

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
October 16, 2001**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Room 101, I Building, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on October 16, 2001.

**CALL TO ORDER**

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in Room 101. President Clark reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Member Thorpe led the Pledge of Allegiance.

**ROLL CALL**

Present:           President Clark, Vice President Uranga,  
                          Member McNinch, Member Thorpe,  
                          and Student Trustee Torres

Absent:            Trustee Polsky (due to illness)

**WELCOME AND INTRODUCTIONS**

President Clark: President Kehoe, do you have an introduction you want to make, or do you want to make that later?

Superintendent-President Kehoe: I can make it now since she's sitting here; that might be better. Ladies and gentlemen, I want to introduce Joyce Black who will be Interim Vice President of Academic Affairs while we're doing the search. Joyce has served at Pasadena and Riverside Community Colleges and she's best known for having attended Asilomar Women's Leadership with me, many years ago -- many years ago. Welcome, Joyce.

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Ms. Black: Thank you. (applause)

**APPROVAL OF MINUTES**

President Clark: Is there a motion for approval of the minutes September 25, 2001?

It was moved by Member Thorpe, seconded by Member McNinch, that the minutes of the meeting of September 25, 2001, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Clark: I want to move the Sabbatical Reports, item 10.3, up. We have Lyle Stone who has to get to Carlsbad, which is quite a distance away, so we're going to put him on first.

Does anyone else want to reorder the agenda? (There was no response.)

Ms. Black: This is my second day and I don't know the faculty very well, but I had a brief conversation with Dr. Stone, and I think that's a congratulations, first of all. (applause) He's going to talk about his sabbatical leave and it is his second one to finish his doctorate and I'll let him tell you what it's about. It's a great accomplishment. He has to be very proud.

Lyle Stone: I've taken two sabbaticals and this was to complete and finish my doctorate in conducting from the University of Missouri, Kansas City. I have taken two sabbaticals. The first sabbatical was in 1992-93 to do a majority of the course work, at which time I took double loads, graduate loads and double graduate summer session and they thought I was kind of crazy, but I had to go back to work. When I came back I took a couple of satellite classes and a couple of video classes to finish up my work. The difference between me and most of the students in the program in 1992, is that I was ten years older than any other student in the major program and I had a job and they were all young and looking for jobs. So, I brought my library and they basically used me as a resource.

For the second sabbatical I went back, actually I didn't go back, I did the dissertation from my home on my computer and e-mailed and sent packages back and forth between myself and my advisor over and over and over again. I think I must have rewritten the paper probably ten times. This is the library copy of the dissertation. It reads, "Aspects of Style of Four Selected Choral Works and an Analysis of Mr. William Ferris." He conducted the William Ferris Chorale -- a 20<sup>th</sup> century composer and I did four of his works and analyzed them and compared his style and did a conversation which became a great part of the paper -- an interview with him which is in the body of the paper, as well, which is very enlightening. And the story that goes with it makes it more important in that a week after I did my defense for the dissertation at the university my advisor calls me and says, "Lyle, have you been watching ESPN." I said "No, why?" He said, "Your guy, he just died." So, William Ferris, didn't even get to see the finished product of this dissertation. A week after I finished the defense, William Ferris died and he died conducting the last movement of a Requiem in dress rehearsal on the podium in front of the choir. Before the last movement was over he had a massive heart attack and died. A

conductor's last moment -- the last cutoff, a big finish and you go. So, that paper and that conversation became the last and the first dissertation done on him and his works and the interview was the last conversation with this composer. So, it was immediately picked up and published in the National Choral Journal. So, I finished my dissertation and it became nationally published within the same month. It was quite an unfortunate situation, but it turned out to be a good thing because it brought him to the national public in choral conducting and, unfortunately, he had to die to get more recognition that he already had. So it was a curious situation and an interesting time for me.

Having taken two sabbaticals, every time one was available, I took it. And I know lots of faculty at the school who don't ever take a sabbatical at all. I think that's a very large mistake. I think sabbaticals should be mandatory. Somewhere along the line, you have to leave and go to something else for a while. Otherwise, as somebody said you become a "crispy critter." (laughter). I just thought I'd get my two cents worth in about sabbaticals. They should be mandatory. You should have to go away at some point even if it's expensive for the college, and it is.

So that's what my sabbatical was about. It's over and I never have to go to school again. Thank you very much and now I'm going home to Carlsbad. (applause)

President Clark: Dr. Stone. Thank you very much, congratulations and thank you for being with us.

### **REPORT OF BOARD OF TRUSTEES**

There were no reports.

### **STUDENT TRUSTEE**

Angelica Torres: The Associated Women Students and the Department of Theatre, Dance and Film will be presenting excerpts from *The Vagina Monologues*. *The Vagina Monologues* is a celebration of female sexuality in all its complexity and mystery. It will be showing Thursday morning at 11:00, and Wednesday and Thursday evening at 8:00 p.m. in H103 at the Liberal Arts Campus.

The ASB sent four students to participate in the CALSAC conference in Sacramento this past weekend. On Monday they will report on their experience and the various workshops that they attended to the ASB cabinet. The students commented that they had a wonderful time and they have much to share with the board and students.

This past weekend I attended the ACCT Convention in San Diego. It was an excellent conference in my opinion. I learned a great deal about the differences between student trustees across the country and the student trustee position here at Long Beach City College. I was quite surprised upon learning that many boards do not have a student trustee position. I feel fortunate to be part of a college who acknowledges the opinions of its students.

### **PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will

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be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. (There were no comments.)

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

|                               |     |
|-------------------------------|-----|
| Administrative Appointment    | 1   |
| Hourly Instructors – Fall     | 7   |
| Hourly Substitute Instructors | 127 |
| Stipends                      | 2   |

**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

|                              |     |
|------------------------------|-----|
| Probationary                 | 3   |
| Temporary                    | 39  |
| Exempt From the Merit System | 139 |

In-Service Changes

|                              |   |
|------------------------------|---|
| Leave of Absence Without Pay | 1 |
| Changes and Modifications    | 2 |

Terminations

|              |   |
|--------------|---|
| Resignations | 4 |
|--------------|---|

**AFT/CCE Appointment to Personnel Commission**

That the Board of Trustees designate Bruce McManus as the AFT/CCE appointee to the District Personnel Commission effective noon, December 1, 2001 and ending noon, December 1, 2004.

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

There are no appropriation transfers.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 3976 through Register No. 3983 for the period of September 3, 2001, to September 21, 2001, in the amount of \$1,470,808.44 as listed.

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|  |                                |                        |
|--|--------------------------------|------------------------|
| Register No. 3976<br>Issue Date 09/10/01 | Warrant Nos. 0678795 – 0679167 | \$ 544,107.44          |
| Register No. 3977<br>Issue Date 09/10/01 | Warrant Nos. 0679168 – 0679248 | \$ 148,687.29          |
| Register No. 3978<br>Issue Date 09/10/01 | Warrant Nos. 0679249 – 0679642 | \$ 307,892.99          |
| Register No. 3979<br>Issue Date 09/14/01 | Warrant Nos. 0679643 – 0679990 | \$ 165,448.62          |
| Register No. 3980<br>Issue Date 09/14/01 | Warrant Nos. 0679991 – 0679994 | \$ 5,060.29            |
| Register No. 3981<br>Issue Date 09/14/01 | Warrant Nos. 0679995 – 0680114 | \$ 31,288.52           |
| Register No. 3982<br>Issue Date 09/14/01 | Warrant Nos. 0680115 – 0680144 | \$ 35,622.29           |
| Register No. 3983<br>Issue Date 09/14/01 | Warrant Nos. 0680145 – 0680204 | \$ <u>232,701.00</u>   |
|  | Total Salary Warrants Issued   | \$ <u>1,470,808.44</u> |

**Commercial Warrants**

Ratify issuance of commercial warrants for the period September 3, 2001, through September 21, 2001, in the amount of \$3,035,491.35 as listed.

Period Ending September 7, 2001

|                            |                 |               |
|----------------------------|-----------------|---------------|
| General Fund               | \$ 671,685.72   |               |
| Student Financial Aid Fund | 33,820.17       |               |
| Payroll Clearing Fund      | 159,973.74      |               |
| Capital Project Fund       | <u>8,784.00</u> | \$ 874,263.63 |

Period Ending September 14, 2001

|                            |                   |                 |
|----------------------------|-------------------|-----------------|
| General Fund               | \$ 506,220.01     |                 |
| Student Financial Aid Fund | 727,635.91        |                 |
| Payroll Clearing Fund      | 110,632.25        |                 |
| Capital Project Fund       | <u>182,131.72</u> | \$ 1,526,619.89 |

Period Ending September 21, 2001

|                            |               |
|----------------------------|---------------|
| General Fund               | \$ 381,874.08 |
| Student Financial Aid Fund | 191,575.14    |
| Child Development Fund     | 3,974.35      |
| Payroll Clearing Fund      | 1,055.28      |

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|                      |                  |                        |
|----------------------|------------------|------------------------|
| Capital Project Fund | <u>56,128.98</u> | \$ <u>634,607.83</u>   |
|                      | Three week total | \$ <u>3,035,491.35</u> |

Included in the total expenditure of \$3,035,491.35 are the following payments greater than \$10,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$173,392 to Gateway Companies, for computer equipment for the Nursing Department, Fashion Department, and Academic Computing & Information Technologies Department, Liberal Arts Campus.
2. \$134,079 to City National Bank, for lease payment on Honeywell Mechanical Retrofit and Energy Management Project.
3. \$64,624 to Hoffman Video Systems, for partial payment for audio-visual systems for Building D, Liberal Arts Campus.
4. \$56,898 to CA Gang Investigators Association, for summer 2001 instructional services.
5. \$50,228 to Compucom Systems, Inc., for 18 laptop computers for E-Commerce Technologies program.
7. \$35,960 to LaSalle Bank, for lease of telephone system for July, August, and September 2001.
8. \$31,979 to Thomas J. Kiblen and Associates, Inc., for training of one class of 30 participants in the Dale Carnegie Course.
9. \$26,228 to Simplex Time Recorder Co., for standard emergency service agreement for the fire alarm, security and camera system, and service agreement for annual system test and inspection of fire alarm system during the period of July 1, 2001, through June 30, 2002.
10. \$25,731 to First Union, for First Union VISA purchasing card for August 2001.
11. \$25,145 to Whittier College, for final payment for a four-week educational program for Upward Bound from July 1 through July 28, 2001.
12. \$25,000 to City of Long Beach, for staff development activities for the School-to-Career Consortium.
13. \$23,518 to Parker & Covert LLP, for legal services rendered during July 2001.
14. \$14,853 to PLF Consulting, for services rendered from July 1, 2001, through August 29, 2001, for the PeopleSoft HRMS/Payroll project.
15. \$13,945 to Speedware LTEE./LTD., for renewal of the Speedware Development Environment and Easy Reporter software for the period September 1, 2001, through August 31, 2002.

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16. \$ 12,938 to MultiWave/Mwave.com, for 42 computers for the Computer & Business Information System Department.
17. \$ 12,310 to Department of General Services, for lease of five vehicles plus mileage from January 1, 2001, through April 30, 2001.
18. \$ 12,000 to DigiTerra, Inc., for PeopleSoft professional services from July 23, 2001, through July 26, 2001.
19. \$ 11,589 to Icollege, Inc., for duplicating charges through Pulse for June 2001.
20. \$ 10,953 to Transcender LLC, for network server software for the Computer & Business Information System Department.

**Student Financial Aid Fund – Fund 09**

1. \$ 49,030 to Associated Student Body Bank, for reimbursement of book advances for Pell students, August 2001.

**Capital Project Fund – Fund 15**

1. \$ 53,100 to Environmental Concerns, Inc., dba Southwest Industries, for removal of floor tiles and pipe insulation from various rooms, Buildings F and J, Liberal Arts Campus.
2. \$ 21,620 to Van de Mortel Construction, for labor and material to build four new offices for Counseling, Pacific Coast Campus.
3. \$ 11,400 to YHJ, Inc., dba Regency Painting and Construction, for repainting the interior of all rooms in the Student Services area, and repainting cabinets and revarnishing all natural wood surfaces in Room AA120A, Pacific Coast Campus.

**PURCHASING**

**Amendments of Board Actions**

CN99609.3 –Amend – With Hoffman Video Systems, for audio-visual systems for Building D, Math and Science, to change the contract number on the amendment from CN99609.3 to CN99621.3 and to correct the contract total from \$697,476.17 to \$679,476.17.

CN99611.4 – Amend - With DigiTerra, Inc., for Software implementation to change vendor's name from DigiTerra, Inc. to CIBER, Inc.

CN99625.2 – Amend – With Cannon Facilities and Management Consulting, Amendment #1, for facility planning services, to change the amendment number from 1 to 2.

CN99625.2 – Amend – With Cannon Facilities and Management Consulting, Amendment #2, for facility planning services to change the amendment number from 2 to 3.

**Amendment to Contract**

CN99613.6 – With WLC Architects, Inc., for architectural services, Amendment #4, to increase contract by \$5,454.00 for a total contract amount of \$353,454.00.

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**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period September 3, 2001, through September 21, 2001, in the amount of \$569,402.63 as listed.

|               |            |
|---------------|------------|
| 40003         | \$5,896.80 |
| 40078         | 3,000.00   |
| 40198         | 110.00     |
| 40277         | 7,288.92   |
| 40341         | 151.73     |
| 40346         | 60.00      |
| 40353         | 10,732.91  |
| 40375         | 300.00     |
| 40381         | 500.00     |
| 40410         | 6,180.00   |
| 40414         | 1,250.00   |
| 40419         | 4,500.00   |
| 40428         | 43.20      |
| 40430         | 6,200.00   |
| 40463 – 40468 | 18,628.52  |
| 40472 – 40473 | 5,500.00   |
| 40475         | 3,000.00   |
| 40495         | 84.40      |
| 40513         | 170.64     |
| 40516 – 40517 | 1,075.00   |
| 40521 – 40523 | 7,400.00   |
| 40525         | 1,326.00   |
| 40542 – 40543 | 4,278.96   |
| 40546         | 3,240.00   |
| 40548 – 40550 | 32,386.81  |
| 40552         | 8,334.00   |
| 40555 – 40636 | 125,288.41 |
| 40638 – 40647 | 59,917.92  |
| 40649 – 40653 | 9,026.09   |
| 40655         | 1,074.60   |
| 40657 – 40662 | 17,111.84  |
| 40664 – 40665 | 1,420.53   |
| 40667 – 40688 | 20,353.78  |
| 40690 – 40694 | 14,840.00  |
| 40696 – 40711 | 10,452.27  |
| 40713 – 70754 | 66,111.40  |
| 40759         | 3,000.00   |
| 40761         | 38.95      |
| 40763         | 450.00     |
| 40766 – 40774 | 41,277.30  |
| 40777         | 1,209.35   |
| 40779 – 40783 | 5,775.43   |
| 40786 – 40791 | 57,784.08  |

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|               |                 |
|---------------|-----------------|
| P18028–P18055 | <u>2,632.79</u> |
| Total amount  | \$569,402.63    |

Included in the total amount of purchase orders of \$569,402.63 are the following items greater than \$10,000:

**General Fund - Fund 01**

|          |   |             |
|----------|---|-------------|
| PO 40639 | Lease Agreement College Police Vehicles<br>College Police<br>Account No. 564000-01-677000-0000            | \$45,000.00 |
| PO 40729 | Campus Report Survey and Summary<br>Inst. Research/Academic Services<br>Account No. 457000-01-601400-0000 | \$10,434.00 |
| PO 40790 | Microsoft Campus Agreement<br>Management Information System<br>Account No. 589500-01-678000-0000          | \$45,818.52 |

**Capital Fund – Fund 15**

|          |  |             |
|----------|--|-------------|
| PO 40772 | Live-Scan Fingerprinting System<br>College Police<br>Account No. 647000-15-710100-5301 | \$32,939.64 |
|----------|--|-------------|

**FACILITIES**

It was recommended by the Vice President, Administrative Services and the Superintendent that the Board of Trustees approve the following actions:

**Agreements**

CN 92956.3 - Ratify - Amend - With Wong & Suarez, Attorneys at Law, to change the name from Wong & Suarez to Public Agency Law Group, Attorneys at Law, effective August 15, 2001.

CN 92959.1 - Ratify - Amend - With ASCAP, to provide use of copyrighted materials for the School of Creative Arts and Applied Sciences, to increase contract amount by \$63.92 for additional fees for the 2001 calendar year, for a total contract amount of \$2,322.19.

CN 92962.5 - Amend - With Goodrich, Goodyear & Hinds, Certified Public Accountants, to conduct auditing services of the District's financial statements and operations, to extend the contract to cover the fiscal years June 30, 2002, and June 30, 2003. Services include District financial statements, Associated Student Body, Associated Student Body Enterprises, and Financial Aid programs, at an annual cost of \$41,500 and \$43,000 respectively. In addition, for the year 2002-03, an additional \$5,000 is required to include the reporting changes of the Government Accounting Standards Board (GASB) 34 and 35 pronouncements that will be applicable to the District starting with fiscal year 2002-03.

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CN 93047.3 - Ratify - Amend - With Leakena Prum, to provide child care for CalWORKs participants, to increase contract amount by \$10,000, effective September 12, 2001, for a total contract amount of \$15,000, paid with CalWORKs funds.

CN 93056.4 - Ratify - Amend - With Bundle of Joy Day Care #2, to provide licensed child care, to increase contract by the amount of \$15,000, for a total contract amount of \$23,000, paid with CalWORKs funds.

CN 93060.4 - Ratify - Amend - With P & A Food Systems, Inc., to revise effective dates from July 2, 2000, through June 30, 2001, to May 18, 2001, through June 30, 2002, for the amount of \$100,000.

CN 93062.1 - Ratify - Amend - With St. Francis Medical Center/St. Francis Career College and Catholic Healthcare Services, to provide a clinical practice site for School of Health and Science students, to revise the effective dates from August 13, 2001, through August 12, 2003, to July 1 2001, through June 30, 2003, at no cost to the District.

CN 93064.1 - Ratify - Amend - With the U. S. Department of Education, to provide additional funding for Title V, effective October 1, 2001. Additional funding is \$50,000.

CN 93064.2 - Ratify - Amend - With Soila Estrada, to provide child care for a CalWORKs participant, to revise effective dates from July 1, 2001, through June 30, 2002, to July 1, 2001, through August 31, 2001. Increase contract amount by \$42.81 for a total contract amount of \$4,042.81, paid with CalWORKs funds.

CN 93064.7 - Ratify - With Katrina Brown, to provide licensed child care for CalWORKs participants, effective September 10, 2001, through June 30, 2002, for the amount of \$4,000, paid with CalWORKs funds.

CN 93064.8 - Ratify - With Eleanor Daniels, to provide child care for a CalWORKs participant, effective August 13, 2001, through June 30, 2002, for the amount of \$3,000 paid with CalWORKs funds.

CN 93064.9 - Ratify - With the City of Long Beach, to provide funding for the District's program that is part of the Long Beach Construction Training and Employment Program, effective September 1, 2001, through August 30, 2002. Amount of funding is \$173,850.

CN 93065.1 - Ratify - With the City of Long Beach, Department of Library Services, to provide use of facilities, including restrooms, for District classes, scheduled effective July 1, 2001, through June 30, 2003, at no cost to the District.

CN 93065.2 - Ratify - With Elaine Lambey, to provide child care for a CalWORKs participant, effective July 1, 2001, through July 13, 2001, for the amount of \$315.90, paid with CalWORKs funds.

CN 93065.3 - Ratify - With First Baptist Church, to provide child care for CalWORKs participants, effective September 19, 2001, through June 30, 2002, for the amount of \$1,000, paid with CalWORKs funds.

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CN 93065.4 - With Cingular Wireless LLC for a site lease to use Veterans Stadium for the installation of a wireless antenna system. Lease shall be for five years effective October 17, 2001, through October 16, 2006, for a rental fee of \$1,000 per month.

CN 93065.5 - Ratify - With Long Beach Unified School District, for Long Beach Community College District to build a systematic approach to train and provide technical assistance for 30 parents of Head Start students, effective September 30, 2001, through June 20, 2002. Amount of funding is \$30,260.

CN 93065.6 - Ratify - Amend - With Debra Esparza, to provide additional technical assistance for companies in the healthcare and electronics/technology areas, effective September 1, 2001, through June 30, 2002, for the amount of \$6,000.

CN 93065.7 - Ratify - With Robin Solomon, to provide child care for a CalWORKs participant, effective August 23, 2001, through June 30, 2002, for the amount not to exceed \$2,000, paid with CalWORKs funds.

CN 93065.8 - Ratify - With Long Beach Unified School District - Head Start, for Long Beach Community College District to provide 180 hours of credit instruction for Head Start staff, effective October 2, 2001, through June 30, 2002. Amount of funding is \$37,000.

CN 93065.9 - Ratify - With the U. S. Department of Education, to provide funding for the Child Care Access Means Parents In School program, effective September 1, 2001, through August 31, 2002. Amount of funding is \$122,484.

CN 93066.1 - Ratify - With the State of California, Department of Parks and Recreation, to provide funding for the Underwater Cultural Resource Assessment project, effective October 1, 2001, through September 30, 2002. Amount of funding is \$27,995.

CN 93066.2 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the Assessment Institute Project, effective June 30, 2001, through June 30, 2002. Amount of funding is \$26,667.

CN 93066.3 - Ratify - With the City of Hawthorne, South Bay Workforce Investment Board, to provide GAIN Work Experience and Community Service for GAIN students, effective July 1, 2001, through June 30, 2002, at no cost to the District.

CN 93066.4 - Ratify - With Lupe Garibay, dba: Garibay Family Child Care, to provide child care for CalWORKs participants, effective September 24, 2001, through June 30, 2002, for a fee not to exceed \$6,000, paid with CalWORKs funds.

CN 93066.5 - Ratify - With Ratha Chhim, to provide child care for a CalWORKs participant, effective September 8, 2001, through June 30, 2002, for the amount of \$6,000, paid with CalWORKs funds.

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CN 93066.6 - Ratify - With Debra Keys, to provide child care for a CalWORKs participant, effective August 13, 2001, through June 30, 2002, for the amount of \$1,500, paid with CalWORKs funds.

CN 93066.7 - Ratify - With Jennifer Frank, dba: Mentors International, to provide training sessions, identify and prospect 25 companies for Center for International Trade, and provide on-going technical assistance for same companies, effective September 1, 2001, through June 30, 2002, for the amount not to exceed \$3,150.

CN 93066.8 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the Peer Mentor Program (a.k.a. Leaders Across Campus), effective June 30, 2001, through June 30, 2002. Amount of funding is \$41,000.

CN 93066.9 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for SAIL Math Project, effective July 1, 2001, through June 30, 2002. Amount of funding is \$31,467.

CN 93067.1 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for Project SUCCESS, effective July 1, 2001, through June 30, 2002. Amount of funding is \$24,000.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

| <u>Organization</u>                  | <u>Campus</u> | <u>Event</u>        | <u>Facilities</u> | <u>Date</u> |
|--------------------------------------|---------------|---------------------|-------------------|-------------|
| L. B. Community Services Development | PCC           | Charter High School | BB227 & BB229     | 9/9/01      |

User to be charged fees in accordance with Board-approved fee schedule.

Ratify request to use District facilities for activity and on date as shown.

| <u>Organization</u>                  | <u>Campus</u> | <u>Event</u>     | <u>Facilities</u>                    | <u>Date</u> |
|--------------------------------------|---------------|------------------|--------------------------------------|-------------|
| Lakewood Aquatics                    | LAC           | Practice         | Pool                                 | 9/25/01     |
| L. A. International Church of Christ | LAC           | Sporting Event   | Large & Small Gyms, Golf Mall, Lot J | 10/6/01     |
| Councilwoman Sixth District          | PCC           | Planning Meeting | Dyer Hall, Senior Room               | 10/6/01     |

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

| <u>Organization</u> | <u>Campus</u> | <u>Event</u>       | <u>Facilities</u> | <u>Date</u> |
|---------------------|---------------|--------------------|-------------------|-------------|
| ACJA                | LAC           | Softball Game      | Softball Field    | 9/16/01     |
| LBUSD-ROP           | PCC           | Construction Class | Room 126-A        | M-Th 9/01   |

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|                       |     |                 |                     |                             |
|-----------------------|-----|-----------------|---------------------|-----------------------------|
|                       |     |                 |                     | through 6/02                |
| Boeing Flight Ops     | LAC | Parking         | Parking Lot D       | 9/29/01<br>(40 Stalls)      |
| Leaders Across Campus | PCC | Meeting         | Dyer Hall           | 9/29/01                     |
| Andreas Tours         | LAC | Parking         | Stadium Lot         | 10/3-10/5/01<br>(25 Stalls) |
| Auto Club             | LAC | Driver Training | Stadium Parking Lot | 10/8/01                     |

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

| <u>Organization</u> | <u>Campus</u> | <u>Event</u>                | <u>Facilities</u>  | <u>Date</u> |
|---------------------|---------------|-----------------------------|--|-------------|
| LBCC Mentor Program | LAC           | Kickoff Program             | Quad, AWS Kitchen, Nordic Lounge, Helm, Keel, Midnight Sun Rooms | 10/19/01    |
| LBCC Women's Center | PCC           | Conference                  | Student Center, Dyer Hall  | 10/20/01    |
| LBCC Music Dept.    | LAC           | LBUSD Band Spectacular      | Stadium  | 11/13/01    |
| LBCC Music Dept     | LAC           | State Twirling Championship | Large Gym Room Q106, Snack Bar                                   | 11/18/01    |
| Champion Youth      | LAC           | Pom Pom/Cheer Competition   | Large Gym  | 12/9/01     |

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

| <u>Organization</u>      | <u>Campus</u> | <u>Event</u> | <u>Facilities</u>                       | <u>Date</u>    |
|--------------------------|---------------|--------------|---|----------------|
| Youth Opportunity Center | PCC           | Conference   | Dyer Hall, Student Lounge, 5 Classrooms | 11/2 & 11/3/01 |

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donations**

Accept the donation from Bob Leon Plastics, Inc., 5151 Franklin Boulevard, Sacramento, CA 95820, of 26,766 square feet of Formica laminate sheet goods, and request that a letter of appreciation be sent. The District will use approximately 10% for the Cabinetmaking Program. The balance will be distributed among other community college and high school sites in Southern California in cooperation with the Woodwork Institute of California Donation Program.

Accept the donation from John Deere Power Supply, 3801 W. Ridge Way Avenue, P. O. Box 5100, Waterloo, IA 50704-5100, of one John Deere Engine Computer, serial # 00315056, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

**2001-2002 Facilities Rental Schedule and Veterans Stadium Fees and Charges Schedule**

It was recommended that the Board adopt the 2001-2002 Facilities Rental Schedule and the 2001-2002 Veterans Stadium Fees and Charges Schedule.

It was moved by Member McNinch, seconded by Member Thorpe, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

**Approval of Associate Degree Option to the Existing Mechanical Maintenance Program**

It was moved by Member Uranga, seconded by Member McNinch that the Board approve the Associate Science Degree Option to the existing Mechanical Maintenance Program.

The Mechanical Maintenance Certificate program was established in 1997 in response to industry needs for employees with a "generalist" background in the trades including coursework in hydraulics, electrical, welding, etc. Recently, there has been a request from students to add an Associate's Degree Option. Board approval will allow this option to be submitted to the Chancellor's Office for review and approval.

Member Thorpe: Would it be possible to get a list or a flyer on this program that would show the various skills for jobs for which the student is prepared one they get this degree?

Steve Wallech: Yes, it would be possible.

Member Thorpe: It sounds like a real groundbreaking degree.

Steve Wallech: It is.

Member Uranga: What is the amount of participation; in terms of numbers, what are we looking at?

Steve Wallech: They are expecting to see 30 graduates at the end of each year once they get going. That's the completion rate they are forecasting.

Member Uranga: This would eventually prepare students to go on into...

Steve Wallech: A number of different occupations.

Member Uranga: Advanced degrees, perhaps, in mechanical engineering?

Steve Wallech: That's one of the things we would hope they would be able to do. It's an Associate Degree, which means it's a step in the academic process, so I would like to see it projected actually to a four-year program. But we don't have control over those things. We have just the first two years.

The motion carried, all voting aye.

### **SUPERINTENDENT-PRESIDENT**

Superintendent-President Kehoe: We've received thank you notes, and I won't read them to you, but if you're interested you can certainly see them, from all three of our recipients of the Hall of Fame. All three of them were very moved by being admitted to the Hall of Fame and they wrote wonderful letters to us.

I would like to say that the Governor, at midnight on Sunday, did partially restore the maintenance projects and the instructional equipment. However, there are some strings attached. On the maintenance projects it is a one-for-one match. On the instructional equipment it is a three-for-one match. The Governor did indicate that the maintenance projects would be in certain categories. So depending on which categories the school has submitted in their maintenance plan, the funds will be allocated. You won't get just a standard amount as we used to. You won't even get a third of the amount, necessarily. We may get more, we may get less, as soon as the Chancellor's office determines which projects would be funded. I noticed Gene didn't have a report, so I thought I'd jump in. Is there anything else you would like to say?

Gene Farrell: He did say health safety issues. We really don't have any on ours.

Superintendent-President Kehoe: There are some other categories and I'm sure it will be like the building fund, when they run out of safety projects then they'll move to the next category. It's certainly disappointing for all of us who campaigned so hard and I want to thank the students who went. Angelica, if you'll thank them for me. We did have four students who went up to Sacramento last week to try to lobby and get those funds. The Academic Senate was wonderful also in campaigning and we had a great many of our supporters in the community, including a letter from Boeing that went to the Governor to try to promote full restoration. So, that's the situation as of today and we'll let you know as we get our allocation for the district.

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President Clark: I think it would be desirable, because all of our legislators were very supportive of it, but unfortunately none of them ever get in to see the governor. It's a problem, but I think it would be nice to send them a thank you on behalf of the Board.

Superintendent-President Kehoe. Yes, and they were all supportive; in fact, all throughout the state.

President Clark: They urged us to do it. But unfortunately, we didn't get near what we should have gotten from the very beginning.

Member Thorpe: Could we possibly get a copy of the budget signing message?

Superintendent-President Kehoe: I don't have that yet. All I have is the message from the League and I'd be happy to get that to you. That's the only thing that has come to me at this point.

Member Thorpe: Maybe hold him to those statements.

Superintendent-President Kehoe: Sure.

**ACADEMIC AFFAIRS**

**2002 Summer Session Schedule**

It was moved by Member McNinch, seconded by Member Uranga, that the Board approve the Summer Session 2002 dates as follows:

Day and Evening Sessions:

|                       |   |                         |
|-----------------------|---|-------------------------|
| Monday, June 3, 2002  | - | Thursday, July 11, 2002 |
| Monday, June 17, 2002 | - | Thursday, July 25, 2002 |
| Monday, July 1, 2002  | - | Thursday, July 25, 2002 |

The motion carried, all voting aye.

**Update on City TEACH**

Farley Herzek: Margaret Mead once said, " Never doubt that a small group of thoughtful committed citizens can change the world: indeed it's the only thing that ever has."

About five years ago some very dedicated and committed faculty members thought we may be able to better serve students by creating smaller learning environments for our students. This committed group of faculty was also well aware that we were in the midst of a terrible K-12 teacher shortage.

With these two thoughts in mind, teacher shortage, smaller school environment for students and absolutely no funding to support their efforts, these very committed faculty members developed a learning community that focused on preparing future elementary teachers.

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So with five faculty members, about a dozen students and a great idea, Long Beach City College's teacher preparation program was born.

Today our teacher preparation program is called City TEACH, we have filled 450 seats in our program this semester, our students volunteer their time tutoring LBUSD 3rd graders in reading, we have \$2.2 in grant funding, an agreement with CSULB that guarantees our students a seat in their teacher prep program when they complete their coursework with us and by the end of the semester we will have this same agreement with Cal State Dominguez Hills.

At this time I would like to introduce to you some very committed faculty members who change the world every day, both for our students and our community.

Carina Sass - Service Learning Coordinator  
Paul Savoie - Service Learning Director  
Cynthia Shields - Counselor  
Wendy Hornsby City TEACH program director.

Wendy Hornsby talked about the program, showed a short video, and introduced four current and former students who all told of their positive experiences with the City TEACH program: Mary Magdalena Martinez, Katrina Redman, Sandy Chow, and Lindsay Hamblin. (applause)

Farley Herzek: Just wanted to add a little footnote. We have the full cycle with this program. Our students go from here to Cal State Long Beach and there is a commitment by Long Beach Unified School District that students completing the teacher prep program at Cal State Long Beach are typically given a contract in their first year. This is a total "win win" full cycle opportunity for our students. They come to us, we bring them to Cal State Long Beach and they stay right within our own school district. (applause)

President Clark: Hearing from students and that you're successful and we've helped you makes it really worthwhile. That's what we're here for - for the students, and we're real pleased that you have an excellent profession which you're going into and thank you for being here and to the faculty for all that you do to inspire these students. Listening to the students it's obvious that they are inspired and that helps keep the students in school and certainly helps them to achieve success.

Student Trustee Torres: Actually, I just want to say thank you very much to Mr. Herzek and all the faculty who are involved in the program. Being involved in school makes such a difference. Having someone around to give you that focus can make you or break you, and as a student I just want to say thank you so very much for all these programs and all of your efforts. It means a lot to me as a student and it means a lot to the rest of the students on this campus. That's what keeps us going. So, thank you.

Member Uranga: Earlier, before the start of our meeting I was going around and introducing myself to members of the audience. I was not aware that they were students in the City TEACH program and usually what I tell students is "Stay in school." Well I didn't know some of them had been staying in school for a while. I think it's a

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compliment to those students who had that stick-to-it attitude in terms of accomplishing a goal. Any time you accomplish a goal, it's an overwhelming experience. You completed something. I go around and I talk to high school students or even college students about staying in school and it doesn't matter how long it takes, just do it. I think that's one of the most important lessons that I've learned. But I also didn't see any males in this program. I hope we have some. One of the most important things I think that we need to look at, and I don't know how you recruit them, but there is a very large deficiency in male role models at the lower grade levels, especially sixth grade and under. We need to do a better job of promoting teaching as a viable alternative and a viable profession for males to pursue. In my day at Cal State Long Beach I also was going for a teaching credential. I didn't complete it, unfortunately; I got sort of side swiped in another direction. But I think we need to push that a little further.

Also, in hearing the presentation about the new course offerings in terms of a mechanical maintenance certificate and degrees, I also want to know if there are any programs that encourage women to pursue professions in the trades. Perhaps we could get a presentation on that.

Farley Herzek: We have a new course that we have been offering this semester for the first time called "Women in the Trades," and it's taught by one of our female trades instructors, Lynne Shaw.

Member Uranga: Would it be possible to get her here?

Farley Herzek: Sure.

Member Uranga: I think that would just round out our experience here as far as being able to know of all the wonderful programs that we have here. It's always very encouraging to hear the programs and that we're on top of our game and we're on the edge of teaching methodologies. I think it's important that the Board know that, because we want to support those types of programs.

Cynthia Shields: I wanted to say that as the counselor for the program, that our program looks to attract the students who aren't normally found in teaching, so we do have males; two who I wanted to come and speak to you wanted to stay in their class and that was fine. I thought that the students we had did a good job of that; but that's one of the links with Cal State Long Beach and we are bringing that diversity that they need at that campus as well.

Member Uranga: I think that this program is an excellent example of seamless educational philosophy that we have here in Long Beach, not only between the three major institutions, but also with the city in terms of being able to provide that pipe line of "growing our own." And as an aside comment, I don't want to steal anybody's wind from their sails, or anything like that, but we were at the ACCT Conference in San Diego and the keynote speaker at the Friday afternoon luncheon highlighted Long Beach and its programs in terms of how it is able to turn scores around in terms of improving test scores, not only in secondary schools, but how we are able to get students to go into higher education. And it's that support mechanism that's already in place that is able to at least make a difference in preparing future teachers, future professionals. If I can, I

think that perhaps maybe next year we should have Dr. Jan Kehoe and whoever the Superintendent of Schools and Robert Maxson provide a workshop or a presentation at the ACCT Convention in Philadelphia. Because as a result of that luncheon speaker, Ann Bryant, the President of the National School Boards Association, I had people coming up to me asking the question, "Tell me more about what you have going on down in Long Beach?" and I think it would be an excellent opportunity for us to present something like that. It's time. We could use this one as an example of how we're filling that loop.

Steve Wallech: There are all kinds of spin-offs: Student learning outcomes, assessment processes - these are spin-offs from seamless education, because we have links with our departments at Long Beach State that allow for us to coordinate our courses that way. And then there's the Teacher Learning Community, which has become City TEACH which is also a spin-off from that process because Wendy Hornsby worked through the Seamless Education project and connected with Farley that made the City TEACH work from the very beginning. So, once you get something like this going, it has a snow ball effect.

Member Uranga: Congratulations on an excellent program and if there is anyway we can help or participate, feel free to call us.

Member Thorpe: Mr. Herzek, you said that you had 450 seats now, students here enrolled in those courses. Do most of them now take the C-BEST when they leave the program so they're all ready to go?

Farley Herzek: We provide the students with C-BEST workshops and we do our best to prepare the students to take the C-BEST and it's our goal that they take and pass the C-BEST before they move on to Cal State Long Beach.

Member Thorpe: I want to congratulate you, too, because I know that this program has been in the mill for some time; but it seems like there's a lot of good subversion there that I'd love to hear from the students that there's a goal, there's a test, there's an incentive. That might be catching on in all of the other college programs. Better be careful. But, thank you. I like to hear about student programs and have students come before the Board. I'd like to see them at every meeting. Thank you.

Member McNinch: As a former elementary school teacher, it's nice to know that my place is being taken by young people with caring hearts.

#### **Sabbatical Reports**

Lyle Stone gave his sabbatical report after "Ordering of the Agenda." Elvia Mieras postponed her sabbatical report.

### **STUDENT SUPPORT, PLANNING AND RESEARCH**

#### **Student Health Fee Increase**

It was recommended that the Board of Trustees receive for first reading the proposal to increase the student health fee from the current rate of \$10 per student for the fall and spring semesters to the allowable rate of \$12, and from the current rate of \$7 per student for the summer sessions to the allowable rate of \$9, effective summer session 2002, and direct staff to make the proposal available in the Superintendent-President's Office for review by staff,

students, and the public. Action on this item will be taken at the Board of Trustees' meeting of November 13, 2001.

**ADMINISTRATIVE SERVICES**

No report.

**PACIFIC COAST CAMPUS**

No report.

**ACADEMIC SENATE**

No report.

**CLASSIFIED SENATE**

Shannon Willson: Nancy Albrecht kept you up to date last year regarding the attempt by CSEA and Senator Vasconcellos to implement shared governance legislation-Senate Bill 235. I feel it is now important to report that SB2365 has been signed by Governor Davis and passed into law. Essentially this bill mandates appointment to shared governance advisory committees by the exclusive representative.

The president of the 4CS, Cari Plyly, emailed me yesterday and stated, "I do hope that on campuses where unions are the governance representative that administrations will now go to them for committee appointments. AB1725 did require local Boards and Administrations to work with the classified groups existing on the campus - it is unfortunate that a law had to be written to guarantee classified rights.." She goes on to offer hope that the senate and union can work together and communicate in a positive working relationship. I believe that this is completely possible. The wording of the bill may allow some representation by the senate. We will look into all the ramifications of the bill and keep you informed.

President Clark: Thank you. Whatever the law requires, we shall do.

**TRUSTEES COMMUNICATIONS**

Member Uranga: I'm aware that at our next meeting we will be having our Board retreat. On Friday, November 2, the City of Long Beach is co-sponsoring the third annual Fathers' Conference, and I've been given the honor of being an honorary co-chair for that conference which starts November 3, and will be delivering the conference welcome on Friday, Nov. 2. It's a full two days of workshops that deal with topics of fathering and there will also be exhibit opportunities for individuals to learn about, not only educational opportunities, but perhaps some job opportunities and I would like to pass this on to our marketing department to see how we can participate in that exhibit.

ACCT was a very good conference and I was very pleased to get that plug from our keynote speaker. I think it speaks well of the campus, it speaks well of the Long Beach community.

Member McNinch: To start with, I'm very honored to have been chosen as "Principal for a Day," on October 24. I will be the Principal for the day at the Daniel Webster Elementary School, which is in my district. And I'm just pleased as punch about that.

At the ACCT conference I conducted an interactive discussion on “Painless Community Outreach,” and shared with about 18 or 20 participants from colleges around the United States what we do and as an interactive discussion they shared what they did. I felt that listening to them and receiving feedback, we’re doing really well.

Two other things that I feel are very important to bring back from that conference. The FAA has realized that their standards for baggage inspectors are rather that of a pet rock; so they will be looking to create a certificate program for baggage inspectors, and we, as community colleges, may well be called in to be the workforce developers of that certification program; because who else is going to do it. So, that’s like a warning for Academic Affairs. This may be coming our way very quickly.

And while you all were having a wonderful remembrance tribute, ACCT adopted wording, and I don’t have the exact wording with me, but when I get it, I will bring it to you; and what it basically says is that no matter where the 10,000 children from the mass murder of September 11 end up, whether it’s Missouri, Iowa, Washington or California, their first two years of higher education are guaranteed to be paid for. The financial responsibilities of this will not be a burden on any other state because New York has established a foundation for their education and the community college system of New York felt it was great support that we, as a national organization, wanted to make sure that their children are taken care of and I’m very pleased to have been part of such a visionary statement.

Member Thorpe: First of all, I thought the ACCT conference was excellent. I was only down there a day and one-half. Upon my return I went to a lawyers’ seminar in Encino. I’ll say more about that at our workshop; it’s probably more pertinent there. There was a lot of discussion nationally about insurance companies solving problems for districts and keeping quiet the settlements. So, we’re not alone, there’s both North Carolina and Massachusetts.

I came back and Dr. Kehoe offered my wife and I seats at the Remembrance. There was an auditorium full of people and a great presentation. We were able to sit next to the Newton family who, of course, lost their son, Chris Newton, in the crash at the Pentagon. I didn’t realize that Dr. Scott, in addition to his musicality, had such a fine singing voice and the choir, and Dr. Kehoe... I don’t want to make too much of this except to say it was a remembrance for everyone and it certainly did Long Beach City College proud in the way that was conducted. I think everyone there came closer together because of the concert, so I just want to thank you for the job that you did that evening.

Lastly, I heard one of the students talk about Adrian Novotny. I hear a lot about him around town. In one of the parades we were in a lady screamed out, “Please give Adrian Novotny a salary increase,” and, of course, we came back as you know and we did just that. I’d like to pass these out, I know he and several other staff members are in this area. On the west side of Long Beach at Scherer Park, they are having a real First American Pow Wow on November 3 and 4 where children and adults can learn something of our First Americans. Please pass this out, hopefully a copy can be given to Mr. Novotny who

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may not be aware of this on the 3<sup>rd</sup> and 4<sup>th</sup>. We will be at the workshop on November 3<sup>rd</sup>, but I intend to be at the Pow Wow on the 4<sup>th</sup>. Thank you.

President Clark: Just adding to the conference that was in San Diego, there were excellent speakers and I happened to be in the audience, along with Roberto, when Ann Bryant started to talk about Long Beach. It certainly got my attention immediately and she asked us to hold up our hands if we were from Long Beach. So, that was very nice.

I did concentrate on going to workshops in regard to the bond issue. You know we're looking at the potential of going with a bond issue, which is much needed here. There has been a lot of success. Los Angeles was quite successful and a number of other colleges, but we do have to work on that, because it doesn't happen automatically.

Roberto and I sat in on Dianne's presentation. You always want to know what your fellow trustees are saying when they leave town and she did an excellent job. She spoke and then she threw it right out at us for comments.

Member McNinch: I knew I was being watched.

President Clark: And you had it heavily loaded with people from Wyoming, too, your other home state. Anyway it was an excellent conference and I was pleased that I and some other trustees could be there.

**NEW BUSINESS**

Study Session: Saturday, November 3, 2001 - Office of Economic Development

**FUTURE REPORTS**

Member Uranga: I would like a report on women in non-traditional careers.

Farley Herzek: Lynne Shaw, women in trades.

Member McNinch: I thought it was WINTER.

Gail Schwander: Women in Non-Traditional Employment Roles.

Member Uranga: Yes, that's it. Perhaps we could have a report.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

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**ADJOURNMENT**

President Clark adjourned the meeting at 5:55 p.m.

A special meeting of the Board of Trustees (Study Session) will be held on Saturday, November 3, 2001, at 8:00 a.m., at the Economic Development Offices, Wing Office Park, 3950 Paramount Boulevard, Suite 101, Lakewood, CA.

The next regular meeting of the Board of Trustees will be held on November 13, 2001. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary