidential election. You have a far higher turnout and at that time your Democrats and your Independents are more motivated than at any other type of election. So you have an opportunity this November with the presidential election, knowing that right off the bat the people who are most likely to support you will be most likely to show up to vote.

You would have to run a very, very good campaign to make sure that they bothered to vote yes on a bond. I've worked in districts where just the placement of the bond measure on the ballot kept 7,000 people from voting on it. You really have to make people aware that it's there and what it would mean to them. The other thing that the poll told us was that \$14 was really the highest tax rate that you could hope for and expect to pass a bond. While we had a professional pollster, we also have a financial advisor who has been working with the district and he is starting to draw up some scenarios to show how we can get \$100 million at the lowest possible tax rate and, from what we've been able to see, it's definitely doable. Our aim is to get it to around \$9-\$10 per \$100,000 of assessed valuation.

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There are some downsides to a November election and I'd be remiss if I didn't tell you that. You compete with a lot of other information. There are going to be not only the presidential candidates, but a lot of other things on that ballot. So, we would have to be very creative and very concise in the way we get this information to people so that they see our information. I'm sure you've had the same experience I've had those last couple of weeks before an election. It's coming in droves in the mailbox and which one are you going to open and look at. So a campaign would be costly and it would not be cheap to run that kind of a campaign and all that money has to be raised independent of the college. So that means there would have to be strong community support and involvement. But, it's our opinion it's winnable and that's my overview. I will try to answer any specific questions you might have.

Member Uranga: Geographically, where did you send the surveys to? You say you surveyed 62,000?

Janice Hahn: It went over the entire district.

Member Uranga: Entire city? Or no, the district, okay, including Lakewood, Catalina...

Janice Hahn: Right. And you can, actually we can get to specific results by city if you wanted to see it. I think we gave them a book like this that had the crosstabs. So that information is available. It would take me several weeks to go through all of it right now.

Member Uranga: On your slide where you had the 53.5 uninformed, the initial survey. What has been the average level of converts, if you will, that you've had in prior elections in order to get to that 67%?

Janice Hahn: I'm not sure I could answer that. I do know that anything under 50 we would be concerned about. But, 53-55 is a pretty comfortable place to be on uninformed, plus, where they moved to was very significant.

Member Uranga: I see 36% oppose. That's the one theory that is troublesome.

Janice Hahn: Right.

Member Uranga: Thank you.

Member Clark: Let me ask, when you have a ballot proposition like this don't you pretty well have to spell out how the money is going to be spent?

Janice Hahn: In the actual resolution, you're allowed 75 words so there's not a lot of room. You try and be as specific as possible. We would write the resolution for you and that is what you would actually have to vote on. The specifics of it would be those items that were regarded as the most important. We would put those first in the resolution. The next opportunity is in the ballot argument. Then you have more words. You can give more information. The most specific information would go out during the

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campaign. You would have to speak to your legal advisor as to how much actual information is allowed in the resolution, which as you know, can go on and on and on. The statement itself, which most people just read the statement, is fairly simple. I don't know how you could put every single thing that you need done into a resolution.

Member Clark: No. I don't say it would be in the resolution. But, you have to pretty well set out what you're going to do when people ask you. It may not be in the resolution, but this is...

Janice Hahn: Our model is that we have that information. We don't try and hide anything from people. That kind of information will be available. In fact, I would say 98% of it is listed in this piece of mail that we sent out. We would replicate that information during the campaign to make sure it is continuously in front of the voter.

Member Clark: I think the concern I have is this is July 11 and this has to go on the ballot. We'd have to determine whether we're going to do it by August 11. So, at some point, without really having all the information. It may be that we need to have another meeting this month. I would think this is awfully critical.

Janice Hahn: To actually vote on the resolution, you would probably have to have a special election, I would say August 9. You'd have to have all your ducks in a row at that point. Certainly, any information above and beyond - and I admit up front that this was an overview - we can get for you. Whether you need another meeting, that's something that ...

Member Clark: I was just talking to Randy -- and this is an aside -- Roberto and I took a tour, so we've been down in the basement and the cellars and all of these various other places, and there is a need. There's no question in my mind. But, you have things like where is the newspaper? I mean, sitting down with the editorial board at the newspaper, and see if they're going to support this. These things have to be in place before you start. And we're looking at having to vote on August 9. There's an awful lot of information I don't have, the resources we have available, how much the campaign is going to cost, various things of that sort, experience at the school board, they were successful. What their experience was and how they organized their campaign. They have a much easier time, because they have 70 some odd schools and PTAs and all those things we don't have...

Janice Hahn: With the K-12, you have more bodies.

Member Clark: And more distribution, geographically.

Janice Hahn: Right. On the other hand, my experience with community colleges has been that your ability to raise more significant amounts of money is there and there are other ways of doing it, other than getting parents to come in and do all things. I think you heard from someone from Foothill-DeAnza College where they did a successful bond with basically very little volunteer input. We worked with them on that and we lay out the whole program for you.

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Member Clark: I haven't had it laid out to me. We don't have a meeting now until August to look at this.

Janice Hahn: You mean the actual...?

Member Clark: The actual campaign. I'd like to see what you're looking at in the campaign. I would really suggest we have another meeting this month if possible. I think we need to go into a lot of details if you're going to make that kind of decision. It's a big decision to make.

Janice Hahn: Yes. It is, and it would not be too difficult to do that for you. I could do that for you tonight.

Member Clark: We're going to have to have that before you go into a campaign.

Janice Hahn: I've shared with Dr. Kehoe and Randy some of what we're thinking the high end cost would be and we definitely have the plan in place.

Member Clark: You have it but I haven't seen it.

Janice Hahn: Right. I'd be happy to share with you, or...

Member Clark: You're going to have to share it with us, before we get into this.

Janice Hahn: Right.

Member Clark: That's something we haven't done. This is the first that - I wasn't really sure we were going to try the November ballot. I've been a little reluctant about the November ballot. It may be more desirable, because your next ballot is a city ballot, in April of 2002, which is off a ways and that's the other problem. I know there's a need there. I'm not necessarily reluctant to go into this, but I certainly want to see the whole plan laid out so that we know; because once you get into this, this is an enormous undertaking. We can't go into it lightly. You'd better know where all the snakes are before you start to make your move.

Janice Hahn: It's certainly something we can present to you. I don't normally because a campaign is generally not a function of the school or the trustees. Once you make the decision, by law, it has to be handed over to volunteers. Now, as citizens, you can spend all the time, money, whatever, in a campaign, but you can't spend college time on it, so generally, we give as much information as people want. There are usually varying levels of interest on the part of the trustees. So it's certainly not that it can't be done. This is generally not the forum where we would present it because it's more specific.

Member Clark: Well I don't know. If you're going to get a Board of Trustees to vote on it, I think you've got to present all the information.

Janice Hahn: I agree. I'm not saying we wouldn't present it. It was just that this evening we wanted to give you the background...

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Member Clark: I realize this evening, but I'm saying that I wouldn't be comfortable coming in August 9 and making a decision with the information...

Janice Hahn: It's not a problem as far as I'm concerned, giving you very specifics on a plan and on a budget and telling you how that would be implemented and carried out.

Member Clark: I think we need at least one more meeting. I don't know how we want to generate that, but if we're going to make a decision of this type...

President Polsky: How does the rest of the Board feel? Can we schedule it?

Member Uranga: One of my other concerns is that, in your previous efforts in other districts, how much of an impact did their other local elections have in passing such a bond. One example of that happening in this city in November is that we had a utility users tax initiative that's going to be taking place where we're asking, or where the city is, the voters are asking for a 50% utility tax cut, which would save them money, in terms of maybe \$14 and here we're going to come back and ask them to assess themselves and it ends up being a push. I don't see where, especially at this late date, without a - I have to agree with my colleague from the fifth district - if we don't have a very clear plan and at least something that is going to be something that's going to offset and be a win-win situation for us in view of a utility tax vote that's going to be taking place, we're going to lose. And, if there's anything that I don't want to have us do, it's lose, in this type of situation. We all want to do it just one time and perhaps - they always say timing is everything - and timing perhaps right now is not with us at this point, unless you can pull something out of your hat.

Member Thorpe: Thank my colleague too, that was my concern and I was just wondering if you got this meeting or we talked about it further, whether you do have experience where you have a tax - I know several members of this Board are working hard to help the city, although I don't think there's been a major poll, but the talk around town is it's the UUT tax is going to be defeated. What of those attitudes when they go into those polling places towards us asking for an increase, whether you've had experience with that kind of thing in the State of California.

Janice Hahn: It's actually only been in the past six months that school bonds could stand alone in an election. So, every one we've done, except for the past six months, have been on ballots with other issues, be it taxes, be it presidential elections, gubernatorial, and we've had a 90% success rate with the districts that we work with, even in many cases, with opposition. If you have a clear message and your needs are communicated correctly, that the needs are essential needs, and I think that is the case here. You're not asking for anything frivolous. When you look down that list, it's the basic infrastructure needs that people can relate to because they go through it in their own homes. So, your plan is very clear and concise and it's the type of plan that voters tend to support because of that. They usually say we understand that you have to have electricity and you have to have heating and you have to have rooms that don't leak and that technology is important. You have to be able to access it without blowing fuses all over the campus. The campaign also will be probably only second to the presidential campaigns in terms of

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one-on-one contact with the voters. It's not that it couldn't be won through editorials - it's nice to have the editorial support - but we are going to contact voters. We know how many you would need to pass it and we will contact them both one-on-one on phone calls and through mail. If we're able to generate some volunteers, we can even try and do some door to door work. Once those people are contacted, we will work to get that vote to the polls on election day. So that's all part of that plan. They will be more informed about that bond measure than probably any other issue outside of the presidential candidates.

Member Thorpe: And the UUT. They will be very, very informed, because they already are, on the UUT. Janice, I'm not trying to throw a bomb. I think all of us want that.

Janice Hahn: I'm not going to disagree with you but I'm just saying that you will have an upper hand over the majority of things that are on the ballot. Certainly we've been up on ballots with other taxes and I can bring you concrete examples of those.

Member Clark: Another thing is, if we're going to have that type of campaign with phone calls, etc., I'd like to know - maybe not at this point - but I'd like to know how much you have to have for what you anticipate where that money is coming from, because that's not inexpensive to do that with that large an electorate.

Janice Hahn: Right. It's not inexpensive.

Member Clark: You'd have a big hurdle....

Janice Hahn: That's one of the more important resources, is the money that you can raise for something like this. We work very closely with the campaign committee and with members of the college to identify where those funds should come from and who's the right person to go and get those funds. But that's a huge part of it. I think in this campaign far more than having volunteers is helpful.

President Polsky: Anybody else? What is the Board's pleasure, as far as another meeting or...

Member Clark: I think it's essential....

President Polsky: Probably should be this month.

Superintendent-President Kehoe: I was just checking, because I knew Member Uranga was going to be gone in two weeks. Is it possible for the Board to meet on a Thursday evening, the 20th of July? Is that a possibility?

President Polsky: As long as it's at a convenient time.

Superintendent-President Kehoe: It needs to be late enough so some of us can get here from jury duty.

President Polsky: Oh, yes.

Superintendent-President Kehoe: Maybe 5:30 or so on the 20th?

(General agreement)

Superintendent-President Kehoe: Janice, is that a possibility for you?

Janice Hahn: Yes, that is a possibility. It would be very helpful if you have some specific questions. You've been very specific, Mr. Clark, about the budget and the plan. If there's any others that you can think of, please funnel them through Randy so that I can make sure I have all of the information. If it's necessary for us to have the financial advisor or even the person that conducted the poll here to answer questions, because he can go into much more depth than I can. If you feel that's necessary, please let Randy know. I want to be as completely prepared for all of your questions.

Member Thorpe: At that meeting, I would like to see you - you said you could bring such a simile to what we're talking about with UUT in one of your successful...

Janice Hahn: Okay. Other elections where there were other tax issues on the ballot; yes, I can do that.

Superintendent-President Kehoe: I would like to suggest that Janice plan on bringing the other two consultants with her, because I think there are other questions that may be elicited from what she presents. Janice, if you could check and make sure they are available?

Janice Hahn: Yes, I will do that and let you know immediately.

President Polsky: So, we have a consensus, we're going to have a Board meeting on the 20th of July at about 5:30.

Thank you.

PLANNING AND GOVERNMENTAL RELATIONS

No report.

PACIFIC COAST CAMPUS

No report.

CLASSIFIED SENATE

Nancy Albrecht: It's a real pleasure to be here representing the Classified Senate. I included in your packet a handout with a list of our members, information on our mission statement, and some information on membership, and stuff like that.. We're scheduled for our first meeting at the end of this month on July 27. It's going to be largely an organizational meeting and set up our meeting schedule. We have discovered we can't do very much in about 45 minutes once a month. We'll look over the committee membership and establish a list of all the committees we're on. It's really exciting to see how much participation the classified staff has. I would like to note that on our board, we have five officers and 25 senators and it has a broad spectrum of the classified force. We

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include classified unit members, confidentials and manager/supervisors and it's really an interesting mix because we get the broadest scope of information. It's just really exciting. I'm looking forward to a real productive year. As with my predecessor, Dr. Kehoe met with me and we discussed some leadership training; she expressed her continued support; she has always been a great supporter of the classified and the Classified Senate, both here and at Merced and she has offered any assistance and guidance that we might need and I know we're going to need them. I know I need them. That's my report.

Member Clark: Very nice to have you with us.

President Polsky: And you have such a nice positive attitude. I welcome you aboard.

Nancy Albrecht: We have a wonderful classified staff here. It's really exciting to work with them in an area that doesn't have any difficult issues; where we can just work to help education.

President Polsky: Thank you.

TRUSTEES COMMUNICATIONS

There were no Trustees Communications.

NEW BUSINESS

There was no New Business.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

(There were no comments.)

ADJOURNMENT

President Polsky adjourned the meeting at 7 p.m. A Special Meeting of the Board of Trustees will be held on July 20, 2000, at 5:30 p.m. The next regular meeting of the Board of Trustees will be held on August 29, 2000. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary