

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
January 14, 2003**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 14, 2003.

**CALL TO ORDER**

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:06 p.m., in the Board Room, Building I, Liberal Arts Campus. In the absence of President Uranga who arrived late to the meeting, Member Clark served as Chair of the meeting and reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Trustee Jeff Kellogg led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga (arrived at 5:20 p.m.), Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

Absent: Vice President McNinch

**WELCOME AND INTRODUCTIONS**

Member Clark welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

Member Clark: Is there a motion for approval of the minutes of December 10, 2002?

It was moved by Member Kellogg, seconded by Member Polsky, that the minutes of the meeting of December 10, 2002, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

Member Clark: We've had two requests. One for the Update on the Success of Long Beach City College's Fall 2002 Athletic Programs and Economic Development, 14.1 - Economic Forecast Presentation. We'll take those two now.

**Update on Success of Long Beach City College's Fall 2002 Athletic Programs**

Vice President Byrd: Thank you, Dr. Clark. This is really one of the pleasures of being at Long Beach City College, having the opportunity to be with such an exceptional athletic program. It's not only a program that has good athletes, but the teams are good because of the quality of our coaches and our assistant coaches and our athletic directors, who are associated with the program. That's where the quality of these teams really starts and then it filters from there. So I'm very pleased to present them to you this evening and to give you some of the particulars and to introduce the athletic directors and our outgoing coach is the Dean of Student Affairs, Dr. John Fylpaa.

John Fylpaa: Thank you, Dr. Byrd. Dr. Clark, Members of the Board, Dr. Kehoe, thank you for this opportunity. It is always wonderful, as Dr. Byrd mentioned, to be part of a system and a process that is successful and I'm glad to be part of that team, administratively. I have to admit I woke up this morning a little conflicted because I knew we were going to talk about two successful programs and I didn't know which national championship ring to wear, so I wore them both. Our 1995 football program is national champions and this one is actually after two years of state championships for our women's soccer team and my national championship ring is on order. But my conflict is over now that I get a chance to talk a little bit about the program. As Dr. Byrd mentioned, success comes at all different levels. Our athletic directors are the key to that - our Men's Athletic Director, Chuck McFerrin, as we know, has had a very successful career directing our eleven men's sports. Our Women's Athletic Director, Mickey Davis, successfully directs our ten women's sports.

Tonight we're going to talk about two of those successful programs, our Fall 2002 Football program, under the leadership of Coach Reisbig, and our Fall 2002 Women's Soccer program, under the leadership of Mauricio Ingrassia. I'd like to ask Chuck McFerrin if he'd come to the Board and mention a few things about the Head Coach, who in turn will get an opportunity to present that program.

Chuck McFerrin: It's a pleasure to be here and everybody likes to brag about success. Fortunately, we have a lot of it. Last Spring we were here celebrating our Supremacy Award that we won for our entire program, men's and women's, across the board. But, specifically, today there are two things that I want to talk about that are celebrations. One is an individual, and then we'll let that individual talk about the other thing to celebrate, and that is his last team that he coached here. With a college that's been in existence for 75 years, it's difficult to find at that moment in time the best that there has ever been. 75 years is a long time, and then to say that you had the opportunity as an athletic director to work with the finest football coach that the college has ever had is a real privilege to me. But it's also a pretty amazing thing that you're also in the presence of someone, who without many years, has accomplished what he's done. He took a program that was really struggling for many years prior to him coming in and grabbed hold of that and in his first

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season, he had a winning season. He just barely got over the top and the hump in that first year with a small squad and then went to work on building what was going to be his start of a run of bold games and successes. Eleven seasons, nine of the eleven teams had winning seasons. Been to eight bowl games, a huge number of wins, more wins than any other football coach has ever accomplished in the history of this college. Obviously, the pinnacle was the 1995 season where they won the national championship. We go on with a lot of stats - six times he was the coach of the year, six of his eleven years he won the conference, the toughest football conference in the state - these are tremendous accomplishments. But, when you go past the stats, and for those of us that work around and near Larry, what we really appreciate is what he does with young men that he's the captain of, so to speak. I know that Larry is looked at, I can see it in the eyes of many of his players, as a father figure for many young men who really don't have a strong father figure, or maybe any father figure in their lives, and he's dealing with life situations with players constantly. I'm a parent of four children and Larry is a parent of probably about 80 every year and they keep turning over and it's a tremendously challenging and draining experience and for someone to be at it, he's coached at the community college level for 24 years, and so, he's coming to the end and I'm glad that the end of his career as a head football coach was a successful one - eight and three this season - taking the team to the Western States Bowl and winning the game, so it was a great conclusion for him. But, again, I think the thing that will last the longest will be many, many people who came in contact with Larry whom he's helped move on to four-year schools and opened doors for the rest of their lives and taught them a few things about how to be disciplined and move on, so it's my pleasure to ask Larry Reisbig to come up.

Larry Reisbig: Thank you, Chuck. I'm humbled by what you said. First, I would like to thank everybody in this room whose support that we have had in my eleven years that I've been here. The football program is massive. It takes a large amount of people in order to be successful, and it really starts from the top. If we don't have the support, we can't have the success we've had. So it starts there, then filters down and I've been very fortunate. I'm at the end of my career, it's been a long time, 39 years to be exact, haven't missed any practices, God willing, it's been wonderful. It's not that I'm tired of teaching, because I want to continue to teach. It's not that I'm tired, but I think it's time I stepped back. It needs new energy at this level at my position. But without the people that I've had, and I have two of those people here - those are the guys, those are the people that believe and believe what you have set forth, what we have set forth, the standards set forth in order to win, because in football, like no other sport, it takes a total team, the coaches of which I got the best, as I always say, the best in the state. That's including the four-year schools. That's USC, UCLA. But it's the players. And I brought two unique individuals - if I brought them all in here we'd take over this whole place. It would scare all of you. We have some pretty large guys that play - but I'd like Lateef Smith and Curley Dorn to come up here and I'd like to talk a little bit about them. (applause)

These are two of my sophomore captains. We have quite a few captains. We think it's an honor to be there. We meet every week and we discuss the problems of the teams and so forth. What can we do better. Some of the players may not be going to school. How can we correct this as a football team? These are the two guys that last year we got beat in the final game 55 to 14 and turned around and lost a bowl game that we shouldn't have lost

and we put it on the line. "Don't come back unless you're ready to play this year and do the things right." And these two guys were two of the big leaders and the reasons why we came on so strong at the end of the year. I thought we were the best team in the state; of course I'm a little prejudiced. But I'm very proud. Lateef Smith is going to go on. You're going to be reading about him. He's a defensive end. Curley Dorn is a corner from Wilson High School. He's going to be going on. But I thought I'd bring these two captains to introduce to you. I don't want to take any more of your time, but, again, I want to thank everybody in this room for your support. I'm going to see you around. I'll be at the games in the stands. We can talk in the stands now. We can second guess that coach out there. So, again, thank you very much. (applause)

Member Clark: We have a resolution for your coach here. I don't need to read this because Chuck has gone over every item except that you were an All-City offensive lineman at Van Nuys High School; a two time All-Conference at Pierce College, and an All-West Coast honor recipient at Washington State University. That's the only thing you left out, Chuck. But, Larry, it's been a real pleasure to have you with us and we're very pleased that you're going to be staying with us and I'm sure working with the team and working with our young men you'll be here on the campus. Thank you.

Larry Reisbig: Thank you very much. (applause)

Mickey Davis introduced Mauricio Ingrassia, coach of the Women's Soccer Team who won the very first National Championship in the Women's program at LBCC. The team won a national championship for community colleges, not only from the California ranks, but across the whole nation. The members of the team who were at the meeting and were introduced were: Heidi Kreis, Amanda Green, Nici Meyer and Cammie Peronto. Scott Snow, Assistant Coach was also introduced. The team and coaches were applauded for this outstanding recognition.

### **Economic Forecast Presentation**

Lou Anne Bynum, Vice President, Economic and Resource Development, introduced Dr. Joe Magaddino, Chair of the Economic Department at CSULB, who gave the following PowerPoint presentation on the regional economic forecast:

### **REPORT OF BOARD OF TRUSTEES**

#### **Support of Candidacy for Re-election to the CCCT Board of Directors (Member Clark)**

It was moved by Member Polsky, seconded by Member Kellogg, that the Board of Trustees support Member Clark's re-election to the California Community College Trustees (CCCT) Board of Trustees.

The motion carried, all voting aye.

#### **Resolution of Commendation (Larry Reisbig)**

It was moved by Member Clark, seconded by Member Polsky, that the Board approve Resolution No. 011403A, commending Larry Reisbig for his years of service as Head Football Coach.

The motion carried, all voting aye.

**Discussion of Possible Board Position Regarding AB6 (Alpert)**

Member Clark: In the committee that reviewed the master plan, the language that they have in regards to community colleges is somewhat ambiguous and Dee Dee Alpert, who is the author of SB6, has indicated feelings towards having a system similar to the UC and the state university system; so there's some concern about clarifying the language or returning to what is current language and getting away from the way that the language reads. So the position of the State League is to be in opposition unless it's amended. I think it would be well to have that position apparent to our legislators because we'll be going up there the first part of next month and to send that up to them ahead of time so we can discuss that with them and they're aware of our concern. So, I would move that we take a position to be in opposition unless it is properly amended. I make that as a motion.

Member Kellogg: Second.

President Uranga: Any discussion? No. Roll call.

The motion carried, all voting aye.

**Committee Reports**

There were no Committee Reports.

**STUDENT TRUSTEE**

Daya Washington: Happy New Year Everyone!!!

First I would like to thank Cathy Crane McCoy for inviting this board to the Annual School Board Dinner last night at the lovely Westin Hotel. I had the pleasure of attending and although I was a little late, I had a chance to meet wonderful people and engage in interesting conversations with Cathy as well as other members of the School Board. The keynote speaker was very motivational as Vice President as well as activist for the National Education Association among his other various accomplishments. A GREAT EXPERIENCE!! Thank you again Cathy.

Well, the first week of school is now in session and the students are very busy with registering for their classes and starting a new challenging semester. Students seem to have caught on to the changes of parking this semester and the parking seems to be going a lot smoother.

Student leaders have been goal-setting for the semester as well as bonding to work closer together for the benefit of their fellow students. AMS went away on a retreat at the Sheraton Hotel in Pasadena and ASB Cabinet had a successful potluck at their first meeting with the encouraging words of Dr. Byrd as their gallery speaker.

ASB also has a lot of upcoming activities that they are working on such as, Join-A-Club Day on January 23<sup>rd</sup> (LAC) and on January 28<sup>th</sup> (PCC) from 9 – 1.

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Spring Sing on March 14<sup>th</sup> which I know Dianne is looking forward to as well as the rest of the Board. And...Mini Grand Prix on April 10<sup>th</sup>.

As your student trustee I am continuing to listen to the student body and their concerns and will continue to bring them forth as they come to my attention. This is my last semester as your trustee and attending Long Beach City College and I look forward to another successful semester with all of you. Have a great year everyone and that is my report.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. (There were no comments.)

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Hourly Instructors – Spring	14
Hourly Substitute Instructors	10
Stipends	12
Sabbatical Leave	1

In-Service Changes

Change of Salary – Contract	1
Change of Assignment	2

**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

APPOINTMENTS

Probationary	3
Return to Previous Class	1
Working Out of Class	1
Temporary	38
Exempt From the Merit System	65

PERSONNEL COMMISSION ACTION

Management Team Schedule	1
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**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**Appropriation Transfers**

(a) Appropriation Transfers numbered 66907, 70894, 70900, 701902, 70915, 70927, 71025, 71085, 73211, 73621, 73635, 73641, 73653, 73660, 73668, 73731, 73739, 73743, 73749, 73753, 73756, 73760, 73762, 73768, 73770, 73772, 74049, 74063, 74081, 74082, 74107, 74126, 74158, 74160, 74179, 74192, 74196, 74268, 74275, 74286, 74334, 74344, 74367, 74407, 74427, 74475, 74490, 74689, 74696, 74706, 74718, 74781, 74795, 74944, 75105, 75131, 75134, 75175, 75177, 75205, 75209, 75225, 75227, 75233, 75240, 75256, 75258, 75265, 75267, 75269, 75301, 75305, 75310, 75326, 75342, 75360, 75364, 75376, 75380, and 75405 for the General Fund, in the amount of \$1,985,358 as listed

From: Academic Salaries	\$ 72,573	
Classified Salaries	363,806	
Staff Benefits	88,225	
Books and Other Supplies	48,436	
Other Operating Expenses	135,940	
Capital Outlay	416,115	
Appropriation for Contingencies	<u>860,263</u>	\$1,985,358
To: Academic Salaries	\$ 72,573	
Classified Salaries	363,806	
Staff Benefits	88,225	
Books and Other Supplies	48,436	
Other Operating Expenses	135,940	
Capital Outlay	416,115	
Appropriation for Contingencies	<u>860,263</u>	\$1,985,358

Included in the appropriation of \$1,985,358 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
75134	514000-01-677800-1450	458000-01-677800-1450	Telecommunications	\$80,070

From Personal Services to Software Non-Instructional to cover PeopleSoft purchases.

75134	646000-01-677800-1440	457000-01-677800-1440	Telecommunications	\$50,000
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From Equipment Non-Instructional to Supplies Non-Instructional anticipated supply purchases.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4082 through Register No. 4085 for the period of November 11, 2002, through November 29, 2002, in the amount of \$5,872,328.99 as listed.

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Register No. 4082 Issue Date 11/15/02	Warrant Nos. 0702473 – 0702541	\$ 147,800.05
Register No. 4083 Issue Date 11/15/02	Warrant Nos. 0702542 – 0702640	\$ 850,380.86
Register No. 4084 Issue Date 11/15/02	Warrant Nos. 0702641 – 0702693	\$ 255,069.00
Register No. 4085 Issue Date 11/27/02	Warrant Nos. 0702694 – 0702859	\$4,619,079.08
	Total Salary Warrants Issued	\$5,872,328.99

Commercial Warrants

Ratify issuance of commercial warrants for the period of November 11, 2002, through November 29, 2002, in the amount of \$3,255,034.19 as listed.

Period Ending November 15, 2002		
General Fund	\$ 662,511.53	
Payroll Clearing Fund	111,865.13	
Capital Project Fund	<u>25,420.63</u>	\$ 799,797.29
Period Ending November 22, 2002		
General Fund	\$ 286,534.71	
Student Financial Aid Fund	2,049,436.65	
Child Development Fund	459.69	
Payroll Clearing Fund	20.80	
Capital Project Fund	<u>29,571.08</u>	\$ 2,366,022.93
Period Ending November 29, 2002		
General Fund	\$ 75,960.21	
Payroll Clearing Fund	<u>13,253.76</u>	\$ 89,213.97
	Three Week Total	<u>\$ 3,255,034.19</u>

Included in the total expenditure of \$3,255,034.19 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 121,073 to City of Long Beach, for costs associated with the Primary Nominating Election held on April 9, 2002.
2. \$ 72,000 to Ciber Inc., for PeopleSoft professional services from October 7, 2002, through October 31, 2002.
3. \$ 49,800 to Postage By Phone, for advance deposit for mail services.
4. \$ 45,568 to First Union, for First Union VISA purchasing card for October 2002.

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5. \$ 33,425 to Goodrich, Goodyear & Hinds, for first and second installment on District audit services for the year ending June 30, 2002, and for partial payment on the desk audit of Fiscal Operations.

Capital Project Fund – Fund 15

1. \$ 29,571 to Mission Pools of Escondido Inc., for partial payment for the repair and renovation of the pool, Liberal Arts Campus.

**Other Payment**

Authorize the payment of \$7,436.97 to the Long Beach Community College Foundation PCC Activities account #2105. The payment represents net proceeds from a car sale (\$2,700.00) and carnival (\$4,736.97) held at the Pacific Coast Campus.

**PURCHASING**

**Bid Awards**

CN99615.8 - Ratify - With Malia Construction dba West Star Construction, for lighting and ceiling system upgrade, Building L at the Liberal Arts Campus at the cost of \$87,500 for the period December 20, 2002, through March 1, 2003.

Bid No. RFP 392-0020 (West Hills Community College District) - with Sierra School Equipment Company to purchase furniture for Fiscal Operations in the amount of \$106,000; and enter into a pricing agreement to purchase furniture for the period of December 1, 2002, through June 30, 2003. District has the option to renew for additional one-year periods through October 23, 2006. Prices are to be in accordance with the bid tabulated pricing.

**Contract Award**

CN22003.2 – Ratify - With Bovis Lend Lease, Inc., to provide program management services for bond and state funded projects for the term beginning January 15, 2003, through January 14, 2005, in an amount not to exceed \$800,000.

**Contract Amendment**

CN99619.1 - With Turbo Data Systems, Inc. Amendment #4, for processing parking citations for Long Beach Community College District. Processing and administrative fees are changed to reflect increases in postage rates. There is no change to the total contract amount of \$22,500 as a result of this action.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period November 11, 2002, through November 29, 2002, in the amount of \$236,049.57 as listed.

45789	\$ 700.00
45791 – 45792	563.66
45799 – 45800	4,903.23
45823 – 45874	110,991.99
45876	764.24
45877 – 45897	117,475.19

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P18266 - P1827	<u>651.28</u>
Total amount	\$236,049.59

Included in the total amount of purchase orders of \$236,049.59 are the following items greater than \$25,000:

**General Fund - Fund 01**

PO 45897 Computer components to upgrade existing student lab equipment  
Computer and Office Technologies  
Account No. 432000-01-0538000-9880 \$41,892.76

**FACILITIES**

It was recommended by the Vice President, Administrative Services and the Superintendent that the Board of Trustees approve the following actions:

**Agreements**

CN 93002.6 - Ratify - Amend - With Ewing & Company, to provide additional support for the District's Human Resources area, including but not limited to: organizational design studies, organizational consulting services, and classification studies, to extend the termination date from June 30, 2002, through June 30, 2004, and increase contract amount by \$6,000.

CN 93044.4 - Ratify - Amend - With Southeast Los Angeles County Workforce Investment Board, for the District to participate in a collaborative high-tech machinist/computer numerical control (CNC) professional training program, effective January 1, 2001, through November 14, 2002, to extend the termination date from November 14, 2002, to March 31, 2003. Amount of funding remains the same.

CN 93084.4 - Ratify - With Memorial Medical Center of Long Beach and Miller Children's Hospital, to provide a clinical practice site for School of Health and Science Program students, effective January 1, 2003, through December 31, 2005, at no cost to the District.

CN 93085.3 - Ratify - With the American Society of Composers, Authors and Publishers (ASCAP), to comply with copyright laws, effective July 1, 2002, through June 30, 2005, for the amount of \$ .25 per full-time student equivalency, for the 2002-03 fiscal year; \$ .26 per full-time student equivalency for the 2003-04 fiscal year; and \$ .28 per full-time student equivalency for the 2004-05 fiscal year, using enrollment numbers from Fall registration of the previous school year.

CN 93088.8 - With John Perone, to hear appeals of employee discipline and make recommendations to the Personnel Commission, effective February 1, 2003, on an as-needed basis for \$1,300 per diem.

CN 93092.3 - With 3D/International, to conduct a level 2 facilities condition assessment, to extend the termination date from November 29, 2002, to January 31, 2003, and increase contract amount by \$528.87, for a total contract amount of \$87,528.87.

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CN 93094.3 - Ratify - Amend - With the Chancellor's Office, California Community Colleges, to provide funding for the Carl D. Perkins Technical Preparation Project, effective October 23, 2002. Additional funding amount is \$12,395, for a total grant amount of \$85,025.

CN 93097.7 - Ratify - With Envoy Plan Services, LLC as "Administrator," and Hornaday Financial Services as "Consultant", to provide a voluntary retirement program for all retirees, classified and certificated, effective January 1, 2003, through December 31, 2008, on an as-needed basis, at no cost to the District. Costs are inclusive with the retirement plan contributions.

CN 93098.2 - Ratify - With the College of the Desert, to provide website redesign and hosting along with a brochure redesign and printing for the Advance Transportation Technology Program, effective July 1, 2002, through June 30, 2003, for the amount of \$1,620, paid with Advanced Transportation Technology funds.

CN 93098.3 - Ratify - With the Long Beach School to Career Consortium, to cover District expenses for collaborative staff development activities including work place skills, curriculum integration, etc., effective July 1, 2002, through June 30, 2003, for the amount of \$25,000, paid with VTEA funds.

Permit #V92022 - Addendum N - Amend - With Americana Enterprises, Inc., (Americana) The District previously issued Veterans Stadium Use Permit #V92022 to Americana for the use of the Veterans Stadium Parking Lot to hold an Outdoor Antique and Collectible Market on thirteen designated Sundays each year. Addendum N to the Use Permit will revise the existing Use Permit by excluding a portion of the Veterans Stadium Parking Lot totaling approximately 530 parking spaces, allowing Americana to hold an additional Antique Market on the fourteenth Sunday each year and providing Americana with one additional renewal term beyond the previously authorized renewal terms.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
ERP Marketing	LAC	Used Car Sales	Stadium	11/17-25/02
Los Alamitos High School	LAC	Football Playoff Game	Stadium	11/21/02
L. B. Poly High School	LAC	Football Playoff Game	Stadium	11/22/02
L. B. Poly High School	LAC	Football Playoff Game	Stadium	11/29/02

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Advanced Driver Training	LAC	Driver Training	Stadium	12/4/02
Pearl Place Entertainment	LAC	Concert	Stadium	12/7/02
LBCC ASB	LAC	Football Bowl Game	Stadium	12/7/02
Change The Youth Foundation	LAC	Football Games	Stadium	12/19/02

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
National Coalition of Black Women	PCC	Mentoring Program	Senior Center	11/16/02
EOPS	LAC	Interviews	Nordic Lounge	11/22/02
LBUSD	PCC	Parking	Lot #2	11/25/02
LBCC Campus Progressive	LAC	Forum	Auditorium	11/26/02
Roger Johnson LBCC Music Dept.	LAC	Parking	Stadium	11/26/02
LBCC Soccer	LAC	AYSO Tournament	Soccer Field, Golf Mall	11/29, 30/02
Long Beach Sprinters Track	LAC	Track Practice	Stadium	12/2/02-7/3/03
Long Beach Fire Department	PCC	Child Development Center Visit	Child Development Center	12/5/02
LBCC Women's Volleyball	LAC	Fundraiser	Small Gym	Thursdays 12/5/02-5/29/03
Senator Betty Karnette	LAC	Meeting	Board Room	12/5/02
Title V Communities	LAC	Year-end Program	Nordic Lounge	12/13/02

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Police Dept.	LAC	Holiday Party	College Center	12/14/02
California Quicksilver	LAC	Track Practice	Stadium	1/7-7/26/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Wilson High School	LAC	Track Meet	Stadium	3/22/03

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Track	LAC	Youth Track Clinic	Stadium	1/18/03
CalWORKs Program	PCC	Meeting	Student Center	1/29/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

It was moved by Member Clark, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Report.

**SUPERINTENDENT-PRESIDENT**

Superintendent-President Kehoe: I have three items.

I wanted to mention to you that during the end of last semester we had a group of people who worked on a very special grant. It was with St. Mary Medical Center, St. Mary Medical Foundation, our Grants Department, Dr. Callahan and one of our faculty members, Daisy Hines. They have put together a proposal for the Foreign Nurses Training Pilot Program. This is for foreign nurses who hold an RN from another country who have come here and need to transition. We have not heard back on that grant, but it is also with UniHealth, as a corporation. Because our community needs nurses and we do our best to fulfill that, this is in addition to our programs and would be quite a unique and special grant if it is awarded and we will keep you posted on that. I wanted to let you

know that it was a special effort by Dr. Callahan, Daisy Hines and Paul Creason in the Grants Department.

Secondly, I would like, in just a few minutes, for Mr. Oakley to comment just briefly on what we've heard about the state budget as it will affect this district, but prior to doing that I would like for him to also introduce to you our Project Managers. We had an Oversight Committee meeting last week of the Bond Oversight Committee. It was a very good meeting and went very well. We scheduled the rest of the meetings for this year for them and got a report from our Planner; but in addition they were able to meet the people that you have now approved and that is our Project Management Team. So, with that I will turn the rest of my report over to Mr. Oakley.

Vice President Oakley: Thank you Dr. Kehoe. As the Board and members of the audience know, we have been pulling our team together to implement the bond that the voters passed last March and we recently put together a very important piece; probably one of the most important pieces of that team. We put together a Request for Proposal, sent it out to about nine different firms, received responses and interviewed a total of four firms. We were able to narrow it down to a couple of firms and with the help of our two trustees who are on that committee -- Trustee Kellogg and Trustee Uranga -- we were able to narrow down what we wanted from a Program Management Team. Just for everybody's information, a Program Manager is going to assist us in implementing all of the wonderful projects that we have on our bond list. So, for that very important role, we have brought forward to you and you approved them in the Consent Agenda, working with Bovis Lend Lease and they've put together a team that they'd like to introduce to you today because you will be seeing that team quite often over the next couple of years and, hopefully, over the next 12 to 15 years. So, with that, I'll introduce Todd Pennington from Bovis Lend Lease.

Mr. Pennington introduced the other members of his team: Alison Gibson, Dennis Martinez, George Pla and Bill Adams.

President Uranga: Thank you. Your presentations were very well done. I want to say that each of the candidates that were there had very strong and very informative presentations and it was a choice and I think we made an excellent one and we look forward to working with you and look forward to seeing you here and being part of our LBCC family. Thank you very much.

## **ACADEMIC AFFAIRS**

### **Sabbatical Reports**

Dr. Mary Callahan, Vice President of Academic Affairs, introduced Renae Powell and Cliff Uejio who presented their sabbatical reports from the last academic year.

Renae Powell gave a Powerpoint presentation on the following points:

#### Purpose

- Doctoral candidate, Claremont Graduate University, Management Information Systems

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- Study intensely with professional experts and scholars

### Accomplishments

- Completion of 32 core courses
- Obtain Master's Degree in Management Information Systems, December 2002
- Microsoft Certification in Database Management Systems

### Benefits to College and Students

- A qualified lecturer in the field of Database Structures and Design
- Development of Database Courses for academic year 2004
- Development/Improvement of Database Certificate Program

### Conclusion

Long Beach City College has a tradition of implementing high quality education through the commitment of academic excellence, continuous research, evaluation and planning for institutional effectiveness.

Dr. Cliff Uejio: I, too, would like to thank the Board of Trustees and all at the college who have been involved in sabbaticals and ensuring that they are continuing. I believe that they have been an excellent opportunity for individuals such as myself to gain professional development that we couldn't have otherwise gained in any other way.

In my own situation, I am in the English as a Second Language department, but had not, previous to this, taught for about ten years as I was an administrator. However, I did find it a wonderful opportunity to go back to UCLA for the academic year 2001-2002 and my sabbatical project is nothing as fancy as Renae's, but I can assure you that it was equally satisfying and equally enriching for myself and, of course, for the students that I teach in ESL.

I undertook six courses and completed six courses in the teaching of English as a Second Language and these courses entailed subjects such as Teaching English Abroad, Language Structure and Usage, Culture, Applied Methods of Teaching English Language Development, Reading for ESL, Language Development and Acquisition, and the completion of these courses allowed me to receive a certificate in the Teaching of English as a Foreign Language. Of course, I have fulfilled the requirements for teaching in that discipline by having had a Ph.D. in English and also having had a community college lifetime teaching credential in the area. But, to go back after a hiatus of ten years and to really get in contact with the research in the area, to learn the most current developments, and to be able to bring these back and apply them in my classroom with my students, has been an extremely satisfying and gratifying thing and I want to again thank the Board of Trustees and all at the college who are instrumental in seeing that sabbaticals exist and have continued. So, thank you very much.

### **Follow-Up Report on Televising Board Meetings**

Dr. Mary Callahan, Vice President of Academic Affairs, introduced Cindy Hanks, Manager, Academic Computing and Multi-Media Services.

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Cindy Hanks: Based on the concerns that were voiced at the last Board meeting, and trying to take into account our current budget situation, I have put together a cost profile that makes use of existing and new resources to create a system that will provide us with entry level production qualities.

There were concerns about the expense to permanently install and upgrade audio systems in both rooms. But it is vital that the Board be clearly heard and understood to avoid any questions or misrepresentations. Therefore, a portable audio system was researched.

Essentially, I recommend the purchase of a new digital video camera with tripod and use it in existing lighting conditions and purchase a custom designed portable sound system that can be used in the LAC Boardroom, Dyer Hall or anywhere on campus. The audio system uses all of the LAC Boardroom microphones along with some other components from my current Media inventory. It is augmented with additional matching microphones and stands, automatic mixers, cables etc. It can be hooked into the existing systems at LAC and in Dyer Hall or as a stand-alone system. Simple portable background drapes and skirting would be purchased for Dyer Hall to cover the harsh white background.

With a portable audio system, there will be ongoing additional staff costs for setup and take down of the system.

The following cost estimates were distributed to the Board members:

**Digital Video Camera**

Sony DVCAM Camcorder DSR-PD 150	\$3,783.34
Tripod and focus/zoom control	\$200.00
Tax	328.63
Total	<b>\$4,311.97</b>

**Portable Audio System for LAC & Dyer Hall**

This is a customized portable system recycling all of the LAC Board room microphones and using existing speakers and stands in Media Inventory.

Equipment	\$11,474.00
Tax	\$946.61
Total	<b>\$12,420.61</b>

**Blue Pipe and Drape for Dyer Hall**

	\$590.10
Tax	\$46.68
Total	<b>\$636.78</b>

**Blue skirting for tables for Dyer Hall**

	\$317.00
Tax	\$26.16
Total	<b>\$343.16</b>

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<b>Total equipment cost</b>	<b>\$17,712.52</b>
<b>Ongoing Labor Costs</b>	
Average 5 hours overtime pay per meeting for running camera and take down of audio system. (Audio will be set up during regular working hours.) 5 X \$40.00 per hour for approx 16 meetings per year	<b>Approx. Annual Cost \$3,200.00</b>
Sony digital tape max 60 minute \$8.60 per tape average 2 tapes per meeting 2 x \$8.60 x16	<b>Approx. Annual Cost \$300.00</b>

Member Clark: What we're buying in the way of new equipment, will that have other uses than just for the Board.

Cindy Hanks: Yes. That can be used instructionally. It can be used as a stand-alone system anywhere on either campus. So if we had a special event in the College Center that required a similar set-up, yes it could be used. It can be used to augment over in the Music Department, the Theatre Department, and so on.

Member Clark: And I imagine that would be true of the digital camera. So we could basically price a certain amount of this off of the cost, because it would be equipment that could be used elsewhere.

Cindy Hanks: Yes. That's why I recommended portable, because we can use it for any community or instructional function that the college puts on.

Member Clark: You mentioned that these are the start-up costs, or the beginning costs.

Cindy Hanks: I said entry-level production value.

Member Clark: But what we're having would still be useful. In other words, you wouldn't have to buy everything new. If you're going to upgrade it, you could add to this?

Cindy Hanks: Yes. We would add to it.

Member Clark: So whatever we do purchase, would have an ongoing.....

Cindy Hanks: Yes. So we'd start with one camera and we could go to three cameras and a switcher; but it would be three matched cameras of the same quality. The sound component would be used in a number of different areas. That wouldn't really need to be altered.

Member Clark: You know we hate to, at this point, spend money, but I think the Unified is going to televising, as well; and, of course, the City Council has done that for a number of years. I think it's something we really should consider even though I'm reluctant to add to any

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costs that we have. However, there is equipment that would have other uses and I think we could look at this as not being that total cost and I'd be supportive of doing this at this level at this point.

President Uranga: I think there's a correction. LBUSD has not officially taken a stand on televising their Board meetings. It's being done informally at the present time by a community activist. However, I feel that the benefits of us taking a position here on this matter, I think would have much more benefit for not only Board but for the community it serves and I certainly endorse that recommendation.

Member Kellogg: Dr. Clark asked the question "Could this equipment be used," and the answer is, "Yes, it could"; but, in your opinion, will this equipment be used with the existing courses we have to offer now at the college?

Cindy Hanks: The camera definitely. That's a tough question. I don't have as many needs for an audio set-up of this level.

President Uranga: If I could just interrupt for a second, I think I could see some potential use for this, especially when you're talking about Dyer Hall, in making that hall available for seminars, discussions, community meetings -- things of that nature where we could use that type of equipment.

Cindy Hanks: That's a good point and actually Dyer Hall, when we first designed that room, wasn't designed for a Board Room. It only has eight mike inputs and we have done special events down there with Senator Betty Karnette where we've done special meetings where we've needed a higher level of audio. That hasn't happened too often, but it has happened.

President Uranga: I could see the potential for multi-purpose, multi-use would be beneficial for the college and for the equipment, as well, and it would make it more cost efficient.

Member Kellogg: The reason I asked that question is because there is always a potential we could use this equipment; but if there's at least a need, as Dr. Clark mentioned, to just purchase equipment for the sole use of the trustees is always going to be difficult, especially now during the difficult economic times. But, if it can be utilized for other aspects of the college, that's very positive, because as I said from the very beginning, I would like to see the trustee meetings televised. I think it's important for a lot of reasons. First and foremost, it's community outreach. So, I'm very supportive of that. But it's also good to see that we're not spending money just for the sole purpose of helping the trustees. It actually can be beneficial to the whole college and, hopefully, it will be and the equipment can be utilized by others and at the same time these meetings can be televised. While they may not be the most exciting meetings, but, nonetheless, I always think it's important, for government in particular. Traditionally it's never been a priority with people when they look at the different elements you try to fund, but as far as having public meetings where as many people as possible can view those meetings is important. So, I'm very supportive of that and thank you for the last few months of coming back with different options. You started out at a higher level of equipment and we're now to the point.....

Cindy Hanks: And bear in mind, the less we spend, the less production value we're going to have, but I think this is a starting point.

Member Kellogg: We're just happy that we can blame the equipment on how we look.

Superintendent-President Kehoe: I just wanted to add that now that we have the Bond Oversight Committee, there is public interest in that, and this can also be used for the quarterly meetings of the Bond Oversight Committee.

Member Clark: This is just for information, so we would have before us at the next meeting something for action. This is very specific.

Cindy Hanks: Well, I've gotten single quotes. As we go through the process I would have to go through Purchasing to get exact numbers. We'd have to go out for three quotes at least. These are working numbers, but it is a real quote. They are real numbers, not guess estimates.

President Uranga: In terms of the protocol, we would have to agendize the fact that we are going to go live.

Superintendent-President Kehoe: Correct. And, actually, your action would be on the actual purchase when we come back to you with the recommended purchase of the equipment. You don't have to act on whether you go live or not. You can simply direct us to do that because we have the ability to do that.

President Uranga: It's just a matter of protocol. I don't know which comes first. Are the cameras first? Do we have an action on that? Or do we say we endorse the fact that we are going to tape our meetings and then get the equipment.

Superintendent-President Kehoe: You actually do not have to take action on it, but if you'd like to, we can agendize it and bring it back for action.

President Uranga: I think it's very important that we do.

Superintendent-President Kehoe: And then at that point, what you would be approving are any budget transfers that we did in order to pay for the equipment.

Member Clark: We can approve it in principle.

President Uranga: Yes, exactly. Thank you.

## **STUDENT SUPPORT, PLANNING AND RESEARCH**

### **Annual Report on Campus Crime**

Vice President Byrd: All colleges are required to annually report on crime statistics on their campuses and this year as in past years, Chief Mike Hole will make a presentation. You have before you a copy of the report that he's going to address. It's a bound copy from the Long Beach City College Office of the Chief of Police. Chief Hole.

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Mike Hole: President Uranga, Members of the Board, President Kehoe. This annual report is prepared in compliance with Board Policy 7007, Policy on Crime Prevention Reporting and Campus Security, which was adopted by the Board January 25, 1994. It includes a comparative compilation of the District's crime statistics for the past two years as well as the first eleven months of the year 2002. The report supplies a summary of the College Police Department's activities during the last year.

Attachment 1A indicates that the Liberal Arts Campus experienced an overall increase in crime of 7%. The Pacific Coast Campus experienced an increase in crime of 19% and when combined using the formula, the District experienced an overall increase in crime of 10%.

During the first eleven months of 2002, the College Police Department made five felony arrests and twenty misdemeanor arrests. The felony arrests were for burglary, felony resisting, and stalking. The misdemeanor arrests ranged from misdemeanor warrants, alcohol and drug possession, and vandalism/trespassing.

During this reporting period, 37 students were referred to the Dean of Student Affairs for disciplinary action. The majority of these referrals were for Code of Conduct violations.

One of our burglaries was the theft of three of our television cameras out of our television studio. After lengthy investigation by department investigators, they developed some information which led them to a house in Huntington Beach and, with the assistance of Huntington Beach Police, they made entry and arrested a Ryan McGinnis. From information developed interviewing Mr. McGinnis, who subsequently last week pleaded guilty, we were able to recover a couple of the cameras which had been sold on ebay. I believe one of them was sold to another university - the University of Iowa. Mr. McGinnis did plead guilty. He got a year in jail and five years probation and has been ordered to make \$20,000 restitution to the college. As fate would have it, his jail term starts Valentine's Day of this year and any violation of his five-year felony probation, he will go back and do five more years in prison.

As you read this, I believe, although the crime stats indicate a 10% increase, I don't think this, as I stated in the report, is a true indicator. For example, a large portion of our auto burglaries and auto thefts have occurred on Sunday during our swap meet at Vets Stadium. But, because that is an area that is within our geographical boundaries, we are required under the CLEARLY act to report those. So that has increased our overall crime stats. Another thing that you'll see in the crime stats is, for the last two years, the Department, because of our educational systems and because everyone has become aware of the Police Department being there and what we do, we're now involved in domestic violence cases more than ever. I believe at PCC last year we had ten last year and at this campus we had three, and we've issued ten or twelve restraining orders on the campus. I think that more activities are being reported. I honestly don't feel that we have that much more crime than we've had in the past. I just believe that more activities are being reported which in the past would have gone unreported and I think that reflects upon our commitment to the community oriented policing program. We have never had, up until last year or the year before any domestic violence issues ever brought to the Police Department, and we are having a lot more reported to us. We're having more things

reported to us now that were never reported in the past. During this reporting period the Police Department responded to 6,803 calls for service and took 501 reports.

Department personnel made a variety of presentations to international students, new faculty, our middle college students, senior citizens' groups, as well as a number of presentations to the Lakewood Village Homeowners Association. We continue to be very active in the POST training reimbursable program. I think with the budget the way it's going to be in the State, I'm very, very glad we got in that, because the Department receives 80% of our training money back from the State. It comes back to the District. We have completed our Computer Automated Dispatching system, CAD as we call it. All reports, all moving, parking citations, field interviews from 1999 to present have been entered in the CAD system. We've also created a history file which contains all crime and arrest reports dating back to 1980. The dispatching of calls for service has been centrally located to this campus so that every call that comes in can be entered into our computer system. We've established an event tracker within our CAD system which keeps track of every event on the campus so that the officers at any time will be aware of what's going on.

In January of 2002 we underwent our first POST training compliance audit. We received a successful review and were found to be in complete compliance with all POST training standards.

The Department is in full compliance and the District is in full compliance with Assembly Bill 4, which took effect in October of last year. This bill requires that convicted sex offenders now must register at community colleges. We now maintain a complete file on all sexual registrants and as of May of last year, we have registered three convicted sex offenders.

Our activities for this year - we're making a concentrated effort to acquire the Megan's Law enforcement web so that we have an idea of the convicted sexual offenders in the area obviously because of our CDC and Operation Headstart, but not only the ones that are registered on the campus, but the ones that are in the area of where our campuses lie. So we're making that effort to obtain the Megan's Law Information Network.

President Uranga: Thank you, Mike.

### **Financial Aid Report**

Toni DuBois, Dean of Financial Aid gave the following PowerPoint presentation:

1. LBCC Financial Aid Programs
2. Grant Programs within "the" Program
  - Federal Pell Grant Program
    - Pell Advances with LBCC Bookstore
  - Federal Supplemental Educational Opportunity Grant Program
  - Board of Governors Fee Waiver Program
  - Cal Grants B & C
  - Disadvantaged Nursing Student Scholarship
3. More Grant Programs within "the" Program

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- Isabel Patterson Book Grants (\$24,000 yr.)
  - Buy-a-Book Projects (\$9,500 yr.)
  - National Service Learning Awards
4. Loan Programs within “the” Program
- Federal Direct Stafford Loans (86.5% pay)
  - Federal Perkins Loans
  - LBCC Emergency Loans (98.5% pay-back)
  - Out of State Loans
5. Work Study Programs within “the” Program
- Federal Work Study
  - Cal Works Work Study
  - State Work Study
  - State Work Study-Teaching Intern Program
6. LBCC Financial Aid Applicants
7. Financial Aid Recipients
- 1999-00 = 13,113
  - 2000-01= 14,373
  - 2001-02= 14,268
  - 2002-03= 16,408
8. Financial Aid Growth at LBCC
- 92-93 = \$ 4,888,527
  - 99-00 = \$12,250,795
  - 00-01 = \$13,527,632
  - 01-02 = \$16,840,798
9. Financial Aid Growth at LBCC
- 1992-93 = \$1,004,609
  - 1999-00 = \$2,589,954
  - 2000-01 = \$2,525,438
  - 2001-02 = \$3,333,476
10. Source of Funding (200 1-2002)
- Federal= \$22,012,634
  - State= \$ 6,479,176
  - Local = \$ 639,207
  - Total= \$29,131,017
11. The LBCC Financial Aid Difference
- Students are the first priority
  - Our “yes’ attitude
  - Support from the LBCC Board of Trustees and the Administration
  - Outreach activities
12. The LBCC Financial Aid Difference
- Professional Staff
  - Dean
  - 2 Associate Directors
  - 4 full-time Counselors! 2 —part-time Counselors
  - Financial Aid Advisor
  - 3 Account Technician II

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- 9 Financial Aid Technicians
- Secretary
- 1 Office Assistant

President Uranga: Thank you, Toni.

**ADMINISTRATIVE SERVICES**

**Resolution, Honeywell International, Inc. Co-Generation Project**

It was moved by Member Clark, seconded by Member Polsky, that the Board of Trustees approve Resolution No. 011403A pertaining to the designation of agents authorized to enter into an agreement with Honeywell International, Inc.

The motion carried, all voting aye.

**Resolution, Non-Resident Tuition Fees - 2003-2004**

It was moved by Member Polsky, seconded by Member Kellogg, that the Board of Trustees adopt Resolution No. 011403C authorizing the following non-resident tuition fees for 2003-2004 beginning with Summer Session 2003:

- (a) \$149 per semester unit for non-resident students.
- (b) an additional \$8 per semester unit (totaling \$157 per semester unit) for non-resident students who are both citizens and residents of a foreign country.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

**(See "Reordering of the Agenda")**

**ACADEMIC SENATE**

Janice Tomson: It's nice to be back representing the faculty as the Academic Senate President at the Board table. I'm looking forward to a year where we can utilize our planning structure and make it even a better college for students to learn and to grow. I'd like to talk for a moment about faculty professional development, one of the eleven areas where the Board relies primarily on the Academic Senate and I'd like to introduce our new Faculty Professional Development Coordinator, Lorraine Blouin. As a faculty member, Lorraine's area is counseling and, more specifically, she is Counselor to the Honor students. Lorraine has been a member of Faculty Professional Development and chaired the Mentoring Committee. She serves on the New Faculty Orientation Committee and is a member of the Faculty Professional Development Steering Committee. Lorraine is also the Chair of the Committee on Curriculum and Instruction.

Towards the end of last semester, Faculty Professional Development sent a survey out to the faculty because we really want to offer the faculty what they need as far as professional development goes. The survey and the results are there in front of you and I'd like to ask Lorraine to briefly give us a review of the survey.

Lorraine Blouin, Faculty Professional Development Coordinator, discussed the following results of a survey given to faculty members on Flex Days and Faculty Professional Development:

**Faculty Professional Development  
Survey Report  
Flex 2002-2003  
Survey of 151 Full-Time Faculty**

<b>How to use 2 Flex Days</b>	<b>25%</b>	<b>50%</b>	<b>75%</b>	<b>100%</b>
Flex activities planned by my own department/program or by my department/program and another department	<b>45</b>	<b>61</b>	<b>11</b>	<b>9</b>
Conference or workshops on a single topic to be determined by FPD Survey (e.g., Assessment of Student Learning Outcomes, Writing Across the Curriculum, etc.)	<b>33</b>	<b>13</b>	<b>1</b>	<b>0</b>
A variety of workshops and activities scheduled through-based on faculty needs and interests	<b>46</b>	<b>25</b>	<b>3</b>	<b>3</b>
My own projects (approved) such as conference attendance, projects that build my expertise in my discipline or directly enhance my teaching, etc.	<b>47</b>	<b>44</b>	<b>11</b>	<b>10</b>

<b>Critical challenges to be addressed through Faculty Professional Development</b>	<b>1=Critical challenge</b>	<b>2= A challenge</b>	<b>3=Somewhat challenge</b>	<b>4=Not a challenge</b>
Working with students who are not prepared for college—academically, socially, or psychologically	<b>103</b>	<b>29</b>	<b>12</b>	<b>3</b>
Maintaining faculty currency and expertise in our subject areas/disciplines	<b>35</b>	<b>55</b>	<b>36</b>	<b>21</b>
Faculty burnout	<b>15</b>	<b>49</b>	<b>53</b>	<b>28</b>
Responding to new mandates for establishing and assessing student learning outcomes	<b>33</b>	<b>61</b>	<b>42</b>	<b>9</b>
Academic quality (setting and maintaining standards in curriculum, instruction, and grading)	<b>48</b>	<b>53</b>	<b>32</b>	<b>12</b>

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Understanding and participating in shared governance	<b>24</b>	<b>37</b>	<b>58</b>	<b>26</b>
Collegiality and lack of opportunities for interacting with other faculty	<b>17</b>	<b>51</b>	<b>50</b>	<b>28</b>
Updating technology skills	<b>33</b>	<b>56</b>	<b>45</b>	<b>13</b>

**TRUSTEES COMMUNICATIONS**

President Uranga: This coming Saturday, myself , Dr. Clark and Member Kellogg will be participating in the Martin Luther King, Jr. Parade.

Also, I would like to mention that Trustee McNinch is out of the country and will be back for our next meeting in February.

We also have legislative seminars we will be participating in at the end of this month. We will be going to Sacramento to address our state legislators regarding, of course, the community college budget and the challenges we are going to face. And then later on that week we will also be going to Washington, D.C. and address our congressional leaders regarding some of the very same issues at the federal level. That conference is sponsored by ACCT.

**NEW BUSINESS**

Superintendent-President Kehoe: We need to have a Special Meeting before the next February meeting, but after Ms. McNinch comes back and I wonder if the Board would agree to at least tentatively look at our regular Board meeting time, 5 o'clock, on Tuesday, February 4. It will be a one-item agenda and if that is tentatively alright with everyone, we will check with Ms. McNinch when she gets to back to see if she can also be present. There will be no Closed Session. It will be just a one-item open session agenda. I thought that since people are used to the five o'clock time, it might be good to just keep it at that time, if possible.

Member Polsky: Is it just informational?

Superintendent-President Kehoe: It will be a vote and it requires all Board members to be present.

(There was consensus by the Board members present to hold this Special Meeting on February 4 at 5:00 p.m.)

President Uranga: Any other New Business?

Superintendent-President Kehoe: Actually part of my report was kind of skipped over and I had asked Mr. Oakley to briefly give us the latest impact of the budget on this district that we were made aware of on Friday. We'll have more details later, but I thought it might be good to get it into the record.

Vice President Oakley: As everyone is aware of by now, last Friday the Governor released his budget proposal for the 2003-2004 fiscal year. Along with that he clarified

his position on the mid-year reductions for the community college system. Unfortunately, there wasn't a whole lot of good news in that report for us. Just to give you a brief understanding of what it means for us and, again, we'll have more on this at the next Board meeting on February 18, when we give our mid-year report, today our Director of Fiscal Operations is in Sacramento for a budget workshop for community colleges to get a better understanding. Basically, let me give you some highlights. In this year's budget - this year meaning what's left of this fiscal year, the Spring semester - the Governor is proposing a \$275 million cut to the community college system. That translates to somewhere around \$4.5 million to this college district. In particular, he targeted a lot of our categorical programs such Economic Development, EOPS, DSP&S and many of the student support services and systems that we have.

Moving into next year's budget the Governor is proposing approximately a \$524 million reduction for the community college system which translates into a significant reduction in apportionment, a reduction in growth - about \$4 million dollars worth - and he is proposing to cut in half the Partnership for Excellence money that we have been receiving which is a little over \$5 million a year. So the reduction would have that amount. EOP&S would be reduced an additional \$10.4 million and just to give you an idea, that would be between the mid-year cut and next year's cut over a 40% reduction in EOP&S, as well as DSPS&S. CalWorks would receive an additional reduction of approximately \$35 million. Matriculation would also be hit; part-time faculty compensation and Economic Development would lose half of its funding; scheduled maintenance; instructional equipment. Just about every support program that we have would be significantly cut, and certainly would, if the proposal goes through, impact support services and we've begun to try and digest that and try to understand how we're going to deal with it and certainly come to you at some point to give you an understanding of how we are going to deal with it, but anything you can do to change people's minds in Sacramento would be greatly appreciated.

President Uranga: That message will be delivered.

Member Clark: From what you said, all the money that's being cut is actually specific. It isn't saying you have \$4 million at your school to cut. They are pointing out and saying exactly where that money is going to be cut.

Vice President Oakley: Yes. He has identified the reduction in our general apportionment, as well as specific cuts to the programs that I mentioned.

Member Clark: So we don't have a lot of flexibility to decide we'd rather have it cut here. It is specific.

Vice President Oakley: Yes. It would be very difficult because we weren't given any discretion. They were very specific.

President Uranga: In the equalization process where do we fit with that? Is it a fair cut? Is everybody taking the same hit we are?

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Vice President Oakley: As far as education goes, we are taking a disproportionate cut to the CSU/UC and K-12 system. But, as far as the rest of the community colleges, you know we already suffer from the effects of being underfunded, so being funded at \$658 less per student on top of the funding gap that already existed, continues to create a problem for us, especially with all the news that you're hearing of us continuing to grow.

President Uranga: That divide grows wider.

Vice President Oakley: That's right.

**FUTURE REPORTS**

February 18, 2003: Report from the Eligibility of a Two-College  
District Committee  
Mid-Year Budget Update

March 27, 2003: Global Education

Member Kellogg: If we can add to a future report the discussion regarding the fact that this Board was going to have a retreat in Catalina some time this year. If we could have that as a Board action to take to discuss that item. With regard to the budgetary items, I know some of us have talked about possibly postponing that in light of our financial situation.

President Uranga: When do we have that scheduled?

Superintendent-President Kehoe: March 27-28.

President Uranga: We might want to discuss that at our February 18 meeting then?

Member Kellogg: If we could. The savings we get from not going to the retreat obviously we can use that on the video equipment; but, nonetheless, I think we have to agendize it, so I would just ask that to be a future report on that particular item to be discussed by the Board.

President Uranga: O.K.

Member Kellogg: Thank you.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

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Ray Burton: Thank you President Uranga, Members of the Board and Dr. Kehoe. My name is Ray Burton and for those of you who don't know me, I've taught here at Long Beach City College in the Broadcasting area for 25 years. Before that I was hired as the first Media Producer in Media Services and helped build that program. So in the last 30 years that I've been working here I've known of a lot of equipment being stolen. I personally have never known of any person being caught or being held accountable for any of that; not that people haven't been caught, but I personally have not known of anyone who was caught.

As you know, last May our three studio cameras were stolen, along with one of our portable cameras. It greatly impacted our program. I'm very grateful that the administration saw fit to pay the money to have those cameras replaced at an equal or better quality at the time and we are back up and operating.

Last Wednesday I was subpoenaed to appear regarding the camera theft and I was at court when the individual was convicted and sentenced to a year in jail. I didn't realize that Chief Hole was going to speak to that issue tonight. I wanted to be sure that you knew that the person was caught, is going to jail, and there is some restitution. I argued for the case of the \$25,000 deductible that the college paid. I was told we would be lucky if we get the \$20,000 for the restitution. But I wanted you to know that there was great deal of work done on that and I think that our college police force is to be applauded for the tremendous amount of detective work that they did in order to bring that to fruition. I was there when both the prosecuting and the defense attorney commented about what a great report it was and it made the conviction easy. I just wanted to make sure that you knew about that. And certainly in our broadcast news we intend to report that loudly and let everybody know that when you steal equipment from Long Beach City College you will be caught and there will be some restitution expected. The prosecuting attorney felt very strongly about this to the extent that she instituted I think 200 feet distance that the individual cannot come within any Long Beach City College equipment or activities. So, she was very supportive of the institution, as well.

Thank you for your time.

Member Clark: Ray, had he been a student or an employee of the college?

Ray Burton: He was a student here. He had never been in any of my classes. He had taken two or three of the night classes. The equipment was stolen on a night when he was not in class, but he came back to visit some other students and he had pretty well cased the situation out. He had apparently stolen one of the keys to unlock the cameras from one of the faculty members well before this event. It was pretty well planned out.

President Uranga: Thank you for that update, Ray.

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**ADJOURNMENT**

President Uranga adjourned the meeting at 7:40 p.m. The next regular meeting of the Board of Trustees will be held on February 18, 2003. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary