

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
October 29, 2002**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on October 29, 2002.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:13 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, the Board approved the Memorandum of Understanding - Retirement Incentive between CCE/Local 6108 and the District, signed October 21, 2002, and that the vote of the Board was unanimous.

PLEDGE OF ALLEGIANCE

Joan Bradshaw led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

President Uranga: Is there a motion for approval of the minutes of October 15, 2002?

It was moved by Member McNinch, seconded by Member Clark, that the minutes of the meeting of October 15, 2002, be approved as distributed. The motion carried, all voting aye.

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ORDERING OF THE AGENDA

President Uranga: We'll be moving Item 10.1 - Academic Affairs - Journalism Awards - to right after Committee Reports, Item 1.2.

REPORT OF BOARD OF TRUSTEES

Approval of 2003 Calendar of Board Meetings

It was moved by Member McNinch, seconded by Member Clark, that the Board of Trustees approve the following Calendar of Meetings of the Board of Trustees for 2003:

January 14, 2003	LAC
February 18, 2003	PCC
March 4, 2003	LAC
March 27-28, 2003 (Th/Fri)	Retreat (Catalina)
April 22, 2003	LAC
May 13, 2003	LAC
May 27, 2003	PCC
June 17, 2003	LAC (Budget Workshop)
July 15, 2003	LAC (Study Session)
August 26, 2003	LAC (Budget Workshop and Public Hearing)
September 9, 2003	PCC
September 23, 2003	LAC
October 14, 2003	LAC
October 28, 2003	PCC (Study Session)
November 11, 2003	LAC
December 9, 2003	LAC

The motion carried, all voting aye.

Committee Reports

None

Journalism Awards

Thank you very much for allowing me to help recognize some outstanding work by Long Beach City College journalism, photography and art students. We appreciate all your support!

The students earned 14 awards at the Journalism Association of Community Colleges' 2002 Southern Section Conference at Cal State Fullerton on October 18 and 19.

The Viking newspaper won 2nd place awards by: Justin Brakefield for photo essay and John Perry for informational graphic. Chaim Adler took 3rd place for informational graphic and honorable mentions were received by: Jeff Lomas for investigative news series, Ted Morente for line illustration and sports feature photo and Terry Greene for on-the-spot news story.

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For City magazine, Rhonda Bookey gained 2nd place for profile article and honorable mention for another profile. The design and layout team took 2nd place. Connie Herweek, Laura Ward and Jani Zak captured 3rd place for photo essay. Tiffany Tucker gained 4th place for opinion. Chuck Lowery took honorable mention for illustration.

In the Spring at the state convention, 17 more awards were earned. Both the Viking and City earned general excellence honors.

Also, Paul Gordon took 2nd for a feature story and honorable mentions for headline writing and news photo. Mindy Pheneger 3rd for critical review. And honorable mentions to Rick Devereux for news and sports writing, Justin Brakefield for critical review, Ted Morente for editorial cartoon, John Perry for sports news photo, Cathy Miles for informational graphic, Justin Brakefield for photo essay.

For City magazine at state, Susan Law won 1st place for photo, David Nethery 3rd for magazine cover, Alissa Alvarez 4th for feature article.

And honorable mentions were earned by, Rhonda Bookey for profile and Laura Ward for photo.

The students are taught by magazine advisers Mike Jacobs, Joe Ponepinto, Cees Kendall, Evan Ballinger and Viking advisers Jim Truitt, Cees Kendall, Henrietta Charles, Edgard Aguilar and me. Also, other faculty members Nancy Redmond, Javier Mendoza and Jeannie Wright make valuable contributions, along with English Department Chair David Morse and Art and Photography Department Chair Larry White.

Also in attendance tonight are my beginning newswriting students who are learning how to cover a government meeting by observing your meeting and receiving a story I will write for tomorrow's class. Thank you!

STUDENT TRUSTEE

1. Homecoming Activities sponsored by ASB. Many events will happen between now and the homecoming game on November 9th. I want to encourage the board to attend (passed out the homecoming flyer). Activities will begin at 3:00 p.m. in the Veterans Stadium parking lot.

2. The Associated Student Body has been very active with many recent successful events:

A. Breast Cancer Awareness Forum sponsored by AWS. Well attended and important activity. Part of Breast Cancer awareness month. I thank Dr. Kehoe for supporting this activity by giving the welcome.

B. Evening of Art and Music sponsored by Representative of Arts Diana Chea. A very successful event for the artistic students who attend LBCC.

C. Football team has current record of 3 and 2 and will host El Camino this Saturday night. As part of the activities there will be a reunion with LBCC band

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members who played for both Ron Logan and Dick Jones during the 60's and 70's. Approximately 150 former students will march and perform during half-time.

D. A successful campus blood drive was held last week.

3. Student parking issues have subsided now that students are deeper into the semester. We are getting used to the change. More parking seems to be available in the J lot and students have begun to use alternative sources of transportation.
4. Next month, Long Beach College will be hosting the 2002 League of Innovation Conference on Technology (CIT) at the Long Beach Convention & Entertainment Center and the Hyatt Regency Long Beach. It will be held November 17-20 and will show the use of information technology to improve teaching and learning, student services and institutional management. LBCC has been asked for volunteers to help the staff and as Student Trustee, I am taking on a portion of this project as a volunteer.
5. The ASB Cabinet continues to do outreach efforts to their fellow students. An open meeting was held at PCC where students could meet their elected representatives and ask questions they may have. A similar event was held at LAC about three weeks ago.

PUBLIC COMMENTS ON AGENDA ITEMS

President Uranga: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. We have a request from Cathy Crane-McCoy on the subject of negotiations.

Cathy Crane-McCoy: Good evening. I honestly put down negotiations because I didn't know how else to title it. Superintendent President Kehoe, President Uranga, members of the Board, faculty and staff.

I come tonight with so many mixed feelings, emotions and concerns that I have been puzzled how to start. And I was puzzled how to title it.

First, I want to acknowledge and thank all of you for your desire to make Long Beach City College a better place. I know that each of you have this as a central core as to why you have chosen to be a board member and I want you to know that we the faculty appreciate that.

I also want to remind you that the faculty have that as their central core also. So we are not unique. I think we all have the same mission in mind. Too often we each may lose sight of why we all here at this place and time and I think that we all need to be reminded of that.

Yet I feel that there is an inherent undercurrent of mistrust or the seeds of disaster, I'd like to call them, that must be addressed.

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Since July the start of the new fiscal year, we all have heard the doom and gloom of the state fiscal status and we all know that there may be more “battles” to come.

The first seeds planted were done so on opening day and departments were given the gloomy outlook of this year's fiscal "crisis." Student assistants were difficult to hire, LTE's (we won't even go there), but our very way that we do business here at the school was at a standstill. And, for some, probably still is.

More seeds of distrust within the union, we've had grievances filed by faculty. We've seen increasing potential unfair labor practices looming. All of these to me say there are very signs within our core that there are problems.

The next seeds have been harder for me to see, harder for all of us to see. They are the rumor mill. Creating two colleges, is that something the staff really want? We're still thinking about that? What, we'll have a Long Beach “Trade Tech” and a Liberal Arts College? Or, does the “Middle College” really service the needs of our overall college? Are we selling our community college students, staff, facilities short? How does this help the college in these economic tight times?

More recent seeds have been with negotiations. Our sick leave audit and health benefits are a tough nut to crack but the “life blood of any employee” even for yourselves; I know you would fight to keep what you already have. We all would. Wouldn't you want more and want to work tirelessly to find a way to get that? To maintain it, not to lose it? It's not just a benefit for you but your spouse, your children; health is unfortunately something that is so unpredictable with all of us, a gamble that none of us want to bet on.

Another seed has been harder for me as President to even get a handle on, our past and current budget. It has been a struggle to get our budget documents (CFS311), I do have them, but it wasn't easy yet, it's a public document for all to request. Supporting documentation which I requested at the same time, has not been forthcoming...all it can do is create questions and mistrust as to why.

Last year's ending balance was over \$18 million, yet we are in dire fiscal constraints. Departments are being considered for combination, maybe it's for fiscal reasons, other reasons, but it's more seeds of general concern.

This leads me to the Accreditation team which stated that "there needs to be an effort toward creating an environment of collaboration and trust." That's all I'm talking about. The faculty want desperately to be a part of the collaboration on all concerns with this college.

The seeds of disaster and distrust can still go unwatered, unfertilized, and collaboration and trust can be renewed. I want to see that happen. I think you want to see that happen. Because, as I said when I began, we all have as our inner core to see this college prosper, do better for our city, for our students, for everyone involved. Let's all as leaders commit to each other to create an environment of collaboration and trust and each of us work together to do so in the future. I don't know what that all means, I'll tell you honestly.

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But, it's my pledge to you and I hope to yours to us to do this together, however it is, and we all may have to find the ways to do that. Thank you.

President Uranga: Thank you very much, Cathy, and I think your words are very well taken. We all wish to have an open mind, an open line of communication, cooperation, and I think the will to do that. Thank you very much.

The following items were part of the Consent Agenda

Vice President McNinch: I'd like to abstain from voting on 5.1 for only one reason. One of my tenants has been hired by our college, Mr. Max Young, and if I were to vote on him being hired, then that would be a conflict of interest because he pays me rent. He's a fine individual, but out of legal concerns, I will abstain from voting on 5.1.

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Long Term Substitute	1
Hourly Instructors – Fall	646
Stipends	2

In-Service Changes

Department Head Election	6
Change of Assignment - Voluntary Contract Reduction	1
Change of Salary – Contract	4
Change to Previous Board Action – Contract	1

HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

APPOINTMENTS

Probationary	3
Working Out of Class	1
Temporary	9
Exempt From the Merit System	46

SEPARATION FROM EMPLOYMENT

Resignation	1
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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

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FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4071 for the period of September 23, 2002, to October 4, 2002, in the amount of \$4,592,679.33 as listed.

Register No. 4071	Warrant Nos. 0699564 – 0699727	\$ <u>4,592,679.33</u>
Issue Date 09/30/02		
	Total Salary Warrants Issued	\$ <u>4,592,679.33</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period September 23, 2002, through October 4, 2002, in the amount of \$3,165,657.80 as listed.

Period Ending September 27, 2002

General Fund	\$ 325,180.05	
Student Financial Aid Fund	844,888.24	
Child Development Fund	48.40	
Payroll Clearing Fund	9,227.35	
Capital Project Fund	<u>592,156.69</u>	\$ 1,771,500.73

Period Ending October 4, 2002

General Fund	\$ 672,856.19	
Student Financial Aid Fund	26,711.92	
Payroll Clearing Fund	209,325.99	
Capital Project Fund	427,156.53	
Self Insurance Fund	<u>58,106.44</u>	\$ <u>1,394,157.07</u>
	Two Week Total	\$ <u>3,165,657.80</u>

Included in the total expenditure of \$3,165,657.80 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 442,702 to Koch Financial Corporation, for PeopleSoft software licensing.
2. \$ 119,340 to City of Long Beach, for Police and Fire Services training classes, Summer 2002.
3. \$ 177,750 to Ciber Inc., for PeopleSoft professional services from June 29, 2002, through August 23, 2002.
4. \$ 59,402 to Student Insurance, for coverage on students for the 2002-2003 fiscal year.

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- 5. \$ 53,128 to CA Gang Investigators Association, for Investigators training class, Summer 2002.
- 6. \$ 47,946 to LaSalle Bank, for lease of telephone system for July 2002 through October 2002.
- 7. \$ 25,654 to PeopleSoft USA, Inc., for sales tax for software license fees and maintenance fees for December 9, 2001, through December 8, 2002.

Capital Project Fund – Fund 15

- 1. \$ 231,077 to Mission Pools of Escondido, Inc., for partial payment for the repair and renovation of the pool, Liberal Arts Campus.
- 2. \$ 188,222 to Wolff, Lang, Christopher Architects, for partial payment for professional services May 1, 2002, through May 31, 2002, for Technology Building replacement.
- 3. \$ 134,079 to City National Bank, assignee for Municipal Finance Corporation, for Honeywell mechanical retrofit and energy management project.

Self Insurance Fund - Fund 16

- 1. \$ 58,106 to A-VIDD Electronics, Inc., for replacement of miscellaneous audio-visual equipment in the Music and Radio/Television Department, Liberal Arts Campus.

PURCHASING

Approval to Use Other Agencies Agreement

PO 45644 – Ratify with ComputerLand of Silicon Valley, for the purchase of Microsoft and SQL software products through annual consortium agreement licensing for the period of October 1, 2002, through September 30, 2003, in the amount of \$57,537.65.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period September 23, 2002, through October 4, 2002, in the amount of \$395,436.35 as listed.

45244	\$300.00
45246	1,000.00
45248	2,000.00
45251 – 45254	6,722.26
45256 – 45262	13,024.41
45268	1,353.13
45271 – 45272	\$ 1,340.00
45276	1,224.00
45286 – 45287	4,205.51
45335	2,140.00

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45468 – 45611	358,210.40
45617	151.70
45619 – 45621	3,444.04
P18254 - P18257	<u>320.90</u>
Total amount	\$395,436.35

Included in the total amount of purchase orders of \$395,436.35 are the following items greater than \$25,000:

General Fund - Fund 01

PO 45543	Service agreement for asphalt repairs of parking lots Parking Maintenance Account No. 568000-01-695000-0070	\$30,000.00
PO 45589	Database subscriptions for the Library Telecommunications Account No. 589500-01-677800-1430	\$30,855.00

FACILITIES

It was recommended by the Vice President, Administrative Services and the Superintendent that the Board of Trustees approve the following actions:

Agreements

CN 92995.1 - Ratify - Amend - With Memorial Occupational Medical Center, to provide physical exams for pre-employment applicants, to extend the termination date from June 30, 2002, to June 30, 2003, for the amount of \$4,000.

CN 93028.9 - Ratify - Amend - With the City of Long Beach, for the District use of the Police Academy and Fire Science facilities, to increase the contract amount by \$325,000, for a total contract amount of \$825,000. Contract is paid with student enrollment fees.

CN 93071.5 - Ratify - Amend - With the Chancellor's Office, California Community Colleges, Increasing Student Transfer grant, to extend the termination date from October 12, 2002, to November 30, 2002, with no additional funding.

CN 93074.5 - Ratify - Amend - With the Long Beach Marriott, to provide lodging for the Accreditation Team, to increase contract amount by \$924.78, to cover shortage from previous Board item amount and additional service provided. Total contract amount is \$6,030.78.

CN 93079.4 - Ratify - Amend - With PEAK Performance Training Systems, Inc., to increase contract amount for additional fees due to the contractor and late fees, for the amount of \$538.54. Total contract amount is \$8,413.54, paid with Upward Bound funds.

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CN 93087.2 - Ratify - Amend -With Ayse Oge, to provide additional technical assistance and add three international trade seminars, effective October 10, 2002. The contract increase will be \$2,450, for a total contract amount of \$12,450.

CN 93088.7 - With William Rule, to hear appeals of employee discipline and make recommendations to the Personnel Commission, on an as-needed basis, effective November 1, 2002, for \$900 per diem.

CN 93088.9 - With Patricia Barrett, to hear appeals of employee discipline and make recommendations to the Personnel Commission, on an as-needed basis, effective November 1, 2002, for \$850 per diem.

CN 93092.5 - With Municipal Finance Corporation, to finance a lease with option to purchase equipment for the District's co-generation project, effective November 1, 2002. Amount of funding is \$1,768,542.

CN 93092.6 - Ratify - With Carmina Crespo, to provide licensed child care for CalWORKs participants, effective September 16, 2002, through June 30, 2003, for the amount not to exceed \$14,000, paid with CalWORKs funds.

CN 93092.7 - Ratify - With Gloria Lopez, to provide child care for an ACCESS participant, effective September 1, 2002, through June 30, 2003, for the amount not to exceed \$7,000, paid with ACCESS funds.

CN 93092.8 - Ratify - With Sheldon Ivey, to provide child care for a CalWORKs participant, effective August 19, 2002, through June 30, 2003, for the amount not to exceed \$9,000, paid with CalWORKs funds.

CN 93093.1 - Ratify - With YMCA Buffum, Lafayette facility, to provide licensed child care for ACCESS participants, effective September 1, 2002, through June 30, 2003, for the amount not to exceed \$8,000, paid with ACCESS funds.

CN 93093.2 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for instructional improvement for the program entitled, "The Women in Trades and Technology Education." This will offer high-wage, high-skill training, guidance, and employment options for low-income women, minority women and young women, effective July 10, 2002, through July 31, 2003. Amount of funding is \$40,000

CN 93093.3 - Ratify - With Shirley Taylor, to provide child care for a CalWORKs participant, effective August 19, 2002, through June 30, 2003, for the amount not to exceed \$8,000, paid with CalWORKs funds.

CN 93093.4 - With the U.S. Department of Education, to provide funding for the improvement of post-secondary education: "Successful Disabled Student - The Faculty Perspective," effective January 1, 2003, through January 2, 2006. Amount of funding is \$305,519.

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CN 93093.5 - Ratify - With Elois Saunders, to provide child care for a CalWORKs participant, effective September 1, 2002, through June 30, 2003, for the amount not to exceed \$3,000, paid with CalWORKs funds.

CN 93093.6 - With the Community College League of California, for the District to participate in the Statewide Utility Database project, effective October 30, 2002, for a 30% fee based on the actual savings generated by this agreement.

CN93093.7 - With Bellwood General Hospital, to provide a clinical practice site for all School of Health and Science students, effective January 1, 2003, through December 31, 2005, at no cost to the District.

CN 93093.8 - Ratify - With Community College Foundation, to provide funding to continue the Foster & Kinship Care Education program, effective July 1, 2002, through June 1, 2003. Amount of funding is \$142,255.

CN 93093.9 - Ratify - With the Community College Foundation, to provide funding to continue the Independent Living program, effective July 1, 2002, through June 1, 2003. Amount of funding is \$21,366.

CN 93094.1 - Ratify - With the California Department of Health Services, to provide funding for the continuing nutrition education program targeting low-income students attending the District classes with children enrolled in the child development centers, effective October 1, 2002, through September 30, 2003. Amount of funding is \$178,781.

CN 93094.2 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for an instructional improvement project entitled, "Accessing Instantaneous Math," effective July 10, 2002, through July 31, 2003. Amount of funding is \$42,500.

CN 93094.3 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding for the Tech Prep project, effective July 1, 2002, through June 30, 2003. Amount of funding is \$72,630.

CN 93094.4 - Ratify - With Laidlaw Transit Services, Inc., for the District to provide compressed natural gas (CNG) training for Laidlaw's transit mechanics, effective October 21, 2002, through December 30, 2002. Amount of funding is \$4,997.

CN 93094.5 - With William Hay, to present a "Mexican Logistics" seminar offered through the California-Mexico Trade Assistance Center, effective November 1, 2002, through December 19, 2002, for the amount not to exceed \$600.

CN 93094.6 - Ratify - With Jaime Serrano, Jr., to prospect and meet one-on-one with 40 companies, recruit at least 25 companies for a food industry luncheon, and attend and assist with a food trade show in Mexico, effective October 9, 2002, through June 30, 2003, for the amount not to exceed \$10,500.

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CN 93094.7 - Ratify - With Yosemite Community College District, to provide funding for the Child Development Training Consortium, effective August 19, 2002, through June 30, 2003. Amount of funding is \$10,000.

CN 93094.8 - Ratify - With the Chancellor's Office, California Community Colleges, to provide funding through the Americorp Program for the District to provide tutoring to young children in the community who are in need of reading skills, effective August 1, 2002, through June 30, 2003. Amount of funding is \$89,101.

CN 93094.9 - With Cooperative Personnel Services, to document the current development of classified instructional support staff, quantify instructional support processes and identify gaps between existing processes and required process outcomes, and design a staffing model for deployment of clerical and secretarial support staff, effective November 1, 2002, through June 30, 2003, for an amount not to exceed \$44,000.

CN 93095.1 - Ratify - With Christopher Ingalls, Ph.D., to administer psychological testing to determine fitness for return to duty, effective October 1, 2002, through June 30, 2003.

CN 95003.3 - Ratify - Amend - With Los Angeles Regionalized Insurance Services Authority (LARISA) to purchase Kaiser Permanente Medical Plan insurance for eligible District employees and dependents at a composite rate of \$481.50 per employee per month. Associated Student Body (ASB) employees/dependents, COBRA, and District retirees' coverage would be purchased at various monthly and quarterly premiums, effective October 1, 2002, through September 30, 2003.

CN 95003.8 - Ratify - Amend - With Private Medical Care, Inc., (PMI) for a prepaid dental care plan at a rate of \$34.10 per month, to extend the termination date from September 30, 2002, to September 30, 2003.

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Wooster Productions	LAC	Film Shoot	Large Gym, D135	10/11/02
LBCC Life Science Dept.	LAC	Workshop	Saga Room	10/19/02

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L. A. County Registrar- Recorder	LAC	Election Material Distribution	Auditorium	10/26,27/02

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Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
KLOS Radio	LAC	Horror Movie Screening	Stadium	10/30/02
Child Dev. Department	LAC	Best Arts Conference	College Center Nordic Lounge, Saga, Cafeteria, Helm, Keel, Auditorium	3/15/03

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Economic Development	PCC	Meeting	Student Center	10/31/02
LBCC All Net Basketball	LAC	Fundraiser	Large Gym	Sundays 12/1/02-1/26/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Institutional Membership

Include as part of the 2002-03 Institutional Membership List the following:

<u>Name</u>	<u>Amount</u>
Southern California Public Labor Relations Council (Paid by Human Resources)	\$ 200

Rejection of Claim

Reject the claim presented by attorney Marshall A. Caskey on behalf of his client, Sean Guy Billingslea, with regard an incident which occurred at the Pacific Coast Campus from May, 1996 to the present.

It was moved by Member Clark, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye on all items except 5.1. On item 5.1, the motion carried with Members Clark, Kellogg, Polsky and Uranga voting aye and Member McNinch abstaining.

ACADEMIC SENATE (Title 5, Section 53203)

No Report

SUPERINTENDENT-PRESIDENT

No Report

ACADEMIC AFFAIRS

Journalism Awards (see above)

STUDENT SUPPORT, PLANNING AND RESEARCH

No Report

ADMINISTRATIVE SERVICES

Resolution, Authorizing Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority

Vice President Oakley: The Los Angeles County Office of Education has been working to form a Joint Powers Authority of the various K-12 and community college districts in the County, in order to be able to finance the receivables for delinquent property taxes. Right now, the way it works, as you all know, community colleges and K-12 are funded through property tax revenues. When they are delinquent, the State eventually goes after them, receives the property tax and they charge them a penalty and then we ultimately receive that revenue later on down the line. The County has been exploring a method to get that money up front by paying a small premium, basically by financing the receivables. This would allow us to participate in that Joint Powers Authority. Right now, it appears that there is a potential to receive \$60,000 of these delinquent property taxes in this fiscal year and possibly around the same amount next fiscal year. So, for those reasons I would recommend that the Board approve allowing us to participate.

It was moved by Member Clark, seconded by Member McNinch, that the Board approve Resolution No. 102902 authorizing the Vice President, Administrative Services to enter into an agreement with other Los Angeles County K-12 and community colleges to form a Joint Powers Authority (JPA) to finance property tax delinquencies.

The motion carried, all voting aye.

Bond Project Planning Update

Vice President Oakley: We had originally anticipated having Ms. Roberta Jorgensen from the architectural firm, RobbinsJorgensenChristopher, the firm that we've hired to work with us to formulate our Bond Projects Plan, but for a couple of reasons, some prior commitments, and because really she is just in the formative stages of putting together anything for the district, she bowed out this evening and we will bring her back in December. Basically, I can report that to date where we are, we are giving her firm data. We have met with her and our facilities folks to begin giving her some baseline data on our own facilities, on the language in the bond, on capital outlay plans that we have submitted previously, so that she can begin getting some baseline data. She will be meeting for the first time with our expanded facilities planning task force. That task force met for the first time last month and this next meeting on the 5th I believe it is, she will

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meet with them to begin explaining the process and begin receiving feedback from the committee. Furthermore, the citizens' oversight committee met for the first time and convened their first meeting back in September. Their next meeting will be about the first week of January. They did elect a chair, Dr. Bill Marmion, who I will be meeting with soon to establish a meeting schedule for the future. And, finally, we are going to be interviewing program managers soon. Those are firms that will help us manage the construction on both campuses once we start rolling out the bond projects, which we'll definitely need, because our own staff can in no way, shape, or form keep up with all the construction we're going to have. That's where we're at.

Member Kellogg: A quick question. When you say the project manager, for example, are these major engineering firms that are going to come in and they are the ones that essentially are going to oversee our projects.....

Vice President Oakley: They become a representative of the owner, ourselves, to manage the schedules, because we'll have multiple construction projects going on. They will manage the schedules of all the projects, working with the contractors, the architects, to keep everybody on task, to work with us, the oversight committee, on reporting progress, to help us manage the budget for these construction projects as well. And to basically be our representative on each one of these projects.

Member Kellogg: Is that going to be a firm or is that an individual?

Vice President Oakley: It is a firm, but from the firm we will select specific individuals for us to work with. It is a firm because we may need varying degrees of expertise in different issues at any particular point in time, but we're looking for an individual to work here on - one person for LAC, one person for PCC, to be there as a permanent fixture, to report to my office....

Member Kellogg: Has there been any consideration or thought into possibly hiring an individual who has that type of background and expertise to be essentially a staff person working directly for you? And the reason I say that is sometimes when you have a firm the project manager traditionally gets more than one assignment and sometimes getting their attention to be focused on your particular issues sometimes gets lost. And I've experienced that where I found a project manager and he was in Idaho working on another project but suddenly I was concerned about a \$2 billion project that he wasn't following as close as I'd want. I only laid that out as concerns we move this timeline forward.

Vice President Oakley: I share your concerns, particularly with all the construction that is ramping up right now at community colleges these program managers are all over the place. What we're looking to do is to work with the program manager to bring in some specific individuals that we will interview ourselves that will just be dedicated to our campuses. And the reason we're looking at a firm is, on the one hand, the liability issues. We want to make sure that if there are any issues with errors and omissions or problems that these firms carry enough liability insurance to make sure that we don't have any serious issues. Because, once you hire a program manager, architects begin arguing with

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contractors and the program manager and before you know it everybody is arguing. Now, on an individual basis, we want to make sure that we, the District, pick the person who we will be working with and state in language in our agreement that this person will be solely dedicated to us. Or bring in an individual from the outside that we will select to be solely dedicated to our projects here. There has been similar movement at the other community colleges - L.A., Ventura - that have passed bonds. I've been kind of keeping an eye on them and they've done something similar, although L.A. is very different. They're hiring a different firm for each of their colleges and then being overseen by a separate firm at the district office. So, they're very scattered, but that is our intent, so individuals have approached us and we have asked them to pass their information along to the firms that we will be interviewing because we may be able to use those individuals through the firm. But my main concern is making sure that whoever we work with has enough liability coverage so if we have any problems down the line they won't be compromised and neither will we.

Member Kellogg: And a timeline for this selection process?

Vice President Oakley: For my purposes, the sooner the better, hopefully, by December we will have somebody on board.

Vice President McNinch: So if anyone knows anyone qualified we would refer them to you?

Vice President Oakley: That would be good.

President Uranga: Now the projects have already been prioritized to a great extent or at all?

Vice President Oakley: That's the process that Roberta Jorgensen is undertaking, to help us prioritize those projects, based on our needs and our instructional programs, so that we don't disrupt them.

Member Kellogg: In the timeline then, as we hire someone for our protection, but as far as the first project that really begins, whether it be a repair maintenance or an actual construction of a new type facility, when do you anticipate that?

Vice President Oakley: I would anticipate that around March next year. We're shooting for early Spring of next year to break ground on one or two projects right off the bat. Those will probably be renovation-type projects to existing buildings. We certainly don't expect to be in a position for new construction until the latter part of next year, it just takes so long to get there. But we would hope that, the charge to the planner and to the program manager will be to identify those projects that we can get started on right away, first of the year.

Member Clark: In that it looks like the bond issue is going to pass - the percentages look very good. We only need a majority, thank God. How are we going to integrate that money into it as far as being able to do additional projects?

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Vice President Oakley: That all becomes part of the entire planning process. We're not discriminating between our own bond projects versus the State bond projects versus the State bond projects of a couple of years back, Prop. 1A, which we did receive funding for some of our projects versus other projects that will be funded if the State bond passes, that will clear the pipeline up at the State Chancellor's Office for other projects to be funded and we anticipate some of our other FPPs will be funded if the State bond passes. So, all those projects will be managed as one entire program. So the program manager will also oversee State bond funded projects, locally funded projects if we get any, then we will not discriminate.

Member Clark: Will we use any of the bond money for matching funds for the state when they require...

Vice President Oakley: We can use our own bond funds for matching funds for the state, if that project was on our original list.

Vice President McNinch: Dr. Oakley, for the benefit of our Journalism students would you explain what FTP is? The acronym you just used. That's what it sounded like from here.

Vice President Oakley: Let me think back to what I just said. FPP? I'm sorry, yes, FPP. In community colleges, when you submit proposals for new projects, new capital projects, you have to submit an initial program plan, an IPP, which, if that's approved, and that's just a conceptual plan, comes back and then you're asked to form a final plan, which is the FPP, and that's what the State bases its decision on whether or not it's going to fund your project, when it receives funding. And that stays on the list until you change it or you get funded for it.

Vice President McNinch: Thank you.

PACIFIC COAST CAMPUS

No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Report

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

None

NEW BUSINESS

None

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FUTURE REPORTS

<u>November 12:</u>	Follow-up Report on Televising Board Meetings
<u>December 10:</u>	Bond Project Planning Update
<u>January 14, 2003:</u>	Economic Forecast Presentation
<u>February 2003:</u>	Report from the Eligibility of a Two-College District Committee
<u>March 27, 2003:</u>	Report on Globalization

PUBLIC COMMENTS (NON-AGENDA ITEMS)

President Uranga: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. (no response)

ADJOURNMENT

President Uranga adjourned the meeting at 5:48 p.m., stating that the Board would reconvene for the annual meeting of the Long Beach Community College District Financing Corporation. The next regular meeting of the Board of Trustees will be held on November 12, 2002. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary