

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
November 13, 2001**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, on November 13, 2001.

**CALL TO ORDER**

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m. in Building FF, Dyer Assembly Hall. President Clark reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Vice President Uranga led the Pledge of Allegiance.

**ROLL CALL**

Present:           President Clark, Vice President Uranga,  
                      Member McNinch, Member Polsky, Member Thorpe,  
                      and Student Trustee Torres

**WELCOME AND INTRODUCTIONS**

President Clark welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

President Clark: Is there a motion for approval of the minutes of October 16, 2001?

It was moved by Member McNinch, seconded by Member Thorpe, that the minutes of the meeting of October 16, 2001, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

Update on Women in the Trades

Member Uranga: First of all, I want to thank the students who are here this evening. I brought this question up last month at a Board meeting and the reason you're here is because I participated in a couple of career fairs for the WINTER program, when I was recruitment officer for the City of Long Beach, and I thought it was a great program at that time. I wasn't fully aware of the breadth, width and depth of what you had to offer in that class. Some of my Board members may have had exposure to the program, but I had not and this was an opportunity for me to get an update and I thought this would be an excellent opportunity to learn about what we're doing, and what kind of progress we are making. It's always going to be progress and we can't regress. So, thank you for being here.

Farley Herzek: Good evening. A few weeks ago during our City TEACH presentation, Trustee Uranga posed a question as to, as he just said, "What are we doing to recruit more women in the trades." Let me just go back to that City TEACH presentation for a moment. I just want to let everybody know this evening that this Saturday, the California Community College League will be presenting our City TEACH program with an outstanding program award.

As far as what we are doing to recruit more women in the trades area, we're very proud to let you know that we have been deeply involved in recruiting women into our trades and industrial technologies program. This year here at Long Beach City College we developed and introduced a new class that was approved by our Curriculum Committee called, of course, "Women in the Trades." This class for women is open to all students and this class introduces students to a variety of trade and technical areas. This class was so well received that we have started to take this class on the road and we'll be letting you know exactly where this class is going to be offered out in the community.

At this time, I would like to introduce the creator and teacher of this class, Dr. Lynn Shaw. Lynn is a full-time faculty member here at Long Beach City College in our electrical department and she was the former Executive Director of WINTER, which is "Women in Non-Traditional Employment Roles."

Dr. Lynn Shaw talked about her class "Women Exploring Nontraditional Careers" and introduced five of her students who spoke about their positive experiences in the class. (applause)

Also, Mr. Larry Janek, Training Director of the Long Beach Job Corps spoke about the training and jobs that are available to women.

President Clark: Let me ask you, what relationship do you have with the unions?

Lynn Shaw: I'm a member of the International Brotherhood of Electrical Workers and I've been a miner, a steelworker and a longshore worker, and I've been in all those unions also. I work very closely with the Building Trades Council, both on the local level and the statewide level. I'm also on the Subject Matter Expert Committee writing the electrical certification exam that's going to be given all electricians in the State of

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California. I'd say I work with union and nonunion, but I think unions offer maybe better opportunities for women; so, if a woman asks me, that's what I would say.

President Clark: Are the unions open to women? Because I know sometimes it's difficult, not only for women, but just to get into unions.

Lynn Shaw: Let me say that unions are more open than ever. I wrote my dissertation on this subject so I have a lot to say about it. But, let's just say the proof is in the numbers; so they maybe make good faith efforts, but they don't have good faith results. The percentage of women who are electricians is 1.9%; the percentage of women in all the skilled trades is 2%; the percentage of women in all nontraditional jobs is 7%; so I'd say we have a lot of work to do.

President Clark: Could we do anything to help you with unions? A resolution or something?

Lynn Shaw: Can I think on that? Because I'd like to politically really strategize about that and maybe talk to some of my contacts, but I love that idea. Thank you very much.

Member Thorpe: I'd just like to comment that, as you know the union movement in this country was started by women -- the International Garment Union Workers in New York, so you can, with pride, take over the movement. And, of course, I have never known jobs not to be out there when you pay for them and we've got to pay women more, too.

Vice President Uranga: How long are the participants allowed to stay in the program, or how long is the program?

Lynn Shaw: This class is a one-unit experimental class. It's got a 298 number, so it's 18 hours and then what I try to do is get them to look at different jobs and if they need more training or are interested in training, try to direct them to training opportunities. If they're ready to go to work, maybe go to the unions, the apprenticeship programs, or the nonunion apprenticeship programs. In the case of the Job Corps, just try to retain them in the programs they're in or maybe get them to consider not choosing clerical or medical.

Vice President Uranga: Do you have some apprenticeship programs locally that you can refer students to?

Lynn Shaw: The unions are, again, pretty open, but work is kind of slowing down. So, instead of taking 50 apprentices, they'll take 20 apprentices. But I have a pretty good relationship with the unions and it is kind of like once you become a member you are a sister and so even though I can be really irritating, because I'm the wrong gender or the wrong ethnic group, or whatever; if you're the "other," you're not as well received, but still you're in the club, so I think I have a step up in trying to recruit and advocate for my students, which is what I try to do.

Member McNinch: I am so jealous. When I was in high school, which was like the day after dirt was invented, I wanted to take woodshop. I wanted to take auto mechanics. And they said no. This was in about 1958. None of you were born then, but it's all right.

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I had to take sewing and cooking. I have always loved the guy stuff. I'm fascinated with the harbor. I loved playing electrician. You women are so lucky that no one is saying to you, "No, you're not allowed. You have to cook and sew. You're not allowed to go play and have fun." And I'm very jealous and very envious of you. Please continue to let us know how well you are doing.

President Clark: I couldn't get into Home Economics. (laughter) Thank you very much for coming. (applause)

**REPORT OF BOARD OF TRUSTEES**

**Governing Board Election Calendar**

The calendar for the April 9, 2002, Governing Board Member election was presented to the Board of Trustees for information.

**Resolution, Governing Board Member Election**

It was moved by Member McNinch, seconded by Member Uranga, that the Board adopt Resolution 111301A ordering a Governing Board Member election on April 9, 2002, and setting forth the specifications of the election order.

The motion carried, all voting aye.

**Resolution, Candidates' Statements - Governing Board Member Election**

It was moved by Member McNinch, seconded by Member Polsky, that the Board adopt Resolution 111301B pertaining to candidates' statements for the April 9, 2002, Governing Board Member election.

The motion carried, all voting aye.

**Approval of 2002 Calendar of Board Meetings**

It was moved by Member Uranga, seconded by Member McNinch, that the Board of Trustees approve the following Calendar of Meetings of the Board of Trustees for 2002:

January 15, 2002	LAC
January 29, 2002	LAC (Study Session)
February 19, 2002	PCC
March 26, 2002	LAC
April 9, 2002	LAC
April 23, 2002	PCC
May 14, 2002	LAC
May 28, 2002	LAC
June 25, 2002	LAC (Budget Workshop)
July 9, 2002	PCC

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August 27, 2002	LAC (Budget Workshop and Public Hearing)
September 10, 2002	LAC
September 24, 2002	LAC (Study Session)
October 15, 2002	PCC
October 29, 2002	LAC
November 12, 2002	LAC
December 10, 2002	PCC

The motion carried, all voting aye.

**Board Goals, 2001-2002**

It was moved by Member Polsky, seconded by Member McNinch, that the Board of Trustees approve the following Board Goals, 2001-2002:

**Board Goals - 2001-2002**

1. Continue to implement and enhance a monitoring program
  - a. A college effectiveness report and discussion, including PFE measures, covering:
    - student success
    - workforce development
    - development of learning outcomes
  - b. An on-going district-wide community needs appraisal program for use in program planning.
  - c. ~~the fiscal activities of the college and~~ a quarterly fiscal report and annual budget workshop; a review of the fiscal activities of the Board.
2. Continue Board commitment to interest-based negotiations.
3. Encourage more staff development opportunities through the college's professional development program for faculty, orientation of new faculty and staff development for staff.
4. Continue Board study sessions and monitoring of the Board of Trustees' policies and administrative regulations.
5. Continue to support
  - the goals of the Superintendent-President
  - efforts of college staff and administration to increase the competitiveness of the college by creating a greater flexibility of class scheduling

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- recruitment of new students, especially through the college's high school and early outreach programs
  - diversity in all areas of college life, including an annual report on Title V.
6. Continue support, communication and alliance with the Long Beach City College Foundation.
  7. Strengthen support of and communication with the community.
  8. Study the feasibility of
    - , a bond election to improve our college facilities
    - a two-college district

The motion carried, Members Clark, Uranga, McNinch and Polsky voting aye; Member Thorpe voting no.

**Committee Reports**

Member Thorpe: Let me pass out the agenda of the Los Angeles County School Trustees Association meeting I attended on October 30 at the Castaways. A great program. They're still voting for members of the Board and I'll let you know more about that next week.

**STUDENT TRUSTEE**

Student Trustee Torres: The Liberal Arts Campus and the Pacific Coast Campus are currently holding elections for the Spring semester to elect student representatives to the various leadership boards that Long Beach City College has to offer.

The different leadership programs on campus are currently preparing for the awards ceremonies that are to be held in approximately three weeks. Students are recognized for the service they provide to the college and to the community. Members of the Board will be receiving the invitations soon in hopes that they can attend.

LBCC sports continue to make everyone proud. Both men and women's soccer and water polo teams are in playoff situations, and are working towards the state championships.

LBCC's football team won the game this past weekend and will play Pasadena next weekend for the Mission Conference Championship.

**PUBLIC COMMENTS ON AGENDA ITEMS**

President Clark: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. There was no response.

President Clark: Does anyone have any items to pull from the Consent Agenda.

Member Thorpe: I would like to pull No. 5.2.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Hourly Instructors – Fall	12
Hourly Counselor – Fall	1
Hourly Substitute Instructors	51
Stipends	43

In-Service Changes

Change of Title	3
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**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Probationary	8
Temporary	23
Exempt From the Merit System	88

Terminations

Retirements	2
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**Increase Minimum Wage for Student Assistants**

That the Board of Trustees adopt an increase to the Salary Schedule for Student Assistant, a Class Exempt From the Merit System, from \$6.25 per hour to \$6.75 per hour, effective January 1, 2002.

**Resolution, Compensation for Board Member Absence**

That the Board of Trustees adopt Resolution No. 111301C authorizing compensation to Board Member Trudy Polsky for the meeting of October 16, 2001, from which she was absent due to illness.

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

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(a) Appropriation Transfers numbered 50069, 50086, 50095, 50109, 50115, 50124, 50132, 50176, 50180, 50184, 50187, 50191, 50208, 50300, 50588, 50600, 50702, 50704, 50708, 50713, and 51008 for the General Fund, in the amount of \$226,792.

From:	Academic Salaries	\$ 26,172	
	Classified Salaries	45,683	
	Staff Benefits	15,189	
	Books and Other Supplies	13,800	
	Other Operating Expenses	7,345	
	Capital Outlay	85,903	
	Student Financial Aid	<u>32,700</u>	\$ 226,792
To:	Academic Salaries	\$ 19,508	
	Classified Salaries	45,046	
	Staff Benefits	3,757	
	Books and Other Supplies	81,795	
	Other Operating Expenses	41,401	
	Capital Outlay	<u>35,285</u>	\$ 226,792

Included in the total appropriation of \$226,792 are the following transfers greater than \$10,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
50069	766300-01-692000-9220	233000-01-692000-9220	Child Development	\$30,000

From Student Financial Aid to Classified Salaries to cover salaries for classified employees, for the CalWORKS, Child Development program.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
50208	219000-01-011600-9370	647000-01-011600-9370	Title V, HSIP	\$ 14,890

From Classified Salaries to Equipment for fund allocation for the three months ending 2000-2001 for the Title V, Hispanics Strengthening Institution Program.

50713	642000-01-660500-0550	432000-01-660500-0551	VP, Academic Affairs	\$ 10,300
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From Equipment to Supplies and Materials for computer equipment for the Block Grant program.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 3984 through Register No. 3992 for the period of September 24, 2001, to October 19, 2001, in the amount of \$4,157,551.78 as listed.

Register No. 3984	Warrant Nos. 0680205 - 0680399	\$ 2,627,082.94
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Issue Date 09/28/01

Register No. 3985	Warrant Nos. 0680400 – 0680819	\$ 650,726.47
Issue Date 10/10/01		

Register No. 3986	Warrant Nos. 0680820 – 0680895	\$ 111,179.61
Issue Date 10/10/01		

Register No. 3987	Warrant Nos. 0680896 – 0681274	\$ 293,389.59
Issue Date 10/10/01		

Register No. 3988	Warrant Nos. 0681275 – 0681657	\$ 184,782.38
Issue Date 10/16/01		

Register No. 3989	Warrant Nos. 0681658 – 0681665	\$ 10,813.39
Issue Date 10/16/01		

Register No. 3990	Warrant Nos. 0681666 – 0681771	\$ 33,663.01
Issue Date 10/16/01		

Register No. 3991	Warrant Nos. 0681772 – 0681780	\$ 12,292.39
Issue Date 10/16/01		

Register No. 3992	Warrant Nos. 0681781 – 0681842	<u>\$ 233,622.00</u>
Issue Date 10/16/01		

Total Salary Warrants Issued		<u>\$ 4,157,551.78</u>
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**Commercial Warrants**

Ratify issuance of commercial warrants for the period September 24, 2001, through October 19, 2001, in the amount of \$5,272,831.48 as listed.

Period Ending September 24, 2001

General Fund	\$1,031,779.76	
Student Financial Aid Fund	289,238.84	
Child Development Fund	5,893.57	
Payroll Clearing Fund	199,570.87	
Capital Project Fund	99,955.83	
Self-Insurance Fund	<u>103.13</u>	\$ 1,626,542.00

Period Ending October 5, 2001

General Fund	\$ 611,182.86	
Student Financial Aid Fund	5,142.98	
Capital Project Fund	<u>54,296.41</u>	\$ 670,622.25

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Period Ending October 12, 2001		
General Fund	\$ 302,414.50	
Student Financial Aid Fund	1,924,238.79	
Payroll Clearing Fund	59,328.11	
Capital Project Fund	218,847.62	
Self-Insurance Fund	<u>702.49</u>	\$ 2,505,531.51
Period Ending October 19, 2001		
General Fund	\$ 364,574.66	
Student Financial Aid Fund	19,495.00	
Child Development Fund	11,940.25	
Payroll Clearing Fund	50,819.63	
Capital Project Fund	<u>23,306.18</u>	\$ <u>470,135.72</u>
Four week total		\$ <u>5,272,831.48</u>

Included in the total expenditure of \$5,272,831.48 are the following payments greater than \$10,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 442,645 to Koch Financial Corporation, for the fourth installment of the PeopleSoft software licensing agreement.
2. \$ 90,756 to Angeles Contractor, for asbestos project in Building J, new sheet vinyl in Rooms 114 through 117 in Building W, and removal of old carpeting and installation of new carpeting in Counseling, Liberal Arts Campus and in Admissions, Pacific Coast Campus.
3. \$ 84,678 to Thomas J. Kibblen and Associates, Inc., for two classes of 30 participants each in the Dale Carnegie Course.
4. \$ 70,800 to Ciber Inc., for PeopleSoft professional services from July 30, 2001, through August 24, 2001.
5. \$ 57,526 to Student Insurance, for the District's portion of student insurance for students.
6. \$ 44,000 to Postage By Phone, for advance deposit for mail services.
7. \$ 43,238 to Verizon, for telephone system maintenance contract from August 2001 to July 2002.
8. \$ 44,027 to Icollege, Inc., for duplicating charges through Pulse for July and August 2001.
9. \$ 31,118 to Community College League of California, for database subscriptions for the Library for the period of July 1, 2001, through June 30, 2002.

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10. \$ 29,625 to Goodrich, Goodyear & Hinds, for partial payment for audit services for the year ending June 30, 2001, for the District.
11. \$ 26,286 to Don Kott Auto Center, for a 2002 CNG Ford F-150 for the Advanced Transportation Technology Center.
12. \$ 25,400 to Midwest Library Service, for advance payment to purchase library books for the period of July 1, 2001, through June 30, 2002.
13. \$ 22,227 to Parker & Covert LLP, for legal services rendered during August 2001.
14. \$ 21,998 to First Union, for First Union VISA purchasing card for September 2001.
15. \$ 16,779 to Hoffman Video Systems, for partial payment for audio-visual systems for Building D, Liberal Arts Campus.
16. \$ 13,521 to Associated Student Body Enterprises, for supplies and materials purchased in August 2001.
17. \$ 11,987 to LaSalle Bank, for lease of telephone system for October 2001.
18. \$ 11,356 to Long Beach Unified School District, for the use of school facilities for Spring 2001 classes.
19. \$ 10,435 to Noel-Levitz, A USA Group Company, for 3,500 student satisfaction surveys and 1,300 institutional surveys.

Student Financial Aid Fund – Fund 09

1. \$ 15,588 to Jack Nadel, Inc., for 700 book packs with wheels for CARE and Extended Opportunity Programs and Services students.
2. \$ 10,393 to Associated Student Body Bank, for reimbursement of book advances for Pell students, August 2001.

Child Development Fund

1. \$ 11,940 to P&A Food Systems, Inc., for cafeteria charges during May, June, and September 2001.

Capital Project Fund – Fund 15

1. \$ 84,245 to Hoffman Video Systems, for partial payment for audio-visual systems for Building D, Liberal Arts Campus.
2. \$ 54,283 to Cavecche Engineering & Construction, for replacement of handicapped ramps in various buildings, Liberal Arts Campus.

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3. \$ 28,416 to Signs & Services Co., Inc., for removal of existing monument sign and installation of new concrete monument sign.
4. \$ 21,663 to Apple Computer, Inc., for 8 Power Mac G4 computers, 15-inch display panels, Lexmark printers, and 3-year warranties for Building D, Liberal Arts Campus.
5. \$ 11,122 to CF Environmental, Inc., for asbestos inspections and project site monitoring at various locations, Liberal Arts Campus and Pacific Coast Campus.
6. \$ 11,000 to Bock Engineering, for engineering services to prepare construction drawings for concrete walk repair on the south side of Building A, Liberal Arts Campus.
7. \$ 10,791 to Sierra School Equipment Company, for office furniture for Fiscal Operations.

**PURCHASING**

**Bid Awards**

CN99605.7 – With Tyner Paving Company, for overlay asphalt pavement, “W” Complex, Liberal Arts Campus in the amount of \$18,620.

CN99607.3 – With Dinalli Construction, Inc., for Nursing and Health Technologies remodel, Building C, Liberal Arts Campus in the amount of \$175,000.

CN99615.5 – With Gateway Electric, Inc., for replacement of wiring, panels and lighting, Horticulture, Pacific Coast Campus in the amount of \$143,000.

CN99617.4 – With Advance Mechanical Contractors, Inc., for plumbing projects, various locations, Liberal Arts and Pacific Coast Campuses in the amount of \$317,264.

CN99621.4 – With LVH Entertainment Systems, for replacement for theatre rigging, Building J, Liberal Arts Campus in the amount of \$137,428 for the base bid and alternate #2.

**Amendment of Board Action**

CN99613.5 – Amend – With P2S Engineering, Inc., for engineering services, to change the amendment number from #3 to #4 and to correct the contract total from \$190,775.87 to \$297,780.

**Amendment to Contract**

CN99611.1 – Personnel Contract Leasing Agreement with Associated Retarded Citizens (ARC-Mid Cities) – Amendment #3 to extend the term of the contract to October 1, 2001, through September 30, 2002. Fee for services is \$600 per month. Total amount not to exceed \$7,200.

**Completion of Contract**

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CN99605.6 – With Schaefer’s Parking Lot Service, for parking lot modification and restripping, Lot J, Liberal Arts Campus for a total fee of \$58,720. Project was completed on July 20, 2001.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period September 24 2001, through October 19, 2001, in the amount of \$529,930.18 as listed.

-	40005	\$	240.00
	40445		21,579.93
	40520		900.00
	40654		552.42
	40666		11,000.00
	40689		30,379.00
	40695		2,000.00
	40755 – 40758		3,191.53
	40760		70.87
	40762		215.56
	40764 – 40765		1,096.43
	40775 – 40776		4,139.20
	40778		1,804.00
	40784 – 40785		3,347.50
	40792 – 40913		230,117.35
	40915 – 40922		14,393.13
	40926 – 40951		64,441.76
	40953 – 40983		59,191.42
	40997 – 41001		4,292.79
	41005 – 41007		5,046.02
	41011 – 41016		44,117.81
	41019		25,879.55
	P18055 – P18082		<u>1,846.91</u>
	Total amount	\$	529,930.18

Included in the total amount of purchase orders of \$529,930.18 are the following items greater than \$10,000:

**General Fund - Fund 01**

PO 40656	Printing of Educational Supplements	
	Dean of Economic Development	
	Account No. 514000-01-684000-0220	\$1,875.00
	Account No. 514000-01-684000-8660	\$1,875.00

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	Account No. 514000-01-684000-8680	\$1,875.00
	Account No. 514000-01-684000-8700	\$1,875.00
	Account No. 514000-01-684000-9260	\$2,500.00
	Account No. 514000-01-684000-9660	\$1,000.00
PO 40803	Library Services Agreement Library Account No. 632000-01-612000-0000	\$25,400.00
PO 40950	Lincoln and Miller Power Supplies Welding Account No. 642000-01-097000-9610	\$47,940.70
PO 41012	Agreement for Trash Can Liners Custodial Services Account No. 457000-01-653000-0000	\$12,587.40
PO 41015	Printing Services for Spring 2002 Catalog Inst. Research/Academic Services Account No. 457000-01-601400-0000	\$18,906.04

**Capital Fund – Fund 15**

PO 40445	Install and Connect Transfer Switches Blackout Preparation Account No. 621000-15-710100-5294	\$21,579.93
PO 40689	Installation of Gas Lines for Emergency Generators Blackout Preparation Account No. 621000-15-710100-5294	\$30,376.00

**Self-Insurance Fund – Fund 16**

PO 40827	Dust Hog Collector and Hopper Welding Shop Fire Repairs Account No. 646000-16-677600-1210 Account No. 647000-16-677600-1210 Account No. 568000-16-677600-1210	\$1,620.00 \$32,880.00 \$5,200.00
PO 40828	Rental of Smoke Extractors Welding Shop Fire Repairs Account No. 564000-16-677600-1210	\$15,804.77

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

**Agreements**

CN 92967.7 - Ratify - Amend - With Long Beach Police Department, to provide additional security for Veterans Stadium events, to increase contract amount by \$5,500.

CN 93019.8 - Ratify - Amend - With Aon Consulting, benefits consultant for the District, to extend the termination date from September 30, 2001, to December 31, 2001, and increase contract amount by \$7,500.

CN 92930.9 - Ratify - With Long Beach Flying Club, to provide taxiing services for aviation students to receive FAA certification, to extend the termination date from June 30, 2001, to June 30, 2002, for the amount of \$1,000.

CN 93039.1 - Ratify - Amend - With Karen Tan, to provide child care for a CalWORKs participant, to increase contract amount by \$13,000, for a total contract amount of \$18,000, paid with CalWORKs funds.

CN 93056.4 - Ratify - Amend - With Bundle of Joy Day Care #2, to provide licensed child care for CalWORKs participants, to increase contract amount by \$15,000, for a total contract amount of \$23,000, paid with CalWORKs funds.

CN 93067.2 - With California Narcotic Officers Association (CNOA), for the District to provide instructional services at CNOA's facilities, effective January 1, 2002, through December 31, 2002. The District will reimburse CNOA for use of facilities and services rendered at the rate of \$2.00 per student completing the course/per instructional hour.

CN 93067.3 - Ratify - With Martha Torres, to provide licensed child care for an ACCESS participant, effective October 8, 2001, through June 30, 2002, for the amount of \$4,000, paid with ACCESS funds.

CN 93067.4 - Ratify - With Delduria Ferguson, to provide child care for an ACCESS participant, effective October 1, 2001, through June 30, 2002, for the amount of \$3,000, paid with ACCESS funds.

CN 93067.5 - Ratify - With Vincenta Jude, to provide child care for an ACCESS participant, effective October 1, 2001, through June 30, 2002, for the amount of \$15,000, paid with ACCESS funds.

CN 93067.6 - Ratify - With Barbara Walker, to provide child care for a CalWORKs participant, effective August 16, 2001, through August 31, 2001, for the amount of \$763.58, paid with CalWORKs funds, and September 1, 2001, through June 30, 2002, for the amount of \$10,000, paid with ACCESS funds.

CN 93067.7 - Ratify - With Whittier Hospital Medical Center, to provide a clinical practice site for School of Health and Science students, effective October 1, 2001, through September 30, 2003, at no cost to the District.

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CN 93067.8 - With Anne L. Laguzza dba: The Works Consulting, to provide two staff development workshops, on December 11, 2001, and on March 21, 2002, for the total amount of \$1,170, paid with Staff Development funds.

CN 93067.9 - Ratify - With RMB Security Consultant, to provide security consulting and investigative services to the District, effective October 9, 2001, through June 30, 2002, for the amount of \$10,000.

CN 93068.1 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the System's Approach to Learning with Technology (SALT) project, effective July 1, 2001, through June 30, 2002. Amount of funding is \$40,213.

CN 93068.2 - Ratify - With Craig Mitchell, to provide two import duty seminars, effective September 20, 2001, through June 30, 2002, for a fee not to exceed \$400, paid with Center for International Trade Development funds.

CN 93068.3 - Ratify - With David Habib, to provide two global marketplace seminars, effective September 20, 2001, through June 30, 2002, for the amount not to exceed \$400, paid with Center for International Trade Funds.

CN 93068.4 - Ratify - With Andre Renard, to provide for workshops for the Culinary Arts program, effective October 15, 2001 through November 2, 2001, for the amount not to exceed \$1,000, paid with VTEA funds.

CN 93068.5 - Ratify - With Professional Personnel Leasing, to provide interim administrative consultant services for the Academic Affairs area, effective October 15, 2001, for the monthly amount of \$1,482.50 for the duration of provided services.

CN 93068.6 - Ratify - With Alisa Berry dba: Berry Family Child Care, to provide licensed child care for CalWORKs participants, effective October 18, 2001, through June 30, 2002, for the amount not to exceed \$15,000, paid with CalWORKs funds.

CN 93068.7 - Ratify - With Ariana Griffin dba: Griffin Family Child Care, to provide licensed child care for CalWORKs participants, effective September 10, 2001, through June 30, 2002.

CN 93068.8 - Ratify - With Ewing and Company, to provide organization consulting services as needed, effective October 1, 2001, through June 30, 2002, for the amount not to exceed \$5,000.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Chelsea Pictures	LAC	Film Shoot	Stadium	10/9/01
Cars-Net	LAC	Used Car Sales	Stadium	10/26-28/01

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User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L. B. Flying Wheels	LAC	Practice	Large Gym (R100)	Thursdays 10/2/01-12/20/01
LBCC Women Like Me	LAC	Conference	Nordic Lounge	10/5-10/12/01
EOPS	PCC	Orientation	FF 107	10/13/01
Order of Thane	LAC	Concert	Golf Mall	10/12/01
Pan African Student Union	LAC	Music Celebration	Golf Mall	10/22/01
Leaders Across Campus	PCC	Meeting	Student Lounge	10/27/01
LBCC Women's Volleyball	LAC	SCVA Tournament	Small Gym (Q117)	Saturdays 11/3/01-1/26/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Club L. B. Boys & Girls Volleyball	LAC	Games	Small Gym (Q117)	12/4/01-7/9/02 various days

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donation**

Accept the donation from Mr. Mitchell Sawasy, Principal, RSA Architecture & Interior Design, of 17 MayLine drafting tables, 36' x 60", black metal, with drawers, and 10 Herman Miller Ergon stool-height chairs, black upholstered seat and back for use in the Interior Design program, and request that a letter of appreciation be sent.

**Rejection of Claim**

Reject the claim presented by attorney Jubin Sharifi on behalf of his client, Bobbie Norman, with regard to an incident that occurred at the Liberal Arts Campus on September 17, 2001.

It was moved by Member McNinch, seconded by Member Polsky, that the items on the Consent Agenda, except for Item 5.2, be approved and authorized.

The motion carried, all voting aye.

Member Thorpe: 5.2, I was just wondering when I looked at the heading on the first sheet on this, I saw there were terminations with a broad line beneath it and I think we've used this for a long time. Is that mandatory, or could that be a word like "Separations" or something, because it indicates, in other words, a disciplinary step, which is not the case. I just wanted to bring it up because I'm not sure that expresses what we want to.

President Clark: Just the heading?

Member Thorpe: Just the heading "Termination," because if you had "Separation," then you could have retirements and terminations under it.

Superintendent-President Kehoe: We can change our own agenda. If you'd like to change that heading - I think it's been that way for some years - we'd be happy to put "Separations" if that's the Board's wish.

It was moved by Member Thorpe, seconded by Member Polsky, that Item 5.2 on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

## **HUMAN RESOURCES**

### **Ratification of District/CHI Collective Bargaining Agreement**

It was moved by Member Polsky, seconded by Member Thorpe, that the Board of Trustees ratify the Tentative Agreement reached between the District and CHI. The Tentative Agreement has been ratified by Association members.

The Tentative Agreement rescinds Section 3 of the March 15, 2001, agreement between the District and CHI that provided a 2.33% salary increase effective March 1, 2001. That provision is replaced with language that approves a salary increase of 3.33% effective January 15, 2001. In addition, CHI members will be provided a salary increase of COLA plus 2.90% effective August 1, 2001. The parties will continue to negotiate non-monetary issues after January 1, 2002, when regulations related to comparable pay between hourly and full-time become available.

The motion carried, all voting aye.

### **Management Team Compensation Plan, 2001-2002**

President Clark: On item 5.6, as you know, there was a request to withdraw items 2 and 3, and Jan and I discussed it and sent out a revised item which included items 1 and 4. So are there any discussions? There are just two items now on 5.6, the others have been taken off for further study.

It was moved by Member Uranga, seconded by Member Polsky, that the Board of Trustees approve the following compensation plan for Management Team personnel:

1. An increase to the Management Team Salary Schedule by the Community College Chancellor's Office COLA plus two percent (2%) effective July 1, 2001; and
2. The District and Management Team will form a joint committee to evaluate and make recommendations pertaining to cost containment options related to District contributions to the Health and Welfare Benefit Program.

Member Thorpe: I do have problems with the background, second paragraph that says, "The Management Team will have further modifications..." Should that not be "may" because is it quite conceivable that they might not? I know these two studies are in progress and should be finished -- it is anticipated, that's fine, but the "Management Team will," is that also a directive "shall" or should that not be "may."

Victor Collins: Member Thorpe, we already know from the Nash Study that there are specific recommendations that affect Management Team classifications so we know they will impact management team, especially in the Nash Study.

Member Thorpe: So, in other words, whatever those studies show, the district is obligated to pass or obligated to bring them back?

Vic Collins: We're not obligated to bring them back, but with the numbers and the types of recommendations that are included in the Nash Study we will bring forward to the Board recommendations for modifications. We, being H.R.

The motion carried, Members Clark, Uranga, McNinch and Polsky voting aye; Member Thorpe voting no.

**ACADEMIC SENATE (Title 5, Section 53203)**

**Certificates of Completion (15)**

Steve Wallech, President of the Academic Senate presented the following Certificates of Completion to the Board for information:

Application Developer  
Windows 2000 Network Administrator  
Oracle Developer  
Microsoft Word  
Microsoft Access  
Basic Microsoft Office  
Adobe PageMaker  
Basic Office Skills  
COREL WordPerfect  
Basic Word Processing  
Basic Data Entry  
Basic Office Computer Skills  
Basic Desktop Publishing  
Microsoft Excel  
Pre-apprenticeship Training

**SUPERINTENDENT-PRESIDENT**

**Academic Calendar - 2002-2003**

It was moved by Member McNinch, seconded by Member Thorpe, that the Academic Calendar for 2002-2003 be approved.

President Clark: I know there have been efforts to go to the 16-week semester. Where are we on that?

Vice President Byrd: The Calendar Committee did not address that particular question. Some members of the Calendar Committee felt that it was a negotiable item and they were seeking directions from their union not to discuss going to the 16-week calendar, so as a committee we did not have discussions on the 16-week calendar.

President Clark: And that's still on the table? We're looking at that?

Vice President Byrd: Certainly we're still looking at it, as well as the faculty are looking at it. I believe they have a committee from CCA formed to take a look at the impact of the 16-week calendar.

Member Thorpe: So if we pass this now, this does not obviate making the changes pursuant to further discussions.

Vice President Byrd: I'm sorry, could you repeat that?

Member Thorpe: Is this in concrete if we vote this tonight, or can it be changed pursuant to future discussions?

Vice President Byrd: The Board can change the calendar. I would suggest though that for 2002-2003, it's not practical to try and change the calendar at this particular time because of so many other things involved - especially with our computer system - in changing the dates of the calendar. But, technically, adjustments can be made to the calendar.

Member Thorpe: So this has all been agreed to by the affected unions, and so forth, in the committee, that we see before us?

Vice President Byrd: Yes.

The motion carried, all voting aye.

**Academic Calendar: Tentative 2003-2004 First Reading**

The tentative 2003-2004 Academic Calendar was presented to the Board for First Reading.

**Superintendent-President's Report**

Superintendent-President Kehoe: I have a very short report, but I would like to report that I did attend the Economic Development Commission for the American Association of Community Colleges in Washington, and also the Licensure Subcommittee. The item

dealt with licensure in nursing. California did not have the difficulties they have had in some other states as far as licensing community college-educated RNs. So we're very fortunate in our relationship with our hospitals. There are some difficulties across the nation in the two-year versus the four-year RN programs. It was interesting and I was very grateful to be from the State of California in this instance.

Also, in the Economic Development Commission meeting we discussed certification and the importance of certification at all levels in our community colleges, to certify skills and skills training, particularly as our businesses and industries change and the skills are needed by the economy in order to keep businesses going. So it was a very lively and interesting discussion by delegates from all over the United States. In addition, we talked about leadership programs across the nation to educate our leaders in community colleges coming forward. We are all afraid that maybe there isn't the kind of leadership training that we need at the beginning levels, so that was a discussion within the Economic Development Commission.

That's the end of my report.

#### **ACADEMIC AFFAIRS**

##### **Update on Women in the Trades**

(See report after "Ordering of the Agenda.")

#### **STUDENT SUPPORT, PLANNING AND RESEARCH**

##### **Student Health Fee Increase**

It was moved by Member McNinch, seconded by Member Polsky, that the Board approve the Student Health Fee increase from \$10.00 to \$12.00 per semester, and from \$7.00 to \$9.00 for summer school as submitted. Effective date for increase in fee will begin with registration for classes that start June 3, 2002.

Student Trustee Torres: I would just like to say one thing. I did talk to a bunch of students on this matter as well as the ASB Board and they were for it; AWS, AMS, a lot of the clubs talked to their Boards and everyone seems to be for it. So the students are aware of it and they are for it.

The motion carried, all voting aye.

#### **ADMINISTRATIVE SERVICES**

##### **2001-2002 Expenditure Plan for the Telecommunication and Technology Infrastructure Program (TTIP)**

It was moved by Member McNinch, seconded by Member Polsky, that the Board of Trustees approve the 2001-2002 Expenditure Plan for the Telecommunication and Technology Infrastructure Program (TTIP) and authorize transmittal of the expenditure plan to the Chancellor's Office, California Community Colleges.

The motion carried, all voting aye.

##### **Resolution, Liability and Workers' Compensation Coverage for Long Beach Community College District Volunteers**

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It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees approve Resolution No. 111301D providing for liability and workers' compensation coverage for Long Beach Community College District volunteers during the period July 1, 2001, through June 30, 2002.

Member Thorpe: I was just wondering whether we have been doing this all along, or is this something new that's become available to us?

Interim Vice President Farrell: We've always had the liability, but we have never taken this action. We contacted ASCIP, our liability carrier, and they recommended that this be done and that this is the appropriate way to handle volunteers.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

**Update on Women's Center Activities**

Anita Gibbins, Women's Resource Center Manager, gave the following report on the Women's Resource Center:

**Update on Pacific Coast Campus**

Vice President Merry: The AA wing that I talked about, the Student Services Wing, we are continuing making plans for our grand opening which will be in January and by that time our pictures will be up, and we'll be inviting you to that.

An example of responsiveness to campus concerns is the Safety Committee that meets on a regular basis. We met recently to respond to concerns about what to do in the event of an attack. In tomorrow's mail, faculty will receive "duck and cover" instructions that they can read to their students.

Tomorrow the School of Trades and Industry will be hosting an expected attendance of over 1000 high school students and their parents at a jointly sponsored Unified School to Career Building Careers and LBCC Building Careers event. And we hope that you will come back. It's 6 to 8 p.m. tomorrow evening.

The Middle College is doing well with 50 students and we're looking to have more students in the spring.

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The Long Beach Community Services Development Corporation's charter school began its second semester with us. We gave them a well-rounded orientation introducing the students to the campus and the many offerings they can avail themselves of. The students - most in their 20s and 30s, are working on their GEDs.

We will be inaugurating a designated smoking area near the flagpole with a big no smoking kick-off. We had hoped to connect the event with the Great American Smoke-Out which is on the 15<sup>th</sup>, but we won't have the signs until next week. When the signs do arrive and are posted, we will make a big deal of no smoking. The Student Health Office will be one of the lead sponsors.

Bids for electrical lights in horticulture have gone out. New lights will make it better to conduct evening events there.

The community is encouraged to hold appropriate events here and many have responded to our invitation. Two weeks ago we had a big Fathers Conference here and Laura Richardson-Batts has held numerous meetings on the campus. And today I met with another off-campus group that wants to use the facility. Any time we can get community members here is a benefit to them and us as well. Our custodial staff does a great job moving tables and chairs to accommodate our visitors.

That is just a sample of some of the things that we do that makes PCC such a special place, and I haven't even mentioned the great teaching.

**ACADEMIC SENATE**

No Report

**CLASSIFIED SENATE**

Jacquie Lang Wilvers: Since the Classified Senate President is not able to be here this evening, I will offer a brief report in her absence.

- We are up and running with full placement of classified representatives on each of the appropriate Shared Governance committees. Those members are reporting back to the Senate as each committee makes progress. Also, we have almost full placement on the Accreditation Self-Study committees.
- We are happy to announce the presentation of two classified staff development workshops, one this semester and one next semester focusing on Interpersonal Communication and Conflict Management skills. These workshops will be presented by a Human Resources consultant who conducted training for classified last semester which was very successful. We hope these workshops will be beneficial to classified employees in the area of professional growth.
- We are currently developing training workshops for Shared Governance and for the Planning process at LBCC.

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- We are very pleased that the LBCC Professional Growth program for classified has been expanded to include not only those pursuing a bachelor's degree, but also those interested in getting a master's degree. We have many classified employees participating in the program.

That concludes my report. Thank you.

**TRUSTEES COMMUNICATIONS**

Member Thorpe: I have two things. I'll pass these out. They are simply copies, and I don't see a *Viking* reporter here. This is the first time I've seen this in the students' newspaper. They're bringing themselves right up along side the big professional newspapers; when they make a gaff, they made an apology to the student club and I think their reporting in the last several months has been very informative, at least for me, and I hope they keep it up, and I hope I don't make them mad after I've congratulated them.

The second thing I would like to say is that we enjoyed the Veterans Parade last Saturday. Again, it was an extremely well attended parade. You couldn't find parking within a half mile, but I'll let Chairman Clark and Member Uranga talk about that. But, at any rate, it's now becoming a huge parade in North Long Beach and it's one of the few bright spots in terms of parades that they have. I was glad our college participated and I enjoyed myself.

President Clark: It was a very good parade.

**NEW BUSINESS**

There was no New Business

**FUTURE REPORTS**

No requests.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

**ADJOURNMENT**

President Clark announced that there will be a Special Meeting of the Board of Trustees on our proposal for the bond issue for the March election, on Tuesday, December 4, 2001, at 5:00 p.m. at the Liberal Arts Campus.

President Clark adjourned the meeting at 6:40 p.m.

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The next regular meeting of the Board of Trustees will be held on December 11, 2001. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary