

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
May 27, 2003**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 4901 East Carson Street, on May 27, 2003.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President McNinch reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Ms. Linda Christopherson, from the Speech and Debate Team, led the Pledge of Allegiance.

ROLL CALL

Present: President McNinch, Vice President Kellogg, Member Polsky, Member Uranga, Student Trustee Washington

Absent: Member Clark

WELCOME AND INTRODUCTIONS

President McNinch welcomed the students from the Speech and Debate team, as well as members of the Personnel Commission, who will be addressing the Board.

APPROVAL OF MINUTES

President McNinch: Is there a motion for approval of the minutes of May 13, 2003?

It was moved by Member Uranga, seconded by Member Polsky, that the minutes of the meeting of May 13, 2003, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

Resolution, Student Trustee – 2002 – 2003

It was moved by Member Polsky, seconded by Member Uranga, that the Board of Trustees adopt Resolution of Commendation No. 052703 for Daya Washington, for her service as the student member of the Board of Trustees, Long Beach Community College District, during the 2002-2003 academic year.

President McNinch read the resolution and presented a plaque to Daya Washington thanking her for her service to the Board this past year. (applause)

Member Uranga: May I also endorse the resolution. Daya was the Student Trustee under my term as President of the Board and she did an excellent job. She represented her students well at the various activities and conferences that we were assigned to attend – the ACCT Conference, the National Legislative Seminar – she was very active in both those organizations. She represented Long Beach City College very well, so I just want to endorse the resolution and congratulate her on a very well represented year for Long Beach City College students.

Daya Washington: Thank you.

The motion carried, all voting aye.

Committee Reports

There were no Committee reports.

STUDENT TRUSTEE

Daya Washington: As we come to the end of the Spring 2003 semester the students of LBCC are taking the last of their finals and registering for summer sessions starting in June. The following activities are taking place before the next Board of Trustees meeting on June 17th, please mark your calendars for these dates:

- Wednesday, May 28th is the rehearsal for the graduation ceremony for Spring 2003 graduates.
- Thursday, May 29th is the graduation ceremony at 6:00 p.m. at the Veterans Stadium on Clark Avenue.
- Monday, June 2nd is the first session for summer school.
- On Sunday, June 1st from 1 p.m. to 3:00 p.m. the LAC Counseling Center Art Project will be hosted. This project gives the students of LBCC a chance to use their art skills or develop art skills to decorate the LAC Counseling Center with Denise Clayton-Leonard. (Denise is an alumni of LBCC as well as a freelance artist who works with The Long Beach Museum of Art and Long Beach Library Foundation. She has also been honored as the 2002 Artist of the Year by the City of Long Beach and is the recipient of a Smithsonian Institution grant in 2001.) This is the second workshop hosted this semester, and the students are pleased to be working with such a talented as well as humble individual.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Also, the last few banquets are taking place with the student life activity participants being recognized and the new participants being introduced and becoming more settled with their positions.

Project Launch had a very successful banquet honoring the transferring students and the graduates of LBCC. The keynote speaker was Mr. Roberto Uranga. Mr. Uranga gave a very memorable speech that turned out to be very encouraging to all the students present. Dr. Byrd was also present to help recognize the students present. The banquet was hosted by Lisa Sugimoto (Dean of Counseling) and Mr. Mike Tuitasi (Director of TRIO, Student Support Services/Project Launch).

At this time I would like to extend my thanks to the Board of Trustees for the opportunity to share such a wonderful experience while working with you as your Student Trustee. I will take this memorable experience with me as I become more involved in student life and politics. The lessons I have learned while serving in this position I would not trade for anything. Thank you again.

Now, I would like to introduce you to your new Student Trustee who will be taking my place for Fall 2003 and Spring 2004. This is Natalie's first year at LBCC. Within this first year Natalie Dominguez has been involved with the Associated Women Students Board as the Coordinator of Traditional Events for this semester. Her major is Public Affairs. She also plans to transfer to the University of Southern California (USC), and before attending LBCC she received her diploma from Paramount High School in 2002. I am proud to say that I feel very confident with Ms. Natalie Dominguez taking my place because she has confidence in herself. Everyone will love her perseverance, and her glowing countenance. I met her when she was a provisional for the lovely ladies of AKNA, a social service club at LAC, and she has shown her wonderful commitment to all her responsibilities as a student life participant. I present to you, Ms. Natalie Dominguez- Student Trustee of Long Beach City College. (applause)

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. (There were no comments.)

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Hourly Instructors – Spring	4
Hourly Substitute Instructors	7

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Separation From Employment
Retirement

1

HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

APPOINTMENTS

Probationary	3
Reclassification	1
Temporary	5
Exempt From the Merit System	11

INSERVICE CHANGES

Mileage	1
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PERSONNEL COMMISSION ACTION

Management Team	1
LBCCE/AFT Bargaining Unit	1

SEPARATION FROM THE DISTRICT

Medical Separation	1
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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

Appropriation Transfers numbered 78934, 78936, 78992, 78944, 79057, 79061, 79166, and 79497 for the General Fund, in the amount of \$23,960 as listed.

From:	Books and Other Supplies	\$	14,292	
	Other Operating Expenses		8,651	
	Capital Outlay		338	
	Other		<u>679</u>	\$ <u>23,960</u>

To:	Books and Other Supplies	\$	1,017	
	Other Operating Expenses		2,673	
	Capital Outlay		<u>20,270</u>	\$ <u>23,960</u>

There are no transfers greater than \$25,000 included in the appropriation of \$23,960.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4116 the period of April 21, 2003, through May 2, 2003, in the amount of \$4,562,140.73 as listed.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Register No. 4116	Warrant Nos. 0710069 – 0710210	\$ 4,562,140.73
Issue Date 04/30/03		
	Total Salary Warrants Issued	<u>\$ 4,562,140.73</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period April 21, 2003, through May 2, 2003, in the amount of \$3,047,197.35 as listed.

Period Ending April 21, 2003		
General Fund	\$ 494,748.31	
Student Financial Aid Fund	<u>2,017.00</u>	<u>\$ 496,765.31</u>
Period Ending May 2, 2003		
General Fund	\$ 715,165.88	
Student Financial Aid Fund	1,574,766.36	
Child Development Fund	458.88	
Payroll Clearing Fund	219,930.42	
Capital Project Fund	<u>40,110.50</u>	<u>\$ 2,550,432.04</u>
	Two Weeks Total	<u>\$ 3,047,197.35</u>

Included in the total expenditure of \$3,047,197.35 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

\$ 98,105 to Spectrum Medical X-Ray Co., for the purchase and installation of reconditioned radiography and fluoroscopy equipment, Allied Health Department, Liberal Arts Campus.

\$ 25,833 to College Enterprises, Inc., for duplicating charges through Pulse for March 2003.

PURCHASING

Contract Award

CN 22003.3 – Ratify – With Gonzalez Goodale Architects, Inc., for design and engineering services for the south quad complex for the period March 11, 2003, through June 30, 2005, in the amount of \$1,600,000.

Contract Amendments

CN 22003.1 – With RobbinsJorgensenChristopher Architects, Amendment #1, for the bond implementation planning services, to revise the initial contract term to read September 3, 2002, through June 30, 2003, and increase the amount by \$15,000 for a total initial contract amount of \$65,000. The Option Term shall commence on July 1, 2003, and expire June 30, 2004, for an amount not to exceed \$35,000. Total contract amount for the initial and option terms not to exceed \$100,000.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

CN 22003.2 – With Bovis Lend Lease, Inc., for bond and state funded program management services, increasing the contract amount by \$385,000 for a total amount not to exceed \$1,185,000.

Contract To Provide Services

BPLB 030000433 – Ratify – Award to Provide Consulting Services to the City of Long Beach, Business Development Center for the period April 14, 2003, through April 13, 2004, for an amount of \$49,200.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period April 21, 2003, through May 2, 2003, in the amount of \$75,372.70 as listed.

46480 – 46500	\$47,705.13
46502	389.38
46504- 46506	1,154.25
46508 – 46524	25,873.94
P18298	<u>250.00</u>
Total amount	\$75,372.70

There are no purchase orders greater than \$25,000 included in the total amount of purchase orders of \$75,372.70.

FACILITIES

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Agreements

CN 92608.1 - With Los Angeles County, Department of Health and Human Services, to include Harbor UCLA Medical Center for use as a clinical practice site for School of Health and Science and Dietetic program students, effective July 1, 2003, at no cost to the District.

CN 93085.2 - With ACS Educational Services, Inc., to provide computerized billing and accounting services in connection with the Federal Perkins Program, to extend the termination date from June 30, 2003, to June 30, 2004, for the amount of \$14,600.

CN 93091.7 - Ratify - Amend - With Honeywell International, Inc., Change Order #1, to furnish and install water line for use from the pool co-generation plant, effective May 28, 2003, for the amount of \$15,608, total contract amount of \$1,418,584.

CN 93096.8 - Ratify - Amend - With Alvarado, Smith & Sanchez, to provide legal services regarding real estate transactions, facility related issues, and bond related issues, to increase the contract amount by \$20,000, for a total contract amount of \$70,000.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

CN 93102.8 - With Healthy Kids Coalition, to provide a clinical practice site for School of Health and Science students, effective June 1, 2003, through May 31, 2005, at no cost to the District.

CN 93103.7 - With California Friends Home dba: Quaker Gardens, to provide a clinical practice site for School of Health and Science students, effective June 15, 2003, through June 14, 2005, at no cost to the District.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
None				

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Care Program	PCC	Workshop	Dyer Hall	4/24/03
LBCC Viking Volunteer Program	LAC	Awards Reception/BBQ	College Center Lawn	5/2/03
LBCC Psychology Dept.	LAC	Guest Speaker	Lawn Area Bldgs. D & E	5/8/03
PCC Associates	PCC	Student Awards	Horticulture Area	5/9/03
LBCC Journalism Dept.	LAC	Awards Banquet	Staff Dining Room	5/16/03
Upward Bound	PCC	Workshop	EE160	5/17/03
Upward Bound	PCC	Workshop	FF101	5/24/03
LBCC Football	LAC	Prospect Evaluation	Stadium	5/24/03
LBCC Soccer 5/26/03	LAC	Tournament	Soccer Field	5/24-
City of L.B. Parks & Rec.	PCC	Juneteenth Celebration Parking	Lot #2	6/14/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Tafesilafai &8/9/03 Pacific Islanders	LAC	Festival	Stadium	8/8
New Life Christian Center	LAC	Music Fair	Stadium	8/16/03
Educational Testing Service	PCC	Praxis Series	BB, DD, EE, FF Bldgs.	9/13/03
Educational Testing Service	PCC	Praxis Series	BB, DD, EE, FF Bldgs.	11/15/03

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Lbcc Flying Wheels	LAC Game	Annual	Large Gym	8/29/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Destruction of Records

That the Board of Trustees authorize the Vice President, Administrative Services to provide for the destruction of Fiscal Operations records in accordance with the procedures set forth in Board Policy 2007 and Sections 59020-59028 of Title V of the California Code of Regulations. Records ready to be destroyed: Accounts Payable warrant copies for the fiscal year 1992-1993.

Donations

Accept the donation from Village Marine Technology, 200 West 135th Street, Gardena, CA 90249, of one 1.5 HP motor, 110-220/60/1, D.D. for 3-prong; one 2.5 HP motor, 12 VDC1750 RPM (LW) ignition, and one 16 1/3 HP motor, 12/12 VDC VMT, for use in the electrical technology department, and request that a letter of appreciation be sent.

Accept the donation from Robert Phillip, 4950 Imperial Highway 327, South Gate, CA 90280, of semiconductors, inductors, transformers, power supplies, optos, LEDS, lamps, panel meters, wire, cable and accessories, connectors, sockets, terminals thermistors and varistors, resistors, potentiometers, capacitors, crystals, oscillators, switches, and relays, circuit breakers, fuses, speakers, audio devices, fans, heat sinks, knobs, cabinets and miscellaneous hobbyist projects, for use in the electrical technology department, and request that a letter of appreciation be sent.

It was moved by Member Kellogg, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Personnel Commission Budget, 2003-2004

Victor Collins: Yes. I'd like to make a couple of comments to the Board. One of the anomalies of California education at times, when people look at it, is the fact that we have a Personnel Commission, and what does the role of that Commission play in terms of administration. They are of equal authority in terms of several levels of the classified personnel administration. I have also considered it a very strong pleasure to have served with the Commissioners that are currently here, as well as the previous members, because they've always been sensitive to the needs of the District. The first item that you have is 5.3 that asks the Board to officially concur with the Personnel Commission's budget. In looking at that, I think there is something else that's important, again, for everyone to understand, administratively. We don't even get anywhere near having a budget from the state, legislators, from the Chancellor's Office or anything else, by the time we have to legally provide this document to the LA County Office of Education. So what we are doing is we are concurring with a budget that they've gone through the entire administrative proceedings and have had hearings on and we'll submit that as we are legally required. What happens, though, is that there are oftentimes when a budget has to be adjusted because of downgrading of certain funding. These Commissioners have been very, very active in terms of their willingness to participate with the District and assist the District. Last year, after approval of the budget, they came back with a separate resolution and reduced their expenditures. If you look at this year's budget, that is prepared under the guidance of John Tortarolo as the Director, and the Commissioners, they all looked very carefully at what could be done, and this year's budget is a reduction from last year's. So, again, they are sensitive to the budgetary constraints of the District and they are willing to help us and I think it's commendable of the work that they've done in bringing us this budget, and Mr. Tortarolo is available if any of the Board members have any questions on this.

The Board of Trustees concurred with the 2003-04 Personnel Commission budget in the amount of \$500,219.

Annual Report of the Personnel Commission

Victor Collins: Again, Agenda Item 5.4, is the Annual Report of the Personnel Commission to the Board of Trustees. Again, Mr. Tortarolo has worked with the Commissioners to prepare an abbreviated report.

Members of the Personnel Commission presented its annual report to the Board of Trustees with a Powerpoint presentation and the following remarks:

John Tortarolo: President McNinch, Vice President Kellogg, members of the Board, Superintendent-President Dr. Kehoe, and honored guests. I'm John Tortarolo, Director of

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Human Resources and Executive Secretary to the Personnel Commission. Tonight, the Personnel Commission is presenting its annual report to the Board of Trustees.

The California Education Code (Section 88076) provides the Personnel Commission with the right and the responsibility to “classify all employees and positions within the jurisdiction” of the Commission, as part of the Classified Service. The Commission is charged to develop, amend and interpret such rules and regulations “as may be necessary to ensure the efficiency of the service and the selection and retention of employees on the basis of merit and fitness” (Section 88080).

Similar to the Board of Trustees, the Personnel Commission is responsible for the administration of the District Classified Service. Unlike the Board members, the Personnel Commission is an appointed body which serves three-year terms. One Commissioner is appointed by the Board of Trustees, one Commissioner is appointed by the Representative Union, and the third Commissioner is appointed by both the Board of Trustees and the Representative Union appointees.

Ms. Nancy Carlin, our current Chairperson, is the Commission’s joint appointee. She is an attorney who has practiced employment law for over 19 years in both the public and private sectors. Ms. Carlin currently practices in Signal Hill.

Mr. Bruce McManus, our Vice Chairperson, is the Representative Union’s appointee to the Commission. Mr. McManus is an attorney who practices primarily in the area of business defense litigation, and has served as a past president of the California School Employees’ Association at Compton Community College.

Mr. Richard Gaylord, our other member, is the Board’s appointee. Mr. Gaylord is a licensed real estate broker who has been active in both professional organizations and in community service. In addition to his current service, Mr. Gaylord has served as the Chair of the Long Beach Civil Service Commission, and as the Chairman of the State’s Board of Behavioral Science Examiners.

Tonight, Ms. Carlin will address the Board regarding merit system principles, Mr. Gaylord will speak regarding recruiting activities, and Mr. McManus will discuss the Commission’s direction for the future. The Commissioners will be utilizing the slide presentation tonight as the context for their comments.

Ms. Carlin: I would like to thank the Board for the opportunity to address you tonight, and present our Annual Report. This past year has been one of change and challenge. First, following the lead of the Board, we now hold one-third of our meetings at the Pacific Coast Campus. This change enables us to include more classified employees in the Commission processes.

Our report covers the hiring during the fiscal year 2001-2002, and activities since we last reported to the Board in May 2002. It is interesting to note that the Commission’s calendar is a combination of the fiscal year hiring activities, and an appointment year that runs from December 1 through November 30 of the following year, as prescribed by the

Education Code. We enjoy taking this opportunity to update you on what has happened since we last met, in the Commission's charge of administering the merit system for classified employees.

As a refresher to all of us, the Merit system as shown in this slide, is intended to provide the District with a fair process to select the most qualified candidates for each of our positions. The merit system was broadly established in many school systems in 1965. Long Beach Community College District has been a merit system district as a separate community college since the mid 1970s – and actually the college has been a part of the merit system since 1936, by virtue of being part of the Long Beach Unified School District.

The Personnel Commission administers the merit system through the Rules and Regulations of the Classified Service, a system of 571 individual regulations covering all aspects of classified employment practices.

The rules are derived from the Education Code and the California Government Code, and are continually updated to reflect current law and policy.

The classified employees served by the merit system include:

- Classified bargaining unit employees represented by AFT
- Classified bargaining unit employees represented by POA
- Classified confidential employees
- Classified managers and supervisors
- Classified administrators

•In all, 241 separate classifications and over 400 positions are part of the classified service.

And now, I'd like to introduce Mr. Dick Gaylord, who will update you on the 2001-2002 fiscal year hiring activities.

Dick Gaylord: Our 52% decrease in recruitment during fiscal year 2001-2002 follows an economic and budgetary downturn that has so severely affected the District's ability to fill vacant positions, and indeed has caused layoffs to the extent not seen before at this District.

While overall recruited positions have declined by 52%, this reduction actually returns us to a more normal recruiting year. Typically there are approximately 40-50 recruitments per year. Also, the number of applicants we are handling to fill positions has declined only slightly, by about 12%. Our staff is working with many more applicants for each remaining recruitment-up from 16 applicants per recruitment last year, to over 30 per position this year – an 87% increase.

This is driven by two factors. Hard economic times always generate a bumper crop of highly qualified, motivated candidates. This year, many of our applicants for classified positions held master's degrees! The second factor is our electronic recruiting, which Mr.

McManus will speak about later. Suffice it to say that our nets are now electronically cast far and wide to attract a diverse pool of highly qualified applicants.

While faced with recruiting challenges, we continue to maximize efforts to recruit highly qualified employees whose ethnicity mirrors that of the community we serve. As you can see from the graphic representation, the District has accomplished significant diversity among its classified employees. The Personnel Commission is committed to continuing our strong efforts to create a diverse workforce that mirrors the community we serve.

And now I would like to re-introduce John Tortarolo, who will speak with you tonight about the Commission's 2003-2004 budget.

John Tortarolo: The Education Code provides for the establishment of an independent budget for the Personnel Commission, and at the same time links the Board of Trustees, the Commission and the administration together in a collegial and collaborative relationship that, with the leadership of our Board, Commission and Superintendent-President, has created an extremely productive and synergistic environment for administering the classified service.

The Education Code provides three key directions:

“The commission shall prepare an annual budget for its own office which, upon the approval of the county superintendent of schools, shall be included by the governing board in the regular budget of the community college district.”

“The budget shall be prepared for a public hearing by the commission to be held not later than May 30 of each year. The commission shall forward a copy of its proposed budget to the governing board indicating the time, date and place for the public hearing of the budget and shall invite board and district administration representatives to attend and present their views.”

“The budget shall be prepared for a public hearing by the commission to be held not later than May 30 of each year. The commission shall forward a copy of its proposed budget to the governing board indicating the time, date and place for the public hearing of the budget and shall invite board and district administration representatives to attend and present their views.”

The Commission budget process, due to both its interdependence with the District and its independence as a governing body, has a somewhat different flow than that of the District budget. As you can see, our process provides public review through the public hearing process, an informative exchange of data with the Board of Trustees, and the opportunity for review and concurrence by the Superintendent-President. In addition, acceptance and authorization by the County Superintendent of Schools is the final step in our budgetary process, which begins in March of each year, as opposed to May for the District.

The Commission has the added responsibility of anticipating budgetary needs and trends in advance of the rest of the District, and its fiscal responsibility is demonstrated each year.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

The Personnel Commission's 2003 – 2004 budget recognizes both the District's funding restrictions, and incorporates fiscal responsibility in addressing its continuing responsibilities to administer the merit system. The Commission's budget proposes a 5.1% reduction in overall spending. Our objectives are to:

Maintain & enhance essential services

Merit system selection process & classification work

Disciplinary appeals

Employee recognition

Employee development

While eliminating or reducing the non mission critical expenditures:

Limited term employee assignments

Conferences

Advertising

Supplies

External classification consultants

College police background checks and physical exams

Operating Assumptions

Perform all maintenance classification work in-house (excluding District cyclical reclassification effort)

Limit training to low or no-cost local opportunities, eliminate annual CSPCA conference attendance

Fully leverage web employment process, eliminate print-based advertising

Eliminate LTE assistance in peak load periods

Limit equipment costs to emergency replacement

If the college police department continues operations, additional recruiting funds not in the budget will be required.

Now, I'd like to introduce Mr. Bruce McManus, who will address the Commission's goals for next year.

Mr. McManus: The Personnel Commission continues to evolve our merit system administration. The goals of continuing quality improvement in customer service, expansion of technology, and preparation for the next classification/compensation study proactively support the college's employees.

The negotiated agreement on implementation of the recent classification study provides challenges for the Commission in the coming year. We are currently developing new selection tests to qualify employees whose positions were reclassified. These tests must be administered to assure that employees meet the minimum qualifications of their new classification. Also, approximately 20% of the new or revised classifications from the Nash Study need further development to bring them up to our standards. These activities will continue through much of next year.

The Commission has also revitalized recognition activities for classified employees. After a long gap, the Commission hosted a series of luncheons last year to recognize the efforts of classified employees. Last week, we held three such gatherings with our employees, and it was great to meet and exchange ideas with them again.

Tonight, we are announcing our roll-out of the Personnel Commission's new web site. Our website, which has been developed by a collaborative effort with District Human Resources technical staff and Personnel Commission staff, enables us to bring critically important information to our classified employees. Our goal through implementation of this technology tool is to enhance our classified employees' awareness of the merit system rules, regulations, career ladders, and employment management processes that directly affect their daily lives in supporting the District's educational goals and objectives.

The Personnel Commission's charge in administering the classified service extends to providing the public and our employees with foundational information regarding the administration of the merit system. Because of these dual audiences, our website is available to both our employees and to the general public. All constituencies can view a wide range of data, from employment opportunities to the detailed Rules and Regulations of the Classified Service. In this way, we discharge our responsibilities as public advocates of the merit system.

As we reported last year, about ten years elapsed between the recently implemented classification study, and the previous study. This long period of time between reviews caused impacts on employees and the District, which we believe it would be prudent to avoid in the future.

In terms of our classified employees, positions (and compensation) changed dramatically over that ten-year period, as the impact of technology was felt in classifications across the breadth of the District. Yet, relatively few changes were made in classifications to reflect these dramatic job content changes.

For the District, the funding impact of reclassification was significant, and could have been mitigated with a shorter period between studies. Also, for both parties, the long time period made communication and issue resolution difficult.

We wish to advise the Board that we will be seeking funding next year, and in ensuing years, for a phased reclassification effort. In this way, the Commission can assist the District and the classified employees in a more effective classification process. And, the cost of performing studies on only 20-25% of the classifications each year should mitigate the impact of the study on the budget. We believe it is easier to plan for a small expenditure each year, than a large expenditure each 5 years.

We again thank the Board for its support, and ask for your continued partnership in supporting needs of the District, our classified employees, and our collective vision.

Thank you for the opportunity to speak with you tonight. Copies of the Personnel Commission's annual report have been placed in your informational folders, and there are copies for the audience on the table in the foyer next to tonight's Board of Trustees' agenda. If we run out, additional copies will be available at the Personnel Commission offices in Building V, at this campus.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Member Polsky: I'd like to say something. I have to thank the Commission members for all of your dedication and hard work. I know you put a lot of hours in and you are all very dedicated and do an excellent job and I think I can speak on behalf of the Board that we do appreciate your hard work. Dick, I feel very good, knowing that you are there representing us. I think you've done an amazing job considering all the budget cuts and you've really brought us into the 21st century. And John Tortarolo, I've heard so many wonderful things about you. I know you're doing a great job. I just want to say thank you for all of your good work.

Member Uranga: I have a series of questions that this presentation brought up as far as some of the information that's included in here. The first one, on page three, you indicated that the calendar for the Commission is sort of a combination of the fiscal and Ed Code type of combination of both, so your year runs from December 1 through November 30. Is that set in stone? It's one of these things where we want to be on the same calendars as much as possible and not having to make appointments at different times of the year. I think that if we were to look at the possibilities of consolidating appointments to one time of year, it would make it a whole lot easier as opposed to having these different appointments made at different times of the year. I'm just wondering what the purpose is.

John Tortarolo: That's an excellent question. The Commission's appointments in terms of their being appointed to the Commission and the terms are served are prescribed by the Ed. Code and are defined as December 1 of each year, actually through December 1 of the following year, ending November 30. So we really don't have a lot of room to move those around. Those are prescribed by the Code. We do report out in terms of the fiscal year to be as close to what the Board is experiencing in terms of budget situations and other reports out so that we can more align the hiring practices to the Board's informational needs.

Member Uranga: From our experience with the Ed. Code, some times it doesn't make any sense. But, I can understand that and if we want to make any changes, we have to make changes to the Ed. Code.

John Tortarolo: There's an additional problem that we face here at Long Beach City College in the fact that in the 1989-1990 revisions that were done in the community college system, the connection to the merit system was never examined. Reason for that is there are only four or five community college districts that participate in the merit system. Obviously, it does not get a lot of attention by our wonderful legislators in Sacramento that address the problem. Consequently, as we start taking a look at the administration, it's hard for us to get support in Sacramento for some of the changes that need to be done, either in terms of appointment times or other operating procedures. But we're small in number and unfortunately we live with those restrictions. But I think that we're also a good example of how to make them work to everyone's advantage.

Member Uranga: That's an excellent point, that we are one of the very few colleges in the system that does have this merit system. I'm totally in agreement with it. I support it. My own experience is within the merit system and I think it's a very valuable tool to use

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

and it makes for the college to have all that more knowledgeable and qualified employees. In addition, I have another question. You have stated here 241 separate classifications for the 400 positions. That's a two to one ratio. I take it that there are a lot of one person classifications out there? You also mention that you're looking at the Nash study. Last time there was a major review of that classification structure was about ten years ago. Is that correct?

John Tortarolo: Yes. The Nash study was, of course, just this last year and was a more comprehensive review. The last review before that was approximately ten years earlier. Like many other community colleges and unlike K-12s, which are the majority of the merit system, we do have many more individual classifications. Much of that has to do with the nature of the services that the classified employees provide to the college. With the exception of classifications like custodian or office assistant, many of the classifications are one-on-one to the employee. For example, an instructional aide in the K-12 serves a variety of classroom needs. An instructional aide at our District in Math serves a very different purpose and has a very different requirement than an instructional aide in Fashion Design, which is very different than an instructional aide in Reading and Writing, which is very different from an instructional aide in Nutrition. So, in order to align the needs of the organization and the specific selection practices with the classifications, we have many more individualized classifications. That's meant to serve the District to the fullest in recruiting the most qualified employees for the position.

Member Uranga: Do I take this that those classifications are also tied in with salary? Is the salary schedule for each of these classes different, as they are different in qualifications?

John Tortarolo: Many of the classifications have a similar placement on the salary structure even though the requirements are somewhat different. For example, instructional aides have the same placement on the salary structure although there are different requirements for instructional aides. The requirements have to do more with the background and the knowledge of the specific discipline that we expect an instructional aide to bring to that particular classroom situation. However, their general requirements, their core requirements, are largely the same. We do group large groups of employees together as in the instructional aides and many other classifications are quite similar together on the salary structure, on the salary schedule, so that they have the same placement.

Member Uranga: One last point. You're also discussing about the impact of reclassifications and that it was significant in this last period. Has the District looked into class consolidation? That one you brought up would be one that I think would be eligible for something like that where you can consolidate the various classes - instructional aide/Math/English/Day Care - and make it one class and structure it out so that the salary schedule could fit in within that structure. Just an idea, something that you might want to consider in terms of minimizing or lowering the total number of classifications so that it doesn't look like we have a two-to-one type of ratio where we have 400 positions and 200 classes where we could have 400 positions and 100 classifications. Just something for you, food for thought type of thing that you might want to look at in terms of merging or

grading out or consolidating various classifications that are open to that. A final comment is that I do appreciate the work that you all do. I was at two of your receptions that you had last week. Attendance was high and I think that shows there is a lot of support from our City College employees in the Commission and in the merit system and I have to attribute that to the fact that we have excellent people sitting on that board who are open and who listen and are willing to communicate with the employees as far as the direction that they are taking and you certainly demonstrated that here tonight. Thank you again.

President McNinch: Any further comments from the trustees?

Vice President Kellogg: Obviously echoing the comments made by trustees and following up on a question about consolidation of classifications. More from an educational standpoint from myself, is that typical of community colleges where you have that type of ratio, we're talking about a two-for-one, that many types of classifications, because when I first looked at that it did strike me as everyone has their own unique characteristic and I just didn't know if that was just common of what you see in community colleges or not. Is that the case?

John Tortarolo: It is more common in community colleges than in the K-12 arena, largely because the education that we are providing is much more differentiated than that of classroom education in the K-12 arena. The other thing that happens, and it's an interesting process, but when we create classifications that are very homogeneous, where we use, say, all instructional aides, and we've just had this situation, then the layoff process occurs and we lay off instructional aides, the District does, the bumping process puts employees that potentially have very difficult times performing in different areas into some very untenable assignments. We've seen that happen in the past where an instructional aide moving from a technology area is displaced into a math lab where they don't have the in-depth math skills needed to maintain that lab. So there is a double edged sword to consolidating classifications. I know that we do at every effort and at every time possible try to have as few classifications as possible. But, at the same time, we have to balance that against both the instructional needs in the classroom and recognize the organizational needs of the District.

Vice President Kellogg: That's interesting. I didn't think of it that way, but it's a good point about if we did have a very general classification, moving individuals around probably would not be best for not only themselves but for the college. I also just want to say my thanks to the Commission, especially dealing with very difficult budgetary issues right now, trying to get some type of handle on it as we are because we know every time we try to put a budget together and you're in that same situation is that our actions are so dependent upon what takes place in Sacramento and we don't have many options available to us and I know it can be frustrating for everyone so my compliments for working through very difficult times as mentioned, and, obviously, you're doing a lot of very good things because the response has been for us, at least for myself personally, is that if there were issues that started to come to us as a Board a lot more we'd realize that the buffer that we have and that is the Personnel Commission. A lot of issues get

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

resolved, taken care of, before it gets to this Board and I'm very thankful for that and that's because of good quality work by a lot of people so my personal thanks as well.

President McNinch: Well put. Thank you.

ACADEMIC SENATE (Title 5, Section 53203)

It was moved by Member Kellogg, seconded by Member Uranga, that the Board approve the following Certificates of Completion:

Child Development Permit Specialization Area – Literacy
3D Studio MAX – Animation Technician (108 hours)
3D Studio MAX – Modeling Technician (108 hours)
3D Studio MAX – Textures and Lighting Technician (108 hours)
Technical Design Animator (324 hours)

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President Kehoe: I have a rather short report. I kept quite a bit of correspondence from past students, present students, and I got a special thank you note today by email from a student who attended Long Beach City College in 1985 as a Music student, who wanted to express her thanks, especially to Priscilla Remeta in the Music Department and also Lou Tharp in Psychology, for her education. She is now going back to school at the Teachers College, Columbia University. She has been a performing concert pianist, attended the Julliard School, and she is saying in this email to me that her instruction and her piano lessons at Long Beach City College were the best she has ever experienced. That's quite a compliment to the Music Department and to Long Beach City College, especially since she has attended Juillard. I just wanted to share that with you. Her name is Margaret Lai, and she was here in 1985. It just seemed like a very special thank you to the college and I thought maybe we needed a little upbeat note.

On the other hand, I would like to say thank you very much to the Commission. We have worked very, very well with them and they have been so sensitive to the budget problems that the community colleges are suffering and, two years in a row, voluntarily reduced their budget in order to help us. I think that's very commendable, particularly since their budget has to go in prior to ours.

On that note, Mr. Oakley, who does not have a report tonight, did attend the CBO meeting last week and I think I can sum up - the only predictable and certain thing about our budget is its uncertainty. I'd like for him just to give a thumbnail sketch of where we are right now with the budget and some of the uncertainties that we face over the next couple of months.

Vice President Oakley: Thank you, President Kehoe. I will give a thumbnail sketch because things have already changed since the information I received last week. That gives you an idea of how fluid the situation is. Most of you know that, back on May 14, we received the Governor's May Revision to his January 10 budget, which improved the

community college situation somewhat, although left many questions unanswered and concerns regarding exactly what was going to happen and the other concern was that the budget was based on the State borrowing money, which is still uncertain as to whether or not the Legislature will go forward with that. Since then the Legislature took that budget and both the Assembly and the Senate budget subcommittees have presented their own budget proposals that will go to the full budget committees. Those proposals also change the May Revision somewhat. Some of the highlights are that these proposals, both the Assembly and the Senate's proposals, hinge on a shift, basically a deferral, of anywhere between \$200 million to \$240 million of the apportionment from June 04 to July 04, which would basically allow the system to save an additional four percent in terms of its budget cuts. So, essentially they're proposing deferring the budget cut into the upcoming, or 04/05 fiscal year. That is somewhat troubling, although it preserves some funding for this coming fiscal year, it pushes it into the following year. The budget also hinges on the State borrowing money to finance the deficit and that's also very controversial at this point, so we're not sure what's going to happen.

Some of the other highlights in the Assembly and Senate proposals are an enrollment fee of anywhere between \$15-\$18 per unit, which is increased from the current \$11 per unit. It's down from the Governor's Budget but still there is a lot of uncertainty as to where it's going to land. I think I'd be pretty confident in saying that it will go up. It's just a matter of how much at this point.

Some of the other highlights: growth funding is being proposed anywhere between 1-1.5% as opposed to the Governor's 3%. A larger protection of the base apportionment as opposed to the Governor's Budget, which is positive, but again it hinges on this \$200 million deferral, which is very questionable, very fragile at this point. So, at this point we are continuing to work with the Governor's May Revision to develop our Tentative Budget and that's what we'll continue doing and present at the upcoming budget workshop based on the Governor's numbers because there is still a lot of uncertainty as to what's going to come out of the Legislature and, once it does come out of the Legislature, what the Governor's blue pencil will do to the Budget once it's on his desk. As Dr. Kehoe mentioned, there is still a lot of uncertainty and we probably won't know what's going to happen until the final budget is signed by the Governor and that we just don't know when that's going to happen. We'll just have to wait and see.

Superintendent-President Kehoe: Thank you, Mr. Oakley. I have one other announcement to make. Sunday, June 1, is the 8th Annual CPR Sunday held for the first time at Long Beach City College. This is a joint effort by the Long Beach Fire Department, the American Red Cross, and Long Beach City College. Our representative is student nursing staff and our staff is going to put in a lot of time to help with the CPR Sunday. They have given us a certificate that they asked me to give to the Board. If you will take one of these, it's a voucher for CPR training any time. It doesn't have to be on CPR Sunday, but they wanted to encourage anyone who would like to take CPR training, either here or at the Red Cross, to please do so. I have a few others if some of the other staff members are interested. Also, if you would take a flyer and share it with your neighbors. While they say reservations are a must by May 23, if someone is in need of CPR training, we could certainly make exceptions.

President McNinch: Thank you. This Red Cross volunteer does encourage everyone to come to CPR Sunday.

ACADEMIC AFFAIRS

No Report.

STUDENT SUPPORT, PLANNING AND RESEARCH

No Report.

ADMINISTRATIVE SERVICES

No Report.

PACIFIC COAST CAMPUS

Update on the Pacific Coast Campus

Provost Merry: A brief report. The campus enjoyed a very successful year thanks to everyone present here and the faculty and staff. Just moving on to the next semester, you have in front of you a quick and dirty schedule pulled from the Web. Not all of our students have easy access to the Web, so what we've done is highlight the PCC fall classes, the ACE schedule, the general classes on the inside, and we're going to be having more afternoon classes and so we want students to know that those are available and we want those classes to fill. So, we will redesign this to make it a little easier to read, but nevertheless it is out now for those students who are on the campus now signing up for summer school.

ECONOMIC AND RESOURCE DEVELOPMENT

No Report.

ACADEMIC SENATE

Janice Tomson: Daya, I'd like to, again, thank you, on behalf of the Academic Senate, for serving as the Student Trustee. I've always been impressed with your curiosity and your quick grasp of issues and then I could always count on you for a student's point of view. And, whenever you spoke, I always learned something from you. So, thank you very much.

Daya Washington: Oh, thank you.

Member Uranga: Yes, I want to thank Michael Tuitasi who invited me to Project Launch to speak at their recognition luncheon last Friday. It was a very impressive group of individuals. Project Launch is one that is very close and dear to me because I was a product of that kind of funding and that kind of a program, which is a TRIO funded program. It is a federal program which provides counseling, guidance, tutoring for individuals who come from disadvantaged backgrounds, whether it be financial, cultural, sociological, or academic. I was very pleased to hear some of the stories and to learn that some of them will be transferring to the various colleges around, not only Southern California, but around the country. We have students who will be going to Cal State, Long Beach; Dominguez Hills; UC Irvine; and our own Daya here is looking to attend

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

Howard University, in Washington D.C. It was a very impressive program and I was very impressed with the students who were there.

Also, since graduation ceremonies are coming up this Thursday, I want to congratulate all the students who are going to be receiving their degrees and certificates and I want to give special recognition to those students in the Project Launch program. They have had a lot of adversity to overcome and with the assistance of this program, which I think has been here since 1998, it will, hopefully, have a long-term impact on the academic and professional development of these students. Kudos to that program and to Michael for a job well done.

Member Polsky: I wanted to mention that I attended the Men's banquet on Friday night and it was the best Men's banquet I've ever been to in all the years I've been on the Board. It was a very heartwarming experience to see the bonding and the camaraderie and the absolute accomplishments of these young men. I won't go into the details. It was an incredible experience. Robert Hill really needs to be commended as their advisor. One of the things he said that I will never forget, and I'm sure most of the students won't, he said, "You've got to keep narrowing the gap between your achievement and your potential," and I think that he's really drilled that into the students. If not for Long Beach City College, I think many of these students would never have had a chance to attend college and go on. And many of them are going on to higher institutions of learning. It was just a great event and I was just so thrilled to be there.

Superintendent-President Kehoe: There were three past presidents of AMS there and I know all three of them very well. One of them will graduate on Thursday from Cal State, Long Beach, with a degree in History and has been accepted in graduate school for a Master's in History, and wants to be a teacher in community colleges. The other has just been given a promotion. He joined the United States Air Force and will shortly be transferred to Korea. And the third one is just graduating and just received my personal scholarship and is going on to USC. I just think that this program is so incredible, our Student Services program, because it does foster achievement in our students.

TRUSTEES COMMUNICATIONS

President McNinch: Trustee Uranga and I had the honor and privilege and amusement to represent the college in the Pride Parade, which is always a joyous occasion. I also want to commend the Fashion Design Department for their annual fashion show. I will tell you that the production value of that – nothing was spared – music, technology, incredibly talented students. It was an absolutely incredible evening and if some of you have not been, don't think it's the old-fashioned fashion show. This is an evening's entertainment. So I would encourage everyone to attend next year.

NEW BUSINESS

There was no New Business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:
August 26, 2003: Sister City Opportunities

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

September 23, 2003: Expanded Report on Nursing
October 28, 2003: Two-College District Committee Report

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

Hayley Brandt: First of all, before I get started, I'd like to say thank you to everybody here for giving me the opportunity to speak because it means very much to me and, of course, my team members as well, which will, of course, be the Speech and Debate Team.

For the past four years, we've been given the award of the best off-campus activity at LBCC. We're very proud of this. And, in fact, we've even been given a total of \$50,000 worth of Forensic scholarships in the past two years for the team members. This is something we're ecstatic about, especially since, just this last season, we took first place in the nation with our Debate team. We're doing great.

Unfortunately, they've collectively decided to cut the team and this is why we're coming to you today, because what we know is that we've tried really hard to do this and every time we go to the department, the Communications Department, and ask them to help us with this, we come back every time knowing that more could be done to help us, but they're not. This is why we've come to you to ask you what you could do for us. What we're asking is to put this on the agenda for next month and for the following month, until we can get this problem resolved. What we've been looking at pretty much is that we know that so much can be done and it's worth so much to the students, especially when I look back and heard this story today from Dr. Jan Kehoe who told us that a student in 1985 e-mailed you and told you how much that meant. How much that Music program meant to her so that she could practice the piano and the coaching there was great for her. And that's what it is to us – the Speech and Debate team. The coaching is great and this is something that's helping us all and we love it so much that we need you guys to help us continue this and this is what we're asking for. Please put this on the agenda and have the department listen to us and, of course, listen to you and have this item heard and, of course, make progress with it. We know that there's so much, of course, that can be done and that will be done and we look at how much it means to other people, not just the students at Long Beach City College and to the more than 20 members of the team, but also to the past eight Presidents that we've had in the United States. Each one of them has been a member of a Forensics team in college and when we cut this opportunity from Long Beach City College, we're teaching the theory of it, but

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

we're really not giving anybody the opportunity. And it's kind of like if you were to teach the theory of football, but not have a team. It doesn't make that much sense, and we know that the students deserve more, especially when we look at the population of Long Beach City and realize that people have so much potential. This is the opportunity we have to narrow that gap between your potential and what you're doing with it. With that, I urge you to put this on the agenda and to help the students at Long Beach City College and my team. Thank you.

President McNinch: Very well put and thank you. As a former Speech and Debate team member, that certainly touches my heart.

Darryl Wilson: First of all, I'd like to thank this distinguished Board for allowing me to stand before you today and I'm proud to stand before you to report the completion of the PCC Human Performance Lab's air conditioning project. Just a brief summary on the project. This project began in the Summer of 2001 when an idea came to my head as I attended a lab of how to solve an issue that greatly affected the ability of students to effectively use the lab. There was no A/C and the heat generated by the students working out would, at times, become unbearable. I asked the instructor at that time why there was no air conditioning and I was informed that the petitions by students had been going and that the problem was being taken care of. So I left it at that.

By the fall semester there had been no change, so I decided that I would make this the focal point of the leadership group that I was the chair of at the time which was the PCC Cultural Affairs Committee. That's how the project began. Many obstacles, meetings and fund raisers later and grant petitions later, I'm glad to present the project to this Board as completed. We now have a state-of-the-art air conditioning and heating unit in the lab, installed and ready for the students for the summer of 2003.

This project could not have been successfully completed without the combined efforts of the administration, staff, faculty and students working together to bring to fruition a goal that was stated before. With that said, I would like to give special recognition to Dr. Jan Kehoe for having the insight and the faith to believe in the students enough to give her personal approval to the students to try to accomplish this goal. Dr. Pauline Merry for the same, because she allowed to, in fact, bring this project to fruition. Angelica Torres, as you all might remember Angelica, and Laurence Rivera were also very instrumental in bringing this idea to the Board and to the Facilities Committee to find out what we needed to do as students to be a part of this.

Derek Waury and Damon Bell were instrumental in guiding me along the way the whole time. I was the chair of the project so they were very instrumental in guiding me in how to go about filing the grants and writing grant proposals to the ASB. Also, I'd like to thank the Pacific Coast Campus Cultural Affairs Committee for their endless work in fund raisers that they did to help raise money for this; the ASB Cabinet and I want to mention a little bit about the ASB Cabinet. I was the President of ASB during the Spring of 2002, and I thought at that time by being President, I would have the opportunity to work it a little bit and try and get this thing done. We thought we had it done and it didn't get done, but I stayed on the project even after I wasn't President or involved in the

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

leadership because I don't believe in starting something and not finishing it. The Cabinet has been very wonderful in donating about three grants to make sure that this project came about.

Dennis DiGiovanni. I went to Dennis during the Spring of 2002, at the end of the Spring, with a few dollars and he refused to put the project together as I had written it, which were just two window units. He refused to do that because his professionalism was so high, that I guess he just couldn't stand to see us wasting energy and he's the one who pushed me into going for a few more dollars to get a state-of-the-art system. He and his staff and the class, they brought in a crane. It was just a wonderful situation and I really want to give thanks to him and to the vocational department of Long Beach City College's Pacific Coast Campus. I think that it is vital that we, as a family, which is what I like to call us, understand the importance of PCC and if we utilize the value of this campus, I think it will go a long way in helping us with some budget problems.

I'd like to also thank Tom McKibben, the Sheet Metal Department Head and the Sheet Metal students, because they prefabricated a lot of the parts that we could not order anywhere else. They had to customize it. And last, but not least, I'd like to thank Jeri Carter for her endless concern of the matter and she constantly pushed me to make sure that the job would get done.

In closing, I'd like to thank Long Beach City College for allowing me to be of service. It is through serving you that I have found out who I am. So I really want to thank you for that.

Now, on behalf of the Associated Student Body, I would like to donate the air conditioning unit to Long Beach City College for use as you deem necessary for the continued success of Long Beach City College families, students and staff alike.

Also, I just wanted to announce that there will be a formal "Flip the Switch" ceremony that Connie Sears will be announcing and I'm sure the Board will be invited to come and celebrate our accomplishment. Thank you.

President McNinch: Thank you. I'd like to ask the Board ... I'd like to schedule at a later meeting or ask the Board's concurrence, to determine what the cost is for the Students Speech and Debate Team – what the cost is staff wise, what the cost is dollar wise. You ladies have done an excellent, Ms. Brandt and Ms. Christopherson, this evening. The fact that you have accrued or earned \$50,000 in Forensics scholarships I think is very noteworthy and we need to determine what program from the Chancellor's Office or Sacramento caused your program to be cut and to see if we have alternate ways of funding this, perhaps through community partnerships or the Associated Student Body who has a dollar or two.

Hayley Brandt: I'd like to add that a majority of our money does come from the Associated Student Body. In fact during our next semester we have \$6,000 already allocated, but what we lack is we have to have a faculty member with us to accompany us to tournaments.

**Minutes, Meeting of the Board of Trustees
May 27, 2003**

President McNinch: O.K. Would that be Dr. Callahan's bailiwick?

Superintendent-President Kehoe: Actually, Dr. Callahan and Ms. Tomson, if they would look into it, please?

Dr. Callahan: Yes.

President McNinch: Is this small enough that we could hear about it at the next meeting, or is this large enough that it needs to go after October?

Superintendent-President Kehoe: Why don't you let the two ladies at the other end of the table determine what they can find out and whether or not it can be resolved and we'll schedule it for a later meeting.

Dr. Callahan: We'll work on it tomorrow and then we'll let Dr. Kehoe know how we're making out.

President McNinch: Thank you. That's very much appreciated, and ladies, thank you for taking the time. We know this is finals – this is a rough time of the year. Thank you so very much.

ADJOURNMENT

President McNinch adjourned the meeting at 6:20 p.m. The next regular meeting of the Board of Trustees will be held on June 17, 2003. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary