

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
December 10, 2002**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, 1305 East Pacific Coast Highway, Long Beach, on December 10, 2002.

**CALL TO ORDER**

The meeting was called to order at 4:15 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Uranga reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Bobbie Smith, President of the Board of Education of the Long Beach Unified School District, led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

**WELCOME AND INTRODUCTIONS**

President Uranga welcomed everyone to the meeting and introduced Bobbie Smith, President of the Board of Education, Long Beach Unified School District.

**APPROVAL OF MINUTES**

President Uranga: Is there a motion for approval of the minutes of the meetings of October 29, 2002, and November 12, 2002?

It was moved by Member McNinch, seconded by Member Clark, that the minutes of the meetings of October 29, 2002, and November 12, 2002, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Uranga announced that Item 12.4, audit, would be reordered to right after the Committee Reports.

**REPORT OF BOARD OF TRUSTEES**

**Committee Reports**

There were no Committee Reports.

**2001-2002 Audit**

It was moved by Member McNinch, seconded by Member Clark, that the Board receive the 2001-2002 audit of the Long Beach Community College District, the Associated Student Body Enterprises and the Associated Student Body, which was conducted by the District Auditors, Goodrich, Goodyear & Hinds.

The motion carried, all voting aye.

**STUDENT TRUSTEE**

Ms. Washington discussed her attendance at the CCLC Annual Conference in San Jose, California, on 11/4-16/02 and showed the Board the award received by Lynn Shaw, Instructor and Interim Dean, for her Women in Trades and Technology Program. She also presented Board Members and Dr. Kehoe with a replica of a lunch box that was used during the World War II war years recognizing the work women did during the war. She then presented the following general report:

Daya Washington: Good afternoon everyone. As this semester comes to a close students have had the opportunity to be involved in lots of activities as they deal with the pressure of taking on their finals these next two weeks.

The Native American Club and Prayer House Outreach is hosting their Annual Christmas Pow Wow on Saturday, December 14 and Sunday, December 15 from 11 a.m. to 7:30 p.m. which is being sponsored by the Campus Club Progressives and Cultural Affairs Council. The Board is welcome to attend.

The Associated Student Body has completed the awards recognition activities. A service hour reception was held November 27<sup>th</sup>, the Student Senate Luncheon was held December 3<sup>rd</sup>, the Pacific Coast Campus recognition luncheon was held December 4<sup>th</sup>, and a combined AMS, AWS, and ASB Cabinet banquet was held on the Queen Mary on December 5<sup>th</sup>. Over 300 students were recognized through these various banquets and I want to thank those Board members and administrators who were able to attend. New officers were installed for the Spring 2003 semester for our various student leadership boards and they are looking forward to their spring plans. Also the winners of this semester's prestigious and traditional Viking award were recognized. Evaluations are now taking place with the Banquet Committee for another successful banquet next semester.

ASB Special Elections will be held February 4<sup>th</sup> and 5<sup>th</sup>.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

Our LBCC football team participated in the Western States Bowl on December 7<sup>th</sup> and was victorious over Compton College 54-24.

Our Women's Soccer team competed in the State tournament over the weekend. Coach Mauricio Ingrassia and the Lady Vikings captured their 3<sup>rd</sup> consecutive state title against Cypress College with a 2-1 win. This victory makes LBCC unprecedented in state championships in soccer. This was a tremendous victory for the team.

Our AMS and AWS programs hosted a holiday project last Saturday, December 7<sup>th</sup> for the EOPS/CARE program. Our social-service clubs set up over 10 different game booths and contributed gifts and toys to students enrolled in the EOPS program and their children. Over 150 families were assisted through this worthwhile social service project which helped our own students.

Students are very busy preparing for their finals which begin this Thursday, so the Library is very full right now. We are also looking forward to the winter break to get a little rest so we can come back refreshed for the Spring 2003 semester.

Also, I would like to thank Dr. Byrd for taking the time out to address some of the students' concerns in various groups, programs, and clubs on the issue of LBCC possibly contracting with LBPD. A lot of the students still have deep concerns and some are still not satisfied but most are aware and informed and I think that you were very effective. I would also like to thank the campus police for doing all they can to make sure the students are informed. And personally I just wanted to say that I hope everything turns out to be win/win for both the campus police and the students of LBCC.

That is my report and I wanted to wish the Board, Administration and the audience a very Happy Holiday.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Hourly Instructors – Fall	1
Hourly Substitute Instructors	4
Stipends	8
Sabbatical Leaves	12

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Probationary	4
Working Out of Class	1
Temporary	19
Exempt From the Merit System	155

**CHANGE TO PREVIOUS BOARD** 1

**INSERVICE CHANGES**

Leave of Absence Without Pay	1
------------------------------	---

**PERSONNEL COMMISSION ACTION**

Management Team Schedule	2
--------------------------	---

**SEPARATION FROM EMPLOYMENT**

Retirement	9
Resignation	2

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

(a) Appropriation Transfers numbered 73862, 73905, 73990, 73995, 74002, 74057, 74154, 74306, 74323, 74326, 74328, 74332, 74443, 74445, 74447, 74449, 74453, 74458, 74561, 74615, 74622, 74653, 74659, 74665, 74671, 74808, 74810, 74812, 74814, and 74823 for the General Fund, in the amount of \$108,139 as listed.

From:

Academic Salaries	\$ 2,239	
Staff Benefits	205	
Books and Other Supplies	25,639	
Other Operating Expenses	44,599	
Capital Outlay	49,157	
Appropriation for Contingencies	<u>58,300</u>	\$ 180,139

To:

Academic Salaries	\$ 22,364
Classified Salaries	45,373
Staff Benefits	4,282

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

Books and Other Supplies	68,539	
Other Operating Expenses	25,324	
Capital Outlay	<u>14,257</u>	\$ 180,139

Included in the appropriation of \$108,139 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
74323	790100-01-695000-0070	231000-01-695000-0070	LBCC Police	\$ 28,571
		395000-01-695000-0070	LBCC Police	\$ 1,429

From Parking Fund Reserves to Classified Salary Student Aides to cover the cost of students working in College Police for Fiscal Year 2002-2003

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4078 through Register No. 4081 for the period of October 21, 2002, through November 8, 2002, in the amount of \$6,459,391.42 as listed.

Register No. 4078 Issue Date 10/31/02	Warrant Nos. 0701086 – 0701252	\$ 4,591,064.53
Register No. 4079 Issue Date 11/08/02	Warrant Nos. 0700253 – 0700652	\$ 1,018,109.85
Register No. 4080 Issue Date 11/08/02	Warrant Nos. 0700653 – 0701732	\$ 231,961.50
Register No. 4081 Issue Date 11/08/02	Warrant Nos. 0701733 – 0702472	\$ <u>618,255.54</u>
	Total Salary Warrants Issued	\$ <u>6,459,391.42</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period October 21, 2002, through November 8, 2002, in the amount of \$2,975,589.96 as listed.

Period Ending October 25, 2002		
General Fund	\$ 522,168.35	
Student Financial Aid Fund	678,449.34	
Child Development Fund	8,090.61	
Capital Project Fund	<u>19,937.81</u>	\$ 1,228,646.11

Period Ending October 31, 2002		
General Fund	\$ 775,577.08	
Child Development Fund	338.27	
Payroll Clearing Fund	<u>213,981.59</u>	\$ 989,896.94

Period Ending November 8, 2002

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

General Fund	\$ 343,101.62	
Student Financial Aid Fund	401,868.01	
Child Development Fund	4,256.67	
Capital Project Fund	<u>7,820.61</u>	<u>\$ 757,046.91</u>
	Three Week Total	<u>\$ 2,975,589.96</u>

Included in the total expenditure of \$2,975,589.96 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$ 100,575 to Ciber Inc., for PeopleSoft professional services from August 26, 2002, through October 3, 2002.
2. \$ 94,013 to Thomas J. Kiblen and Associates, Inc., for training of one class of 23 participants in the Dale Carnegie Course beginning September 10, 2002, training of one class of 23 participants in the Dale Carnegie Course beginning September 18, 2002, and one class of 23 participants in the Dale Carnegie Course beginning September 29, 2002.
3. \$ 57,538 to Computerland of Silicon Valley, for licensing of Microsoft and SQL CALs software products during the period of October 1, 2002, through September 30, 2003.
4. \$ 51,444 to Verizon, for annual maintenance service contract for Meridian PBX SU equipment for the period of August 1, 2002, through July 31, 2003.
5. \$ 47,091 to First Union, for First Union Visa purchasing card for September 2002.
6. \$ 35,071 to Parker & Covert LLP, for professional legal services rendered during July 2002 and August 2002.
7. \$ 31,821 to College Enterprises, Inc., for duplicating charges through Pulse for September 2002.
8. \$ 30,885 to Community College League, for database subscriptions for the Library. Campus wide site license for unlimited use for the period of July 1, 2002, through June 30, 2003.
9. \$ 26,424 to Intelcom, for FTES Assessment and for summer 2000 and spring 2001 enrollment fees.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

**PURCHASING**

**Bid Awards**

CN 22003.2 – Authorize the Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive proposals to provide program management services for bond and state funded projects in an amount not to exceed \$150,000.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period October 21, 2002, through November 8, 2002, in the amount of \$150,637.97 as listed.

45696	\$	220.00
45726 – 45788		108,854.92
45790		66.00
45793 – 45798	\$	5,561.12
45801 – 45822		35,600.28
P18257 - P18265		<u>335.28</u>
Total amount	\$	150,637.97

There are no items greater than \$25,000 in the total amount of purchase orders of \$150,637.97.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

**Materials Fees**

That the Board of Trustees approve materials fees for the specific courses offered in the following departments to cover the cost of materials. The fees will be paid at the time of registration.

**BUSINESS & SOCIAL SCIENCES, SCHOOL OF**

CAOTC 45 (Online), Internet for Office and Personal Use (2.0) \$5.00

CAOTC 47B (Online), Access for Office Applications Intermediate (3.0) \$5.00

**TRADES & INDUSTRIAL TECHNOLOGIES, SCHOOL OF**

DRAFT 251, Modeling with 3D Studio Max (4.0) \$7.00

DRAFT 252, Textures and Lighting with 3D Studio Max (4.0) \$7.00

DRAFT 253, Animation with 3D Studio Max (4.0) \$7.00

**Agreements**

CN 92930.5 - Ratify - Amend - With Long Beach Flying Club, to provide taxi services for aviation students required for the FAA Certification, to extend the termination date from June 30, 2001, through June 30, 2003, and increase contract amount by \$800.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

CN 93067.1 - Ratify - Amend - With the Chancellor's Office, California Community colleges, to increase funding for Project SUCCESS by \$24,000 and extend the grant through July 31, 2003.

CN 93078.2 - Ratify - Amend - With Goodrich, Goodyear & Hinds, to provide sick leave audit services, to increase contract by \$1,500, for a total contract amount of \$11,500.

CN 93085.7 - Amend - With John Knippa, Ph.D., to provide fitness for duty evaluations for employees referred by the District's Human Resources office, on an as needed basis, and increase the contract amount by \$2,500, for a total contract amount of \$5,500.

CN 93089.1 - With Richard Callister, to hear appeals of employee discipline and make recommendations to the Personnel Commission on an as-needed basis, effective January 1, 2003, for a fee of \$950 per diem plus travel expenses.

CN 93089.4 - With Walter Norwood, to hear appeals of employee discipline and make recommendations to the Personnel Commission on an as-needed basis, effective January 1, 2003, for a fee of \$1,000 per diem.

CN 93095.4 - Ratify - Amend - With Thuy Linh, to provide services to the Center for International Trade to the Asian Community, to correct contractor's name from Thuy Linh to Linh Thuy Tran, effective October 14, 2002.

CN 93096.1 - Ratify - With Gloria Rosendo, to provide child care for a CalWORKs participant, effective October 1, 2002, through June 30, 2003, for the amount of \$6,000, paid with CalWORKs funds.

CN 93096.2 - Ratify - With Jim Gilliam dba: Jim Gilliam Child Care Center, to provide licensed child care for CalWORKs participants, effective October 24, 2002, through June 30, 2003, for the amount of \$4,000, paid with CalWORKs funds.

CN 93096.3 - Ratify - With Myshona Whitlock, to provide child care for a CalWORKs participant, effective October 25, 2002, through June 30, 2003, for the amount of \$4,000, paid with CalWORKs funds.

CN 93096.4 - Ratify - With Catalina G. M. Cruz, to complete three projects for Fiscal Operations: reconcile General Ledger, assist interim director in defining and documenting accounting procedures, and develop records retention and archival policies while purging current fiscal file records, effective October 1, 2002, through December 31, 2002, for the amount of \$9,720.

CN 93096.5 - With Meals on Wheels, to provide a clinical practice site for Dietetic students, effective February 1, 2002, through January 31, 2008, at no cost to the District.

CN 93096.6 - Ratify - With June Barrow dba: Barrow Family Day Care, to provide licensed child care for CalWORKs participants, effective November 1, 2002, through June 30, 2003, for the amount of \$12,000, paid with CalWORKs funds.



**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

CN 93096.7 - Ratify - With Mt. San Antonio College, to provide funding for a Fashion Partnership Mini Grant to allow the students the opportunity to gain experience in presenting and supporting their ideas in front of their peers and industry professionals, effective October 1, 2002, through June 30, 2003. Amount of funding is \$4,000.

CN 93096.8 - Ratify - With Alvarado, Smith & Sanchez, to provide legal services regarding real estate transactions and facility related issues, effective December 1, 2002, on an as needed basis, at an hourly rate as specified, for the initial amount of \$10,000.

CN 93096.9 - With Colonial Care Center, to provide a clinical practice site for Certified Nurse Assistant Program students, School of Health and Science students, and the Allied Health Program students, effective January 1, 2003, through December 31, 2005, at no cost to the District.

CN 93097.1 - With Willow Lake Nursing Care Center, to provide a clinical practice site for Certified Nurse Assistant Program students, School of Health and Science students, and the Allied Health Program students, effective January 1, 2003, through December 31, 2005, at no cost to the District.

CN 93097.2 - With the California District Attorneys Association, for Long Beach Community College District to use their facilities and instructors for at least one training session, effective January 1, 2003, through June 30, 2003, for reimbursement at the rate of \$2.00 per student completing the course/per instructional hour, for a maximum amount of \$30,000.

CN 93097.3 - Ratify - With Archie J. Hicks, to produce and design the Spring, Summer, and Fall 2003 District schedule of classes and provide new program development services, effective October 1, 2002, through June 30, 2003, for a fee of \$25 per page to include two sets of galleys and an electronic set of page proofs for each schedule, and \$1,500 for the new program development services.

CN 93097.4 – Ratify - With the Community College Foundation to provide funding for the Model Approaches to Partnership in Parenting/Family to Family Program (MAPPS), effective July 1, 2002, through June 1, 2003. Amount of funding is \$32,198.40.

CN 93097.5 - Ratify - With the Community College Foundation to provide funding for the Kinship Education Preparation Support program, effective July 1, 2002, through June 1, 2003. Amount of funding is \$8,424.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Moxie Pictures	LAC	Film Shoot	Stadium	10/28/02

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Registrar, County of Los Angeles	LAC	Polling Place	Stadium	11/5/02
CSI Miami	LAC	Film Shoot	Quad, Lot H	11/6/02
Priority Marketing and Promotions	PCC	Used Car Sales	Parking Lot 1	11/8-11/02
ERP Marketing	LAC	Used Car Sales	Stadium	11/14-17/02
National Professional Minor League Football	LAC	Football Games	Stadium	11/20-26/02

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
PCC Cultural Affairs	PCC	Carnival	Student Lounge	10/26/02
Long Beach Aftershocks	LAC	Parking	Stadium Lot	11/4/02
ASB Cabinet	LAC	CALSACC Meeting	Valhalla Room	11/8/02
Upward Bound	PCC	Workshop	AA121, DD145, EE160	11/9/02
LBCC Intramural Sports	LAC	Volleyball Fundraiser	Large Gym	11/10 and 11/17/02
EOPS	LAC	Guest Speaker	Auditorium	11/13/02
LBCC Thane Club	LAC	Talent Show	Nordic Lounge	11/15/02
L. A. Ring Colleges	LAC	Seminar	Foundation Board Room	11/21/02
LBCC Circle K Club	LAC	Pancake Breakfast	AWS Kitchen	11/23/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Native American Club	LAC	Pow Wow	Golf Mall	12/14,15/02

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L. A. County Sanitation District	LAC	Waste Roundup	Stadium	3/29/03

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Delta Sigma Theta	PCC	Workshop	FF101	1/22/03
Senior Studies Program	PCC	Musical Program	Dyer Hall	3/15/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donations**

Accept the donation from General Motors Corporation, 505 Marin Street, Thousand Oaks, CA, 91360, of one 2001 GMC Sierra pick-up truck VIN# 1GTEC14V01Z197032, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Accept the donation from Salvadore Morales, 9615 Shellyfield Road, Downey, CA, 90240, of three double pane windows for use in the carpentry program, and request that a letter of appreciation be sent.

It was moved by Member Clark, seconded by Member McNinch, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

**Courses Being Added to General Education Pattern (6)**

It was moved by Member McNinch, seconded by Member Clark, that the Board of Trustees approve the following six (6) courses being added to the General Education Pattern:

- HIST 27A History of the African-American to 1877
- HIST 27B History of the African-American (Reconstruction-Present)
- SOCIO 1H Introduction to Sociology-Honor Course Addendum
- ID 80 History of Interiors and Furnishings I

ID 90 History of Interiors and Furnishings II  
LIB 3 Information Competency

The motion carried, all voting aye.

**Approval of Certificate of Completion (1)**

It was moved by Member McNinch, seconded by Member Clark, that the Board approve the following Certificate of Completion:

Adult & Elder Care

The motion carried, all voting aye.

**New Course Recommendations (28)**

It was moved by Member McNinch, seconded by Member Clark, that the Board approve the following twenty-eight new courses for Fall 2003:

**BUSINESS & SOCIAL SCIENCES, SCHOOL OF**

FDSRV 200AD, Introduction to Chocolate (1.0)

**HEALTH & SCIENCE, SCHOOL OF**

ADN 410, Nurse Refresher (3.5)

ADN 411, Critical Care Nursing (6.0)

ADN 412, Operating Room Nursing (5.0)

ADN 413AD, Clinical Preceptorship (4.0)

**CREATIVE ARTS & APPLIED SCIENCES, SCHOOL OF**

CDAD 270, Adult Development (3.0)

CDAD 273AD, Work Experience – Adult Development (4.0)

CDECE 252, Computers in the EC Classroom (2.0)

TART 201, Show Business Careers – How to Start (1.5)

TART 204, Marketing Yourself for Show Business (1.5)

TART 206A, Audition & Interview Skills – Beginning (1.5)

TART 206B, Audition & Interview Skills – Advanced (1.5)

TART 208A, Breaking into Commercials – Beginning (1.5)

TART 208B, Breaking into Commercials – Advanced (1.5)

TART 210A, Voice-Over Techniques – Beginning (1.5)

TART 210B, Voice-Over Techniques – Advanced (1.5)

TART 212A, Acting in Film – Beginning (1.5)

TART 212B, Acting in Film – Advanced (1.5)

**TRADES & INDUSTRIAL TECHNOLOGIES, SCHOOL OF**

DRAFT 251, Modeling with 3D Studio Max (4.0)

DRAFT 252, Textures and Lighting with 3D Studio Max (4.0)

DRAFT 253, Animation with 3D Studio Max (4.0)

WELD 412AD, Shielded Metal Arc Welding (ARC) (3.0)

WELD 413AD, SMAW Flat/Horz Groove Welds with Backing (2.0)

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

WELD 414AD, SMAW Vert & OV/HD Groove Welds with Backing (2.0)  
WELD 415AD, SMAW Flat/Horz Open Root Groove Welds (2.0)  
WELD 416AD, SMAW Vert & O/H Open Root Groove Welds (2.0)  
WELD 482AD, Gas Tungsten Arc Welding Basic Joints (2.0)  
WELD 483AD, Gas Metal Arc/Flux Core Arc Welding (2.0)

Member McNinch: I'd like to make a comment, or two. We're very well aware that in our Theatre Arts Department we have Tony Carreiro, a full-time instructor, who is also very successful in the field of television and film and he gets residuals from that and he has shared his skills, because the students truly have been interested. And Sandy Massey who teaches voice, is a professional voiceover person and does an excellent job of it.

But, mostly I want to say, the "Introduction to Chocolate" is the course that caught my eye the most and I hope you all have an opportunity to take it and say, "Hello, Chocolate. How are you?"

The motion carried all voting aye.

**SUPERINTENDENT-PRESIDENT**  
**Superintendent-President's Report**

Superintendent-President Kehoe: I have several things. I would also like to invite to the January meeting our coach, Larry Reisbig, who did announce his retirement as Head Coach, but will be a faculty member at the college for a few more years, we hope. I would like to have him come in, because this year, not only did our team win the Western Bowl that was held in Veterans Stadium, but Larry is also, again, Coach of the Year for our Conference, so I would like to announce that, but I would like to have him come if he can in January.

I want to say a few more words about Lynn Shaw. I'm very impressed with Lynn's program that won the award at the League. It is unique. It has certainly taken off. We have seen an increased interest and it has helped a great many students and that's what we're all about, so I wanted to say my thanks to Lynn. We're very proud of her and we're very proud of the program and it was well represented at the League conference.

We also are represented a number of ways this fall. It's been a very busy fall and I received a list from Leticia Suarez. We had a great many employees -- faculty, staff and students -- who participated in the League for Innovation Conference on Information Technology that was held at the Convention Center downtown. So, I just want to recognize that, in all, Long Beach City College volunteers helped cover 313 forums, 89 labs, 21 Learning Center courses, 16 Special Sessions, 79 Roundtables, 18 Poster Sessions and 5 General Sessions. In exchange for that, all they got was sore feet and the ability to attend for free for the next day, so I'm very proud of the participation that we got. Leticia did inform me that if they were a little short on folks, that all she had to do was call the campus and students and staff came out to help. I would like to give a special thanks to Leticia for taking the lead on the Information Technology Conference.

Later on in the agenda, we will be hearing from our Planner for the bond, and I just wanted to point out that Robbins, Jorgensen, Christopher were in the San Diego Business Journal in the August/September issue, and had really an excellent article on the history of their company and so if you're interested in having a copy, I'll be happy to provide it.

Since I always save the good news for last, as you may have read in the paper, the Governor did make his announcement on budget cuts. In the case of Long Beach City College, the impact will be quite significant. The total available General Revenue to Long Beach City College is \$70,077,721. The total Statewide Apportionment is \$3,805,387,592. So our portion of the Statewide Apportionment is 1.84% and that percent will become significant in a minute. The Statewide Cut is proposed to be \$215,000,000. Our share would be \$3,959,310. Now in terms of how that translates into our expenditure - now you remember we get 1.84% of the Statewide Apportionment - but our entire Expenditure Budget is \$118,078,426, but our percent of the cuts would be 3.35%. So you can see there is a big differential using the League's calculations in what will be cut compared to our percentage and, as we all know, mathematics can be used in a number of different ways. But, then, this is, again, a time when we need to beat the drum about being a low-revenue district, because while we are a low-revenue district, when we take a cut, we take the same cut as all of the other districts do and not in proportion to how we are funded. So it is quite significant. The Legislature is going to withhold action until they hear from the public and we have been given from the League, Talking Points, so that the Board, if they would like to, can call our representatives at the State level and use these Talking Points for reasons why it is going to be very difficult if the cuts are sustained as the Governor proposed them. Ending on a very high note, that's all of my report.

President Uranga: I think now more than any other time, it reinforces our need to continue with regional efforts in equalization and continue those efforts in Sacramento in order to level the playing field.

### **ACADEMIC AFFAIRS**

See Consent Agenda.

### **STUDENT SUPPORT, PLANNING AND RESEARCH**

#### **Resolution, Financial Aid Awareness Month:**

It was moved by Member McNinch, seconded by Member Clark, that the Board approve Resolution No. 121002A declaring January 2003 as Financial Aid Awareness Month.

The motion carried, all voting aye.

### **ADMINISTRATIVE SERVICES**

The Vice President, Administrative Services, presented the following recommendations approved and recommended by the Superintendent:

#### **Resolution, Authorizing Direct Expense Payment of CalWORKs and ACCESS Child Care Provider Fees**

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

It was moved by Member McNinch, seconded by Member Polsky, that the Board of Trustees, adopt Resolution No. 121002B, authorizing the direct expense payment of CalWORKs and ACCESS child care provider fees effective January 1, 2003.

The motion carried, all voting aye.

**Resolution, Authorizing Application for Membership in the Statewide Educational Wrap Up Program (SEWUP), a JPA**

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees adopt Resolution No. 121102C, authorizing application for membership in the Statewide Educational Wrap Up Program (SEWUP), a Joint Powers Authority.

The motion carried, all voting aye.

**Bond Project Planning Update**

Eloy Oakley, Vice President, Administrative Services introduced Ms. Roberta Jorgensen, FAIA, of RobbinsJorgensenChristopher, Architects.

Ms. Jorgensen: Good evening. I'm happy to be here to give you an update on our progress on the bond implementation planning program. She then outlined the program as follows:

**Establish Goals of Bond Implementation Plan**

- LBCC Mission and Vision (*Underway*)
  - Academic, student services, community, growth, outreach
- Educational Master Plan and Operational Plan (*Underway*)
- Executive Committee review of Bond Measure project list (*Completed*)

**Physical Analysis**

- Campus Tours (*Completed*)
  - Tour LAC
  - Tour PCC
- Existing conditions, assets and constraints (*This scope may vary based on the content of the 3Di report to be received 12/02*)
  - Existing building resources
    - Condition, renovation requirements, code status
      - Structural/seismic
      - HVAC
      - Plumbing
      - Electrical
      - Hazardous materials
      - Building envelope (roof, walls, windows, doors, water infiltration, etc.)

- Building interior (finishes, doors, flooring, ceilings, casework, etc.)
- Site resources (*Underway*)
  - Sites for additions or new buildings
  - Potential reassignable property
  - Potential property to be acquired
  - Open space to be retained
  - Open space to be developed for new functions
  - Landscape resources and improvements
- Circulation and transportation resources
  - Location, condition and capacity
  - Vehicular circulation
    - Public roads/driveways
    - Service/emergency access
    - Parking
    - Drop-off
    - Public transportation
    - Way finding
    - Community influence
  - Pedestrian circulation
    - Path of travel from vehicles to destination
    - Circulation within campus
    - Way finding
- Utility infrastructure resources (*Underway*)
  - Location, condition and capacity
    - Electrical
      - Site lighting
    - Water
    - Sewer
    - Storm drain
    - Data/telecom/cable
    - Fire water
    - Irrigation
      - Reclaimed water

#### Space Analysis

- Space inventory data (*Being reviewed*)
  - Space Inventory, current
  - Space Inventory, historical
- Enrollment data (*Being reviewed*)
  - Enrollment history
  - Enrollment projections



- Room utilization data (*Being reviewed*)
  - Room Use Data, current
  - Room Use Data, historical
- Program plans for growth, maintenance or decline
- Education specifications to inform space allocation and planning

#### Implementation Plan

- Utilize existing information to inform the development of the Implementation Plan
- Meet with Executive Committee, Bond Task Force Committee to review progress of the work and to receive direction and refine priorities as issues are uncovered. Meet with President and V.P. for Administration and pertinent staff and Trustees as necessary between scheduled committee meetings.
- Develop Needs Assessment based on utilization data. Conform to CCC space standards
- Develop site opportunities and constraints map for each campus
- Develop site plans of each campus showing alternate options for future development, renovation and reassignment/reuse, and circulation. Identify projects.
- Develop site plans of each campus showing utility infrastructure improvements required by each option. Identify projects.
- Develop written project description for each project identified in the Bond program reflecting refinement resulting from analysis and identified opportunities and constraints. Include potential state funded projects. Include project purpose, size, required site improvements, conceptual program, phasing required. Develop FPP.
- Determine reuse capability for each building identified as requiring functional change. Include demolition, code improvements, renovation requirements.
- Develop reuse interior block plan for each floor of each building identified for renovation or reassignment.
- Prepare an analysis of existing space versus existing FTE's to determine whether eligibility exists for Calif. Community College (CCC) funding participation

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

- Develop rough-order-of-magnitude construction cost estimate for each identified project. Reexamine priorities if required. Identify opportunities for other funding potentials.
- Develop phasing and surge space transition plan/schedule
- Develop colored campus site plan for each campus based on final Implementation Plan decisions
- Develop architectural guidelines for each campus for use in development of architectural solutions to the projects identified in the Implementation Plan. The purpose of the architectural guidelines is to identify creative methods of maintaining the identity of each campus while integrating new development within the established context.
- Develop building standards for systems and equipment to establish continuity and reduce future maintenance and operations expense.

Member Clark: So far have you run into many surprises? Anything unusual?

Ms. Jorgensen: No, I can't say that we found any surprises, yet. The age of the facilities varies from 1935 to fairly new. Surprisingly, the older buildings are not necessarily the ones to be the most concerned about. The ones in the middle years, when renovation comes around, are the ones that seem to cause us the greater difficulties. As of yet we haven't seen any surprises, but I may be back in the future to change that story.

Member Clark: How soon do you think you will complete your schedule?

Ms. Jorgensen: We are scheduled to be completed in May.

President Uranga: I see you have a needs assessment. Will you be sharing that needs assessment with us? Will you be meeting with our facilities people?

Ms. Jorgensen: Absolutely. In fact, we will be working with Mr. Oakley and his staff and Dr. Kehoe and her staff and we will be demanding even more of their time to help us through this process as our analysis goes on. We're sort of at a point now where we are still just gathering and gathering so much information and trying to sort through it and after that comes all of our question time and we'll be getting back to the district to ask for their time to answer many, many, many questions.

Vice President Oakley: Also, Mr. President, just so you know, we have formed a task force of constituencies on campus as well as constituent representatives from the neighborhood who are participating in the process and who will listen to the progress and give feedback and input to Ms. Jorgensen as we go along, and those meetings are scheduled monthly, although we had to cancel the last one because we are still in the information-gathering phase, but those will be every month, so that everyone on campus and the community can give their input.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

President Uranga: Will that also be shared with the Oversight Committee?

Vice President Oakley: Yes. We're asking Ms. Jorgensen to come to the January meeting of the Oversight Committee. She will introduce herself and give a status update as to where the planning process is.

President Uranga: Thank you very much.

**PACIFIC COAST CAMPUS**  
**Update on the Pacific Coast Campus**

Dr. Pauline Merry, Provost of the Pacific Coast Campus, gave a slide presentation on the art projects that they are doing at the Pacific Coast Campus. She gave details on the following photography shows that were held at PCC:

- A Chocolate Sunday Afternoon
- A Sassafras Sunday Afternoon
- Irvine Valley College's photographs of the City of Long Beach
- Paul Waechter's show
- Tracy Hartman's show (black and white photographs of cities all over the world)
- Karen Luchesi's show (12/11/02 at noon)

She stated that three shows are already lined up for the next academic year.

**ECONOMIC AND RESOURCE DEVELOPMENT**

No report.

**ACADEMIC SENATE**

No report.

**TRUSTEES COMMUNICATIONS**

Member McNinch: I would like to thank Lynn Shaw for a wonderful new handbag and for the work she does for the Women in the Trades program. You really open a lot of doors for women and the award is just the tip of the iceberg in showing the positive effects you have had on women looking at non-traditional vocations and jumping in with both feet.

Student Trustee Washington: I would also like to thank Lynn Shaw for encouraging the students.

**NEW BUSINESS**

There was no New Business

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

- January 14, 2003: Economic Forecast Presentation
- Follow-Up Report on Televising Board Meetings

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

February 18, 2003: Report from the Eligibility of a Two-College  
District Committee  
Mid-Year Budget Update  
March 27, 2003: Global Education

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

Cathy Crane McCoy: Good evening. Cathy Crane-McCoy, President of CCA. As a member of CCA, we're also affiliated with CTA and NEA, and CTA does an annual Board dinner and they sent me an invitation and it is on Monday, January 13 and I'd like to invite the Board. It's from 5 p.m. to approximately 9 p.m. There's a program. It's held at the Westin Hotel at Los Angeles Airport. I do need to RSVP no later than Wednesday, January 8, and I know it's short notice, but I also told Joan I'd give her a copy of this letter for your information. Also, CTA is very specific and wants to know exactly what you want to eat. So, I hope you can join us. I've not honestly attended one of these. What I liked about this invitation is it just enables us to have a social evening and what CTA is providing you is to make you more aware of the services of these two organizations. Our guest speaker is Dennis Van Rockle, the NEA Vice President. A very nice man. So, again, you don't have to tell me anything this evening. But I'll leave a copy of this information with Joan and I'd appreciate it if you can get back to her. Thank you.

Derek O'Malley: President Uranga, Trustee members, I am here again representing the POA and to speak to you about our re-opener contract and the contracting of police services. Last month I addressed the Board regarding the threats of layoffs that were made to the POA. I also posed several questions with regards to passing information to the POA regarding our futures. And I also expressed concern that the administration may have been hiding things from the POA, students, staff, faculty, and neighbors.

Well, I'm back, because things haven't gotten any better. We are still left in the dark. Our futures are still uncertain. Information is still not being provided.

I will be focusing my questions and statements to Dr. Kehoe because you are the President-Superintendent and the overseer of all of the operations.

The POA has been invited to a couple of open forums sponsored by student groups only to have them canceled due the administration's unwillingness to participate. The students have expressed much concern in the contracting of police services. And rightfully so, it

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

has a direct effect on them, the students, the reason we are all here. They want information. Not a run-around act. And so do we.

I was interviewed by the college's I.E. News station in November. I was later notified that the administration was asked to give an interview as well and to give their side of the story. The Administrators reviewed my interview and ordered the I.E. News advisor to remove my interview from their news broadcast. The only word that comes to my mind is "censorship." Why would my interview be censored? What is the administration trying to hide? I'm a police officer and inquisitive by nature. I know when something smells suspicious. And this whole thing reeks with suspicion.

On November 17<sup>th</sup>, at PCC, the City of Long Beach held a cultural diversity march. During the festivities the Chief of the Long Beach Police Department, Anthony Batts, approached one of our Sergeants. He told the Sergeant that he was aware of a number of rumors circulating regarding the merger and that his Department had wanted to speak to the POA; however the administration told them not to speak to us and that the administration would handle all communiqués.

With these facts, how can we conclude anything else but the administration is keeping everyone in the dark for some reason and that the administration is hiding something. Why? What?

We were rushed to sign waiver forms so the District could proceed with their negotiations. We have not heard a word from the District on the matter of contracting services. In fact, we have not heard a word from the District regarding our re-opener contract that we made tentative agreements on back on October 25<sup>th</sup>. Our attorney has made numerous attempts to contact the District's attorney; however all calls and letters have been unanswered.

We began our re-openers back in November of 2001. We have tentative agreements on all issues and left the table in October waiting for the District's attorney to put all of the contract language on paper. It has been almost two months and still no answer.

Is this the administration's way of trying to play games with the POA?

How can we trust the District to negotiate the police services contract in good faith with their past performance? Or should I say current performance.

The POA does not want an adversarial relationship with the District. We just want to be treated fairly, ethically, and with respect. We do not hide anything from the District. We try to have an open relationship, but we are not getting the same in return.

Dr. Kehoe, why are you allowing rumors and misinformation to spread by not addressing the issues. Why have you not intervened in allowing the administration to place our lives on hold making our futures uncertain? To allow us to be threatened? To allow the administration to trample all over the Constitution and violate the freedom of speech? You have allowed the administration to discourage students from exercising their right to

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

voice their concerns at last month's Board of Trustees meeting. What ever happened to shared governance? Why are you allowing these things to continue?

Dr. Kehoe, even if you are not directing the administration to commit these acts, because they are occurring on your watch, you are ultimately responsible for their actions. That is why I am addressing you.

Thank you.

President Uranga: That was five minutes. What is the Board's desire. We have two other individuals who would like to speak on this subject.

Member McNinch: As it reads it says, "A total of five minutes will be allotted to each subject." So I think what we're doing is quite generous in saying that the other two speakers can have two and one-half minutes each.

President Uranga: O.K. Two and one-half minutes each. For future reference to those who are here, we try to have rules for individuals to give fair notice and fair equity and time for everyone, so if you could please abide by the parameters we are under, it would be very much appreciated. Thank you.

Shannon Willson: Board of Trustees: I am here tonight on behalf of the Long Beach Council of Classified Employees to speak in support of the College Police officers—

- Officers who have always behaved in a completely professional manner, even when the rest of us did not.
- Officers who have established an excellent working relationship with both the neighboring community and the college community.

These officers, if nothing else, deserve to know just what their fate holds.

The campus as a whole has questions...some of which are:

- How will services be affected?
- Will the Long Beach Police provide the same services that our police now provide?  
Such as:
  - Opening classrooms on the weekends for part time instructors?
  - Jump starting student/faculty/staff cars that have dead batteries?
  - Opening cars that have the keys inadvertently locked inside...
  - Will it be on-site officers and will the larger police force be capable of having the same rapport that the Long Beach City College Police have with our students?

The major concern expressed is that this is an issue that affects the entire college...why are we not included, and if not actually consulted about these decisions, at least informed about the process?

If we had been consulted, the majority of the staff would choose to keep the college police, and continue the debate over the use of firearms. Thank you.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

Arturo Gonzalez: I am here to represent a lot of the students who are concerned with the issue of the campus police. We are interested in knowing more information about it, because, in the end, it affects us as a whole and we are really supportive of the police department at your school. It seems to me that the students might begin to lose faith in the Board and in the administration because they feel that they are left in the shadows of not knowing what's going on with things that will affect them. Even with the small services like it was stated before, having their cars unlocked, and things like that, they are very concerned about these small things that a large police force would not do because they would think it would be a minor thing. As a student body we are supportive of the police department and wish to see that they are treated fairly, because as I said, it affects us in the end. Thank you.

Vice President Byrd: It is not my intention to get into a public debate. In fact, I had been asked to participate in some forums involving representatives of campus police and more specifically representatives of POA. I refused those invitations and indicated that I did not think it appropriate to get into a public debate regarding negotiable issues and I still feel that way.

However, I have made myself available to any student organization on campus who would want me to come and address them on the non-negotiable issues regarding contracting out of police services and, in fact, what those services would look like. I have made that known to the ASB and to a number of other student groups who have actually invited me and I have gone and I have spoken with them. I have indicated that I would meet with all 60+ student groups if they wanted me to and talk with them about some of the specifics of the services. There are two that I do want to address and I've stated this over and over. Services such as providing starts for dead batteries, providing escorts for individuals to cars are services that would continue. There is absolutely no question about that. Now I'd like to try and put that to rest. Anyone who tells you that these services would not be continued are simply telling you something that is incorrect.

Again, I did not think it appropriate to get into public debate. I still don't think it's appropriate to do so. However, I am willing to meet with any student group that would want me to and provide information to them on what police services would look like and what we are talking with the Long Beach Police Department about in terms of services and, in fact, the services as they are now, would certainly continue. Certainly I agree we have some very fine officers, but that is not specifically the point. We've also talked with the Long Beach Police Department about what is college policing. So, I can assure you that the administration will do everything possible to ensure that the services would continue, certainly as they are now and, in fact, we have talked with the Long Beach Police Department about some specific services that would, indeed, continue. But, again, if any student group would want me to come and talk with them about the non-negotiable issues, I'll be more than happy to do so. Thank you.

President Uranga: There was another issue that was brought up the last time and I have not heard any additional information regarding any threats to jobs or anything like that. I want to reiterate that if there is such an issue that exists, please, please bring it forward so that we can get this off the table. Thank you very much.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

Member McNinch: I'd like to make a comment, if I may. It was made quite clear at our last meeting that Vic Collins, Dr. Kehoe and Dr. Byrd are available on an individual basis and as a Trustee, I'm sorry, I took offense at the attack launched against Dr. Kehoe tonight and I just wanted to say that.

President Uranga: Let's move on. There are another two topics here on the shift change: Cheryl Williams and Jonathan Eckman. Again, by the rules, it's five minutes per topic. Do you want to take some time together to coordinate your presentation? In the future perhaps if there is going to be more than one individual discussing an issue to come before the Board, could you please get together and coordinate the time. I think it would make it a lot more efficient and your message will certainly get across. Thank you.

Yes, Member Kellogg.

Member Kellogg: This is on the last subject. I wrote down just very quick notes -- so people who've gone through the process and being newly-elected, just so people understand what process I've gone through, and if I'm incorrect or I've misstated, I've put in chronological order of events on this issue:

- Campus police requested to carry firearms. That was not acceptable by a majority of the Board members, and I know when I was in my election process I also felt very strongly against that taking place.
- Campus police then goes and has discussions with the L.A. County Sheriff's Department about being absorbed into that department.
- The Board's desire to have other options, including the Long Beach Police Department look at this issue.
- The Board believing that the Long Beach Police Department would provide better options to the employees, our campus police.
- Presently the Long Beach Police Department is reviewing the campus police personnel files as they are required to do.

That's where we're at. Those are the steps that have taken place since I've been involved in this. If that is not the way it has happened and if that seems to be unusual, that is what I've been dealing with; but that is essentially the chronological order that has taken us to this date. We're waiting for other people to come back with their findings that they are required to do.

President Uranga: Thank you. Ms. Williams.

Cheryl Williams: My name is Cheryl Williams and I'm here on behalf of some of the custodians who work the graveyard shift. It was brought to our attention on December 6, which was Friday, that we were facing a shift change from graveyard to swing shift. Graveyard shift is from 10 p.m. to 6:30 a.m. Swing shift would be from 3 p.m. to 11:30 p.m. One of our major concerns about this shift change is the cleaning. We're paid to provide a service. We don't understand how we're supposed to provide you that service in that amount of time allotted. Classes end here at 10. With the new schedule, we have



**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

some classes that would go on until 11 o'clock. There's no way in the 30-minute time span that you can get things that need to be done done. There's just no way to do it.

There are other issues. Of course, people are concerned about the differential in pay. Most important to me would be is that I have already taken a schedule around my job. I have classes; I have a family that is very, very important to me; and this is something that is just new. I mean it was never discussed and it was just dropped on me on Friday, like, "Deal with it. This is something that's going to take place in January." We just have concerns about where did it come from? How long has it been you know something that has been negotiated on? Something that's going to happen? Because we were just totally unaware and we were all blown away when we heard this on Friday. And like I said the most important concern to us is how are we expected to get the work done. Everyone here knows that we are working with a short staff already, which until things get better, especially with the budget the way it is now, we'll have to deal with that. But the shift change and not having enough time to get the things we need to get done, done, is just something that we really need to discuss and we were just wondering, we need input, I mean, what are we supposed to do? What's the plan? What's proposed? We know nothing. We're in the dark and it's not fair. We're the ones that do the work and we should know what's going on.

Jonathan Eckman: I need to reiterate the point and I think Ms. Williams did an excellent job. My name is Jonathan Eckman and I'm a night custodian. We recognize that there's a budget shortfall from the state and no matter what ends up with the Legislature, we're going to get hit and we're going to get hit pretty hard. We're willing to help you guys with that. In AFT, if you want us to write letters, if you want us to protest at some state function, or whatever, we're willing to do that. But here's the problem we have. The proposal Leo Mabon made to the crew Friday does not save any significant amount of money because what he is also proposing is moving two fifty-percenters to full time, which is like hiring another custodian. You're not going to see any savings. The real problem is it will not be possible to clean these areas the way you expect them to be cleaned.

Many of you have had the honor of being Night Deans already and you've seen this campus at night. Most of this campus, the main building on this campus and, for example, the Science Building, the Music Building, the Library, the Business Tech Building and the Art Building at LAC, are going to be "No Fly Zones" to the custodians until after 10 o'clock. So right now you have three full-time custodians, a part-time custodian, along with a couple of other people who are pulled off other areas, who have eight hours to try and clean the buildings and just barely managing it as it is. Imagine what that place is going to look like when we have just 90 minutes to do all of that. This is supposed to be your "No. One Community College Choice," and first impressions count, and when our students are coming in here and this place is dirty and run down, that is not going to be the impression that they have. We want the best for our students. I know there's a budget crisis, but there are other ways to save money. Creating a situation that makes the campus look dingy for a trivial savings at that. What you're looking at is about \$30,000 per year in differential between swing shift and graveyard, because we have about 30 people on graveyard and putting those two folks from 50% to 100% will

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

eat most of that. We want you guys to have a clean campus and, more importantly, we want the students to have a clean campus. Thank you.

President Uranga: When you say the shift change, I wasn't too clear as far as what that entailed. You'll change from a graveyard shift to a swing shift?

Jonathan Eckman: What Mr. Mabon has proposed is moving the crew from its current shift, which starts at 10 p.m. and runs through 6:30 a.m. and moving them to a swing shift which starts at 3 p.m. and runs through 11:30.

President Uranga: So, essentially, there's no custodial services provide from 11:30 p.m. to 6 a.m.?

Jonathan Eckman: That's correct. There will be nobody on campus except for the campus police.

President Uranga: Thank you. We have one more, Martina Steiner, regarding campus communications.

Martina Steiner: Honored Board of Trustees, Guests. Thank you for your time. I come and speak before you this afternoon not as a hostile student but as a proud yet dismayed student here at LBCC. My concern is about the standard of communication between the student body and the administration. Fellow students and I have been discouraged and treated disrespectfully, I feel, as we sought simple information. We were treated as though we were antagonistic to all administrative powers and just out to make a little trouble. The issue of the police merger is not the point of contention here, but provides the context. I do have to thank Dr. Byrd for providing the information that he could to the groups of students. The issue caught a group of students' attention and after taking key action we were offered a meeting with administration to clear up the misinformation of our arguments against the proposed merger. This correction is absolutely acceptable and required as it fosters education and communication, and we did not wish to circulate information or take a stand based on false information.

However, our concerns could not be completely answered because of "negotiations" and we seemed to be told that there was nothing we could do about the situation. We were then promised a forum to discuss information that could be discussed, which was then down-graded to a teach-in, and then was, in the end, canceled. To my understanding we were told we were refused for two main reasons: because we were not organized and informed enough, and because the police merger, if made, was going to be "transparent" to the student body and so discussion was not needed.

To the first, of course we were unorganized, we were given no dates or times to become informed as a large group, and all group planning we needed to do was dependent on dates and times to organize the student body, and concrete fact. Worse, we were continually discouraged from pursuing our concerns further, and treated as though we, as busy students and leaders in every kind of organization on campus, from clubs to ABS, were not so concerned about the real impact, but simply seeking out an issue to be

concerned about. Students are busy, we do not need to seek out something to occupy us. We are truly inquisitive and have opinions on this issue.

Second, to argue that the change is transparent to the student body is disrespectful and against the aims of a higher education institution. It is encouraging apathy and non-participation, and it is completely discounting the students who did take notice of campus activities and who made the time to try and become knowledgeable about the situation. To imply that the merger would not be visibly noticeable is a bit irrelevant, and it ignores the fact that in discussing the change with some students unrelated to the group inquiring, they had an opinion. Why is it acceptable to sweep this business under the rug and argue its OK because no one noticed?

I know the administration is proud that its students are active on campus, and inquisitive, even when it is not politically convenient, even when we as students are learning - we're learning to be what you do. I hope this has been somewhat helpful. I look forward to improved dialogue in the future with the administration.

Thank you.

President Uranga: Thank you, Martina. You bring up a very good point. This is a learning process and we didn't get to be where we are by being quiet, either. We got here because we also asked questions, but we also learned how to play by rules, to ask for information, and also to agree to disagree on certain aspects of whatever that topic or issue is. If there is any one recommendation that I would give, as a former student myself, and a community activist, is to touch bases with those administrators or with those politicians, or those individuals who are more than willing to help you understand what the issues are so that you can have a very informative and a very productive dialog on any kind of issue. That's the only way that we're going to be able to resolve issues and get information that is going to be clear, straightforward and understandable, so that when we come to the difficult decisions, that we are all on the same page and we all know that we have at least an understanding of the reasons of the positions that we all take. So, again, I'm very proud that you're here, because that's how we learn and that's how we move forward.

Member McNinch: I would like to make a comment. Your presentation was very well put and I would like to say to everyone interested in this topic. We come and listen to you with an open mind. We take notes about what you present to us and we learn from you and I would ask that you do the same. That you listen to what Trustee and Vice Mayor Kellogg has said. That you take notes about what we have said, because, indeed, most of the unanswered questions have been answered if you would please listen and think with an open mind. Thank you.

### **ADJOURNMENT**

At 6:45 p.m. President Uranga announced that the Board would be reconvening to a Second Closed Session in the Administrative Conference Room. The Second Closed Session was reconvened at 6:55 p.m. At 7:15 p.m., President Uranga announced that no action was taken at the Second Closed Session and adjourned the Open Session at 7:15 p.m.

**Minutes, Meeting of the Board of Trustees  
December 10, 2002**

The next regular meeting of the Board of Trustees will be held on January 14, 2003. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary