

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 10, 2002**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on September 10, 2002.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Karen Kane, Director of Community Relations and Marketing, led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Student Trustee Washington

Absent: Member Polsky (due to illness)

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

Herta Keilbach, Foreign Language Instructor, introduced Liu Hong, a visiting Chinese scholar, who is doing research and attending courses of her choice at Long Beach City College.

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Introduction of New Faculty

The following new faculty members were introduced by the following mentors. Each faculty member told the Board a little about themselves:

<u>New Faculty Member</u>	<u>Mentors</u>
Kristin Beeler, Applied Design Jewelry	John Hauck
Debra Beitler, Registered Nursing	Fred Beebe
Charles Gutierrez, Recording/Engineering/Production	Dan Hansch
Kim Hatch, Environmental Science/Earth Science	Scott Fraser
John Louie, Auto	Lorraine Blouin
Nancy Melucci, Psychology	Lee Douglas
Candace Morales, Reading	Kim Barclay
Paula Nielson, Library	Sheng-Tai Chang
Jim Noggle	Don Wasson
Mila Paunovic, Vocational Nursing	Meena Singhal
Max Pena, Carpentry	John Hart
Kristin Pierce, Child Dev./Early Child. Education	Nicole Cortz
Laurie Potter, English as a Second Language	Michael Avila
Giselle Richards	Dennis DeGiovanni
Trevor Rodriguez	Lorraine Blouin
Karen Rose, English	John Downey
Greg Slaughter, Public Services	Fred Beebe
Pete Sparks, Auto Mechanics	Teresa Gaudiot
Michel Thomas, Disabled Student Prog.&Svces.	Ingrid Wollank
Joanne Tyler, Psychological Services	Dafna Brook
Mike Zugates, Math	Nigel Hancock

Instructors Unable to Attend Meeting

Blanca Galicia, Counseling	Mohammed Areipour
Anthony Hayes, Extended Oppor. Prog.&Svces	Grace Pokorny
Anthony Starros, English	Kevin Ryan

President Uranga: On behalf of the Board I want to welcome all of you and thank you for coming out this evening. It's a very good turnout. Thank you for taking the time from your busy schedules to join us today. You are all so bright and so experienced and I want to thank you personally for making Long Beach City College your career choice. With that, I'd like to break for a reception and then we will reconvene in about 15 minutes.

ADJOURN TO RECEPTION FOR NEW FACULTY

The meeting was adjourned at 5:40 p.m., for a reception for the new faculty members.

RECONVENE OPEN SESSION

The meeting was reconvened at 6:10 p.m.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

Chancellor's Office Request for 2003 Legislative Program Proposals

Superintendent-President Kehoe: This item used to be known as equalization and we wrote a recommendation to send to the Chancellor's Office to see if they would consider supporting a bill or working toward a bill for what used to be called equalization. They have changed the name and I never can remember what it is, but it would be equalizing funding to those districts who have been frozen at less than the average funding rate. That is our proposal this year. We wanted to keep it simple and to try for the item that you have in your goals.

Member Clark: Is our thrust to bring it up to the highest level, rather than equalization?

Superintendent-President Kehoe: Yes, it is. Although it will have to be done in increments, which was the original intent.

Member Clark: Because you'd get L.A. otherwise.

Superintendent-President Kehoe: I'd be happy to be equal with L.A.

Member Kellogg: What type of time frame will there be for a response from the Chancellor's Office, knowing the controversies with this item? Will we get a fairly quick response, are they going to be supportive of this type of proposal, or are they going to put us off, as in the past?

Superintendent-President Kehoe: My experience with the Chancellor's Office is that there are no quick responses, because it will go through a process. I don't expect them to choose this one, but what we will eventually get is a listing of those items that they will be supportive of, with a list of the districts that submitted those kinds of proposals to them. I think that probably will happen some time in November if my memory serves me, I don't know if anyone else remembers. But, at that point we'll know whether or not they have this one on their agenda for this year. I'd like to mention that Jeff Kellogg has been appointed to the League Legislative Commission and so he will be able to see what is going on from the League end of the state community college proposals. But, for right now, I felt that if we were going to work on this problem, we should submit it through channels to cover all of our bases. That's why this is on here.

President Uranga: For the record, this has been an ongoing issue in the community colleges, especially for those colleges that have not received equalization monies up to the par of some of our richer districts. It was an issue that was brought up last year in Sacramento at the legislative seminar that we had as far as some of the community colleges getting together and wanting to address this much more aggressively and hopefully there can be somewhat of a groundswell on this issue so that the Chancellor's Office can address it much more directly. How fast they will get to it of course will depend on how aggressive we approach it and bring it up to their attention.

Member Kellogg: And this item never got to be written into a legislative bill?

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Superintendent-President Kehoe: It was a parallel bill at one time with AB1725 and the funding bill was defeated. The AB1725 bill went through and was codified. So, there have been proposals. There have been efforts to go through channels. Needless to say, a lot of them meant taking the available money and equalizing it, so, of course, those districts that are above the median are going to object to that - L.A. being the most powerful of those districts. So, it has been defeated on all fronts - Chancellor's Office, in the Legislature, when it has been brought up as trailers to other bills. So, we feel that even though there may not be much chance that this one will be put on their agenda, at least we should try to go through channels, proposing it to them. I've also talked to three different districts in the last week who are in the same kind of funding situation that we are and they are willing to jump on the bandwagon yet again to work with us on trying to find some resolution for this. They are all Southern California districts, but there are Northern California districts that are also underfunded.

Member Kellogg: Would they be open to the possibilities of, if not being able to find a legislative political solution to the problem, a legal solution?

Superintendent-President Kehoe: The districts that I talked with would certainly be open to other means of funding equalization. I just pulled off my email before I came over here the projected enrollments and, with the exception of two districts, all the districts in the State of California are up significantly in enrollment and seat count, which again is many times due to the economy. But, we are running out of space and ability to serve and I think that it is a good time to point that out to the State.

It was moved by Member McNinch, seconded by Member Kellogg, that the Board approve the submission of the attached proposal to the 2003 Legislative Program.

The motion carried, all voting aye.

Committee Reports

No report.

STUDENT TRUSTEE

ASB Elections/ Rally took place today at PCC and will take place again from 9 – 1 p.m. and 5-7 p.m. on the LAC campus tomorrow.

PCC remembers 9-11 and hosts a Red Cross Blood Drive tomorrow at the Student Center from 9-1.

ASB is hosting a meet the members forum in the Nordic Lounge on 9-19 from 11 –1. This is another way for grounded leaders to recruit future student leaders on campus.

The Student Senate is hosting a forum called “Thinking Outside the Box” for the Student Body; this event is taking place on 9-18 at 11-1 in the Nordic Lounge; it will be another way of teaching students how to problem solve in difficult situations.

Also, ESPI Productions is holding a special event at the Veterans Stadium on Sunday, October 13th for the Student Body. The event is called “A Tribute Concert to American

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Heroes.” Activities will include a military parade and members from all branches of the military are attending as well, as local law enforcement agencies and firemen and women. Other activities are to take place as well as a majority of Long Beach City College clubs on campus to show reverence and acknowledgement for September 11th. A mystery celebrity performer is also scheduled to attend. If the Board can make it to show their support it would be a great honor to all who participate.

Also, my favorite event in remembrance of September 11th, a Memory Quilt with 135 panels will be displayed on the LAC College Center Lawn from 5-6:30 p.m. tomorrow to show appreciation for the heroes and victims of the great tragedy in New York. The sponsors for the United In Memory quilt were: Boeing, Fire Fighters, Long Beach City College, City of Long Beach, the Press-Telegram, and Long Beach Police Department.

Also, Student Senate and Long Beach City College Foundation has sponsored a Dynamic Seminar called, “Get Motivated,” at no cost to the students for the day of September 19th from 5:45 a.m. to 6 p.m. (the whole day). Guest speakers will include: Larry King, Zig Ziglar, Amy Jones, Brian Tracy, Rick Fox, and Peter Lowe. The event will also include breakfast with Zig Ziglar and lunch with the other guest speakers. This opportunity is available for only 50 student leaders who are able to share what they learned to future student leaders of the student body, which is the primary goal of almost every ASB function on campus. I am happy that I will be able to assist in helping as a leader of my community and my school. That’s my report. Thank you.

PUBLIC COMMENTS ON AGENDA ITEMS

President Uranga: At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. I have one request here, from Jeannine McManigal-Ball, regarding Item 10.2, broadcast Board meetings.

Jeannine McManigal-Ball: I'm Jeannine McManigal-Ball. I live in Long Beach, just about a block away from here.

Vice President McNinch: How's the parking?

Jeannine McManigal-Ball: My house is not a problem. We spent two years looking for a house that we knew was just far enough away from the school that we would never that problem. I'm not kidding. We really did.

I'm a graduate of Long Beach City College. I've lived here virtually my entire life and I'm a former staff member as well. But, I'd like to speak tonight about televising the Board meetings. I think it's a really critical thing that in a democratic process that we have an open form of government and that people understand what's going on. As a community member, someone who is very active in the Lakewood Village neighborhood and someone who is a long time participant at the school as both a staff member and as a student, I've seen both sides. I understand both sides very well and I can empathize with both sides. Right now, what I'm seeing is this huge chasm. This is the immediate

neighborhood and I'm not speaking for outside of this neighborhood. But, what I'm seeing, and all it takes you is 30 seconds to pick up the Long Beach City College *Viking* and you can see that. And you pick up the Long Beach *Press-Telegram* and you see that and I know for a fact that we need to come back together. I think that people need to be aware of what you do here. I think they need to be aware that there's a lot of thought that's put into things and I think they also need to be aware that hopefully they are welcome to this table, that they are welcome to this room, and that you respect their opinions. As a former student here, going back a lot of years, but also as a child coming to this campus for many activities, I know that the parking has been a problem for at least 40 years and I'm not exaggerating. Anybody that knows this community knows this. And, unfortunately, it got to a kind of a steaming teapot that all of a sudden was ready to erupt and the neighborhood was ready to erupt and now the students are ready to erupt. What I'm hoping with the televising of these meetings, people will be able to start to recognize the process, start to recognize how they can find solutions prior to those eruptions. I think that we probably could have addressed this a good 30 or 40 years ago and we wouldn't have so many people upset right now. But, what I would like to see is that you guys extend that laurel branch and the community extend the laurel branch and I know that that's a problem because I work with some of the people and I know that that can be difficult. But I think it's critical right now because people get really upset. I know the kids are really upset right now and I know that part of the neighborhood is really upset right now and we really need to show that you guys are welcoming and looking for solutions. Televising the Board meetings is just one of those things that you can do. It's just going to open up the government so that people have a better understanding that you guys really know what you're doing and care. I'm not sure that both sides understand that right now. As a matter of fact, I'm positive that both sides don't think that right now. Also, we're always promoting technology. I teach high school and the big thing is kids have to have technology. But you don't have technology yourself. It's not good reasoning to say, "Well, you know, go out and learn these things, go out and use these things, go out and do these things because that's the way the world's going, but, you know what, we're not going to do it." You've got to find a way, even if it means putting it on tape, putting it on the Internet, putting it on cable TV in the off hours, at least you can say to people, "It's on there. Tape it. Watch it at your convenience." It doesn't mean it has to be live. It doesn't mean you have to invest millions of dollars in it. I'm just saying give them a stop gap until you can use the Measure E funds, build the building that needs to come down the road that we should have a stop gap, that we should be saying, "We do welcome what you think, we do welcome this as being an open process." Back to the Measure E funds, we all know that some people are very concerned about how you're going to spend that. That would allow people to have a better understanding and they could sit down and if they care about that, watch it, see how we're spending that money. If you want to have an impact, come down here and talk to us. We are welcome to hear your opinions. That's my opinion. As a neighborhood person, as somebody who cares about this college and somebody who cares about the neighborhood equally, I just hope that we can come together with this situation, with other situations, but I do hope that you consider putting on TV as soon as possible these Board meetings because I think that is step number one to welcoming the community into the discussion and welcoming the community into the solving of these problems. Thank you very much.

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President Uranga: Thank you. I think we're going to be hearing a presentation on that on item 10.2 so that they could present us with various options that we can consider for the future. Thank you very much.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Long Term Substitute	1
Hourly Substitute Instructors	7
Stipends	4

In-Service Changes

Salary Placement	1
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Separation From Employment

Retirement	1
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HUMAN RESOURCES (Classified)

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Temporary	20
Exempt From the Merit System	274

SEPARATION FROM EMPLOYMENT

Resignation	1
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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4061 through Register No. 4064 for the period of August 5, 2002, to August 16, 2002, in the amount of \$891,586.25 as listed.

Register No. 4061	Warrant Nos. 0697373 – 0697646	\$ 524,740.40
Issue Date 08/09/02		

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Register No. 4062 Issue Date 08/09/02	Warrant Nos. 0697647 – 0698162	\$ 296,280.69
Register No. 4063 Issue Date 08/16/02	Warrant Nos. 0698163 – 0698229	\$ 38,837.16
Register No. 4064 Issue Date 08/16/02	Warrant Nos. 0698230 – 0698275	<u>\$ 31,728.00</u>
	Total Salary Warrants Issued	<u>\$ 891,586.25</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period August 5, 2002, through August 16, 2002, in the amount of \$2,303,569.61 as listed.

Period Ending August 9, 2002		
General Fund	\$ 627,714.18	
Student Financial Aid Fund	10,875.00	
Capital Project Fund	<u>15,892.20</u>	\$ 654,481.38
Period Ending August 16, 2002		
General Fund	\$ 438,833.76	
Student Financial Aid Fund	588,892.39	
Payroll Clearing Fund	14,782.08	
Self Insurance Fund	<u>606,580.00</u>	\$ 1,649,088.23
	Two Week Total	<u>\$ 2,303,569.61</u>

Included in the total expenditure of \$2,303,569.61 are the following payments greater than \$25,000, excluding employee benefits and utilities:

General Fund – Fund 01

1. \$836,654 to Alliance of Schools for Cooperative Insurance Programs, for property and liability coverage and for the first quarter installment of the District's contribution for workers' compensation insurance and trust account loss funding for fiscal year 2002-2003.
2. \$218,100 to Ciber Inc., for PeopleSoft professional services from March 25, 2002, through April 5, 2002, and from April 22, 2002, through June 27, 2002.
3. \$ 29,841 to Sterling Computers, for backbone switch for the main campus network system.
4. \$ 27,263 to EBSCO Subscription Services, for the renewal of newspaper and magazine subscriptions for the Library.

PURCHASING

Contract Awards

Authorize the Vice President, Administrative Services to enter into negotiations with six architectural firms for architectural services for bond funded projects at the Liberal Arts Campus and the Pacific Coast Campus.

Contract Amendments

CN 99606.1 – Ratify - With Waste Management of Los Angeles, Amendment #13, for disposal of waste rubbish and wet garbage to extend the termination date from June 30, 2002, to June 30, 2003, at an annual cost of approximately \$98,000 depending on the frequency of pick-ups. The cost includes a CPI increase of 3.4%.

CN 99616.7 – Amend - With WLC Architects, to correct Board Action taken at the August 28, 2001 meeting to change contract amount from \$422,000 to \$198,128, for the preliminary plans, and to add Amendment #1, to increase the contract by \$254,736 for working drawings for the replacement of Technology Buildings SS & TT at the Pacific Coast Campus.

Change Orders

CN 99607.2 – With Cavecche Engineering & Construction Co., Inc., Change Order #2, for replacement of building ramps at various locations at the Liberal Arts Campus to increase the contract amount from \$261,715.63 to \$263,801.53 for:

Item 1. Change ramp configuration for International Student Center Add \$ 461.00

Item 2. Change ramp configuration to accommodate existing fire lane for Trailer W Add \$1,625.00

Total Amount: \$2,086.00

CN 99617.5 - With Mission Pools of Escondido, Inc., Change Order #1, for the repair and renovation of the pool at the Liberal Arts Campus, to increase contract amount from \$995,432 to \$1,014,418 for:

Item 1. Provide and place eight (8) Myrtha starting blocks Including anchors in deck. Add \$18,986

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period August 5, 2002, through August 16, 2002, in the amount of \$295,613.26 as listed.

45070	\$ 450.00
45074	10,000.00
45076 – 45079	30,000.00
45082 – 45084	9,559.89
45091 – 45123	120,496.17
45125 – 45160	120,436.14
45162	4,500.00

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P18220 - P18221	\$ <u>171.06</u>
Total amount	\$295,613.26

There are no items greater than \$25,000 included in the total amount of purchase orders of \$295,613.26.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Services; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

CN 93042.3 - Ratify - Amend -With RBC Dain Rauscher, formerly Sutro and Company, to provide underwriting services for the District's issuance of General Obligation Bonds, to change the company name effective August 1, 2001, at no cost to the District.

CN 93060.6 - Ratify - With Lakewood Regional Medical Center, to provide a clinical practice site for School of Health and Science students, effective August 23, 2001, through August 22, 2003, at no cost to the District.

CN 93060.7 - Ratify - With Suburban Medical Center, to provide a clinical practice site for School of Health and Science students, effective August 23, 2001, through August 22, 2003, at no cost to the District.

CN 93067.6 -_Ratify- Amend - With Barbara Walker dba: Walker Family Child Care to provide licensed child care for CalWORKs participants, effective July 1, 2002, through August 30, 2002, for the amount of \$3,000, paid with CalWORKs funds.

CN 93083.8 - Ratify - With Lois Foster, to provide licensed child care for CalWORKs participants, effective August 1, 2002, through June 30, 2003, for the amount of \$7,000, paid with CalWORKs funds.

CN 93086.4 - Ratify - With Goodrich, Goodyear & Hinds, to reconcile all Title V activities, to analyze the program's budgetary and financial practices through June 30, 2002, and assess whether a review of program years one and two expenditures would be cost beneficial, effective July 16, 2002, through August 22, 2002, for the amount of \$6,000.

CN 93088.3 - Ratify - With Belmont Shore Business Association, to provide employment for a CalWORKs participant, effective August 28, 2002, through February 27, 2003, for the amount of \$3,500, paid with CalWORKs funds.

CN 93088.4 - Ratify - With Denise Lee dba: Tender Loving Day Care, to provide licensed child care for CalWORKs participants, effective August 15, 2002, through June 30, 2003, for the amount of \$9,000, paid with CalWORKs funds.

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CN 93088.5 - Ratify - With Belmont Heights United Methodist Church, to provide use of facilities for District classes, effective July 1, 2002, through June 30, 2003, for \$5 per classroom/hour.

CN 93088.6 - Ratify - With Lexie Upshur dba: Upshur Family Child Care, to provide licensed child care for CalWORKs participants, effective August 19, 2002, through June 30, 2003, for the amount of \$12,000, paid with CalWORKs funds.

CN 93089.5 - Ratify - With Dorothy Green, to provide exempt child care for a CalWORKs participant, effective August 19, 2002, through June 30, 2003, for the amount of \$7,000, paid with CalWORKs funds.

CN 93089.6 - Ratify - With Lorena Maldonado, to provide exempt child care for a CalWORKs participant, effective August 19, 2002, through June 30, 2003, for the amount of \$8,000, paid with CalWORKs funds.

CN 93089.7 - Ratify - With the Chancellor's Office, California Community Colleges, to provide Carl D. Perkins Vocational and Technical Education Act (VTEA) funds, effective July 1, 2002, through June 30, 2003. Amount of funding is \$821,457.

CN 93089.9 - Ratify - With Creative Arts Preschool, to provide licensed child care for CalWORKs participants, effective August 19, 2002, through June 30, 2003, for the amount of \$8,000, paid with CalWORKs funds.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Twilight Productions	LAC	Film Shoot	College Center	8/16, 8/17/02
City of Signal Hill	PCC	Testing	AA206	8/21/02
House of Usher	LAC	Film Shoot	Stadium	8/23/02
Rock for America Festival	LAC	Concert	Stadium	8/31/02
LBCC Women's Tennis	LAC	Tournament	Tennis Courts	9/8/02

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Assessment	LAC	Orientation	D135	8/10/02

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Tennis Connection	LAC	Competition	Tennis Courts	Sundays 8/11-10/20/02
LBCC Men's Volleyball	LAC	Tournament	Large and Small, Gyms, Golf Mall	8/17/02
LBCC Math Dept.	LAC	S/W Training	D103	8/18/02
Project Launch	PCC	Orientation	Senior Center	8/24/02
LBCC Men's Basketball	LAC	Tournament	Large Gym	8/24/02
LBCC Women's Basketball	LAC	Fundraiser	Large & Small Gyms	Saturdays 9/7-11/2/02

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Leibert, Cassidy & Whitmore	LAC	Workshop	Trailer VIII	9/19/02
Andrea's Tours	LAC	Parking	Stadium	10/23-10/25/02
LBCC Assessment Testing	LAC	Testing	Nordic Lounge, Cafeteria	Saturdays 11/9-12/7/02
Andrea's Tours	LAC	Parking	Stadium	1/22-1/25/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Donation

Accept the donation from Erv and Myrna Ulbrich, 7739 Elden Avenue, Whittier, California 90602, of one 1981 Ford Electra electric vehicle, in top running condition, with all manuals, power hook-ups and accessories, for use in the Advance Transportation Technology Program, and request that a letter of appreciation be sent.

Rejection of Claim

That the Board of Trustees reject the claim presented by attorney Anthony I. Lopez on behalf of his client, Lenivie Harris, Jr., with regard to an incident that occurred at the Pacific Coast Campus on March 3, 2002.

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Resolution, Designation of Agents

That the Board of Trustees adopt Resolution 091002 pertaining to the designation of agents authorized to execute and file an application for the Long Beach Community College District with the Office of Emergency Services.

2001-2002 Fourth Quarterly Report

That the Board of Trustees approve the 2001-2002 Fourth Quarterly Financial Status Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges.

It was moved by Member Clark, seconded by Member McNinch, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No report.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Kehoe: I just want to remind you of our program, United We Remember, at 7 o'clock tomorrow night in the auditorium and I'd like to thank Gary Scott of our staff, along with Dean Hopkins, Cindy Hanks, and several others who have worked very hard with the *Press-Telegram* to be our representatives and help sponsor tomorrow night's event. That's my report.

President Uranga: Thank you. I strongly encourage anyone who can make it to please be there. It's an important date in our history.

ACADEMIC AFFAIRS

2003 Summer Session Schedule

Vice President Callahan: There needs to be a correction on Action Item 10.1. The date for the first session should be Monday, June 2, 2003, and Friday, July 4, 2003, not Thursday.

It was moved by Member McNinch, seconded by Member Clark that the Board of Trustees approve the Summer Session 2003 dates as follows:

Day and Evening Sessions:

Monday, June 2, 2003	-	Friday, July 4, 2003
Monday, July 7, 2003	-	Friday, August 8, 2003
Monday, June 16, 2003	-	Friday, July 25, 2003
Monday, June 2, 2003	-	Friday, August 1, 2003

The motion carried, all voting aye.

Report on Option to Broadcast Board Meetings

Vice President Callahan: I'd like to present Dr. Leticia Suarez and her staff who will give us a report on the option to broadcast Board meetings.

Leticia Suarez, Dean of Learning Resources, showed a video which presented the three options available to the Board to broadcast Board meetings.

Scenario 1:

This represents a high-end production (similar to the Long Beach City Council and LA Unified School District Board meetings) complete with a four-camera layout, special lighting, enhanced audio, a mixing board, a video mixer, and a separate room for the technicians and the additional technology. This is a comprehensive video environment which captures all the nuances and interfaces of Board proceedings at a cost of \$331,000 per campus plus the cost the production staff.

Scenario 2:

This represents a mid-level production (similar to Signal Hill and Lakewood) that could be used to capture the best features in the top-of-the-line facilities with a three-camera layout operated from a central location, with a price tag of \$64,000 per campus, plus the cost of the production staff.

Scenario 3:

This represents a low-level production that we could use to capture the bare essentials of this type of show, but following an event-documentation format with a one-camera shoot. This could be handled internally with enhanced sound reinforcement and a new high-end digital camera. The total cost is between \$10,000-\$20,000 per campus for this level of production. All production staff costs are absorbed by the current staff arrangements.

Board productions can be shown as a delayed broadcast "as is" by the LBCC cable TV channel. This enables the college to preserve the integrity of the televised production schedule with the reliability of the direct cable feed from our providers.

Member Clark: These figures we have, are they basically live productions?

Dr. Suarez: Yes. They are live productions, but they're going to be taped and broadcast on a delayed schedule. But they will be live, yes, as it's happening.

Member Clark: Delayed. When I say live, it means they go out as they're being shown.

Dr. Suarez: No, they will not.

Member Clark: So they're basically canned, just as we have them.

Dr. Suarez: Yes. And then we will show it the next day.

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Member Clark: If we wanted to do what we're doing and have been doing, if we were to take this tape and you were going to show this, is this the low end that we're talking about?

Dr. Suarez: No. The low end means some enhancements, some of them for sound, and number two, better visuals, with a digital camera. That's just a regular VHS camera and to a certain extent, image is important and you want them to see your faces. This camera does not really do that. A digital camera at just a minimal cost should be able to at least improve on the quality of the visuals for the board meetings.

Member Clark: If we were to simply use this tape to show, what cost would the enhanced camera be?

Dr. Suarez: The cost of the enhanced camera would be around \$4,000. One of the concerns that Cindy has, and I'll let her address it, is the sound reinforcement issue. What sounds ok here in terms of the current microphones that you have might not sound as well when we are broadcasting. That is one of her issues and she will address that.

Cindy Hanks: The ideal situation is to have a microphone per person. Right now, the way we record these is we have a microphone at the back - I don't know if you've ever watched one of our tapes that we have - it has a very hollow - it sounds like showing somebody's birthday party type quality - I always call it "Have camera, will travel, and it's kind of a home version. If we were to upgrade to the low end, upgrade the quality of the camera, because this isn't a digital camera; they don't even make these cameras anymore - VHS - so we have to go to digital. Ideally, now that we have new positions in the Board, we have to have a mike where you would be able to hear individual speakers. In addition to getting new microphones and infrastructure work, we would need a new mixer and amplifier, and ideally a little better lighting. When we tested the digital camera, it did pretty well with the existing lighting. I was amazed at how well it did, and that was about a \$4,00-\$5,000 camera. We would still be recording it and then taking it and playing it back at a different time, based on whatever...

Dr. Suarez: On the televised instruction schedule. Our channel is primarily instructional - like one of the pieces that we showed you - like, for example, on Tuesdays, this semester, we have a course from 6 to 7. Next semester, we could have courses from 5 to 8. It varies every semester. So, we would put it on the air the next day or that same evening, after our televised instruction schedule is over.

Member Clark: Do we have in our bond issue, any facility that would enhance what we're doing?

Superintendent-President Kehoe: Under the bond, there's expanded classroom space. Right now, on this campus, we don't even have a classroom that is of the quality of Dyer Hall at PCC. It is very conceivable that a classroom of that type could be used for Board meetings if we scheduled appropriately. So, certainly there is the possibility that we could give this facility back to the Foundation and let them use it for their purposes while we used a classroom twice a month for the Board meetings. That would be enhanced and

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could be equipped, but, in that case then, the equipment could also be used for instructional purposes. So, that is something that is entirely possible and very probable under the bond for this campus. On the other campus we have fewer things that are going to be built from scratch, but we also have Dyer Hall, which Cindy can speak to more eloquently than I can as far as the audio visual capabilities, but may not require quite the construction that this room would as far as the adaptation.

Cindy Hanks: Once again, it would be an upgrade of the audio, because that room wasn't designed specifically - it's sort of a one-size-fits-all and we don't have enough microphone inputs. There is more infrastructure within that room, but there again, it's also getting cameras and that's only if we have a single camera; and we're looking at multiple cameras. Because right now, with our single camera, anyone that's addressing the Board, we get a side view. It depends on what look we want to go with and how we want to represent the Board.

Member Clark: I'd very much like to do it. I can't see us doing anything at this point more than the low end. Because, looking at the budget we have we're not going to be able to do some of these, and definitely not the high end.

Cindy Hanks: And that high-end included a full multi-media system playback. Right now, whenever we have presentations, and we're having more and more of those at Board meetings, we have to set up projectors off to the side so that everyone can see it. That high-end design incorporated all of it. That was a complete upgrade of lighting, of playback and you could do anything. It also includes the upgraded audio. It's got anything you'd want in a Board meeting and that's the Cadillac Board meeting.

Member Kellogg: The question I have is, some if not all, of our high schools in the Long Beach Unified School District have the capability of, when the Long Beach City Council would go to a high school, for example, they could telecast live by doing a few things. Do we have any facilities on the campus here that has that same ability?

Dr. Suarez: No. What happens with the Unified School District is that they have a truck and in their truck they have a full multi-media truck that they take to the various shoots around campus, including their games and everything else. We don't have that facility.

Member Kellogg: So we would not have the potential, as Mr. Clark mentioned, of doing a live telecast, because we don't have the capability to do that.

Dr. Suarez: We can do a live telecast. The issue is the conflict with the televised instruction schedule. We have courses that we show over our TV and right now we get that feed directly from the provider. The reason we do that is because of reliability and consistency of the cable feed directly from the provider. If we were to engage ourselves in downloading the program and then programming into the server and then hooking it up, there could be issues with reliability and inconsistency.

Member Kellogg: I believe as the majority of the members here, I just would like to see that these meetings are televised. I don't necessarily think they have to be live. That's a

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nice thing to do, but, at the same time, if it's done in a timely fashion, that reaches the goal that we'd like to see and that is communication and outreach to the community on what's taking place here. The equipment, for example, that we have right here, it is not solely dedicated to the use of board meetings. When it is not being used here, it is used in...

Cindy Hanks: Sometimes the football team uses it. It's used all over. It's instructional equipment.

Member Kellogg: So it is instructional equipment and a purchase of equipment would also be utilized in that way as well. It would not just be dedicated to Board meetings. It would be a piece of equipment that could be utilized by the faculty, the students, for educational purposes?

Cindy Hanks: That would be a choice. It would depend on the funding. It could be dedicated depending on the funding source. If you use an instructional funding source..... I'm at the point in my area where I need to purchase an upgraded camera. Like I said, you can't buy this type of camera any more, I need to go to the digital format. As I look at my budget, if I could squeeze that out, I'd also use it for instructional as well as the Board. I'm looking toward trying to do something like that.

Member Kellogg: My personal opinion would be that we do purchase this, because it would benefit from an educational standpoint as well, I think, it would also be utilized for us to broadcast, whether it be taped or not, in a timely fashion to the community, that sort of benefit. I agree with Mr. Clark, and Tom even remembers when they didn't televise City Council meetings, but when I came on the Long Beach City Council, the technology they have today was only because they spent a tremendous amount of time and money renovating the City Council chambers. Until that point, they had one poor person sitting at a tripod ten feet away from us and at that time Council meetings would run on average six hours and that poor person you could see by the sixth hour was definitely in pain. What we were trying to do and what I believe we're trying to do here, and what I'd like to see is the ability to communicate. I agree with the third option to get a piece of equipment to at least begin. We don't need to have all of the angles, but the quality is important, because when you do broadcast you don't want to have people call and complain about the quality and they can't understand what we're saying. And that may be a ploy we're doing anyway, but you do want the quality to be of a certain level. I'd be supportive of that option, to begin with. We also, as was mentioned, we may be eventually moving out of this building, giving it back to the Foundation. There may be opportunities at that time to upgrade the quality. But, when it really is all said and done, I feel very strongly about broadcasting these meetings. I just think it's a good faith effort to the community and I'd like to see it and we can also benefit the department for an educational tool. That's just an added bonus to it and I'd like to see that. So I'm very supportive of the third option that is presented before us tonight.

Member Clark: I might suggest that if we could get staff to come back with a report on the low end for what we could do and some of the options....

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Cindy Hanks: What I'd like to do is get more specific now. If we're looking at low end, because we talked about upgrading the audio and getting some definite quotes. I can get three specific quotes, where we will know what dollars we're really working with, and get the cost of the actual camera we're looking at.

Vice President McNinch: My sense is, what I'm feeling is that we start low end and, over time as the resources become available, we at least end up mid. Or am I misunderstanding?

President Uranga: The potential certainly is there with the construction.

Vice President McNinch: As resources become available.

Member Clark: Particularly as we're building facilities and then you get a whole new...

Member Kellogg: If there's not a motion for this evening, because no action can be taken, at least if we can have some assurance that we're going to agendaize this item and when we do have that opportunity we move forward. I think it's also important that we have some type of discussion input on when these broadcasts will take place because it's one thing to broadcast them and do it in a quality manner, but the other issue for me is to make sure that we broadcast it at a time that people besides someone coming off the swing shift can view it at three in the morning.

Dr. Suarez: That will not be a problem. Broadcast can begin the next day after the Board meeting.

Member Kellogg: The 3 a.m. slot may be comfortable to some people...

Dr. Suarez: We have a lot of variety in our instructional schedule, so there are some prime time slots, there are some afternoon spots, there are some evening spots, so we can show it more than once. I would look towards the Board to let me know how many times you want to broadcast these meetings. But, no, they are not all going to be at midnight.

Member Kellogg: Thank you. I look forward to it. I think it's a great step for all of us.

President Uranga: In your evaluation of this issue, did you survey other community colleges as far as their televising their meetings?

Dr. Suarez: In the local area, nobody televises. We would be the only ones. The Unified School District doesn't do it. Cal State Long Beach doesn't do it. The closest one is the L. A. Unified School District, and I believe, the Los Alamitos School District, are the only ones that televise right now.

President Uranga: It seems like we have a consensus here as far as pursuing, at least studying, the low end process of televising Board meetings. Is there going to be some consideration for perhaps the lighting in here, different types of fluorescent lighting or a

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reconfiguration perhaps of the lights? Is that going to be part of your consideration as well?

Cindy Hanks: Absolutely. What I want to do is to get down to the specifics of it -- looking at the lighting, looking at the audio, and then the camera.

President Uranga: Very good. Any more questions?

Member Kellogg: When will that come back to us? Do we have a time frame?

Superintendent-President Kehoe: Can we do it in two weeks?

President Uranga: Do you have a projection as to when we can get an updated report?

Cindy Hanks: I'm at the mercy of my vendors, because I have outside fellows come in and give me cost estimates, so, give me at least.....

President Uranga: Well, you did mention you had some budget issues to deal with, correct?

Cindy Hanks: That's the other thing; that's definitely an issue. But, let's find out what the dollars, the specific dollars are and then work

President Uranga: Can we say safely, let's say the beginning of the year, in January?

Cindy Hanks: Oh, I'm thinking of November. October or November.

President Uranga: Two months? Great.

Member Clark: You're estimating \$10,000-20,000, per campus, which is a pretty fair amount.

Cindy Hanks: Yes, it is.

Member Kellogg: Again, the quality is critical in many ways, but, even if we have the budget restraints, even though the quality of this is not good and we both have watched the video of the last meeting and it's not of the best quality. But, nonetheless, I think the message still is, and the consensus of the majority, if not everyone on the Board, is we're going to eventually televise and it's now just a question of what the quality will be and that's going to be related to the cost; but, I'm not hearing anyone say that they don't want to have these meetings televised.

President Uranga: I think it's a positive direction and I think it makes us much more at least less mystical and mythical to some members of the community as far as what we do on this Board. Thank you very much.

Vice President McNinch: And definitely an upgrade of equipment, because, as Jeannine was kind enough to mention, we are a college. We tout our technology. And, to look like we filmed our own birthday party just isn't quite appropriate.

Student Trustee Washington: On behalf of the students, I'd like to tell Jeannine thank you also, because I have gotten a lot of response on the parking and I think televising the Board meetings would help a lot because the students don't really understand what's going on and it'll make my job a lot easier because I'll get more responses in my box and it'll just help me; so I think that's great that you came.

STUDENT SUPPORT, PLANNING AND RESEARCH

No Report

ADMINISTRATIVE SERVICES

2002-2003 Adopted Budget

Vice President Oakley: In front of you, you should have the red cover, appropriate color, 2002-2003 Adopted Budget. It's essentially the same budget that you saw last Board meeting. By the time we went to print, the Governor did sign the budget, as you all know by now. So, there will be a few minor changes that will come back to you at some point. Particularly in the area of Matriculation, there will be some few extra dollars that the Governor was kind enough to allow us to have. That will be reflected later on, once we get the breakdown from the Chancellor's Office. But, as I said, this is essentially the same budget that you looked at last Board meeting. If there are any questions or comments?

Member Clark: I had raised some issues or some concern last time on the fact that stands out that we've got such a large deficit. I want to first of all thank management for having been able to put aside reserves over the years, which is very fortunate, and they didn't all occur just last year. But, as I look at this, it isn't so much a concern for this year, because we're balancing it, but, as I look at next year, with the uncertainty that we have as far as the State, because we all know they basically papered over a lot of faults this year, which is the election year, and next year is not an election year, and those are going to come back to haunt us if we don't have a big surge in the economy, which certainly nobody can guarantee. But, in looking at what we have, we have this deficit of a little over \$9 million. How much of that will be basically carried over into next year? I know part of it are probably one-time expenses, but we have some solid expenses in there of course, for salaries and benefits and supplies and all those things; how much of that \$9+million would be carried over probably into next year's budget? You know, assuming everything goes as it.....

Vice President Oakley: Essentially, the part that carries over is tied to salaries, which are a fixed cost center that continues to grow over time; health and welfare increases, which we expect to continue to increase; utility costs, which we absorbed all of our utility costs this year. We no longer receive the utility cost bailout. We're talking in the area of \$4-5 million that would, of this piece that you just talked about, be ongoing expenses. We had some one-time expenses this year, in the retro that we're paying to the classified personnel and some other areas, but, those other areas would certainly continue forevermore.

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Member Clark: Then your reserves drop down to a little over \$8 million next year and we have to maintain a 4.5% which is probably about \$5 million, so we've got about \$3.7 million in reserve that isn't committed to reserve that we need to have with a \$6 million carryover from this year. Of course, hopefully, additional moneys will come in from the State; and over the years you get salary savings and I imagine that's a possibility. That's probably where we build up a lot of this reserve, but, what do you look at during this year as far as containing costs and any increases in revenues?

Vice President Oakley: Certainly, we do expect, hope, there will be some new revenue, particularly with the growth in enrollment that we've had. However, as Jan mentioned, all community colleges basically are growing so there will not be enough money to fund all the growth. The other thing that we have to look at is continuing to improve our efficiencies in our business processes. And that's something that Duane Lowe and his staff are continuing to work on. We've identified some areas that we will focus on and we hope to be able to compress the amount of money that is tied up at any one point in time so that can be allocated directly toward the departments and the budget so that they're not tied up. Certainly, looking at staffing issues, the Executive Committee is aware of staffing issues and how they impact the budget; purchasing practices, and doing all that we can in our own internal processes so that instruction isn't impacted in any way, shape, or form. Those are the first lines of defense. Beyond that, looking at areas that can be scaled back, and, of course, working through a collaborative process to identify those areas and work from there. But, we are confident that we will make progress and be able to minimize the impact of any additional budget cuts this fiscal year or the ongoing issue with the declining tax revenues that the State is seeing.

Member Clark: As I mentioned, I just don't have a lot of confidence that next year is going to be a good year. We got by this year I think largely because of borrowing and things of that nature, which, of course, come back again next year, which enhances the deficits that the State faces next year. So, I would like to see maybe a mid-year report on how we're doing on the budget.

Superintendent-President Kehoe: I think that's very wise, because after the elections we may very well see some changes...

Member Clark: When they show their true colors.

Superintendent-President Kehoe: I believe all of the Executive Committee is well aware that many of the things that we might have expended funds on in the first part of the year will be delayed in anticipation of another cut from the State.

Member Clark: Very good. Thank you.

President Uranga: Eloy, you did mention some issues regarding equipment and other items and the maintenance, of course, with our electrical and salaries. What impact would this budget have - we just settled with all our units this past year - what impact will that have on future negotiations that you might want to address at this point, if at all possible? I'm talking layoffs, staffing patterns.

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Vice President Oakley: We do not expect layoffs. It's certainly my intent to do everything that we can working with our fiscal staff to avoid those situations. However, I won't beat around the bush. We are definitely in lean times and we are going to be scraping every penny that we can in order to continue with our mission. And we will continue working year by year anticipating what may happen next year, but, since you never know, we'll just prepare for the worst and hope for the best. That seems to be the way community colleges work these days. But, certainly, in any district, up and down the State, salaries are the primary driver of your budget. As your extra revenue shrinks, your ability to fund discretionary items decreases. I'm confident that will turn around eventually, but, for the next year or two, it will be tough.

Superintendent-President Kehoe: I'd like to add too, if you don't mind, this is another reason to look at equalization, because the problem has grown exponentially, with less money in some districts than others, it is difficult for neighboring districts to pay higher salaries, etc. So, I notice it, not only in our district, but in other districts that are in even worse shape than we are, that they are being impacted negatively over time because of the inequality of funding. So that's why I think it is very important to focus on trying to equalize the funding so that not only do we have to hope that the state revenues will be better, we also are better positioned among other community colleges.

President Uranga: I noted that this year we didn't have any rolling blackouts, so I take it that our electrical bills were all paid. Do we have an update or anything going on as far as the impact of our co-generation?

Vice President Oakley: I have met with Honeywell and they've given me an update on their proposal. I purposely asked them to slow down and bring me up to speed on what they were proposing before I came back to you, but I do plan on coming back to you next meeting and presenting that item, after discussing it with the Executive Committee.

President Uranga: Good. I'd like to see what kind of impact that would have also on our deficit as well.

Vice President Oakley: Certainly. Whatever we can do to lower our utility costs will help.

President Uranga: I look forward to it. Any other questions?

Member Kellogg: Are we going have a mid-year report, as Mr. Clark mentioned and suggested, because I think everyone realizes that after the election, Sacramento will change the budget and terms, so I think that's a very wise thing to do, because we ought to take some actions on that at that time.

Vice President Oakley: We can do that.

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees approve the Adopted Budget for 2002-2003, and authorize transmittal of the CCFS-311, Adopted Actual Financial and Budget Report, to the Chancellor's Office.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Report

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

President Uranga: I have one item. Last week, on Wednesday, there was a presentation made by KCET to one of our esteemed colleagues in the Spanish Department, Anita Cano, for excellence in education, along with her husband, for the great work that they're doing with their bookstore, the Latino bookstore. From what I hear of all reports - I wasn't invited - I hear it was an excellent event and they got a nice award and they're going to be conducting some individual programs on each of the awardees. There were about five or six different awardees. I left my notes at my office, unfortunately, I can't give you a more complete report, but as soon they come up I will share those with you; but I'd like to congratulate Ms. Cano on her prestigious award from KCET. If you could please forward that to her.

Superintendent-President Kehoe: Certainly.

NEW BUSINESS

Study Session: September 24, 2002:

- Update on PeopleSoft Implementation
- Update on Accreditation Team Visit
- Update on 75th Anniversary Celebration

Superintendent-President Kehoe: Mr. President, we've also invited the new members of the Citizens' Oversight Committee for the bond, as well as the selection committee and we will have a small reception, as we did for the new faculty tonight.

Member Clark: Do we have a date on their organizing?

Superintendent-President Kehoe: The first meeting will be two nights after our next Board meeting, which will be the 26th.

President Uranga: Would the Honeywell update be included on this item here?

Vice President Oakley: I will be presenting that to Dr. Kehoe and the Executive Committee for consideration for the next Board meeting.

Superintendent-President Kehoe: If we're prepared, we'll go ahead and have that on the 24th as well.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

- | | |
|--------------|--|
| October 15: | Update on Title V - HSI Grant |
| | Update on Bond Process |
| November 12: | Report from the Eligibility of a Two-College
District Committee |

PUBLIC COMMENTS (NON-AGENDA ITEMS)

President Uranga: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

There were no comments.

ADJOURNMENT

President Uranga adjourned the meeting at 7:10 p.m., in memory of the victims and heroes of September 11, 2001. The next regular meeting of the Board of Trustees will be held on September 24, 2002. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary