

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
August 29, 2000**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Room 101, I Building, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on August 29, 2000.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in Room 101. Vice President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Member Thorpe led the Pledge of Allegiance.

Vice President Clark: I'd like to report first that Trudy Polsky is on a well-deserved vacation, so you're stuck with me this evening. First, the roll call.

ROLL CALL

Present: Vice President Clark, Member McNinch, Member Thorpe,
Member Uranga and Student Trustee Magsaysay

Absent: President Polsky

WELCOME AND INTRODUCTIONS

ASB Presentation: Donation to Planetarium

Vice President Clark: I'd like to take Item 11.1 out of order. We have students here that need to get to class and that's important so - Dr. Fylpaa.

John Fylpaa: Thank you and thank you for re-ordering the agenda. I know our students love to study, so they want to get back to class, I'm sure. Tonight we have kind of a good news item for the Board. It's always nice to have that. Over the years, the Associated Student Body has provided great service to Long Beach City

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College and in time of need and in time of opportunity, they seem to always step forward and become true participants in the shared governance process. Tonight, they want to make a presentation on behalf of the student body and this is an activity that was started last year that Student Trustee Magsaysay became involved in at the beginning so I think I would like to turn this over to Michael so he can introduce the current Student Body President.

Michael Magsaysay: Thank you, Dr. Fylpaa. Last year, in the Spring, the student body government noticed that the District was trying to get help in supplying funds for the planetarium. So we looked at that and we made some resolutions and figured out we had some money that we could help out with and today we have our Fall 2000 Student Body Cabinet here to present our donation for that. Sarah Wolkow is currently our Student Body President and she serves as Student Senate President in the Spring and she's rep of academic affairs. She's been around for a good year now with student government and at this time she's going to go ahead and present that so I'd like to introduce Sarah Wolkow.

Sarah Wolkow: Thank you, Michael. Good evening Board Vice President Clark, Members of the Board, Dr. Kehoe, and others in attendance tonight. As mentioned by Michael, I have the pleasure of serving as the Associated Student Body President for the Fall 2000 semester.

As most here tonight know, the Associated Student Body is a very involved group of students; both in terms of our own scheduled activities throughout the year, and in terms of shared governance. As students, we realize that we not only have the opportunity for personal growth through leadership development and extra curricular activities, but that we have the opportunity to make a difference in the lives of our fellow students through our elected and appointed positions. We take our responsibilities seriously. With me tonight are several members of the Associated Student Body Cabinet who work so hard on behalf of their fellow students. I would like them to stand and be recognized.

One responsibility the ASB Cabinet often talks about is how we can create a better environment at the College. Sometimes this happens when we volunteer our time to committees or for campus events. Other times it happens when we spend some of the Associated Student Body funds that have been entrusted to us by our fellow students. Tonight we want to help the District create a better environment by making a major financial contribution to be earmarked towards the completion of the brand new planetarium. We realized that the planetarium has great potential to make Long Beach City College even more special than it already is, and we understand that additional funds are necessary to complete the project.

One of the great aspects of the relationship between the Associated Student Body and the College District is the understanding that we assist each other when there is a need. We are confident that relationship will continue in the future. We both benefit when that happens.

Last Spring, the ASB Cabinet learned of this need through Student Trustee Magsaysay and we took the request to heart. Over the years, the Associated Student

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Body has made major financial contributions to the District which we knew would directly benefit students. In the past, the ASB has donated nearly \$400,000 to help renovate Veterans Stadium, \$200,000 when the College Center was built at LAC, and \$80,000 to install the telephone registration system when the District could not afford to do so. Tonight, we wish to contribute what we believe to be the fourth largest donation, the sum of \$50,000 towards the completion of the planetarium project, which we know will directly benefit future students of Long Beach City College.

To symbolize this donation, the Public Information Office prepared a very large check for me to present to you. I would like to thank the PIO for their help, and I would like to ask my fellow Cabinet members and Student Trustee Magsaysay to join me as we present this donation to Board Vice President Clark and Superintendent Kehoe. (applause)

Thank you very much.

Vice President Clark: Sarah, I'd like to thank you and all the members of your board and certainly want to thank Michael. I want to mention before you leave that Michael has been elected to the State Board of Trustees, so Michael and I are going to sit there together and vote as a block. (applause) And, Sarah, I'm sure you're going to have a great year. You're an outstanding student and you've had an outstanding career here. It's the students that really make this school what it is, along with the faculty, the staff, and the administration, and the trustees. Thank you again. We appreciate it.

Introduction of New Faculty

Vice President Clark: Marilyn, do you have some new members of the faculty that you want to introduce?

Vice President Brock: Yes, we do. I would like to have Frances Shelby talk to you a little bit about the faculty professional development program that we had and then the mentors are going to introduce the mentees, our new faculty. Frances.

Frances Shelby: It's my pleasure to be here tonight in my role as Faculty Professional Development Coordinator. I've had the pleasure of meeting our new faculty in two respects. One, with the new faculty orientation, and the second, with the mentoring program. I've provided for you tonight a folder for the Board of Trustees, that tells you a little bit about what we've been doing. First, there's an overview of faculty professional development. It has a chart here, which talks about the two components we're talking about tonight, which is the faculty orientation and the mentoring. I wanted to kind of put in perspective the activity we're having tonight. You'll also see a gray booklet, which is something new this year, which was a suggestion of one of our new faculty from last year. This is an overview of the new faculty orientation program. It tells you a little bit about what we were doing in the orientation and who participated. I'd like to thank - it was a great effort - we had great administrative support, faculty support - we had many classified individuals working on the project, and also we had students who came to speak to us in a

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student panel. It was a very good experience. I think, as Tom was saying, when we had the student panel, I think it was pretty riveting. All the faculty members very much enjoyed that and I think it tells us a lot of good things about our new faculty. On the other side of the folder - I should thank the members of the New Faculty Orientation Committee and you'll see those individuals listed right on the inside of the cover. The New Faculty Orientation is co-chaired, or multi-chaired, as it is, by Jan Kehoe, Janice Tomson, and myself. The committee members are Mehrzad Akhavan, and he's the person who - actually there's two people new from last year - Mehrzad Akhavan and Mauricio Ingrassia, and also Delia DuRoss is here with us tonight and Charlotte Joseph and we get a great deal of support from Nelly Rodriguez, our classified position.

Now, moving to the other side. On the other side of the folder is the information about the mentoring program. In the mentoring program we have a great deal of administrative support, particularly from Dr. Kehoe. Also, we have co-chairs, Fred Beebe and Lorraine Blouin and I'll introduce them in just a moment. I wanted to show you also - there's a list of activities for the mentoring program included in your folder and with that you can see that they started the mentoring program at the new faculty orientation so that, after the new faculty orientation, they had someone to go forward into their new life at the college. We also had the introductions on Opening Day, with the mentors, there was a play and reception, hosted by CCA and hosted by the Theater Department as well, so we went to a play together and that brings us to tonight. Tonight is the introductions that we're doing with the new faculty and their mentors. I'll just jump ahead and you can see that our next activity is the homecoming football game and you're all welcome to attend that with us. Without further ado, I would like to introduce the other co-chairs of the mentoring committee and that would be Lorraine Blouin and Fred Beebe.

The following new instructors were introduced by the following instructors:

Rhonda Alger, Registered Nursing	Lorraine Blouin
Laurel H. Breece, Anthropology	Fred Beebe
Stephen S. Caballero, Culinary Arts/Pastry Chef	Fred Beebe
Dale Carlson, Diesel	Farley Herzek
Nicole Cortz, English Composition	Lorraine Blouin
Donald Kent Douglas, Political Science	Craig Hendricks
Kimble Elmore Aviation Maintenance	Cal Macy
Erainia Freeman, Counselor	Yet-Ling O'Connor
Anthony Gargano, English	Alicia Andujo
Nigel J. Hancock, Environmental Scientist/Physical Geogr.	RichWeber
Kristin M. Hartford, Mathematics	Maricela Arnaud
Patrick Heeb, AC/Heating/Refrigeration	Rudy Sanchez
Gerry Jenkins, CBIS	Fred Beebe
Jana Jensen-Turnbull, Vocational Nursing	Frances Shelby
Anthony McGuire, Registered Nursing	Mathew Lawrence
Eve-Marie Miller, Librarian	Judy Oh
Tonisha M. Mitchell, English Composition	Wendy Hornsby
Roarke O'Leary	Fred Beebe

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Ruben Page, Counselor
Laura Pellegrini, Political Science
Ladera Rosenberg, Mathematics
Kevin Ryan, Mathematics
Lynn J. Shaw, Electronics/Electricity
Lydia Turner, Financial Aid
Ann Marie N. Nunag, Counseling (1999-2000)

Judy Oh
Mathew Lawrence
Judy Winsenbaker
Frances Shelby
John Hauck
Ralph de la Ossa
Judy Oh

The following new instructors were unable to attend the meeting:

Marianne Allen, Financial Aid
John Downey, Life Sciences
Karen P. Faulkner, International Business/Marketing
Peter J. Knapp, Music Theory/Music History
Robert C. Maxell, Mathematics
Julie A. Noorigian, Child Development & Parent Ed.
Christopher M. Oeding, PE-Men's & Women's Water Polo/Swimming
Stanislav Orlovski, Drawing & Painting
Meena Singhal, ESL Reader
Mark Snyder, Electronics/Electricity
Thang To, Counselor
Margaret F. Shannon, Writing and Reading (1999-2000)
Grace H. Sown, School/College Relations (1999-2000)

The meeting was adjourned at 5:40 p.m. to a reception for new faculty.

The meeting was reconvened in open session at 6:05 p.m.

STUDENT TRUSTEE

Vice President Clark: We're going to take one more item out of order, so our students can get to class. They're still with us. But they're going to go to class. Michael, you have a report under Student Trustee?

Michael Magsaysay: I'm going to take off to class too, right after my report. I'm just kidding, just kidding.

Good evening everybody. I think I can honestly say the semester is off to a really good start. I always use telephone registration, so I never have to stand in line, but the times I've been on campus it seems like the registration lines have been really short, although our registration is supposedly up. So I think it's a really good thing I guess. Registration is doing a really good job getting students in. The Associated Student Body has already had welcome back activities on both campuses and they provided students to get to know their student government. Both of these opportunities have been real successful. Last week, we had Join-A-Club Days at both campuses and it gave students the opportunity to look at, and possibly get involved in, over 65 different clubs and organizations. That was really good. I'd like to congratulate the Student Senate and the PCC Club Board for doing a really good job in coordinating those events. We also had a really big event that went on August 8-10, while faculty was doing the orientation. We had 51 of our student

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leaders go to Pepperdine College to a leadership retreat. This retreat was put together over the summer by a group of students who gave up all of their summer to host this event. Tonight I'll introduce those people. The theme for our retreat was "Leaders on a Mission," and the consensus of everyone who attended was, "mission accomplished." It was a really successful event. We had students fill out evaluation forms and from these forms we got a lot of good feedback, both positive and a little bit of negative. Always room for improvement. But I did take a few of the comments that they had and am just going to read those out, so it kind of highlights how great our retreat was. The first one concerning the retreat - someone had made the comment that it was empowering, because knowledge is power, and they felt they were now equipped to more effectively work with their peers. The second, another student, made the comment that, "what was great about this trip was the heart that you as a team put into this." That was referring to the people who hosted. The last comment that I wrote down was that that person was compelled to say that "the planning and actual program itself was brilliant." This is our second such retreat and hopefully we can do it again next summer and also again in the spring. We had originally set aside a large chunk of money to host this and I think, preliminarily, we can say that we spent just under half of what we set aside. So we did really good budgeting. This retreat was for students, by students. Tonight, I would like to introduce the people who gave up their summer and actually made this activity happen, although I've only got about half of them, but I'm going to go ahead and call them up and talk about them for a second. Sarah Wolkow, our Student Body President. She gave up every Monday over the summer to go ahead and sit on the committee and help plan. She was also presenter and everybody on the committee were facilitators, so we not only presented, but we facilitated the whole thing. We averaged about three hours sleep the nights we were there, because we were staying up late and getting up early to make sure everything ran smoothly. So, Sarah Wolkow was on the committee. Mauritzia Romero, our Student Body Vice President was also on the committee and she was also a facilitator and a presenter. Sylvester Vallejo who put together a really funny video for one of his presentations.

Last, I'd like to introduce our chairperson for the committee, Louisa, stand up please, thank you. She worked really hard over the summer to make this happen. I guess it's really hard to chair a committee but when you chair a committee full of independent thinkers, it's even tougher and she did a really outstanding job in pulling it all together. She was pretty much the consistency for everybody and I would be more than happy to work with her again on any committee. She did an outstanding job this summer. So, I'd like to invite everybody up, we have a presentation, I'd like the committee members that are here. Dr. Kehoe is going to help me out with this.

We handed out certificates to all the people that participated but then we also made some certificates for the people who are actually on the committee. They don't know about this yet, but we had them signed by Dr. Kehoe and also Dr. Fylpaa. So, for everything they've done for the Student Body, we're going ahead and give this to all the committee members. (applause)

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Now I think the committee wants to make a presentation to the Board. We have something for all the Board members. It's not a check. But it's for all the Board members. We have one for Trudy also, though she's not in attendance today.

(The committee members presented t-shirts to the Board members and Dr. Kehoe.)

Member McNinch: We like it when we get clothing. Thank you.

Vice President Clark: Thank you very much. It's very nice.

Member Thorpe: Thank you so much.

Michael Magsaysay: I can't wait until late January now, because hopefully, we're going to do another one and hopefully I can be a part of that one. I got to teach and it was kind of cool. I liked it. So I'm really looking forward to it. I'm looking forward to this semester. I think we got off to a good start in August and I think it's going to be really good this semester and throughout the year so I'm really looking forward to working with Sarah, the Student Body President, and with all the other student leaders. I'd also like to congratulate somebody else. We have Derek Easley. He is the new AMS President. He just got elected last Thursday as the AMS President so he is a new member of the Student Body Cabinet. I'd like to congratulate him and welcome him aboard. (applause)

That concludes my report.

Vice President Clark: Thank you very much. I'm looking forward to serving with you on the State Board. The student is elected by all of the students at the different campuses, so it's quite an honor.

OK. Back to work. Colonel, we're ready to go. We have our Budget Workshop. This is the workshop and next meeting would be the final approval of the budget.

BUDGET UPDATE WORKSHOP

Randall Wooten, Vice President, Administrative Services gave a Powerpoint presentation on the 2000-2001 budget as follows:

Member Thorpe: With respect to the comparison, I notice in the budget you have about 1.5 million dollars in the proposed budget for the D Building for next year. Does that mean those bills are not payable or you can push that over into the next year and pay them there, or just the timing wasn't there, or how does that work?

Vice President Wooten: We had planned on paying them last year, but by the time the invoices and Board actions and those things caught up, they fell over to this year which is the same thing that happened in some of the scheduled maintenance and some of the other activities.

Member Thorpe: I have a couple of more questions. I have two questions on the proposed budget, which I believe the public has in the back of the room. Page 32, and I notice, and Michael, thank you very much for the \$50,000 - you've already

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been thanked - and for the Website -- very interesting. On Page 32, there is money for the planetarium, \$183,000 for actual expense. Does that contain part of the ASB donation or is that separate?

Vice President Wooten: That's an expense to be funded by the ASB donation and the other public donations.

Member Thorpe: So that would be subsumed in that figure that you have there, for the ASB.

Then I had one more question. The so-called "Baughn" revenue, does that show somewhere in this budget?

Vice President Wooten: What?

Member Thorpe: I just call it the - what's a good code name for it - I call it the "Baughn" revenue?

Superintendent-President Kehoe: Oh, Marian Sims Baughn? No, that is a Foundation fund. That is under our Foundation, not under the District.

Member Thorpe: So it won't - that's what I mean - it doesn't show here?

Superintendent-President Kehoe: That's correct.

Member McNinch: No. As you recall, that was a Foundation donation all along.

Vice President Clark: Let me ask. The thing that I usually look at as far as the budget is essentially the differentials. I think that's what you're pointing out because most of it tends to be repetitive, in that we have a considerably more amount of money than we had in the tentative, \$119 million vs. \$133 million. Where will most of that be used, or is that allocated, restricted -- so it's about \$14 million?

Vice President Wooten: As you identified earlier, the general fund went up about \$10 million, and that was primarily from COLA and one-time dollars, such as Partnership for Excellence dollars. Probably a good place to look at that is on page one. It's about the fourth page back on the document you received. Look at the bottom part of the page and that's where you'll see most of those. You'll see "Partnership for Excellence" at \$6.1 million. Those dollars have yet to be put in, or applied against the individual expenses that they're going to cover. That's why we call those restricted and liability accounts. Those dollars are already spoken for some place, to go against some expense. For instance, the year-end vacation liability and academic load banking - it's all vacation liability and then \$836,000 of load banking. The Blue Cross stabilization is by contract and that has not really changed. The contract and hourly faculty salary adjustment is \$1.6 million. That represents the 4.17% COLA increase against the faculty salaries. The \$1.28 million is three years of COLA for the classified. Then, the \$3.45 million, which is restricted programs ending balances that cover carryover accounts - those are for carryover

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items that were not paid last year that have to be paid this year - POs, open POs, contracts that fell over to the next year. There are categorical programs, health fees, reserves, parking reserves, block grant dollars that were carried over. So, those dollars are exactly what they say - restricted programs ending balances and encumbered carryovers. So, those dollars are all spoken for. And that's why you see the difference from one year on the comparison

Vice President Clark: OK. Any other questions?

Member Thorpe: On page 8, Mr. Wooten, there's a number under instructional equipment and block grant, under the adopted budget - \$1,250,914, about the middle of the page, on page 8 - capital outlay. Can you comment on what that will cover for next year, that amount in there?

Vice President Wooten: Most of the capital outlay dollars have been absorbed in the priorities and there's a list of them in your book. As a matter of fact, it looks like this. It's under Partnership for Excellence. But, under the planning process, through the EMPC, all the planning committees sit down and determine, in this case, there are 29 priorities, and those dollars partially go to fund these items.

Member Thorpe: Well now does this include the amount we're allocating tonight or we're ratifying tonight, I suppose?

Vice President Wooten: This list is funded by all sources. So, the Partnership for Excellence funds are not in the line you've identified-- that's instructional equipment.

Member Thorpe: That's what I mean, so that \$1,250,914 - that money there is going to be spent across those priority items?

Vice President Wooten: Yes.

Member Thorpe: Thank you.

Vice President Clark: OK. Any other questions in regard to the budget. This is the hearing and then we'll have the final reading on the budget next meeting on September 12.

Vice President Wooten: Can I make one more comment? On that footnote that I mentioned earlier, on the item -- student outreach and access programs, I said there was a footnote. The Governor sustained \$ 6.2 million for DSPS and then vetoed \$2.3 million for Puente; so that was a combination of funds. I think it was in the previous list you got, which showed the Governor's budget. I misspoke earlier.

APPROVAL OF MINUTES

Vice President Clark: Is there a motion for approval of the minutes of July 11, 2000?

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It was moved by Member McNinch, seconded by Member Uranga, that the minutes of the meeting of July 11, 2000, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

Vice President Clark: Any changes in the Agenda - other than the ones we've made already? Any other changes? OK. Moving on, the Report of the Board of Trustees. We have the proposed budget - that we've had. Any committee reports?

No committee reports. OK, the Student Trustee has spoken.

Superintendent-President Kehoe: Dr. Clark.

Vice President Clark: Yes.

Superintendent-President Kehoe: You do need to go to 1.1, for the Public Hearing, to give anyone an opportunity to comment.

REPORT OF BOARD OF TRUSTEES

**2000-2001 Proposed Budget for the Long Beach Community College District,
Public Hearing**

Vice President Clark: California Title 5, Section 58301 states that the governing board of each community college district shall hold a public hearing on the proposed budget for the ensuing fiscal year any day during or before the first week in September, but at least three days following availability of the proposed budget for public inspection. Further, that notification of dates and locations at which the proposed budget may be inspected by the public and the date, time, and location of the public hearing on the proposed budget shall be published in a newspaper of general circulation in the district.

Notification was published in the *Press-Telegram* on August 22, 2000, that the proposed budget of the Long Beach Community College District for 2000-2001 was available for public inspection in the Superintendent's Office and the Administrative Services Office from August 25, 2000, through August 29, 2000, and the date and location of the public hearing was set for Tuesday, August 29, 2000, at 5:00 p.m. in Room 101, I Building, Liberal Arts Campus. A copy of the proposed budget was also available in the Vice President's Office, at the Pacific Coast Campus. Does anyone wish to speak to the budget?

(There were no comments.)

Committee Reports

There were no Committee Reports.

PUBLIC COMMENTS ON AGENDA ITEMS

Vice President Clark: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that

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item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

We have two speakers tonight. Shannon do you want to speak first or does any order make any difference? OK - first we have Shannon Willson, who is the Interim President, of AFT.

Shannon Willson: I am before you tonight because the union has concerns about serious issues of inequity. We do not wish to create dissonance and upheaval, but these issues could lead to legal ramifications for the college down the road if not corrected now.

Contract negotiations continue at a snail's pace. I am disappointed to report that it appears from the climate at the last round of negotiations, and from the District lawyer's reaction to our original proposal of: living under the conditions of the current contract for now while we bargain on the crucial issues of raises and the retirement incentive - that the board, has not directed the District negotiating team to bargain in a reasonable manner...the current process is strained. Classified employees have gone over two years without a raise. There is also an issue with the retirement incentive, which we would like to have addressed.

The retirement incentive issue is this: One of our classified members recently retired and was given the golden handshake. When confronted with this information, Dale Hanson and Spencer Covert (the District's lawyer) reported that this employee had worked out of class for under 90 days in a confidential position, and during this time took advantage of the temporary confidential status to retire under PARS with an added annual annuity. This goes against the Personnel Commission Rules, Ed. Code and against our contract. The standard process was completely circumvented. It also appears that the District is showing gross favoritism by not offering the retirement incentive to all classified personnel that qualify. It would also appear that this retirement incentive given to one classified employee in a seemingly unethical and non-equitable manner constitutes a gift of public funds...something that the Chancellors office would be quite concerned about. We believe that the District is obligated to offer this same incentive to other classified employees that are interested, even if it is not cost effective. Perhaps a creative method can be constructed for these employees as well...retirement under PARS, temporary confidential status, or something equally imaginative. We leave it up to you.

We are unable to have full representation on committees, including and especially screening committees, which is in direct violation of Board Policy. All constituent groups are included in your policy...the faculty unions are represented...we need to have representation also. To be fair, we were given an appointment yesterday to a committee that deals directly with classified hiring priorities, and while we appreciate the opportunity to participate, feel it is a token gesture at best and not true shared governance. Not being able to participate fully in the shared governance process causes the process to be tainted by this exclusion. Whoever is hired does not gain the full support of all constituent groups, and this sets new District employees up for failure. This could also lead to a situation in which grievances are filed or the District could even be sued for this breach of policy.

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We are interested in equity. We are held to the Personnel Commission Rules and Regulations, Board Policy, the Master Agreement and the Ed Code. The District does not seem to be following these same standards. This is the time to intervene before things get even more out of control, before one group is treated unfairly even one more day. You really do have the power and authority to step in and not only direct the negotiating parameters, but to stop the current unfair labor practices and general inequity occurring at Long Beach City College. You must help us. You are the only hope for a rational end to this behavior. We have been trying very hard to be reasonable and to show a spirit of cooperation in the negotiating process.

So, in summation, we seek the following remedies:

- The retirement incentive offered to all classified employees that are interested and who qualify.
- A pay raise of 3% on schedule for 98-99.
- We want to have representation on all committees which the previous union had representation.
- We want the contract followed...it has not expired until we negotiate a new one.
- We want the District held to the same standards we are held to.

Thank you for your attention and assistance in this matter. (applause)

Member Thorpe: Is it possible for you to provide the Board with a kind of a write-up of what you just presented?

Shannon Willson: Yes.

Member Thorpe: And I just want to ask a question. I think your first one you were talking about a retirement incentive given to one classified employee? And something about the classified employee was confidential -- could you explain that?

Shannon Willson: She's a classified employee and worked for the now Vice President of PCC. They say her position was now made Confidential and so that meant she was working out-of-class in that position and while she was working out-of-class in that position, just opted to retire, thereby receiving the full Confidential Golden Handshake.

Member Thorpe: Did you negotiate that Confidential position?

Shannon Willson: No. No, we did not.

Member Thorpe: Thank you very much.

Jonathan Eckman: Good evening to the members of the Board, the confidential and academic staff, our new faculty and the classified staff. My name is Jonathan Eckman, I am the interim custodial representative, and I am involved in the negotiations as a member of the classified negotiating team.

I come here this evening not to praise negotiations, but to ask you to provide the direction and guidance we need to help us fix them. There are two key reasons that we are asking for your help and your guidance tonight. The first one is that in the last set of negotiating sessions last week, the district came very close on several occasions to engage in something known as "regressive bargaining." For those not familiar with the negotiations process, this is where one party makes the initial offer and then in a subsequent proposal, takes back part of that offer. This is an inappropriate bargaining tactic. It is also actionable in arenas outside of the negotiating table such as PERB. We would like to see negotiations settled at the table, not at PERB, and I'm sure the district would agree with that.

Secondly, we have presented to the district a modified salary proposal that warrants your action and attention. For starters, it is a modification and a moderation of our initial proposal for 1998-99, which addresses some of the district's concerns about budgeting. We are also addressing it for just one year. It is not the initial proposal we talked about - two years. We are just asking for one year for now. It addresses the needs of both parties at the table. The district has indicated that the previous bargaining -- whatever you want to call it - the bargaining association, misused their position on this issue and they felt taken advantage of. We're willing to address that. But this also gives our members some badly needed relief after nearly three years without any kind of cost-of-living adjustment whatever. Anyone who has been in the store lately knows that the last three years have not gotten any less expensive and our members are really having some dire straights and they would need some relief.

So, in conclusion, I would like to point out that I'm sure the school district would like to close off the books for 1998-99 by addressing the salary proposal of ours that allows the district to do so. Also, major constituency groups on campus would like to see some forward movement and some positive progress from negotiating sessions and granting the retroactive raise would be an excellent sign of that progress.

Finally, once again, I would like to ask you for your wisdom, your guidance and your direction and I would like to thank you once again for giving me the opportunity to speak to you this evening. (applause)

Vice President Clark: Thank you for being with us.

We have the Consent Agenda. Are there any items to be withdrawn from the Consent Agenda?

Member Thorpe: I'd like to hold back 6.3 for a question and 12.1.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

New Contract Faculty

1

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Hourly Instructors – Summer	12
Hourly Counselors – Fall	16
Hourly Librarians – Fall	11
Long Term Substitute Instructors	2
Hourly Substitute Instructors	28
Stipends	8

In-Service Changes

Change of Assignment – Contract	2
Change of Salary – Contract	2
Change of Title	1

Terminations

Resignations	2
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HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Probationary	26
Working Out of Class	6
Temporary	145
Exempt From the Merit System	546

In Service Changes

Leave Without Pay	2
Personnel Commission Actions	16

Terminations

Retirements	3
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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

None.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 3856 through Register No. 3863 for the period June 19, 2000, through July 28, 2000, in the amount of \$2,477,752.63 as listed.

Register No. 3856	Warrant Nos. 0657722 – 0657861	\$ 1,308,218.81
Issue Date 06/30/2000		
Register No. 3857	Warrant Nos. 0657862 – 0657863	\$ 1,883.71

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Issue Date 07/10/2000

Register No. 3858	Warrant Nos. 0657864 – 0658019	\$ 483,499.34
Issue Date 07/10/2000		

Register No. 3859	Warrant Nos. 0658020 – 0658321	\$ 287,680.64
Issue Date 07/10/2000		

Register No. 3860	Warrant Nos. 0658322 – 0658515	\$ 140,230.51
Issue Date 07/14/2000		

Register No. 3861	Warrant Nos. 0658516 – 0658536	\$ 27,634.90
Issue Date 07/14/2000		

Register No. 3862	Warrant Nos. 0658537 – 0658647	\$ 45,608.72
Issue Date 07/14/2000		

Register No. 3863	Warrant Nos. 0658648 – 0658700	\$ 182,996.00
Issue Date 07/14/2000		

Total Salary Warrants Issued	<u>\$ 2,477,752.63</u>
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Commercial Warrants

Ratify issuance of commercial warrants for the period June 19, 2000, through July 28, 2000, in the amount of \$4,934,794.73, as listed.

Period Ending June 23, 2000

General Fund	\$ 477,167.30	
Student Financial Aid Fund	165,677.84	
Child Development Fund	796.74	
Payroll Clearing Fund	5,246.78	
Capital Project Fund	<u>337,152.90</u>	\$ 986,041.56

Period Ending June 30, 2000

General Fund	\$ 499,110.95	
Student Financial Aid Fund	7,379.00	
Capital Project Fund	518,862.62	
Self Insurance Fund	2,682.00	\$ 1,028,034.57

Period Ending July 7, 2000

General Fund	\$ 117,680.97	
Student Financial Aid Fund	3,000.00	
Child Development Fund	428.07	
Payroll Clearing Fund	8,793.37	\$ 129,902.41

Period Ending July 14, 2000

General Fund	\$ 831,381.44
Student Financial Aid Fund	82,346.70
Payroll Clearing Fund	27,406.83

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Capital Project Fund	<u>237,224.12</u>	\$ 1,178,359.09
Period Ending July 21, 2000		
General Fund	\$ 845,552.13	
Student Financial Aid Fund	28,592.10	
Child Development Fund	101.88	
Capital Project Fund	33.40	\$ 874,279.51
Period Ending July 28, 2000		
General Fund	\$ 263,358.66	
Student Financial Aid Fund	41,791.81	
Child Development Fund	869.91	
Payroll Clearing Fund	10,339.21	
Capital Project Fund	4,930.00	
Self Insurance Fund	416,888.00	\$ 38,177.59
	Six Week Total	<u>\$ 4,934,794.73</u>

Included in the total expenditure of \$4,934,794.73, are the following payments greater than \$10,000 excluding employee benefits and utilities:

General Fund - Fund 01

1. \$ 386,337 to Long Beach School Districts Workers' Compensation Agency, for the first installment of the 2000-2001 contribution.
2. \$ 178,357 to Gateway Computer, for computer equipment for Autobody Repair and Automotive Mechanic, Basic Adult Education, Business and Social Sciences Office, Educational Support Services, Electronics, English as a Second Language, Health and Science Office, Instructional Research/Academic Services Dean, International Students, Library, Management Information Systems, Math and Engineering, Nursing - RN, Physical Education, Public Information/Marketing, Senior Center, Staff Development, Student Counseling and Guidance, VATEA Coordinator, Vice President - Academic Affairs, and Women's Center,
3. \$ 176,663 to DigiTerra, for PeopleSoft implementation services for April 17, 2000, through June 11, 2000.
4. \$ 91,148 to Apple Computer, Inc., for computer equipment for Disabled Students Programs and Services, English, Writing/Reading Center; Inter-disciplinary/Honors, Library, Life Science, Management Information Systems, and Physical Science.

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5. \$ 71,450 to Data Impressions, Inc., for upgrade of Telco interface equipment for the Internet server.
6. \$ 67,287 to First Union, for payment of Visa Purchasing Card Central Bill for May and June 2000.
7. \$ 50,000 to United States Postal Service, for advance payment on the Postage by Phone account for fiscal year 2000-2001.
8. \$ 46,818 to College Enterprises, Inc., dba The Pulse Copy and Technology Center, for duplicating and related services for April and May 2000.
9. \$ 45,281 to Biopac Systems, Inc., for computerized physiology teaching system, lessons upgrade, and serial cable extension for Life Science.
10. \$ 34,822 to Parker, Covert & Chidester, for legal services rendered during April and May 2000.
11. \$ 28,947 to 1st Computer, for computer equipment for Computer and Office Technologies; Media Production; ESL-MINT; Computer and Business Information System; Management Information Systems; English, Writing/Reading Center; Title III; Public Information/Marketing; Theater, Dance and Film; and Health and Science Office.
12. \$ 25,338 to California State University Office of the Chancellor, for 4Cnet videoconferencing services for 1998-1999.
13. \$ 23,150 to Community College League of California, for 2000-2001 membership fee.
14. \$ 22,711 to City of Long Beach School-to-Career Consortium, for staff development expenses July 1, 1999, through May 31, 2000.
15. \$ 15,500 to United States Post Office Postmaster, for advance deposit for bulk mailing permit for delivery of presorted Postcards for Fall 2000.
16. \$ 15,270 to Wareforce Incorporated, for computer software for Mathematics and Engineering.
17. \$ 13,170 to Department of General Services, for lease of five vehicles for College Police for September and October 1999, and January, February, March, and April 2000.
18. \$ 10,318 to Sehi Computer Products, for three Laser Jet printers for Life Science.

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19. \$ 12,265 to Associated Student Body Enterprises, for office supplies purchased in June 2000.
20. \$ 11,550 to OVE ARUP & Partners California, for professional engineering services December 1, 1999, through April 30, 2000, for Building D remodel.
21. \$ 11,000 to Long Beach City College Foundation, for stipends for 19 students serving as President's Ambassadors.
22. \$ 10,164 to Office Depot, for office furniture for Purchasing.

Student Financial Aid Fund – Fund 09

1. \$ 28,592 to U.S. Department of Education, for reimbursement of W. D. Ford Direct Lending Program for the 1999/2000 academic year.

Capital Projects Fund - Fund 15

1. \$ 455,413 to Honeywell, Inc., for infrastructure improvements for the District.
2. \$ 224,391 to Dennis J. Amoroso Construction Company, Inc., for partial payment for Building D remodel, Liberal Arts Campus.
3. \$ 166,693 to Apple Computer, for computer equipment for Building D, Liberal Arts Campus.
4. \$ 110,979 to Gateway Computer, for computer equipment for Building D, Liberal Arts Campus.
5. \$ 45,700 to WLC Architects, for design development during April 2000 for the Child Development Center, Pacific Coast Campus.
6. \$ 19,378 to Kruger Bensen Ziemer Architects Inc., for professional services rendered for Building D remodel, Liberal Arts Campus.
7. \$ 13,850 to Horizon Contracting, Inc., for Building M restroom remodel, Liberal Arts Campus, and installation of a doorframe in Building CC106B, Pacific Coast Campus.
8. \$ 11,015 to GE Capital Modular Space, for lease of relocatable trailers from May 12, 2000, to June 11, 2000, Liberal Arts Campus.
9. \$ 11,000 to Dalan Engineering, Inc., for engineering oversight of the Code Compliance/Fire Alarm Project, Liberal Arts Campus and Pacific Coast Campus.

Self Insurance Fund – Fund 16

1. \$ 416,888 to Alliance of Schools for Cooperative Insurance Programs, for liability insurance for 2000-2001.

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PURCHASING

Bid Awards

CN99613.9 – With Caldwell Architects, for architectural services – Amendment #1 for construction administration for re-roofing of Buildings. A, B, and N at the Liberal Arts Campus, to increase the contract amount from \$7,425 to \$10,335.

Amendment of Board Action

CN99613.6 – With WLC Architects, for architectural services – Amendment #2 to revise award as Amendment #3.

Completion of Contract

CN99618.4 – With Best Roofing, Inc., for re-roofing Buildings A, B, and N at the Liberal Arts Campus for a total amount of \$233,300. Project was completed on August 11, 2000.

CN99622.1 – With R. M. Myers Corporation, for asbestos abatement in Buildings A, B, and N at the Liberal Arts Campus for a total amount of \$107,130. Project was completed on July 21, 2000.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period June 17, 2000, through July 28, 2000, in the amount of \$1,823,661.21 as listed.

32127-32128	\$ 733.17
32186	621.36
32738	138.90
32794	2,549.29
32828-32904	387,460.21
35000-35070	436,851.49
35073-35204	496,915.66
35206-35318	226,251.88
35320	,500.00
35322-35340	167,699.04
35342-35383	98,517.21
35389	2,000.00
P17765 through P17782	<u>2,423.00</u>
Total amount	\$1,823,661.21

Included in the total amount of purchase orders of \$1,823,661.21, are the following items greater than \$10,000:

PO 32833	Wide Belt Sander Cabinet Making/Cabinetry Account No. 642000-01-095200-1380	\$16,000.00
PO 32852	Videoconferencing System	

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	Library	
	Account No. 647000-01-612000-1430	\$22,659.10
	Account No. 457000-01-612000-1430	\$764.25
PO 32854	Wireless Video System	
	Library	
	Account No. 647000-01-612000-1430	\$9,354.97
	Account No. 646000-01-612000-1430	\$452.49
PO 32861	Fall 2000 Postcard Print and Mail Sort	
	Inst. Research/Acad Svcs	
	Account No. 457000-01-601400-0000	\$11,171.94
PO 32862	Advance Deposit for Postage – Bulk Mail	
	Inst. Research/Acad Svcs.	
	Account No. 585000-01-601400-0000	\$15,500.00
PO 32868	LB Chamber of Commerce Participation Fees	
	Student Counseling and Guidance	
	Account No. 514000-01-684000-0730	\$25,000.00
PO 35042	HVAC Repair Supplies Agreement	
	Building Maintenance and Repairs	
	Account No. 568000-01-651000-0000	\$10,000.00
PO 35044	Air Conditioning Service and Repairs Agreement	
	Building Maintenance and Repairs	
	Account No. 568000-01-651000-0000	\$10,000.00
PO 35045	Postage By Phone Agreement	
	Mail Services	
	Account No. 585000-01-677400-0000	\$170,000.00
PO 35052	Elevator Service and Maintenance Agreement	
	Building Maintenance and Repairs	
	Account No. 568000-01-651000-0000	\$15,000.00
PO 35053	Supplies and Materials Agreement	
	Building Maintenance and Repairs	
	Account No. 457000-01-651000-0000	\$10,000.00
PO 35056	Pool Chemicals Agreement	
	Pool Operations	
	Account No. 457000-01-659000-0000	\$10,000.00
PO 35080	Annual Magazine Subscription Fees	
	Library	
	Account No. 631000-01-612000-0000	\$24,720.37

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PO 35115	Database and Publication Subscription Community College League Library Account No. 589500-01-612000-0000	\$22,177.00
PO 35118	Asphalt Repair Service Agreement Parking Maintenance and Repair Account No. 568000-01-695000-0070	\$15,000.00
PO 35133	Plumbing Supplies Agreement Building Maintenance and Repairs Account No. 568000-01-651000-0000	\$25,000.00
PO 35139	Advertising Services Agreement Public Information/Marketing Account No. 514000-01-671500-0000	\$10,000.00
PO 35154	Hazardous Waste Disposal Agreement Environmental Safety/Waste Disposal Account No. 557000-01-677300-0000	\$22,000.00
PO 35170	Recruiting Ads Service Agreement Staff Diversity Account No. 514000-01-676000-1610	\$15,000.00
PO 35179	Advance Deposit Midwest Library Library Account No. 632000-01-612000-0000	\$25,410.00
PO 35199	Fingerprinting Services Agreement Human Resources Management Account No. 584000-01-673000-0000	\$10,000.00
PO 35200	Electrical Supplies Agreement Building Maintenance and Repairs Account No. 568000-01-651000-0000	\$10,000.00
PO 35249	Computer and Telecommunication Services Agreement Management Information System Account No. 566000-01-678000-0000	\$10,000.00
PO 35250	Computer and Telephone Supplies Management Information System Account No. 566000-01-678000-0000	\$20,000.00
PO 35327	Dale Carnegie Courses	

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	Dale Carnegie Account No. 514000-01-704300-2350	\$36,461.00
PO 35328	Dale Carnegie Courses Dale Carnegie Account No. 514000-01-704300-2350	\$84,319.03
PO 35337	Computer and Telephone Supplies Agreement Management Information System Account No. 566000-01-678000-0000	\$20,000.00
PO 35343	On Screen Ads Service Agreement Public Information/Marketing Account No. 514000-01-671500-0000	\$19,630.00
PO 35382	Welding Supplies Agreement Welding Account No. 432000-01-097000-0010	\$12,000.00

General Fund - Fund 09

PO 35265	Student Bus Passes Student Aid Account No. – 766400-09-732000-3900	\$11,040.00
PO 35358	Student Bus Passes EOPS – Student Aid Account No. 766400-09-732000-3900	\$13,800.00

Restricted - Fund 15

PO 35110	Playground System ADA LAC Account No. 612000-15-710100-5266	\$21,154.65
PO 35111	Site Preparation and Construction of Playground System ADA LAC Account No. 612000-15-710100-5266	\$17,110.80
PO 35229	Analytical Balance Building D, Equipment Account No. 647000-15-710100-5183	\$12,210.60

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 91314.04 - Amend - With Private Medical Care, Inc. (PMI), for a prepaid dental care plan at a rate of \$30.75 per month, to extend the termination date from September 30, 2000, to September 30, 2001.

CN 92538.8 - Ratify - Amend - With Pacific Hospital of Long Beach, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 16, 2000, to August 16, 2002, at no cost to the District.

CN 92585.8 - Amend - With Los Angeles Regionalized Insurance Services Authority (LARISA) to purchase Kaiser Permanente Medical Plan insurance for eligible District employees and dependents at a composite rate of \$361.69 per employee per month. Associated Student Body (ASB) employees/dependents, COBRA, and District retirees' coverage would be purchased at various monthly and quarterly premiums, effective October 1, 2000, through September 20, 2001.

CN 92577.2 - Amend - With Memorial Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from December 31, 2000, to December 31, 2002, at no cost to the District.

CN 92699.1 - With SESAC, Inc., to terminate this copyright agreement effective August 1, 2000.

CN 92910.3 - Amend - With Grant Uba, to serve as authorizing team physician for Long Beach City College athletic teams as required by conference code and the state Conference on Athletics (COA), to extend the termination date from June 30, 2000, to June 30, 2001 for a fee of \$7,500.

CN 92912.1 - Amend - With Rose Villa Care Center, to provide a clinical practice site for dietetic students, to change the name from Rose Villa Care Center to Sunrise Care Center, and extend the termination date, from December 31, 2000, to December 31, 2005, at no cost to the District.

CN 92912.6 - Amend - With Grant Uba, to serve as authorizing physician for student health and wellness services, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$4,400.

CN 92918.5 - Ratify - Amend - With Presbyterian Intercommunity Hospital, to provide a clinical practice site for dietetic students, to extend the termination date from April 30, 2000, to April 30, 2005, at no cost to the District.

CN 92919.2 - Ratify - Amend - With Torrance Memorial Hospital, to provide a clinical practice site for dietetic students, to extend the termination date from August 9, 2000, through August 9, 2002, at no cost to the District.

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CN 92921.1 - Ratify - Amend - With Marlora Convalescent Hospital, to provide a clinical practice site for dietetic students, to extend the termination date from August 9, 2000, to August 9, 2002, at no cost to the District.

CN 92925.7 - Ratify - Amend - With Downey Community Hospital, to provide a clinical practice site for dietetic students, to change the name from Downey Community Hospital to Downey Regional Medical Center and extend the termination date from August 18, 2000, to August 18, 2005, at no cost to the District.

CN 92928.4 - Amend - With Bay Convalescent Hospital, to provide a clinical practice site for dietetic students, to change the name from Bay Convalescent to Country Villa Bay Convalescent Hospital, and extend the termination date from August 31, 2000, to August 31, 2005, at no cost to the District.

CN 92929.2 - Amend - With Head Start, to provide a clinical practice site for dietetic students, to extend the termination date from September 30, 2000, to September 30, 2005, at no cost to the District.

CN 92932.1 - Ratify - Amend - With Sodexho USA, to provide a clinical practice site for dietetics students, to change the name from Sodexho USA to Sodexho, and extend the termination date from January 15, 2000, to January 15, 2005, at no cost to the District.

CN 92941.3 - Amend - With Marriott Management Services, to provide a clinical practice site for dietetic students at Long Beach Memorial, to extend the termination date from August 31, 2000, to August 31, 2005, at no cost to the District.

CN 92942.1 - Ratify - Amend - With Family Services of Long Beach, to provide counseling services for the 2000-2001 fiscal year, for a fee of \$32,250.

CN 92942.7 - Amend - With Parker, Covert & Chidester, Attorneys at Law, to provide legal services on an as-needed basis, to change the name from Parker, Covert & Chidester, to Parker & Covert, LLP, effective September 1, 2000.

CN 92956.3 - Amend - With Harbor UCLA Medical Center, to provide a clinical practice site for dietetic students, to extend the termination date from August 31, 2000, to August 31, 2005, at no cost to the District.

CN 92963.2 - Ratify - Amend - With Kaiser Permanente, Harbor City, to provide a clinical practice site for dietetic students, to extend the termination date from March 31, 2000, to March 31, 2005, at no cost to the District.

CN 92966.7 - Ratify - Amend - With Norwalk Meadows, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 1, 2000, to August 1, 2002, at no cost to the District.

CN 92967.7 - Ratify - Amend - With Long Beach Police Department, to provide police services for events at Veterans Stadium and Long Beach City College,

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effective July 1, 2000, through August 15, 2003, for an additional amount of \$6,000. Total annual cost is \$15,000. All fees to be reimbursed by the user with no cost to the District.

CN 92969.9 - Ratify - Amend - With Med Partners - Mullikin, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 1, 2000, to August 1, 2002, at no cost to the District.

CN 92973.9 - Ratify - Amend - With I. C. Public Works Services, Inc., for consulting services to assist the District in the administration of construction projects, to extend the termination date from May 31, 2000, to September 30, 2000, for a fee of \$20,000.

CN 92982.5 - Amend - With the City of Long Beach reciprocal use of facilities agreement, to include use of Heartwell Park, effective September 1, 2000, through December 31, 2002, at no cost to the District.

CN 92983.1 - Amend - With Strategic Planning Services for Schools, for additional charges required for survey printing and processing of bulk mailing regarding a possible bond measure, to increase contract amount by \$4,000.

CN 92986.5 - Amend - With Gateway Cities Partnership, to change the name from Gateway Cities Partnership to Gateway Cities Council of Governments, effective July 1, 2000, through August 31, 2000.

CN 92988.8 - Ratify - Amend - With Los Angeles Trade-Technical College, to increase grant amount from the Alameda Corridor re-granting program, to increase grant amount from \$50,000, to \$56,160, for additional grant needs.

CN 92989.6 - Ratify - Amend - With American Golf Corporation, to provide use of three golf facilities for the men's and women's golf team practices and matches, to extend the termination date from May 15, 2000, to May 15, 2001, for a fee of \$6,000.

CN 92989.9 - Ratify - Amend - With Pacific Network for Dispute Resolution, for mediation and dispute resolution services, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$5,000.

CN 92995.1 - Ratify - Amend - With Memorial Occupational Medical Services, to provide physical examinations and various related services on an as-needed basis, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$2,000.

CN 93002.6 - Ratify - Amend - With Ewing & Company, to provide support for Human Resources including organizational design studies, salary surveys, pay for performance, and consulting services on an as-needed basis, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$5,000.

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CN 93014.1 - Ratify - Amend - With Bonnie Cole, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$12,000, paid with CalWORKs funds.

CN 93025.3 - Ratify - Amend - With Kiddie Kollege Services, Inc., to provide child care for a CalWORKs participant, to extend the termination date from June 30, 2000, to June 30, 2001, for a fee of \$2,000, paid with CalWORKs funds.

CN 93026.3 - Ratify - With Cedric Washington, to provide child care for a CalWORKs participant, effective July 1, 2000, through June 30, 2001, for a fee of \$6,000, paid with CalWORKs funds.

CN 93026.4 - With Metropolitan State Hospital, to provide a clinical practice site for School of Health and Science students, effective September 1, 2000, to August 31, 2002, at no cost to the District.

CN 93026.5 - With the U. S. Department of Education, to provide funding under the TRIO Student Support Services program, effective September 1, 2000, through August 31, 2001. Amount of funding is \$198,582.

CN 93026.6 - Ratify - With Los Angeles County Children and Families First Proposition 10 Commission to provide funding for the Good Beginnings Never End initiative, effective July 1, 2000, through June 30, 2001. Amount of funding is \$298,966.

CN 93026.7 - Ratify - With Long Beach Unified School District - Head Start, for the Long Beach Community College District to provide a total of 255 hours of credit instruction for parents or students of Head Start, effective July 1, 2000, through June 30, 2001.

CN 93026.8 - Ratify - With Bethany Christian School, to provide licensed child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$8,000, paid with CalWORKs funds.

CN 93026.9 - Ratify - With Star Ladey Brewer, to provide child care for a CalWORKs participant, effective August 7, 2000, through June 30, 2001, for a fee of \$6,000, paid with CalWORKs funds.

CN 93027.1 - With the City of Long Beach as part of the Greater Long Beach Construction Training and Employment Program, Long Beach Community College District will provide three sessions of 320 hours each of customized pre-apprenticeship training, effective September 11, 2000, through September 30, 2001. Amount of funding is \$144,000.

CN 93027.2 - Ratify - With Ole King Cole Development Center, to provide employment for a CalWORKs participant, 20 hours per week, \$7.75 per hours at 75% reimbursement, effective August 14, 2000, through February 14, 2001, for a fee not to exceed \$2,953. Paid with CalWORKs funds.

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CN 93027.3 - Ratify - With Bell Security, to provide armed security for Fall 2000 registration at the Liberal Arts Campus and the Pacific Coast Campus, effective August 7, 2000, through August 26, 2000, for a fee of \$6,000.

CN 93027.4 - Ratify - With Nash & Company, Inc., to provide a classification study, prepare class descriptions, and make final recommendations to the Personnel Commission, effective July 1, 2000, through June 30, 2001, for a fee not to exceed \$80,000.

CN 93027.5 - Ratify - With the Chancellor's Office, California Community Colleges, to fund Student Success - Student Equity/ Success Planning grant to develop the Student Transcript Analysis Research System (STARS), effective July 1, 2000, through June 30, 2001. Amount of funding is \$42,000.

CN 93027.6 - Ratify - With Paul Harper Dillon, to develop the database set of programs for the Student Transcript Analysis Research System (STARS), effective July 1, 2000, through June 30, 2001, for a fee of \$12,800, paid with Student Success - Student Equity/Success Planning funds.

CN 93027.7 - Ratify - With Rogenia Veal, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$5,000, paid with CalWORKs funds.

CN 93027.8 - Ratify - With Shirleitha McWilliams, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$4,000, paid with CalWORKs funds.

CN 93027.9 - With Infotec Commercial Systems, to provide certified on-line training in Microsoft Windows 2000, Microsoft NT 4.0, Lotus R4.5 and 4.6, Lotus R5 and Novell. Infotec will create a web bridge to college website, design, and set-up courses, hire instruction, and host service, effective September 1, 2000, through June 30, 2002, for a fee of \$70,000.

CN 93028.1 - Ratify - With Andar International, to prospect and recruit transportation companies for one-on-one meetings for up to 20 hours of consulting, to attend 58 hours of mini conferencing, and additional services as required, effective August 1, 2000, through June 30, 2001, for a fee not to exceed \$30,150.

CN 93028.2 - Ratify - With Trinidad Francisco, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$6,000, paid with CalWORKs funds.

CN 93028.3 - With - Long Beach Unified School District, to provide reimbursement for part of the salary and benefits for the Long Beach Education Partnership's Coordinator, effective July 1, 2000, through June 30, 2001, not to exceed \$10,000.

CN 93028.4 - With the U. S. Department of Education for funding institution that serve the Hispanic community, to improve and develop strategies to decrease student

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attrition and increase student continuation and graduation rates, effective October 1, 2000, through September 30, 2001. Amount of funding is \$425,000.

CN 93028.5 - Ratify - With California Gang Investigators Association (CGIA), whereby the District will provide instructional services to students at the annual CGIA training conference, effective August 1, 2000, through July 31, 2001, for a fee of \$80,000.

CN 93028.6 - Ratify - With the Chancellor's Office, California Community Colleges, to provide the District with funding for the third year of Meeting Individual Needs through Technology (MINT) project, effective July 1, 2000, through July 31, 2001. Amount of funding is \$25,000.

CN 93028.9 - Ratify - With the City of Long Beach, to provide instructional services to students at the Long Beach Police Academy and the Long Beach Fire Training Center, effective August 1, 2000, through July 31, 2003, for an estimated annual fee of \$200,000.

CN 95011.1 - With Student Insurance, to provide enrolled students with insurance coverage for the 2000-2001 fiscal year. Total premium is \$82,361.

Use of Facilities

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Waves Twirling Practice	LAC	Twirling Team Practice	Q117	7/1,2,16/00
Nike, Inc.	LAC	Film Shoot (Nike Shoes)	Veterans Stadium	7/10/00
I Own.com	LAC	CalPERS Home Loan Workshop	D102	7/24/00
Backyard Productions	LAC	Film Shoot (MacDonalds)	Veterans Stadium	7/31/00
ACT	PCC	Testing	BB, DD, EE Buildings (Various Classrooms)	8/19/00
Champion Youth	LAC	Youth Pom and Cheer Competition	R100 (Large Gym)	8/27/00

Users to be charged fees in accordance with Board-approved fee schedule.

Ratify request to use District facilities for activities and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Men's Basketball	LAC	Basketball League and Practices	R100 (Large Gym)	6/5-8/3/00

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LBCC Assessment	LAC	Testing	Cafeteria Dining Room	7/8,15,22/00 (Saturdays)
Academy of Finance, Cabrillo High School	LAC	Advisory Board Retreat	Valhalla Room	7/25/00
LBCC Summer Recreation	LAC	Conditioning and Pool Free Swim		7/26; 8/2,9/00
LBCC/NAACP Long Beach Branch	PCC	Community Health Care Forum	Student Lounge, Dyer Hall, E Building (Various Classrooms)	7/29/00
LBCC Human Resources	LAC	Clerical Series Examination	Cafeteria Dining Room	8/26/00

Facility use rental waived. Equipment/staffing may be charged if needed.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Advanced Driver Training Services, Inc.	LAC	Driver Training	Veterans Stadium Parking Lot	9/7/00
Millikan High School	LAC	Parking	Parking Lot J	9/9/00

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Long Beach Police Department	LAC	Motorcycle Driver Training	Veterans Stadium Parking Lot	9/1/00-6/30/02
LBCC Foundation/Health Care Associates	LAC	BBQ Fundraiser	Q Building Grass Courtyard	9/15/00
LBCC Child Development	LAC	School Age Children Conference	College Center, F and D Buildings (Various Classrooms)	9/16/00

Facility use rental waived. Equipment/staffing may be charged if needed.

Donations

Accept the donation from Sharyn Seaton, 7525 Florence Avenue, #8, Downey, CA 90240, of one Hewlett Packard scanner, for use in the Learning Resources Program, and request that a letter of appreciation be sent.

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Accept the donation from A C Delco, 515 Marin Street, Suite #220, Thousand Oaks 91359, of 54 service manuals, five packages of overhead transparencies, batteries, filters, one transmission, one ignition, spark plugs, and one case of Ford and Chrysler emissions/driveability components clinic books, for use in the Automotive Program, and request that a letter of appreciation be sent.

Accept the donation from American Honda Motor Company, Incorporated, 1919 Torrance Boulevard, Torrance 90501-2746, of one 1995 Honda Civic four cylinder, four door, compressed natural gas vehicle, Serial #1HGEG646SL000060, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from American Honda Motor Company, Incorporated, 1919 Torrance Blvd., Torrance 90501-2746, of one 1995 Honda Civic four cylinder, four door, compressed natural gas vehicle, Serial #1HGEGX64552000020, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from John Deere Power Systems, Post Office Box 5100, Department #842, Waterloo, IA 50704-5100, of one John Deere Motor, complete compressed natural gas electronically controlled engine, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from Southern California Edison Company, of one 1994 Prism Electricar, vehicle #1Y1SK5368RZ091927, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from General Motors Corporation, 515 Marin Street, Thousand Oaks 91360, of one 1999 Cadillac Deville, fully loaded, power windows, power locks and power steering, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from Southern California Edison Company, 265 N. East End Avenue, Pomona 91767, of one 1995 Ford Ranger EV pick-up truck, Electric Ranger EV 37, vehicle #1FTCR10A7SUB38650, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from The Boeing Company, 3855 Lakewood Boulevard, Long Beach 90846, of one DC10 cockpit and one 717 fuselage (seven windows from the tail in length) for use in the Aviation maintenance Program and request that a letter of appreciation be sent.

Rejection of Claims

Reject the claim presented by attorney Lawrence Rosenzweig on behalf of his client, John Downey, with regard to an incident that occurred at the Liberal Arts Campus from 1984 through May 2000.

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Reject the claim presented by attorney Lawrence Rosenzweig on behalf of his client, Margaret Savage, with regard to an incident that occurred at the Liberal Arts Campus from 1986 through May 2000.

Reissuance of Warrant

The Board of Trustees of the Long Beach Community College District hereby requests the Auditor of Los Angeles County to reissue the following expired warrant that exceeds the statute of limitations of two years and six months.

Reissue Warrant # 0703344, issued December 14, 1990 to Thomas J. Killian in the amount of \$375.

Institutional Membership

American Electronics Association (For Los Angeles and Santa Barbara Counties)	\$ 1,590
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It was moved by Member McNinch , seconded by Member Uranga, that the items on the Consent Agenda, with the exception of 6.3 and 12.1, be approved and authorized.

The motion carried, all voting aye.

Vice President Clark: OK. 6.3.

Member Thorpe: My question, on page 4 of 11, 6.1-7 - I guess they're all paged in sequence. I believe this is in Mr. Wooten's area, No. 10. There's an amount there of \$34,822 to Parker, Covert, and Chidester, for legal services rendered during April and May of this year. My question was - I guess they're nice to us or why are we paying them so late?

Vice President Wooten: It depends on the billing.

Member Thorpe: So, they're nice to us.

Vice President Wooten: I can't answer that specific question.

Catalina Cruz: I would just say that as to why they were paid late, the invoices came in late or it was caught up our year-end rush.

Vice President Wooten: We might have questioned an entry. When we get those in, we send them back to HR for validation, to the President's Office and to my office, and to anybody else that had any business on those. So, sometimes we question the charges. Probably a combination of all those things.

Member Thorpe: Thank you very much.

Vice President Clark: Do you want to make a motion then?

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It was moved by Member Thorpe, seconded by Member McNinch, that Item 6.3 on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

Vice President Clark: 12.1.

Member Thorpe: Page 7, bottom of the page. This is to ratify with the City of Long Beach, to provide instructional services to students - and this would be our students, I believe, studying at the Long Beach Police Academy and the Long Beach Fire Training Center. I was wondering, I can see the Fire Training courses in our Fall Schedule and I guess I've just overlooked the Police Academy courses. Is that for students who take courses at the Academy or does someone from the Academy come here and teach students here?

Vice President Brock: No, these are courses that are offered at the Long Beach Police Academy and the Long Beach Fire Training Center. Students from the public can enroll. Primary students are employees of the City of Long Beach, in the Fire and Police Departments and there is currently not one in session at the moment. They're scheduled as needed by these two entities and this is a contract that we've had for many years at Long Beach City College. The current contract expired July 31. This is the new contract, for the next three years.

Member Thorpe: In other words, those courses are they available only to students here who are in special programs in fire training or police training?

Vice President Brock: They are available to the general public, if they are of interest to the public. Most of them are post-certified classes that people that are already in either police training or fire service would take, but, if someone was interested and qualified to take the classes, they're open and available to be enrolled in. The regular students pay the \$11 per unit to take the classes, just like our regular students, and the City of Long Beach pays for the fire and police personnel to attend the classes.

Member Thorpe: This fee of \$200,000 annually, is it about the same as we've been paying, or is it an increase?

Vice President Brock: That's income to the District and then it's also money being paid back to - we're splitting the revenue on this contract - so the FTES that's generated from this contract, we're taking our expenses off of it and then, the rest of the revenue will be split 50/50 between the various city entities and ourselves.

Member Thorpe: So, what you've said about the Long Beach Police Academy - the reason for the absence of those courses in our Fall Schedule is that they're just not in progress now?

Vice President Brock: That's correct. They're scheduled as needed. Then, advertised, both through our programs here on campus and also through the Police and Fire Academy.

Member Thorpe: Thank you so much.

It was moved by Member Thorpe, seconded by Member Uranga, that Item 12.1 on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Resolution, Reduction of Classified Service, 2000-2001

Victor Collins: We have a situation in the classified service periodically where the reorganization of a program operation or other external event will cause us to re-evaluate our staff needs. As explained in the background material, there is a situation that the Center has evening hours which are not as beneficial. They're not serving as many students. In addition to that, there is certain funding that has been received under CalWORKS, which is no longer available. So in working in conjunction with our office, the Child Development Center has looked at their staffing situation, looked at the hours of operation and needs to discontinue those later hours and consequently, that will affect certain employees. When those kinds of things happen, we're mandated by law to go through layoff and reemployment processes, that, unfortunately, we do have to talk about with the Board periodically. In this situation, the change will result in the positions specifically found on page 2 and we are talking a total of nine positions.

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 082900A: Reduction of Classified Service, 2000-2001.

Member Thorpe: I was going to ask, those nine employees, what's the longest length of service for any one of them with the district? Are these recent employees or employees hired with soft money or what kind of employees are they? What's their status, I guess I should ask?

Victor Collins: The first two positions that are listed are actually vacant. So we're talking about seven employees. As far as their length of service with the District, I am not able to comment on that at this point. But, as you see, it's not a matter of them losing their positions, unless they elect not to take a reduction. The indications are that these positions, two positions would be reduced by one month, from 12 to 11, and the other five positions would go from a ten-month basis back down to school semester, which is basically nine months. They would have the option of accepting the layoff and then reemployment in the reduced hours and still maintain their seniority rights.

Member Thorpe: Then, they would still have their so-called 39 months or whatever?

Victor Collins: They would have 39 months plus 24.

Member Thorpe: Thank you.

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Michael Magsaysay: The way this is written, it says they're going to eliminate the evening program? Is that correct?

Vice President Brock: If I could speak to that for just a minute, it might help clear up some of this. We tried last year to offer child care services for Saturdays and evenings. Please bear in mind that we're licensed for children between the ages of two and five. We're not talking about school age children. What we found is that the majority of our students who have preschoolers found other places for them to spend the evening, which is really more appropriate. They spend the evening with another parent, with a grandparent, with a neighbor, with someone; because these little ones really need to be in bed. And on Saturdays, we found that people had again made other arrangements, so we're not serving students. We tried it all last year and this was a recommendation from the Child Development Department - that we simply didn't have a clientele to serve. We can't staff it with one person and one child and keep a whole center open. So, we're happy to revisit this again at some point, Michael, where we see the increased demand or if we change the licensing for the children involved. If we're going to serve school age children, that's an entirely different kind of situation and those children can certainly stay up. But, if you're serving infants or preschool children, most of them really need to be in bed, with somebody else taking care of them at home. So, there are a lot of things with licensing, but this just affects the preschool age child and it was the recommendation of the Child Development Department that we go back to early morning, 6:30 in the morning until 6 at night, and then, from there, the children are taken home and put to bed. We're still open longer than the majority of other facilities in the community, in order to service the students.

Member Uranga: Perhaps some clarification in the wording here would eliminate some of the confusion that we're having.

Vice President Clark: In regards to that, Vic, is this a standard procedure? It isn't just with this particular situation - it's a standard procedure?

Victor Collins: When we do a reduction, we have to go through a formal layoff and reemployment process and most of the wording we choose in these is geared on what the Education Code requirements are. Yes, it's a little bit cumbersome, Mr. Uranga, but what we're trying to do is make sure we comply with the legal mandates in terms of actually doing a layoff, and as I briefly commented in response to Mr. Thorpe's question, when you take a position and you change it down as we've done for these seven positions listed at the bottom, they have to be laid off from the former position. So if they are a twelve-month employee and a ten-month employee, they have to be laid off from that position. They have 39 months reemployment rights. If they accept a lower position - in this case, the eleven or nine months situation, they have an additional 24 months of reemployment rights. So, as you can see now, we're over a period of four years in terms of some of their rights. It does get somewhat legalistic in the way we present it, and the way we have to monitor and make sure that they do have those legal rights.

Vice President Clark: Any other questions about 5.3? OK, we have a motion.

The motion carried, all voting aye.

A Vote to Receive the New Proposal from AFT/CCE for Salary Increase for 2000-2001

Vice President Clark: 5.4. We have a proposal from AFT/CCE, which I assume is a standard methodology of proposing this. Is that right, Vic?

Victor Collins: Yes, it is. In the collective bargaining laws, when a party raises a new issue that has not previously been addressed in negotiations, there is a mandate to have that new proposal sunshined in the same way as the initial proposal was. In this case, the AFT/CCE has raised an issue that they would like to have a proposal for a 10% salary increase made effective to their constituent groups for the year 2000-2001 and they have been informed and have complied with the notification, so that we can go ahead and conduct a hearing and go through this process and deal with it in the appropriate manner. This would obligate us to have a Public Hearing on the same item at the next Board meeting and then, following the meeting on September 12, this issue could become part of the proposals that the District would negotiate with the union.

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees receive the new proposal from AFT/CCE regarding the salary increase for fiscal year 2000-2001.

Further, that the Board of Trustees indicate and direct that a copy of the Initial Proposal be made available for public review in the Human Resources Department; office of the Vice President, Administrative Services; office of the Vice President, Pacific Coast Campus; Library, Liberal Arts Campus; and Library, Pacific Coast Campus until September 26, 2000.

The motion carried, all voting aye.

ACADEMIC SENATE

Janice Tomson: I'd like to talk a few more minutes about the new faculty tonight and talk to you a little bit about the hiring process that brought them all here.

But, first, I would like to thank Frances Shelby for all the hard work she does with the new faculty, as well as all these boxes and lines on faculty professional development. I couldn't think of anybody that I would rather have shepherding the new faculty through than Frances. (applause)

Since the new faculty are here tonight I thought I'd walk you through the hiring process that brought them here to you. So many of us at the college - the faculty, the deans, the vice presidents, the Superintendent-President, spend an enormous amount of time and energy on hiring the new faculty and so I'd like to just kind of walk you through the steps in how they arrived here tonight.

A few weeks ago included in your Board packet were the Administrative Regulations on Faculty Hiring. I would like to explain the hiring process, which brings these highly qualified faculty to our college tonight.

Step 1. Departments meet to decide if faculty need to be requested to hire for the next academic year. The decision is based on both student needs, department plans, and college plans, mission and vision.

Step 2. The Hiring Priorities committee meets deliberates and recommends positions (not candidates) to both the College Executive Committee and the Academic Senate.

Step 3. Both the Academic Senate and the college Executive Committee approves or recommends changes to the prioritized list. The college Executive Committee ultimately determines the final list of faculty positions to be hired.

The Hiring Recruitment begins:

1. Hiring Committees are formed. Chaired by the School Deans, faculty are chosen for the committees based on a shared governance process, students are chosen to serve on the committees, and an additional faculty member is chosen as the Affirmative Action representative.
2. Questions are written, applicants folders are read, sometimes the pools are small 10 or so, sometimes there are hundreds of folders to read.
3. Candidates are selected for interview, sometimes five sometimes 25, sometimes more. Selections are made for a second level interview with the Vice President and appropriate committee members.
4. Recommendations are made to the Superintendent-President; the candidate is selected and brought to you, the Board, for your approval.

Hiring of faculty is so very important to all of us. Each selection is a million dollar decision, not only in terms of budget, but in terms of the value of education for our community.

Vice President Clark: How do we recruit? Who do we notify or what sources do we use or what publications?

Janice Tomson: It's a communication between Human Resources and the departments and Human Resources asks the department what would be good publications or places to recruit for faculty. That's one way of doing it.

The next is that there are two job fairs and they are very well attended. It's kind of the way things are done these days, actually for hiring community college faculty. So, Human Resources has tables and faculty from departments who are interested in hiring and really want to go there and get them, attend these fairs. Dr. Brock and the deans go, as well.

The third is that we now have hired Irma Ramos, the Staff Diversity Officer and she's going to do a really good job of going out and recruiting diverse faculty for us.

Victor Collins: If I may comment? Janice has done a good job of listening as we've talked about this over the years, but there are a couple of extra steps that we go through. When we talk about participation, as she indicated, we plan on attending the two job fairs each year. But, in addition to that, we have a large advertising campaign that we use. We use some standard national and state recruitment efforts in terms of publications and, as Janice indicated, we do work with the departments on discipline-specific publications that can be used. But, in addition to that, we're very conscientious in making sure we look at publications which will enhance our diversity efforts and recruitment process. So, we use a combination of the personal recruitment at job fairs and where we can we have people at conferences and we use the media publications that we do our own announcements on. And then as part of the job fair, when we do our registration and pay our costs for that, there is national recruitment that is done and advertises all the community colleges in the State of California that will be participating as well as the invites that go to community colleges in Washington and Arizona, two prominent states, that continue to participate in the job fair.

Vice President Clark: Who holds the job fair? Where are they held?

Victor Collins: It's organized actually through the Chief Human Resources Officer group in the state as part of ACCCA and the advertisement does go, as I said, nationwide. The planning and organization is done on an annual basis. It is ongoing. As you pay your registration and participation fees each year, that money is used to offset the costs of doing the job fairs by the participating districts and it's also used to help set up the funding for the next year in terms of recruitment and advertising.

Vice President Clark: Where are these held?

Victor Collins: Always one north and one south. What has been looked at is trying to make sure that the facility is close to a major airport that people can come to without a lot of effort and cost to them. This year the northern one was an experiment by going to Sacramento as opposed to the Oakland area and, unfortunately, and this is my personal opinion, Sacramento's access to the airport and where the job fair was held was much too far. Geographically it was not conducive to having a lot of people there because of the distance from the airport outside of Sacramento coming into the place where it was held. But each year, one is up north and one is down south and the southern one is predominantly in the LA Airport area.

Vice President Clark: Of the 32 new faculty, how many were hired at a job fair?

Victor Collins: I was afraid somebody was going to ask me that question. We're in the process of trying to do an analysis to see where we got a lot of our applicants that we can identify, because we need to do a better assessment of how well our advertising dollar is doing, as well as the conferences for the discipline-specific and the job fairs. At this point, I'm sorry I could not give you that information.

Janice Tomson: Trustee Clark. What we hear anecdotally is the earlier that we get out looking for the new faculty, the better candidates and the better pools that we get.

Vice President Clark: There was an article in the L.A. Times that said that community colleges are much desired and there is a relatively large pool of teachers out there wanting to teach in community colleges.

Janice Tomson: It depends on the discipline.

Victor Collins: If I may add one other point, Dr. Fylpaa jogs my memory with an indication about the web site and I think it's important for us to talk and look at the fact that what we have done in H.R. through our web site is to have the announcements completely available to anyone who "hits" the web site. This year, we put our application form on the web site in order to cut down the telephone traffic, so they can get almost the entire application packet through the web site. Our intent and our plan on the longer range is to be able to fill out an application right at our web site and be able to download it to us. We've been hesitant to go forward with some of that because there are naturally the legal things that say how do you tell that this truly came from Victor Collins back in Ohio because there is no signature on it, but it's my understanding that the government has now taken the appropriate steps to be able to say this is now a contract type of thing that you can do on the internet. So, we'll be looking at that to make it easier again for people to go ahead and fill out those applications and we're optimistic about what that will bring us, too.

Member Uranga: How many of these sources that you use are from non-traditional organizations? I assume there are probably some associations out there in various disciplines that are directly related towards certain types of faculty that you want to recruit. I know you're talking about the two major job fairs up north and down south. Are there any other types of conferences or associations that you attend that are on a non-traditional basis. For example, back when I was in education, when I was part of faculty at Cal State, Long Beach, there is the National Association of Chicano Studies for individuals who would be interested in pursuing a career in a community college. Those types of associations. There's the Society of Hispanic Professional Engineers. There's the Black Engineers and people who might have some background in math, in the sciences and can help us in terms of improving our diversity.

Vice President Brock: Just a comment on that. Vic and I and the faculty and the deans will take recommendations and suggestions from anybody. So, if you have some other agencies....

Member Uranga: Those are three right there.

Vice President Brock: ..you'd like to share with us, we're open to suggestions and based on the budget that Vic and I put together for the advertising, we try to cover as many as we possibly can and we stretch pretty far in some of the faculty areas that we have with a very limited pool, so we're always open to suggestions.

Member Uranga: One of the most effective instruments I have found being a former recruiter, it helps when you take faculty with you who are from that group that you're targeting to help in recruitment. I think that's one of the most effective tools that you'll

find. You'll find that one of the most effective tools that you'll find anywhere is using your own faculty.

Victor Collins: One of the other positive sources that we have for diversity is the Chancellor's Register and as part of the job fair there is a major effort at each of the northern, southern, and ongoing during the year, to have diversity candidates sign up for discipline-specific vacancies. What they do is there is a web site that is maintained on behalf of the Chancellor's Office that allows anyone to put their name, address and information in and the disciplines they can teach and it's specifically designed to assist with diversity efforts. What we do, as well as a number of other districts, is we go to that Registry every year. It may not be completely up-to-date; we frequently will have things that are sent back to us; but it's not uncommon to go to that and pull out 300 names of individuals and have that mail-out done so that we could send the announcement and application directly to those individuals. So, I understand what you're saying about the various groups where they could get targeted, but what we also try to do with the diversity registry is that on a larger basis for all of them, as well.

Member Uranga: You touch upon the college's website. How much advertising do you do in other websites. There are some websites out there that are job-related, like "Jobs in Government." There's a Monsterboard major website that offers advertising for various types of jobs. Are we connected with that or do we use that?

Victor Collins: I can't tell you the ones specifically that we do go to, but there are a number that we do use. Every year we keep checking it out to see if new places might have come on board and especially the freebies. So, we do have our staff take a look at that yearly, but we are more active on advertising on various websites.

Janice Tomson: And it also comes from our department heads, because they know their disciplines.

Victor Collins: Mr. Uranga's comments are absolutely appropriate. As active as we are in recruitment, we still need to work on expanding our efforts and, again, with Irma's hiring and involvement, we believe we will be able to expand our efforts.

SUPERINTENDENT-PRESIDENT

Superintendent-President Kehoe: I was going to give you a treat and say I didn't have a report, but I thought of something. I'd like to commend Delia DuRoss and Margaret Shannon. They have just started a series on literacy. It was kicked off today with the first panel discussion. The panel was made up of faculty and a dean and it was well attended. There was standing room only at one point. I appreciate their efforts because literacy is such an important part of our mission and I think that they made a great impact on the students who were there and on some of the faculty and staff and attend. So, I just want to commend the Reading Department for putting this together. It was held during College Hour, so anyone was free to come. I appreciated being a part of that, Delia, so thanks very much for that. I hope you will watch for those notices because we'd like to have all of you come.

Then I would like to say a word about the new teachers and the new teacher orientation. I have said that the most fun I have is graduation, but the second most fun is attending the new teacher orientation, because they are like a new class. They have a wonderful spirit and absorb all of the information that we throw at them and I think that as the years have passed, the Senate has evolved a very good faculty orientation that I haven't seen anywhere else that I've ever been. So I think we have a real model on our hands that is to the advantage of the new faculty and I thank all of the people who participated because it gave these faculty not only a good start, but I think it made them feel very special about being here at Long Beach City College. So, thank you Frances and Janice and all of the people who participated.

ACADEMIC AFFAIRS

No Report.

STUDENT SUPPORT, PLANNING AND RESEARCH

No Report.

ADMINISTRATIVE SERVICES

Approval of Partnership for Excellence Allocation

It was moved by Member McNinch, seconded by Member Thorpe that the Board of Trustees approve the dispersal of \$3,091,760 in Partnership for Excellence (PFE) funds.

BACKGROUND

The state made \$300,000,000 available for additional funding throughout the state. The Budget Advisory Committee, Educational Master Planning Committee, and the Executive Committee have agreed that our portion of these funds should be allocated as shown in the 2000-2001 Priority Projects List.

The Priority Projects list uses all District funding sources to satisfy our priorities. The Chancellor's Office will require a more detailed accounting of Partnership for Excellence funds by January 2001. This detailed list will be sent to the Board for approval once the Chancellor's Office has settled on the format.

In addition to the Priority Projects List, the Budget Advisory Committee recommends that \$312,132 be allocated to area budget requests. These additional funds support growth in existing programs.

Member Thorpe: I notice on No. 9, Identify learning outcomes and recommended assessment approaches and instruments, there's no money for that this year. Was there money for that last year? Or that's not a priority?

Vice President Wooten: It's a priority, but it doesn't involve financial resources that would be appropriate for this particular budget.

Member Thorpe: So identifying learning outcomes and recommending assessment approaches is not part of...

Vice President Wooten: It's not an expense.

Member Thorpe: Oh, I see. I was just wondering why it was blank.

Janice Tomson: I think the faculty feels that that's a part of their professional obligation. You know we formed an ad hoc committee of the Curriculum Committee on Assessment and Learning Outcomes and so it's a part of our business and we really know that learning outcomes is an important part. So there's an ad hoc committee that's meeting and working on a plan for departmental outcomes and for institutional outcomes; so we're working on learning outcomes. It just doesn't, right now, demand any funding.

Vice President Wooten: We always like it when we have priorities that don't require any funding.

The motion carried, all voting aye.

Resolution, Financing of Certain Facilities and Declaring Intent to Reimburse Certain Expenditures from Tax-Exempt Obligations

It was moved by Member McNinch, seconded by Member Uranga, that Board of Trustees adopt the Resolution No. 082900B to enable the District to begin qualified general obligation projects which will be reimbursed if and when general obligation bonds are authorized and issued.

BACKGROUND

Section 1.150-2 of the Treasury regulations requires the Board of Trustees to declare its reasonable official intent to reimburse expenditures. Resolution No. 082900B will allow the District to borrow from capital and other funds to begin qualified general obligation bond projects that will be reimbursed if and when general obligation bonds are authorized and issued.

The law firm of Fulbright and Jaworski, L.L.P., will provide Bond Counsel services that focus on the legal aspects of the process, and their impact on the bond issues. Their services are provided on a fixed fee basis, with payment contingent upon the success of an election and the closing of the first bond issue.

Member Uranga: Although we're considering placing such a bond on the ballot, a year and one-half to two years from now, those funds that we've already spent up to this point will be recoverable at that time?

Vice President Wooten: Not necessarily. As you go through the decision to go for a bond -- let's assume for a minute that we're going to decide in June for a November election. There are certain projects in June that we start where we can go back, once we declared we are going to go for a bond, and recoup those district dollars for projects we've already started and any other types of incidental expenses that we have that would fit the category for reimbursement.

Member Uranga: It's a no-brainer.

Vice President Wooten: Yes, sir.

Member Thorpe: Let me pass these out. The first paragraph says if we pass this tonight, that we have determined the need to purchase and construct or improve certain real property. I just have difficulty with that. I'm just wondering why that has to be in there. I understand the futuristic notion of this, but aren't we taking another decision tonight in the first paragraph to make the comment -- and I have no idea about the magnitude of the need. I've been around the campus and so forth and I was very embarrassed with that 5x7 mailing that went out and I pass this around because it was a question of mine and I'm sure the district has already rectified this. It was the only exception we had on the annual audit last November. But, to me there's just too many unanswered questions here and I understand what you're trying to do, but it seems to me that that first paragraph may be more committing of us to a bond --not necessarily \$100 million which we voted against at our special July 20th meeting -- but I'm very concerned about that first paragraph and wondering why it has to be there. It's a legalistic question I guess.

Vice President Wooten: Sir, I'm not able to answer that question. Our bond counsel put this together in order for us to go back and reimburse ourselves if we pass a bond.

Member Thorpe: And this is Jaworski, the same bond counsel you're talking about.

Vice President Wooten: Yes.

Vice President Clark: So this is a language that they drew up for us; so it should be standard procedure. Well, I don't see any difficulty with it at this point.

Member Uranga: I see this as being water under the bridge at this point in terms of where we were here at this date and where we are now in terms of what we've heard in the presentation and the board action that we took. I think that we need to move forward and address the future issues that we have to address for the college.

Member Thorpe: Well my problem was also with that second paragraph where it says, "Whereas, the Board has determined that the project (capital P) is necessary." I don't know which Project we're talking about this evening.

Member McNinch: It's the project we determine when we decide if we wish to go ahead with the Board. It's my understanding that without passing this, we are not legally allowed to recoup expenses from the expense of the bond issue. But from this date forward we can recoup expenses that are appropriate.

Member Clark: As I read this, "Project" is generic. There is no specific project. It says "(collectively, the 'Project')". All of these, whatever is done is going to be the Project, not any particular project. I think that the action that we took indicated that we were going to proceed; we were not going to proceed in November, but we were going to proceed at the first available opportunity which was going to be the city

election in 2002. I think that we basically committed ourselves to move ahead but not to do it in November. That's my understanding.

Member Thorpe: Mr. Chairman. With all due respect, that is is not my understanding. My understanding is that we took a consensus to follow through and look and study this problem pursuant to coming back maybe at a later date with a bond issue. I think this commits us to the Project and I can't support that now. There are just too many unanswered questions for me.

The motion carried, with Members Clark, McNinch, and Uranga voting aye, and Member Thorpe voting nay.

New Policy on Physical Inventory of Equipment - First Reading

It was recommended that the Board receive the new Policy on Physical Inventory of Equipment for first reading and direct the staff to make it available in the Superintendent's Office for review by staff, students, and public. Further, that action be taken at a subsequent meeting.

BACKGROUND

This policy is needed to establish guidelines for taking and updating physical inventory of District equipment. Definitions are provided to clarify terms and identify equipment purchases to be inventoried. This policy has been reviewed by the President's Advisory Council.

Member Thorpe: We don't have this policy now?

Vice President Wooten: No.

Vice President Clark: Well you have a policy, don't you.

Vice President Wooten: We were asked to develop a policy.

Vice President Wooten: It was a practice, but we didn't have a policy.

Member Uranga: You had a procedure, but you didn't have a policy.

New Administrative Regulations on Physical Inventory of Equipment

The new Administrative Regulations on Physical Inventory of Equipment, have been created to establish guidelines for taking and updating physical inventory of District equipment. Definitions are provided to clarify terms and identify equipment purchases to be inventoried. These regulations have been reviewed by the President's Advisory Council.

Revised Administrative Regulations on Revolving Cash Fund

The Administrative Regulations on Revolving Cash Fund, No.6004, have been revised and expanded to provide clarity of language and reflect current Fiscal

Operations requirements. All administrative titles have been corrected to accurately reflect current organizational responsibilities. These regulations have been reviewed by the President's Advisory Council.

PACIFIC COAST CAMPUS

No Report.

ACADEMIC SENATE

No Report.

CLASSIFIED SENATE

Nancy Albrecht: Well, considering the time, I'm going to be kind and make this very short. I want to tell you that in front of you are flyers which the members of the Classified Senate passed out on Opening Day. That was really fun. We always love Opening Day. We especially love it now that we have this Information Fair. It allows us the time to get to see the faculty that we only see infrequently and to greet our friends from the other campus. We really enjoyed ourselves. We gave out this information and we gave out a real flyer. This does make into an airplane.

Member McNinch: I love this. This is such a pun. This is a real "flyer." May I comment that this is so very "Nancy."

Nancy Albrecht: I do want you to notice that on the flyer it does say, "Together we stay on course," and I want you to know that the Classified Senate firmly believes that it takes all of us -- it takes the Senate, it takes the faculty, the administration, it takes the Board members -- to make this school run smoothly and we are so pleased to be part of that.

We had a wonderful meeting on the 24th. We had great attendance. We had good conversation. We did approve the purchase of two boxes. We're going to have them made by one of our classified people and they'll be located at LAC and PCC and we're going to use those for receiving comments and maybe responses to Senate communications and voting ballots. They are going to have multi-uses.

We are working on updating our Constitution and By-Laws and we should have a draft for first reading at the next meeting, I believe.

Also, Linda Umbdenstock graciously gave me the copies of the new standards for the upcoming self-study process and we've distributed that so they have a chance to look at it and decide which one looks like it would be something they would be interested in. We're really looking forward to taking part in that. Those of us who have been through it may not be looking forward to it quite as much, but we know it is an important process in the planning and accreditation process.

That ends my report.

Vice President Clark: Very good. Well, I'm sure you're going to have a good year.

TRUSTEES COMMUNICATIONS

Dianne McNinch: I would like to announce something very wonderful that is happening in my district, in my zip code. Through Paul Creason's work, and the work he does with grant acquisitions, tobacco funds were found to be available for special projects and there is a project called "Good Beginnings Never End," which is under Jim Martois' fine wing and it is focused in the zip code I live in, 90813, where we have a 97% minority population. We have low, low literacy and not mentioned in their findings, is that we do have a great amount of child and spousal abuse.

This is going to be looking at the care given to our CalWORKS students' children and the caregivers and what we have found, and I found this also when I was working for the adult school, is that these families don't take their children to a day care center or something organized. They will go to a family member, or a friend, or a daughter of, and this project will evaluate the safety standards, the literacy standards and educate those care givers who are not necessarily required to be licensed. I think this is an absolutely fabulous project and I'm just delighted to be associated with it.

Vice President Clark: It is being held in any particular location?

Member McNinch: Oh, it's wonderful. There is a van that is provided that will be doing the community outreach and the people from our college have met with Teresa Gonzalez who is the interpreter at our Wilmore Community Police Center and I was the first chair of that Police Center back in 1992 during the formation.

Vice President Clark: And crime went down.

Member McNinch: Oh, of course. Just like that.

Member Uranga: It was at its peak in 1992, if you remember.

Member McNinch: But then we formed the Police Center. But the people doing this project are very committed to increasing literacy and safety on all levels and I'm thrilled that it ended up by accident where it's needed most and it's around my house.

Member Thorpe: Dr. Clark and I attended Cal State, Long Beach, at the dedication of their new Smart Laboratory in the Library and we had several staff members there and with the agreement that we signed, all of our students can go over and use that center and they have the Smart Board in operation. I tried to steal some of the posts, but there were too many people around and we actually tried to lift them out, but they didn't let us.

Member McNinch: What's a Smart Board?

Member Thorpe: It's a beautiful electronic board. When you get through it comes right down to the computer and you can copy all of it; it's just great. So, every student in the classroom has a record of exactly what you said so that they can catch the teacher. You know what I mean.

Vice President Clark: The hand is like a mouse.

Member Thorpe: Yes, the hand is a mouse and they can train people how to use computers and so forth.

I just want to make an announcement of something, I don't know what the contingent here on this campus is for this Faculty Association of California Community Colleges, which partly began at Long Beach City College. They're having their state convention on the Queen Mary on September 21 and 22, and Mayor O'Neill will kick it off and Tom Collins, CEO of Memorial Hospital, will be there; Tom Nussbaum, Chancellor; Dan Walters, who, as you know, has a syndicated column in California and is kind of fighting with redevelopment funds. But they have a lot of topics and I have more information if you need it, and I hope to see a lot of faculty members there on the Queen Mary for that.

Superintendent-President Kehoe: Mr. Thorpe. I'm doing the welcome for them and I've been in touch with the director and Long Beach City College is providing audio-visual, thanks to Cindy. We're also providing, I believe, some of the entertainment from our music department and then Janice, I think you have a large contingent going, as well.

Janice Tomson: And we had temporarily planned an Academic Senate Retreat for that day and when we saw that, the Friday Education Summit, the whole Academic Senate decided to be there and then we'll have our Senate meeting there in the afternoon.

Member Thorpe: This really makes me irritated that they didn't put Long Beach City College in this. Of course, this came out three months ago, but they'll probably be other information coming out, and I hope you're featured in it.

Superintendent-President Kehoe: Well, I think the program will reflect our participation.

NEW BUSINESS

Vice President Clark: External Funding - G. O. Bond Election - 12/12/00, what's the significance of that.

Superintendent-President Kehoe: I can address that. We were requested to bring back some of the information regarding the feasibility of the G.O. bond, or the local bond, and that was to be done after the election so that we could look at other districts that did have a bond issue on the ballot in November.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board

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to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

(There were no comments.)

ADJOURNMENT

Vice President Clark adjourned the meeting at 7:37 p.m. The next regular meeting of the Board of Trustees will be held on September 12, 2000. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary