

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
January 25, 2005**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 25, 2005.

CALL TO ORDER

The meeting was called to order at 4:02 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, the Board of Trustees ratified paragraph 1 of the Tentative Agreement negotiated between the District and CCA-LBCCD dated January 3, 2005. The remaining paragraphs of the Tentative Agreement are not recommended for ratification at this time in light of the Governor's proposal for community colleges to fund increased contributions to the State Teachers Retirement System thereby reducing the proposed 2005-2006 state-funded COLA by approximately 2 percent.

It is recognized that the Governor's proposal has not been adopted by the Legislature, but due to this proposed change in District expenditures for CalSTRS commencing July 1, 2005, the remaining provisions of the Tentative Agreement pertaining to salary and health and welfare benefits for 2005-06 or 2006-07 were not ratified by the Board of Trustees at this time. The Board of Trustees and Dr. Kehoe will continue to monitor developments in Sacramento with respect to the actual funding of the statutory COLA. However, at this time, the Board of Trustees could not approve the remainder of the Tentative Agreement with respect to salary or health and welfare benefits for fiscal years 2005-06 or 2006-07.

PLEDGE OF ALLEGIANCE

Member McNinch led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga, Student Trustee Bollinger

WELCOME AND INTRODUCTIONS

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President Kellogg welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Otto, seconded by Member Clark, that the minutes of the meeting of December 14, 2004, be approved as distributed.

The motion carried, all voting aye.

ORDERING OF THE AGENDA

Member McNinch requested that item 5.1 be pulled from the Consent Agenda and moved to Non-Consent. President Kellogg announced that item 12.12 will be pulled to the front of Administrative Services of the Non-Consent items.

REPORT OF BOARD OF TRUSTEES

Support of Candidacy for Re-election to the CCCT Board of Directors (Member Clark)

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees support Member Clark's re-election to the California Community College Trustees (CCCT) Board of Trustees.

The motion carried, all voting aye.

Resolution, African-American History Month

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve Resolution No. 012505A proclaiming February 2005, as African-American History Month.

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Gina Bollinger reported that school is back in session and "Join-a-Club Day" was held at PCC today and last week at LAC and that they had good turn-outs on both campuses. There will be a ribbon cutting ceremony on Thursday, January 27, 2005, at 10:00 a.m. at PCC in the EE Bldg. and at 12:00 noon at LAC in the E Bldg. for the new wireless internet installation. Ms. Bollinger also announced the upcoming Annual Spring Sing this semester, date to be announced.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given the opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There was no response.

The following items were part of the Consent Agenda

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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

Appointments

New Contract Faculty	2
Hourly Instructors – Spring	567
Hourly Counselors – Spring	25
Hourly Librarians – Spring	11
Hourly Readers – Spring	20
Hourly Coordinators – Spring	2
Hourly Consultant – Spring	1
Stipends	33

In-Service Changes

Change of Title	3
Change of Salary - Contract	2

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

Appointments

Probationary	4
Working Out of Class	0
Temporary	49
Exempt From the Merit System	138

IN SERVICE CHANGES

Mileage	0
Changes and Modifications	0

SEPARATION FROM THE DISTRICT

Resignation	3
Medical	1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Appropriation Transfers

(a) Appropriation Transfers numbers 113163, 113167, 113310, 113328, 113360, 13407, 113439, 113456 and 113482 for the Unrestricted General Fund 01, in the amount of \$434,705 as listed.

From: Classified Salaries	\$	136,497	
Employee Benefits		48,487	
Supplies		15,035	
Services and Operating Expenses		228,081	
Equipment		<u>6,605</u>	<u>\$434,705</u>

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To:	Academic Salaries	\$	4,348	
	Classified Salaries		42,585	
	Employee Benefits		58,913	
	Supplies		96,775	
	Services and Operating Expenses		203,193	
	Equipment/Building Fixtures		<u>28,891</u>	\$434,705

Included in the appropriation transfer of \$434,705 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113310	589000-01-660600-0000	Vice President Student Support Services	\$ 34,800
	<u>To</u>		
	457000-01-601400-0000	Dean Institutional Research/Academic Svcs.	\$ 34,800

From Other Services, to Non-Instructional Supplies, to realign budget to cover expenses.

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113263	589000-01-660300-9941	General Administration	\$ 89,948
	<u>To</u>		
113310	458000-01-678000-0000	Academic Computing and Information Tech	\$ 57,400

From Other Services to Software, to cover payment for PeopleSoft and Electronic Applications.

113482	391300-01-674000-0000	Staff Benefits	\$ 32,548
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From Other Services to SERP Early Retirement Incentives to cover expenses for early retirees.

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113263	212000-01-620100-0000	Admissions and Records	\$ 34,291
	395000-01-620100-0000	Admissions and Records	13,716
	212000-01-620200-0000	Registration	13,492
	219000-01-645000-0000	Student Affairs	44,979
	219500-01-645000-0000	Student Affairs	20,857
	395000-01-645000-0000	Student Affairs	20,702
	<u>To</u>		
113263	589000-01-660600-0000	Vice President Student Support Services	\$181,768

From Classified Regular Monthly Salaries, Benefits/Admissions and Records, Registration, Student Affairs to Other Services.

(b) Appropriation Transfers numbers 113306, 113313, 8, 113354, 113369, and 11340 for the Restricted General Fund 12, in the amount of \$84,790 as listed.

From: Supplies	\$	1,490
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	Services and Operating Expenses	500	
	Equipment	18,474	
	Reserve & Student Payments	<u>64,326</u>	\$ <u>84,790</u>
To:	Academic Salaries	\$ 6,065	
	Classified Salaries	8,849	
	Employee Benefits	2,060	
	Supplies	37,126	
	Services and Operating Expenses	13,990	
	Improvements/Construction/Additions	<u>16,700</u>	\$ <u>84,790</u>

Included in the appropriation transfers of \$84,790 for the Restricted General Fund is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113369	7901000-12-660500-1690	Vice President, Academic Affairs	\$ 28,814
	<u>To</u>		
	4320000-12-122500-1690	Diagnostic Medical Imaging	\$ 28,814

From Unallocated Lottery to Instructional Supplies to realign budgets to cover expenses.

(c) Appropriation Transfer number 113302 for the Child Development Fund 33, in the amount of \$150 as listed.

From:	Supplies	\$ 150	\$ <u>150</u>
To:	Services and Operating Expenses	\$ <u>150</u>	\$ <u>150</u>

(d) Appropriation Transfers number 113451 for the Self Insurance Fund 61, in the amount of \$1,200 as listed.

From:	Services and Operating Expenses	\$ <u>1,200</u>	\$ <u>1,200</u>
To:	Supplies	\$ <u>1,200</u>	\$ <u>1,200</u>

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4226 through Register No. 4232 for the period of November 22, 2004, through December 31, 2004, in the amount of \$10,544,320.95 as listed.

Register No. 4226 Issue Date 11/30/04	Warrant Nos. 0730752– 0730861	\$ 4,405,852.41
Register No. 4227 Issue Date 12/10/04	Warrant Nos. 0730862– 0731177	\$ 916,949.05
Register No. 4228 Issue Date 12/10/04	Warrant Nos. 0731178– 0731227	\$ 130,077.39

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Register No. 4229 Issue Date 12/10/04	Warrant Nos. 0731228– 0731667	\$ 391,200.35
Register No. 4230 Issue Date 12/16/04	Warrant Nos. 0731668– 0731691	\$ 39,354.82
Register No. 4231 Issue Date 12/16/04	Warrant Nos. 0731692– 0731721	\$ 255,139.00
Register No. 4232 Issue Date 12/30/04	Warrant Nos. 0731722– 0731830	\$ 4,405,747.93
Total Salary Warrants Issued		<u>\$10,544,320.95</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of November 22, 2004, through December 31, 2004, in the amount of \$5,733,933.85 as listed.

Period Ending November 26, 2004

Unrestricted General Fund	\$ 239,488.44
Restricted General Fund	37,317.30
Child Development Fund	624.00
Capital Outlay Projects Fund	2,100.00
General Obligation Bond Fund	17,831.31
Community Service Contract Ed	386.44
Stadium Operations Fund	<u>5,492.74</u>

Total Period 1 Warrants: \$ 303,240.23

Period Ending December 3, 2004

Unrestricted General Fund	\$ 580,825.96
Restricted General Fund	31,712.60
Child Development Fund	579.00
Capital Outlay Projects Fund	138,696.00
General Obligation Bond Fund	268,371.26
Student Financial Aid Fund	503,435.81
Payroll Clearing Fund	248,094.96
Retiree Benefits Fund	1,683.00
Stadium Operations Fund	<u>403,975.00</u>

Total Period 2 Warrants: \$ 2,177,373.59

Period Ending December 10, 2004

Unrestricted General Fund	\$ 932,961.64
Restricted General Fund	25,208.74
Child Development Fund	1,831.88
Capital Outlay Projects Fund	132,839.40
General Obligation Fund	161,910.45

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Community Service Contract Ed	7,973.64
Student Financial Aid Fund	460,827.61
Payroll Clearing Fund	43,973.40
Stadium Operations Fund	<u>31,835.44</u>

Total Period 3 Warrants: \$ 1,799,362.20

Period Ending December 17, 2004

Unrestricted General Fund	\$ 350,747.45
Restricted General Fund	49,576.93
Child Development Fund	3,801.93
Capital Outlay Projects Fund	1,948.00
General Obligation Fund	369,920.28
Student Financial Aid Fund	111,297.50
Payroll Clearing Fund	43,669.60
Stadium Operations Fund	<u>3,288.39</u>

Total Period 4 Warrants: \$ 934,250.08

Period Ending December 24, 2004

Unrestricted General Fund	\$ 8,483.56
Restricted General Fund	2,049.33
General Obligation Bond Fund	371,271.00
Community Service Contract Ed	27.25
Payroll Clearing Fund	148.50
Stadium Operations Fund	<u>3,334.51</u>

Total Period 5 Warrants: \$ 385,314.15

Period Ending December 31, 2004

Unrestricted General Fund	\$ 14,929.03
Restricted General Fund	11,483.52
Student Financial Aid Fund	93,678.00
Payroll Clearing Fund	14,177.64
Stadium Operations Fund	<u>125.41</u>

Total Period 6 Warrants: \$ 134,393.60

Commercial Warrants Total \$ 5,733,933.85

Included in the warrant total expenditure of \$5,733,933.85 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 475,200 to Protected Insurance Program for Schools, second quarterly installment for Joint Powers Authority for Workers' Compensation.

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2. \$ 209,246 to City of Long Beach, for costs towards the April 14, 2004, Board of Trustees election.
3. \$ 153,915 to Ciber Inc., for professional services from September 4, 2004, through November 12, 2004.
4. \$ 80,442 to Parker & Covert LLP, for professional services rendered during October 2004.
5. \$ 73,016 to Long Beach Police Department, for security services, October 1, 2004, through October 29, 2004.
6. \$ 57,455 to Koch Financial Corporation, for PeopleSoft software licensing, period ending August 31, 2004.
7. \$ 50,000 to United States Postal Service, for advance deposit for postage meter, December 2004.
8. \$ 43,120 to CA Gang Investigators Association, for Police and Fire Training classes, Summer 2004.
9. \$ 32,548 to United of Omaha Life Insurance, second installment premium for the Supplemental Employee Retirement Plan (SERP).
10. \$ 31,104 to Image IV Systems Inc., for copier maintenance for district Konica/Royal copiers, July 1, 2004, through April 1, 2005.

Capital Outlay Projects Fund 41

1. \$ 131,496 to Rachlin Architects, Inc., architectural services for the Industrial Technology Complex, Phase I, Pacific Coast Campus, for October 2004 .
2. \$ 89,280 to Wolff, Lang, Christopher Architects, professional services for the Tech I Manufacturing Facility project, August 1, 2004, through August 31, 2004.
3. \$ 39,327 to Division of State Architect, for DSA fees for Tech Phase 1 project.

General Obligation Bond Fund 42

1. \$ 365,151 to SEWUP JPA, for premiums for Workers' Compensation, General Liability coverage and Pollution coverage, effective October 7, 2004, through October 7, 2005.
2. \$ 288,396 to Bovis Lend Lease, for bond and state funded program management services, November 1, 2004, through November 30, 2004.
3. \$ 131,800 to Division of State Architect, fees for the South Quad complex.
4. \$ 110,944 to KMI Associates, for preparation of master construction specifications related to the District's facilities construction program.

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5. \$ 50,432 to RMA Construction Services Inc., for professional services from November 1, 2004, through November 30, 2004, for Bond program technical support.
6. \$ 50,110 to Electrical Reliability Service, for electrical monitoring and recording services for the Infrastructure Master Plan for the Liberal Arts Campus and the Pacific Coast Campus.
7. \$ 33,299 to Porter Boiler Service Inc., for three (3) hydronic heating boilers, Liberal Arts Campus.

Veteran's Stadium Fund 58

1. \$ 400,000 to Empire & Associates, Inc., for furnishing and installing approximately 92,964 square foot of synthetic turf at the Veteran's Stadium, Liberal Arts Campus.

Budget Increase/ (Decrease)

Restricted General Fund 12:

Credit Matriculation Program	\$ 75,976
Non-Credit Matriculation Program	\$ 116,615
Adult & Elderly Care Program	\$ 181,323
Architecture Industry Driven Regional Collaborative Program	\$ 198,540
Restricted Lottery Program	\$ 30,530
EOPS District Match Program	\$ 8,208
Cooperative Agencies Resources for Education Program	\$ 5,940
Extended Opportunity Programs and Services	\$ 13,403
Block Grant Program	\$ 37,144
Independent Living Program	\$ 832
Early Start to Emancipation Preparation Program	\$ (9)
Western United States Agricultural Trade Association Program	\$ 250,000
Out-of-school Youth Basic and Vocational Skills Program	\$ 192,308
Lakewood Nursing Grant Program	\$ 115,687

Capital Outlay Projects Fund 41:

2004-2005 Budget for Scheduled Maintenance Block Grant	\$ 446,930
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General Obligation Bond Fund 42:

2004-2005 Budget for Scheduled Maintenance Block Grant Program-Match	\$ 446,930
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Contract / Community Education Fund 59:

2004-2005 Budget for Concrete Pouring Course Program	\$ 2,543
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Student Financial Aid Fund 74:

Cooperative Agencies Resources for Education Program	\$ (168)
Extended Opportunity Programs & Services Program	\$ 3,175

PURCHASING

Bond Contract Awards

CN 99636.1 - With RDS Architects for architectural services for Building P Improvements at the Liberal Arts Campus, effective November 1, 2004, through August 31, 2005, in an amount not to exceed \$67,800, paid with Scheduled Maintenance and Measure E Bond funds.

Bond Contract Amendments

CN 22003.3 – With Gonzalez|Goodale Architects, Amendment #5, for additional architectural services to increase the contract by \$36,300, for a total contract amount not to exceed \$2,260,345, for the early infrastructure project for the South Quad Complex at the Liberal Arts Campus, paid with Measure E Bond funds.

CN 22003.7 – With Hillwig-Goodrow, LLC, Amendment #7, for surveying services to increase the contract by \$14,590, for a total contract amount not to exceed \$117,620, for the Learning Resource Center at the Pacific Coast Campus, paid with Measure E Bond funds.

Contract Award

CN 99634.3 – Ratify – With America Care Givers for the Elderly Care training program effective November 1, 2004, through June 30, 2005, in an amount not to exceed \$47,700.

Contract Amendments

CN 99625.4 - With California Commercial Real Estate Services, Amendment #1, for real estate management services for the medical buildings at the Los Coyotes property to extend the termination date from December 31, 2004, through December 31, 2005, for a monthly fee of \$3,000 for Basic Services. Total Basic Services for the new term not to exceed \$36,000. Reimbursables and repairs for the new term not to exceed \$10,000. The total not to exceed amount of this agreement is \$92,000.

CN 99628.1 – With P2S Engineering, Inc., Amendment #7, for engineering services to increase the contract by \$8,510 for the Central Heating Plant at the Liberal Arts Campus, for a total contract amount not to exceed \$241,015, paid with Measure E Bond funds.

CN 99628.1 – With P2S Engineering, Inc., Amendment #8, for engineering services to increase the contract by \$47,800 for the Liberal Arts Campus relocation of City of Long Beach domestic water and reclaimed water lines, for a total contract amount not to exceed \$288,815, paid with Measure E Bond funds.

CN 99630.2 – With Kleinfelder, Inc., Amendment #3, for geotechnical investigation services to increase the contract by \$15,600 for the Child Development Center at the Pacific Coast Campus, for a total contract amount not to exceed \$36,600, paid with Prop. 47 funds.

Change Order

CN 99612.4 – Ratify - With Pima Corporation, dba Advanced Construction, Changes #1-12, for the Veterans Stadium Track and Field Project at the Liberal Arts Campus in the amount of \$43,283, for a total contract amount not to exceed \$1,125, 288.

Authorization for the Executive V.P. to Approve the Selection

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Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible consultants from the responsive proposers to perform Construction Materials Testing for construction projects at the Pacific Coast Campus and the Liberal Arts Campus, paid with Measure E Bond funds. Contracts for firms selected will be submitted for ratification.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period November 22, 2004, through December 30, 2004, in the amount of \$599,300.01 as listed.

49873	\$290,246.19
49881 – 50036	<u>\$309,053.82</u>
Total Amount	\$599,300.01

Included in the total amount of purchase orders of \$599,300.01 are the following items greater than \$25,000:

Unrestricted General Fund - Fund 01

PO 49873	2004 Board Election costs	
	General Administration	
	Account No. 572000-01-660300-0000	\$209,246.19

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

Agreements

CN 93003.8 – Ratify – Amend – With Los Angeles SMSA Limited Partnership dba: Verizon Wireless, to lease a portion of the Long Beach Community College District property for a communication antenna support structures and attachments for microwave dishes, to extend the lease termination date from December 31, 2004, to December 31, 2009, for a monthly rental rate of \$1,401.07.

CN 93083.6 – Ratify – Amend – With Parker & Covert, LLP, attorneys at law, for legal services as needed, to increase the contract amount for the 2004-2005 fiscal year by \$60,000, for a total contract amount of \$240,000.

CN 93103.6 – Ratify – Amend – With United of Omaha, to include an additional retirement window effective January 1, 2005, for the amount of \$22,400. Total premium time-frame is January 1, 2005, through January 1, 2009, for a total premium amount of \$112,000. Each premium payment is due January 1st of each successive year.

CN 93108.7 – Ratify – Amend – With the City of Long Beach for use of the radio transmitter facility, Signal Hill, to extend the termination date from June 30, 2004, to June 30, 2005, and increase the month fees from \$375 to \$386.25 effective March 1, 2004.

CN 93119.5 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding through VTEA (Vocational Education and Technical Education Act) for the

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District in support of activities which promote basic skills training, workforce development training, skills upgrade, and instructional program improvements in vocational education curriculum, effective July 1, 2004, through June 30, 2005. Amount of funding is \$898,321. Funds are for vocation programs only.

Use of Facilities

Grant requests to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date (2005)</u>
Lakewood Tennis Center	LAC	Tennis Tournament	6 Tennis Courts	2/17 & 18
National Pro Minor League Football	LAC	Football Games	Stadium	6/5, 7/31, 8/7, & 8/14

User to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date (2005)</u>
Personnel Commission	PCC	Meetings	Dyer Hall	2/14, 6/6, & 10/10
High School Assessment	LAC	Testing	Cafeteria	2/26, 3/19, 3/26, 4/9, 4/23, 4/30 & 5/21
Moore League Track	LAC	Discus Throw	Golf Mall	3/23, 4/6, 4/13, 4/20, & 4/27

Facility use rental waived. Equipment/staffing will be charged if necessary

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized, with the exception of 5.1.

The motion carried, all voting aye.

Item 5.1

Member McNinch stated she needed to abstain from voting on Item 5.1 because of a conflict of interest.

It was moved by Member Clark, seconded by Member Uranga, that Item 5.1 be approved and authorized.

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The motion carried, Members Clark, Kellogg, Otto, and Uranga voting aye; Member McNinch abstaining.

ACADEMIC SENATE (Title 5, Section 53203)

New Course Recommendations

It was moved by Member Clark, seconded by Member McNinch, that the Board approve ten new courses for Fall 2005:

SCHOOL OF BUSINESS & SOCIAL SCIENCES

CBIS 492, ST Interpretive Programming Languages (2.5)

SCHOOL OF HEALTH & SCIENCE

MATH 130A, Intermediate Algebra (3.0)

MATH 130B, Intermediate Algebra (3.0)

SCHOOL OF TRADES & INDUSTRIAL TECHNOLOGIES

ARCHT 273AD, Work Experience – Architectural Drafting (4.0)

DRAFT 273AD, Work Experience – Mechanical Drafting (4.0)

ELECT 227, D.C. Variable Speed Drives (1.5)

ELECT 228, A.C. Variable Speed Drives (1.5)

ELECT 229, Industrial Drive Systems (3.0)

ELECT 253, OSHA Standards for Construction Safety (2.0)

SCHOOL OF LEARNING RESOURCES, TEACHING, & TECHNOLOGIES

LIB 213, Web Government Resources (1.0)

The motion carried, all voting aye.

New Policy No. 4024 on Program Establishment, Modification, and Discontinuance

It was moved by Member Uranga, seconded by Member McNinch, that the Board adopt the new Policy No. 4024.

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President Kehoe announced to the board that they would be receiving an official invitation to the Child Development Center “Groundbreaking” at the Pacific Coast Campus, Wednesday, February 9, 2005, at 10:00 a.m. There will be a dedication located in the parking lot at PCC in front of the construction site. Dr. Kehoe congratulated Mr. Uranga for being invited to serve a two-year term on the ACCT Charles Kennedy Equity Award Committee. Dr. Kehoe said this is a very prestigious appointment at the national level. Dr. Kehoe then shared a very nice letter from Verizon, particularly thanking Leticia Suarez, C.C. Sadler, and Fred Rossmannek for their work that was produced for a video shown at the Long Beach State of the City event.

ACADEMIC AFFAIRS

There was no report.

STUDENT SUPPORT, PLANNING AND RESEARCH

There was no report.

ADMINISTRATIVE SERVICES

Update on Spring 2005 Enrollment and Registration Process (Informative)

Dr. Art Byrd, Vice President, Student Support, Planning & Research, and Mario Valente, Executive Director, Academic Computing & Information Technology, provided an update on the Spring 2005 enrollment and registration process.

2004 Construction Bond Measure E Performance Audit Report

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees receive and approve the 2004 Construction Bond Measure E Performance Audit Report.

The motion carried, all voting aye.

2003-2004 Audit

It was moved by Member Otto, seconded by Member Uranga, that the Board of Trustees receive the final 2003-2004 audit of the Long Beach Community College District, the Associated Student Body Enterprises, and the Associated Student Body.

The motion carried, all voting aye.

It was moved by Member Otto, seconded by Member McNinch, that the Board establish an audit sub-committee. The sub-committee would discuss what audit procedures should be, when the Board should meet with the auditors, and at what stage of the audit this should occur; and it should deal with the findings in this particular audit and report back to the meeting next month. Member Clark suggested that the sub-committee be made up of the President of the Board and the Board Liaison to Administrative Services (Finance), who are reassigned in May of each year.

The motion carried, all voting aye.

Resolution, Mitigated Declaration of Negative Environmental Impact, Los Coyotes Building Project

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 012505B, a Mitigated Declaration of Negative Environmental Impact, Los Coyotes Building Project.

The motion carried, all voting aye.

Resolution, Declaration of Negative Environmental Impact, Learning Resources Center Pacific Coast Campus Project

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 012505C, a Declaration of Negative Environmental Impact, Learning Resources Center, Pacific Coast Campus Project.

The motion carried, all voting aye.

Resolution, Declaration of Negative Environmental Impact, Pacific Coast Campus Master Plan

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 012505D, a Declaration of Negative Environmental Impact, for the Pacific Coast Campus Master Plan.

The motion carried, all voting aye.

Resolution, Declaration of Negative Environmental Impact, Liberal Arts Campus Master Plan

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 012505E, a Declaration of Negative Environmental Impact, for the Liberal Arts Campus Master Plan.

The motion carried, all voting aye.

Resolution, Non-resident Tuition Fee

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees adopt Resolution No.012505F authorizing the following non-resident tuition fees for 2005-2006 beginning with Summer Session 2005:

- (a) \$151.00 per semester unit for non-resident students and international students.
- (b) An additional Capital Outlay fee of \$22.00 per semester unit for international students who are both citizens and residents of a foreign country.
- (c) Normal enrollment fees of \$26.00 per unit, in accordance with Board Regulation 5015.3.A. The following table tabulates fees for non-resident students and international students:

	Non-Resident Students		International Students	
Non-Resident Tuition Fee	\$151.00	Per unit	\$151.00	Per unit
Capital Outlay Fee	N/A		22.00	Per unit
Normal Enrollment Fee	<u>26.00</u>	Per unit	<u>26.00</u>	Per unit
TOTAL	\$177.00	Per unit	\$199.00	Per unit

The motion carried, all voting aye.

California Attorney General Opinion Clarifies Permissible Uses of Proposition School Bond Proceeds (Informative)

Eloy Oakley, Executive Vice President, Administrative Services, discussed the memorandum issued on November 9, 2004, by the California Office of the Attorney General Opinion No 04-110. Mr. Oakley read the "Opinion" and explained what this meant to LBCC in terms of making it allowable to use Proposition 39 bond proceeds to pay the salaries of district employees to the extent they perform administrative oversight work on construction projects

authorized by a voter approved bond measure. In March 2002, the voters of the Long Beach Community College District passed the Measure "E" Bond which under the provisions of Proposition 39 allows the District to issue up to \$176 Million in General Obligation Bonds. Proposition 39 previously prohibited schools and community colleges from using any bond funds to pay for employee salaries.

Citizens Oversight Committee 2004 Annual Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees receive and approve the Citizens Oversight Committee's 2004 Annual Report.

The motion carried, all voting aye.

Update on Governor's Proposed 2005-2006 Budget (Informative)

Eloy Oakley, Executive Vice President, Administrative Services, provided an update on the Governor's Proposed 2005-2006 Budget. Mr. Oakley reported that the major items in the proposed budget is 3% for growth, but no equalization, which is an issue that the administration will continually try to push for, to the extent that we can. We did get the first commitment of equalization last year, one third of which we received, but we still have a ways to go. Also, in the proposed budget, there is a 3.93% COLA (cost of living adjustment) and a proposal to shift the STRS contribution that the State is currently making, to the districts. This affects the colleges, as well as the K-12. It would increase our cost for STRS contribution by 2%, or approximately \$800,000 current fiscal year. Mr. Oakley said that the district will do what it can to work with the Legislature and continue to monitor the budget and work to get some of those issues resolved in the May Revision. President Kellogg explained that the statement read at the beginning of open session, coming out of the closed session, was directly in response to what Mr. Oakley reported regarding the STRS proposal by the Governor.

PACIFIC COAST CAMPUS

There was no report.

ECONOMIC AND RESOURCE DEVELOPMENT

There was no report.

ACADEMIC SENATE

There was no report.

TRUSTEES COMMUNICATIONS

Member Uranga called attention to the fact that the Board won't be meeting again until February 22nd and mentioned that, in the interim, some of the board members will be making two field trips, one to Sacramento, this coming weekend, and one to Washington, D.C. for the ACCT National Legislative Seminar. These are two opportunities that the board will have to present our story to our legislators in Sacramento and in Washington, D.C. and he thinks the meeting that we had today was very effective in providing them with some "ammunition." Member Uranga thanked Dr. Kehoe for the acknowledgment of his appointment to the Kennedy Equity Award Committee with the ACCT. President Kellogg also congratulated Member Uranga on his appointment. Member Clark added that the State Board of Trustees met about a week ago and that they are supporting equalization. The CEO

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board intends to work hard to help with this. President Kellogg congratulated the administrative staff and faculty on successful labor negotiations, in spite of what the State has proposed to do with the upcoming budget. He complimented all parties for their hard work towards an agreement. President Kellogg reminded us that construction is coming and that there will be fences and dust and that we will probably hear complaints. He said this is progress and said it is an opportunity to come up with ideas with the demise at Boeing–Douglas. They are discontinuing the 717 aircraft, which will finish up within about a year. As that moves forward, he hopes that we find some way to become involved in the process, as the land that will be available would be an opportunity to expand the college for future generations, it's a once in a lifetime possibility.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

February 22, 2005: Quarterly Bond Update
Annual Report on Campus Crime

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no public comments.

ADJOURNMENT

President Kellogg adjourned the meeting at 7:32 p.m. The next regular meeting of the Board of Trustees will be held on February 22, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary