

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
June 29, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on June 29, 2004.

**CALL TO ORDER**

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m., in the Board Room, Building I, Liberal Arts Campus.

President Kellogg: It's my pleasure to report that the Board of Trustees met in Closed Session and have all decided to extend the Superintendent-President's employment contract for an additional year, until June 30, 2008. We are very pleased about that. Congratulations. (applause)

**PLEDGE OF ALLEGIANCE**

Joan Bradshaw led the Pledge of Allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga, Student Trustee Bollinger

**WELCOME AND INTRODUCTIONS**

President Kellogg: It is my pleasure as President of the Board to announce, with sadness at one point, but also we wish them the very best, that we have two people that this will be their last meeting: Mr. Vic Collins and Ms. Joan Bradshaw, who have been here for many years, but have been a tremendous influence for all of us and we appreciate the tenure and we actually have a few things we'd like to present.

A plaque was presented to Mr. Vic Collins, Executive Vice President, Human Resources and a plaque, flowers and a gift from the Board were presented to Joan Bradshaw, Board Secretary.

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(applause)

Joan Bradshaw: Thank you all so much. It's been an honor working for all of you. It's sad, but it's time.

Member McNinch: You have been very good at taking care of us, sort of like herding chickens or keeping kittens in the basket.

Member Clark: I've worked with some excellent secretaries and I don't know that I've ever had one that was ahead of the curve. Joan takes care of us, she makes sure that we behave properly, and I don't know that she's able to do that. Joan, we are really go to miss you. I mean that. It's going to be a little strange looking over there and not seeing you there. It's been a real pleasure working with you and I wish you well on your retirement. I know you'll enjoy it.

Joan Bradshaw: Thank you very much. I will miss all of you.

President Kellogg: Vic, also, all the time you put in here and I hope you and Joan have a long and wonderful retirement. Vic, I know with all the issues here, for you to take the time and put other personal issues you are dealing with aside, we have a great admiration for your hard work here on behalf of the college and the trustees. I truly hope that you have a very good long retirement. We will miss you. And, Joan, thank you for putting up with us for so many years. Unfortunately, we lose good people and we wish you the very best and, hopefully, have a good life away from the college as well.

Vic Collins: Thank you very much. As Joan said, it's been a privilege. Even though by some calendars, the time may be short, it has been extremely beneficial to work with a Board such as this and with previous Board members, as well as it's been a special privilege to have worked with and for Dr. Kehoe. I wish this Board and district administration equal success in the future.

**APPROVAL OF MINUTES**

President Kellogg: Is there a motion for approval of the minutes of May 25, 2004?

It was moved by Member Clark, seconded by Member McNinch, that the minutes of the meeting of May 25, 2004, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

There were no changes in the order of the agenda.

**REPORT OF BOARD OF TRUSTEES**

**Welcome of Student Trustee**

President Kellogg: Gina Bollinger was introduced to us at the last meeting, but this is your first meeting here and we'd like to welcome you. There is positive change always here at the college and talking briefly with you, you have aspirations to go to the University of California at Berkeley which makes Dr. Clark extremely happy. We welcome you on behalf of the whole Board and we hope you have an enjoyable year with us.

Gina Bollinger: Thank you.

**Appointment to Fill Vacancy in the Citizens' Oversight Committee (Measure E Bond)**

It was moved by Member Clark, seconded by Member McNinch, that the Board approve the appointment of Kenneth Velten as a member of the Citizens' Oversight Committee (Measure E Bond) to replace Dan Lowenthal.

The motion carried, all voting aye.

**Committee Reports**

There were no Committee Reports.

**STUDENT TRUSTEE**

Gina Bollinger: Members of the Board of Trustees, Dr. Kehoe and members of the audience. I would like thank everyone who has made me feel especially welcome and have given me the opportunity to serve as the 2004-2005 Student Trustee. My only hope is to serve the students as well as our former Trustee, Natalie Dominguez. Thank you.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. (There were no Public Comments.)

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Stipends 11

In-Service Changes

Change of Assignment 1

Department Head Election 7

Change of Title 2

Change of Salary 2

Separation from Employment

Leave of Absence 1

Retirement-Academic Personnel 26

Retirement-Management Team 7

**HUMAN RESOURCES (Classified)**

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It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

APPOINTMENTS

Probationary	6
Temporary	7
Exempt From the Merit System	127

INSERVICE CHANGES

Leave of Absence Without Pay	1
Change to Previous Board	3

SEPARATION FROM THE DISTRICT

Retirement	8
Resignation	1
Layoff Due to Lack of Work/Lack of Funds	1
Termination	1

**Indefinite Salary Rates for District Employees**

That the salary rates for academic employees represented by CCA and CHI, the classified employees represented by AFT, as well as Management Team personnel, be declared indefinite for fiscal year 2003-2004. This recommendation is based upon the negotiations with affected employee organizations and other factors.

**Receipt of AFT Proposal (Revised)**

It is recommended that the Board of Trustees receive the modified Initial Proposal from the Long Beach Council of Classified Employees (LBCCE/ AFT) in accordance with applicable state laws and regulations. Although the Union's Initial Proposal was received on April 6, 2004, LBCCE/AFT requested a modification to the 2004-2005 negotiation provisions. This Revised Initial Proposal will be made available for review by the general public at the Human Resources Department (Building V).

Public comment on the AFT revised Initial Proposal is invited. (There were no Public Comments.)

**FINANCE AND PURCHASING**

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

**FINANCE**

**Appropriation Transfers**

- (a) Appropriation Transfers number 110169, 110258, 110260, 110284, 110434, 110500, 110512, 110516, and 110604, for the Unrestricted General Fund 01, in the amount of \$17,633 as listed.

From: Books and Supplies \$ 8,980

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	Other Operating Expenses	2,011	
	Student Financial Aid	<u>6,642</u>	\$ <u>17,633</u>
To:	Academic Salaries	\$ 500	
	Classified Salaries	872	
	Staff Benefits	111	
	Books and Supplies	5,048	
	Other Operating Expenses	5,867	
	Capital Outlay	<u>5,235</u>	\$ <u>17,633</u>

There are no appropriation transfers greater than \$25,000 for the Unrestricted General Fund 01.

(b) Appropriation Transfers number 110124, 110144, 110221, 110252, 110280, 110493, 110526, 110535, 110637, and 110649 for the Restricted General Fund 12, in the amount of \$91,263 as listed.

From:	Academic Salaries	\$ 31,033	
	Classified Salaries	\$ 7,209	
	Staff Benefits	4,207	
	Books and Supplies	29,510	
	Other Operating Expenses	10,554	
	Capital Outlay	3,750	
	Student Financial Aid	<u>5,000</u>	\$ <u>91,263</u>
To:	Academic Salaries	\$ 12,163	
	Classified Salaries	40,011	
	Staff Benefits	3,672	
	Books and Supplies	6,304	
	Other Operating Expenses	159	
	Capital Outlay	<u>28,954</u>	\$ <u>91,263</u>

There are no appropriation transfers greater than \$25,000 for the Restricted General Fund 12.

(c) Appropriation Transfer number 110173 for the Head Start program in the Community Service and Contract Education Fund 59, in the amount of \$945 as listed.

From:	Other Operating Expenses	\$ <u>945</u>	\$ <u>945</u>
To:	Student Financial Aid (Parking permits and ASB cards)	\$ <u>945</u>	\$ <u>945</u>

There are no appropriation transfers greater than \$25,000 for the Community Service and Contract Education Fund 59.

**Salary Warrants**

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Ratify issuance of salary warrants listed on Register No. 4187 through Register No. 4192 for the period of May 3, 2004 through May 28, 2004, in the amount of \$6,333,485.00 as listed.

Register No. 4187 Issue Date 05/10/04	Warrant Nos. 0724494 – 0724828	\$ 921,567.96
Register No. 4188 Issue Date 05/10/04	Warrant Nos. 0724829 – 0724892	\$ 142,849.08
Register No. 4189 Issue Date 05/10/04	Warrant Nos. 0724893 – 0725463	\$ 447,691.31
Register No. 4190 Issue Date 05/14/04	Warrant Nos. 0725464 – 0725493	\$ 34,177.40
Register No. 4191 Issue Date 05/14/04	Warrant Nos. 0725494 – 0725532	\$ 245,976.00
Register No. 4192 Issue Date 05/28/04	Warrant Nos. 0725533 – 0725668	\$ 4,541,223.25
Total Salary Warrants Issued		<u>\$ 6,333,485.00</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of May 3, 2004, through May 28, 2004, in the amount of \$4,065,403.17 as listed.

Period Ending May 3, 2004		
Unrestricted General Fund	\$ 704,377.13	
Restricted General Fund	49,084.22	
Child Development	344.19	
Capital Outlay Projects Fund	15,132.00	
General Obligation Bond Fund	93,335.36	
Self Insurance Fund	858.43	
Student Financial Aid Fund	1,320.32	
Payroll Clearing Fund	1,476.62	
Retiree Benefits Fund	<u>1,810.50</u>	<u>\$ 867,738.77</u>
Period Ending May 10, 2004		
Unrestricted General Fund	\$ 427,345.15	
Restricted General Fund	48,835.77	
Child Development	130.41	
General Obligation Bond Fund	243,220.00	
Community Service Contract Ed	7,657.93	
Student Financial Aid Fund	395,888.93	
Payroll Clearing Fund	<u>78,826.02</u>	<u>\$ 1,201,904.21</u>
Period Ending May 17, 2004		
Unrestricted General Fund	\$ 244,010.80	

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Restricted General Fund	76,541.27	
Child Development Fund	1,156.11	
General Obligation Bond Fund	26,085.81	
Community Service Contract Ed	1,032.26	
Student Financial Aid Fund	<u>2,578.00</u>	<u>\$ 351,404.25</u>
Period Ending May 24, 2004		
Unrestricted General Fund	\$ 418,614.36	
Restricted General Fund	174,080.67	
Child Development Fund	911.67	
General Obligation Bond Fund	903,157.35	
Community Service Contract Ed	147.64	
Student Financial Aid Fund	<u>167,444.25</u>	<u>\$ 1,644,355.94</u>
	Four Weeks Total	<u>\$ 4,065,403.17</u>

Included in the total expenditure of \$4,065,403.17 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 180,890 to Long Beach Police Department, for security services February 2004 and March 2004.
2. \$ 150,000 to Keenan & Associates, for Worker's Compensation tail claims.
3. \$ 50,000 to USPS (United States Postal Service), for postage.
4. \$ 43,142 to Wachovia Purchasing Card, for the VISA purchasing card for April 2004.
5. \$ 28,035 to Parker & Covert LLP, for professional legal services rendered during March 2004.

Restricted General Fund 12

1. \$ 104,671 to Gateway Companies Inc., for 30 computers and accessories for the Computer and Office Technology department and 50 computers for the Student Support Services department.

Capital Outlay Projects Fund 41

1. \$ 154,800 to Ari-Thane Foam Products, for re-roofing Building J at the Liberal Arts Campus, and Building GG at the Pacific Coast Campus.
2. \$ 134,079 to City National Bank, fourth quarter installment to assignee for Municipal Finance Corporation, for Honeywell mechanical retrofit and energy project.
3. \$ 57,965 to Ciber, for professional services from April 3, 2004, through April 16, 2004.

General Obligation Bond Fund 42

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1. \$ 247,810 to Bovis Lend Lease, for bond and state funded program management services, April 1, 2004, through April 30, 2004.
2. \$ 165,127 to Gonzalez/Goodale Architects, for design and engineering services for the South Quad Complex Liberal Arts Campus, from April 1, 2004, through April 30, 2004.
3. \$ 143,058 to Spencer/Hoskins Associates, for architectural and engineering services for interim housing for Technology Phase II remodel at the Pacific Coast Campus.
4. \$ 96,575 to Chambers Group, Inc., for environmental consulting services for April 2004.

**Budget Increase/(Decrease)**

**Restricted General Fund 12:**

Student Financial Aid Administration Allowance	\$ 42,643
Technical Prep	\$ 11,058

**Other Payment**

Authorize the payment of \$2,110.88 to Martin & Chapman Company for the Primary Nominating Election, April 13, 2003 Community College District Candidates Statement portion of Sample Ballot & Voter Information Pamphlets for four Ballot Groups.

**PURCHASING**

**Bond Contract Amendments**

CN 22003.3 – With Gonzalez|Goodale Architects, Amendment #3, for design and engineering services for the South Quad Complex at the Liberal Arts Campus, to increase the contract amount by \$ 31,750 for a total contract amount of \$2,195,970.

CN 22003.4 – With The Chambers Group, Amendment #1, for CEQA services, to extend the termination date from August 31, 2004, to June 30, 2005, and increase the contract amount by \$223,850 for a total contract amount of \$323,850.

CN 22003.7 – With Hillwig-Goodrow, LLC, Amendment #2, to provide land surveying and photogrammetric mapping services, to increase the contract amount by \$20,130 for a total amount of \$87,670.

CN 22005.1 – With Marlene Imirzian and Associates, Amendment #2, for Master Programming Services for bond projects to extend the termination date from June 30, 2004, to June 30, 2005, for the Option Term, and increase the contract amount by \$50,000 for the Option Term and \$75,000 for additional services for a total contract amount not to exceed \$289,000.

CN 22005.2 – With RMA Construction Services, Inc., Amendment #3, to provide owner representation services and technical support services for bond and state funded



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construction program implementation, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for an additional \$556,000 and reimbursables not to exceed \$8,000.

**Contract Amendment**

CN 99627.5 – With RDS Architects, Inc., Amendment #1, for architectural services for the Veterans Stadium Track and Field Project at the Liberal Arts Campus, to extend the termination date from October 1, 2004, to December 1, 2004, at no additional cost.

**Amendments to Board Action**

CN 99628.1 – With P2S Engineering, Inc., Amendment #4, for engineering services to change the amendment number from #3 to #4.

CN 99631.2 – With Vantage Technology Consulting Group, Amendment #1, for technology consulting services for the New Child Development Center at the Pacific Coast Campus to change the total contract amount from \$22,400 to \$22,700.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period May 3, 2004, through May 28, 2004, in the amount of \$586,665.30 as listed.

48539	\$ 12,782.88
48591 – 48630	\$ 296,917.98
48632 – 48688	\$ 190,484.92
48690 – 48728	\$ 86,479.52
Total amount	\$ 586,665.30

Included in the total amount of purchase orders of \$586,665.30 are the following items greater than \$25,000:

**Unrestricted General Fund - Fund 01**

PO 48604	Worker's Compensation Tail Claims	
	ASB and Health and Welfare Benefits Blue Cross	
	Account No. 362000-01-699900-0000	\$ 3,450.00
	Account No. 361000-01-674000-0000	\$ 78,300.00
	Account No. 362000-01-674000-0000	\$ 68,250.00
PO 48675	Dell Notebook and Server	
	Vice President, Administrative Services and ACIT	
	Account No. 646000-01-660800-0000	\$ 1,938.76
	Account No. 646000-01-678000-0000	\$ 1,938.76
	Account No. 647000-41-710300-5315	\$ 26,307.46

**Restricted General Fund – Fund 12**

PO 48641 eMac Computer

Center for Learning Assistance  
Account No. 641000-12-160200-0550          \$ 32,524.80

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Vice President, Administrative Services; the Vice President, Student Support, Planning and Research; and the Superintendent, that the Board of Trustees approve the following actions:

**Transfers to Close Books**

Authorize the Vice President, Administrative Services, to make such transfers of expenditure classifications as are necessary to close the books of the Long Beach Community College District at the end of the fiscal year, 2003-04. No transfer shall be made unless an expenditure has already been authorized by the Governing Board.

**Transfers for Close of School Year**

Authorize, in accordance with the provisions of Section 85201 of the Education Code, the Los Angeles County Superintendent of Schools to make appropriate transfers necessary at the close of the school year 2003-04 to permit the payment of obligations of the District incurred during the school year.

**Agreements**

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93057.1 – Ratify – Amend – With Grant Uba, M.D., to correct the original Board action item from August 23, 2003, which was short by \$1,635, for the team physician agreement, for a total contract amount of \$6,035.

CN 93103.6B – Ratify – Amend – With United of Omaha, to provide funding for the retirement incentive for District employees, effective July 1, 2004, through June 1, 2008, for the amount of \$366,409 and \$112,525 per year. Two separate retirement windows.

CN 93109.6 – Ratify – Amend – With Long Beach Flying Club, to provide taxiing services for aviation students to comply with FAA requirements, to increase the contract amount by \$200, for a total contract amount of \$1,000 for the 2003-04 fiscal year.

CN 93114.4 – With Chef Du Jour, Inc., to provide lunch for the children attending the Child Development Centers at both campuses, effective July 1, 2004, through June 30, 2005, for a fee of \$35,000.

CN 93114.6 – With Pacific Theatres dba: Pacific's Cal Bowl, to provide bowling lane facilities for the District's bowling classes, effective August 16, 2004, through December 19, 2004, for the amount of \$20 per .5 unit and \$25 per 1 unit enrollment.

CN 95003.2 – Amend – With Vision Service Plan, to provide vision coverage for all District employees and their dependents, to extend the termination date from June 30, 2004, to June 30, 2006. The rate will remain at \$1.90 per person.

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CN 95003.3 – Amend – With Los Angeles Regionalized Insurance Services Authority (LARISA) to purchase Kaiser Permanente Medical insurance for eligible District employees and dependents at a composite rate of \$628.43 per employee per month. Associated Student Body (ASB) employees/dependent, COBRA, and District retirees' coverage would be purchased at various monthly and quarterly premiums, effective October 1, 2004, through September 30, 2005.

CN 95003.5 – Amend – With Blue Cross of California for the Prudent Buyer plan for eligible District employees, Associated Student Body (ASB) employees, and retirees, effective July 1, 2004, through June 30, 2005, for a fee of \$882.92 per employee per month for academic, classified, and ASB groups and a fee of \$865.85 per employee per month for the administrator group.

CN 95003.8 – Amend – With Private Medical Care, Inc., (PMI) to provide a prepaid dental care plan at a rate of \$36.94 per month, effective October 1, 2004, through September 1, 2005.

CN 95004.1 – Amend – With Blue Cross of California – California Care, for eligible District employees, their dependents, and Associated Student Body (ASB) employees, effective July 1, 2004, through June 30, 2005, for a fee of \$543.98 per employee per month.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
USTA League Tennis	LAC	Competition	Tennis Courts	4/25, 5/2, 5/16, 6/6/04
Golden Era Productions	LAC	Film Shoot	Stadium	5/19/04
New Style Marketing	LAC	Used Car Sale	Stadium	5/27-31/04
MLZ Productions	LAC	Film Shoot	Stadium	6/1, 6/2/04
Bonini Photography	LAC	Film Shoot	Stadium	6/4/04
California Trucking Association	LAC	Truck Road-eo	Stadium	6/4, 6/5/04
South Bay Community Church	LAC	Tennis Social	Tennis Courts	6/5/04
Red Brick Entertainment	LAC	Film Shoot	Stadium	6/6-6/8/04
3 <sup>rd</sup> Heaven	LAC	Tennis Tournament	Tennis Courts	6/18-6/20/04

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Marketing

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Women's & Men's Center	PCC	Math & Science Program	Dyer Hall	5/8/04
Senior Studies Program	PCC	Awards	Student Center	5/12/04
LBCC Aviation Maintenance	PCC	Seminar Auditions	Dyer Hall	5/13/04
Project Launch Comm.	PCC	Forum	Dyer Hall	5/14/04
LBCC Journalism Program	LAC	Awards Banquet	Staff Dining Room	5/14/04
LBCC Aquatics	LAC	Tournament	Pool	5/15/04
EOP&S	LAC	Conference	Nordic Lounge, Saga Room	5/15/04
LBCC Provost's Office	PCC	Banquet	Student Life Center	5/15/04
LBCC Women's Tennis	LAC	Tournament	Tennis Courts	5/16/04
Viking Aquatics	LAC	Aquatics	Pool	5/17-7/29/04
LBCC Matriculation	PCC	Celebration	Dyer Hall	5/19/04
LBCC Aviation	PCC	Seminar	TT150, TT159	5/25, 26/04
LBCC Economic Development	PCC	Retirement Party	Horticulture Gardens	5/25/04

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Facilities Dept.	PCC	Safety Discussion	Dyer Hall	5/27/04

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TRDP	PCC	Teachers of Tomorrow	Aviation Hanger	5/28/04
Boy Scouts of America	LAC	Parking	Lot J	6/5/04
High School Assessment	LAC	Testing	Cafeteria, Viking Hall	Saturdays 6/5-8/7/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Los Alamitos High School	LAC	Football Games	Stadium	9/3 - 11/11/04
Long Beach Lions	LAC	Football Games	Stadium	9/1-11/30/04
Poly High School	LAC	Football Games	Stadium	9/24 -11/12/04

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC JR. Exchange Club	LAC	Soccer	Golf Mall	8/7-8/9/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donation**

Accept the donation from Nancy Albrecht, 4528 Palo Verde, Lakewood, CA 90713, of fur collars and pieces circa 1940 for use in costume design in the Theatre, Dance & Film Department, and request that a letter of appreciation be sent.

**Resolution, Liability and Workers' Compensation Coverage for Long Beach Community College District Volunteers**

That the Board of Trustees approve Resolution No. 062904 providing for liability and workers' compensation coverage for Long Beach Community College District volunteers during the period July 1, 2004, through June 30, 2005.

**Initial Environmental Impact Study and Negative Declaration, District Facilities and Warehouse Complex, Interim Housing**

That the Board of Trustees adopt the Negative Declaration for the Bond Projects, new construction and relocation project.

**Institutional Memberships**

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That the Board authorize District membership in the following organizations for 2004-2005 as follows:

Academic Senate for California Community Colleges  
Accrediting Commission for Community and Junior Colleges  
Advocacy Coalition for Long Beach  
American Association of Community Colleges  
American Culinary Federation  
American Dietetic Association  
American Electronics Association for Los Angeles & Santa Barbara Counties (AEA)  
American Federation of Arts  
American Society for Training and Development (ASTD)  
American Society of Travel Agents  
Associate Degree Nursing Program Directors  
Association of Chief Human Resources Officers/Affirmative Action Officers  
Association of Community College Trustees (ACCT)  
Association of Higher Education Facility Officers (APPA)  
Aviation Technician Education Council  
Board of Registered Nursing  
Board of Vocational Nurses and Psychiatric Examiners  
California Chamber of Commerce  
California Colleges for International Education  
California Community Colleges Chief Student Services Adm. Assn.  
California Honors Transfer Council  
California School Personnel Commissioners Association  
Catalina Island Chamber of Commerce  
Color Association of the United States  
Community College Facility Coalition  
Community College Leadership Development Initiative Foundation  
Community College League of California  
Community College League of California-Commission on Athletics  
Cooperative Organizations for the Development of Employee Selection Procedures  
Council for Higher Education Accreditation  
Council for Opportunity in Education  
Council for Resource Development (CRD)  
Council of Chief Librarians (CCL)  
Dietary Service Supervisors of America  
Educational Mandated Cost Network  
English Council of California Two-Year Colleges  
Equal Employment Diversity & Equity Consortium  
Executive Women International  
Gateway Cities Partnership  
Health Services Association for California Community Colleges  
Hispanic Association of Colleges and Universities (HACU)  
Honors Transfer Council of California  
Industry Education Council of Long Beach  
Interior Design Educators Council  
International Economic Development Council (IEDC)

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International Society of Travel and Tourism Educators  
Joint Review Committee in Radiologic Technology  
Lakewood Chamber of Commerce  
Lakewood Rotary  
Latin Business Association (LBA)  
Long Beach Area Chamber of Commerce  
Long Beach Black Chamber of Commerce  
Long Beach Rotary Club – Corporate  
Los Angeles County School Trustees Association  
Los Angeles Economic Development Corporation (LAEDC)  
Mission Conference  
National Alliance of Business  
National Association for Foreign Student Affairs (NAFSA)  
National Association of Latino Elected/Appointed Officials (NALEO)  
National Association of Student Financial Aid Administrators  
National Coalition of Advanced Technology Centers (NCATC)  
National Collegiate Honors Council  
National Community College Hispanic Council  
National Council for Marketing and Public Relations  
National Council for Occupational Education  
National Institute for Staff and Organizational Development (NISOD)  
National League for Nursing  
Orange County/Long Beach Consortium for Nursing  
Personnel Commissioners Association of Southern California  
Phi Beta Kappa  
Recording for the Blind and Dyslexic  
Research and Planning Group  
Signal Hill Chamber of Commerce  
South Coast Conference  
South Coast Consortium of Schools & Colleges  
South Coast Higher Education Council  
Southern 30 Information Exchange Consortium  
Southern California Directors of Vocational Nursing Programs  
Southern California Intersegmental Articulation Council (SCIAC)  
Southern California Regional Transit Consortium  
Southland Motor Car Dealers Association  
Transfer Center Directors Association

Travel and Tourism Marketing Association  
United States Distance Learning Association  
Western Regional Honors Council  
Western States Conference

It was moved by Member Clark, seconded by Member McNinch, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

None

**SUPERINTENDENT-PRESIDENT**

**CitySERVE Award**

Superintendent-President Kehoe: The first part of my report is our CityServe award and I won't say very much about it, but I will recognize Farley Herzek who is the Dean responsible for the CitySERVE program.

Farley Herzek, Dean, School of Trades & Industrial Technologies introduced Paul Savoie who reported on the details of the CityServe award recently received.

LBCC CitySERVE's "uncommon approach" to service-learning has contributed to the development of high quality service-learning programs for LBCC students, community partners, and community members alike.

- A. Focus on a small number of partnerships, such Peace Games at Mayo Elementary School in Compton, Rancho Santa Gertrudes Elementary School in Santa Fe Springs, and the Carmelitos Housing Development and the Housing Authority of the County of Los Angeles. This is uncommon in that most service-learning programs still use a "clearinghouse" model which involves the largest number of agencies possible, but with minimal development of relationships with those agencies.
- B. Instead, we have established strong, deep partnerships with these community organizations, insuring high quality learning experiences for students as the community partners truly become co-educators with the faculty, and consistency of services for community agencies and residents.

This approach is evident in the creation and development of the Greater Long Beach/South Bay Area Community Partnership, as well as the Collaboration Award that LBCC recently received for its work as a founding member of the partnership.

- A. The partnership was designed to provide college and university service-learning students to work with individuals in the areas of family literacy, recreation, workforce development, and seniors' programs at the Carmelitos Housing Development in North Long Beach. Founding partners include the Los Angeles County Community Development Commission/Housing Authority, LB BLAST, Goodwill Industries, CSULB, CSUDH, and LBCC.
- B. During the 2003-04 academic year, over 325 LBCC, CSULB, and CSUDH students gained valuable knowledge and experiences directly related to their coursework at Carmelitos while, at the same time providing enhanced services and a sense of hope to community members.
- C. The Partnership was honored by receiving a three year, four hundred thousand dollar Community Outreach Partnership Center Grant from HUD in its first year of application to enhance partnership programs at Carmelitos.
- D. For its work with the Partnership, LBCC was awarded a Service-Learning & Civic Engagement Collaboration Award (for Collaboration with Social Agencies from the



Community College National Center for Community Engagement during its 13 Annual Conference in May. The criteria for winning the award are:

1. Quality of learning opportunities provided students
  2. Contribution of both the institution and its partners to community improvement
  3. Level of faculty involvement in the collaboration
  4. Potential to be replicated in other communities
- E. Past and present winners of CCNCCE Collaboration Awards include some of the finest community college service-learning programs in the United States, including Brevard College in Florida, Kapi'olani Community College in Hawaii, and Albuquerque Technical-Vocational Institute.

CitySERVE's commitment to deep, reciprocal community partnerships such as this, the Peace Games program at Mayo Elementary School in Compton, and Rancho Santa Gertrudes Elementary School in Santa Fe Springs, has also resulted in LBCC's participation in the "Institutionalizing Service Learning and Empowering Stakeholders Project through the Tulane University Office of Service Learning, the UC Berkeley Service-Learning Research and Development Center, and the Corporation for National and Community Service.

- A. LBCC and five other college and university service-learning programs were selected from an initial field of fifty. LBCC is the only public institution and the only two-year college among the six partner programs.
- B. The program aims to develop and institutionalize robust service-learning programs at the partner institutions through intensive faculty and community partner training, the development of a Service-Learning Advisory Team for the college, and tracking of progress to institutionalization through the use of the Furco Institutionalization Rubric
- C. The research component of the project seeks to compile and disseminate best practices for service-learning program development and institutionalization. To that end, LBCC CitySERVE has been invited to join representatives from Tulane, UC Berkeley, and Gettysburg College in for a best practices presentation at the upcoming American Association of Colleges and Universities National Conference in San Francisco in January, 2005.

Mr. Savoie introduced Merri Whitlock and the community partners involved in this project.

Dr. Kehoe presented a framed poster to Mr. Savoie which depicted the conference at which the award was given. (applause)

**Superintendent-President Report**

No Report.

**ACADEMIC AFFAIRS**

No report.

**STUDENT SUPPORT, PLANNING AND RESEARCH**

No Report

**ADMINISTRATIVE SERVICES**

**Bond Program Audit**

It was moved by Member Uranga, seconded by Member McNinch, that the Board of Trustees approves the Bond Program Audit.

Dr. Clark requested that a letter of thanks be sent to the members of the Citizens Oversight Committee for their work during this past year.

The motion carried, all voting aye.

**BUDGET WORKSHOP – 2004-2005 Tentative Budget**

**Eloy Oakley, Facilitator**

Eloy Oakley, Vice President, Administrative Services, gave the following PowerPoint presentation to the Board on the 2004-2005 Tentative Budget:

Vice President Oakley: Thank you for this opportunity. In front of you, you should have two things. One is the actual 2004-2005 Tentative Budget book, as well as the PowerPoint presentation, which I will quickly go through that summarizes the main items that are impacting the college and are contained in the Tentative Budget. As you know, the Tentative Budget is our best estimate as to what the state revenue allocation is going to be and what our expenses for the 04-05 fiscal year are going to be. As we all know, the State still has not passed a State Budget although we are hopeful that it is forthcoming, at least that's what we keep hearing, and as soon as that is adopted by the State and we receive our final allocation numbers, we will use that to update this and bring back to you, in August, the final Adopted Budget.

Let me quickly talk about what we're going to go through. Just an overview quickly. I'm going to talk about the funding sources; talk about the BAC planning assumptions, that were used to develop the budget; budget priorities and goals; impact of the May revise, and other items related to where we stand currently with the 04-05 budget.

I won't go into all the funding sources, but I think you all have a pretty good idea we receive funding from federal, state, and local areas.

The BAC planning assumptions highlights: BAC is the Budget Advisory Planning Committee. It's a group that is comprised of all the constituencies on campus and we get together monthly to review where we are with the budget. One of its key components is to develop the budget assumptions. We look at things that are going on around us and try to frame how we are going to develop the tentative, and ultimately, the final adopted budget. I won't go through any of these in detail, but, things in here such as what revenues are going to look like, what the major expenses are going to be, what things we want to key in on when we develop the budget.

Out of that comes some of these budget priorities and goals. This year, going into 04-05, we established some fundamental budget priorities and these were always reflective of the Superintendent-President's budget priorities. One is to support classroom instruction, which is obviously why we're all here. Two, is to meet the full-time equivalent student funding cap. As you are aware, we have a certain FTES cap that we have to reach in order to receive our full apportionment. The college-wide computer automation, in other words, PeopleSoft, the

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PeopleSoft implementation process, will continue being funded. We also make it a priority to maximize fee revenue from local sources, such as the use of Vets Stadium, facilities rentals, and things of that nature. Then, finally, facilities construction renovation, the bond implementation, continues to be a priority.

In the Governor's May Revise, we receive the latest numbers in terms of what the community college budget is going to look like and what that means for Long Beach City College. So, from that, there's three main pieces of news that we got that affects our revenue. One is that the cost of living adjustment, COLA, is set at 2.41% and that means about \$1.8 million to us. FTES growth was at 3% in the May Revise, and that would mean \$2.2 million to us. Then, equalization, which, for this year, the Governor has put into his May Revision \$80 million for community college equalization, which would impact us by about \$2 million. So a total of new revenue in the May Revise was the \$6 million that's shown here. Of course, that's being discussed now, so some of this may change when we get to the final budget.

Now, along with that, the new revenue, we also have a situation in which we have some specific fixed costs that continue to increase at a faster pace than our new revenue. This basically begins to frame our problems in our budget in terms of why we're having to reduce several budgets throughout the college in order to meet our balanced budget. Although we have \$6.1 million of new revenue, we have \$8.5 million of increased expenditures from such things as just the natural step and column increases in our salaries, hiring of new positions to meet our full-time faculty obligation, benefit increases, and these are primarily due, not so much specifically to health and welfare benefits, although because we have more retirees, we have an increase there, but also we have increases in things such as unemployment benefits, things of that nature that are included in here. Workers' Compensation costs continue to increase for us and that's having a significant impact on us. The cost of the early retirement program, which is a cost, but also we will reap benefits in terms of those vacancies and the differentials between, over the next year in terms of the faculty salary that retired and the new one that will replace it. And of course, increased costs for part-time hourly faculty to meet, again, our needs for new student growth. So, right away you see that new costs exceed new revenues by \$2.3 million and we haven't even begun the discussion yet. So that sort of frames our problem.

Also, when we developed the budget, the first pass on it identified several funding problems in the first pass of the budget. So, we went out to the campus community and we tried to identify where those problems existed and what kind of funding was missing from the initial pass of the budget. So we developed this augmentation request format and from that we received \$4.3 million of augmentation requests that were directly related to services that we were offering or we felt we needed to offer and so these were, of the total augmentation requests that we received, we were not able to fund \$4.3 million worth of those requests in the Tentative Budget. So, there's going to be some obvious issues that we have to deal with to be able to make it through the next academic year.

So, where is the money in the Tentative Budget? This is a pie chart that breaks down where we were in 03-04 versus where we are in 04-05, and this next slide will clearly show you

what's going on. The main component in our budget is salaries and benefits. We are a service organization. Our money is in people. You see the rising percentage of the budget that goes to paying for salaries and benefits. So, in 04-05, we're at 91% now. In 01-02, we were at 84.3%. Part of that is a function of natural increases in our salaries and benefits. Part of that is a function of a shrinking pie. We're receiving less revenues over time than we did back in 01-02. And, of course, you see the corresponding decline in our ending balances as we continue to lose revenue throughout those years 01-02, 02-03, and 03-04, and the increase in salaries and benefits. The next slide just illustrates to you the sharp rise over the last three years. What that means is there is 9% of the budget left in the unrestricted general fund to support the classroom instruction, to support such things as supplies and equipment, and all the things that we need to function in the classroom. So that is what's going to be impacting us over the next year and it's something that we're going to have to try to level off and turn around. Again, the unrestricted general fund operating surplus deficit - we ran a deficit in 01-02 of \$6.9 million, 02-03 of \$10 million, we've been able to turn it around now, which is the positive side to this. In 03-04, we're estimating about \$3.5 million deficit, and in 04-05, we're expecting a \$1 million surplus. So, we feel that the worst is behind us, but nonetheless, we're feeling the effects of those three years in 04-05 and it has caused some drastic measures to get us to where we are in this Tentative Budget.

Again, just more illustrations of the changes from 03-04 to 04-05, and of course the red are reductions. So we've reduced in many areas. We've tried to maintain fundamental basic services for the college in this Tentative Budget. But, there's still going to be several things that we're going to have to deal with over the summer before we get to an adopted budget to ensure that we continue offering the services that we do to students. This is just another illustration of the unrestricted fund balance history and again, the good news is that we're starting to see it turning around and hopefully, as State revenues continue to creep back up, we'll be able to continue moving this bar chart back up in the right direction.

Some of the things we're having to do are re-evaluate the need for all the positions that are vacant right now. I know we've talked about this many, many times, and we're going to have to talk about it again. We have many unfilled positions that we will have to continue to look at to see which ones are absolutely essential to fill and which ones we can continue to do without for another month, two months, three months, whatever the case may be.

We're going to have to address under-funded areas. We may have to shift resources, depending on the area, the department, the division. We're going to have to really look at implementing operational efficiencies. We need to do, unfortunately, the old cliché, more with less. And, we're going to, in some cases, I think it's going to be inevitable that we have to make some program reductions. Fund comparison expenditures and other outgo just gives you an idea of 03-04 adopted versus estimated actual, versus the tentative budget in 04-05 - what type of expenditures and other outgo we had from the various funds. That's basically it.

If I could just go back to this slide right here and this slide right here, tell the story of where we're at right now. We're beginning to run out of room for discretionary spending and it's going to create a situation in which the college has to make some tough decisions. Let me also say that the Tentative Budget, as presented to you now, is developed at a 4% reserve. This Board has traditionally required a 4-1/2% reserve. Last year, you allowed us to develop a budget at a 4% reserve and I'm recommending to you that you allow that to happen for one

more year until we can get some of these revenues turned around. Essentially, it means about \$500,000 to the college, so if we do adopt a 4-1/2% reserve, which is not unreasonable, but if we do, we would again reduce revenues in the Tentative Budget by about \$1/2 million. So, that's where we're at currently in a nutshell.

Again, the Budget Advisory Committee members, who I thank, and I thank my chair, Janice Tomson, who is not here today, recognize the problem, are beginning to engage the problem and I think the campus community will benefit from this discussion and I think we can come together and deal with this. The Executive Committee recognizes the problem and we are continuing to work on it. I believe that we will be able to get through this year in good shape, protecting instruction, protecting student services, but it will be difficult.

### **Tentative Budget Workshop**

Presented By:

Budget Advisory Committee

June 29, 2004

#### **Overview**

- Funding Sources
- BAC Planning Assumption Highlights
- Budget Priorities and Goals
- Impact of May Revise
- Major 2004-2005 Financial Changes
- Unfunded Budget Augmentation Requests
- Unrestricted General Fund (Pie Charts)
- Four-Year Budget Trend
- Unrestricted General Fund Summary
- General Fund Ending Balance History
- Tightening Our Belt
- Fund Comparison

#### **Funding Sources (Examples)**

- Federal
  - Title IV & Title V
  - Student Financial Aid
  - Vocational & Technical Education Act (VTEA)
- State
  - CalWORKs
  - Student Financial Aid
  - Child Development
  - Block Grants & Partnership for Excellence
  - General Apportionment (FTES)
  - Lottery Proceeds
- Local
  - Interest

- International Students
- Stadium & Parking
- Contract Education
- Measure E Bond Funding

**BAC Planning Assumption**  
**Highlights**

Balanced Budget

- Deficit spending will be avoided
  - Essential operational and maintenance functions of the college will be funded
  - Every reasonable fiscal effort will be made to acquire and retain the most qualified people to teach our students, support the instructional process, and run Long Beach City College
  - The impact of state funding reductions will be addressed by pursuing higher levels of efficiency and productivity
  - The District will maintain an unrestricted reserve for contingencies of 4.5% of unrestricted expenditures
  - Any increases or decreases in federal income for a project or program will be accompanied by corresponding increases or decreases in expenditures
- 
- A sufficient number of full time equivalent students will be enrolled to achieve the District's growth target
  - The District budget will include growth income that is included in the Governor's budget and an appropriate deficit factor
  - Special purpose budgets, such as Community Education, will generate sufficient income to cover expenses
  - Expenditures for federal and state categorically funded programs will not exceed the program income and mandated local contribution
  - PERS rates will increase to 9.952%
  - Any purchases initiated during the year will be completed before the end of the year
  - Using an average student/faculty ratio of 34:1 (average class size of 34), the part-time hourly budget will contain sufficient dollars to meet the FTES target
  - Enrollment management strategies will continue to be used to recommend the courses and number of sections to be offered for individual schools and departments
  - All applicable fees will be levied
  - All grants will be carefully evaluated as to the "District match(s)" and any financial obligation beyond the term of the grant so as not to place a burden on the budget in future years

**Budget Priorities and Goals**

- Support classroom instruction
- Meet the FTES Funding Cap
- College-wide computer automation
- Maximize fee revenue from Local Sources
- Facilities Construction/renovation

**Impact of May Revise**

- COLA 2.41% \$1.8 Million\*
  - FTES Growth 3% \$2.2 Million\*
  - Equalization \$2.0 Million\*
- \$6.0 Million

**\*All subject to Final State  
Budget Adoption**

**Major 2004-2005  
Financial Changes**

<u>Additional Revenue</u>	<u>Amount</u>	<u>Additional Costs</u>	<u>Amount</u>
3% growth 2004-05	\$2,170,717	Step/Column Increase	\$1,130,314
2.41% COLA	\$1,949,690	12 vacant academic positions	513,516
Equalization	\$2,033,470	Benefit increases due to higher premiums & new positions	2,308,410
		Workers Comp Tail Chins and rate increases	1,348,719
		Cost of SERP	898,750
		Adjunct Faculty	<u>2,300,000</u>
<b>Total</b>	<b>\$6,142,877</b>	<b>Total</b>	<b>\$8,499,709</b>

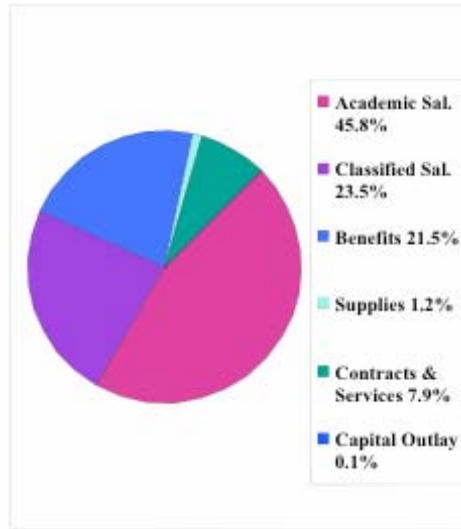
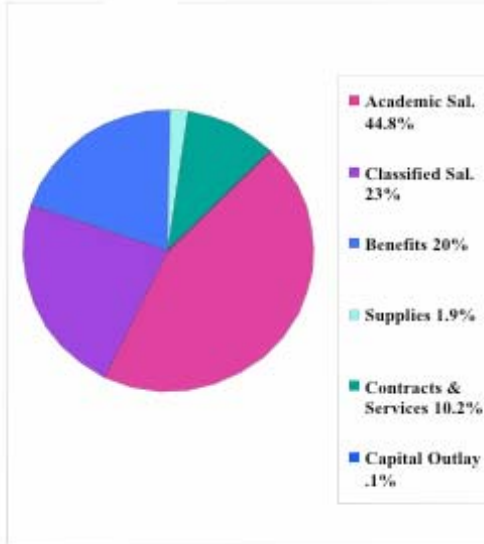
New costs exceed new revenues by \$2,306,832

**Unfunded Budget Augmentation Requests**

- Academic Affairs \$1.0 Million
- Student Support, Planning & Research \$1.4 Million
- Administrative Services \$1.7 Million
- Budgets Reporting to President \$0.1 Million
- Provost \$0.1 Million
- 

Total: \$4.3 Million

**Unrestricted General Fund  
2003-04 and 2004-05 Pie Charts**



<i>Academic Salaries</i>	<i>\$36.9</i>
<i>Classified Salaries</i>	<i>\$18.8</i>
<i>Benefits</i>	<i>\$16.2</i>
<i>Supplies</i>	<i>\$ 1.4</i>
<i>Contracts &amp; Other</i>	<i>\$ 6.1</i>
<i>Capital Outlay</i>	<i>\$ 0.1</i>
<i>Total:</i>	<i>\$79.5</i>

*Notes:*  
*All numbers listed represent Millions of \$\$'s*  
*Personnel Costs represent 90%*  
*of the total dollars*



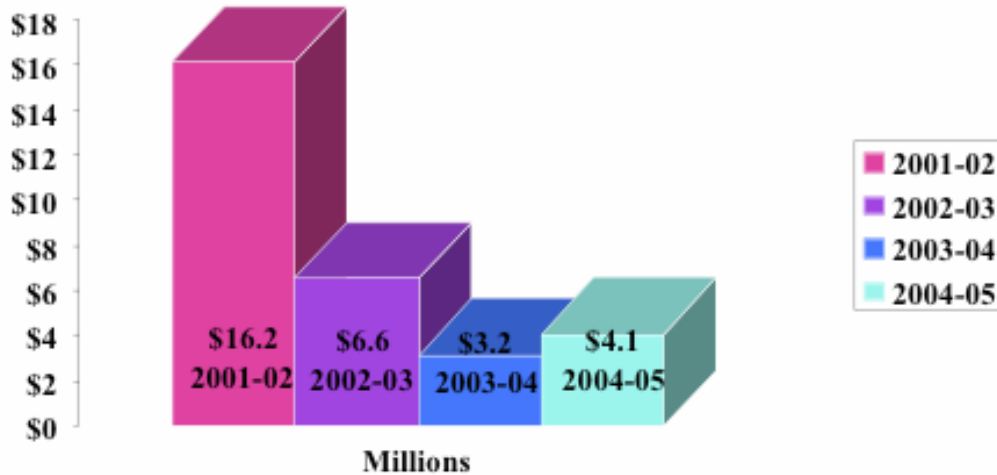
**Unrestricted General Fund  
Operating Surplus/(Deficit)**



**Unrestricted General Fund Summary**

	2003-04 Estimated Actual	2004-05 Tentative Budget	CHANGE Incr. /((Decr.))
Academic Salaries	\$ 40.3	\$ 38.3	\$ (2.0)
Classified Salaries	\$ 20.6	\$ 20.0	\$ (0.6)
Benefits	\$ 16.7	\$ 18.3	\$ 1.6
Supplies	\$ 1.6	\$ 1.0	\$ (0.6)
Services & Contracts	\$ 6.5	\$ 6.7	\$ 0.2
Capital Outlay	\$ 0.3	\$ 1.0	\$ 0.7
Transfers to Other Funds	\$ 5.9	\$ 4.6	\$ (1.3)
<b>Total</b>	<b>\$ 91.9</b>	<b>\$ 89.9</b>	<b>\$ (2.0)</b>

Unrestricted General Fund  
Ending Balance History



Tightening Our Belt

Re-evaluate the need for positions before they are filled  
Address under-funded areas by:

- Shifting resources
- Implementing operational efficiencies
- Making program reductions

**Fund Comparison**  
**Expenditures and Other Outgo**

	<b>Adopted Budget 2003-04</b>	<b>Estimated Actual 2003-04</b>	<b>Tentative Budget 2004-05</b>
<b>Unrestricted General Fund</b>	<b>92.5</b>	<b>97.0</b>	<b>94.0</b>
<b>Restricted General Fund</b>	<b>14.1</b>	<b>15.3</b>	<b>11.7</b>
<b>Capital Project</b>	<b>17.4</b>	<b>14.8</b>	<b>8.0</b>
<b>Child Development</b>	<b>0.5</b>	<b>0.4</b>	<b>0.5</b>
<b>Contract Ed./Community Service</b>	<b>1.0</b>	<b>0.9</b>	<b>0.5</b>
<b>COP Debt Service</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>General Obligation Bond</b>	<b>11.3</b>	<b>7.9</b>	<b>12.6</b>
<b>Retiree Benefits</b>	<b>1.5</b>	<b>1.5</b>	<b>1.7</b>
<b>Self-Insurance</b>	<b>0.7</b>	<b>0.8</b>	<b>0.7</b>
<b>Stadium Operations</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Student Financial Aid</b>	<b>26.3</b>	<b>27.0</b>	<b>26.7</b>
<b>Total</b>	<b>165.3</b>	<b>165.6</b>	<b>159.6</b>

**2004-2005 Tentative Budget**

After much discussion and questions, Vice President Oakley recommended that the Board approve the 2004-2005 Tentative Budget with a 4% Reserve (as compared to a 4.5% reserve last fiscal year).

President Kellogg expressed his concerns that this 4% Reserve brought us too close to "Watch List" status and he did not think it was an option at 4%. He did not want to go into the community at any point and explain that we were on a "Watch List." His personal position would be that we maintain the Reserve at 4.5%.

Members Clark, McNinch, Otto and Uranga expressed that they too would not be comfortable with a 4% Reserve, but any Reserve above that would cut student programs and they did not feel that was a good thing to do.

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the tentative budget for 2004-2005 (with a 4% Reserve).

The motion carried, with Members Clark, McNinch, Otto and Uranga voting aye; and President Kellogg voting no.

**PACIFIC COAST CAMPUS**

No Report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Report.

**ACADEMIC SENATE**

Delia DuRoss: I'm Delia DuRoss and I'm happy to be here to represent the Academic Senate on behalf of Janice. Our comments are that the faculty would like to wish all the retirees a long, happy and fulfilling retirement. Our colleagues who are retiring leave us with a legacy of service to our college and excellent teaching to our students. Many of these individuals who are retiring this year were the planners and the implementers when the college was established as unique and separate from the K-12 system. These faculty organized their departments and programs, wrote policy, regulations, which defined us as a two-year college and as a collegial institution. We want to thank them for their devotion to the college and to their students. We especially thank them for their years of sharing their gifts of knowledge with our students and the community at large. We also thank them for their dedicated service and talents which have contributed greatly to the wonderful place that Long Beach City College is. Thank you.

**TRUSTEES COMMUNICATIONS**

Member Clark: Let me just bring a few things from the State Board of Trustees. We met last week. There are three items that are of interest. The League has formed a financial task force with finance officers from 12 campuses and will be coming back probably in August or September with some proposals in regards to what would be our position, not necessarily what the State would do.

An interesting aspect of what CSU is looking at is they are looking at a 45/15 in that you'd have 45 units of General Ed and have 15 units in your major. You'd declare your major by the end of the third semester and if you do that you'll have a priority entrance into CSU. This is still in the formative stages. It's interesting because to make this effective obviously counseling has to be very heavy to be able to work with students coming in and have them directed back to the good old days when it was four years and out, which is not very common now. We do have concern because our students are not necessarily in this category where they can come here and get, within a two year period, that number of units. It's certainly feasible. It isn't that you couldn't enter CSU obviously other ways, but they are looking at setting this up as a priority that you'd get first choice supposedly if you fit this particular situation.

The other point that I would like to make is that it looks like the Redirect may not go through at least as it was originally predicted. The Legislature is trying to add money to the CSU and UC so this doesn't take place. UC sent letters out which CSU did not, so there have to be a lot of confused students out there currently, but it looks like the Redirect, which I think had major implications for us, both positive and negative, may not take place. So I would just submit that as a report of the activities of the Board of Directors.

Member McNinch: While attending the Pacific Region conference of the ACCT, we had a caucus of the underfunded districts in California and our college is currently in the low middle of those underfunded districts and I will say very proudly that Dr. Kehoe brought this matter to the attention of the Board quite a while ago and we, along with Grossmont-

Cuyamaca District, were the founders of the underfunded caucus. If anyone is interested I have here where everyone ranks. One of the things that we accomplished there was to support Senate Bill 1875, the Community College Equalization Bill, and what we also found during that discussion was that the adequately funded districts oppose this equalization, even though it does not reduce their funding in any way. I find that to be rather amazing. It's not negative to them, but it makes us stronger. Another good thing about that caucus was the group was looking for someone who knew Assemblymember Lowenthal because they felt that that connection would be valuable to the work of the caucus and I mentioned that he is our Assemblymember and he's very open to hearing from us. So, I was able to forward information on to Assemblymember Lowenthal as a direct result of our work in the underfunded caucus. That concludes my comments.

Member Uranga: To piggyback a little bit on what Dianne has been saying, also Long Beach has been taking quite a leadership role in this whole equalization issue and we look forward to strengthening our position in that leadership because of the fact that we have active Board Members: Tom, Dianne, myself, all of us, in terms of how we are addressing this whole equalization matter in making sure that we get our fair share and it's coming down to that battle about equalization or growth and that's where the line is being drawn as far as how do we address the budget crisis that we are experiencing at community colleges, in terms of the same piece of pie, do we get it through equalization or do we get it through growth, and, obviously, that where the battle is going to be fought, in that area.

Also, at the convention, I am President of the National Association of Latino Community College Trustees, we recognized two individuals. One who just got appointed to the Board of Governors – Margaret Quinones - she was there as our guest, and Bill Vega who retired as Chancellor of the Coast Community College District and it was a fine event that we attended there.

And this was also the last year that ACCT will be having these kinds of regional meetings. The budget crisis is not affecting us here in California, but the entire country. It's getting tough for districts to participate in these kinds of conferences, as beneficial as they may be for gaining access and information, as well as the networking that takes place and the benefits that those have and this is the last one. So, there's going to be only two conferences of ACCT from here on out and that would be at the National Legislative Seminar which is in Washington, D.C., usually around January/February of every year and the National Conference which is always held right around October/November. That's it and it's unfortunate because the learning that we go through at these conferences is very important for us to keep ahead and keep informed as to what's happening at the national level. With that, let's move forward and, hopefully, this, too, shall pass.

Member Otto: Very briefly, while Dianne and Roberto were doing what trustees do by networking with their colleagues, I was sent off, because I'm new, to community college leadership boot camp at Claremont for a week. I went with Michele Whitfield from Economic Development who is a classified employee; Irma Ramos who is in Human Resources; Laurel Breece from the faculty; and Eloy and Eloy and I haven't decided whether our presence caused the Dodgers to lose six games in a row, but when we came

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back they started winning again. It was a great experience and we're going to give you a presentation on it probably at the August meeting.

Incidentally, because of the sensitivity to this, the reason I got to go, the reason we all got to go was because there was some grant money that was made available and so the attendance at the conference didn't cost the district anything.

**NEW BUSINESS**

There was no New Business.

**FUTURE REPORTS**

- July 13, 2004
- Study Session:
  - Board Self-Evaluation
  - Diversity Report Update
  - Institutional Effectiveness
  - Facilities Construction Presentation
  - Los Coyotes Diagonal Plan
  - Board Goals – 2004-2005

August 24, 2004 - Budget Workshop and Public Hearing

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. (There were no Public Comments.)

**ADJOURNMENT**

President Kellogg adjourned the meeting at 7:10 p.m. The next regular meeting of the Board of Trustees will be held on August 24, 2004. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary