

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 26, 2000**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, on September 26, 2000.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall. President Polsky reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

President Polsky led the Pledge of Allegiance.

ROLL CALL

Present: President Polsky, Member McNinch, Member Thorpe,
Member Uranga and Student Trustee Magsaysay

Absent: Member Clark

WELCOME AND INTRODUCTIONS

President Polsky: Welcome again, to all of you that are here.

APPROVAL OF MINUTES

President Polsky: Is there a motion for approval of the minutes of August 29, 2000?

It was moved by Member Thorpe, seconded by Member Uranga, that the minutes of the meeting of August 29, 2000, be approved as distributed. The motion carried, all voting aye.

Is there a motion for approval of the minutes of September 12, 2000?

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It was moved by Member McNinch, seconded by Member Thorpe, that the minutes of September 12, 2000, be approved as distributed.

The motion carried, Members McNinch, Thorpe, Polsky, and Magsaysay voting aye, Member Uranga abstaining.

ORDERING OF THE AGENDA

President Polsky: Is there anybody that would like to have any items moved or changed?

John Fylpaa: I have two requests, President Polsky. One would be Item 11.2, Mike Hole's presentation on the District's Emergency Plan. He is, unfortunately, ill, so if we could push that back to next month...

President Polsky: We'll take that off for today.

John Fylpaa: Then, if we could re-order agenda item 11.1 to the front of the agenda please, if possible, to accommodate our guests.

President Polsky: How about if we re-order it after 9, which would be right after the Superintendent-President's Report. Anybody else?

Vic Collins: Madam Chairperson, when we have any discussion on Item 5.2, may I make some comments?

President Polsky: Did you want us to pull that from the Consent Agenda?

Vic Collins: Please.

REPORT OF BOARD OF TRUSTEES

There were no Committee Reports.

STUDENT TRUSTEE

Michael Magsaysay: I recently attended the CCCT Board meeting. The CCCT Board endorsed several policy papers to include one on achieving The Diversity Commitment. They also re-examined the policy paper on the Role of the Student Trustee. The Board decided almost unanimously that the Student Trustees role on the board is that they should be treated as a member of the Board with the perspective of a student not the A.S.B. representative.

This week we have been having many of our Homecoming activities and they culminate at the game on Saturday. We have some nice activities planned for the game and I hope that all of you are able to attend.

This concludes my report.

PUBLIC COMMENTS ON AGENDA ITEMS

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President Polsky: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. Is there anybody here who would like to make comments? (There was no response.)

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Hourly Instructors – Fall	629
Hourly Counselors – Fall	8
Hourly Substitute Instructors	108

In-Service Changes

Department Head Elections	2
Special Project Assignments	6
Change of Salary – Contract	1

HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Probationary	5
Working Out of Class	1
Temporary	43
Exempt From the Merit System	265

In Service Changes

Mileage	1
Personnel Commission Actions	5
Terminations	3

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

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Ratify issuance of salary warrants listed on Register No. 3872 for the period August 21, 2000, through September 1, 2000, in the amount of \$2,242,498.08 as listed.

Register No. 3872	Warrant Nos. 0659740 – 0659923	\$ 2,242,498.08
Issue Date 08/31/2000		
	Total Salary Warrants Issued	<u>\$ 2,242,498.08</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period August 21, 2000, through September 1, 2000, in the amount of \$2,465,223.60 as listed.

Period Ending August 21, 2000

General Fund	\$ 346,448.41	
Student Financial Aid Fund	429,891.64	
Payroll Clearing Fund	275.00	
Capital Project Fund	152,547.12	
Self Insurance Fund	<u>44,997.00</u>	\$ 974,159.17

Period Ending September 1, 2000

General Fund	\$ 557,714.70	
Student Financial Aid Fund	427,017.88	
Payroll Clearing Fund	191,918.86	
Capital Project Fund	<u>314,412.99</u>	\$ 1,491,064.43
	Two Week Total	<u>\$ 2,465,223.60</u>

Included in the total expenditure of \$2,465,223.60, are the following payments greater than \$10,000, excluding employee benefits and utilities:

1. \$161,541 to Sierra School Equipment, for office furniture for Fiscal Operations, Life Science, Mathematics, and Engineering.
2. \$41,014 to CB Sciences, Inc., for eight (8) human physiology teaching kits and accessories for Life Science.
3. \$35,553 to Gateway Companies, Inc., for computer equipment for Academic Computing and Information Technology, Media Production, Library, Health Services, and International Students.
4. \$25,410 to Midwest Library Service, for the advanced deposit for the purchase and processing of library books during the period of July 1, 2000, through June 30, 2001.
5. \$25,000 to Long Beach Area Chamber of Commerce, for membership in the 2000-2001 Chairman's Circle and sponsorship of tables for the State of the City Address, Economic Forecast, World Trade Week Luncheon, and the Inaugural Celebration for Student Counseling and Guidance.
6. \$23,973 to LaSalle Bank, for lease of telephone system.

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7. \$19,112 to Satsuma Investment Inc., for security deposit and the first and last month's rental payment for Economic Development offices on Paramount Boulevard.
8. \$10,479 to XPEDX, for bond paper for district use.
9. \$10,293 to Trend Offset Printing Company, for printing Fall 2000 post cards for Academic Services.

Capital Projects Fund - Fund 15

1. \$206,911 to Gateway Companies, Inc., for computer equipment for Building D, Liberal Arts Campus.
2. \$134,079 to City National Bank, assignee for Municipal Finance Corporation, for the Honeywell mechanical retrofit and energy management project.
3. \$99,475 to Dennis J. Amoroso Construction Company, Inc., for partial payment for Building D remodel, Liberal Arts Campus.

Self Insurance Fund – Fund 16

1. \$27,318 to Perry Maness Industries, Inc., for additional concrete work to repair trip hazards and widen area between Buildings A and D, Liberal Arts Campus.

PURCHASING

Completion of Contract

CN99623.1 – With American Restoration and Construction, Inc. for the seismic upgrade of Buildings QQ, RR and VV at the Pacific Coast Campus for a total amount of \$234,000. Project was completed on August 18, 2000.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period, August 21, 2000, through September 1, 2000, in the amount of \$ 226,557.16 as listed.

35205	\$ 6,050.00
35436	1,038.66
35446	3,591.74
35461 – 35464	4,917.94
35510 – 35523	87,446.59
35525 – 35533	10,988.88
35536 – 35538	4,422.12
35543 – 3555	\$443,089.81
35556 – 35566	49,342.90
35569	9,227.93
35578 – 35581	<u>6,440.59</u>
Total amount	\$226,557.16

Included in the total amount of purchase orders of \$226,557.16 are the following items greater than \$10,000:

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General Fund - Fund 01

PO 35514	Community Survey Brochure General Administration Account No. – 457000-01-660300-0000	\$15,265.42
PO 35545	Bus Transportation Agreement Senior Center Account No. – 514000-01-645200-0000	\$16,000.00

Restricted - Fund 15

PO 35515	Repair and Refurbish Irrigation System Building D, Equipment Account No. – 612000-15-710100-5180	\$47,878.00
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ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 92966.9 - Ratify - Amend - With Walter R. Norwood, Ph.D., to conduct disciplinary hearings for classified employees related to demotion, suspension, or termination, to increase per diem fee to \$1,000, effective July 1, 2000, through June 30, 2001.

CN 93007.6 - Ratify - Amend - With Whittier College, to provide facilities, lodging, food and classroom space for the summer Upward Bound Program, to increase contract amount by \$6,237.33, paid with Upward Bound funds.

CN 93029.6 - Ratify - With Ole King Cole Development Center, to provide employment for a CalWORKs participant twenty (20) hours per week, \$7.75 per hour, with 75% reimbursement, effective August 28, 2000, through February 28, 2001, paid with CalWORKs funds.

CN 93029.7 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for "Project SUCCESS: Students Using Contemporary Curriculum Equals Science Success." The grant will fund the revision of a 26-year-old course,

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Biology 60L - Anatomy and Physiology. Effective July 1, 2000, through July 31, 2001. Amount of funding is \$36,000, which will fund the first year of a three-year project.

CN 93029.8 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for "Students Actively Involved in Learning Math" (SAIL Math). The project emphasizes fundamental math and will allow a series of computer-based interactive tutoring modules to be used by students. An interactive web page will also be developed allowing students to access the lessons from any remote site with Internet access. Effective July 1, 2000, through July 31, 2001. Amount of funding is \$47,200.

CN 93029.9 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for student success entitled, "Student Access, Equity and Success Project." The project combines research and planning to implement programs and interventions toward student success by implementing the Student Transcript Analysis Research System (STARS) database model, effective July 1, 2000, through July 31, 2001. Amount of funding is \$42,000.

CN 93030.1 - Ratify - With John Matulich, to provide retirement counseling for academic and classified employees, up to six days, effective September 1, 2000, through June 30, 2001, for a fee not to exceed \$3,000.

CN 93030.2 - Ratify - With Leng Leng Lim, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$7,000, paid with CalWORKs funds.

CN 93030.3 - Ratify - With Em Thi Trieu, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$5,000, paid with CalWORKs funds.

CN 93030.4 - Ratify - With Yanine Ray, to provide licensed child care for a CalWORKs participant, effective September 6, 2000, through June 30, 2001, for a fee of \$8,000, paid with CalWORKs funds.

CN 93030.5 - Ratify - With Maria Ho Ching, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, paid with CalWORKs funds.

CN 93030.6 - Ratify - With Dianne Nakamura, to present a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93030.7 - With Rocketman Works, to identify Spanish language web sites to be linked with the Title V student services web site, to provide vital resources to Latino students at LBCC and surrounding communities, effective September 1, 2000, through December 31, 2000, for a fee of \$6,000, paid with Title V funds.

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CN 93030.8 - Ratify - With Lupe Aldana, to present a learning communities symposium and workshop to faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93030.9 - Ratify - With Lynn Donnelly, to present a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93031.1 - Ratify - With Ana Torres-Bower, to present a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93031.2 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the third year of the Supplemental Instruction Project. The project proposes to further improve student performance and increase retention by targeting historically difficult courses. It also offers students regularly scheduled modified forms of discussion sessions conducted by project leaders, effective July 1, 2000, through July 31, 2001. Amount of funding is \$24,425.

CN 93031.3 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for a project entitled, "A Systems Approach to Learning with Technology (SALT)." The SALT project proposes to develop computer simulation-based interactive learning modules and interactive web pages to help students acquire a basic understanding of computer, media, and information technology, effective July 1, 2000, through July 31, 2001. Amount of funding is \$60,320.

CN 93031.4 - Ratify - With Tracy Tennenhouse, to present a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93031.5 - Ratify - With Clint D. Harper, Ph.D., to present a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93031.6 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the project entitled, "On-Line Career Exploration," which will expand instruction and counseling with computer-based experiences for new students, effective June 29, 2000, through July 31, 2001. Amount of funding is \$33,333. The project will initially serve at least 120 students during the Fall 2000 Semester.

CN 93031.7 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the project entitled, "Peer Mentor Program." This project will expand to increase student success and retention, as well as improve the educational experience of new and returning students, effective June 29, 2000, through July 31, 2001. Amount of funding is \$82,000.

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CN 93031.8 - Ratify - With Long Beach Day Nursery - at Memorial Medical Center, to provide licensed child care for a CalWORKs participant, effective August 25, 2000, through June 30, 2001, for a fee not to exceed \$4,000, paid with CalWORKs funds.

CN 93031.9 - Ratify - With Sitha Bo, to provide child care for a CalWORKs participant, effective August 23, 2000, through June 30, 2001, for a fee not to exceed \$5,000, paid with CalWORKs funds.

CN 93032.1 - Ratify - With John M. Grzywacz-Gray, to provide a learning communities symposium and workshop for faculty on September 15, 2000, for a fee of \$400, paid with Title V funds.

CN 93032.2 - Ratify -With Leibert, Cassidy & Frierson, to provide training and consultation services in coordination with Human Resources, effective July 1, 2000, through June 30, 2001, for a fee of \$2,850, paid with Staff Development funds.

CN 93032.3 - Ratify - With Alisa Berry, to provide child care for a CalWORKs participant, effective August 14, 2000, through June 30, 2001, for a fee of \$3,000, paid with CalWORKs funds.

Use of Facilities

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
JGF	LAC	Film Shoot	Veterans Stadium	8/23/00
Urban Warrior Films	PCC	Film Crew Parking	Parking Lot 2	9/2/00
Bonini Photography	LAC	Film Shoot (Pepsi)	Large Gymnasium	9/8/00
ACT	PCC	Testing	BB, DD, EE Buildings (Various Classrooms)	9/23/00
Lakewood Aquatics	LAC	Youth Aquatics Program	Pool	8/28-12/29/00

Users to be charged fees in accordance with Board-approved fee schedule. Lakewood Aquatics rental fee is \$10 per hour as per past practice.

Ratify request to use District facilities for activities and on date as shown.

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Long Beach Unified School District	PCC	Teacher/Student Parking	Parking Lot 2	9/6/00-6/30/01 (Mon. and Wed.)

Permittee to be charged .50 per parking stall per day as per past practice.

Ratify request to use District facilities for activities and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Weingart-YMCA	LAC	Youth Basketball	Large Gym	8/12, 19/00
Boeing Aircraft	LAC	Company Video Production	Veterans Stadium	8/30, 31/00

Facility use rental waived. Equipment/staffing may be charged if needed.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Registrar/Recorder Los Angeles County	LAC	General Election Check in Center	Auditorium	11/7/00

Facility use rental waived. Equipment/staffing may be charged if needed.

Donations

Accept the donation from Cabinets Unlimited, 1965 Obispo Avenue, Long Beach, CA 90806, of 22, each 3 ft. x 8 ft. sheets, of laminated panels, some partial sizes, and 94, each 4 ft. x 8 ft., sheets of laminated panels mixed 1 side and 2 side, for use in the cabinet making program, and request that a letter of appreciation be sent.

Accept the donation from Russell G. and Geraldine K. Knox, 11652 Pine Street, Los Alamitos, CA 90720, of one 1988 Oldsmobile Ciera, VIN# 2G3AS5134J2333385, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

It was moved by Member McNinch, seconded by Member Uranga, that the items on the Consent Agenda, with the exception of Item 5.2, be approved and authorized.

The motion carried, all voting aye.

Vic Collins: On Agenda Item 5.2, there are two items that I think the Board should be aware of. The first is indicating that we have now employed, officially, as our Director of Fiscal Operations, Catalina Cruz. Catalina has done years of valuable service within the Fiscal Operations and is very instrumental in what Randy Wooten does in the budget preparations. Again, Catalina has survived an arduous selection process and has been selected following an interview by the Executive Committee and, as you can see, she is being recommended for appointment as of the 19th of this month in that position.

The second situation that I would like to make the Board aware of is the fact that, included in the separations from employment, there is the resignation of Lieutenant Charles Lacy. Although Lieutenant Lacy has been with us a brief period of time, he has served as our Lieutenant and he is going on to be the Chief of Police with Marin College, up North. He is virtually returning to his home area and his services will be missed by both the Police Department and by the entire college community.

It was moved by Member McNinch, seconded by Member Uranga, that Item 5.2 on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE

Janice Tomson: I'd like to clarify some of the background information on the Administrative Regulations 4002 and 4022 that you just approved tonight on the Consent Agenda. The policy and the administrative regulations on the agenda tonight - both the disabled students policy and regulations and the auditing regulations were developed by the Academic Standards and Policy Subcommittee, which is a committee of the Curriculum Committee. Curriculum is one of the 11 areas where you, the Board of Trustees, have agreed to "rely primarily" on the recommendations of the faculty, and, for approval by the Curriculum Committee. These regulations were reviewed by the President's Advisory Council. Since the Academic Policies and Standards Subcommittee, which is chaired by Phyllis Arias, did all the work on these regulations, I've asked her to briefly explain to you how these regulations went from an idea to the regulations and policy that are on the agenda tonight. So, if we could have a few minutes, I'd like to ask Phyllis to talk about that.

Phyllis Arias: Good evening. Just very briefly I want to give you some background on the development of the two administrative regulations. In the fall of 1998, a faculty member came to the Academic Policy and Standards Subcommittee, or actually the chair, the chair at the time was Bonnie Brinkman, and suggested that the college have an auditing policy. As you probably know, many community colleges have auditing policies and we've kind of had a de facto policy where we did not allow auditing. Some of our students were asking permission of their instructors to sit in their classes and audit and many instructors were actually concerned that perhaps having a student who is not duly enrolled in a class could create some problems with liability. So, the Academic Policy and Standards Subcommittee began examining the issue of auditing back in the fall of 1998. It took us a good year and a half to really deliberate on all of the aspects of an auditing policy and, through consensus, we reached agreement on the policy that you see in front of you. It's not actually a policy; it's a set of administrative regulations. So it took a good year and a half of consensus and deliberation to develop that policy.

The Policy on Academic Adjustments for Students with a Disability came to the committee from faculty who thought we should have a process for resolving conflicts between the Disabled Students and Services Program and faculty concerns about academic adjustments for disabled students. If a disabled student requires an academic adjustment, the Disabled Students and Services Program can determine what that academic adjustment should be; but faculty were concerned that they wanted to have a

process to perhaps disagree with what DSPS is recommending. So this process again took about a year and a half. It was developed with the cooperation of Mark Matsui and the Disabled Students and Services Program and we think that it carefully protects both the rights of students and the rights of faculty; so we feel it's a very valid set of academic regulations.

We do really think very carefully about the policies and, as I said, we deliberate for quite a while and we ultimately reach consensus and then when we present these policies to the Curriculum Committee, there is still another opportunity for faculty to provide input via their departments because the Curriculum Committee is made up of department representatives and often, a couple of times, these policies have gone back to the Academic Policy and Standards Subcommittee for further revision, and then, ultimately, back to the Curriculum Committee for final approval. After that, the policies go to the President's Advisory Council and then, ultimately, to you. So, that's the process.

Janice Tomson: Thank you.

President Polsky: Thank you, Phyllis.

SUPERINTENDENT-PRESIDENT

Title V Update

Superintendent-President Kehoe: I'd like to introduce at this time Carol Welsh and I'd like to say that Carol has been involved for some time with federal grants. She was involved with our Title III grant and when that expired after five years, was instrumental in helping write the Title V grant. That grant is for Hispanic-serving institutions and she has been kind of fostering and shepherding the beginning of that grant and we'd like to give you an update.

Carol Welsh and Phyllis Arias provided the Board with an update on the Title V grant. (see attached.)

Superintendent-President's Report

Superintendent-President Kehoe: I would like to introduce Catalina Cruz. We have already approved her, but I think that she very much deserves a round of applause and our appreciation. (applause)

Congratulations, Catalina. And, while I have Catalina here, I want to mention on her behalf and also on Mr. Wooten's behalf, that I was at the FACCC meeting last week and a lady came up to me and said, "I love Long Beach City College." Now, I had never seen the lady before, but she said, "I am Dr...." and I can't remember her name, Ann, was her first name, and she said, "I have done a study on the budgeting processes in all of the California community colleges over four years and there are two community colleges that are excellent in their predictions. One is Yuba and the other one is Long Beach City College." This has been presented to the Board of Governors and I would like to give a lot of credit to Catalina and her crew for all the work they have done. (applause) I am getting copies of that study and if you're interested, I'd be happy to share that with you.

Also, I would like to mention that I have the final copies of my goals, so if anyone is interested, they are available and I will be happy to share those with anyone. They are the goals that the Board approved last time.

With that, I will finish my report.

STUDENT SUPPORT, PLANNING AND RESEARCH

Presentation of Family Service of Long Beach Programs

John Fylpaa: Thank you very much, Ms. Polsky. I am pleased to introduce to members of the Board as well as members of our staff a newcomer to town, so to speak, Russell Brammer. I probably should have said that with a little bit more western tone because he's from Texas. Dr. Kehoe, should I say, "Texxas"?

Superintendent-President Kehoe: Actually, I noticed he had no accent at all.

John Fylpaa: Mr. Brammer recently became the Executive Director of Family Services of Long Beach, after a nationwide search resulting from the retirement of a long time friend of Long Beach, Don Westerland, who I'm sure a number of our Board members know. I first met Mr. Brammer during the summer when this transition was happening and I encouraged him to come to the college to learn a little bit more about what we do as part of his familiarization with the City of Long Beach. He said he would and here he is. I invited him for a couple of reasons. One, so people could get to know him and he could get to know the college. Secondly, because Long Beach City College does have a special relationship with Family Services of Long Beach, which is very, very beneficial to our students and one which I predict will grow over the years. In addition to those services provided to our students, Family Services offers many other important products and programs to the citizens of Long Beach. With Mr. Brammer this evening is also Dr. Marion Solvei, who is a program director for Family Services and a licensed clinical psychologist, who helped set up the program here at Long Beach City College. She, too, will talk a little bit about our relationship.

To describe the goal of their program and a little bit of the services they offer, as well as the specifics of our relationship, I'd like to turn the time over to this new stranger in town, Mr. Russell Brammer.

Russell Brammer: I appreciate this opportunity to speak to you about Family Service. Family Service has been a part of your community since 1934. I've been a part since June. It's an honor for me to be here. One of the things you might be interested in knowing, as a newcomer to this community and a newcomer to the state, is that a lot of folks have taken me around and introduced me to Long Beach and we've talked about the City and there is a lot of enthusiasm for Long Beach. Everyone who's enthusiastic about the city always has a laundry list of the things that they think that make them proud. They always talk about the Queen Mary. They say something about the aquarium, restaurants on Pine Avenue. And, to a person, as of today, to a person, everyone mentions Long Beach City College. (applause)

Family Services offers individual, family and group therapy, not only at our East Long Beach office at the corner of Atherton and Bellflower, but also in its downtown office on

Pine Avenue and its satellite office in Bellflower on Clark. We have recovery services for those who are coming out of treatment centers. We offer those not only at Pine Avenue, but also through cooperation with the City of Lakewood at one of its parks.

We provided services to over 4,000 people last year. It's a goodly number. Not only in our therapy and in our counseling, but also we have a homemaker program. If you're a senior and you can prove it and need help getting your house in order, we will send someone in to do homemaker services for four hours per week. Our goal is to make sure that no senior feels like they have to give up their residence, simply because they can't take care of their own homes. 75% - maybe a little better - of the ones that we provide - that's too high - maybe 60% of the ones we provide the services to are 90 years old or older; so it's a great service to them and it's a great opportunity, actually, for the homemakers that have that relationship.

We have the employment assistance program under contract with Signal Hill. We also have a contract with a couple of employment assistance programs to provide the counseling for their companies. Marion heads up a critical incident stress debriefing team so that if there's a need for that service, we're available to go out on a moment's notice to provide that. There are parenting classes and domestic violence classes. We have specialized groups, a women's group, a group for kids that are going through the experience of parents who are divorcing, specialized group for adults with ADD and for adult survivors of childhood sexual abuse. It's exciting and the time to be in Long Beach. I'm honored to be here and to be a part of this long-standing agency. I hope to see it continue to grow and our services to expand. One of the things that I hope to do is to identify those services that I think are model services in the community and to take those and grow them. And one of those model programs is the one that we partnership with you to provide. To speak to that, I am going to ask Marion Solvei. Thank you.

Marion Solvei: Good evening. It's a pleasure to be here. It's always wonderful to be at Long Beach City College and I think I've been here about four times in the last week; but this is the highlight of all my visits today. I am the Clinical Director of Family Service of Long Beach and about four years ago, in the spring of 1996 I got a telephone call from Dr. Mary Williams and she said, "Marion, we really could use another counselor here in our Counseling Department. Is there something that you could suggest that would really help our students?" And I said, "Well, why, instead of having one counselor, why don't we have four?" She said, "That's a great idea, but how are you going to do that?" And, that's how this program actually developed because I'm constantly having interns at Family Services of Long Beach, and these are interns who come from various schools, various programs and, basically, from some excellent programs that are training psychologists. So, we came up with a plan where we would use third year psychology students, which means either third or fourth year and at the end of their fourth year they actually have their doctorate. We would then use those students for this program and also post-doc students as they came to the program. And, in fact, we had one post-doc student that started with us in the Spring of 1996. She is actually a Professor of Nursing at Long Beach City College and this is part of what she wants to do as another part of her career -- and that's Dr. Katy Reynolds -- and she has been part of this program since that time. When she got her doctorate and her license she said, "Well, you know, I really like this program; do you mind if I stay on and do it?" and I said, "sure."

Basically we have four students who come in and provide the counseling. We have 15 hours of counseling that we've contracted for the week, which means there are actually 30 sessions of counseling each week. We have half-hour sessions that the students provide and the money comes through the student funds - the health funds. So it is free to the students. They can schedule six half-hour sessions in each semester; so actually in one year they can have 12 half-hour sessions. This is brief focused therapy. This is not intended to be in-depth therapy and in-depth counseling. But basically what we're trying to do is to give people a chance to look at some of the issues that they have. Very often we can help them through those issues even in three sessions. Sometimes it takes more. It can take six sessions or twelve sessions; or we can recommend them to other counseling facilities in the community. Some of the students come to us, some of the students choose the other agency that we have recommended to them. But we're able to look at all sorts of different problems that the students might be dealing with. It can be anything from test anxiety to depression to family problems to career problems. We're always referring to the other parts of Long Beach City College and I'm really really impressed with the college. It's amazing to me the amount of services that you provide.

Russell was talking about the critical incidents stress debriefing and we did a debriefing for Long Beach City College a couple of years ago when one of the students was shot by his father in Recreation Park. Some of you might remember that. We came to the college with our team to help the students through this and there were over 100 students at this particular meeting and they came from all the different student groups that are on campus. I could not believe it. It just went on and on with all these different student groups. So, we are so impressed with the whole organization at Long Beach City College. We love being here. The staff is so helpful. The relationship that we had with Dr. Mary Williams and Dr. Diana Ogimachi and, of course, Dr. John Fylpaa, has been phenomenal. This year is the year of transition so we have other heads of counseling who are taking over. I just met with Darlene this morning and I'm so thrilled to meet with her. This is going to be a wonderful year. The year has started off very busy. Much busier amazingly than the other years that we have been here. I'm always amazed at the quality of students we have and how well they do. So, one of the reasons that I'm thrilled to be here is to thank you all for supporting this program because it has been amazing as to what we are able to do for all the students as well as for our interns. So, thank you. If there are any questions I'll be happy to answer.

Member McNinch: Mr. Brammer, welcome. As a former Board member of Family Service, I'm intimately well acquainted with the good work that you and Marion do, that the organization does and I know you'll fill the shoes of Don Westerland in your own unique way.

Russell Brammer: Thank you very much.

Member McNinch: I will say that Don Westerland in his capacity as Reverend Westerland, conducted my second wedding ceremony and it only lasted ten months.....

Member Uranga: No reflection on the Reverend, though. (laughter)

President Polsky: I would also like to welcome you to Long Beach. As you were sitting there, I looked at you and I thought he really reminds me of Don Westerland except he's younger, taller, thinner and has more hair. But I was also a Board member back in the '80s and I am familiar with the excellent work that you do and I really want to thank both of you for taking the time to come and make this presentation. If there's anything we can do to help support all the wonderful work you are doing, please let us know.

ACADEMIC AFFAIRS

The Vice President, Academic Affairs, presented the following recommendations approved and recommended by the Superintendent.

Revised Policy on Academic Adjustments for Students with a Disability (No. 4002) First Reading

This policy was presented for First Reading and will be brought back for action at the Board meeting of September 26, 2000.

Revisions to Administrative Regulations on Academic Adjustments for Students with a Disability (No. 4002)

These Administrative Regulations were presented for information only.

Revisions to Administrative Regulations on Course Credit and Academic Standing and Related Topics (No. 4022)

These Administrative Regulations were presented for information only.

ADMINISTRATIVE SERVICES

There was no report.

PACIFIC COAST CAMPUS

Update on Pacific Coast Campus

Vice President Merry: I am very happy you're here. It just occurred to me that we should have Board meetings more frequently than twice a year.

Member Uranga: I agree.

Vice President Merry: My brief report is about the ACE program, just to give you an update. This is a new flyer, the outside one is new. It has new dates for the information sessions that I hold on a monthly basis. So they are listed here for the entire year; so if you know people who are interested in the program, send them to me, have them phone me, have them e-mail me, and I will talk their ears off about ACE.

The insert is a list of the classes that are scheduled for Spring 2001 and I have pulled the ticket numbers out of the schedule so that students don't have any difficulty in locating the classes. Phyllis mentioned about gatekeeper classes and one of the things we have added this semester is a pre-ACE package which consists of Math and English. Now these two classes are going to be taught in 17 week session rather than nine weeks; but they are going to be preceded by a counseling session one week. We've discovered that students, particularly in the English class, needed more assistance and so we thought we'd put the Counseling in at the front end. So, we've got the pre-ACE classes that will be

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started in the Spring semester, plus the other four that are scheduled. The classes for the first nine weeks of this current semester are drawing to a close already and that's been really great. The students are really excited about that and the second nine-week classes start in October; so the students who enrolled in two of the classes are two classes ahead of the game now and they'll be taking the other two classes starting October 18. And, by the way, those classes are full. So the enrollment is really great and it's working because of the cooperation that I've gotten with the deans and the department heads. The department heads, in particular, have been most helpful in putting classes in.

ACADEMIC SENATE

No report.

CLASSIFIED SENATE

Nancy Albrecht: Our Constitution and Bylaws Committee, chaired by Barbara Brown, has submitted a revised Constitution and Bylaws will be brought to our meeting this Thursday for Second Reading and possible action.

Our Shared Governance Committee, chaired by Janice Miller, is working on some new policy and regulations that will go to our membership for review and then for a vote.

I'd like to personally thank Dr. Kehoe. She continues to be an encouraging sounding board for me. She is supportive without being directive. I appreciate her "'atta-girls" as much as I appreciate her "are you sure that's really the direction you want to take?" So, I just want to say, thank you very much.

In the handouts that I left at your seat, I've given you the current list of committee assignments. We have just filled the last vacant seat on the college planning committees. All classified committee members share a common wish to be part of building a stronger educational system.

Last week I spent 2½ days in San Francisco attending a 4CS Executive Board meeting. Since the spring of 1999, I served as an area representative and this year I am the 4CS secretary. 4CS stands for California Community Colleges Classified Senate; it is the statewide organization serving California's classified senates and councils. I have given each of you a copy of two 4CS position papers one on "Shared/Participatory Governance" and one on "Classified Senates and Classified Unions." Please contact me if you have any questions.

That ends my report.

President Polsky: I just want to say that I really appreciate having you and knowing how enthusiastic and how supportive you are of the institution and what a wonderful positive attitude you have. Coming from a classified person, I think it makes all of us feel very good.

Nancy Albrecht: It would be nice if you could sit in on one of our meetings, you would be very proud of our classified staff. We share ideas; we discuss; everyone listens.

President Polsky: You're doing a great job and we appreciate it.

Nancy Albrecht: Thank you.

TRUSTEES COMMUNICATIONS

Member McNinch: I'd like to make a comment. Although Chief Hole isn't here to present the District's Emergency Operational Plan, I know that we have all received a copy of it. It's absolutely impressive. This was not an easy thing for him to do.

I had the marvelous experience of watching the play, "Kindertransport" on Sunday afternoon. What an emotionally moving, high quality performance it was. It's nice to know that all of our performing arts faculty are having an opportunity to blossom and show their marvelous talents, David Herman and his entire group. It's stunning.

Member Thorpe: Well I think I should make a few comments about the other organization -- the Faculty Association of California Community Colleges. I had the good fortune to attend the convention on the Queen Mary this last Thursday and Friday. I missed the Saturday session. I'd like to compliment Dr. Kehoe and particularly the faculty here at Long Beach City College. They were 31 strong the 189 members statewide from that organization from Long Beach City College and Dr. Kehoe welcomed them. Of course Long Beach, Fullerton, and Compton is where the faculty organization began back in the early 60s, so it was kind of like homecoming.

The particular event that I would like to mention that I felt was just great, although we heard some things that were quite out of line, was the Education Summit on Friday morning. The education establishment of California was there. Dan Walters, whom all of you know, was there to keynote the Summit. He is excellent, I think in framing the parameters, the problems for us all and, of course, he has the luxury of not having to propose solutions. But at any rate he mentioned one thing that I thought was quite interesting. He felt that out of the trends that are affecting community colleges, and particularly Long Beach City College, in addition to the population moving to California, the problems that Long Beach City College would have, as well as the community college system, would be trying to teach Americans within the tremendous numbers of cultures in what Dan Walters described as the most -- you probably saw that in the *Press-Telegram* -- diverse society in America, if not on the planet, in history. Coming from Dan Walters who doesn't really talk about cultures all that much, I thought it was great and I think all of us can be proud that Long Beach City College is taking care of these problems probably better than most colleges in Southern California. So, again, it was great to see the faculty there. I don't know how good the lunch was at the organization; I attended the lunch at the Academic Senate and I would like to see even more faculty the next time. Thank you.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

10/10/00- Report on Distance Education

12/12/00 - External Funding - G.O. Bonds

PUBLIC COMMENTS (NON-AGENDA ITEMS)

President Polsky: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. Is there anybody here who would like to make comments? (There was no response.)

ADJOURNMENT

President Polsky adjourned the meeting at 5:55 p.m. The next regular meeting of the Board of Trustees will be held on October 10, 2000. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary