

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 25, 2001**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, California, on September 25, 2001.

CALL TO ORDER

The meeting was called to order at 4:15 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Angelica Torres led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President Uranga,
 Member McNinch, Member Thorpe,
 and Student Trustee Torres

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting.

APPROVAL OF MINUTES

President Clark: Is there a motion for approval of the minutes September 11, 2001?

It was moved by Member McNinch, seconded by Member Uranga, that the minutes of the meeting of September 11, 2001, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Clark: On the ordering of the agenda, we have had a request to take item 13.1 out of order, which is a Report from the Eligibility of a Two-College District Committee. So, at this time we'll have, unless there is some objection, item 13.1.

Report from the Eligibility of a Two-College District Committee

Dr Pauline Merry: Thank you President Clark, members of the Board, President Kehoe, for this opportunity to report on the progress that the task force has made in response to your assignment of looking at the feasibility of the district becoming a two-college district.

Dr. Steve Wallech and I are the co-chairs and in the packet that you will receive is a list of the committee members, some of whom are in the audience.

Knowing that we have only about ten minutes, we will try to be succinct and clear in the presentation. We will share with you the process that we have gone through to arrive at this point. Our report will tell you some of our key decision points in this process.

Early on, we realized that it was necessary for the committee to come to some agreement about what we were even doing and talking about. So we came up with some definitions around which we could focus. Steve will discuss those. We also have an action plan. Steve will also share that with you. As we met, it became apparent to us that the task was more complex than we originally thought. That is to say, any decision the Board makes must not only be responsive to our accrediting agency, the AACJC Western Association of Schools and Colleges, but to the Board of Governors and to Title 5. I will briefly talk about some Title 5 issues that the Board will have to address. Finally, Steve will discuss the four-step plan we developed from the Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges, the eligibility requirements and our worksheet - the product of this first stage of the process.

Dr. Steve Wallech: I am going to make my presentation in two sections:

Section One: The Four-Step Plan

1. The four-step plan that Pauline mentioned in her introduction requires a two part preface in order for the plan itself to make sense:
 - a. The first part is an understanding of three key definitions;
 - b. And the second part is an institutional context for the study of a two-college district.
2. Part one, the three key definitions, deals with the terms:
"eligibility," "feasibility," and "desirability."
 - a. "Eligibility" defines the minimum standards for accreditation set by WASC when we consider separating PCC and LAC into two colleges.
 - b. "Feasibility" refers to the cost and benefit analysis that would have to be done to meet WASC's minimum standards for eligibility.

- c. "Desirability" defines all the issues that we would have to address in order to determine the quantitative and qualitative consequences of separating PCC from LAC to form a two-college district:
3. Part two addresses how these three definitions work within our current institutional context:
 - a. In order to understand the meaning of "eligibility" in this context, we must first imagine what would happen to the district if LAC and PCC became two independent colleges.
 - b. Currently, the district and the college, with its two campuses, are legally one and the same.
 - c. Accordingly, the eligibility study has to consider the two campuses as two colleges by distinguishing existing district functions from current campus functions.
 - d. Hence LAC and PCC would be eligible as separate colleges in many areas only if we maintain certain district-wide functions:
 - i. For example, the Mission statement would have to remain a district-wide document;
 - ii. The curriculum committee would have to continue as a district-wide committee;
 - iii. And the Academic Senate would have to represent the faculty as a district-wide body.
 - e. Once the eligibility study is complete, a feasibility study would prove to be far more demanding:
 - i. The feasibility study would entail evaluating LBCC in terms of alternative forms of institutional function: for example, distinguishing district functions from college functions.
 - ii. Also, a feasibility study would include a cost and benefits analysis, the relative advantages and disadvantages of separating the two campuses into two colleges, and the strengths, the weaknesses, and the impact of this separation on the comprehensive educational programs and services offered at LBCC.
 - f. Lastly, "Desirability" would take this analysis one level higher and look at the District and the two campuses in an institutional as well as community context seeking State approval for two colleges.

4. To approach the problems posed by these definitions within the context of our current institution design, the Eligibility Task Force developed the four-step plan:
 - a. Step 1: Assesses eligibility for accreditation as a two-college district:
 - i. We considered this question in two separate contexts: the ACCJC (Accrediting Commission for Community and Junior College) Criteria used by WASC and portions of Title 5.
 - ii. We used each set of criteria (WASC and Title 5) to determine eligibility, or the minimum requirements needed for LAC and PCC to become two colleges.
 - iii. We determined where either LAC or PCC failed meet the minimum standards, while the District succeeded.
 - b. Step 2: Conduct a cost/ benefit analysis after completing the eligibility study.
 - i. Here we need to identify and separate institutional functions: for example, district functions versus college functions.
 - ii. Assess cost and benefits of each.
 - iii. Included in the analysis must be a consideration of the impact on the students, their programs, transfer, certificates, the budget, space inventory, program offerings, student outcomes, District/college image, diversity, and much more.
 - iv. Then we would be in a position to answer the question: Is this fiscally feasible?
 - c. Step 3: Study the desirability of creating a two college District:
 - i. Identify a geopolitical/ geographical basis for the physical boundaries of the two colleges.
 - ii. Establish distinctions in District/college functions.
 - iii. Identify initial programs and staff for the District and each of the colleges.
 - iv. Consider the impact on our students and their programs.
 - v. Determine our intentions to pursue achieving the standing as two colleges in a multi-college district.

- d. Step 4: Decide and proceed with action:
 - i. Vote on forming a two-college district.
 - ii. Apply for WASC eligibility and Board of Governors standing as two colleges.
 - iii. Seek Board of Governors' approval
 - iv. Seek letters of support from surrounding colleges.
5. It should be noted that at any time in this four-step plan, we might recognize that the costs exceed the benefits in pursuing this two-college study and stop, or visa-versa.
6. This completes my outline of the four-step plan; now I would like to turn the floor over to Pauline who will speak to the question of Title 5.

Dr. Merry: Please let me introduce this discussion about Title 5 issues by saying that the list that I am presenting today is not exhaustive. Our purpose in presenting this partial list is simply to give you a sample of some of the items that will have to be satisfied in the pursuit of establishing both campuses as independent entities in a two-college district.

Title 5 Minimum Requirements:

Specific items to be included: (Based on 55829; need also to consider 55830 and 55831)

The Board would have to identify “adequately” the “community area and characteristics of individuals” the new colleges would serve.

The Board would have to “demonstrate significant unmet need” in projecting “potential enrollment demand” in the area the new colleges would serve. Such a projection would need to take “into account plans of nearby secondary and post-secondary institutions.”

The Board would have to show evidence of “significant community support” and must identify “possible community opposition.”

The Board would have to identify the “community college programs and services” that people in the service area prefer.

The Board would have to identify the “present and future labor market requirements...for the proposed service area.”

The Board would have to reconcile projected labor market requirements and community program preferences...if possible.”

Dr. Wallech: Section Two: WASC / ACCJC (Accrediting Commission for Community and Junior College) Criteria:

1. What we are handing out to you tonight at the end of our presentation includes several documents; two of which are the ACCJC Criteria, and our application of those criteria to the District, LAC, and PCC.
2. The ACCJC Criteria include two sections:
 - a. Eligibility Requirements for Accreditation (some 20 standards), and
 - b. The Documentation for Eligibility Applications
3. We used both to generate a spreadsheet that applied each of these requirements to the District, LAC, and PCC.
4. On this spreadsheet, you can quickly see that the District is obviously eligible, but that LAC and PCC vary according where they succeed or fail in meeting the ACCJC criteria.
5. Since you do not have these spreadsheets yet, I will turn the floor back over to Pauline so that she can conclude the presentation portion of our report and we can give you the documents.

Dr. Merry: You now have our report of what has been accomplished so far. We understand that the creation of a two-college district is a sensitive issue. This committee struggled with each and every item on the eligibility list - even the seemingly easy ones - giving thoughtful consideration to each campus and the district as a whole. The meetings have been tense at times, funny at times, but always focused and interesting. We've deliberately focused on the "what" and not the "who" to achieve as much objectivity as possible. After you have had a chance to study the documents we have prepared for you, we await your directions. Thank you.

That concludes our presentation. Questions? We stunned them. Since we are both teachers we knew that if handed this stuff out to you ahead of time, you'd be rifling through it while we talked to you and what our hope is that you will look at them later and then come to some decisions.

President Clark: I'd like to thank Steve and Pauline for their report. This is just a status report, so they'll be no action this evening that we would be taking. Does anyone have any questions they'd like to ask Pauline and Steve?

Member Uranga: In terms of the follow-up that needs to take place after we are able to read through the documents and have our questions, where do we go from here in terms of pursuing the study even further and going through that four-step process?

Dr. Merry: Dr. Kehoe, correct me if I'm mistaken, but it seems to me that we have two choices. We could bring an item back to the Board for action at some subsequent meeting, or

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

because your goal-setting meeting is in November, you could simply say that you want, as one of your goals, to continue the eligibility study.

Member Uranga: That would be in November. Is there anything that is time-sensitive in this report that would require some kind of action from the Board prior to the November meeting?

Dr. Merry: No.

Member Uranga: The committee is going to stay intact at this point?

Dr. Merry: We are on hold until you tell us what to do; either we continue at your direction, or we disband; but we're on hold right now.

Dr. Wallech: Just as a point of information, we are still on step one. We haven't quite finished the eligibility phase. When you look through the documents you'll notice there are a number of question marks instead of a "yes" or "no" to determine whether or not we're eligible in specific areas. Those are areas that we haven't reached consensus on, so that means we could continue if you wish looking at step one of the project; the eligibility study itself is not complete.

President Clark: Are you asking us, as we're looking at this material, whether we want you continue or not?

Dr. Merry: Essentially.

President Clark: You haven't reached any conclusions at this point?

Dr. Merry: No.

Dr. Clark: So, do you have any recommendations in here whether you'd like to continue or not?

Dr. Merry: We don't have any recommendations in the materials that you have right now.

Member Uranga: So, basically, you're giving us an out at this point. Either we decide today, right now, to say go ahead and finish, or we wait until the November meeting and then decide immediately after that meeting?

Dr. Merry: Or, you could bring an item back to the Board for the October meeting which would say we want you to continue with the next step or continue the current step that we're in now, and then we'll go on to the next step as an action item.

Member Polsky: Shouldn't we get the eligibility part over with before we go on?

Dr. Merry: I think that we can do them together. We can continue the eligibility, as well as move on to the next step.

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

President Clark: Well, let me say, that we were just handed the report here, so we don't know what's in the report. I think we need to look at it and then determine what action we want to take. I'll discuss it with the Board to see if we want to bring anything to the Board meeting, but I think probably an opportunity to discuss this at our November workshop would make more sense than trying to do something by consensus and bringing it to the Board. So, let's do that. We'll look at this, digest it.....

Member Uranga: Can I add a caveat to that? If by the November study session we could have the eligibility portion of it completed; as much as you can by that time so that can have as much information available to us at that meeting so we can determine at that time how to proceed.

Dr. Merry: We can do that.

REPORT OF BOARD OF TRUSTEES

Committee Reports

There were no Committee Reports.

STUDENT TRUSTEE

Angelica Torres: This past weekend was very exciting for the students involved in campus activities. We had our 73rd homecoming game on Saturday Sept 22nd. Although LBCC did not win, the boys played a great game. The final score was 14-36. During halftime a new Homecoming King and Queen were announced. Maria Perez representing AKNA is now our reigning Queen, and Cesar Molina representing AGS is now our reigning King. Emir Estrada, Karina Flores, Derek Easley, and Lawrence Rivera make up this year's Homecoming court. The winners for this years float building are Tilsmen, who took home sweepstakes, AKNA who won women's division, and Junior Exchange who won the men's division. All in all homecoming was a great success this year. I would also like to thank Dianne McNinch on behalf of the ASB for coming out on such a hot day with a smile on her face, and announcing the new court and showing her support to ASB.

Another event this past week was the Latin American Independence Day festival held on Thursday. It was put on by the PCC Cultural Affairs Council, and raised \$216 to donate to the Knowledge is Power Foundation at Power 106 (a local radio station).The proceeds will go to the disaster relief fund for New York. When the students presented the check, they were able to promote the name of our college and the efforts we are making towards the relief fund on air.

Currently, Cabinet has also been working hard to get students involved in various district committees associated with accreditation.

There are a few upcoming events that I'd like to inform everyone about. This Thursday September 27th, the PCC Cultural Affairs Council will put on a Native American Day Celebration at PCC from 10:00-2:30. This Thursday September 27th, there will be a Mexican Independence Day celebration at LAC.

One other very important event this Thursday is the grand opening of the Student Resource Center. The center will be accessible to all students and is dedicated to providing students

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

with resources to find information in regards to personal problems or concerns they may be having. The Associated Women Students have worked very hard to get the center up and running and it would be an honor to have members of the board and the community at the grand opening. The grand opening of the Student Resource Center takes place from 11-12 on Thursday. It is located next to the AWS office in building E Building at LAC.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

(There were no comments.)

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Hourly Instructors – Summer	1
Hourly Counselors – Summer	1
Hourly Instructors – Fall	210
Hourly Counselors – Fall	20
Evening Administrator, PCC	3
Stipends	6

In-Service Changes

Change of Salary - Contract	1
-----------------------------	---

Terminations

Resignations	1
Retirements	1

HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Probationary	5
Working Out of Class	1
Temporary	14
Exempt From the Merit System	149

Terminations

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

Resignations 1
Retirements 1

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 3975 for the period of August 20, 2001, to August 31, 2001, in the amount of \$2,624,955.62 as listed.

Register No. 3975	Warrant Nos. 0678594 - 0678794	<u>\$ 2,624,955.62</u>
Issue Date 08/31/01	Total Salary Warrants Issued	<u>\$ 2,624,955.62</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period August 20, 2001, through August 31, 2001, in the amount of \$2,378,068.79 as listed.

Period Ending August 24, 2001

General Fund	\$ 197,590.72	
Student Financial Aid Fund	692,731.24	
Payroll Clearing Fund	28,576.19	
Capital Project Fund	79,403.16	
Self-Insurance Fund	841.32	\$ 999,142.63

Period Ending August 31, 2001

General Fund	\$ 607,004.34	
Student Financial Aid Fund	707,787.16	
Payroll Clearing Fund	38,073.66	
Capital Project Fund	26,061.00	<u>\$ 1,378,926.16</u>

Two week total \$ 2,378,068.79

Included in the total expenditure of \$2,378,068.79 are the following payments greater than \$10,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 88,472 to the City of Long Beach, for Police and Fire Services training classes, Summer 2001.
2. \$ 41,889 to Apple Computer, Inc., for computer, zip drive, and three-year parts and labor warranty with a three-year on-site service agreement.
3. \$ 30,000 to Digi Terra, Inc., for PeopleSoft professional services July 9, 2001, through July 19, 2001.

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

4. \$ 24,076 to Community College League of California, for 2002 annual membership fee.
5. \$ 16,856 to Integrated Media Systems, for partial payment of audiovisual equipment and full payment for its installation in Building M, Liberal Arts Campus.
7. \$ 12,369 to Satsuma Investments, Inc., for rental of Economic Development offices on Paramount Boulevard for July and August 2001.
8. \$ 12,286 to Porter Boiler Service, Inc., for annual inspection and service contract for two steam boilers, Building R, Liberal Arts Campus.

Student Financial Aid Fund – Fund 09

\$ 18,146 to Associated Student Body Bank, for reimbursement of book advances for Pell students, August 2001.

Capital Project Fund – Fund 15

\$ 73,001 to Dennis J. Amoroso Construction Company, Inc., for partial retention payment of remodel for Building D, Liberal Arts Campus.

PURCHASING

Contract Awards

CN99603.4 – With MCGIX Corporation, as a sole source vendor for establishment and maintenance of a web-based tracking and grant management client information system within Economic Development in the amount of \$60,000.

Contract Amendment

CN 99621.3 – With Hoffman Video Systems, Amendment #2, to change and/or add equipment and type of installations in original scope of work in the amount of \$32,281.09 for a total contract amount of \$711,757.26.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period August 18, 2001, through August 31, 2001, in the amount of \$918,523.99 as listed.

40030	\$ 5,000.00
40048	320.00
40062	22,000.00
40133	146.75
40146	5,015.46
40219 – 40222	13,980.00
40227	3,900.00
40230 – 40232	17,457.85
40241 – 40242	2,350.00

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

40246	18,667.00
40255 – 40256	1,700.00
40261	918.00
40302 – 40303	9,320.00
40305 – 40306	4,223.77
40309 – 40313	7,021.28
40332	3,000.00
40335 – 40339	1,314.50
40355 – 40374	57,430.79
40376 – 40380	11,172.54
40382 – 40409	24,716.16
40411 – 40413	13,845.00
40415 – 40418	9,318.78
40420 – 40427	11,286.22
40429	19,574.60
40431 – 40444	519,471.66
40446 – 40462	32,005.23
40469 – 40471	3,635.35
40474	10,000.00
40476 – 40494	16,653.77
40496 – 40512	28,822.92
40514 – 40515	839.99
40518 – 40519	4,000.00
40524	1,928.39
40526 – 40541	22,570.63
40544 – 40545	4,248.72
40547	2,976.91
40551	2,658.96
40553 – 40554	<u>5,032.96</u>
Total amount	\$918,523.99

Included in the total amount of purchase orders of \$918,523.99 are the following items greater than \$10,000:

General Fund - Fund 01

PO 40062	Hazardous waste disposal Environmental Safety/Waste Disposal Account No. 557000-01-6773000-0000	\$22,000.00
PO 40230	Speedware software renewal Information Systems Account No. 458000-01-678000-0000	\$15,060.60
PO 40246	Grandstand rental	

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

	Veterans Stadium Account No. 564000-01-709100-0440	\$18,667.00
PO 40429	Computer and hardware Academic Affairs Account No. 646000-01-660500-0550 Account No. 641000-01-660500-0550 Account No. 457000-01-660500-0550	\$14,158.80 \$5.00 \$5,410.80
PO 40443	Dale Carnegie course Economic Development Account No. 514000-01-705000-2620	\$508,068.00
PO 40447	Advertising agreement Staff Diversity Account No. 514000-01-676000-1610	\$15,000.00

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 92988.3 - Ratify - Amend - With Bellflower Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 31, 2001, to August 31, 2002, at no cost to the District.

CN 92991.8 - Ratify - Amend - With Huntington Beach Community Clinic, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 15, 2001, to August 14, 2003, at no cost to the District.

CN 93044.1 - Amend - With Southern California Outlaw Motorcycle Gang Investigators Association (SCOMGIA), to extend the termination date from April 30, 2002, to April 30, 2003, and to increase the contract amount by \$10,000.

CN 93051.2 - Amend - With Community Hospital of Long Beach, to provide a clinical practice site for School of Health and Science students, to revise the effective dates from July 16, 2001, through July 15, 2003, to January 16, 2002, through January 15, 2004, at no cost to the District.

CN 93056.9 - Ratify - Amend - With Nancy Avery, to provide FasTrax workshops, effective June 18, 2001, through August 23, 2001, to increase contract amount by \$360, for a total contract amount of \$1,080, paid with Contract Education funds.

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

CN 93061.4 - Ratify - Amend - With Los Alamitos Medical Center, to provide a clinical practice site for School of Health and Science students, to revise the effective dates from August 23, 2001, through August 22, 2003, at no cost to the District.

CN 93062.5 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the Americorp program, "Teacher and Reading Development Partnerships," effective August 1, 2001, through February 15, 2003. Amount of funding is \$51,836.

CN 93063.6 - With Norwalk Meadows, to provide a clinical practice site for School of Health and Science students, effective January 16, 2002, through January 15, 2004, at no cost to the District.

CN 93063.7 - Ratify - With Leisure World, to provide a clinical practice site for School of Health and Science students, effective August 1, 2001, through July 31 2003, at no cost to the District.

CN 93063.8 - Ratify - With Geri-Ann Galanti, Ph.D., to provide consultant services for the E-Learning Environment for the Allied Health Professional Project, effective September 4, 2001, through July 30, 2002, for the amount of \$11,000, paid with Allied Health Professional Grant funds.

CN 93063.9 - Ratify - With Geri-Ann Galanti, Ph.D., to provide a one-day workshop on diversity issues in health care entitled, "Caring for Patients from Different Cultures," on November 3, 2001, for the amount of \$1,250, paid with Health Care funds.

CN 93064.1 - With the U. S. Department of Education, to provide funding designed to improve delivery of an effective educational program to a growing diversity of students. The main goal of the grant is to develop strategies to increase student attendance and retention and increase graduation rates particularly for Latino students, effective October 1, 2001, through September 30, 2002. Amount of funding is \$425,000.

CN 93064.2 - Ratify - With Soila Estrada, to provide child care for a CalWORKs participant, effective July 1, 2001, through June 30, 2002, for the amount of \$4,000, paid with CalWORKs funds.

CN 93064.3 - Ratify - With Jo Ann Radford, dba Radford Family Child Care, to provide child care for CalWORKs participants, effective August 21, 2001, through June 30, 2002, for the amount of \$4,000, paid with CalWORKs funds.

CN 93064.4 - Ratify - With New Horizons Christian School, to provide child care for CalWORKs participant, effective August 2, 2001, through June 30, 2002, for the amount of \$4,000, paid with CalWORKs funds.

CN 93064.5 - With Southern California Association of Fingerprint Officers (SCAFO), for the District to provide instructional services to SCAFO at their facility, effective October 1, 2001, through September 30, 2002. The District will reimburse SCAFO for

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

use of facilities and services rendered at the rate of \$2.00 per student completing course/per instructional hour.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Foster & Kinship Care Education	PCC	Parking Spot Rental	Parking Spaces	7/10-12/11/01

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Master Tech Club	PCC	Demonstration	MM130	9/5/01
LBCC Exercise Program	LAC	Deep Water Exercise	Pool	9/7/01

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L. B. Youth Soccer	LAC	Picture Day	Golf Mall/Parking Lot J	10/7/01

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Assoc. Women Students	LAC	Awards Banquet	Nordic Lounge	12/1/01

Facility use rental waived. Equipment/staffing will be charged if necessary.

Donation

Accept the donation from American Isuzu Motors, Inc., 12880 Moore Street, Cerritos, CA, 90703, of six transfer cases and six starters for use in the auto mechanic program and request that a letter of appreciation be sent.

It was moved by Member [Thorpe](#), seconded by Member [Polsky](#), the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

There was no report.

SUPERINTENDENT-PRESIDENT

Superintendent-President Kehoe: We have a letter from Eileen Piwetz, who is in charge of the Regional Resource Development Commission and she is thanking us for hosting a conference that they had here in Long Beach. Paul Creason actually put the conference together and I think they had an excellent time and she wanted to express her thanks to all of us for hosting this conference.

I'd like to congratulate Lisa Sugimoto and our very own Student Trustee, because they have both been named to the 2001-2002 Advisory Committee on Education Services or ACES, of the Community College League. So congratulations to both of them.

I'd like to thank the Order of Thane. They have volunteered to help in any way they can with the 75th anniversary and any other activities we have. I also had a verbal offer from Tong to help us. So the student organizations are really coming out in support of all activities -- the 75th as well as many other activities that we're doing. It really helps to have their support, which reminds me to reinforce and remind you that the Hall of Fame luncheon will be this Friday and, thanks to the students, we do have hosts for that event.

I would also like to mention that we received a CalWORKS comparison funding and we did get an increase in our TANF. We have \$99,513 additional for CalWORKS and \$24,376 more for TANF, for a total increase of \$123,889 for this next year. Now CalWORKS will come in for a total of \$1,820,912 for 2001-2002, and TANF, \$447,904.

And we have a member of our part-time faculty in our Music Department who has been chosen as the ASCAPLUS Standard Award recipient this year, and that is Akiko Dohi.

I want to thank Trustee Uranga for assisting us in welcoming to our country the members of the Higher Education Policy in the United Kingdom and the United States Conference on Friday and Saturday. We did host a reception for them. Thank you Gail Schwandner for putting that together and thanks to the staff members who came to welcome these people who very bravely flew from London to LAX last week to continue their mission in informing policy dialogue between the United States and the United Kingdom. I'm very proud to represent institutions and community colleges on that policy dialogue. Thank you, all of you, who helped with that.

ACADEMIC AFFAIRS

Update on Middle College

Dr. Marilyn Brock: Before we proceed, I'd just like to thank the Board and Dr. Kehoe for the last four years having served as Vice President of Academic Affairs, and to tell you how much I appreciate the opportunity of having been here for four years. It's a wonderful institution and I know that it will continue to be so. Thank you very much.

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

Now, I would like to introduce Farley Herzek and he will give you some information about the Middle College.

Farley Herzek handed out information packets to the Board and described the new Middle College program. This is a program which was started last semester and is partnered with LBUSD. A total of 57 high school students were recruited into the new Middle College program. There were four classrooms with four LBUSD instructors on our campus, and also gave them office space.

The structure of the Middle College students' school day is that they take their core LBUSD academics classes in the morning which are taught by their instructors on our campus. In the afternoon, they take the new class which was written by the School of Trades and Industrial Technologies, called "Introduction to High-Skilled, High Wage Jobs." This is a 180-hour, semester-long class, that takes this group of students through about 20 different high-skilled, high-tech areas. It is a very unique class in that it is taught by 18 different faculty members. There are four sections of this class all running at the same time with 18 different faculty members teaching in each of the four different subject areas. He stressed that without our faculty members teaching this class, this project could never have been completed. He introduced the faculty members who were present at the Board meeting: Dennis DiGiovanni, the Program Coordinator; and Tom McKibbon.

He introduced three students, Francisco Garcia, Alexis Carter and Steven Covaribias who all talked about their positive experiences with the Middle College and expressed their gratitude for the opportunity to take these classes. He also introduced Mr. Matt Saldana who is the Principal of the Middle College.

(A promotional video on the program was then shown.)

STUDENT SUPPORT, PLANNING AND RESEARCH

No report.

ADMINISTRATIVE SERVICES

Resolution, Awarding Contract Without Bidding and Advertising

It was moved by Member McNinch, seconded by Member Polsky that the Board adopt Resolution No. 092501 pertaining to the award of contracts without bidding and advertising in an emergency situation for equipment and services to clean up instructional areas and repair and/or replace the exhaust and ventilation system due to fire damage in Building VV, Welding Shop at the Pacific Coast Campus, necessary to avoid danger to life and for the continuation of existing scheduled classes.

Member Thorpe: I want to pass these out to the Board. First of all, I will support this. I believe, Ms. Bradshaw, you can make copies for the other people involved. I only brought six tonight.

I was concerned only about the resolution's writing in the number two "Whereas." It kind of dangles. I just thought that maybe when we send resolutions, someone should

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

check these for grammar, I believe, and make sure that Long Beach City College has first quality in the stating of our resolutions. I think, of course, I understand it.

What I just passed out was a very interesting article in the *Press-Telegram* of August 31. The motion carried, all voting aye. I believe we're passing on \$65,000, which my only question was, will that solve the problem described by the fire that occurred in the area?

Gene Farrell: It's \$75,000.

Member Thorpe: Is it \$75,000 now. Oh, when were we given this? Oh, so, we're up to \$75,000. So that's what we're working on then? Will the \$75,000 cover the problem that the fire caused?

Gene Farrell: It will repair everything that we have been able to identify to date. The additional \$10,000 came as a result that we had to rent the temporary welding equipment for a longer period of time; and so we believe that the \$75,000 will cover it.

Member Thorpe: So, in other words, the newspaper article where the instructor involved said there was \$1 million worth of damage and the Fire Marshal came in at \$500,000; it's great to see \$75,000 coming to us tonight.

Gene Farrell: What they found out after the fire was out and cleaned up was that there was no structural damage to the building and it was entirely contained within the ventilation system and it changed the cost a great deal.

Member Thorpe: As far as you know, the cause has still not been determined.

Gene Farrell: No.

Member Thorpe: Thank you very much.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS
Update on the Pacific Coast Campus

Dr. Pauline Merry: In addition to the wonderful program that we just heard described by Farley, I want to point out a couple of things here on campus. I hired a new Director in the Women's Center. Her name is Anita Gibbens, and she has already made some phenomenal changes in the program, and I hope you'll stop by and see the Center that she has decorated. It also has had at least two photography shows in there, partly in support of my notion about making this campus a center for the arts.

In my office area, you will notice that the furniture has been updated and made very pretty and it has a nice gray color scheme, and along those lines, if you walk into the Student Services area in the AA Wing, you will notice that the flooring is new, there is new carpeting, new linoleum; offices have been switched to accommodate programs better. For example, the EOP&S/Financial Aid/Counseling departments now have private offices and one of the things that I'm doing in that area is that I've told people

that they can't put anything on the walls until we get together and talk about how we want the area to look; so this area can serve as another gallery, if you will, for us. Mickey Wilson, who is in our Photography Department here, is going to assist us in the selection of photos, much like you see in the corridor here and in my office area, so that there is a pleasant, uniform look to the area despite the somewhat chaotic appearance because of the two or three different programs that are there.

I want to reiterate my vision for the campus and that, as you've heard me say, is to increase the comprehensiveness of the campus in terms of the general education offerings and, in that regard, the ACE Program this year is in full implementation and we are doing quite well. Last year we enrolled over 300 students. The neat thing about the program is that what I hear, because I still do a lot of the information sessions, is that this program really works for them as working adults. They go one night a week and they come on Saturdays and I can't tell you the number of times the students have come in and said, "This is just what I have been looking for." We are, in some ways, stealing Harbor students. Harbor College started the program 20 years ago, so when I was working on it early on, a fellow who came from Harbor to talk about it didn't want me to start it here at PCC because it would do just what we are doing. We are taking some of their students. Anyway, the program continues. It needs to be strengthened in some areas and I'm working on a grant to do that. I'd like to see it have more cohesiveness from course to course between the instructors so that they develop a more dynamic program.

The other part of my vision is to make the campus a center for the arts and some of you have seen the sculpture near the flagpole and that was accomplished in part with a grant from the Long Beach Unified School-to-Career program and, as I mentioned previously, there is art in the Women's Center, and in the Learning Center there is the show called, "Chocolate Women," and if you will move one more time out to the seats, I have a video from an event that we held here on Sunday, August 26. This program was called "A Chocolate Sunday Afternoon," and it consisted of three parts. It had photographic art; it had music; and it had cinematic art. That was a collaboration with people in the community from the Central Area Association. The Central Area Association President helped me get the woman who played jazz. The photography, also a collaborative effort, was with the Public Corporation for the Arts and they funded the photography show, and the Foundation helped pay for Elaine Simpson who presented a film called, "The Lynching Tree," and that was about Angela Davis.

(The film of "A Chocolate Sunday Afternoon" was shown.)

ACADEMIC SENATE

There was no report.

CLASSIFIED SENATE

Nancy Albrecht: Good evening. It's nice to be back with you. For the benefit of the audience and for the minutes, my name is Nancy Albrecht and I am the Past President of the Long Beach City College Classified Senate, and I'm filling in for Shannon Willson who is unable to be with us tonight.

Fortunately for you, I didn't know about this until very late this afternoon, so I don't have a very long report. At the last meeting of the Classified Senate, we elected six new members to fill Senate vacancies. We will be meeting Thursday to approve appointments to the Technology Planning Committee, the Facilities Planning Committee and the Accreditation Steering Committee. Classified Senate members remain on the self-study committees; they are carried over and they are on until they are done and they continue to serve well.

I am pleased to announce that the now-famous Beverly Norberg, the Administrative Secretary in Student Affairs, has been presented with the STAR award. Her picture and a brief biography will be posted at both LAC and PCC. The STAR award is presented to those Long Beach City College employees who, on a regular basis, go out of their way to be helpful. Beverly continues to be a wonderful role model and a positive influence for all of us. She certainly deserves this award. On behalf of the Classified Senate, I would like to offer our appreciation the Renewal Committee for their continued efforts to recognize the superb employees here at Long Beach City College. That concludes my report.

TRUSTEES COMMUNICATIONS

Member Uranga: I had the privilege last Tuesday of attending the Long Beach City Council meeting where they adopted their budget, which was the main reason I was there, but I was very pleased to learn that there is a program out of Franklin Middle School, in coordination with Long Beach City College, the City of Long Beach, and Long Beach Unified, that is focusing on the problems that students were having affecting middle schools in Central Long Beach, being harassed, robbed. The community got together and formed two organizations: one called the "Franklin Family Safe Passage Program," and "FOCUS - Families Observing Cultures and Uniting Students. These two programs, through the support of Long Beach City College, are basically providing services to the students, making sure that they get to school safely. They also have established some tutoring programs, some mentoring programs for these students to help them get through school and Councilmember Baker also assisted in getting these programs established and in place to help these programs get on track. It is also done with the cooperation of the Principal of Franklin Middle School, Lou DaLorca, and our liaison has been Karen Kautz and I want to acknowledge her input into the program. It was through her efforts in assisting these programs in obtaining walkie-talkies and jerseys and T-shirts to identify who they are, and as a result of these programs being in place, crime has gone down in that area and the police are very pleased. I want to acknowledge these programs, and especially Karen for the great work that they are doing out there. I understand that LA Unified is looking at this program as a model program for replicating it in the LA Unified School District.

Member McNinch: I came on campus to see the float parade and there was a notice up that the Associated Student Body was having a forum to discuss the events of September 11 and, Jillian, the ASB President, brought in three Political Science instructors, including Dr. Gene Goss, and I felt that really showed great initiative on the part of our ASB President to pull that together. I was only there for the first hour. Maybe 30 students came and went and there was a good dialogue and discussions about why it

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

happened and about what was going on in people's feelings. I am very proud and, as Dr. Goss said, "If we don't discuss this in a college, where else could we talk about it."

Member Thorpe: I just wanted to say, also, to Angelica. I attended the football game - Homecoming - in communicado. I didn't fool Dr. Byrd with my glasses and cap. I had dinner with some friends who said, "Gee, this was professional." They liked the band, and although the game wasn't going too well, the spirit leaders kind of filled in. They really looked great. In fact, one of them said that this looked like a four-year school and indeed it did. So, we didn't win the game. I think as Dr. Byrd and others have said, they had two things that beat us - the offense and the defense. I think Larry and the gang are great. They have one of the best coaching programs in the state. We are going to see a lot of good football. But the homecoming, I think, should have done us all proud.

NEW BUSINESS

Study Session: Saturday, November 3, 2001.

President Clark: At this point, I need to have Marilyn come up so we can recognize the fact that you're leaving. It's nice to see your folks move on up. It really speaks well for the college that we have folks like Marilyn who are moving up and going to be the new CEO at Mendocino - wine country - we're a little concerned about that. On behalf of the Board of Trustees, I have this plaque:

"In recognition and appreciation of your contributions and
dedicated service to the Long Beach Community College District
1997-2001"

(applause)

Marilyn Brock: Thank you very much. I've had a wonderful time here.

FUTURE REPORTS

None

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. (There were no comments.)

ADJOURNMENT

**Minutes, Meeting of the Board of Trustees
September 25, 2001**

President Clark adjourned the meeting at 6:13 p.m. The next regular meeting of the Board of Trustees will be held on October 16, 2001. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary