

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
May 11, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on May 11, 2004.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President McNinch reported that, in closed session, no reportable action was taken.

President McNinch: There's going to be a little deviation from our agenda. Trustee Uranga will be sworn in by Councilmember Uranga, who needs to go run our city. So, after the Pledge of Allegiance, we will have the swearing in of Trustee Uranga. That will be followed by a reception. Upon the arrival of President Robert Maxson of Cal State, Long Beach, we will have the swearing-in of our new Trustee, Douglas Otto, who we welcome and then we will proceed with our open session. So everyone knows what's happening and why it's happening.

PLEDGE OF ALLEGIANCE

President McNinch: At this time, I would like to ask our dear friend, Nancy Higginson to lead us in the Pledge of Allegiance.

Nancy Higginson led the Pledge of Allegiance.

Nancy Higginson: Living in a democracy like we do, in a wonderful country that we all esteem, we're given the opportunity of leadership at all levels and we are grateful to all citizens who answer that call of leadership. With that leadership, we support our country and with that idea of support, we pledge our allegiance to our country. Please join me.

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Appointment of Roberto Uranga

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees appoint and seat Roberto Uranga as a member of the Board of Trustees of the Long Beach Community College District, representing Trustee Area 2, beginning May 1, 2004, an ending April 30, 2008.

The motion carried, all voting aye.

President McNinch: At this time, I would like to call on Councilmember Uranga and Trustee Uranga to go to the podium for the swearing-in of Trustee Uranga.

Councilmember Uranga: I just want to say thank you, first of all, for accommodating my schedule, but as Jeff and Tom know, very little gets in the way of a councilperson and the land use decision in our district, except, of course, the swearing-in of her husband. I am so very proud to swear in Roberto, not only because he's my husband and a community college trustee representative, but because he continues to amaze me. As the first and only, to date, Latino on the community college Board he has proven to the community in all its diversity that it can be represented in a caring and professional way. Even though this is his second term and he won't receive as much attention as Doug in winning his first term, for us in the district his running unopposed was just as exhilarating and pretty much, I think, a big relief for both of us. The community is changing, the college is changing and I know that Roberto will lead the way in ensuring that the administration at the executive levels of the college will also change to meet the needs of the growing demands of this community and it is with pride and love that I swear you in.

Mrs. Tonia Reyes Uranga then administered the Oath of Office to Roberto Uranga. (applause)

(The meeting was adjourned to a reception for the new trustees.)

The Open Session meeting was reconvened at 5:35 p.m.

ROLL CALL

Present: President McNinch, Vice President Kellogg, Member Clark, Member Otto, Member Uranga, Student Trustee Dominguez

WELCOME AND INTRODUCTIONS

President McNinch introduced and welcomed Dr. Felton Williams, the newest member of the Long Beach Unified School District Board of Education; from Councilmember Dan Baker's office, Mark Taylor; from Assemblymember Jenny Oropeza's office, Rosa Hernandez; from Senator Betty Karnette's office, Ashley Stamitz; and President Bob Maxson, from California State University, Long Beach, who will swear in Douglas Otto. (applause)

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APPROVAL OF MINUTES

President McNinch: Is there a motion for approval of the minutes of March 23, 2004, and April 6, 2004?

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meeting of March 23, 2004, and April 6, 2004, be approved as distributed. The motion carried, all voting aye. (Members Clark/Kellogg/McNinch/Uranga).

ORDERING OF THE AGENDA

President McNinch: We're going to have a reordering of the Agenda. We're going to pull 5.3; 11.2, the Phi Theta Kappa All-California Academic Team will be moved up, as will 11.3, the recognition of Long Beach City College Champion Men's Volleyball Team.

REPORT OF BOARD OF TRUSTEES

Certification of Election and Seating of Douglas W. Otto

It was moved by Member Kellogg, seconded by Member Clark that the Board of Trustees certify the election of and seat Douglas W. Otto as a member of the Board of Trustees of the Long Beach Community College District, representing Trustee Area 4, beginning May 1, 2004, and ending April 30, 2008:

<u>Trustee Area</u>	<u>Name</u>	<u>Term of Office</u>
4	Douglas W. Otto	Four Years

The motion carried, all voting aye.

Swearing-In of Douglas W. Otto

President McNinch: Could I call to the podium, President Roberto Maxson of Cal State, Long Beach, and the winner of the election that has just been certified, Douglas Otto. After the swearing in of Douglas Otto, Trustee Uranga and Otto will have a chance to address us with their comments.

President Maxson: Well, first, Madam Chair, let me tell you what an honor this is, and before I do that, let me tell you that you can send all those volleyball players over to Long Beach State.

Member Uranga: Full scholarship, right?

President McNinch: Preferred parking?

President Maxson: That's cute.

President McNinch: Will you take 10,000 of our incoming freshman?

President Maxson: Let me tell you, we're taking more from you than from anyone else and we're taking a lot of heat over that, too, I want to tell you. Jan knows that we've raised

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admission requirements for our transfer students for all colleges except Long Beach City College and this is our sister institution and we feel that it's the right thing to do.

But this is a special honor. I love this college. I don't think there's a better college in America. It is one of the great higher education institutions – Long Beach City College. A wonderful reputation, I absolutely adore your President and love the working relationship. I say at my campus all the time, and Jan's heard me say, there's one institution of higher education in Long Beach and we just have more than one campus is what we have and we like it that way and we consider ourselves partners and proud to be partners with this institution.

I'm also very proud to swear in my friend. This is all new to me. I thought you had to be a judge or something. I'm delighted to swear in my friend, Doug Otto. He's going to join a Board that has a rich legacy of good Board members, including the present Board members that are on this Board now. This is a strong Board; everyone knows it. This Board will be stronger after Doug joins it. I met Doug a decade ago when I came to this town. He's one of the first persons that I met when I came and we work together and he is one of the great civic leaders in this city. I was just honored when Doug called me and asked me if I would do this and I am pleased to do it. He is a special friend, Freda, his wife, has been a professional colleague of mine. So, it's just a great honor. It's a great honor, Madam Chair, to participate in this great occasion at this college that I do love.

(President Robert Maxson administered the Oath of Office to Douglas W. Otto.)
(applause)

President McNinch: At this time we will hear from Trustee Uranga and then Trustee Douglas Otto.

Member Uranga: I want to thank everybody who's here this afternoon. I know you took time off from your busy schedules to join us here today and recognize both Doug and I on this occasion of our swearing-in.

Before I continue, I'd like to acknowledge my very important people who are here with me today, beginning, of course, with the matriarch of the family, my mom, Mrs. Maria de los Angeles Uranga. She's joined by my sister and my two brothers, Maria Elena, Ramiro and Lazaro Uranga and I have a cousin who flew all the way down from San Francisco to join me here today, my cousin Jess Martinez. And, of course, the jewels of my life, my kids – beginning with my daughter, Rosalinda. She is a senior at Cal State, Long Beach, and my son, Emiliano James and my baby, who is a lot bigger than me, Roberto Tomas. (applause)

You know, the best laid plans are always the ones that go afoul it seems like. I had my speech all ready, written and I was going to equal the great speech that I had four years ago where we even had to take an intermission and I had to come back and say, "In conclusion," because we had an incident. But I'm not going to go that far this time around.

All I want to say is that the college is facing many challenges and we have a lot of opportunities as well to face those challenges and we also have to keep our minds open and

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I mentioned this to my trustees and, in fact, two weeks ago we were at a conference of community college trustees here at the Hilton and we had Dr. Bob Maxson make a presentation and he said something that was just so true that I believe in and that is change and that we have to be open to change. I think it was Benjamin Disraeli who said that change is inevitable in a progressive society. Change is constant and it is. And we are looking at some difficult times in the future and we have to look at opportunities to create change if not have change happen to us and it's better when we're prepared to meet it than to let it happen and if we prepare for it and we are ready for it, that change is much more easy to accept and much more easy to adapt to than having to constantly reconfigure and try to deal with change in a hostile way and not know where the future lies and this way we have control over our destiny and we look at it that way, I think that it's much easier to accept the direction that we're going in. And, with that, I want to thank all of my great supporters out there. I was blessed this time around. I did not have any opposition. I was unopposed and my wife, I know, thanks me for it and I thank my constituents for having that faith in me in not identifying someone out there to run against me. As I was saying throughout my campaign, and I did campaign, was that there were probably three reasons why I'm still here. One, was because there's probably apathy in the district, which I didn't believe. Second, there was probably nobody out there willing to fight against me, which I don't believe. I'm pretty sure there are a lot of candidates out there who were chomping at the bit to come after me. But I think the most important reason is because I think I'm doing a good job and I hope that that is the reason why I'm still here for another four more years and I hope that in four years from now I can be saying the same thing. So, thank you, again. I look forward to working with my fellow colleague, Doug Otto, who has joined us on this Board. I've known Doug for a number of years, not always on friendly terms, but always with respect and I hope that we will continue that here; that we will respect each other's opinion and each other's vision that we have for the college and that we go forward and that we take this college to levels above and beyond where we are right now and always go forward and always go up.

I see someone out there, come on in. I want to introduce City Auditor Gary Burroughs in the back and want to acknowledge his presence. And, with that, I want to end it here before we have to take another intermission. Thank you very much. (applause)

Trustee Otto: I'm pleased and honored to be standing here before you all this evening as a new Trustee for Long Beach City College. I consider it an honor to be here, to follow in the footsteps of Trudy Polsky who served for 25 years which, by my calculations, was six months longer than Bob Edwards was the host of "All Things Considered."

I have many people to thank tonight. Too many people – I can't mention them all. Gary Burroughs was a supporter of mine; Peter Deveraux has been my friend forever; Rob Bellevue; Russ Hill; my father-in-law Virg Martin, who virtually single-handedly kept up the lists of the campaign and who it was that we were trying to get in touch with and get our message out to; Jerry Good, my Treasurer, who is not here; Roy Herron is not here, but they sent their good feelings towards me this evening. I especially want to thank the members of the faculty who worked in my campaign, helped me out, gave me a chance to get to know them.

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You know I went to school here and I have always had an affection for this institution and to be able to come back on campus and to make new friendships and develop new relationships has been so meaningful to me that it is such an honor to be here.

Mostly, I want to thank my wife. (applause) A couple of things are true. She did run my campaign and every time that I went to a meeting or gave an address or there was a public question and answer period, someone would say, "You know your wife is the retired Assistant Vice Chancellor of the Cal State University system. Why isn't she running?" She would always come up and say, I'm too smart for that." But, anyway. The best thing is about this is you don't get me, you get us. (applause) We've already been to a number of events on campus and much to my astonishment there were two events that I couldn't go to because I had conflicts in my schedule, so Freda went. So you really, literally, do get the two of us.

I want to thank Bob Maxson for swearing me in. Bob's been a friend for a decade now since he first came to Long Beach. What he's meant to this community and the message that I really wanted to send tonight with my coming on this Board, was that seamless education is real, it's what Long Beach is most proud of when it comes to education and Bob, Jan, and I'm sorry Chris couldn't be here tonight, he sends his regrets as well – but we all work together for the students – the kids in Long Beach and that's really what we're all about. We're very fortunate to have these nationally recognized educators here who really send a message throughout the country as to the importance of education in this community.

I know we're facing some challenges. The challenges are both external and internal. And you can hardly pick up a newspaper these days without reading articles about reduced budgets, retiring faculty, increasing student enrollments, higher fees, aging facilities, and, yet, these are not new issues. These are issues that have been around for a long time and I think the leadership that is here will address those issues and I hope will make this institution a better institution than it is now. In order to do that it is very important that all of the stakeholders – the faculty, the administration, the classified employees, the students – all have a seat at the table and all work together to make this the kind of institution that it really deserves to be. I am particularly honored to be on this Board. I know everybody that's on the Board. I've known them all for years one way or the other. I don't remember having these words, Roberto, but I'm sure you're going to tell me about it. It's an honor just to be associated with you and I know we can work together well to do good things for this college.

Several years ago I worked on a strategic plan for the City of Long Beach and the conclusion of that group was that Long Beach should be a community of neighborhoods devoted to education and youth. I have thought forever that this City could develop an identity as a place to nurture its youth and with the demographics that we have that's the way to our future; that's the way to bring people together. I still believe that. It's one of the reasons I decided to run for this Board. I want this to be a collaborative effort among all of us and I thank you for your faith and trust in me.

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I would be remiss, however, if I didn't mention and celebrate my opponent in this race. Dick Gaylord has done so much for this college and he deserves to be recognized here as well. It was a hard fought race. Dick is a friend of mine. I recently had contact with him and I know we're going to sit down together and he's going to continue to make contributions to the college and I feel very grateful for that. So, it's a beginning. I thank you all for coming and I hope that the trust you placed in me will be well received. Thank you. (applause)

Reorganization of the Board of Trustees

Selection of President and Vice President of the Board of Trustees:

President McNinch: At this time I would like to turn the gavel over to Dr. Kehoe, because we will have our Board reorganization.

Dr. Kehoe: Pursuant to Administrative Regulations No. 2000, I hereby open the floor for nominations for President of the Board for 2004-2005.

Member Uranga: Superintendent-President Kehoe, I nominate Jeff Kellogg for President.

Dr. Kehoe: Thank you. Do I hear a second.

Member Clark: Second.

Dr. Kehoe: Are there any other nominations? (No response) Then I declare nominations are closed. Ms. Bradshaw, will you please call the roll.

The motion carried, all voting aye.

Dr. Kehoe: Congratulations, Mr. Kellogg, Trustee Area 1. I will now turn the meeting over to you. (applause)

President Kellogg: I hereby open the floor for nominations for Vice President of the Board for 2004-2005.

Member McNinch: I would like to nominate Dr. Tom Clark.

President Kellogg: Is there a second to that nomination, please?

Member Uranga: Second.

President Kellogg: Are there any other nominations? (There was no response.) Then I declare nominations are closed. Ms. Bradshaw will you please call the roll.

The motion carried, all voting aye.

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President Kellogg: Congratulations, Trustee Clark. We will now take our appropriate places at the Board table. (applause)

President Kellogg: Ladies and gentlemen as we are doing this, we would not find it insulting if you do have business to move on to. We are going to begin our meeting, so if you have to leave, please do so and thank you for coming on behalf of Trustee Otto and Trustee Uranga.

Recognition of 2003-2004 President of the Long Beach Community College District Board of Trustees

President Kellogg: It is my honor and privilege to present this to Dianne McNinch on her leadership for the past year and on behalf of the trustees we would like to present this plaque to you at this time. (applause)

Member McNinch: Thank you.

President Kellogg: We are now going to move forward on the agenda to items 11.2 and 11.3.

2004 Phi Theta Kappa All California Academic Team Award Recipients

Dr. Arthur Byrd, Vice President, Student Support, Planning and Research introduced Dr. John Fylpaa, Dean of Student Affairs who gave a report on the trip to Sacramento for the 2004 All-California Community College Academic Team Awards and introduced the three Long Beach City College students who received the following awards:

All-California Academic Second Team:

Louise Wibisono, 3.54 GPA; Major: Business/Economics

All-California Academic First Team:

Caesar Armando Menez, GPA 3.271; Major: Liberal Arts

Mary Bunting, GPA 3.778; Major: Human Services

Dr. Kehoe then presented plaques to each of the award recipients. (applause)

Recognition of Long Beach City College State Champion Men's Volleyball Team

Randy Totorp, Coach, introduced members of the 2004 State Champion Men's Volleyball team who were present at the meeting:

Malu Seiuli
Thomas Vito
Jonathan Charette
Jacob Hastert

He also introduced the Assistant Coach, Matt Silva. (applause)

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Representative to the Los Angeles County Committee on School District Organization

It was moved by Member McNinch, seconded by Member Uranga, that the Board elect Trustee Thomas J. Clark, as representative to serve on the Los Angeles County Committee on School District Organization.

The motion carried, all voting aye.

Appointment of Board Liaisons

In accordance with Administrative Regulation 2000.4 A., for Policy No. 2000, Policy on Board of Trustees, the following Board liaisons were appointed by President Kellogg:

Human Resources	Roberto Uranga
Academic Affairs	Jeff Kellogg
Administrative Services (Liaison to the Budget Advisory Committee)	Doug Otto
Student Support, Planning and Research	Dianne McNinch
Economic and Resource Development	Tom Clark
Pacific Coast Campus	Roberto Uranga
Board liaison to the Executive Committee of the Long Beach City College Foundation (Vice President of the Board)	Tom Clark

Additional Appointments:

Legislative Liaisons:	Jeff Kellogg/Tom Clark
Facilities Construction Committee:	Jeff Kellogg/Roberto Uranga

Resolution, Classified School Employees Week

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 051104A declaring the week of May 16-22, 2004, as Classified School Employee Week in the Long Beach Community College District.

Committee Reports

There were no Committee Reports.

STUDENT TRUSTEE

Natalie Dominguez: Good evening members of the Board of Trustees, Superintendent-President Kehoe, College administrators and members of the audience.

I'd like to welcome our newly elected board member, Mr. Doug Otto. I would also like to thank you for taking on the task of serving the college and becoming an advocate for LBCC students. I would also like to congratulate Trustee Uranga on a successful and stress free re-election.

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The LBCC Student Life Programs hosted several banquets this past week. As always, the programs did a wonderful job with hosting the awards ceremonies. I would like to thank the board members, administrators, faculty, and staff who attended these events. The culmination of awards ceremonies will be this Friday, May 14. The Associated Student Body will host its semi annual awards ceremony at the Liberal Arts Campus. The theme for this semester is the "Rockin' Fifties" and we invite those who plan on attending to dress accordingly.

I would like to congratulate two outstanding LBCC students, Juan Alvarez and Lois Kim. These two individuals were selected by the Exchange Club of Long Beach as the 2003-2004 man and woman of the year. These two individuals are well deserving of this special recognition.

The ASB Cabinet voted to increase the student services card fee from \$15 to \$20 for the fall and spring semesters and from \$10 to \$13 for the summer session.

Member Clark: The Student Trustee has been admitted to U.C. Santa Barbara. Congratulations. (applause)

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Larry White requested to address agenda items 5.1 and 5.2 (Academic Personnel and Classified Personnel).

Larry White: My name is Larry White. I'm a faculty member at the college. I've been here for 15 years. President Kellogg, Members of the Board. While not detailing the personnel covered in those two items, I assume among them are the new administrative positions that will cost the district close to a half million dollars in salary and benefits. These were positions approved by the Personnel Commission on April 7 and among them I find one particularly troubling in these hard economic times when all other employee groups at the college are experiencing reductions in overall costs.

The position that I find most troubling among those eight new positions is one with the title, "Director, Superintendent-President's Office."

"The Director, Superintendent-President's Office, serves as the chief of staff for the Superintendent-President's Office. This position oversees the daily administration of activities of the Superintendent-President's Office and represents the Superintendent-President in contacts, both external to the District, as well as internally within the District administration, faculty, and classified staff."

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The responsibilities of this position are that that person organizes and oversees the management of the Superintendent-President's Office to insure efficient and effective operation of the office.

That person supervises and directs the Superintendent-President's Executive Secretary, Board Secretary and other administrative staff.

Recommends the hiring, transfer, layoff, reward, discipline or assignment of work to and direct other employees or adjust their grievances or effectively recommends such action.

This person reviews all correspondence, including e-mail to the Superintendent-President; prioritizes and provides recommendations for the Superintendent-President.

This person composes correspondence independently on a wide variety of matters, including material of confidential nature.

This person responds to requests for information, coordinates such contacts with Community Relations and Marketing as needed.

This person represents the Superintendent-President at events as requested and serves as a contact point for protocol matters affecting the District and the Superintendent-President's office.

This person prepares budgetary information, including spread sheets and analysis for review by the Superintendent-President.

This person maintains currency on educational programs, operational functions of the college and appropriately implements policies, procedures and guidelines.

This person interacts effectively with elected officials on behalf of the Superintendent-President; is conversant with legislation issues impacting the district. Reviews and makes recommendations to the Superintendent-President.

Prepares and coordinates the Superintendent-President's schedule for all internal and external activities for which that person represents the President.

Serves as the principal contact person for the Superintendent-President on all scheduling. Oversees the preparation and assembly and distribution of Board agendas, meeting notices and meets all legal requirements.

Performs other duties as assigned.

My question is if the person is doing all of this in a time when we're seeing reductions in all areas of the college, what exactly is left for the Superintendent-President to do? Thank you.

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President Kellogg: Consent Calendar items. It has been requested that we pull item 5.3 for discussion. I will entertain a motion to approve the Consent Agenda with the exception of item 5.3.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

Appointments

Hourly Instructors – Spring	2
Hourly Coordinators – Spring	1
Stipends	11

In-Service Changes

Change of Assignment-Reduced Workload	1
End of Assignment – Contract Education, Economic Development	1
Leave of Absence	1

HUMAN RESOURCES (Classified)

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	3
Placement in Lieu of Layoff	4
Permanent	1
Temporary	9
Exempt From the Merit System	29

INSERVICE CHANGES

Leave of Absence Without Pay	1
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PERSONNEL COMMISSION ACTIONS

Management Team	2
Bargaining Unit	3

SEPARATION FROM THE DISTRICT

Resignation	1
Layoff Due to Lack of Work/Lack of Funds	4

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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

That the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

(a) Appropriation Transfers number 108818, 108820, 108822, 108891, 108911, 108914, 108963, 108965, 108971, 109041, 109043, 109045, 109151, 109154, 109156, 109234, 109259, 109262, 109427, 109507, 109512, 109515, 109526, and 109534, for the Unrestricted General Fund 01, in the amount of \$241,883 as listed.

From: Classified Salaries	35,000	
Staff Benefits	2,450	
Books and Supplies	31,483	
Other Operating Expenses	110,581	
Capital Outlay	38,000	
Other	<u>24,369</u>	<u>\$ 241,883</u>
To: Academic Salaries	\$ 29,180	
Classified Salaries	5,985	
Staff Benefits	3,339	
Books and Supplies	49,420	
Other Operating Expenses	30,987	
Capital Outlay	<u>122,972</u>	<u>\$ 241,883</u>

Included in the appropriation transfer of \$241,883 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108822	457000-01-653000-0000	647000-01-653000-0000	Custodial Services	\$ 36,000

From Non Instructional Supplies and Materials to Equipment >\$5,000 to cover unplanned equipment costs.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
109154	589000-01-660600-1460	646000-01-620200-1460	Registration	\$ 32,443

From Other Services, VP Student Support, Planning and Research, to Equipment Non Instructional <\$5000, Registration, for registration computers.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
109515	232000-01-631000-0000	141000-01-631000-0000	Student Counseling and Guidance	\$ 29,180

From Classified Salary NI Hourly Clerical, to Academic Salary NI Summer Session Hourly to cover part time counseling in June 2004.

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- (b) Appropriation Transfers number 108796, 108801, 108848, 108943, 108956, 109047, 109136, 109160, 109162, 109166, 109170, 109283, 109447, 109466, 109470, and 109504 for the Restricted General Fund 12, in the amount of \$354,054 as listed.

From:	Academic Salaries	\$ 11,343	
	Classified Salaries	\$ 64,161	
	Staff Benefits	3,751	
	Books and Supplies	51421	
	Other Operating Expenses	83487	
	Capital Outlay	8,091	
	Student Financial Aid	10,300	
	Other	<u>121,500</u>	\$ <u>354,054</u>
To:	Academic Salaries	\$ 44,146	
	Classified Salaries	100,106	
	Staff Benefits	12,535	
	Books and Supplies	27,883	
	Other Operating Expenses	128,227	
	Capital Outlay	40,228	
	Student Financial Aid	<u>929</u>	\$ <u>354,054</u>

Included in the appropriation of \$354,054 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
108801	790100-12-69500-0070	568000-12-695000-0070	Parking Maintenance, Repair	\$ 100,000

From Reserves, to Maintenance NI Building Grounds and Furniture, to cover unanticipated costs.

<u>AT</u>	<u>From</u>	<u>To</u>	<u>Department</u>	<u>Amount</u>
109136	239000-12-601100-0970	212500-12-601100-0970	Creative Arts / Applied Sciences	\$ 26,269

From Classified Sal NI Hourly Non-Clerical, to Classified Sal NI Regular Salary<50% to cover unanticipated costs in the Nutrition Program.

- (c) Appropriation Transfer number 108954 for the Child Development Fund 33, in the amount of \$1,420 as listed.

From:	Books and Supplies	\$ <u>1,420</u>	\$ <u>1,420</u>
To:	Capital Outlay	\$ <u>1,420</u>	\$ <u>1,420</u>

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- (d) Appropriation Transfer number 1092691 for the Community Service and Contract Education Fund 59, in the amount of \$3,185 as listed.

From: Other	\$ <u>3,185</u>	\$ <u>3,185</u>
To: Other Operating Expenses	\$ <u>3,185</u>	\$ <u>3,185</u>

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4178 through Register No. 4183 for the period of March 15, 2004, through April 9, 2004, in the amount of \$6,508,432.02 as listed.

Register No. 4178 Issue Date 03/16/04	Warrant Nos. 0723011– 0723040	\$ 42,159.22
Register No. 4179 Issue Date 03/16/04	Warrant Nos. 0723041 – 0723077	\$ 244,516.00
Register No. 4180 Issue Date 03/31/04	Warrant Nos. 0723078 – 0723249	\$ 4,522,294.05
Register No. 4181 Issue Date 04/09/04	Warrant Nos. 0723250 – 0723597	\$ 1,010,848.50
Register No. 4182 Issue Date 04/09/04	Warrant Nos. 0723598 – 0723660	\$ 147,527.29
Register No. 4183 Issue Date 04/09/04	Warrant Nos. 0723661 – 0724245	\$ 541,086.96
	Total Salary Warrants Issued	\$ <u>6,508,432.02</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of March 15, 2004, through April 9, 2004, in the amount of \$5,879,404.32 as listed.

Period Ending March 19, 2004		
Unrestricted General Fund	\$ 85,900.99	
Restricted General Fund	50,019.19	
Child Development Fund	2,776.24	
General Obligation Bond Fund	275,043.00	
Student Financial Aid Fund	7,508.00	
Payroll Benefits Fund	<u>14,768.00</u>	\$ <u>436,015.42</u>
Period Ending March 26, 2004		
Unrestricted General Fund	\$ 252,028.04	
Restricted General Fund	42,089.06	
General Obligation Bond Fund	182,750.67	
Self Insurance	55.10	
Student Financial Aid Fund	<u>2,824,966.60</u>	\$ <u>3,301,889.47</u>

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Period Ending April 2, 2004

Unrestricted General Fund	\$ 561,368.30	
Restricted General Fund	50,092.35	
Child Development Fund	108.95	
Capital Outlay Projects Fund	392.00	
General Obligation Bond Fund	148,425.49	
Community Service Contract Ed	3,184.38	
Student Financial Aid Fund	149,996.33	
Payroll Benefits Fund	254,480.44	
Retiree Benefits Fund	<u>1,772.25</u>	<u>\$ 1,169,820.49</u>

Period Ending April 9, 2004

Unrestricted General Fund	\$ 364,994.39	
Restricted General Fund	33,083.50	
Child Development Fund	130.81	
General Obligation Bond Fund	206,113.84	
Community Service Contract Fund	7,693.35	
Student Financial Aid Fund	57,332.55	
Payroll Benefits Fund	2,772.21	
Retiree Benefits Fund	<u>299,558.29</u>	<u>\$ 971,678.94</u>

Four Weeks Total \$ 5,879,404.32

Included in the total expenditure of \$5,879,404.32 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 107,444 to the Long Beach Police Department, to cover overtime worked for the District during December 2003.
2. \$ 100,000 to Keenan & Associates, to Workers' Compensation tail claims.
3. \$ 50,000 to USPS, for postage.
4. \$ 31,172 to Lanblvd.Com, for six (6) standard Cisco Catalysts at the Liberal Arts Campus.

Capital Outlay Projects Fund 41

1. \$ 293,578 to Ciber, for professional services from January 10, 2004, through March 5, 2004.

General Obligation Bond Fund 42

1. \$175,031 to Bovis Lend Lease, for bond and state funded program management services, February 1, 2004, through February 29, 2004.

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2. \$ 102,720 to Gonzalez/Goodale Architects, for design and engineering services for the South Quad Complex, from February 1, 2004, through February 29, 2004.
3. \$ 27,000 to Minco Construction, for electrical upgrades to Building A, Liberal Arts Campus.

Student Financial Aid Fund 74

1. \$ 32,775 to ASB (Associated Student Body Bank), for grant aid to student participants in the Project Launch program.

Budget Increase/(Decrease)

Unrestricted General Fund 01:

Vocational Nursing (Material Fees)	\$	4,610
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Restricted General Fund 12:

Faculty and Staff Diversity	\$	1,017
Kinship, Education Preparation Support (KEPS) Program 2002-2003	\$	(8,014)
Kinship, Education Preparation Support (KEPS) Program 2003-2004	\$	23,470
Consumer Education Center	\$	4,808
Child Development Consortium	\$	11,111
Block Grant	\$	46,818
Extended Opportunity Programs and Services (EOPS)	\$	6,959
Cooperative Agencies Resource for Education (CARE)	\$	5,138
Student Financial Aid Administration Allowance	\$	123,613

Community Service and Contract Education Fund 59:

Workplace Learning Resource Center Assessments Program	\$	695
GED Testing Program	\$	9,337

Student Financial Aid Fund 74:

Project Launch	\$	32,775
Cooperative Agencies Resource for Education (CARE)	\$	55,497
EOPS	\$	(825)

PURCHASING

Bond Contract Awards

CN 22004.4 – With Rachlin Architects, for architectural and engineering services for the Pacific Coast Campus Restroom Project at the Pacific Coast Campus, effective May 12, 2004 to November 30, 2005, for an amount not to exceed \$26,650, to be paid with Measure E funds.

Background – Architectural and engineering services for design, cost estimating, meeting attendance, site verification and preparation of construction documents.

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CN 22004.5 – With Rachlin Architects for architectural and engineering services for the Test Cell Project at the Pacific Coast Campus, effective May 12, 2004, to June 30, 2006, for the amount of \$93,225, to be paid with Measure E funds.

Contract Awards

CN 99612.3 – Authorize the Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for track resurfacing and synthetic football/soccer field at Veterans Stadium.

CN 99614.6 – Ratify - With NDRS, Inc., for a self-service cost-per copy system at the Liberal Arts and Pacific Coast Campuses, effective January 5, 2004, to January 4, 2009, with District reserving the option to renew for an additional one-year period. District will receive 2% commission on net sales.

CN 99625.7 – With California School of Notary Public, to conduct training workshops for certification as a California Notary Public, effective April 1, 2004, through June 30, 2005, in an amount not to exceed \$7,350.

CN 99627.6 – With Rachlin Architects, Inc., for architectural and engineering services for the Industrial Technology Center – Phase 1 at the Pacific Coast Campus, effective April 19, 2004, to June 30, 2005, for the amount of \$544,437.60, paid with Prop. 47 State Funds.

CN 99631.3 – With Vantage Technology Consulting Group, to provide technology consulting services for the New Technology Phase 1 Project at the Pacific Coast Campus, effective May 12, 2004, to October 31, 2004, for the fixed fee amount of \$29,800, plus reimbursable expenses, paid with Prop. 47 State Funds.

Bond Contract Amendments

CN 22003.3 – With Gonzalez|Goodale Architects, Inc., Amendment #2, for design and engineering services for the South Quad Complex at the Liberal Arts Campus, to increase the contract amount by \$382,220 for additional scope and arborist study for a total contract amount of \$2,164,220.

CN 22005.2 – With RMA Construction, Inc., Amendment #2, to provide owner representation services and technical support services for bond and state funded construction program implementation, on an as-needed basis, to increase the contract an additional \$59,200 for a total contract amount of \$239,200.

Contract Amendments

CN 99614.3 – Ratify - With Affiliated Computer Services, Inc. (ACS), Amendment #1, for providing a comprehensive tuition tax credit service for the District, to increase the contract amount by \$5,291.31 for a total contract amount not to exceed \$37,391.32.

CN 99631.2 – With Vantage Technology Consulting Group, Amendment #1, for technology consulting services for the new Child Development Center at the Pacific Coast Campus, to increase the contract an additional \$3,300 for a total contract amount of \$22,400.

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Change Orders

CN 99615.9 – With Minco Construction, Changes #1-3, for the electrical upgrade at the Liberal Arts Campus to increase contract amount from \$147,770 to \$159,371.60 for:

Change 1. Future conduit installation for Bldg. A	Add	\$ 7,500.00
Change 2. No breaker space at PA-2 due to relocation Feeder conduit from PA-2 to PA-1	Add	\$ 2,599.40
Change 3. Plan sheet “51” structural detail for new switchgear enclosure shows different block wall detail from bid set plans. New details call for additional 6” saw cut of existing concrete, an extension of new concrete met by same amount.	Add	\$ 1,502.20

Total Additions: \$ 11,601.60

CN 99618.5 – With Ari-Thane Foam Products, Changes #1 and #2, for re-roofing Building J at the Liberal Arts Campus and Building GG at the Pacific Coast Campus, to increase contract amount from \$172,000 to \$180,389 for:

Change 1. Install additional expansion joint, Building J	Add	\$ 4,000.00
Change 2. Material and labor to demolish two water damaged HVAC equipment platforms; crane and HVAC mobilization to reset unit.	Add	\$ 4,389.00

Total Additions: \$ 8,389.00

Completion of Contracts

CN 99615.9 – With Minco Construction, for the electrical upgrade, Building A at the Liberal Arts Campus for a total fee of \$159,371.60. Project was completed on May 7, 2004.

CN 99618.5 – With Ari-Thane Foam Roof Products, Inc., for re-roofing Building J at the Liberal Arts Campus and Building GG at the Pacific Coast Campus for a total fee of \$180,389. Project was completed on May 7, 2004

Amendment to Board Action

CN 99627.5 – RDS Architects, Inc., for architectural services for the track resurfacing and synthetic football/soccer field, to change the contract not to exceed amount from \$140,000, to \$170,198.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period March 15, 2004, through April 9, 2004, in the amount of \$686,007.37 as listed.

–	48210	\$ 25,778.40
	48223 – 48372	\$ 660,228.97
	Total amount	\$ 686,007.37

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Included in the total amount of purchase orders of \$686,007.37 are the following items greater than \$25,000:

Unrestricted General Fund - Fund 01

PO 48240	Gas powered Club Car Custodial Services Account No. 647000-01-653000-0000	\$ 35,073.00
PO 48245	Advance Deposit for postage for postage meter Mail Services Account No. 585000-01-677400-0000	\$ 100,000.00

Capital Outlay Projects Fund – Fund 41

PO 48289	Dell servers Hardware, PS Implementation Account No. 647000-41-710300-5315	\$ 47,038.69
PO 48344	Software licensing for anti-spam software PeopleSoft Account No. 458000-41-710300-5310	\$ 25,211.42

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Support, Planning and Research; and the Superintendent, that the Board of Trustees approve the following actions:

Agreements

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93057.5 – Amend – With Covenant Manor, to provide use of facilities for District classes, to extend the termination date from June 30, 2004, to June 30, 2005, at no cost to the District.

CN 93086.1 – Amend – With Broadway By The Sea, to provide a clinical practice site for School of Heath and Science students, to extend the termination date from September 1, 2004, to September 1, 2006, at no cost to the District.

CN 93100.8 – Amend – With SixTen and Associates, to provide mandated costs consulting services for the District, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$24,000.

CN 93113.7 – With Jon F. McLaren, to facilitate the activities during a three-day retreat for the Upward Bound students during the program’s summer session, focus to be on

leadership and communication skills, effective July 23, 2004, through July 25, 2004, for a fee of \$3,000, paid with Upward Bound funds.

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CN 93113.8 – With UCLA Recreation Outdoor Adventures, to provide facilities for a one-day rope course retreat during the Upward Bound Summer Program, on July 24, 2004, for a fee of \$2,700 to be paid in advance by July 2, 2004. Fees to be paid with Upward Bound funds.

CN 93113.9 – Ratify – With the Chancellor’s Office, California Community Colleges to provide Student Right-To-Know reporting services for the District, to the Department of Education, for selected IPEDS series surveys, effective July 1, 2003, through June 30, 2005, for the amount of \$3,700 per fiscal year.

CN 93114.1 – With Lakewood Regional Medical Center, to provide a clinical practice site for the Dietician Program, effective August 1, 2004, through July 31, 2009, at no cost the District.

CN 93114.2 – Ratify – With the California Department of Health Services, to provide funding for the Child and Adult Development Education Program, as an outreach for lower income families, effective October 1, 2003, through September 30, 2006. Amount of funding is \$215,413 per year.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Warner Bros. Television	LAC	Film Shoot	Stadium, Large Gym	4/2-5/04
ACT Testing	PCC	MCAT Test	BB, DD, EE, FF Bldgs.	4/17/04
City of Signal Hill	PCC	Employment Test	AA206	4/21/04
Opportunities for Learning	LAC	Track Meet	Stadium	4/23/04
Nationwide Sports	LAC	Basketball Game	Large Gym	4/24/04
Mars Network	LAC	Film Shoot	Stadium	4/25/04
Mars Network	LAC	Film Shoot	Large Gym	4/26/04
Tennis Connection	LAC	Tennis Tournament	Tennis Courts	5/1/04
L B Sparks Women’s Basketball	LAC	Basketball Camp	Large Gym	5/1/04

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Soccer	LAC	Practice	Golf Mall	1/1-12/31/04
LBCC Child Development	PCC	Petting Zoo	Child Dev. Center	3/16/04
Order of Tong	LAC	Frisbee Competition	Golf Mall	3/27/04
Foster/Kinship	PCC	Workshop	Dyer Hall	3/30/04
Dept. of Defense	LAC	Training	Large Gym	3/30/04
PCC Women's Ctr.	PCC	Workshop	Dyer Hall	4/3/04
Upward Bound	PCC	Workshop	FF 108	4/3,5/8, and 5/22/04
LBCC Student Life	LAC	Chili Cook-off, Car Show	Golf Mall	4/3/04
Community College Assoc.	PCC	Instructors Meeting	FF101	4/5/04
Career Center	PCC	Job Fair	Student Ctr.	4/7/04
EOPS Care	LAC	Spring Celebration	D Bldg. Lawn	4/9/04
Office of Student Life	PCC	Carnival	Student Ctr.	4/10/04
AMS Club	LAC	Forum	Nordic Lounge	4/20/04
Resource Center	PCC	Fair	Student Center	4/21/04
Student Health Services	LAC	Health Fair	College Center	4/22/04
Social Science Dept.	PCC	Conference	Dyer Hall	4/23, 24/04
Office of the Superintendent	LAC	Retirement Celebration	Bldg. A Courtyard	4/23/04
Resource Center	PCC	Conference	Dyer Hall, Student Center	4/24/04
L.B. Adult School	PCC	Field Trip	Coast Room	4/28/04

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Title V	LAC	Concert	Nordic Lounge	4/28/04
AMS Club	LAC	Forum	Nordic Lounge	4/25/04
Student Health Services	PCC	Health Fair	Student Center	4/29/04
City of L. B.	PCC	Parking	All Lots	4/30-5/2/04
Student Development	LAC	Fund Raiser	Faculty Dining Room, Saga Room	4/30/04
Assoc. Men's Students	LAC	Banquet	Nordic Lounge	5/7/04
Assoc. of Future Firefighters	LAC	Guest Speaker	D135	5/8/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Valley Christian Middle School	LAC	Track Meet	Stadium	5/14/04
Cerritos Tennis Patrons	LAC	Tennis Tournament	Tennis Courts	5/15/04
Cerritos Soccer Club	LAC	Soccer Matches	Stadium	5/29-31/04
Champion Youth	LAC	Karate Competition	Large Gym	6/6/04
Nationwide Sports	LAC	Football Game	Stadium	6/12/04
Champion Youth	LAC	Pom Pom Competition	Large Gym	6/6/04
ACT Testing	PCC	MCAT Test	BB, DD, EE, FF Bldgs.	8/14/04

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
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St. Mark's Baptist Church	PCC	Garage Sale	Lot 1	5/15/04
LBCC	LAC	Graduation	Stadium	5/26/04
American Red Cross	LAC	CPR Sunday	Auditorium	6/5-6/04
Foster/Kinship	PCC	Workshop	Dyer Hall	6/5/04
Foster/Kinship	PCC	Workshop	Dyer Hall	6/12/04
Andrea's Tours	LAC	Parking	Stadium Lot	6/16/04
Andrea's Tours	LAC	Parking	Stadium Lot	8/11-13/04
Andrea's Tours	LAC	Parking	Stadium Lot	12/5-7/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Certification of Signatures

Include on the certification of signatures list, Douglas W. Otto, the newly-elected Board of Trustees member, effective May 11, 2004.

2003-2004 CCFS-311Q Third Quarterly Financial Status Report

That the Board of Trustees approve the 2003-2004 CCFS-311Q Third Quarterly Financial Status Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges.

Resolution, Designation of Agents

That the Board of Trustees adopt Resolution 051104C pertaining to the designation of agents authorized to execute and file an application for the Long Beach Community College District with the Office of Emergency Services.

It was moved by Member McNinch, seconded by Member Clark, that the items on the Consent Agenda, with the exception of 5.3, be approved and authorized.

The motion carried, all voting aye.

5.3 Academic Personnel – Layoff

It was moved by Member McNinch, seconded by Member Clark, that the proposed decision, OAH No. L2004030655, dated May 6, 2004, be adopted as the Board's final decision, effective May 11, 2004. The school year on page 9 is corrected to read, "2004-2005." In accordance with the decision, the instructor will be given notice of layoff, effective at the conclusion of the 2003-2004 school year.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

Janice Tomson presented the following items for information:

Math Proficiency (Informative)

The statement on the General Education Plans for Math Proficiency will change from:

Mathematics: A qualifying score on the LBCC Assessment Test or successful completion of a Math course at the level of Math 110 or higher or ELTC 225. An SAT I Math score of 520 (500 for SAT Math exams taken prior to April 1995), or an ACT Math score of 14 will also fulfill the requirement.

To:

Mathematics: (effective for newly matriculated students beginning in fall 2004) A qualifying score on the LBCC Assessment Test or successful completion with a grade of "C" or higher in a college Math course at the level of Math 110 or Math 110B or higher or in ELTC 225. An SAT I Math score of 520 (500 for SAT Math exams taken prior to April 1995), or an ACT Math score of 14 will also fulfill the requirement.

The Math Department submitted a request, approved by the Curriculum Committee, to require a grade of "C" or higher for college Math courses at the level of 110 or 110B, and to revise the statement on the General Education Plans to reflect the new change.

Reading Proficiency (Informative)

The statement on the General Education Plans for the Reading Proficiency Requirement for Graduation will change from:

- Qualification through multiple LBCC assessment measures OR
- Completion of READ 82 or 83 ("C" or better) at LBCC (courses taken at other colleges may be individually reviewed for equivalency by the English Department) OR
- Qualification for READ 82 or 83 and successful completion of English 1 ("C" or better) as a resident requirement at LBCC OR
- A Bachelor's Degree from an accredited college or university.

To:

- Qualification through multiple LBCC assessment measures OR
- Completion of READ 82 or 83 ("C" or better) at LBCC (courses taken at other colleges may be individually reviewed for equivalency by the English Department Reading Coordinator) OR
- A Bachelor's Degree from an accredited college or university.

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The revision will be effective Fall 2004 for newly matriculated students.

The Reading Department submitted a request, approved by the Curriculum Committee, to revise the reading Proficiency Requirement for Graduation, and to change the statement on the General Education Plans to reflect the revision.

Education Code 78016 Reviews (12) (Informative)

The following programs submitted an Education Code 78016 Review:

Accounting Clerk
Computer Application Specialist
Data Entry
Desktop Publishing: Writing/Publishing
Floral Design
International Business Executive
International Business Operations
Photojournalism
Radio Television: Producer; Broadcast News; Performance
Retail Management
Retail Management – Food Industry Emphasis
Word Processing

Education Code 78016 mandates a review of programs commenced subsequent to July 28, 1983. The purpose of the review is to fulfill the requirements of Education Code 78016 regarding legislatively mandated 2-year review of career/technical programs. Each year, one-half of the college's career/technical programs are reviewed. (This process is not a substitute for Program Planning or Program Review.)

SUPERINTENDENT-PRESIDENT

Resolution, In Support of Equalization Funding For California's Community College Students

Superintendent-President Kehoe: As you know, equalization has been a problem for several years because of the rate at which Long Beach City College was frozen. We are embarking upon a campaign to protect the Governor's very generous budget proposal of equalization funding. The Department of Finance has already reduced that amount from \$80 million to \$59.6 million and we would like to protect that. Within the system there are those who are higher funded districts and they would rather have that funding go into other arenas. So, those of us who are in a group called the "Underfunded Districts," as you are well aware, are trying to make it very apparent that this equity issue is an issue for

our students and that the time has come to take a stand in favor of equity for all students in the State of California community colleges. So, we have been asked to pass this resolution as a statement of what I know all of you already believe, as it is one of your goals for this year. So with that, I will ask for approval.

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It was moved by Member Clark, seconded by Member McNinch, that the Board adopt Resolution No. 051104B in support of equalization funding for California's community college students and in support of the Governor's proposal to fund equalization.

The motion carried, all voting aye.

Superintendent-President's Report

Superintendent-President Kehoe: In the interest of time and because this is a long meeting tonight, I have two announcements.

One, that the Long Beach City College Band of the California Battalion, directed by Dr. Gary Thomas Scott, recently taped an edition of Huell Howser's California Gold. The episode will air on Friday, May 14 and Tuesday, June 8, both at 7:30 p.m. on KCET, Channel 28. It will be interesting and enjoyable and I have a flyer.

Also, as you know, we've had very successful CPR Sundays run by our Health Services department and the next one, if you will put it on your calendar, is Sunday, June 6, here at LAC.

Member McNinch: I would like to encourage everyone to attend CPR Sunday where your Immediate Past President will be one of the Red Cross instructors.

ACADEMIC AFFAIRS

No Report

STUDENT SUPPORT, PLANNING AND RESEARCH

Student Health Fee Increase, First Reading

Dr. Art Byrd: This is a First Reading item. I tried to give a complete history of the request for the increasing of the student health fee. To reiterate two points: One, it will not impact the most economically-dependent students; and it will help to balance the Student Health budget.

It was recommended that the Board of Trustees receive for first reading the proposal to increase the student health fee from the current rate of \$12 per student for the fall and spring semesters to the allowable rate of \$13, and from the current rate of \$9 per student for the summer sessions to the allowable rate of \$10, effective fall semester 2004, and direct staff to make the proposal available in the Superintendent-President's Office for review by staff, students, and the public. Further that action be taken at a subsequent meeting on this item.

ADMINISTRATIVE SERVICES

No Report

PACIFIC COAST CAMPUS

No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Report

ACADEMIC SENATE

Janice Tomson: Trustee McNinch, the faculty would like to thank you for serving as President of the Board of Trustees for your second term. We'd like to thank you for your enthusiasm and your commitment to Long Beach City College.

Member McNinch: Thank you so much. That means a lot coming from the faculty.

Janice Tomson: President Kellogg, the faculty are looking forward to working with you in the next year. We appreciate that you are always willing to listen and consider our point of view.

Trustees Uranga and Otto, congratulations on your election and we all face a challenging year ahead, as Trustee Uranga said, and the faculty look forward to facing these challenges together. Thank you.

President Kellogg: Thank you very much.

TRUSTEES COMMUNICATIONS

Trustee Uranga: I just want to say some final words to my mother. I'm going to say them in Spanish since I didn't get to say them earlier.

Basically I said that I'm very proud to be here and I'm here because of her, of her guidance and her support of me and my endeavors in everything that I've done and that I hope that she is as proud of me as I am of her. Thank you. (applause)

NEW BUSINESS

There was no New Business.

FUTURE REPORTS

- June 29, 2004 - Budget Workshop
- July 13, 2004 - Study Session:
 - Board Self-Evaluation
 - Institutional Effectiveness

- August 24, 2004 - Budget Workshop and Public Hearing

Superintendent-President Kehoe: President Kellogg, could I interrupt for just a moment. You had mentioned to me that you might want to talk with the Board about a change in time for the July 13 meeting. Did you still wish to do that?

Member Clark: That's my birthday.

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President Kellogg: I still would like to do that. My intent was to move that meeting so that we could actually have, as we've done in the past, a workshop like we did probably two years ago at the PacifiCenter. I would like to do one running through the lunch hour, if possible, say going from 11 o'clock to two o'clock, during business, and trying to set some goals and expectations as to what we're doing for the upcoming year. I'm not sure what date we're talking about.

Superintendent-President Kehoe: You had mentioned keeping it on the same date, but having it mid-day.

President Kellogg: July 13. If that is appropriate with Dr. Clark – we'll also provide dessert for you as well and we would like to move that study session and the site we were going to hold it at our Los Coyotes Diagonal location.

Member Uranga: Point of clarification. This is during the day? We're scheduled for a Board meeting later that afternoon, as well?

Superintendent-President Kehoe: It's simply a workshop. It's scheduled to be a Study Session – it's a regular Board meeting, but with minimal business.

Member Uranga: So we're talking about a time change from 4 p.m. to earlier in the day?

President Kellogg: Yes, starting at 11 and I wanted to check with you because you have a restricted schedule.

Member Uranga: No, I could get away.

President Kellogg: So we will move that to starting at 11 o'clock on July 13 and working through no later than two o'clock and it will be a lunch.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.
(There were no comments)

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ADJOURNMENT

President Kellogg adjourned the meeting at 6:50 p.m. The next regular meeting of the Board of Trustees will be held on May 25, 2004. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. Building FF, Pacific Coast Campus.

Assistant Secretary