

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
October 15, 2002**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building, FF, Dyer Assembly Hall, 1305 East Pacific Coast Highway, Long Beach, on October 15, 2002.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Richard Gaylord, Personnel Commissioner, led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

President Uranga: Is there a motion for approval of the minutes of September 24, 2002?

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of September 24, 2002, be approved as distributed.

The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Uranga: We're going to be pulling Contract No. 93028.9 under 12.1. We're going to pull that for another time.

We also would like to reorder the presentation on Title V to after 1.3.

REPORT OF BOARD OF TRUSTEES

Board of Trustees' Appointee to Personnel Commission (Public Hearing)

At the Board meeting of August 27, 2002, the Board announced its intent to appoint Richard F. Gaylord to the District Personnel Commission.

The Education Code Section 88066 provides that after 30 days, but within 45 days after the announcement, the Board shall provide the public employees and employee organizations an opportunity to express their views on the qualifications of the person recommended.

This is the time set aside for such a public hearing. (There were no comments.)

Approval of Board of Trustees' Appointee to Personnel Commission

It was moved by Member McNinch, seconded by Member Polsky, that the Board of Trustees designate Richard F. Gaylord as the Board's appointee to the District Personnel Commission, for a three-year term commencing December 1, 2002, and ending December 1, 2005.

The motion carried, all voting aye. (applause)

Member Kellogg: I'm the newest one here and I don't know if I've known Dick Gaylord longer than most people here, but he's been a friend of my family for a long time. He is one of the most organized individuals you will ever meet and the comment about, "If you want to get something done, find a busy person," -- Dick Gaylord is your person. He is tremendously well-organized, a very gifted individual and a good friend and I'm glad he's going to be here for another term. He is a valuable member of that group and a great asset to the college. Thank you for offering the time, Dick, to serve again. We appreciate it and I appreciate it, as well.

President Uranga: I was coming on to the City of Long Beach Civil Service Commission and Mr. Gaylord was coming off, so I know he has the breadth and width of experience to get the job done and I would also like to thank you for continuing on.

Member Polsky: It's already been said, but he's a great asset to the college. Thank you, Dick, for all of your time and experience. You're a fair individual. Thank you.

Member McNinch: And a great asset to our community as well.

Member Clark: I think I go back even further than the Civil Service Commission. We go back a long ways. It's good to have you with us.

Dick Gaylord: Thank you.

Committee Reports

There were no Committee Reports.

Report on Title V/HSI Grant

Sofia Beas: Hello. My name is Sofia Beas and since January 2002 I have been the Coordinator of the Title V program. In addition, this is my 12th year here as a faculty member in the Department of Counseling and Student Development.

We are now going to present a short video about the Title V program. I would like to mention that this video was produced by Noe Valladolid, who is an Instructional Assistant in the Learning and Academic Resources department's multimedia lab. It represents the kind of work that any student at LBCC can do with the equipment and software in the Instructional Technology Student Support Center. There are a few minor glitches in the audio portion of the video which we hope you will overlook and instead focus on the dynamic, diverse, and exciting programs and services provided to Long Beach City College by the Title V grant.

And, for your viewing pleasure we are providing some refreshments.

(VIDEO IS SHOWN)

On behalf of the Title V program we would like to thank you for the opportunity to present information about the programs and services that the Title V program has brought to LBCC. As you may or may not be aware, Title V is the largest grant at LBCC. It serves not only students but also faculty, and is being implemented at both the LAC and PCC campuses.

I would like to introduce some of the hard-working individuals who are involved in the Title V program. Those introduced were:

Javier Villasenor, Activity 1 Director
Phyllis Arias, Activity 2 Director
Gary Williams, Student Bridge Center
DeWayne Schaeffer and Debra Petersen, Counseling

I wanted to briefly review the materials which we have provided in the red folders. In the left hand pocket we have provided a history and outline of the program. Then we have a list of all the faculty and staff involved with the program. You also have a copy of our latest Title V Newsletter. Behind that we have provided you with some vital information on Activity Two of the grant. First of all, there is a copy of the latest statistics on the highly successful Supplemental Instruction program. Also, there is a list of the exciting learning communities and the enthusiastic faculty who are involved in these learning communities.

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On the right side of the folder, you have the brochures from Activity One; these include information on our outstanding student bridge center, the leaders across campus, and the e-mentoring programs. There is some additional information on the learning communities provided in this unique brochure. And finally, a great handbook for our mentoring program is included.

Again, we thank you for this opportunity and we appreciate your continued support of our efforts in implementing and institutionalizing this grant.

Are there any questions?

Member Clark: Let me ask, I believe the reason for the grant was because of the high dropout rate of Hispanic students. Do you have any idea on how that rate is now compared to maybe what it was three years ago?

Sofia Beas: Actually the reason that we were able to apply for a Title V grant was because we had more than 25% Hispanic FTES. That's what qualified us to write the grant. When the committee was writing the grant they looked at specific needs that were in our needs and our objectives for 2000-2005, and based on those needs that's how the grant was developed. So we are meeting the different needs on both campuses for students.

Member Clark: What I asked was for basically drop-out rate comparisons. Do you have any comparisons from maybe 1998 as compared to now. What has been the impact of the program?

Vice President Byrd: I can respond to that. In the packet, one of the programs is called Supplemental Instruction and if you take a look at that there are some comparisons with those students who were involved in the Title V-supported supplemental instruction vs. those who are not, and you can see a difference in terms of their success rate. And the students who were involved in the Title V program had a higher success rate and in addition to that, had a higher grade point average.

President Uranga: Maybe I can explain a little bit about it. The Title V program was created basically to assist Hispanic-serving institutions to address the educational needs of that specific target population. Through the creation of the Title V components that you have here you try to address all those learning communities in terms of trying to address those areas where students would have a high level of, for lack of a better word, dysfunction. They create those programs that not only address those individuals who are at risk, failing or not completing their educational goals, but also address students in the general population in terms of being able to address their needs and their abilities to address those targeted students that you would consider or identify as being at risk, but also to address the general student population who might want to get involved in something like this. There's a component of multicultural exchange or learning through the Latino Studies Institute which would be a component of that. Does that address.....?

Member Clark: To some extent. I'd still like to see some comparisons.

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President Uranga: I think that the result of the study of the Supplemental Instruction Program shows that. Did you have a base to start as a benchmark somewhere?

Lisa Sugimoto: We have benchmarks from when we wrote the grant and that's how we were able to determine the types of activities that would be appropriate for this grant. What we are doing right now is comparing the types of various interventions that we are using with particular students, with students who are not receiving that intervention; so it's sort of the experimental group and control group approach to research, and we are continuing to do that research. We have research on the Peer Mentoring Program which is showing high success in retention and persistence of students who are involved in that. It's also interesting, because that program, the mentors themselves, not the mentees who are doing very well, but we're finding also that the mentors are doing better because they feel committed to do something very special. They volunteer their time and they've learned more about how they need to be in college and what resources are available to them. So there's all sorts of multi-faceted ways that we are approaching retention and persistence through the Title V program. We will by the end of the grant, obviously, have more data and information. Every year we're collecting the data that we have and we'll certainly present that to you also.

Member Polsky: Are you limited in any way to numbers or can anybody take part in the program?

Lisa Sugimoto: Not at all. We particularly try to target those students who are at risk, but certainly we encourage any student to be involved in the program, because what we find is that students who are doing well affect those students who are at risk and hopefully are able to bring them along. So that works very well. In fact, we want you to urge people to please get involved.

President Uranga: You submitted this application back in 1999 and I'm guessing that you got funded for the year 2000-2001?

Sofia Beas: For five years. We are just starting the fourth year and we have one more year.

President Uranga: What happens after the grant goes away? I hope that a lot of these programs don't go away.

Sofia Beas: That's our hope, too. We could reapply in the fifth year, but it would have to be a totally different grant, so we couldn't continue the current programs and services, we would have to have new goals and new expectations.

President Uranga: Perhaps Dr. Kehoe can address this portion, are there efforts or can there be some efforts at the college to retain or keep some of these programs so they wouldn't have to reinvent themselves and to keep the grant or some aspects that are successful, to institutionalize some of these programs?

Superintendent-President Kehoe: From the very beginning we've included Title V efforts in the planning process and in that the planning process is tied to budget as those different

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activities go away under Title V, if that comes up as a priority in our budget process and we're able to fund it, then it is in the planning process. We have tried from the very beginning to put it into our planning process so that it doesn't get lost and doesn't get dropped.

President Uranga: I see a lot of benefits here.

Lisa Sugimoto: Let me also comment that part of what we consider that planning process is we work in a very integrated way with the department. Title V is not a stand-alone program. Sofia has done an incredible job in making sure that the activities are well integrated into all of the departments in which they are involved. And, this is a very good example, our Title V Web Coordinator. We need Web Coordinators on campus; we need Web people on campus as we expand our technologies and the ability of students to access Long Beach City College on-line. We worked with Mario to look at how we could bring the person who was the Title V Web Coordinator together with his ACIT group and hire a person full time. So that integration has a benefit to the college as well as to the projects that Title V has begun and those projects will continue because you have somebody now on board as a permanent person. I really do think that the college is looking at every aspect that we can to bring those successful programs to the college.

President Uranga: Has the campus been visited by any monitors or evaluators to see how we're doing?

Lisa Sugimoto: It was a year or two ago when we had somebody from the U.S. Department of Education who came in to see how we were implementing our projects and programs and he was very pleased with what we were doing and I'm sure that we'll have other people coming in to see how we're doing. And, every year we submit an annual performance report to the U.S. Department of Education indicating what we've accomplished, what we still have to accomplish and budget information.

President Uranga: On the bridge program, I don't know if I heard correctly, you had 200 students go through the Bridge Program.

Gary Williams: We were close to 800 in the middle of the summer and the beginning of the fall semester. And those are new students who are just new to the college, walking on to the campus for the first time and, in most cases, have not applied yet. So what we do is we try to get in on the front end and help walk them through the process and also in the process help them identify what some of the services and resources are that they'll need as they get started. Our most recent data for the fall semester is that we had about 900 students take advantage of that.

President Uranga: Now this is an entry level bridge program. You're bridging them from wherever they're coming from on to the college. Do you have an end bridge program where you're looking at them going into higher ed or a career or something else.

Sofia Beas: We have two goals at the Bridge Center. One is to serve new students. So what we're going to do is complement the service that exists already and make sure that

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the students are registered and go through the process that they need to go through. The other part is that the Bridge Center where it currently is will be moving next door to the Transfer Center at LAC and we are going to combine the transfer and bridge services so that the students get transfer information, they go through the college success inventory and they are provided with all the services they need to transfer. In addition, we will be bringing the transfer/bridge center here to the Pacific Coast Campus and we're really excited about that. In January it should be up and running.

President Uranga: Well your report was very informative. It is an excellent program and we'd like to keep informed of this program as it progresses. Thank you very much.

Vice President Byrd: I wanted to again thank the staff for their presentation this evening and also acknowledge that this is what is called a President's Grant, in that the president was very involved and very supportive of these various projects and so I wanted to acknowledge that support as well.

Member McNinch: Which President?

Vice President Byrd: Superintendent-President of the College.

President Uranga: Oh, I thought that applied to me, since it's 25% Hispanic. We wouldn't get it if it wasn't 25%. I want to also acknowledge that diversity is changing. It has a lot of needs out there and I'm glad that we're providing the need and the service. Thank you, again. (applause)

STUDENT TRUSTEE

Student Trustee Washington: Since October is the month for Breast Cancer Awareness the Student Body has the opportunity to attend the Breast Cancer Forum to be held tomorrow at 11:00 to 1:30. ASB is hosting a meet the members at PCC on October 28th from 11:30 to 12:30 in the quad. This will be another way for the student body to get more acquainted with the leadership on campus. Also in an effort to make students more aware and to get an assessment on the students' view of the results that Title V is bringing so far, the ASB will conduct a survey on the opinion of the students and ask for some suggestions and outlooks. This survey will be conducted with an upcoming ASB coffee night to be scheduled.

Also, there will be a Spoken Word Forum hosted by ASB tomorrow at 5-7 p.m. in the Nordic Lounge at LAC. Here are some other events that are to take place next week:

- Art and Musical Festival also scheduled for October 24th from 5 to 9 p.m.
- Halloween Carnival on October 26th from 5 to 8:30 p.m. at PCC.
- AWS/AMS is also hosting a service project for independent students and involved students to participate in cleaning up our community. On October 18th from 8 a.m. to 12 noon students will go out into the neighborhood/community to clean up the graffiti and vandalism surrounding so many communities today.

That ends my report.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. (There were no comments)

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

None

HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	1
Working Out of Class	4
Provisional	1
Temporary	24
Exempt From the Merit System	102

INSERVICE CHANGE

Leave of Absence Without Pay	3
Mileage	1

Resolution, Board Member Absence Compensation

That the Board adopt Resolution No. 101502A authorizing compensation to Board Member Trudy Polsky for the meeting of September 10, 2002, from which she was absent due to illness.

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4066 through Register No. 4070 for the period of September 9, 2002, to September 20, 2002, in the amount of \$666,380.92 as listed.

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Register No. 4066 Issue Date 09/10/02	Warrant Nos. 0698446 – 0698764	\$ 275,557.60
Register No. 4067 Issue Date 09/10/02	Warrant Nos. 0698765 – 0698823	\$ 43,626.19
Register No. 4068 Issue Date 09/10/02	Warrant Nos. 0698824 – 0699450	\$ 267,991.63
Register No. 4069 Issue Date 09/16/02	Warrant Nos. 0699451 – 0699510	\$ 38,144.50
Register No. 4070 Issue Date 09/16/02	Warrant Nos. 0699511 – 0699563	\$ 41,061.00
	Total Salary Warrants Issued	<u>\$ 666,380.92</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period September 9, 2002, through September 20, 2002, in the amount of \$1,496,963.99 as listed.

Period Ending September 13, 2002

General Fund	\$ 299,261.04	
Student Financial Aid Fund	572,024.47	
Payroll Clearing Fund	53,521.45	
Capital Project Fund	188,680.14	
Self Insurance Fund	<u>135.29</u>	\$1,113,622.39

Period Ending September 20, 2002

General Fund	\$ 137,815.08	
Student Financial Aid Fund	204,949.00	
Child Development Fund	40.70	
Payroll Clearing Fund	<u>40,536.82</u>	\$ 383,341.60
	Two Week Total	<u>\$1,496,963.99</u>

Included in the total expenditure of \$1,496,963.99 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

- \$ 49,800 to Postage By Phone, for advance deposit for mail services.
- \$ 37,396 to First Union, for First Union VISA purchasing card for August 2002.

Student Financial Aid Fund – Fund 09

- \$ 51,038 to Associated Student Body Bank, for reimbursement of advances for PELL students August 2002.

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Capital Project Fund – Fund 15

\$ 187,775 to Mission Pools of Escondido, Inc., for partial payment for the repair and renovation of the pool, Liberal Arts Campus

PURCHASING

Contract Amendment

CN99611.1 - With Associated Retarded Citizens (ARC-Mid Cities), for personnel services, Amendment #4, to extend the term of the agreement from September 30, 2002, to September 30, 2003. Fee for services is \$600 per month with the total amount not to exceed \$7,200.

CN 99619.1 – With Turbo Data Systems, Inc, Amendment #3, for processing parking citations for Long Beach Community College District to extend the term of the agreement from June 30, 2002, to June 30, 2003. Processing fee per citation is \$1.22 and the minimum monthly invoice amount shall be \$334 with the total amount not to exceed \$6,000.

CN 99616.9 – With P2S Engineering Inc., Amendment #1, for architectural services to increase the contract amount an additional \$5,000 for a total contract amount of \$45,000.

Completion of Contract

CN99607.2 – With Caveche Engineering & Construction Co. Inc., for replacement of building ramps at various locations at the Liberal Arts Campus for a total fee of \$263,801.63. Project was completed September 25, 2002.

CN99607.4 – With Great West Contractors, Inc., for architectural barrier removal at the Pacific Coast Campus for a total fee of \$339,000. Project was completed September 25, 2002.

CN99615.5 – With Gateway Electric, Inc., for replacement of electrical wiring panels and fixtures in Horticulture at the Pacific Coast Campus for a total fee of \$170,953. Project was completed September 25, 2002.

CN99615.6 – With Ivy Electrical, for electrical panel replacement and wiring upgrades in Building Q, R, and X at the Liberal Arts Campus for a total fee of \$105,900. Project was completed September 25, 2002.

CN99615.7 – With Ivy Electrical, for high voltage wiring replacement at various locations at the Liberal Arts Campus for a total fee of \$69,900. Project was completed September 25, 2002.

Amendment of Board Action

CN99611.5 – Amend - With Thomas J. Kiblen & Associates, Inc., to facilitate Dale Carnegie courses during the period September 10, 2002, through June 30, 2003, at a total cost to the District of \$296,625.

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Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period August 19, 2002, through September 20, 2002, in the amount of \$806,694.31 as listed.

45075	\$ 6,000.00
45085	1,500.00
45086 – 45090	25,000.00
45124	5,000.00
45161 – 45243	264,556.14
45245	811.88
45247	10,000.00
45249 – 45250	19,300.00
45255	6,491.75
45263 – 45267	39,426.03
45269 – 45270	14,855.70
45273 – 45275	20,478.56
45277 – 45285	20,369.41
45288 – 45334	81,802.73
45336 – 45383	139,970.75
45385 – 45465	148,218.61
45467	1,000.00
P18222 - P18253	<u>1,912.75</u>
Total amount	\$806,694.31

Included in the total amount of purchase orders of \$806,694.31 are the following items greater than \$25,000:

General Fund - Fund 01

PO 45167	Agreement for bus transportation Senior Center Account No. 514000-01-645200-0000	\$30,000.00
PO 45209	Advance deposit for the purchase and processing of library books Library Account No. 632000-01-612000-0000	\$25,410.00
PO 45251	Platinum Level Membership for Long Beach Area Chamber of Commerce General Administration Account No. 531000-01-660300-0000	\$29,810.00
PO 45338	Agreement for pool chemicals Pool Operations Account No. 568000-01-655000-0550	\$27,000.00

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 92535.1 - Ratify - Amend - With Kaiser Foundation Hospitals and Southern California Medical Group, to provide a clinical practice site for School of Health and Science students and dietetic students, to extend the termination date from August 31, 2002, to August 31, 2007, at no cost to the District.

~~CN 93028.9 - Amend - With the City of Long Beach, to provide use of the Police Academy and Fire Science facilities for District classes, effective November 1, 2002, to increase contract amount by \$325,000, for a total contract amount of \$825,000.~~

CN 93091.6 - Amend - With Jeanette Matzek, to provide exempt child care for a CalWORKs participant, effective August 19, 2002, through June 30, 2003, for the amount of \$4,000, paid with CalWORKs funds.

CN 93091.7 - With Honeywell International, Inc., to install and monitor co-generation equipment for the District to conserve energy and realize a savings in utility costs during the next eight years, effective November 1, 2002, through October 31, 2010, for a support services fee of \$9,400 per year.

CN 93092.1 - Ratify - With the U. S. Department of Education, to provide Title V funding for Hispanic Serving Institutions, effective October 1, 2002, through September 30, 2003. Amount of funding is \$456,338.

CN 93092.2 - Ratify - With Verizon, for use of District facilities, as additional parking for their employees, effective July 1, 2002, through June 30, 2007, for the monthly rental amount of \$14,000.

CN 93092.3 - With 3D/International, to conduct a Level 2 facilities condition assessment, effective October 16, 2002, through November 29, 2002, for the amount of \$87,000.

CN 93092.4 - Ratify - With Los Angeles County Office of Education, to provide data network services and support, effective July 1, 2002, through June 30, 2005, for an annual fee of \$3,065.

CN 93092.9 - With Southern California Edison, for the District to apply for the Self-Generation Incentive Program, effective November 1, 2002, at no cost to the District.

CN 95003.2 - Ratify - Amend - With Vision Service Plan, to provide vision coverage for all District employees and their dependents, to extend the termination date from June 30, 2002, to June 30, 2004. The rate will remain at \$1.90 per person.

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CN 95004.2 - Ratify - Amend - With Los Angeles Regionalized Services Authority (LARISA) for participation in the collective purchase of group life insurance for eligible District employees as underwritten by Hartford Life Insurance Company at the rate of .187 per \$1,000, to extend the termination date from September 30, 2001, to September 30, 2003.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Bethany Lutheran Church	LAC	Parking	Child Study Center Lot	Daily 7/1/02-6/30/03
Bethany Lutheran Church	LAC	Parking	Child Study Center Lot	Sundays 7/1/02-6/30/03
Millikan High School	LAC	Bus Parking	Lot J	9/14/02
LBCC Alumni Assoc.	LAC	Motivational Speech	Auditorium	10/5/02
Long Beach Youth Soccer	LAC	Picture Day	Golf Mall, Lot J	10/6/02
Celebration Concerts	LAC	Concert	Stadium Lot	10/12/02

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Cambodian Assoc. of America	PCC	Tobacco Education	EE156	Tues & Weds 9/4-12/17/02
LBCC Campus Progressives	LAC	Music Fest	Golf Mall	9/5/02
LBCC Student Health Services	LAC	Medical Service Seminar	Quad	9/10/02
LBCC Campus Progressives	LAC	Music Fest	Nordic Lounge	9/11/02
<u>Organization</u> LBCC Men's Volleyball	<u>Campus</u> LAC	<u>Event</u> Fundraiser	<u>Facilities</u> Large and Small Gyms	<u>Date</u> 9/14/02-2/1/03

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LBCC Student Health Services	PCC	Health Expo	Student Center Lawn	9/18/02
Club Long Beach Boy's Volleyball	LAC	Practice/Games	Large and Small Gyms	9/22-10/31/02
Associated Women Students	LAC	Reception	Nordic Lounge	9/27/02
LBCC Job Placement	PCC	Job Fair	Student Center	10/10/02
Delta Sigma Theta	PCC	Fundraiser	Parking Lot 1	10/12/02
LBCC Men's Basketball	LAC	Tryouts	Large Gym	10/12&13/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Sixth District Councilwoman	PCC	Cultural Celebration	Student Center	10/19/02
Cars Net	LAC	Used Car Sale	Stadium	10/25-27/02
Act Testing	PCC	AAP Testing	D101, 119, 135	10/26/02
Downey Youth Football	LAC	Cheerleading Competition	Stadium	11/3/02
L.A. County Registrar-Recorder	LAC	General Election	Auditorium	11/5/02
LBCC Student Nurses Assoc.	LAC	Career Fair	Gokstad, Helm, Keel Rooms	11/9/02
LBCC Music Department	LAC	Twirling Championships	Large Gym Room Q106	11/24/02

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Act Testing	LAC	AAP Testing	D101, 116, 119, 135	12/14/02
Cars Net	LAC	Used Car Sales	Stadium	12/27-31/02
Resource Center	PCC	Seminar	Student Center	2/1/03
Historical Society	PCC	Black History Education	Dyer Hall	2/8/03
Awana Clubs	LAC	Athletic Competition	Large Gym	3/8/03
LBCC Music	LAC	Twirling Championships	Large and Small Gyms	3/21-23/03
LBCC Financial Aid Office	LAC	Casino Night	Nordic Lounge, Saga Room	4/4/03
LBCC Child Development	LAC	Conference	D Bldg. & Auditorium	5/3/03
Autoland	LAC	Used Car Sale	Stadium	6/13-14/03

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Men's Volleyball	LAC	Fundraiser	Large and Small Gyms	10/20/02
LBCC Women's Center	PCC	"Celebrate You"	Student Center	10/29/02
LBCC Alumni Association	LAC	Tailgate Party	Stadium	11/9/02 Parking Lot
LBCC Volleyball	LAC	Tournaments	Large and Small Gyms	Saturdays 11/2/02- 5/17/03
LBCC Matriculation	LAC	Orientation	D112, 113, 135	11/16/02
LBCC Athletics	LAC	Volleyball	Small Gym Practice	12/1-12/29/02

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Foster & Kinship Care Education	PCC	Workshops	Several Classrooms	1/14-6/21/03
LBCC Foundation	LAC	Sweetheart Dance	Small Gym	2/6-2/8/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Rejection of Claim

Reject the claim presented by Anthony Crumly, with regard to an incident that occurred at the Liberal Arts Campus, September 5, 2002.

Resolution, Authorizing Financing With Municipal Leasing Finance Corporation for a Municipal Lease/Purchase Agreement

That the Board approve Resolution No. 101502B authorizing the Vice President, Administrative Services to enter into an agreement with Municipal Leasing Finance Corporation to finance the co-generation agreement with Honeywell, Inc. upon completion of review by legal counsel.

It was moved by Member McNinch, seconded by Member Polsky, that the items on the Consent Agenda, with the exception of C.N. 93028.9, be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No report.

SUPERINTENDENT-PRESIDENT

Recognition of Staff Members - Accreditation Team Visit

Superintendent-President Kehoe: We had a very successful accreditation visit and it is never done by any one person. A lot of people participated in developing the self-study, but in preparation for the actual visit of the team, we had some extraordinary efforts by individuals at the college and I know they couldn't all be here, although we tried to make sure they were invited. We have prepared some beautiful certificates with the Board signatures. So, Roberto, if you would like to hand these out. I have them by different areas. If you are in the audience, please come up and receive your certificate as your group is called.

First of all, I have to mention, we don't have a certificate for her, but I don't think that a certificate would do justice to the extraordinary effort that Linda Umbdenstock put into being our Accreditation Liaison Officer. This is a job that doesn't just happen when the team visits. This is a job that goes on continuously and she serves in that capacity besides her regular job. So, from me and from our administrators, I just want to thank Linda, again, for putting together an extraordinary visit. Thank you, Linda. (applause)

The following persons received certificates:

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Logistics Arrangements and Support

Maria Narvaez – Planning Assistant
Veronica Rodriguez – Office Assistant
Elizabeth Dosta – Student Assistant

Culinary Arts

Chef Romain Bertein – Department Head
Chef Frank Madrigal – Assoc. Professor
1st Semester Students
2nd Semester Students

Academic Computing and Information Technology

Mario Valente – Executive Director
Mark Guidas – Network Services Manager (set-up of team rooms on-campus & at hotel)
Arne Nystrom – Network Systems Analyst
Cindy Hanks – Manager, Media Tech (also drove one of team members around)

Facilities, Maintenance and Operations

Leo Mabon – Custodial Services Manager
Rick Estacio (Driver during Accreditation Visit)
Roger Brown (Driver during Accreditation Visit)
Rudy Santos (Driver during Accreditation Visit)
Cheryl Williams Danny To
Marshall Berry
Richard Creasy
Pete Alarcon
Lucy Aquero
Kevin Coleman
Jimmie Flowers
Pedro Garcia
Steve Gary
Kevin Heller
Stephanie Lyles
Jesse Matthews
Jim McGoldrick
David Mendoza
Mike Morgan
Pablo Ramaguira
Refugio Rios
Danny Rualo
Tim Strobe

Welcoming Committee

Community Relations and Marketing

Karen Kane – Executive Director
Dean Hopkins – Director of Public Information and Marketing

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Lynn Schamber – Graphic Design Specialist
Bill Zeilinger – Graphic Design Specialist

Creative Arts School

Gary Scott – Instructional Dean

Miscellaneous Help

Academic Services / Institutional Research

Janice Miller – Office Manager
Tyree Ek – Curriculum Technician

College Police

Sgt. Cecilia Williamson (for securing parking permits & reserved parking spaces)

Facilities

Greg Floyd (for stepping in at the last minute to gather Standard 8 documents)

President's Ambassadors

Tiwalade Adeboyejo
Ernesto Aguayo
Juan Alvarez
Cyril-Jaimée Balanque
Martha Bobadilla
Imelda Cervantes
Rebecca Cervantes
Janette De La Cruz
Erin Eno
Emir Estrada
Reyna Felix
Brett Ferguson
Hammurabi Fuentes
Olivia Garibay
Erik Guerrero
Andre Muro
Luke Oberjuerge
Enrique Rangel
Rodrigo Rosa
Alba Tapia
Sanaz Tofighrad
Brian Tran

ACADEMIC AFFAIRS

Report on Electronics/Electricity Program

Good Evening. Before I get into tonight's program I would like to update you on a previous presentation.

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Our City TEACH program. This semester we have filled 19 sections of classes which include English 1, Math 28, 29 and Bio 41 for a total of about 635 seats filled.

In addition to the MOU with CSULB this past June, Dr. Kehoe and Dr. Callahan signed another MOU with CSDH. This year we will be working with CS Fullerton and UC Irvine.

I'd like to show you the Diesel program's press in LB Business Journal and Port.

Tonight I am here to showcase the outstanding efforts of the Electronics and Electrical faculty and staff.

Students enroll in our programs for only two reasons.

To learn new skills that will give them the ability to access a high skill high wage job.

To upgrade their present skill levels so that they can advance in the job market.

In L.A. County a single parent with a pre-school age child must earn at least \$15.65 per hour just to remain above the poverty line.

In order to be able to meet these two demands our curriculum, instruction and lab experiences must be cutting edge. Also, the way we deliver this high quality instruction must be very consumer friendly.

To give you more information about our programs I would like to have some of our students share their experience with you.

Scott Fraser, Department Chair for our Electrical/Electronics will be introducing our students to you.

Scott Fraser introduced John Hauck, instructor, and three students in the Electrical/Electronics Program who talked about the positive experiences they have had with our program:

- Carolyn Mower, second semester student
- Ray Smith, third semester student, who works for Toyota
- Regina Mack, who has a Certificate in Electronics and is taking more classes in automation

They then presented a robot programmed in their Robotics class who did a demonstration with billiard balls, racking them up and putting them back.

ADMINISTRATIVE SERVICES

No report.

PACIFIC COAST CAMPUS

Presentation by Anita Gibbons

Vice President Merry: Let me first introduce Anita Gibbons, because she has a program that she wants to show you. Every year the college supports two of its staff to go to Leadership Long Beach and Anita last year and Dean Hopkins were our representatives to Leadership Long Beach and Anita is going to show you her project that she did with her team.

Anita Gibbons: First I want to thank you for the opportunity to be part of Leadership Long Beach. Aside from having a wonderful experience, it was an honor to represent Long Beach City College in the class of 2002. The year provided me with an opportunity to examine myself as a leader and to hear from other leaders in the community on how to lead. In addition, it taught me about the community of Long Beach, it introduced me to numerous resources and how I can access those resources for the benefit of the students at Long Beach City College. I also met a wonderful group of people that I know I can call my friends and who I know I can call on at any point in time to help me with a project, to help me with an event or with a student who has a need.

This year was personally rewarding to me and professionally invaluable. I want to thank you for giving me the wonderful opportunity to experience Leadership Long Beach. It was unlike anything that I've ever experienced before. I can't talk about it without having a quiver in my voice because it really was a wonderful experience.

Tonight I have a presentation that was birthed out of this wonderful experience. Each of the class is divided into project groups and each class completes a project design to enrich the community of Long Beach. My group's project originated out of a desire to celebrate the diversity of families in Long Beach and to recognize the common values that they share that make their families special. I had the privilege of meeting each one of these families and I had the privilege of interviewing each one of these families. You're going to get to meet them tonight, too. This presentation that you're about to see will show you how our group developed this project and will highlight the many families that are included in our unique photo exhibit. What we did with our project is we interviewed families to find out what makes their family work and what they thought were the true values that really encompass their family. We photographed them and contracted with an agency that developed a unique artistic photo exhibit structure and our plan is that this photo exhibit will be available to show in libraries, at community events, and anybody that will ask us to come we really want to share this photo exhibit with them.

As you'll see at the end of this presentation as we continue to show this presentation to others, hopefully that will increase the awareness that exists and others will contact us. The Women's Center is going to be the contact point for this photo exhibit, so the other benefit to that is that it's going to allow me to connect with more community agencies and more folks in the community. So, now I'd like to introduce you to our families.

A film was shown showing the various families who took part in this project. The families interviewed were multigenerational, multicultural, those with lesbian and gay parents, adoptive, foster, physically challenged, homeless and traditional families.

President Uranga: Thank you very much for your excellent presentation.

Update on the Pacific Coast Campus

Vice President Merry: The instructor who teaches Floral Design is responsible for the design here on the table and she does fabulous work. Her name is Shelly Taylor. We have a case out in the corridor and she changes it and it's really fabulous. Also, she has just opened today a flower shop in our cafeteria. But the flowers are for sale, so you can get flowers for your boss tomorrow or anybody else that you want and they are reasonably priced.

I also have a few other things to say about the campus. I found out today that there is another fabulous program out in Trades and Industry. Smog check technicians now can come to this campus and for eight hours take a class and are certified so that they can do their licensing. They don't have to take a class and then go someplace else to be licensed. So we do it right here on campus. We're really pleased with that. Those people out in Trades and Industry are really go-getters and find all kinds of ways to bring programs and things to our students.

The PCC Team met for the first time this semester and we will be meeting every month regularly. Next week actually, instead of the Team we will be having our Town Hall and all of you are invited to attend that.

The Senior Studies Program continues to attract a large number of students. They have Senior Ditch Days and at several of them they've had over 50 attendees. They've had a barbecue, they've had gondola trips in Naples and Mary Thoits continues to do a great job with her program.

The Health Services Program here under the direction of the new Director has made some improvements and we have tables outside on a regular basis to give health information to students. It's one of the things that I had wanted and so that is happening with the Health Center there.

Finally, tomorrow the second reception for the photography series is being held between 11 and 1 and the artists will be making comments at 12 o'clock. I hope you have seen the show. It's a really fine show in the learning center and can come back tomorrow for the reception.

ECONOMIC AND RESOURCE DEVELOPMENT

Vice President Bynum: I wanted to give the Board quarterly updates as the year progresses that inform you about new grant efforts awarded and enhancements to those currently held by the College.

ERD has a number of units under its umbrella that target instructional improvement, faculty and student success, economic development, workforce preparation and development and special projects in all these areas. All ERD directors work with faculty and write grants...and they are good at it!

With that in mind, here is the first list of what has been awarded so far in this fiscal year.

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Under Lynne Miller

1. New to Global Logistics \$17,134K 6 months
Irvine Foundation/PP Gateway Cities Partnership
Workplace Learning Ctr/Joanne Blore
Math remediation/computer literacy/Global Logistics Curriculum
2. Tech Prep \$72,630K one year
State
Connects career Ed programs amongst LBUSED, LBCC, CSULB
3. 908 Long Beach \$15,000 one year
Private Foundations Consortium
Support services to assist people in central LB with access to LBCC

Under Paul Creason

1. Successful Disabled Students \$305,519 3 year total
Funds for Improvement of Secondary Ed/Federal
Amit Schitai/Dir Inst technology and Distance Learning
Targeting disabled students, project will produce e-learning environment available on CD-ROM and on the WEB. Preventative tool for faculty—interactive training modules for faculty—provides classroom awareness and access for disabled students.
2. Women in Trades \$40,000 one year
Chancellor's Office/FSS
Lynne Shaw/Bobbi Kimble
High wage, high skill training to low income, minority and young women in School of Trades and Technologies

Under Jim Martois

1. Access (Child Care Access Means Parents in School) \$122,484 1 year
US Dept of Ed/Federal
Charlene Steel Lang/Child Development
College child care to low income students (not CalWORKs) in order for Parents to continue education
2. Careers in Child Care \$186,709 9 months
Dept of Social Services/State
Yvonne Duncan
Sixty CalWORKs students in a cohort provide tutoring in local schools and earn their Child Development Certificate upon completion of the program.
3. Americorps \$89,000 1 year
Calif. Community Colleges
Yvonne Duncan

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In partnership with our Careers in Child Care program. Participants volunteer to tutor reading in local elementary schools. Receive Ed stipends of \$2092 for second year of study.

4. Dept of Social Services/CalWORKs \$264,147 10 months
Fed/State Welfare to Work
Michelle Whitfield
Provide coordination of additional CalWORKs students form DPSS.
Separate form the CCCC CalWORKs program.
5. Good Beginnings Never End \$318,618 1 year
Prop 10 Tobacco Funds/County
Yvonne Duncan
Provides support and supplies to 60 unlicensed, licensed and licensed exempt childcare providers in 6 Long Beach zip codes. Goal is to enhance the quality of childcare available in our community.

Under Sheneui Sloan

1. Workplace Learning Resource Center \$178,875/1 yr. \$894,375/5 yrs.
State/Econ Dev System
Joanne Blore
Provide regional businesses with workplace readiness skills such as occupational skills assessments, basic academic skills, English language skills, problem solving and team building. Targeted to entry level and incumbent workers.

Total Awarded \$2, 325, 616

Note:

Does not include currently funded programs at approximately \$7 million per year
(on-going grants, contract/community ed./VTEA

Does not include grants awarded but not funded due to budget cuts this year
6 FSS grants at approximately \$1.5 million
3 EDNet grants at \$1.1 million

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

Member McNinch: This is kudos and commendations. I spent the last two and one half weeks between Baton Rouge and New Orleans as an American Red Cross volunteer recruiting people to help with the hurricanes, the tornadoes and the train wrecks. I had the opportunity to visit Nunez Community College and Delgado Community College. Their main issues are parking, shortage of nurses and the high cost of text books. Nothing much changes. What I did learn and it was reinstated to me while I was on their campuses and speaking to their campus groups, is that we are stellar. We are so organized. Our student life programs are exceptional. Our student government program

is exceptional. Our administration is fabulously organized and willing to work with the community. That isn't always the case and I just have to say, again, to our administrators, our faculty, our staff, our trustees, congratulations. We always know we're doing a good job when we go to conferences, but to visit a couple of campuses and see the contrast is a true learning experience. So, again, you're the best of the best.

Member Clark: I just want to give a short report. The CCCT Board meets periodically with the board members which we did at the Leadership Conference on October 1. We went over the Joint Agreement. The Board of Governors and trustees have a lot of new members and we wanted to be sure that they were aware of our joint agreement. After that there was a discussion, probably for four hours. The first issue was the lack of diversity in our faculties. There was a young lady who is an attorney in Long Beach who raised the issue along with other Board members. We discussed the procedures and it is a concern of the Board of Governors.

We had a rather long discussion on the best sources of information that the Board of Governors are looking for in that their main thrust is to how to improve the colleges for the benefit of the students. That is their main criteria and the Board of Trustees and the CEOs being of the same mind are looking to us as a leading source of information. Because there are individuals who do come to the Board of Governors who have more special interests, they are concerned that when they get information from us we need to be well represented. I think it's unfortunate, Jan, that we don't have one single Board. We have a Board of Trustees, then we have another Board which are the CEOs. I would like to see us have a single Board because I think it would be beneficial. But that may take some time. We're working on that.

I think that the general feeling was that this is an excellent time for the community colleges, because, unfortunately, the financial situation is not as good as it might be. But I think there's a feeling that we have more public support. At least it was the feeling I have and I think others there have, if you read newspaper articles which are the means of bringing information to most people, was a very positive one. Most of these articles are bemoaning the fact that we're underfunded, which we are, so I think that's been very helpful to the Board of Governors. It was a good meeting and I think one that to some extent was educational on our part and to some of these members who were a new group of people and we are trying to work with them and indicate our interest and support on some of the issues.

NEW BUSINESS

Member Clark: Trudy and I were in a session back at the Philadelphia conference about global education. I think it would be interesting to have a report looking at the three aspects of it. I think it's looking at our program abroad, our foreign student program and then just an overall means of providing information of a global nature as to what we do with curriculum here at the college. I think this is important to take a look and see what we're doing on the campus and then if there are other aspects of that in whatever would be considered a suitable timeframe.

Member Polsky: I think one of the things that we talked about was how it is benefiting the district; is it cost effective. There was talk among different schools that some schools

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were making money and they thought it was wonderful, and I talked to other people who thought it wasn't wonderful and they weren't pushing it. I think maybe we just want an overview of what we're doing.

Superintendent-President Kehoe: We can do that.

FUTURE REPORTS

October 29: Update on Bond Project Planning
Annual Meeting of the LBCCD Financing Corporation
November 12: Follow-up Report on Televising Board Meetings
February 2003: Report from the Eligibility of a Two-College
District Committee

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

ADJOURNMENT

President Uranga adjourned the meeting at 7:00 p.m. The next regular meeting of the Board of Trustees will be held on October 29, 2002. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary