

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
April 6, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on April 6, 2004.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President McNinch reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Janice Tomson led the Pledge of Allegiance.

**ROLL CALL**

Present:                   President McNinch, Vice President Kellogg, Member Clark,  
                                  Member Polsky, Member Uranga, Student Trustee Dominguez

**WELCOME AND INTRODUCTIONS**

President McNinch welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

President McNinch: Is there a motion for approval of the minutes of March 9, 2004; Special Meeting of March 9, 2004?

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meetings of March 9, 2004; Special Meeting of March 9, 2004, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

There were no changes in the order of the agenda.

**REPORT OF BOARD OF TRUSTEES**

**Resolution, Recognition of Trudy Polsky**

President McNinch: This is an action item. It is recommended that the Board approve Resolution No. 040604A, recognizing and honoring Trustee Trudy Polsky upon her retirement after 25 years of service to the District. Member Polsky has served on the Board since 1979 and the Board and Superintendent would like to honor her upon the occasion of her retirement and that date will be April 30. We have a resolution and I could read all of it but we'd be here until seven o'clock and we have some presents for her. What it says is we thank her for her high ethics, her high standards and her unswerving belief that she represents the interests of the students of Long Beach City College and as an elected official answers to her half million constituents.

It was moved by Member Clark, seconded by Member Kellogg, that the Board approve Resolution No. 040604A, recognizing and honoring Trustee Trudy Polsky upon her retirement after 25 years of service to the District.

The motion carried, all voting aye.

President McNinch: Please stand, Trustee Polsky. On behalf of the Board of Long Beach Community College, we want to recognize and thank you for your 25 years of service to Long Beach Community College.

Member Polsky: Thank you.

President McNinch: And we have a present ... and some flowers.

Member Polsky: Thank you so much. Am I supposed to open the present now? Yes? I am? Ok. Oh, my goodness. (applause) I want to thank all of you very much. I'm very humbled and I'm very appreciative of this recognition. I probably would like to say a few words but I'm going to wait for the meeting to be done so I don't tie things up, but this is my last Board meeting and I'm very appreciative of this and thank you very much. (applause) I will treasure both the resolution and my clock. Thank you so much.

President McNinch: Thank you.

**CCCT Board of Trustees Election**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees submit the following names for CCCT Board of Directors:

- \*Edward C. Ortell, Citrus CCD
- \*William G. McGinnis, Butte-Glenn CCD
- \*Judi D. Beck, Shasta-Tehama-Trinity Joint CCD
- \*Carolyn Batiste, MiraCosta CCD
- \*Paul Fong, Foothill-DeAnza CCD
- \*Kay Albiani, Los Rios CCD
- \*Marie Kiersch, San Luis Obispo County CCD

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Walter G. Howald, Coast CCD  
\*Rebecca J. Garcia, Cabrillo CCD  
\*Anita Grier, San Francisco CCD

\*Incumbent

The motion carried, all voting aye.

**Committee Reports**

There were no Committee Reports.

**STUDENT TRUSTEE**

Good evening members of the Board of Trustees, Superintendent-President Kehoe, College Administrators, and members of the audience.

The Mini Grand Prix and the Chili Cook Off took place this weekend. It was the first time that the events took place together on a Saturday. Despite the change, the events attracted about 500 people. The day-long activities featured community vendors and a grand prix model car which was on display at the event. I would like to thank Board President Mc Ninch for assisting the Mini Grand Prix Committee in attaining the model race car that was provided by Club 300.

On Wednesday, April 21<sup>st</sup>, The Honorary Order of Thane will be sponsoring a revival of the very successful Charity Bowl. This event features a host of campus clubs that will participate by selling food and other items throughout the day. All proceeds will be donated to local charities. There will be many local charities at the event that will be looking for volunteers and supporters. The event will take place from 9am to 2pm on the LAC Quad.

The Student Life Programs on both campuses are preparing themselves for the upcoming ASB elections. Candidate packets are now available and are due on April 22<sup>nd</sup> at 11am. The ASB elections will take place on Wednesday, April 28<sup>th</sup> at PCC and on Thursday, April 29<sup>th</sup> at LAC. The polls will be open on both dates from 9am to 1pm and from 5pm to 7pm. All students are encouraged to come out and vote. Students interested in appointed position can pick up a packet on April 26<sup>th</sup>.

The LBCC Department of Theatre, Dance, and Film have been working hard throughout the semester to bring us two great performances. The department is currently presenting the West Coast Premiere of Carl the Second. The play is scheduled to continue from April 8<sup>th</sup> through the 10<sup>th</sup>. The spring 2004 Dance Ensemble, "In Concert" will begin on April 30<sup>th</sup> at 8pm. Other performance dates include May 1<sup>st</sup> at 8pm and May 2<sup>nd</sup> at 2pm. The presentation will feature dance routines choreographed by talented LBCC students, among others. Both performances will take place in the LBCC Auditorium and you may contact the Theatre Arts Department for more information on either of these presentations. Please make time to support these upcoming events.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will

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be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

There was no response.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Hourly Instructors – Spring	2
Hourly Counselors – Spring	1
Hourly Coordinators – Spring	1

**HUMAN RESOURCES (Classified)**

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	5
Temporary	1
Exempt From the Merit System	14

INSERVICE CHANGES

Leave of Absence Without Pay	1
Change to Previous Board	1

SEPARATION FROM THE DISTRICT

Resignation	1
Medical Separation	1

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

(a) Appropriation Transfers number 108079, 108140, 108199, 108205, 108266, 108340, 108357, 108384, 108552, 108618, and 108692 for the Unrestricted General Fund 01, in the amount of \$452,493 as listed.

From: Classified Salaries	65,623
Staff Benefits	1,303
Books and Supplies	48,856
Other Operating Expenses	242,277
Capital Outlay	6,750

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Other	<u>87,684</u>	\$ <u>452,493</u>
To: Academic Salaries	\$ 500	
Classified Salaries	273,396	
Staff Benefits	15,897	
Books and Supplies	5,311	
Other Operating Expenses	17,689	
Capital Outlay	<u>139,700</u>	\$ <u>452,493</u>

Included in the appropriation of \$452,493 for the Unrestricted General Fund is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108079	790100-01-790200-9934	621000-01-631000-0000	Student Counseling	\$ 26,692
		646000-01-631000-0000	and Guidance	27,238

From Reserves for Encumbered Carryover to cover the cost of expenses that were budgeted in 2002-2003, but paid for in 2003-2004.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108199	589000-01-660600-1460	232000-01-620200-1460	Registration	\$ 93,458

From Other Services, VP Student Support, Planning and Research to Classified Sal NI Hourly Clerical, Registration to cover deficits for LTE clerical help.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108205	458000-01-678000-0000	646000-01-678000-000	Telecommunications	\$ 35,000

From Software NI Telecommunications to Equipment NI \$200-4999.99 Telecommunications, to cover deficits.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108266	589000-01-660800-1460	232000-01-672000-1460	Fiscal Operations	\$ 131,021
		395000-01-672000-1460		

From Other Services PFE, Fiscal Operations to NI Classified Salaries (Temporary Workers), and Benefits, Fiscal Operations to cover non-instructional classified salaries deficits in Fiscal Operations.

- (b) Appropriation Transfers number 108133, 108148, 108400, 108420, 108478, 108725 and 108451 for the Restricted General Fund 12, in the amount of \$165,265 as listed.

From: Academic Salaries	\$ 26,545
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	Classified Salaries	\$ 57,828	
	Staff Benefits	12,001	
	Books and Supplies	6,715	
	Other Operating Expenses	9,566	
	Capital Outlay	2,610	
	Other	<u>50,000</u>	<u>\$ 165,265</u>
To:	Academic Salaries	\$ 6,671	
	Classified Salaries	71,881	
	Staff Benefits	6,582	
	Books and Supplies	8,341	
	Other Operating Expenses	52,760	
	Capital Outlay	13,870	
	Other	<u>5,160</u>	<u>\$ 165,265</u>

Included in the appropriation of \$165,265 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108400	790100-12-695000-0070	566000-12-695000-0070	Parking Maintenance, \$ Repair	54,896

From Reserves to Equipment NI for expenses of purchasing and installing parking meters.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108451	123500-12-601700-8220	233000-12-601700-8220	Teaching and Reading \$	70,160
	145000-12-601700-8220		Development Partnership	
	232000-12-601700-8220			

From Academic Sal NI RS Department Hd, Academic Sal NI Hourly Counselors, and Classified Sal NI Hourly Clerical to increase the presenters budget.

- (c) Appropriation Transfer number 108211 for the Child Development Fund 33, in the amount of \$500 as listed.

From:	Books and Supplies	\$ <u>500</u>	\$ <u>500</u>
To:	Other Operating Expenses	\$ <u>500</u>	\$ <u>500</u>

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4175 through Register No. 4167 for the period of March 1, 2004 through March 12, 2004, in the amount of \$1,564,370.76 as listed.

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Register No. 4175 Issue Date 03/10/04	Warrant Nos. 0722029– 0722364	\$ 934,500.85
Register No. 4176 Issue Date 03/10/04	Warrant Nos. 0722365 – 0722418	\$ 163,938.81
Register No. 4177 Issue Date 03/10/04	Warrant Nos. 0722419 – 07230106	\$ 465,931.10
	<b>Total Salary Warrants Issued</b>	<b><u>\$ 1,564,370.76</u></b>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of March 1, 2004, through March 12, 2004, in the amount of \$2,167,488.95 as listed.

Period Ending March 5, 2004		
Unrestricted General Fund	\$ 108,518.57	
Restricted General Fund	34,113.93	
Child Development Fund	1,217.71	
General Obligation Bond Fund	419,885.62	
Community Service Contract Ed	9,676.76	
Student Financial Aid Fund	532,103.16	
Payroll Benefits Fund	<u>52,631.04</u>	<u>\$ 1,158,146.79</u>
Period Ending March 12, 2004		
Unrestricted General Fund	\$ 741,394.57	
Restricted General Fund	45,536.53	
Child Development Fund	202.92	
Capital Outlay Projects Fund	224.00	
General Obligation Bond Fund	128,942.01	
Community Service Contract Ed	2,500.00	
Student Financial Aid Fund	5,714.26	
Payroll Clearing Fund	83,030.12	
Retiree Benefits Fund	<u>1,797.75</u>	<u>\$ 1,009,342.16</u>
	<b>Two Weeks Total</b>	<b><u>\$ 2,167,488.95</u></b>

Included in the total expenditure of \$2,167,488.95 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund - 01

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1. \$ 70,498 to Long Beach Police Department for police services for the District during December 2003.
2. \$ 37,517 to Wachovia Purchasing Card, for the VISA purchasing cards during February 2004.

Capital Outlay Projects Fund - 41

1. \$ 102,458 to Ciber, for PeopleSoft professional services from December 13, 2003, through January 9, 2004.
2. \$ 27,167 to Dell Marketing L.P., for four (4) Dell servers for PeopleSoft implementation.

General Obligation Bond Fund - 42

1. \$165,049 to Bovis Lend Lease, for bond and state funded program management services, January 1, 2004, through January 31, 2004.
2. \$ 102,720 to Gonzalez/Goodale Architects, for design and engineering services for the South Quad Complex Liberal Arts Campus, from December 1, 2003, through December 31, 2003.
3. \$ 31,743 to Division of State Architect, fees for Maintenance and Operations Corporate Yard (Interim Facility Project).
4. \$ 26,195 to RMA Construction Services Inc., for professional services from January 5, 2004, through February 1, 2004, for Bond program technical support.

**Budget Increase/Decrease**

Restricted General Fund 12:

DSPS	\$ 199,690
Enrollment Growth for Associate Degree Nursing Programs	\$ 59,701
Fashion Portfolio Project Program	\$ 4,808
Good Beginnings Never End Program	\$ 125,205
Hispanic Serving Institutions Assisting Communities Program	\$ 185,185
Tulane LSA Program	\$ 20,000

Community Service and Contract Education Fund 59:

ASE (Automotive Service Excellence) Alternate Training Program	\$ 5,665
AutoCAD Training Program	\$ 3,846
Business Development Program	\$ 2,334
Business Expansion Program	\$ 8,184
Customer Service Academy Program	\$ 6,630
Management and Leadership Program	\$ 2,799
St. Mary Project	\$ 11,435
Workplace Spanish Program	\$ 3,347

**PURCHASING**  
**Contract Awards**



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CN 99609.2 – With Western Construction Auctions, Inc., to provide auctioneer services for sale of surplus vehicles for 10% of gross sales plus expenses in accordance with Education Code 81450.

99618.5 – Ratify – With Ari-Thane Foam Products, Inc., for re-roofing Building J at the Liberal Arts Campus and Building GG at the Pacific Coast Campus in the amount of \$172,073.

CN 99625.5 – With Excel at Results, to present Customer Service Academy Certificate Programs, effective April 21, 2004, through June 30, 2004, in an amount not to exceed \$3,750.

CN 99625.6 – With Debra Esparaza, to present Business Expansion Certificate Program courses and a one-day workshop, effective April 7, 2004, through December 30, 2004, in an amount not to exceed \$8,000.

RFP 04-001 for Auditing Services - Authorize the Vice President, Administrative Services to enter into negotiations and approve the selection of an accounting firm to perform comprehensive auditing services for all district programs.

**Authorization to Approve Construction Change Orders**

Authorize the Board to approve ratification of construction change orders up to \$100,000 authorized in advance by the Vice President, Administrative Services.

**Private Sale of Surplus Equipment**

A. Delegate authority by a unanimous vote, to the Director of Contracting and Procurement to periodically conduct a private sale or auction without advertising, of District personal property, individual items or lots with a value that does not exceed \$2,500, and to transfer the personal property to the highest responsible bidder upon completion of the sale or auction and after payment has been received by the District. (EC 81450 and EC 81452)

B. Authorize Director of Contracting and Procurement, by a unanimous vote, to dispose of any surplus property that is of insufficient value to defray the costs of arranging a sale by donation to a charitable organization deemed appropriate by the board, or by disposable in the local dump. (EC 81452)

**Amendment of Board Action**

CN 99627.4 – With WLC Architects for Architectural and Engineering Services, for the Industrial Technology Center – Phase 1 at the Pacific Coast Campus to change the start date from December 10, 2003, to August 25, 2003.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period March 1, 2004, through March 12, 2004, in the amount of \$281,612.99 as listed.

48135 – 48209	\$235,987.11
48211 – 48222	<u>45,624.98</u>

Total amount \$281,612.99

There are no purchase orders greater than \$25,000 in the total purchase order amount of \$281,612.99.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Support, Planning and Research; and the Superintendent, that the Board of Trustees approve the following actions:

**Materials Fees**

That the Board of Trustees approve materials fees for the specific courses offered in the following departments to cover the cost of materials. The fees will be paid at the time of registration.

BUSINESS & SOCIAL SCIENCES, SCHOOL OF  
CBIS 41, Networking Fundamentals (3.0) \$2.00

**Certification of Signatures**

Approve the certification of signatures of the Board of Trustees as well as the signatures of personnel authorized to sign Warrants, Notices of Employment, and Contracts, effective May 8, 2004, through May 7, 2005, as follows:

Board of Trustees

Thomas J. Clark  
Jeffrey A. Kellogg  
Dianne Theil McNinch  
Roberto Uranga

Staff

E. Jan Kehoe  
Eloy O. Oakley  
John Tortarolo  
Duane Lowe  
Denise Spencer-Watkins

**Agreements**

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93071.9 - Ratify – With Pro-Care 2000, to provide a clinical practice site for School of Health and Science students, effective January 14, 2004, through January 13, 2006, at no cost to the District.

CN 93113.2 – Ratify – With Sherish Patel, M.D., Multi-Medical, to provide a clinical practice site for School of Health and Science students, effective March 1, 2004, through February 28, 2006, at no cost the District.

CN 93113.3 – Ratify – With Long Beach Unified School District (Unified), for Long Beach Community College District (LBCCD) to provide reimbursement to Unified for up to 40 substitute counselors and/or instructors. LBCCD to pay a fee not to exceed \$7,200. Paid with Tech Prep Grant Funds.

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CN 93113.4 – Ratify – With Health Care Partners, to provide a clinical practice site for School of Health and Science students, effective August 12, 2004, through August 11, 2006, at no cost to the District.

CN 93113.5 – Ratify – With Yosemite Community College District, to provide funding through the Child Development Training Consortium for tuition reimbursement for students enrolled in the field of Early Childhood Education, effective August 18, 2003, through May 26, 2004. Amount of funding is \$12,500.

CN 93113.6 – Ratify – With Tulane University, to provide funding through the Corporation of National and Community Service Grant, for faculty development and training regarding programs to assist students in acquiring civic or community responsibility, effective October 1, 2003, through September 30, 2004. Amount of funding is \$21,000.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Poly High School	LAC	Basketball Playoff Game	Large Gym	3/9/04
LLRA	LAC	Fundraiser	Saga Room	3/13/04
Cinco Design	LAC	Film Shoot	Stadium	3/14/04
BEA Systems	LAC	Meetings	P104	3/17, 4/21, 5/19/04
New Style Marketing	PCC	Auto Sales	Pkg. Lot 1	3/18-21/04
Disneyland Entertainment	LAC	Film Shoot	Various	3/19-21/04

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Wilson High School	LAC	Track Meet	Stadium	3/20/04
New Style Marketing	LAC	Auto Sales	Pkg. Lot J	3/26-28/04
Next Soccer Solutions	LAC	Soccer Tournament	Stadium	3/27, 28/04
ACT Testing	LAC	Testing	D Bldg.	4/3/04

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User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Ladies of Athena	LAC	Spring Sing Practice	Large Gym	2/9-3/4/04
LBCC Soccer Recruitment	LAC	Mayfair H.S CIF Game	Soccer Field	2/20, 21/04.
Cambodian Assoc. of America	PCC	Leadership Program	Student Center	3/10/04
LBCC Circle K Club	LAC	Banquet	Nordic Lounge	3/13/04
Viking Aquatics	LAC	Water Polo	Pool	3/17, 3/14/04
Lakewood Village Comm. Church	LAC	Safety Rally	Pkg. Lot J	3/21/04
LBCC Provost's Office	PCC	Reception	Dyer Hall	3/27/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
New Style Marketing	LAC	Used Car Sales	Pkg. Lot J	4/13-18/04
New Style Marketing	PCC	Used Car Sales	Pkg. Lot 1 & 2	5/21-26/04
New Style Marketing	LAC	Used Car Sales	Pkg. Lot J	5/27-31/04
ACT Testing	LAC	Testing	D Bldg.	6/12/04
King/Drew High School	LAC	Graduation	Stadium	6/17/04
Los Alamitos High School	LAC	Graduation	Stadium	6/17/04
New Style Marketing	LAC	Used Car Sales	Pkg. Lot J	6/21-7/5/04
New Style Marketing	LAC	Used Car Sales	Stadium	7/28-8/2/04

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VSPI                      PCC                      Used Car Sales                      Pkg. Lot 1                      8/11-15/04

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Andrea's Tours	LAC	Parking	Stadium Lot	4/20/04
City of Long Beach Public Works	LAC	Employee Breakfast	Stadium Lot	5/20/04
Foster & Kinship	PCC	Presentation	Dyer Hall	5/27/04
City of Long Beach Parks & Rec.	PCC	Parking	Pkg. Lot 2	6/19/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction of Classified Service, 2003-2004**

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees adopt Resolution No. 040604B, Reduction of Classified Service, 2003-2004.

The motion carried, all voting aye.

**Receipt of AFT Initial Proposal**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees receive the 2003-2004 Initial Proposal from the Council of Classified Employees (AFT/CCE) in accordance with applicable state laws and regulations. The Initial Proposal will be made available for review by the general public at the Human Resources Department (Building V) until the next meeting of the Board of Trustees.

Public comment on the AFT Initial Proposal is invited. (There were no Public Comments.)

The motion carried, all voting aye.

**Academic Senate (Title 5, Section 53203)**

**New Course Recommendations**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees approve four new courses for Fall 2005.

**LEARNING RESOURCES, TEACHING, & TECHNOLOGIES, SCHOOL OF**

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- LIB 201, Introduction to Cataloging (3.0)
- LIB 202, Introduction to Access Services (3.0)
- LIB 203, Introduction to Acquisitions (3.0)
- LIB 204, Introduction to Reference Services (3.0)

The motion carried, all voting aye.

**Option and Certificate Within an Existing Program (2)**

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees approve adding an option, Associate of Arts Degree, and a Certificate to the existing programs (2):

- Office Assistant - Customer Service Representative
- Human Services – Alcohol and Drug Studies

The motion carried, all voting aye.

**Certificates of Completion (3)**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees approve the following three (3) Certificates of Completion:

- Information Security
- Microsoft Windows Systems Administration
- Web Construction

The motion carried, all voting aye.

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President's Report**

Superintendent-President Kehoe: A very short request. Because of the uncertainty of the State budget, I would like to request that our June Budget Workshop be moved from June 22 to June 29, to give more reaction time to our fiscal staff to analyze the budget. If you check your calendars and that seems to be ok, then we will make arrangements to move that Board meeting.

President McNinch: That makes sense.

Member Uranga: Does that require a motion?

Superintendent-President Kehoe: No. You can just direct us to move it.

President McNinch: Yes. Please do that.

Superintendent-President Kehoe: I do want to remind everyone of the farewell party that we are going to have for Trustee Polsky. It will be here at the Liberal Arts Campus in the courtyard of the A building and the date is Friday, April 23, from four to six.

President McNinch: Thank you.

**ACADEMIC AFFAIRS**

**Sabbatical Reports**

**Patricia Alexander**

Patricia Alexander reported on the following five things she did while on sabbatical:

1. She revised the text book that she uses in her Personal and Social Development class.
2. She wrote a cross-cultural Psychology course which will be submitted to the Curriculum Committee.
3. She studied Spanish at El Camino college.
4. She attended numerous seminars in her field as a part of keeping up her Psychology license and she earned 30 continuing education units.
5. She sat on the hiring committee during her sabbatical year for the hiring of a Psychology professor.

**David Herman**

David Herman gave the following report on his sabbatical in 2002-2003:

**Proposal:**

- a) improve computer skills
- b) read in new theatre and allied literature
- c) attend new productions of classical and contemporary theatre
- d) examine some current methodologies of good theatre training programs  
(Additional projects were added as opportunities arose and time permitted.)

**Outcomes:**

- a) Purchased laptop computer and became proficient in PC use over the ensuing months (previously only limited use of Mac computers)
- b) Developed a reading list and reported on the texts and their significance to classroom use and to students in an appendix to the written report
- c) i) Attended theatre productions in Eastern Canada (Stratford Ontario 50<sup>th</sup> Anniversary Shakespeare Festival and the Shaw Festival in Niagara on the Lake)  
ii) Saw productions at the Ashland, Oregon Shakespeare Festival  
iii) Attended productions at the Royal National Theatre, the Royal Shakespeare Company and commercial theatres in London, England. Toured the Globe Theatre and its museum on the South Bank of the Thames.  
iv) Saw a touring production of the politically charged "Bhopal" in New Delhi.  
v) Attended Peter Brook's production of "Le Costume" (adapted from a South African Story) in Paris  
vi) Additional traveling that became possible included: Montreal, Quebec; Washington National Parks; A Retreat in the Punjab; Northern India; traveling in Rajasthan with the director of UNESCO for the Far East; Southern Spain; Cordoba; Seville and Granada; Southern England and Paris.
- d) Visited the London Academy of Music and Dramatic Art and the Royal Academy of Dramatic Art in London for a little over a week, attending workshops, classes, rehearsals and performances observing their current training programs for possible use at LBCC.

**Results:**

A wealth of new knowledge resulted, ranging from improved computer skills, renewed reading, new ideas for the classroom and productions, new playwrights discovered or old ones rediscovered but equally significant was a personal sense of renewal and rejuvenation. It was a truly splendid year for which I am truly grateful to the College for the opportunity.

**STUDENT SUPPORT, PLANNING AND RESEARCH**

No report.

**ADMINISTRATIVE SERVICES**

The Vice President, Administrative Services, presented the following recommendations approved and recommended by the Superintendent:

**Partnership for Excellence Survey of Local Investments**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees approve the Partnership for Excellence Survey of Local Investments Report for FY 2003-2004.

The motion carried, all voting aye.

**Resolution, Issuance of 2004-2005 Tax and Revenue Anticipation Notes**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 040604C relating to the District's issuance of 2004-2005 Tax and Revenue Anticipation Notes (TRANS).

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Report

**ACADEMIC SENATE**

Janice Tomson: Trustee Polsky, on behalf of the faculty, we'd like to thank you for all your years of service to the college. You've always had very high academic standards and the best interests of students in your decisions and in your heart. I know that there will be more festivities ahead to thank you and we look forward to participating in them.

Member Polsky: Thank you.

**NEW BUSINESS**

There was no New Business.

**FUTURE REPORTS**

None



President McNinch: Before I go into Trustee comments, I want to remind you all of the Music Department Open House this Friday from 9:30 to 11:00, where we will be seeing the latest in technology as we get ready to roll our Easter eggs or to celebrate our Passover or have celebrated.

### **TRUSTEES COMMUNICATIONS**

President McNinch: Trustee Communications, Trustee Polsky.

Member Uranga: Before she has the last word, because I know she's going to want to have the last word, can we as Trustees say something about our esteemed colleague and member of the Board?

President McNinch: Yes.

Member Uranga: Not that I wanted to go first; but now I have. Twenty-five years on the Board, Trudy has seen a lot and me, as a member of the community at that time, got to see you in action various times through your career and your stay here on the Board and you've taken some very strong positions. You've taken some very courageous positions. You've taken some really controversial ones. On each one of those stances that you took I always respected your courage in taking those stances. There were instances where it was not maybe the political thing to do, but it was the right thing to do and one of the things that I always appreciate is an individual who tries to do right for not only the Board, but for the college, and you've been one individual who has taken that kind of stance. When the college was looking at creating districts, you took the right position and you created districts with this college, which diversified this Board and which I hope that in the future diversifies it even more. You also took the stance in some very controversial leadership appointments on this college that I think made you stand out even more so because of the stance that you took and the courage that it took for you to withstand the criticism and the turmoil that resulted from it. And I can see that observing during that time if not actively involved in one way or another when I was a community activist. I want to, on my behalf and my constituents, thank you for your 25 years of service to the college. It's been somewhat of a rough road, but you've helped smooth out a lot of those twists and turns and led us and guided us into a college that we're very proud of having here. I think that this college is at the cusp of greatness, because of the leadership that you've provided. I only hope that myself included that we have a vision on this Board for this college that will take us even further and use your leadership and your guidance as a beacon for us to reach out and make this college totally what it can be. And I want to thank you for that.

Member Polsky: Thank you. Those are very kind words. Thank you.

Member Clark: I hate to follow Roberto. He's so eloquent. There's not much left to be said. I've known Trudy for a good numbers of years before I joined the college in 1998 and she's been very active in the community. She's certainly been someone that we're very proud to have as a member of this group and 25 years is a long time. I look back at a few years with another organization I was with for many years and that's - you see a lot of change in 25 years. Over that period of time, you've done much to help bring about

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that change and work with all of us at the college here and we certainly appreciate your longevity and all the things that you've done to make this, as Roberto said, on the cusp of greatness.

Member Polsky: Thank you very much.

Vice President Kellogg: Trudy, we didn't intend to do this, but in honor of your last meeting we thought we could keep it short. But, at the same time, when you think of short, 25 years, as Dr. Clark and Roberto mentioned, I wish everyone could have the opportunity at one point to be in an elected official's position. I know a lot of people would love to sit here, but the fact is, to go through the challenge of political campaigns, to be able to answer tough questions, to be able to tell people no when they don't want to hear the word no, it's a very challenging job and if you do it for 25 years of course it begs the question, "What the heck were you thinking about?" But, it's fortunate that we have people that are dedicated to the college to work on behalf of what's best for the college and for individuals who never had the opportunity or the desire to sit on an elective body such as this. It is difficult because you really are in a position where you do not make everyone happy. You have to make very difficult decisions at times for what is the main goal of the college, in this case, for the students first and foremost what's best and all the people involved and with the college as well. And you've done a fantastic job. Anyone who has served for 25 years - you don't serve for 25 years because you were not doing a good job - you were doing a great job. Anyone that has to stand for re-election time after time, it is not easy and to answer the challenges and move forward and to be very positive for the college - I appreciate your dedication, your time. I've only had the opportunity to serve with you here for essentially 24 months. It is always difficult when you have change and change is what happens with elective bodies. I know Tom, when he served on the City Council, he got to see a lot of that, but it's always difficult and it's difficult simply because we all accept change that happens in elective process, but you see people, they move on, and other people take their place, but I'm going to use after you're through with the comment, Tom Clark, when I first got elected to the City Council, whereas when the last council meeting, Tom made a comment that always stuck with me and that is that I would hope after your comments as we adjourn this meeting that we give you a round of applause because I remember Tom saying this comment to people and that was the last thing you hear as you leave the chambers for the final time should be applause because during your tenure we heard a lot of boos, catcalls, and allegations, but you at least deserve that and I'm very proud to have served with you for the last 24 months and I know the college should be very grateful for your dedication over 25 years to doing what's best for Long Beach City College and thank you. Best of luck to you. We'll miss you, the fact that you will not be here, but you had a great impact and you should be proud of that.

Member Polsky: Thank you. You're going to make me cry.

President McNinch: I'll work on that. It's only been eight years and I thank you, Jeff, for saying that the last sound she should hear is applause, because what sticks in my mind is the strength, Trudy, you gave me when we were being vilified and pilloried and when people were treating us with less than kindness and less than high character. I thank you for your strength during those times because it's easy when you walk around with a big

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target painted on you and you're shot at and hit over and over and over again for a job that pays nothing, except your spiritual growth, to give up. That's how we lost Patricia Lofland. I'm going to be the last woman on this Board for a couple of years. The remaining, and the senior member which is a little frightening. But, I want to thank you, Trudy, and I'm going to shut up now.

Member Polsky: Well, I really didn't intend to say very much, but I'm going to make a few comments. I have mixed emotions, of course, about leaving. I'm sad because I won't be seeing my colleagues and so many good friends I have at the college - Dr. Kehoe, Joan, the vice presidents, Janice Tomson, so many people that I feel are friends. But, on the other hand, I think it's a good time, because we have a good, strong Board. And, when one member leaves and the rest of the Board is strong, I feel good about it.

I was first elected in 1979 and I can tell you I have served for 25 years truly selflessly and acted in the best interests of the District always. And that's sometimes hard because there are so many pressures and, as Roberto said, sometimes it takes a lot of courage, but you just know what's right and you do it. I feel as though over the 25 years I have made a lot of contributions that I'm not going to go into, but I think I've done a lot to make this college stronger, better, and to set a certain philosophy. So, I want to thank all of you and I want to thank the voters who have elected me six times. There's a time to stay and there's a time to go and this is a good time for me to go. So I guess that's really all I want to say about me, but I want to bring up another issue.

Unfortunately, the faculty people that were here two meetings ago aren't here today because my remarks are probably aimed at them. But, probably at some of the other faculty. You know, at Long Beach City College we have an excellent faculty. Most of them are very hard-working and are very happy to be here. Unfortunately, there is a small group who, for some reason, are very unhappy. And, when you're that unhappy at a place, I say you probably should find some other place. It really has pained me because over the years, 25 years, I have seen faculty and classified come to the Board meetings and there are always issues on a campus. It's a very, very political place. And I know that. And, being a lawyer, everything kind of rolls off my back. I don't really take anything very personally. However, when I see somebody else who is being vilified that is not elected, it really bothers me. I read the Academic Senate minutes and it's all about a vice president and there's no confidence and she changed the classes. Well, I've read all of the issues and this Board is convinced that she's doing the right thing for the students, for the District. That's what it's all about. And small groups that aren't happy, well, that's life. Because I'm leaving I probably have the right to say this after 25 years. I read these minutes and I think - you know, I'm in the real world. There are people out there that really work for a living and they work 40 and 50 hours a week. I'm thinking, you guys don't have enough to do. I made a point to find out what the mean salary is of these faculty members. The median salary is \$76,938 per year. That's for 177 days per year. You can do the math as to how many weeks that is. And that is for teaching 15 hours per week. That isn't bad. Give me that job. On top of that, you get benefits - 27% of your salary, or about \$20,449 in benefits - medical, dental, vision - my God, that's fantastic. Do you realize that this State is in a budget crisis, which has filtered down to us? The country is in a budget crisis. We've got threat of terrorism and all the Academic Senate can do is sit around and vilify a member of the faculty because she had the nerve to

change classes for the betterment of the students. I'm really having a hard time understanding this. I think I'm bringing this up because over 25 years as I say there are always issues, but generally they are presented to the Board in a professional, polite manner. And, what I've seen is a real decay in the quality of the people that represent the faculty. A real decay. You come to the Board. You scream at us. You shouldn't bite the hand that feeds you. You tell us we have film in our eyes and we're a rubber-stamp board. Well, if we're a rubber stamp you ought to be saying, "Thank you, I appreciate my salary." So, I am hoping, as I say, I am leaving, and I am hoping that you'll take my advice. People pay me for my advice, actually. Here I'm giving it to you free of charge - - that the faculty, the representatives, and, as I say, most of our faculty are wonderful people, so I don't want this misunderstood. But, some of the leaders, and I think what happens is, when you're doing your job and you're in the classroom, you don't pay attention to who's out there speaking for you. But, I think that they need to act with decorum. They need to be professional. I understand you have "issues" but you really better start thinking about how good you've got it here. After 25 years, everything is deja vu all over again. It's the same issues. Just remember that we do have this budget problem. Get on to more positive things. Don't spend your energies on trying to vilify one person - for what reason? Because of class changes? You know, one of the things that the faculty and the union - they're kind of the same - have to realize - and then I'll be quiet - is that it's always been, it's the Board that sets the parameters and the philosophy and this Board's philosophy for 25 years at least and probably from the beginning, has always been to do what is in the best interests of the District. We don't do what's in the best interest of some small group that's unhappy. We do what is best for the District. And, we hire a Superintendent-President who carries out our philosophy. And I'm happy to say we have an excellent Superintendent-President, probably the best one that's ever served since I've been on the Board and she appoints people to handle the daily task of managing the college and setting classes or whatever. And so, that's how it works. And I want you to know that I've been to many meetings and I understand about shared governance. But, the bottom line is, it's the Board that has the final decision. Yes, we listen and I happen to know that the Academic Senate has now canceled three appointments to meet with Dr. Kehoe where they would have an opportunity to express their concerns. So, my advice is, get on to more positive issues. Think about what you can do for the school, not what we can do for you. "Think not what your country can do for you, but what you can do for your country." I guess, again, I'm going to say thank you to the community for allowing me to serve. It's been an honor. Sometimes it hasn't been pleasant, but it's been a wonderful part of my life and I'm going to miss it, but I'm going to move on to other things. So, thank you, again. (applause)

Member Polsky: Thank you. I'm going to miss all of you.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

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A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

There were no comments.

**ADJOURNMENT**

President McNinch adjourned the meeting at 6:00 p.m. The next regular meeting of the Board of Trustees will be held on May 11, 2004. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary