

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 23, 2003**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on September 23, 2003.

CALL TO ORDER

The meeting was called to order at 3:30 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in the Board Room, Building I, Liberal Arts Campus. President McNinch reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Scott Fraser, Electronics Instructor, led the Pledge of Allegiance.

ROLL CALL

Present: President McNinch, Vice President Kellogg, Member Clark, Member Polsky, Member Uranga, Student Trustee Dominguez (Member Polsky left the meeting at 6:30 p.m.)

WELCOME AND INTRODUCTIONS

President McNinch welcomed everyone to the meeting.

APPROVAL OF MINUTES

President McNinch: Is there a motion for approval of the minutes of September 9, 2003?

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of September 9, 2003, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President McNinch: It has been asked that Item 15.1 be moved to the top of the agenda and 14.1 also be moved and I would like 14.1 to go just before the Student Trustee's Report.

Report from the Academic Senate President

Janice Tomson: For all the years I have sat at these meetings with you, I have discussed topics which highlight the best of our college, the best of the faculty, the staff and the administration. I have wanted to share with you faculty, programs, and projects which demonstrate a strong, cohesive effort to increase student learning, and promote academic excellence.

Unfortunately, though, at this meeting I need to present to you information concerning problems faculty are experiencing with the Vice President of Academic Affairs, Dr. Mary Callahan, and the vote of no confidence. This is extremely difficult and is of no pleasure to anyone; however this vote of no confidence was taken by the representative groups of the faculty in a similar spirit as I have presented in the past: to increase student learning and to promote academic excellence.

Arriving at this vote of no confidence regarding the Vice President of Academic Affairs has been a long and deliberative process. Over the past year, many members of the LBCC faculty have lost confidence in the management abilities of the Vice President of Academic Affairs, Dr. Mary Callahan, and became frustrated with her lack of adherence to shared governance principles and agreements and with her failure to honor the basic principles of the Master Agreement. These problems have greatly eroded the sense of collegiality and mutual respect between faculty and administration.

In May, a joint Academic Senate/Community College Association (CCA) committee was convened and made a recommendation to the Academic Senate and the CCA Representative Council. They recommended that a vote of no confidence and request for technical assistance be taken, and that information explaining the rationale for a vote and request for technical assistance be distributed to the faculty.

Throughout the summer the members of the Academic Senate and CCA met to outline and clarify our issues and concerns. We looked at the published job description for the Vice President of Academic Affairs, and we discussed her actions over the past year. We discussed the observations and recommendations of the Accreditation Commission concerning our failure to establish a "spirit of collaboration and collegiality." The result is the documentation we have presented to you. The vote of no confidence taken at the September 19th meeting of the Academic Senate was based on this documentation.

After the documents were distributed and before the vote was taken, I requested that all Senators talk with as many faculty as possible and get their perspective on this issue, that is, whether they had confidence or no confidence in the ability of the Vice President of Academic Affairs to perform her job as outlined in the job flyer listing the responsibilities and desirable qualifications, and based on her past actions outlined in the documentation. I also notified the faculty and requested they discuss the vote of no confidence with the Senators as well. A lot of dialogue ensued. As a result of that dialogue a vote was taken in the Senate.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

On Friday, September 19th the Academic Senate voted overwhelmingly in favor of a no confidence vote regarding the Vice President of Academic Affairs and also voted to request Technical Assistance from the State Academic Senate and the Community College League.

Technical Assistance is a joint State Academic Senate and Community College League program to assist colleges in resolving problems. A request for Technical Assistance must be requested jointly by the Academic Senate President, the Superintendent-President, and, depending on the level of assistance, the President of the Board of Trustees.

By approving the vote of no confidence through their representative bodies, the faculty is openly and publicly expressing their dissatisfaction regarding the ability of the Vice President of Academic Affairs to perform her job responsibilities based on her actions, her job description, the Master Agreement and the 2003 observations and recommendations of the Accreditation Commission.

Failure to reestablish a spirit of collaboration and collegiality on campus could jeopardize the accreditation of Long Beach City College and prevent us from accomplishing the goals of the college's planning process. It is our hope that this vote will result in the re-establishment of collegiality and shared governance at the college.

I would like to introduce Adrian Novotny, President of the Community College Association (CCA), who will present information regarding the vote of no confidence from CCA.

Adrian Novotny: President McNinch, Trustees, President Kehoe, Administrators, Faculty, Students, Members of the Community and Guests, I am Dr. Adrian Novotny, the faculty Community College Association President. Over the past four months, members of the CCA, in conjunction with members of LBCC's Academic Senate, assembled the list of complaints and issues that you have before you, regarding the Vice President of Academic Affairs, Dr. Mary Callahan.

This has not been an easy task, nor has it been enjoyable. As the Accreditation Team pointed out a year ago, when they reviewed our institution, here at LBCC, we have a serious problem with trust. A pall of suspicion and bad faith permeates much of the interaction between administration and the faculty. The CCA and Senate ad hoc committee that investigated this matter concluded that, to a great extent, many of the current problems we are experiencing are attributable to the policies and practices of the Vice President of Academic Affairs, Dr. Mary Callahan.

Rather than to respond to these issues and enter a dialog with faculty regarding our concerns, Vic Collins, the Executive Vice President of Human Resources first threatened a lawsuit against the Academic Senate regarding the Senate's use of Closed Sessions to discuss this important matter. Failing in that attempt to curtail the Senate's focus on the issue of the policies and practices of the Vice President of Academic Affairs, Vic Collins, and Mary Callahan's personal attorney, attacked the Senate by threatening further lawsuits against the

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Senate on the issue of public comment during Senate meetings, alleged violations of the Brown Act.

Interaction between faculty and administration at LBCC has been seriously emasculated. Suspicion, fear, and intimidation interfere with the faculty's ability to carry out the primary mission of LBCC—the education of our students.

At our September 8th meeting, the CCA Representative Council, made up of faculty representatives from every academic department at Long Beach City College, voted unanimously, that they had “No Confidence” in the Vice President of Academic Affairs due to repeated violations of both the spirit and the letter of District Policy and articles of the Master Agreement. The discussion and evidence on which that vote was based are contained in the document before you.

Just last Friday, on September 19th, at the meeting of LBCC's Academic Senate, in a highly-charged and confrontational atmosphere, the Senate, joined the CCA Rep. Council and voted overwhelmingly that the Senators had “No Confidence” in the management style, policies, and practices of the Vice President of Academic Affairs.

Together, Janice Tomson, as Academic Senate President, and I, as President of the CCA, the Faculty Union at LBCC, hereby present this document to you, President-Superintendent Jan Kehoe and to the LBCC Board of Trustees, for your consideration and careful deliberation. We ask that you assist in the task of reestablishing, then maintaining the ideals of shared governance, with open consultation and respect for all constituent groups that make up the Long Beach City College community.

Thank you.

President McNinch: Thank you very much. I'm very glad to hear that you are considering technical assistance, because I know previously, the NCCJ facilitators were offered to this conundrum and that offer was refused. I'm also glad to hear that there is a sincere interest in complying with the Brown Act because I also know that a legal professional in the reality of the Brown Act has offered training for your group and that was dismissed summarily. At this point, we will go to Public Comments and the first card I have is Douglas Otto. Would you be kind enough to go to the microphone? We do want to hear everything you have to say clearly. And all speakers - we wish to hear their clear comments.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Doug Otto: Members of the Board of Trustees, thank you for this opportunity to address you on this important subject. Although I strongly disagree with both the decision made and it is my legal opinion that the decision made by the Academic Senate to vote no confidence for my client should never have occurred, I'm here only today to talk about the process in which it happened. The reason for that is that I think that this institution of

higher learning, a place where the marketplace of ideas is touted always, needs to understand that the way that the Academic Senate behaved in reaching this decision was not only, in my opinion, illegal, but outside the bounds that any public body should have acted to do what it did.

Professor Tomson has told you that the Academic Senate, an agency subject to the Ralph M. Brown Act, prepared a document about this vote of no confidence over the summer. What they didn't tell you was that they prepared that document in closed session, that they prepared that document without any input whatsoever from my client, Dr. Mary Callahan, that the document was not available for public comment until the meeting of the Academic Senate on September 5, and that, after that time, there was not only no opportunity given for the discussion of that document, for any reasoned response to that document, but when we tried to make an effort to speak at the meeting at which it was adopted, not only were we denied that opportunity because we were told that we had not filled out signature cards, which were never, to my knowledge, a policy of the Academic Senate before, and we were too late to participate in that discussion.

It seems to me, any reasoned deliberative body would say, "We're going to reach a very, very, very important decision here. We want to hear what you have to say." The person accused of these things in a document should at least have the opportunity to speak about this and I informed the Academic Senate that I, on behalf of my client, wanted to do so. When I persisted, as did Mr. Collins, in trying to speak about this, to at least have an opportunity to speak, the Academic Senate, again in violation of the Brown Act, retreated into a closed session, they said, for purposes of litigation. That's illegal too. Very clear in the Brown Act that they can't do that. They need to change the agenda. They didn't even make any effort to do that. They then came out and what they said was, "Well, we're going to allow four people to speak about this - for one minute each." I thought, well, great, I'll finally have an opportunity to do this. But, no, I was told that I wasn't one of those four people because I had been disruptive, and that I wouldn't be given an opportunity to speak. So, when the agenda item itself came up, where they were going to take a vote of no confidence in my client, I said, "Now, can I have an opportunity to speak? Can I now speak on behalf of my client to try and address some of these charges? To maybe try and tell you that in the first charge, where it says that she changed the class schedules, that it takes four and a half years for a student to get an AA degree at Long Beach City College, and maybe some class changing was in order." I didn't have an opportunity to say that or any of the other things that I wanted to say. Instead, I was escorted off campus by a Police Officer. My client had no opportunity to speak. I had no opportunity to speak on her behalf.

Then, what happened, in a direct violation of the Brown Act, was they took the vote of no confidence by secret ballot. I don't think that this is the kind of behavior that you would like to see at a college. As I was being led off campus, Ms. Tomson said, "We are here to engage in free speech. We don't leave our free speech rights at the door when we come to colleges and become college professors." But free speech applies to everyone. Everyone should have a reasonable opportunity to speak on items such as this, particularly important items like the item is for my client here.

Assistant Secretary Bradshaw: Excuse me, sir, you have thirty seconds.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Doug Otto: Thank you. While I believe that the vote which was taken was illegal, and we are challenging that vote, I have prepared a packet of information to send to the District Attorney's Office about this, what we consider to be clear violations of the Brown Act. We are considering our other legal options. It seems to me that these words about the process in which the vote was taken need to be brought to your attention.

President McNinch: Thank you. The next speaker will be Scott Fraser.

Scott Fraser: Good evening, Board, President, faculty. Last Tuesday, I responded to Janice Tomson's request for input. Other voices on this issue of no confidence. I sent out a letter campus-wide. The response was immediate. I was amazed. I sent it out at 11 p.m., when I finished my day. I had responses by the time I got home -- my email, my phone, everything, all the way up until today, "Please, go to the Board meeting. Please let them know that this is not unanimous." There is a climate of fear on campus that I have heard people say that the entire department agreed with this, and five minutes later I have someone from that department come up and say I didn't agree, but I will not speak out. Thank you for speaking my opinion in favor of Dr. Callahan. It is wrong. We talk about free speech. We do not have free speech on this campus, when there are people in fear of speaking out and saying what they have to say.

I put down my thoughts on here. I do not feel that this process was right and it's the process of what is going on. We have full and complete trust in Dr. Callahan and what she is doing. I cannot state enough, if the faculty, individually, were polled on an individual basis where they were not in fear of retribution, that the vote may be different. Somebody asks, "Well, what kind of retribution? This is all among the faculty." But I look at the Academic Senate, the composition, and they're primarily, not mostly, but primarily, department heads. Department heads have a lot of power over when people are scheduled, when they come in, there's a lot of possibilities for retribution, be it real or perceived, that possibility is there.

While we hear that the overwhelming majority of the Board voted, this is not the sentiments that I have been getting - my phone, and email have been ringing off the hook. Thank you. I wish I could tell you all of the comments that I have received. It's been amazing. I have never done anything in my life where I have received such swift and

positive response to what I have done. I've heard from others on the other side who have tried to show me where I'm wrong and everything, but the most reasoned comments and facts have been coming from those who agree with my opinion.

I have copies of my letter here for the Board. If you have not seen it, I would be glad to pass that around. But, I'm here just to state for the faculty whose voices are not heard, this is not a unanimous decision by any means.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

President McNinch: Thank you and we would love to receive copies of your letter. We always want to hear both sides of every issue. The information to the Board has been received and we will now go to our Budget Workshop. Mr. Oakley. 14.1 is after the Budget Workshop and these are all the speaker cards that I received. Is there anyone else who wishes to speak? There are ten minutes remaining on this subject. Going once, going twice... OK, you have five minutes, and would you come to the microphone please? And state your name.

Richard Jennings: My name is Dr. Richard Jennings. I'm a member of the English Department. I've been here since 1986. Members of the Board, Madam President, I speak in response to what has gone on and the mischaracterization by a couple of people who've recently spoken, including the lawyer, whose name I don't know. The events of that particular meeting, when lawyers and administrators come in and disrupt a public meeting, such as we have today, because they cannot maintain decorum in a situation when they have come to the meeting...

President McNinch: Is this new information for us?

Richard Jennings: This is new information, because I was sitting right next to the lawyers who were making that kind of comment and so you're getting a different perspective, right? I was sitting exactly next to those two lawyers. Those lawyers were talking so loud and shouting at the President of the Academic Senate, with such vehemence, that the meeting was not allowed to go forward. And when you talk to people who were at the meeting, you'll get a greater consensus that that was the reality of the situation. What we're trying to do here, as people reasonable, and who want the college to go forward in the best possible way, is to attempt to find a way to discuss and to reach through collegial consultation, shared concerns, reach deliberations on shared concerns and do the best for the college. What we're finding is that we're not really getting a hearing. From my perspective, what we need to do, all of us, as members of the Long Beach community is to begin to think about how we can best achieve that.

The new information that you're getting is another person who was there with open eyes and did see a need for the Police to come and to take these people out of the meeting because they were being disruptive, in the same way as you would call the Police if there were disruption going on today. So, I really think that when you sit down to deliberate this case, you ought to think about the fairness that occurs on both sides of the fence. When people want to play by a particular game and the rules of that particular game, everybody agrees and people move forward, we have collegial consultation, we have the opportunity to make changes that are going to affect our student body. We have the opportunity to forestall the decrease in enrollment, which occurred this fall, which is about 8%. When you think about that, there could have been other decisions which would have perhaps allowed a very complicated computer program such as PeopleSoft to be put in in a different semester. There was no consultation on that at all. That was not even made an issue for the faculty and yet we have students who are being turned away, we have students who say, "I'm going to another community college because I can get courses when I need them." And we have students who also say, "I'm not going to take a

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

7-10 p.m. course, because I'm a working person and you're offering these things in block and, as a result, I'm going somewhere else to take them."

As a faculty member, as somebody who has worked here since 1986, who's given hours, many, many hours beyond the call of duty, as somebody who comes in and takes his job seriously, I'd like to register those ideas with you and ask you to build them into your consideration of what we've been dealing with here. Thank you.

President McNinch: Thank you, Dr. Jennings, and I can tell you that everyone sitting at this table is also very serious and dedicated. Although we are elected officials we receive absolutely no stipend, no pay I mean, for what we do. We are here from the goodness of our heart. Our fourth speaker is Dr. Pauline Merry.

Pauline Merry: Members of the Board of Trustees, Dr. Kehoe, members of the audience, good evening. I am Dr. Pauline Merry, Provost of the Pacific Coast Campus. I'm here before you to make some comments on behalf of Mary Callahan. Dr. Callahan and I share some things in common. We are both registered nurses and we both chose to dedicate a significant portion of our lives, over 30 years each, to the benefit of students in the community colleges. And we love what we do in that service to students, faculty and staff. As registered nurses, we were trained to assess our patients. We were trained to make informed judgments about their needs. We were trained to think critically and use resources economically, effectively, fairly, humanely, and safely. We have successfully transferred those and many other skills in our roles as community college administrators. I am saddened, in the application of her considerable skills and knowledge, that she has been subjected to this unfortunate display of distrust, anger, and misunderstanding. Dr. Callahan is a courageous woman and I'm proud to be her colleague.

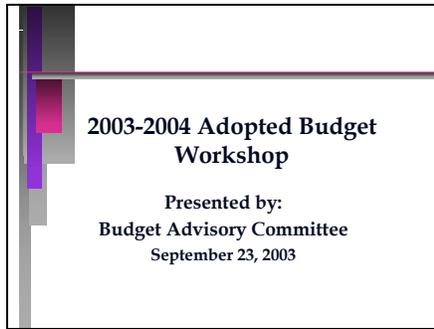
President McNinch: Thank you. That concludes the speakers and now we will go on to the Budget Workshop. I'm sorry, Janice, we're done.

Janice Tomson: O. K.

BUDGET WORKSHOP

Eloy Oakley, Vice President, Administrative Services gave the following report on the 2003-2004 Budget.

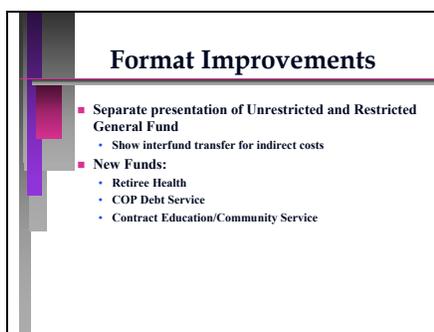
Slide 1



Slide 2



Slide 3



Slide 4

Sources (Examples)

- Federal
 - Title IV and Title V
 - Student Financial Aid
 - Vocational & Technical Education Act (VTEA)
- State
 - CalWORKS
 - Student Financial Aid
 - Child Development
 - Block Grant & Partnership for Excellence
 - General Apportionment (FTES)
 - Lottery Proceeds
- Local
 - Interest earnings
 - International Students
 - Facilities Rental & Parking
 - Contract Education
 - Measure E Bond Funding

Slide 5

BAC Planning Assumption Highlights

- Balance Budget
 - Deficit spending will be avoided
 - Essential operational and maintenance functions of the college will be funded
 - Every reasonable fiscal effort will be made to acquire and retain the most qualified people to teach our students, support the instructional process, and run Long beach City College
 - The impact of state funding reductions will be addressed by pursuing higher levels of efficiency and productivity
 - The District will maintain an unrestricted reserve for contingencies of 4.5% of unrestricted expenditures
 - Any increases or decreases in federal income for a project or program will be accompanied by corresponding increases or decreases in expenditures

Slide 6

BAC Planning Assumption Highlights

- A sufficient number of full time equivalent students will be enrolled to achieve the District's growth target
- The District budget will include growth income that is included in the Governor's budget and an appropriate deficit factor
- Special purpose budgets, such as Community Education, will generate sufficient income to cover expenses
- Expenditures for federal and state categorically funded programs will not exceed the program income and mandated local contribution
- PERS rates will increase to 10.42%
- Any purchases initiated during the year will be completed before the end of the year
- Using an average student/faculty ratio of 34:1 (average class size of 34), the part-time hourly budget will contain sufficient dollars to meet the FTES target
- Enrollment management strategies will continue to be used to recommend the courses and number of sections to be offered for individual schools and departments

Slide 7

BAC Planning Assumption Highlights

- All applicable fees will be levied
- All grants will be carefully evaluated as to the "District match(s)" and any financial obligation beyond the term of the grant so as not to place a burden on the budget in future years

Slide 8

State Budget Highlights

- Enrollment Fee increase from \$11 to \$18
 - Effective Fall 2003
 - State makes corresponding reduction to general apportionment
 - Does not affect Board of Governor fee-waiver students
 - Supplemental Fee Invoices mailed last week
- \$38.5 Million - Board Financial Assistance Program Student Financial Aid Administration Allowance Augmentation
- \$200 Million deferral from June 2004 to July 2004
 - \$150 Million General Apportionment
 - \$50 Million PFE
- \$8-10 Million Structural Budget Deficit
 - Possible mid-year cuts, again

Slide 9

Unrestricted General Fund Summary

Academic Salaries	\$36.7
Classified Salaries	\$18.9
Benefits	\$16.4
Supplies	\$ 1.6
Contracts & Services	\$ 8.4
Total:	\$82.0

Notes: All numbers listed represent Millions of \$\$'s

Personnel costs represent 88% of the total dollars

Minutes, Meeting of the Board of Trustees September 23, 2003

Slide 10

Tightening Our Belt

Unrestricted General Fund
Budget Reductions:

■ Hourly Faculty	\$2.3 Million
■ Limited Term Classified Salaries	\$2.4 Million
■ Books & Supplies	\$.4 Million
■ Capital Outlay	\$.9 Million



Slide 11

Fund Comparison Revenues & Financing Sources

	Budget 2002-03*	Budget 2003-04*
Unrestricted General	93.5	91.5
Restricted General	15.1	12.9
Capital Projects	8.7	22.4
Child Development	0.5	0.5
Contract/Community Ed.	1.4	0.5
COP Debt Service	n/a	1.1
General Obligation Bond	1.0	0.0
Retiree Benefits	1.2	1.5
Self-Insurance	0.9	0.8
Student Financial Aid	23.9	26.3
Total	146.2	157.5

*All numbers listed represent millions of dollars

Slide 12

Unrestricted General Fund Reserves

■ Board required 4% Reserve*	\$3.2 Million
■ Prefund Retiree Health Costs	\$1.1 Million
■ Apportionment Deficits	\$0.7 Million
■ Encumbrance Carryover	\$0.3 Million
■ Vacation and Load Banking	\$0.7 Million
■ Concurrent Enrollment Penalty	\$0.5 Million

* One-time only reduction from Board's policy of maintaining a 4.5% reserve

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Vice President Oakley: Finally, if you turn to page 20, the bottom line, which I'm sure you're all interested in: '02-'03, as you can see, was a very difficult year and we wound up with an operating deficit of \$10 million. We budgeted a deficit of \$7.7 million. We actually wound up spending more than that. This is a point that we will continue to drive home on the campus, that we cannot continue this kind of behavior. We have proposed a budget that has an operating surplus of \$64,000. Again, I say that it will be a very difficult challenge to remain within this budget but it is our intent to do so. In any case, that's my presentation and I'll be happy to answer any questions.

President McNinch: Thank you. Do the members have a question.

Member Clark: Let me ask several questions. On our FTE, this year we're getting \$3,285. What did we get last year?

Vice President Oakley: It was a pretty similar number. I don't know if you remember, Duane, or if you have last year's budget... It's just slightly less. It was not a very big difference, maybe less than \$100 less.

Member Clark: Let me ask, in regards to... This is on page 6. You indicate that we're going to be able to maintain ourselves fiscally for the current year and the two succeeding fiscal years?

Vice President Oakley: Right

Member Clark: We're going into next year with, what, a \$8-\$10 billion State deficit?

Vice President Oakley: Correct.

Member Clark: You don't feel that's going to have a negative effect?

Vice President Oakley: Certainly.

Member Clark: You can be honest because you're not running for Governor.

Vice President Oakley: It is my understanding, based on information that we received from the Vice Chancellor of Fiscal Services for the Chancellor's Office and I've also received a report from the Legislative Analyst's Office and their economic forecast.... The feeling is that the deficit currently will not further impact community colleges or the education budget because many of the drastic cuts that were made were very painful to the legislators and the feeling is it would be very difficult for them to cut more in education now. I guess it all depends on who is in Sacramento, but we are asking the campus community to consider that there could still be major reductions. We'll know in December and, in many of the areas, particularly in equipment budgets and things like that, we are trying to hold off on major expenditures until we know for sure. Personnel costs, we can't do that until we know in December what midyear reductions, if any, will be. So, we will come back to you, as we did this last year, in hopefully January, to give you an update on where we think we are going to be moving forward through the rest of the year.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Member Clark: So, we need to be rather conservative on the fiscal side.

Vice President Oakley: Yes.

Member Clark: On page 11, this is in regards to PERS. We had some information that next year we may go up as high as 17%. This is from the actuary, that I had spoken to, having served up there for a few years.

Vice President Oakley: That's correct. Yes, that is the anticipation.

Member Clark: This is going to be rather significant.

Vice President Oakley: That's very true. As you recall, this year the rate went to 9.5% from about 2.4% and next year it's anticipated that it could double. That's a significant expenditure increase - somewhere around - what would you say, Duane, \$2 million? Somewhere in that area. So our operating expenses continue to go up, not only there, but in our health and welfare benefits, workers' compensation went up considerably, utility rates, all these issues that have nothing really to do with the State budget, continue to increase.

Member Clark: I think, overall, I want to compliment you and the administration on being able to go into this year and have a balanced budget and hopefully look forward to the future where we can do the same thing without getting into some serious cuts, because there were some of the colleges that had to basically cut back on faculty, tenured faculty, and some colleges, instead of doing that, the faculty took salary cuts, not suggesting anything, but that did occur at some colleges. So, there are some things I think we've been very fortunate with. Even under these conditions to be able to balance the budget and look ahead for the next two years, as you say.

Vice President Oakley: We were fortunate because of the actions this Board has taken over the last years and the fact that we were able to incur a \$10 million operating deficit without cutting significantly into our personnel.

Member Clark: That's because we had a substantial reserve. We would have been dead in the water. OK, thank you very much.

President McNinch: I would like to mention for those who are not familiar with the reserve, that's just not candy money that we can spend any way we want, nor can it be used for recurring expenses, because oftentimes in the past groups have come to this Board and said use the reserves for our raise, use the reserves for this and that and that is not the purpose of the reserves. The State mandates that we hold it at 3% and we have chosen to be fiscally conservative and keep it always higher than that.

Member Uranga: Eloy, a lot of these budget recommendations that you have for cuts and to maintain us in a balanced budget - my concerns would be with students. Where have we made any reductions on student services. I'm concerned that we're in the business of teaching, of educating, and we need to make sure that we keep those services that are

student-relevant, that we keep those programs strong. What effect has this budget had on tutorial programs, counseling programs, retention services in general, other student-related programs that, while we're looking at cutting back on some courses, when we're looking being creative in scheduling, reducing the number of offerings, having students graduate in three, four years, as opposed to the two year community college - that disappeared a long time ago. But, where are we with our student programs. I'm especially concerned that our students are going to be affected negatively, with this budget.

Vice President Oakley: That's certainly a valid concern. First of all, let me say that the majority of the student programs, such as EOP&S, DSP&S, Matriculation, are categorically funded. They are not represented in the college's unrestricted general fund. So those are funded separately in the State budget and we don't have a lot of control over that at the local level. Those programs were very successful at maintaining with a minimal amount of reductions. Dr. Byrd can comment on what the size of the reductions were, but we've been very fortunate in that regard as well as the additional Financial Aid funding that was diverted to community colleges to help students maintain their eligibility and their ability to have access to higher education. So I think in general students fared very well in this budget, because those categorically funded programs were maintained at very similar levels to what they were in '02-'03. If you recall, the Governor had proposed cutting programs like EOP&S by 45%, and that never materialized. I think they saw a very minor reduction relative to the other budgets. Programs like tutors. They are in the unrestricted general fund in general. There are some grants that help us pay for tutors but in general that comes out of the unrestricted general fund. Those budgets have been set at 85% of what they were in '02-'03, whereas most of the other areas saw reductions in the range of 30-90%. In talking to the faculty/staff about the impact of some of the original budget reductions, it was brought to light that it had an unintended consequence of cutting the tutorial hours, so we did restore those budgets to what we felt was an acceptable level this year, which was 85% of the '02-'03 budget. So we're trying to do everything we can to maintain student services. As you can imagine, it's going to continue getting difficult, because we have many missions. But, I'm sure Dr. Byrd will continue doing everything he can to help us get there.

Vice President Byrd: As Eloy indicated, many of the programs are categorically funded, so they were not significantly reduced. Of course in some programs that are general fund programs there have been some reductions, but the reductions are not significantly different than instructional reductions. Thank you.

Vice President Kellogg: I appreciate the fact that we are constantly looking at the budget. This is a concept, the budget, unless we do action items, all it is is a concept so we eventually as a Board are going to have to address it whether we want to or not and, as I listen to this and as I've said repeatedly, this is always amazing to me because this is the most difficult... community colleges are unlike anything when I served on the City Council for Long Beach it's such a different funding source we are completely at the mercy of the State of California. I don't see anyone being a strong advocate for, we mention about education, but every time I talk to people about education they think K-12. They think UCs. They do not think of the work horse, community colleges. We are the one educational area that is so dependent, the State is so dependent for us to do our job,

yet we do not have, I've never found advocates in Sacramento and so I'm going to have to take the assumption that we're not going to get one. K-12 has theirs, got their State mandate. There's a proposition coming up where local government is trying to secure their funding source to make sure that's at our expense. If I'm going to be very territorial I'm going to have to fight with local government now because they're not going to be concerned about community colleges. They're going to say, gee, we're sorry, but they don't care as long as they have their piece of the pie. I'm just throwing this out as we go through the one area and we've talked about it, the bottom line is it eventually comes down to people, and that's the worst case scenario because that's what we are. We're people, educators, we educate students. So the one thing I'll throw out again, and I know many of you have talked about it, we are going to have to aggressively move forward some day and some day very soon on the issue of the equity issue among community colleges. I still can't figure it out, but there's a lot of things I can't figure out with how we work, shared governance, equity, the fact is we at this college do not get the same as other colleges in this general area and we are going to have to finally, not expect help in Sacramento because we're not going to get that. They have too many other interests, so I would hope in the very near future we push forward with a class action suit, litigation if it's on our own, that we get the same amount of money as other colleges in this area get, because we're being shortchanged every time and unless we can increase the pie, or we take somebody else's piece of the pie - and that's what it's coming down to, because they're taking ours - I don't know what other remedy there is to give to us. We're going to cut back, we're going to do all the things we talked about. We can talk about Workers' Compensation reform, which I'm sure the actions in Sacramento really had a minimal effect on us, but we're just going to have to start coming up with some ways. And the one that I've always come back to is the fairness of why we don't get the same amount of money as other colleges in the surrounding area. I would like to, and I know many of you have talked about this, but to pursue more aggressively on that one, because we need all the change we can find on the table and I'm not just looking around and find a lot of friends who are going to step up and help us just because you are all doing a superb job. We're budgeting, unlike other colleges. It's just not a concept. We actually enact that. We just don't talk about it. We're just going to have to be very aggressive and that's the one area that I can find right now that and unfortunately everyone loves to hire attorneys but that's where the answer is going to be on that, and I would like to find out sooner rather than later that we're going to be able to push on that. So that's just my suggestion, that we become very aggressive in that area and try to get just the fairness of what the other schools are getting. We should get that same amount of money. So that's my suggestion on this one and also to continue updates on this. I appreciate it because the budget, as we said years ago, it's the economy stupid, if we don't have a budget, if we don't take care of our finances, nobody else will, and we're going to all suffer, so, I appreciate the good updates and recommendations and that's my one personal one that I'd like to pursue.

President McNinch: Excellent.

Member Uranga: I can say that Long Beach City College has been at the forefront of pursuing that equity issue. Dr. Clark, Dr. Kehoe, and myself have participated in a variety of meetings with ring colleges addressing that very issue, as far as equity, and we've had some very good discussions. We do have some friends in Sacramento - Dr.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Scott, for one, up there. I anticipate that discussion will heat up in the next couple of years. We are being aggressive in pursuing that very issue.

Member Clark: Madam President. I just might add that, at the State Board of Trustees that I serve on, we have adopted that as a goal. In the future it's going to be presented to the CEOs. I'm not sure they're as generous as the Board of Trustees are, but that has been on the table and we hope to get the unanimous agreement of the trustees as well as the CEOs. As you may know, we have two boards that then have to get together and agree, but it's in the process and there's certainly quite a bit of activity that's been basically generated in that area of raising everybody to the higher level, not hurting anybody.

President McNinch: Grossmont Cuyamaca is the coordinating entity. They've taken the lead. They've been very kind to ask for our continued input.

Vice President Kellogg: My only point is if there's a fight to be made, I'd rather give them a fight now and I can't wait one, two years, for everyone to come to consensus because I'm not going to predict there will be one. We are the ones suffering. We are the ones that are hurting. We're the ones that are not getting the same amount, so that's my only point. I know we all want to try to work forward together, but there reaches a point in time where you finally have to get a decision, and this decision, in my opinion, will only be resolved in a court of law.

President McNinch: Thank you. Any further comments?

Vice President Oakley: Madam President, I just have one final thing. I want to personally thank the Budget Advisory Committee and, in particular, the Fiscal Services staff, Dr. Duane Lowe and Patty Davis and her staff, who put in countless number of hours to get us to this point.

REPORT OF BOARD OF TRUSTEES
2003-2004 Proposed Budget for the Long Beach Community College District –
Public Hearing

President McNinch: California Title 5, Section 58301 states that the governing board of each community college district shall hold a public hearing on the proposed budget for the ensuing fiscal year at least three days following availability of the proposed budget for public inspection. Further, that notification of dates and locations at which the proposed budget may be inspected by the public and the date, time, and location of the Public Hearing on the proposed budget shall be published in a newspaper of general circulation in the district. This Public Hearing on the proposed budget of the district for the year ending June 30, 2004, prior to final adoption, is being held as required by Education Code Section 85003.

Notification was published in the *Press-Telegram* on September 16, 2003, that the proposed budget of the Long Beach Community College District for 2003-2004 was available for public inspection in the Fiscal Operations Department (N106), Liberal Arts Campus, from September 19, 2003, through September 23, 2003, during the hours of 8:00 a.m. to 4:00 p.m., and the date and location of the Public Hearing was set for Tuesday, September 23, 2003, at 5:00 p.m. in Room 101, I Building, Liberal Arts Campus.

Is there anyone who wishes to address the budget? If not, this Public Hearing is closed.

Committee Reports

There were no Committee Reports.

Sister Cities of Long Beach, Inc. – Opportunities

Lou Anne Bynum, Vice President, Economic and Resource Development, introduced Jeanne Karatsu, Larry Uyeda and David Zanatta of the Sister Cities organization. Mr. Uyeda gave the following report to the Board:

Lou Anne Bynum discussed the possible opportunities for Long Beach City College:

- Possible Study Abroad opportunities
- Possible faculty exchanges
- Student Internships
- Contract Education
- Technical assistance from CITD
- Marketing opportunities (ALCI and international students)
- Technical assistance to Long Beach business that want to export to sister cities
- Participation in trade mission activities

STUDENT TRUSTEE

Natalie Dominguez: Good evening Members of the Board of Trustees, Superintendent-President Kehoe, College Administrators, and members of the audience.

The Student Life Programs at Long Beach City College continue to work diligently to carry on the planned events for this semester. I am excited to share with you some of the upcoming events.

The Associated Women Students will be hosting a “Women in Business” forum. The event will take place on September 24th in the Nordic Lounge from 11-1 p.m. The guest speakers include Mrs. Dorothy Mitchell from the Career Center, and movie producer, Cheryl Quintanna. The purpose of this forum is to celebrate women in the workforce. The forum will also include 25 vendors and community agencies that work to support and encourage women. The Joint Presents Reception will be held on Thursday, September 25th in the Nordic Lounge at 5p.m. This event is the formal candlelight presentation of the provisional members of the AWS women’s social service clubs. This will be the last AWS Rush event for this semester.

The ASB Cabinet, in collaboration with KLBC, will be hosting a pep rally for the LBCC football team. The pep rally will be held on Thursday, September 25th from 11-12p.m.

The ASB Cabinet hosted a Meet the Members reception. The student leaders would like to thank the administrators who were able to attend and who honored us with their presence. This reception gave the students an opportunity to introduce themselves and to present their goals for the semester. The Cabinet looks forward to working with

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

administration to help accomplish both cabinet and college goals. Each member is very excited about taking part in shared governance with the other constituents on campus.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

Hourly Instructors – Fall	144
Hourly Counselors – Fall	6
Hourly Librarians	1
Hourly Evening Administrator	1
Hourly Costume Design Coordinator	1
Stipends	6

In-Service Changes

Change of Salary - Contract	2
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HUMAN RESOURCES (Classified)

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

APPOINTMENTS

Probationary	1
Temporary	13
Exempt From the Merit System	265

SEPARATION FROM THE DISTRICT

Resignations	1
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FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

There are no appropriation transfers.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4138 for the period of August 18, 2003 through August 29, 2003, in the amount of \$4,387,746.17 as listed:

Register No. 4138	Warrant Nos. 0714482 – 0714614	\$ 4,387,746.17
Issue Date 08/29/03		
	Total Salary Warrants Issued	<u>\$ 4,387,746.17</u>

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Commercial Warrants

Ratify issuance of commercial warrants for the period August 18, 2003, through August 29, 2003, in the amount of \$2,279,562.88 as listed.

Period Ending August 22, 2003		
General Fund	\$ 338,964.09	
Restricted General Fund	13,709.70	
Capital Outlay Projects Fund	378,452.78	
General Obligation Bond Fund	4,344.00	
Community Service Contract Ed	2,000.00	
Student Financial Aid	<u>352,045.50</u>	<u>\$ 1,089,516.07</u>
Period Ending August 25, 2003		
General Fund	\$ 459,462.77	
Restricted General Fund	14,556.19	
Child Development Fund	9,300.95	
General Obligation Bond Fund	7,000.00	
Student Financial Aid Fund	473,233.59	
Payroll Clearing Fund	<u>226,493.31</u>	<u>\$ 1,190,046.81</u>
	Two Weeks Total	<u>\$ 2,279,562.88</u>

Included in the total expenditure of \$2,279,562.88 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund

1. \$131,086 to Excel Paving Co., for paving of parking lots D and E, Liberal Arts Campus.
2. \$73,298 to IBM, for forty-one (41) computers for the Business Administration Department.
3. \$51,046 to First Union, for First Union Visa purchasing card for July 2003.
4. \$42,800 to CA Gang Investigation Assn., for Investigators Training Class, Summer 2003.
5. \$41,595 to Thomas J. Kiblen and Associates, Inc., for Dale Carnegie training courses D451-B (19 participants) and D452-B (13 participants).
6. \$38,213 to Apple Computer, Inc., for fourteen (14) computers for the School of Creative Arts and Applied Sciences.
7. \$38,213 to Gateway Companies, Inc., for forty-one (41) computers for the Computer and Office Technologies Department.
8. \$27,947 to Snap-On Industrial, for one automobile diagnostic analyzer system for the Auto Mechanics/Diesel Department, Pacific Coast Campus.

Direct Payment

Authorize direct payment for the following items. Direct payment is a method of making payments without using the standard procedure of processing a Purchase Requisition and issuing a Purchase Order. This alternative payment method is used in special circumstances and requires board approval.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

\$2,996.98 to establish Cashier's Office Trust Account, for LBCC recycling account.

PURCHASING

Contract Award

CN 99611.8 – With Associated Retarded Citizens (ARC-Mid Cities), for personnel contract leasing, effective October 1, 2003, through September 30, 2004. Fee for services is \$600 per month. Total contract amount not to exceed \$7,200.

Contract Amendment

CN 99608.2 - With La Salle Bank, Amendment #1, for the lease/purchase of a telecommunications system to exercise the District's option to purchase by October 31, 2003, for an amount not to exceed \$375,000 and revise the termination date of the sale/leaseback agreement from May 31, 2006, to October 31, 2003.

Amendments to Board Actions

CN 99630.2 - With Kleinfelder, Inc., to provide geotechnical investigation for the new Child Development Center at the Pacific Coast Campus, effective August 1, 2003, through October 31, 2003, for an amount not to exceed \$16,000, paid with Prop 47 State funds.

CN 99631.1 - With Vantage Technology Consulting Group, to provide technology consulting services for the New Technology Phase 2 building - Replacement of Buildings SS and TT at the Pacific Coast Campus, effective August 1, 2003, through September 30, 2005, for the fixed fee amount of \$19,700, paid with Prop 47 State Funds.

CN 99631.2- With Vantage Technology Consulting Group, to provide technology consulting services for the new Child Development Center at the Pacific Coast Campus, effective August 1, 2003, through June 30, 2005, for the fixed fee amount of \$19,400, paid with Prop 47 State Funds.

CN 22003.1 - With Robbins Jorgensen Christopher Architects, Inc., for bond implementation planning services to change the Option Term termination date from August 31, 2003 to September 30, 2003.

CN 22003.2 - With Bovis Lend Lease, Inc., Amendment #1, for program management services for bond and State funded projects to change the termination date from January 14, 2005, to June 30, 2005, and increase the contract amount by \$1,800,000 to begin the Basic Services Phase of the contract. Total contract amount to date is \$2,985,000.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period August 18, 2003, through August 29, 2003, in the amount of \$121,472.30 as listed.

47047	\$ 1,140.00
47153	787.40
47286 – 47306	79,034.30
47334	1,742.16
47336 – 47338	5,944.57
47340	384.00

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

47342	<u>284.68</u>
Total amount	\$ 121,472.30

There are no purchase orders greater than \$25,000 in the total amount of purchase orders of \$121,472.30.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Agreements

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 92535.3 – Ratify – Amend – With Torrance Memorial Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 1, 2003, to August 1, 2005, at no cost to the District.

CN 93007.9 – Ratify – Amend – With Dispute Resolution Services, to administer hearing officer services for District parking citation disputes, to extend the termination date from June 30, 2003, through March 31, 2004, for the amount of \$1,500.

CN 93064.5 – Amend – With the Southern California Association of Fingerprint Officers (SCAFO), for District use of SCAFO facilities, to extend the termination date from September 30, 2003, to September 30, 2004, for the amount of \$10,0000.

CN 93086.3 - Correct the Board Action of April 23, 2003, to revise the contract number for Keith B. Peterson, dba: Sixten & Associates, from 93100.8 to 93086.3, as tracking number for the current fiscal year extension from July 1, 2003, through June 30, 2004.

CN 93089.3 – Ratify – Amend – With John C. Jarboe, to hear employee discipline appeals and render decisions to the Personnel Commission, to extend the termination date from June 30, 2003, to June 30, 2004, for the amount of \$800 per diem.

CN 93090.2 – Ratify – Amend – With the Community College Foundation, to provide additional funding for the Early Start to Emancipation Program (ESTEP), to extend the termination date from June 30, 2003, to June 30, 2004. Funding for current fiscal year is \$16,448.

CN 93094.9 - Ratify – Amend –With Cooperative Personnel Services dba: CPS Human Resource Service, to provide on-going assistance in the translation of the staffing model for the Baseline Study Implementation previously conducted, examine delivery of fiscal support services within current Fiscal Operations organization, and reorganize the administrative structure for the Pacific Coast Campus for an additional fee of \$24,490.66.

CN 93109.2 – Ratify – With the Community Hospital of Long Beach, to provide a clinical practice site for dietetic students, effective September 1, 2003, through August 31, 2008, at no cost to the District.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

CN 93109.3 – Ratify – With the United States Department of Education to provide funding for the Title V Program benefiting Hispanic serving Institutions, effective October 1, 2003, through September 30, 2004. Amount of funding is \$425,000.

CN 93109.4 – Ratify – With Country Villa Belmont Heights Healthcare Center, to provide a clinical practice site for School of Health and Science students, effective September 18, 2003, through September 17, 2005, at no cost to the District.

CN 93109.5 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for the Advanced Transportation Technology Center, effective July 1, 2003, through June 30, 2004. Amount of funding is \$169,930.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Cucoloris Films	LAC	Film Shoot	Stadium	8/27/03
Hyokjoon Choi Entertainment	LAC	Soccer Match	Stadium	9/13/03

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Foundation	LAC	Board of Governors Breakfast	Nordic Lounge	9/11/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Foster and Kinship Care	PCC	Keps Orientation	FF101	9/25/03
Long Beach Parks and Recreation	LAC	Skate Competition	Parking Lot J	9/27/03
Andrea’s Tours	LAC	Parking	Stadium Lot	10/23/03

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Transfer Services	LAC	Luncheon	Nordic Lounge, Gokstad Room	11/6/03
Andrea's Tours	LAC	Parking	Stadium Lot	12/10-12/03

Facility use rental waived. Equipment/staffing will be charged if necessary.

Institutional Memberships

Authorize the District to become members of the following organizations:

<u>Organization Name</u>	<u>Amount</u>
Community College Facility Coalition (Paid by Facilities)	\$1,000
Southern California Regional Transit Training Consortium (Future costs to be paid by Economic Development)	No cost at this time

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

None

SUPERINTENDENT-PRESIDENT

No Report

ACADEMIC AFFAIRS

Sabbatical Reports

Wendy Greenstein gave a report on the work done during her sabbatical, which was to prepare on-line courses, which she now has in place and is teaching. She gave the Board members the following information on these on-line courses.

Wendy Greenstein urges you to look at these links and share any feedback

> regarding her sabbatical and online teaching:

>

> <http://engl.lbcc.edu/people/WendyGreenstein.html> her home page at LBCC

>

> <http://engl.lbcc.cc.ca.us/disedresources.html> Distance Education

> Resources: With An Emphasis on English(college courses taught online)

> including:DE Resources,MOOs, Publisher Sites, Assessment, E Texts, Web

> Authoring Courses, Retention, Bibliographies, Electronic Literacy

> Teaching English Online, Conferences, Interactive Literature, Online

> Journals, Tutoring, Copyright, Important Sites,Organizations, Virtual

> Spaces, Course Management, Mailing Lists, OWLs, Discussions Online,

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

- > Evaluating Online Sources, Plagiarism, and Accessibility
- > student evaluations: <http://engl.lbcc.edu/wendy/wgfall02eval.htm> and
- > <http://engl.lbcc.edu/wendy/wgfall02evalE3.htm>
- > English 42 Online (American Literature)
- > <http://coursepages.lbcc.cc.ca.us/englwg/engl42olwg/>
- > English 1 Online (Composition)
- > <http://coursepages.lbcc.cc.ca.us/englwg/engl1olwg/>
- > the password for the above courses is 32003
- > the name for English 42 is eng42w
- > the name for English 1 is eng1w

Leonard Fellman gave the following presentation to the Board on his sabbatical:

Cisco training and certification
CCNP 1 – Advanced Routing

CCNP 2 – Remote Access Networks New Cisco Course Outlines
Eltc 298E – Advanced Routing
Eltc 298F – Remote Access
Eltc 298G – Advanced switching
Eltc 298H Network Troubleshooting

Cisco Remote Router Lab Access
Investigated concept
Evaluated Software
Programmed Access Server
Professional Conferences
Cisco Conference
Networkers 2002
Intelligent Transportation Conference
ITS 2002
Served on E-technology Advisory Committee
Department Web Page
Software
Adobe Go Live
Adobe Live Motion
Adobe Illustrator
Adobe Acrobat
Adobe Photo Shop
Olympus Camedia
HTML
JAVA
Online Lab Reporting
Evaluated Software options
Evaluated WEB form vs. email
Evaluated database vs. email for submission
Evaluated report feedback options

Evaluated report student feedback options
Evaluated report instructor feedback options
Online Lab Testing
Evaluated Software options
Evaluated test feedback options
Evaluated test student feedback options
Evaluated test instructor feedback options

STUDENT SUPPORT, PLANNING AND RESEARCH

No Report.

ADMINISTRATIVE SERVICES

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve Resolution No. 092303 relating to the District's Appropriations Limit for 2003-2004.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Report.

ECONOMIC AND RESOURCE DEVELOPMENT

(See Sister Cities presentation above.)

ACADEMIC SENATE

(See report above)

TRUSTEES COMMUNICATIONS

President McNinch: I would like to make a short communication regarding the ACCT Conference that was recently held in Denver. Trustee Uranga was outstanding in his leadership of the Latino Trustees Association. He created an event that had the highest turnout of Latino and non-Latino attendees in the seven years that I have been attending ACCT conferences. He needs to be commended for his leadership and his wisdom in putting it together and he got re-elected.

Trustee Clark continues to serve on the Policy and Governance Committee and are you going to be continuing on that?

Member Clark: I haven't decided.

President McNinch: Well you need to decide because ACCT has to have a letter by October 1. I will be continuing on the Communications Committee. Part of this is to ask Ms. Bradshaw if she would send a letter of support from the Board to ACCT for these Board assignments.

Member Uranga: I also want to add that I was elected and nominated to be the Chairperson of the Pacific Region Nominating Committee for the ACCT, which is the committee that will forward the nominations to the ACCT Board of Directors.

**Minutes, Meeting of the Board of Trustees
September 23, 2003**

Also, I want to thank Dr. Kehoe for nominating me or recommending my name to the National Community College Hispanic Council to participate in a panel discussion on CEO/Trustee Relations. It was a training institute for future CEOs and my panel was a discussion on Trustee/CEO-President/Superintendent Relations and it was a very lively discussion. I sat in with Dr. Dr. Bill Vega, Chancellor of Coast Community College District and Trustee Armando Ruiz. Also during the ACCT Conference I served as a Teller for the ACCT Board elections. It was a busy conference and very well attended. There were approximately 1200 registrants and a total of about 1400 people in attendance, and the weather was excellent in Denver.

NEW BUSINESS

There was no New Business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

October 28, 2003: (Study Session)

- Expanded Report on Nursing
- Report on the Selection, Hiring and Evaluation Processes for Faculty and Staff

December 9, 2003: Two-College District Committee Report

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. (There were no Public Comments.)

ADJOURNMENT

President McNinch adjourned the meeting at 7 p.m. The next regular meeting of the Board of Trustees will be held on October 14, 2003. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary

