

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
July 9, 2002**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, on July 9, 2002.

**CALL TO ORDER**

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced, and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:20 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

**PLEDGE OF ALLEGIANCE**

Member McNinch led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

**WELCOME AND INTRODUCTIONS**

President Uranga: I'd like to welcome Talya Strauss, who is the new field representative for Sally Havice. (applause)

Talya Strauss: My name is Talya Strauss and I'm the field rep for the Long Beach area for Assemblymember Sally Havice. I would just like to express her continuing support for Long Beach City College and, if she is unable to attend your meetings and events, I would be more than happy if you'd invite me to attend a presentation and so on and so forth. And, if the State Budget were passed, I would have a business card, but since it's not, I don't have one. So, should you require, I will give you my information orally and you can write it down later on and please feel free to contact me at any time. I'd be more than happy to come out and show support.

President Uranga: Thank you very much and welcome to Long Beach.

**APPROVAL OF MINUTES**

President Uranga: Is there a motion for approval of the minutes of June 25, 2002?

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of June 25, 2002, be approved as distributed. The motion carried, Members Clark, Kellogg, Polsky, Uranga, and Washington voting aye; Member McNinch abstaining because she was absent from the meeting of June 25.

**ORDERING OF THE AGENDA**

President Uranga: We're going to be having a re-ordering of the agenda. We're going to be moving agenda item 10.1 and 13.1 to right after the Consent Calendar.

**REPORT OF BOARD OF TRUSTEES**

**Certification of Election Results of March 5, 2002 (Measure E)**

It was moved by Member Polsky, seconded by Member McNinch, that the Board of Trustees receive and accept the certification of election results from the Los Angeles County Registrar-Recorder/County Clerk's Office as indicated on the attached Certificate of the Secretary of the Board of Trustees.

The results of the election, held on March 5, 2002, as provided to the Board by the Los Angeles County Registrar-Recorder/County Clerk's Office are attached. The results of said election and the number of votes cast for and against Measure E are as follows:

BONDS YES:	34,580 votes (65%)
BONDS NO:	18,645 votes (35%)

These results shall be officially entered into the minutes of the meeting of the Board of Trustees of the Long Beach Community College District held on July 9, 2002.

President Uranga: We're bringing this item at this point now so that it can provide us with enough time to get a committee together - an oversight committee; that gives us now sixty days to accept and review individuals to sit on this oversight committee so that we could have something in place by September.

Superintendent-President Kehoe: Yes. You'll certify the oversight committee in August at your meeting.

President Uranga: So, certifying the election results at this time now starts the clock ticking so we can move forward then and hopefully we will have something in place early next year.

Vice President McNinch: President Uranga, I received some phone calls from people who are interested in serving on the committee. What should I do with that information?

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Superintendent-President Kehoe: The applications are available through John Tortarolo's office, or they can call our office and we'll have one sent to them. All they have to do is give us their address. And the closing date is July 12.

The motion carried, all voting aye.

**Committee Reports**

There were no Committee Reports.

**STUDENT TRUSTEE**

Student Trustee Washington: The summer semester is going kind of slow and most of the students are getting their schedules together for the fall semester, which starts next month. The ASB Cabinet is having their first meeting on August 12, with all the new members being appointed. Leadership Retreat is coming in September and the committee is in the process of establishing a location and also figuring out a way to reach more students to be more involved so they can reach more potential leaders this semester. The Student Trustee orientation is also coming up. It's next month on the 9<sup>th</sup> in Sacramento and I will be attending on behalf of the Board and the students of Long Beach City College, and I'm excited.

President Uranga: Thank you very much.

**PUBLIC COMMENTS ON AGENDA ITEMS**

President Uranga: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

There was no response.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent, that the Board of Trustees approve/ratify the following actions:

Appointments

Administrative Employment - Contract Approval	7
New Contract Faculty	1
Hourly Substitute Instructors	2
Stipends	2

In-Service Changes

Change of Assignment - Administrative	1
Change of Salary - Contract	19
Change of Title	1

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Separation From Employment

Retirement	1
Resignation	1

**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	1
Permanent	16
Temporary	15
Exempt From the Merit System	101

INSERVICE CHANGES

Change to Previous Board	1
Voluntary Discontinuance from Employer-paid Member Contribution	31

SEPARATION FROM EMPLOYMENT

Resignation	1
Medical Separation	1

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

There are no appropriation transfers.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4048 through Register No. 4052 for the period of June 3, 2002, to June 14, 2002, in the amount of \$865,695.85 as listed.

Register No. 4048 Issue Date 06/10/02	Warrant Nos. 0693855 – 0694259	\$ 354,127.87
Register No. 4049 Issue Date 06/10/02	Warrant Nos. 0694260 – 0694330	\$ 46,504.70
Register No. 4050 Issue Date 06/10/02	Warrant Nos. 0694331 – 0695213	\$ 411,088.91
Register No. 4051 Issue Date 06/14/02	Warrant Nos. 0695214 – 0695277	\$ 26,773.37

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Register No. 4052	Warrant Nos. 0695278 – 0695319	\$ 27,201.00
Issue Date 06/14/02		<hr/>
	Total Salary Warrants Issued	<u>\$ 865,695.85</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period June 3, 2002, through June 14, 2002, in the amount of \$1,480,440.45 as listed.

Period Ending June 7, 2002		
General Fund	\$ 169,321.07	
Student Financial Aid Fund	373,728.35	
Payroll Clearing Fund	17,029.00	
Capital Project Fund	<u>216,615.72</u>	\$ 776,694.14
Period Ending June 14, 2002		
General Fund	\$ 377,275.99	
Student Financial Aid Fund	275,684.01	
Child Development Fund	30.31	
Payroll Clearing Fund	<u>50,756.00</u>	<u>\$ 703,746.31</u>
Two week total		<u>\$ 1,480,440.45</u>

Included in the total expenditure of \$1,480,440.45 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**General Fund – Fund 01**

1. \$ 79,293 to Gateway Companies, Inc., for fifty (50) computers and monitors.
2. \$ 48,500 to Comp View Inc., for two Epson multi-media projectors, one high resolution document imager, and three-year warranties for Media Equipment Circulation.
3. \$ 30,827 to College Enterprises, Inc., for duplicating charges through Pulse for April 2002.
4. \$ 27,406 to Multiwave/Mwave.com, for computer parts and supplies for Computer and Business Information System.

**Capital Project Fund – Fund 15**

1. \$ 134,079 to City National Bank, assignee for Municipal Finance Corporation, for Honeywell mechanical retrofit and energy management project.
2. \$ 38,836 to Kruger Bensen Ziemer Architects, Inc., for final payment for Building D remodel, Liberal Arts Campus.

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**PURCHASING**

**Contract Amendment**

CN99605.8 – Ratify - with PALP, Inc. dba Excel Paving Company, for parking lot renovations, Lots D and E, Liberal Arts Campus in the amount of \$233,284 for base bid and alternate #1.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period June 3, 2002, through June 14, 2002, in the amount of \$295,085.05 as listed.

42099 – 42102	\$ 7,529.34
42106 – 42107	1,221.49
42192	566.15
42220	7,153.16
42232	1,164.46
42234 – 42235	2,287.05
42237 – 42238	2,369.39
42241 – 42242	2,072.01
42244 – 42245	5,631.68
42247	1,523.00
42249 – 42255	30,548.35
42258 – 42261	7,415.67
42278	1,623.76
42282	1,493.90
42285 – 42286	1,084.15
42290 – 42294	12,358.29
42296	3,000.00
42299 – 42306	9,850.48
42308 – 42313	12,613.82
42315 – 42323	9,118.08
42326 – 42332	16,017.88
42335	\$ 1,840.25
42337 – 42338	1,936.59
42341 – 42383	143,933.77
42385	591.83
42387 – 42399	9,675.42
42401	<u>465.08</u>
Total amount	\$295,085.05

There are no purchase orders greater than \$25,000.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

**Agreements**

CN 92918.5 - Amend - With Presbyterian Intercommunity Hospital, to provide a clinical practice site for School of Health and Science students, to extend the termination date from July 31, 2002, to July 31, 2004, at no cost to the District.

CN 92959.1 - Ratify - Amend - With the American Society of Composers, Authors and Publishers (ASCAP), for additional charges from last fiscal year for the amount of \$173.35.

CN 92970.3 - Ratify - Amend - With Brethren Manor, to provide use of facilities, including restrooms, for Long Beach Community College District classes, to extend the termination date from June 30, 2002, to June 30, 2003, at no cost to the District.

CN 92975.4 - Ratify - Amend - With PeopleSoft, Inc., to add PeopleSoft Portal, Personal Portfolio, Learn Services, and Learner Management to existing PeopleSoft Student Administration solutions integrated management systems, maintenance and 100 units of training, effective June 17, 2002, through December 8, 2005, for the amount of \$57,215 per year, through the 2005-06 fiscal year.

CN 92982.5 - Ratify - Amend - With the City of Long Beach, Parks and Recreation, to provide reciprocal use of facilities, including Heartwell Park, to extend the termination date from December 31, 2002, to December 31, 2004, at no cost to the District.

CN 92989.6 - Ratify - Amend - With American Golf Corporation, to provide use of El Dorado, Skylinks and Recreation Park golf courses for the men and women team practices and matches, to extend the termination date from May 15, 2002, to May 15, 2003, for the amount of \$6,000.

CN 92999.8 - Ratify - Amend - With Theresa Cooper, to provide child care for a CalWORKs participant, to extend the termination date from June 30, 2002, to June 30, 2003, for the amount of \$6,000, paid with CalWORKs funds.

CN 93037.3 - Ratify - Amend - With Jan Rodriguez dba Surry Software Solutions, to advise on conversion of legacy payroll, Human Resources, and Student Administration to the PeopleSoft System, to extend the termination date from June 30, 2002, to June 30, 2003, for the amount of \$36,000.

CN 93043.1 - Ratify - With Mary Askew dba: Askew Family Child Care, to provide child care for CalWORKs participants, to extend the termination date from June 30, 2002, to June 30, 2003, for the amount of \$8,000, paid with CalWORKs funds.

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CN 93057.3 - Ratify - Amend - With Covenant Manor, to provide use of facilities including restrooms, for Long Beach Community College District classes, to extend the termination date from June 30, 2002, to June 30, 2003, at no cost to the District.

CN 93069.6 - Ratify - Amend - With Petronilla Richardson dba: Richardson Family Child Care, to provide child care for ACCESS participants, to extend the termination date from June 30, 2002, to August 30, 2002, for the amount of \$7,000, paid with ACCESS funds.

CN 93077.4 - Ratify - Amend - With Robin Sherri White, to provide child care for a CalWORKs participant, to extend the termination date from June 30, 2002, to June 30, 2003, for the amount of \$4,000, paid with CalWORKs funds.

CN 93084.6 - With Ellen Gim, M.D., to provide a clinical practice site for School of Health and Science students, effective January 15, 2003, through January 14, 2005, at no cost to the District.

CN 93084.7 - Ratify - With Secured Entry, to provide security services at the entry gate for events at Veterans Stadium and the gymnasium areas during the 2002-03 fiscal year, for the amount of \$18,750. All fees to be reimbursed by the permit users with no cost to the District.

CN 93084.8 - Ratify - With Leonard Scott dba: Motley Family Child Care, to provide child care for CalWORKs participants, effective July 1, 2002, through June 30, 2003, for the amount of \$6,000, paid with CalWORKs funds.

CN 93084.9 - Ratify - With William Kester, to provide follow-up interviews with Chief Instructional Officers and related personnel regarding the status of assessment in their colleges, effective July 8, 2002, through September 8, 2002, for the amount of \$2,500, paid with California Assessment Institute Consortium funds, for which the District acts as fiscal agent.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
L.B. Community Service Development	PCC	Meeting	Dyer Hall	6/15/02
LBCC Economic Development	PCC	Cal Trans Graduation	Horticulture Area	6/28/02
Lakewood Tennis Center	LAC	Tennis Tournament	Courts 10-13	7/1 & 7/2/02

User to be charged fees in accordance with Board-approved fee schedule.



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Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Men's Basketball	LAC	Fundraiser Tournament	Large Gym	6/15/02
California Quakes	LAC	Tryouts	Stadium	6/15/02
LBCC Men's Volleyball	LAC	Fundraiser Tournament	Large and Small Gyms	6/21/02
<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Lakewood Pop Warner	LAC	Sign-ups	Parking Lot J	6/22&23/02
Upward Bound	PCC	Summer Session	Student Ctr. Several Classrooms	7/1-3/02
J. Richardson Track Camp	LAC	Track & Field Training	Stadium	7/8-11/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Paul Maurer Shows	PCC	Carnival	Parking Lot 1	10/28-11/3/02

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Auto Mechanics	PCC	Smog Inspector Training	Dyer Hall	8/3/02
Andrea's Tours	LAC	Parking	Stadium	8/7-9/02
LBCC Men's Basketball	LAC	Tournament	Large Gym	8/31/02
Andrea's Tours	LAC	Parking	Stadium	9/3-6/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Expense Reimbursement**

That the Board authorize reimbursement of expenses for the 2002 Consolidated Primary Election for March 5, 2002, for a total of \$275,736.08, to the County of Los Angeles, Registrar-Recorder/County Clerk, to be paid from bond proceeds.

**Donation**

Accept the donation from Ford West, 8625 Artesia Blvd., Bellflower, CA 90706, of one Toyota forklift, 2,000lb capacity, for use in the Construction Trades Department, and request that a letter of appreciation be sent.

It was moved by Member McNinch, seconded by Member Polsky, that the items on the Consent Agenda be approved and authorized.

Member Clark: Mr. President, I wanted to ask one question. I've had several inquiries and some of the other Board members also have had some from news media in regards to the position of Provost at this campus and whether this was significant as far as any relationship to the two-campus district and I'd just like a response to that because to my way of understanding, it has no significance, but because the media has asked the question, I think it would be worth having the response to this at the meeting.

President Uranga: Just in very broad general terms, it is basically some title changes to address the issues of being a campus that this individual vice president views the operation of the whole facility as opposed to overseeing one single program. We did do some research on it. We surveyed other districts in terms of how they administratively deal with a two-campus district and I think Vic can provide us with some more information on that research.

Member Clark: What I'd like a response to is that there is no significance of that relationship to the two campus thing?

President Uranga: There is not.

Vic Collins: I can provide some additional information if you wish.

President Uranga: I think if that satisfies Trustee Clark's question, I think that that's sufficient.

Member Polsky: Call for the question.

The motion carried, all voting aye.

Superintendent-President Kehoe: President Uranga, may I have a moment to introduce someone?

President Uranga: Sure.

Superintendent-President Kehoe: By approving the contracts, you have approved a new Vice President of Administrative Services. He's in the audience and his name is Eloy Ortiz Oakley. Eloy, we're glad to have you. (applause)

Eloy Oakley: Thank you.

President Uranga: Congratulations and welcome to Long Beach City College.

### **ACADEMIC AFFAIRS**

#### **Presentation of Industry Partnership Between LBCC Diesel Technology Program and Long Beach Transit**

Vice President Callahan: I'd like to introduce Farley Herzek, who is our Dean of Trades and Industrial Technologies. He will introduce the members of his entourage from the Diesel Technology Program.

Farley Herzek: Good evening. The School of Trades and Industrial Technologies is very fortunate to have a very wide variety of support from our local community. Some of our community partners include Boeing, Toyota Auto Body Corporation, Carrier Air Conditioning, Port of Long Beach, Shepherd Machinery, South Bay Motor Car Dealers Association, CalTrans, Habitat for Humanity, MTA, Long Beach Airport. Once again, this is just a list of some of our business partners. I believe our programs do an excellent job, and our faculty and staff do an excellent job teaching the theory and allowing students to develop hands-on experiences in our labs. But there can be no better practical experience than actually working in a real job, arriving at 5 a.m. in the morning, being properly dressed and ready for work, working as a team member, solving problems that were not in the textbook, taking direction from your supervisor, basically putting in a hard day's work for a day's pay. We can discuss this all in lecture, but it is impossible to simulate these experiences in our classrooms.

One of our newest community partners we are here to highlight this evening is Long Beach Transit. Long Beach Transit has supported our Diesel Technology program by developing a summer paid internship for students in our Diesel Technology program. This structured internship provides our students with an opportunity to experience what the real world of work is all about. We have three students here this evening who are participating in this paid internship program: Sam Yugalesik, Hector Arroya and Harold Brown. These students will be sharing some of their summer experiences with you a little later on. But first, it gives me great pleasure to introduce Rick Operchuck. Rick is the Quality Assurance Project Coordinator for Long Beach Transit and he's going to provide us with a little more specific information about the internship program.

Mr. Operchuck and Mr. Frank Spaulding talked about the Diesel Technology program that Long Beach Transit was providing to our LBCC interns.

The three students named above talked about their positive experiences as employees of Long Beach Transit.

**Update on English as a Second Language**

Vice President Merry: It's my pleasure to introduce Dr. Baruch Elimelech, Department Chair, English as a Second Language department, who will provide an update of his department.

Baruch Elimelech: Thank you. Good evening. I would first like to thank the Board of Trustees, the administration, faculty, and students for this opportunity to give this update on ESL. I am the department head for ESL and I'm very thrilled to give you this highlight.

ESL places among the four largest departments at Long Beach City College. That's with Math, English, P.E. and ESL. We serve some 5,000 students per year. We utilize approximately 70-75 adjunct faculty members and we have between 20-21 full-time faculty members to accomplish our task for our students.

ESL, as you see it here, is the umbrella term that is used to camouflage what we have as four huge programs, under this umbrella. We have an academic program that serves for transfer courses, as well as courses for graduation. We have occupational, or vocational ESL that is used to - it has the skills, so people who come here skilled in areas already, or who have degrees, and we have vocational survival ESL for immigrants or refugees, who come under the GAIN program. We have what you would call English as a Foreign Language - I'm putting it gingerly. It's a very large program and this program is to take in students with zero English and bring them to the level of college English and perhaps get them to a point where they can go on and get degrees from Long Beach City College or transfer to major institutions such as MIT, Berkeley, UCLA, and Cal State Long Beach has certainly taken a lot of our students, not to mention Dominguez Hills, just talking about some of the local campuses that we have.

In the process of educating the ESL students, there is talk that ESL is remedial. I just want to mention that it is not remedial. It is not developmental communication. However, all of these things are in fact taking place under the umbrella. But, it is not the target of ESL to have it as solely remedial, and I would like to just clear that.

We offer classes on both campuses, but our home is PCC. We are housed here and, as Dr. Merry knows, we take up most of her space, and she is complaining about that, but, the community in this particular area from what we see in the demographics suggests that we are in fact serving the community. There's a very large Hispanic constituent group, Cambodian, Vietnamese, Chinese, and, as you already know, Long Beach Unified School District serves some 60 languages and a good number of those people are at Long Beach City College. Many of them come through our ESL program and receive their English training to go on to get their degrees here. As we've seen constantly at the commencement exercises, that when Dr. Kehoe asks those who will not go on to stand, almost half of the audience stands, and you will see from that, many of those students came through the ESL Department or programs. We are very large and it seems that we are growing. It seems to be endless, but the immigration wave is continuous in the United States. It's something that we're not discouraging at the moment. In fact, we are encouraging it, and we have to have avenues and mechanisms for serving these student

populations. So we've designed a curriculum that facilitates access for our students to a degree, transfer, academics, as well as vocational programs, or prepare them for employment. We feel that our task at hand is to serve the community and this is what we do. Are there any questions?

President Uranga: I think you're doing an excellent job out there and I know that personally when I talk to some of the students out in the community as I walk the district. They are very happy and very pleased with what they receive here and congratulations on an excellent program. I hear nothing but good things about. Thank you very much.

Baruch Elimelech: Thank you. I didn't mention it, because I don't like to brag, but we are one of the best in the State, if not the nation. I've been on the Web looking at many programs and they're not as sophisticated as we are. Perhaps they do not have the clientele that we have to work with, but, since we have this clientele, we must do our best job and I think that's what we are trying to do at Long Beach City College. So, I appreciate your support for the ESL program.

President Uranga: An important note there, also, is that many of our ESL students are professionals in their own countries. They are educated. They simply want to be able to pursue a career opportunity here and one step toward that is very enlightening.

Superintendent-President Kehoe: I would like to thank Baruch and his department as well, because we have a great many of our employees that have come through the ESL program. I do have one in my office; so thank you for that because it has certainly helped the college over the years.

Baruch Elimelech: Thank you very much. (applause)

#### **ACADEMIC SENATE (Title 5, Section 53203)**

No report.

#### **SUPERINTENDENT-PRESIDENT**

##### **Superintendent-President's Report**

Superintendent-President Kehoe: I have two very positive things to say and one sad thing to say. The first is very positive. We submitted a relatively large federal grant in conjunction with AFT to help support training in interest-based negotiations. The team from AFT and our own team worked very hard and Paul Creason helped them to put that grant together which was submitted and we hope to have very positive results from that.

The second is that today, a group of us, Dr. Callahan, Dean Herzek, Dr. Wendy Hornsby, Dr. Paul Savoie, from City Teach, both of them, and Dean Hopkins, went over to Cal State Dominguez Hills and signed the very first seamless education City Teach agreement with Cal State Dominguez Hills. I'm very proud and pleased that we are the first to sign this agreement with Cal State Dominguez Hills. It will serve our students very well because we do have so many transfer students that go over there. It also helps alleviate the crowding in the College of Education at Cal State Long Beach, so it works very well

for all parties. We had the opportunity to meet Arnold Schwarzenegger, but we passed on that and came on home.

Finally, a bit of sad news - at least it is for me and I think for the rest of the team here at Long Beach City College. We will be saying goodbye to Gene Farrell at 11 o'clock tomorrow morning in the English Lounge and I will say that without Gene, this year would have been so very difficult, because we went through a bond issue, certainly a budget cycle in which we knew that there would be budget cuts, and we all benefited from his expertise and his experience and I've made him promise that he's on call to us when we need him, but I said to Eloy, who is coming to work with us that you had a great mentor here, because they have worked together before. So, thank you, Gene, for everything. They said I couldn't tell any stories tomorrow, so I thought I'd do it tonight. (applause)

Member Clark: I'd just like to echo in regards to Gene. It's been a real pleasure to work with you. You've been here almost a year. It really has been a real pleasure for me to work with you during the bond issue. We had a few kinks there that we worked out and you've done an excellent job. We're going to miss you.

Gene Farrell: Thank you very much. It's been a pleasure.

Vice President McNinch: It's been our pleasure.

Member Polsky: We'll miss you.

President Uranga: We all want to echo Dr. Clark's comments there. It's certainly been a learning experience for me being one of the newer members of the Board and having you there. You've been a very effective mentor. It's just been a pleasure throughout the year, and the most important aspects of your working here with us was getting us through this whole bond issue and it was just a pleasure. I would like to wish you well on your next assignment, and retirement must be fun. Thank you again.

### **STUDENT SUPPORT, PLANNING AND RESEARCH**

No report.

### **ADMINISTRATIVE SERVICES**

#### **Resolution, Liability and Workers' Compensation Coverage for Long Beach Community College District Volunteers**

It was moved by Member Kellogg, seconded by Member McNinch, that the Board of Trustees approve Resolution No. 070902A providing for liability and workers' compensation coverage for Long Beach Community College District volunteers during the period July 1, 2002, through June 30, 2003.

The motion carried, all voting aye.

**Resolution, Authorizing Application for a Certificate of Consent to Self Insure Workers' Compensation Liabilities**

It was moved by Member Kellogg, seconded by Member McNinch, that the Board of Trustees approve Resolution No. 070902B authorizing application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers' Compensation Liabilities.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

**Update on the Pacific Coast Campus**

Vice President Merry: First of all, I'd like to thank you for the recent vote that was just taken and I hope that I can live up to this new title. Thank you very much.

There are lots of things going on at PCC, as you know, and you've heard about two big areas today. In front of you at your places I just want to point out two other areas because we have another item to go to that will take some time, so I'm not going to spend a lot of time with other items that I could talk about, but I do want to talk about the pink brochure. This fall, we are beginning our third year with the ACE program and you will notice that it has expanded. Last year was its first full implementation, and this year we have added two new tracks - a business track, as well as a human services track - so students are doing well in the ACE program and we'll continue to expand it as we find other programs that we'd like to add to it.

The second area that I'd like to draw to your attention is this flyer and you will receive another one later on. This is six shows of fabulous photography. The first show is up right now in the Learning Center and it features one of our faculty members, Paul Waechter. He was delighted that I asked him to put up his works and, if, after this meeting, you'd like to go see it - well, actually, it will be up through August - and his reception will be on August 28. The other four shows - from September through April - are from local artists here in Southern California and this program will close in May and June with works done by PCC students. This is part of one of the goals that I have for the campus and that is to make it a center for the arts. This is a contribution to that goal. Thank you.

**ACADEMIC SENATE**

Steve Wallech: Tom Clark has already asked the question that I was interested in being answered, so, thank you, Tom.

**TRUSTEES COMMUNICATIONS**

President Uranga: Next Tuesday, I have the honor and privilege to be involved in the City Council swearing in of the councilperson in the seventh district. I will be there and I'm so happy that it didn't conflict with this meeting. Also, and I spoke with Dr. Kehoe about this before, and I just want to mention it here. I think that we should be a bit more visible in terms of being able to congratulate or salute our colleagues out in the general city, those in the greater Long Beach area, that we interact with and tonight I'd like to send some congratulatory letters of commendation or resolutions for departing

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Council people, Jerry Shultz, Councilman for the 9<sup>th</sup> district who is retiring and Council member Ray Grabinski from the 7<sup>th</sup> district, who is retiring, and also, congratulatory remarks to the re-elected individuals to the Council. And of course our former Superintendent-President of Long Beach City College, Mayor Beverly O'Neill.

Superintendent-President Kehoe: Yes, we can do that.

**STUDY SESSION**

**Institutional Effectiveness**

**Dr. Fred Trapp, Facilitator**

Dr. Trapp provided the following Powerpoint presentation:

Institutional Effectiveness  
Long Beach City College (2000-2001)  
July 2002  
Board Monitoring

- Plan (Inputs)
  - On-going, District-wide needs appraisal
- Do (Internal Processes)
  - Accomplishments
  - Fiscal activities of college and Board
- Review (Institutional Effectiveness)
  - AACC Model
  - Student Learning Outcomes

Institutional Effectiveness

- American Association of Community Colleges (AACC) Outcome Dimensions Model
- Developmental Skills (Basic Skills)
- Workforce Development (Economic Development)
- General Education
- Student Progress
- Transfer Preparation
- Outreach

■ Student Learning Outcomes

A Conceptual Model for More Complete Assessment  
Developmental Skills

- Basic Skills Course Success Rate  
count of "A,B,C, Credit" grades awarded divided by count of all grades, including "W"
- Basic Skills Improvement  
within a period of three years, a student both completed a basic skills course and completed a higher level course in the same curriculum area



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Success Rate, Basic Skills Courses

Basic Skills Improvement  
(Number of Students Advancing)

Graduates Who Used Basic Skills

Workforce Development

- Count of vocational course completions
- Non-transfer vocational education course success rates
- Contract education
  - Count of employees completing courses
  - Count of businesses with contracts

Successful Course Completions Vocational Education

Success Rate

Non-transfer Voc. Ed. Courses

Contract Education

General Education

- Transfer course success rate
- Performance (GPA) one year after transfer
  - Success Rate, Transfer Courses
  - GPA Comparison
  - After One Year at CSU
  - Student Progress

- Degree & certificate completion counts

- Persistence rates

The percentage of students who enroll in the following fall

Degrees Awarded &  
Degree as a Goal At Start  
Certificates Awarded & Certificate as a Goal at Start  
Fall to Fall Persistence,  
First-time, Full-Time Students  
External Impacts on  
Program Award Production

- Short-term goals of students
- Nature of the economy
- Not required for transfer
- Declining interest in degrees and certificates
- Part-time students
- Stop out behavior

Internal Impacts on Program Award Production

- Qualified but do not apply
- Time lag, entry point and completion
- Increasing percentage of graduates who use basic skills instruction
- Low-unit certificates
- Proactive steps from the college

Transfer Preparation

- UC & CSU transfer counts
- Transfer prepared counts

Transfers to UC & CSU and First-Time Students, Under 20 Years, With A Transfer Goal

Transfer Prepared  
Transfer to Private Schools  
in California  
Outreach

- Participation rate of adults
- Participation by high school graduates
- Participation in fee-based services
- Economic Development Workforce Regional Groups & Grants

LBCC vs CCC System  
Community Participation Rates  
(Per 1,000 Adults)

Community and College Adult Populations, Sp 2000  
Percentage of LBUSD College-Going Graduates Attending in Fall Terms

Participants in Fee-Based Instruction & Services

Participation in Programs for Young People

- Summer High School Athlete
  - 11,400 enrollments (1998-2001)
- Middle College (junior/senior year)
  - 70 enrollments (2001)
- Upward Bound
  - 7 high schools, 600 enrollments (1994-2000)

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- Summer Recreation
  - 13,100 enrollments (1995-2001)
- Fastrax
  - 2,400 enrollments (1998-2001)
- College Caminata (PCC)
  - 800 students (2000-2001)

Economic Development Regional Groups

- LB Chamber of Commerce
  - (Vice Chair for Economic Development)
- Workforce Development Board
  - (LB Region)
- Gateway Cities Partnership
  - 26 cities
- Economic Development Commission
  - (LB City)
- School to Career Consortium (K-18)

Strategic Economic Development Grants

- International Trade
- Health Care
- Transportation
- E-technology
- Small Business Development
- Workplace Learning Resource Center

Summary of Outcomes

- At present, the areas where our goals are being met:
  - Transfer counts
  - Degrees counts
  - Basic Skills and Vocational Course Success Rate
  - Workforce Development
  - English Basic Skills Improvement

Areas for additional focus:

- Certificates counts
- Transfer Course Success Rates
- Math Basic Skills Improvement

Student Learning Outcomes

- What is it?
- What counts as evidence?
- What level of analysis should be used?
- Progress to date

What are Student Learning Outcomes?

- Levels of
  - knowledge
  - skills
  - abilities

a student has attained at the end of his/her enrollment at LBCC

What Counts as Evidence?

- Direct examination of attainment
  - faculty-designed comprehensive or capstone exams or assignments
  - performance on external or licensure exams
  - authentic performances or demonstrations
  - portfolios of student work over time
  - work generated in response to typical course assignments

What Level of Analysis?

- College as a whole
- Programs within the college
- Courses or groups of courses
- Specified groups or aggregations of students
- Individual student
- Combinations of the above

Progress to Date

- 40+ colleagues have attended a California Assessment Institute; 6 have attended the national AAHE assessment forum
- Approximately 145 colleagues attended the 3/99 flex day on outcomes & assessment
- 73 colleagues attended the 1/10/00 flex day on general education assessment, Dr. Jeff Seybert
- Dr. Jim Nichols flex day 3/13/01
- Fall 2001 flex day presentation

Progress To Date

- General education outcomes
  - draft listing ready
- Program specific outcomes
  - Some occupational programs have already established program outcomes
- Course specific outcomes
  - QUE project (US History, World History)
- Principles of Assessment Practice
  - draft list written

Progress To Date

- Summary of current practice
- Coordinator search in process
- Application for state grants
  - FSS awarded, but not funded
  - FII proposal submitted but not awarded

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Created By

Fred Trapp, Ph.D.  
Administrative Dean  
Institutional Research/Academic Services  
Ms Shannon Hassett  
Research Intern

<b>Mission Areas and Indicators</b>	<b>Percentage of Milestone Goal Achieved*</b>	<b>Progress Notes</b>
<b>Student Progress</b>		
<i>Degrees &amp; Certificates</i>		
Degrees	100%	
Certificates (>18 units)	72%	
Certificates (<18 units)		
<i>% Entering Class re-enrolling next fall</i>		<b>no state goal set as yet not in PFE program</b>
<b>Workforce Development</b>		
<i>Successful Completions</i>		
SAM "B" Introductory Vocational Courses	182%	
SAM "C" Advanced Vocational Courses	132%	
<i>% Successful Course Completion</i>		
Vocational Education	100%	
<i>Contract Education</i>		
Businesses Served		<b>no state goal set as yet</b>
Students Enrolled		<b>no state goal set as yet</b>
<b>General Education</b>		
<i>% Successful Course Completion</i>		
General Ed (transfer courses)	99%	
Performance one year after transfer to CSU		<b>not in PFE program</b>
<b>Transfer Preparation</b>		
<i>Transferred</i>		
UC Transfer Count	107%	
CSU Transfer Count	102%	
Private Universities (in-state) Transfer Count		<b>not in PFE program</b>
Transfer Prepared Count	97%	
<b>Developmental Skills</b>		
<i>% Successful Course Completion</i>		
Basic Skills	102%	
<i>Basic Skills Success in Next Course</i>		
<b>Outreach</b>		
<i>Participation Rate Per 1,000 Adults</i>		<b>not in PFE program</b>
<i>Participation Rate by College Going HS Grads</i>		<b>not in PFE program</b>
<i>Economic Development Activities</i>		<b>not in PFE program</b>

\* Set by the state as our "share" of the system wide target.

\*\* Traditionally LBCC has awarded fewer vocational certificates than our milestone goal would suggest. A favorable economy through June 2001 may be part of the reason, but we believe students do not apply for the certificates to which they are entitled.

***See the reverse for recent program initiatives.***

These recent initiatives have been undertaken to promote greater student success and persistent re-enrollment. They are only illustrations of the working being done at the college to promote effective learning and student retention.

- **Retention Program**  
Last year we completed a study with the help of a consultant from Noel Levitz. We are currently discussing a number of initiatives for a Retention Action Plan. One of the possible initiatives is a change in our practice so that we would award certificates to students when they qualify for them rather than have the students apply for the certificate. The Academic Advisement feature of People Soft Student Administration will be able to help us in this effort once it is implemented.
- **Bridge Center, Leaders Across Campus and Learning Contracts**  
The Bridge Center provides on-line support resources not only for new students transitioning to the college, but also continuing students in need of assistance. The Leaders Across Campus program promotes the academic and social development of first year students during their adjustment to college. It is a critical counseling intervention to increase retention and persistence of "at-risk" students and is designed as a multiple-strategy approach combining orientation and mentoring. The Learning Contracts program goal is to serve as a proactive *early intervention* for any student who could benefit from follow-up and a close partnership with a counselor. The on-line student success contract serves as an intrusive intervention, to engage a student in a more active role in their academic achievement and success.
- **Orientation to College**  
A revised orientation program has been piloted (spring 2001) for new student assessment and orientation. An on-line orientation component is being developed and will be ready for piloting in fall 2002.
- **Supplemental Instruction**  
Several faculty, mostly in transfer level courses, have urged their students to participate in supplemental instruction sessions lead by carefully prepared learning coaches who promote good study skills and facilitate the learning of difficult concepts in the courses.
- **Math Department Projects**  
The department has divided the First Course in Algebra into two separate semester courses. Several faculty have experimented with the use of technology, either on-line or in the form of computer assisted instruction, to help students learn better. Some faculty

have also used supplemental instruction strategies. These efforts are seeking ways to connect with student learning styles.

- Learning Communities  
Faculty in several disciplines have come together to form teaching teams and recruit cohorts of students who would study two or more courses together and in some cases move from one group of courses to another in a subsequent term. The bond among students and between students and teachers helps promote learning. The most recent learning communities are the Latino Studies Institute and the First Year Experience, the longest standing one is the Students and Teachers Achieving Results (STAR).

### **Board Goals - 2002-2003**

#### **Dr. Linda Umbdenstock, Facilitator**

Dr. Umbdenstock reviewed the following accomplishments by the Board of their goals for 2001-2002:

#### Examples of Work Done in Support of BOARD GOALS - 2001-2002

##### 1. Continue to implement and enhance a monitoring program

- Using the board-approved monitoring framework to hear an analysis of and discuss the status of College Effectiveness including student success, workforce development, and learning outcomes– 7/9/02
- Based on the previous College Effectiveness Study Session 2/01, requested and discussed
  - a report on Student Surveys - 9/11/01
  - a report on Use of Advisory Committees in program planning and review- 11/3/01
- In relation to how retention practices affect outcomes, held a study session on a major college-wide Retention Study which included Noel Levitz surveys for students and staff, data analysis and on-site focus groups and consultant report - 2/5/02
- Fiscal reports reviewed quarterly
- Workshop on 2002-2003 Tentative Budget - 6/25/02
- Passed the Bond - 3/5/02
- Established a mechanism for bond oversight - 5/02

##### 2. Continue Board commitment to interest-based bargaining

Authorized the chief negotiator for the district to engage all employee organizations in discussions about interest-based bargaining. As a result, the district submitted a joint grant proposal for interest-based training for AFT and the District. The District is also using interest-based training with the Academic Senate for conflict resolution.

##### 3. Encourage more staff development opportunities through the college's professional development program for faculty, orientation of new faculty, & staff development for staff.

- Approved an additional expenditure to support faculty attendance at 120 additional conferences.
- Enhanced New Faculty Orientation Program
- Offered Management Team Training Workshops

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- Provided for several Student Support, Research, and Planning Team trainings and front line worker trainings
  - Incorporated staff development opportunities into the new AFT contract
4. Continue board Study Sessions and monitoring of the BOT policies & Admin. Regs

Board Self-Evaluation:

- 11/3/01 Review of Board Goals 2001-2002  
Examples of Work Done in Support of Board Goals 2000-2001  
Review and modification of Board Self Evaluation Instrument
- 11/13/01 Approval of 2001-2002 Board Goals
- 2/5/02 Board Self-Evaluation for 2001
- 6/25/02 Change to fiscal year goal/evaluation system
- 7/9/02 Board Self-Evaluation for Fiscal Year 7/1/01-6/30/02  
Examples of Work Done in Support of Board Goals 2001-2002  
Draft of Board Goals for 2002-2003

Other Study Sessions and Reports Requested by Board:

- 11/3/01 Follow-up on Two-College District Committee Report  
Training Session on Bond Issue
- 2/5/02 Liaisons to the Accrediting Steering Committee Report
- 4/23/02 Energy Update

Future Reports Requested by Board:

- 8/27/02 Option to Broadcast Board Meetings
- 10/15/02 Update on Title V - HIS Grant
- 11/12/02 Report from the Eligibility of a Two-College District Committee

BOT Policies and Administrative Regulations:

- 7/10/01 Curriculum That is Scheduled Days and Hours to be Arranged (DHR) (No. 4016) - Administrative Regulations Revised
- 8/28/01 Curriculum That is Scheduled Days and Hours to be Arranged (DHR) (No. 4016) - Policy Revised
- 8/28/01 Professional Conference Attendance (No. 3024) - Revised Admin. Regs.
- 1/15/02 Student Member of the Board of Trustees (No. 2005) - Administrative Regulations Revised
- 2/19/02 Student Member of the Board of Trustees (No. 2005) - Policy Revised
- 6/25/02 Board of Trustees (No. 2000) - Admin. Regulations Revised

5. Continue public support of Superintendent-President's goals

Superintendent-President's goals made public - 9/26/01, 7/9/02

Support efforts to increase flexibility of class schedule

- Supported alternative scheduling including ACE program, short-term classes, increased distance education, more partnerships in community for student coursework (career ladder programs with hospitals, women in the trades internships, service learning, etc.)



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Recruitment of new students, esp. through the college's high school and early outreach programs

- Supported a new middle college at PCC
- Supported grant-funded Upward Bound
- Funded an increase in high school outreach via Counselor-to-Counselor high school breakfast
- Supported President's Ambassador Celebration of Cultures Program to middle schools

Continue to support diversity

- Scheduled an update on the major Title V HSI grant for development of programs to assist students in their success, especially Latinos – 10/15/02
- Supported faculty internship program which resulted in hiring additional staff from diverse backgrounds

6. Continue support, communication and alliance with the Foundation

- Worked together on the bond
- Attended Foundation Board quarterly meetings
- Continued Board liaison with Foundation Executive Committee

7. Strengthen support of and communication with the community.

- Active communication with the community in reference to bond projects
- Maintained visibility at community functions
- Attended many other events and meetings representing the college

8. Study the feasibility of

A bond election to improve our college facilities

- Scheduled for workshop and discussion - 11/3/01
- Approved a bond election – 12/4/01

A two-college district

- Heard a report on the eligibility requirements for a two-college-district and the steps necessary to proceed - 9/25/01
- Requested that the study task force bring back a set of recommendations about proceeding for discussion in fall 02 - 11/12/01
- Scheduled report for 11/12/02

She then presented the following draft of Board Goals for 2002-2003:

(Suggested Board Goals Developed by Committee Appointed by Board:  
Member Kellogg and Member Polsky)

Board Goals - 2002-2003  
[Supportive of Institutional Goals/Objectives]

1. Continue to implement and enhance a monitoring program *[Goal/Obj. 8a, 4]*
  - a. A college effectiveness report and discussion, including PFE measures, covering:
    - student success
    - workforce development
    - development of learning outcomes
  - b. An on-going district-wide community needs appraisal program for use in program planning.
  - c. A quarterly fiscal report and annual budget workshop; a review of the fiscal activities of the Board.
  - d. Bond implementation
2. Strengthen the Board's lobbying efforts *[Underpins ability to deliver mission fully]*
  - a. Funding and equalization
  - b. Student opportunity
3. Continue Board commitment to interest-based negotiations. *[Goal/Obj. 7 b, c, e]*
4. Continue Board study sessions, a board retreat, and review of the Board of Trustees' policies and administrative regulations. *[Goal/Obj. 8a and 7c]*
5. Continue to support
  - a. the goals of the Superintendent-President *[Goals 1- 8]*
  - b. the feasibility study for a two-college district *[Goal/Obj. 7a]*
  - c. efforts of college staff and administration to increase the competitiveness of the college by creating a greater flexibility of class scheduling *[Goal/Obj. 2c]*
  - d. diversity in all areas of college life, including an annual report on Title V. *[Goal/Obj. 6c, 1a-g]*
  - e. staff development opportunities through the college's professional development program for faculty, orientation of new faculty and staff development for staff. *[Goal/Obj. 6a, b, d]*
6. Continue support, communication and alliance with the Long Beach City College Foundation. *[Goal/Obj. 5b]*
7. Strengthen outreach and communication with the local, state, and national community. *[Goal/Obj. 2d]*

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- a. Schedule a board meeting at Avalon.
- b. Recruitment of new students, especially through the college's high school and early outreach programs.

Dr. Umbdenstock: Some of these are continuing goals. Some of them have been re-emphasized or de-emphasized, based on things that we anticipate for this year. And the ones that are recommended to you here are the result of a subcommittee of the Board consisting of Members Kellogg and Polsky who worked out a little prework for you. The little tags at the end are how Board goals relate to the educational master plan document and reference the college goals and objectives.

So basically we're looking at, again, are there any changes, recommendations, additions, that you would like on this. Under "Continuing to enhance and implement the monitoring program," we added a letter "d" here - "bond implementation," because that will be a major new undertaking to actually put that into effect this coming year.

One was recommended to be added, "Strengthen the Board's lobbying efforts."

Member McNinch: I am under the impression that the State of California has drastically cut back funding for staff development opportunities. Do we have any plans to address that?

Dr. Umbdenstock: We have contingency plans. The Planning Committee has forwarded, as part of its priorities, that we would use other funds that come from the state, if they are available in our list of priorities. However, at this moment in time, as we have looked at the preliminary budget, we aren't counting on that yet until we know what our entire budget is. In that list is how far down can we go and if we get far enough, that item is included from other funds this year. It depends on the whole state of the budget and we're holding our breath on that one right now. But, definitely, there's funding if we can. It's an item that has been recognized in the process.

Other things that will continue are the Flex Days, the orientation of new faculty and some of those other kinds of areas.

Are there any comments, changes additions that any of you would like to make? (There was no response.)

Dr. Umbdenstock: O.K. Next time they will be brought to you for action.

**Board Self-Evaluation - 2001-2002**

**Dr. Linda Umbdenstock, Facilitator**

Dr. Umbdenstock reviewed the results of the Board Self-Evaluation document for the fiscal year 2001-2002. She mentioned the headings listed that the Board evaluates itself on:

Policy Direction: INSTITUTIONAL MISSION AND EDUCATIONAL POLICY  
INSTITUTIONAL STRATEGIC PLANNING, FINANCING AND ASSESSMENT

BOARD OPERATIONS  
BOARD/SUPERINTENDENT-PRESIDENT RELATIONS  
STAFF RELATIONSHIPS  
BOARD INSTITUTIONAL EVALUATION

Dr. Umdenstock: On your self-evaluation, almost uniformly, the items were rated as “often,” or “almost always,” with the predominance being in the “almost always” category or the “yes” category in terms of Board Basics. This represents an improvement over last year. It indicates, in its uniformity, that you are pretty well satisfied with your Board operations and your relationships with the president and with staff. There are a few comments and if anybody wishes to make them, for the sake of discussion, now would be the time to do so.

Then under PART II - BOARD INSTITUTIONAL EVALUATION - the major accomplishments of the Board - almost everybody mentioned passing the bond and resolving labor issues with the contracts this past year, and, also, the accreditation/self-study being completed.

In what areas could the Board improve and what areas they would like changes? This would be a good time for you to comment to each other to see if there are things that you would like to put on the agenda for taking into consideration, discussion or future action.

President Uranga: I think we had mentioned previously that we need to keep more in touch with our local legislators in Sacramento as far as any educational issues that might be coming their way that affect us. We need to be more pro-active in touching base with their offices and especially on any kind of a bill that affects our institution budget-wise.

Dr. Umbdenstock: In your goals for next year you have “strengthen the Board’s lobbying efforts.” Would you put it under that umbrella?

President Uranga: Yes.

Member McNinch: I think President Uranga’s suggestion of issuing certificates to local councilmembers, state assemblymembers, politicians, and anyone else running for office is a good one. You did a good job.

President Uranga: Yes, but I also meant it in a broader sense. We have very active community members out there who do very good work and they should also be recognized.

It’s good public relations.

Member McNinch: Absolutely.

Dr. Umbdenstock: I think that’s kind of a practice you’re talking about.

President Uranga: I think we should institutionalize that, from one president to another.

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Dr. Umbdenstock: This is another of those items that certainly the accrediting visiting team will be looking at. Last time there was not a routine for this process and now there is, so I think that will look really very positive on your contributions.

This self-study documentation is a new thing that's been implemented since the last accreditation visit and I think will serve as a good indicator of the Board's active role. Thank you.

Member Kellogg: Just to reiterate on a point made, as we're setting some goals it is very important to have a renewed energized lobbying effort in Sacramento because of the concerns of the financial impasse that's going to take place and to also realize that there are going to be some issues that probably won't have a political solution. We may have to go with a legal solution by community colleges in general, and Long Beach City College, in particular. So if we do some lobbying up there it will incorporate all the efforts of the Board and the President. So, that was very important. Also that was my point about going to Avalon. We have to make an effort to go there; we can't expect them to come to us.

Superintendent-President Kehoe: Mr. Uranga. I would like to make one more introduction if I could. As you know, our Dean of Allied Health, Math and Science Division is now our Vice President, and we have an Interim Dean and that is Lynne Shaw of our Electrical and Electronics Department. (applause)

Member Clark: I would like to thank Fred for his report. I think you do a fantastic job. Our main role in my mind is to oversee monitoring and we just can't do it without the information that you give us. I want to thank you very much. A lot of work went into that report. It's very helpful to have them and to have you bring that to us on an annual basis, not just when we ask for it. And Linda, I appreciate your help in keeping us moving in the right direction. Thank you.

Superintendent-President Kehoe: Dr. Clark, there's one thing I'd like to point out because I've served in several districts in my lifetime, I've never been in a district that had such a great team as Linda and Fred, and also that coordinated the planning with the budget and the planning with the goals and now that we have the Board's goals and my goals on the same timeline and they are coordinated, I certainly know that the accrediting team is going to look very favorable on this. But just for our purposes in setting the budget and in progressing, I think it's very important.

President Uranga: I believe one of our colleagues on the Board made mention of the fact that we're all on the same page. I think that's very important to move forward and have some positive things happen this year.

Member McNinch: And I'd like to say that a lot of this started when Dr. Kehoe joined us, because I was appalled prior to her joining us, that planning, budget, goals were not aligned and with informing us and educating us as to how we can set policy, it makes our institution the best it can be.

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Superintendent-President Kehoe: Thank you, Dianne.

President Uranga: Any other comments about our evaluation. Thank you, again. It was a lot of work.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

August 27:	Option to Broadcast Board Meeting
October 15:	Update on Title V - HSI Grant
November 12:	Report from the Eligibility of a Two-College District Committee

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

President Uranga: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. There were no comments.

President Uranga: We want to wish Tom Clark a Happy Birthday. (applause)

**ADJOURNMENT**

President Uranga adjourned the meeting at 6:50 p.m. The next regular meeting of the Board of Trustees will be held on August 27, 2002. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary