The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, Long Beach, on November 9, 2004.

CALL TO ORDER
The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Kellogg reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Trustee Otto led the Pledge of Allegiance.

ROLL CALL
Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga, Student Trustee Bollinger

WELCOME AND INTRODUCTIONS
President Kellogg welcomed everyone to the meeting.

ORDERING OF THE AGENDA
The report on Title V/HIS Grant was moved to precede item number 8, right after the consent agenda.

REPORT OF BOARD OF TRUSTEES
Resolution Endorsing the Campaign For College Opportunity
It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 110904A Endorsing the Campaign For College Opportunity.

The motion carried, all voting aye.
Proclamation of National American Indian Heritage Month
The Board presented this proclamation to Adrian Novotny, Advisor of the Long Beach Community College Native American Club. This is a proclamation of the Board of Trustees recognizing the National American Indian Heritage Month and was signed by all members to proclaim November 2004 as National American Indian Heritage Month and recognize this month by celebrating together and promoting awareness and appreciation for the history and culture of American Indians. Adrian Novotny thanked the Board on behalf of Native Americans and the Native American Student Association.

Approval of 2005 Calendar of Board Meetings
It was moved by Member McNinch, seconded by Member Otto, that the Board of Trustees approve the Calendar of Meetings of the Board of Trustees for 2005, as follows:

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 25, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>February 22, 2005</td>
<td>PCC</td>
</tr>
<tr>
<td>March 8, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>March 22, 2005</td>
<td>TBA (Study Session)</td>
</tr>
<tr>
<td>April 5, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>May 10, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>May 24, 2005</td>
<td>PCC</td>
</tr>
<tr>
<td>June 14, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>June 28, 2005</td>
<td>LAC (Budget Workshop)</td>
</tr>
<tr>
<td>July 12, 2005</td>
<td>LAC (Study Session)</td>
</tr>
<tr>
<td>August 23, 2005</td>
<td>LAC (Budget Workshop and Public Hearing)</td>
</tr>
<tr>
<td>September 13, 2005</td>
<td>PCC</td>
</tr>
<tr>
<td>September 27, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>October 11, 2005</td>
<td>LAC</td>
</tr>
<tr>
<td>October 25, 2005</td>
<td>TBA (Study Session)</td>
</tr>
<tr>
<td>November 8, 2005</td>
<td>PCC</td>
</tr>
<tr>
<td>December 13, 2005</td>
<td>LAC</td>
</tr>
</tbody>
</table>

CHECK CURRENT BOARD AGENDA OR "COMMUNICATION LINE" FOR DATE, TIME, AND LOCATION CHANGES

The motion carried, all voting aye.
Approval of Board Goals/Self Evaluation
It was moved by Member McNinch, seconded by Member Uranga, that the Board approve the Board Goals for 2004-2005.

The motion carried, all voting aye.

Committee Reports
There were no reports.

STUDENT TRUSTEE
Gina Bollinger reported that the PCC Student Center won the Spirit Award competition for Homecoming Week, hosted by the ASBE. Long Beach City College defeated Palomar, 38-8 at our Homecoming and now the Vikings will play for the American Division title next week. PCC Student Council would like to invite students to discuss any school related concerns with them. Members of the PCC Council can be located at the Student Leadership Office at PCC in the EE Building.

PUBLIC COMMENTS ON AGENDA ITEMS
At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
It was recommended by the Administrative Dean, Human Resources; the Executive Vice President, Administrative Services; and the Superintendent, that the Board of Trustees approve/ratify the following actions:

Appointments
Hourly Instructors – Fall 3
Hourly Readers - Fall 1
Hourly International Coordinator – Fall 1
Stipends 20

HUMAN RESOURCES (Classified)
It was recommended by the Administrative Dean, Human Resources; the Executive Vice President, Administrative Services; and the Superintendent, that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Probationary 1
Temporary 2
Exempt From the Merit System 27

INSERVICE CHANGES
FINANCE AND PURCHASING
It was recommended by the Executive Vice President, Administrative Services, and the Superintendent, that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

Appropriation Transfers numbers 113037, and 113092 for the Unrestricted General Fund 01, in the amount of $35,024 as listed.

From: Supplies $ 18,146  
Services and Operating Expenses 16,878  
$ 35,024

To: Classified Salaries $ 14,814  
Employee Benefits 1,926  
Supplies 14,878  
Services and Operating Expenses 150  
Equipment 3,256  
$ 35,024

There are no appropriation transfers greater than $25,000 for the Unrestricted General Fund.

Appropriation Transfers numbers 113044, and 113094 for the Restricted General Fund 12, in the amount of $62,668 as listed.

From: Academic Salaries $ 16,581  
Employee Benefits 2,977  
Supplies 710  
Equipment 37,400  
Reserve & Student Payments 5,000  
$ 62,668

To: Academic Salaries $ 9,826  
Classified Salaries 14,076  
Employee Benefits 4,974  
Supplies 16,882  
Services and Operating Expenses 1,210  
Equipment 15,700  
$ 62,668

There are no appropriation transfers greater than $25,000 for the Restricted General Fund.

Appropriation Transfers number 113052 for the Veteran’s Stadium Operations Fund 58, in the amount of $11,000 as listed.

From: Services and Operating Expenses $ 11,000  
$ 11,000
To: Supplies $11,000

There are no appropriation transfers greater than $25,000 for the Veteran’s Stadium Operations Fund.

**Salary Warrants**
Ratify issuance of salary warrants listed on Register No. 4218 and Register No. 4219 for the period of October 11, 2004 through October 15, 2004, in the amount of $321,580.64 as listed.

- **Register No. 4218**
  - Warrant Nos. 0729724–0729755
  - Issue Date 10/15/04
  - $65,678.64

- **Register No. 4219**
  - Warrant Nos. 0729756–0729789
  - Issue Date 10/15/04
  - $255,902.00

**Total Salary Warrants Issued** $321,580.64

**Commercial Warrants**
Ratify issuance of commercial warrants for the period of October 11, 2004, through October 15, 2004, in the amount of $454,642.95 as listed.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund</td>
<td>$229,892.32</td>
</tr>
<tr>
<td>Restricted General Fund</td>
<td>24,956.76</td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>53.85</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund</td>
<td>137,602.14</td>
</tr>
<tr>
<td>Community Service Contract Ed</td>
<td>103.71</td>
</tr>
<tr>
<td>Student Financial Aid Fund</td>
<td>8,734.00</td>
</tr>
<tr>
<td>Payroll Clearing Fund</td>
<td>45,529.18</td>
</tr>
<tr>
<td>Stadium Operations Fund</td>
<td>7,770.99</td>
</tr>
<tr>
<td><strong>Total Commercial Warrants</strong></td>
<td><strong>$454,642.95</strong></td>
</tr>
</tbody>
</table>

Included in the total expenditure of $454,642.95 is the following payment greater than $25,000, excluding employee benefits and utilities:

**Capital Outlay Projects Fund 41**
1. $134,079 to City National Bank, for Municipal Finance Corporation, for Honeywell Mechanical Retrofit and Energy Management Project.

**Budget Increase/(Decrease)**
Restricted General Fund 12:
- DPSS Career in Child Care Program $113,599

**PURCHASING**

**Bond Contract Awards**
CN 22007.3 – Authorize the Executive Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the Boiler Replacement Building R – Men’s Gymnasium, paid with Measure E Funds.

CN 22007.4 – Authorize the Executive Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the Site Lighting Upgrade Project – Construction (MM) and Horticulture (NN) Areas at the Pacific Coast Campus, paid with Measure E Bond funds.

**Bond Contract Amendments**

CN 22003.3 – With Gonzalez|Goodale Architects, Amendment #4, for design and engineering services for the South Quad Complex at the Liberal Arts Campus, to increase the contract amount by $24,900 for a total contract amount of $2,224,045 funded by Measure E Bond funds.

CN 22003.4 - With The Chambers Group, Amendment #3, to provide one (1) Negative Declaration for the Pacific Coast Campus Learning Resource Centers for $10,000 with an additional $500 for reimbursable expenses for a total contract amount of $370,750, funded under Proposition 55 and partially under the Measure E Bond program.

CN 22003.7 - With Hillwig-Goodrow, LLC, Amendment #5, to provide land surveying and ACAD drawing file with additional topographic features for the PCC Restroom and the Learning Resource Center Projects on the Pacific Coast Campus for the amount of $8,840 for a total contract amount of $101,550, to be paid with Measure E Bond funds.

CN 22005.1 – With Marlene Imirzian and Associates, Amendment #3, for Master Programming Services for bond projects to increase the contract amount by $50,000 for a total contract amount not to exceed $339,000.

**Contract Amendment**

CN 99611.4 - With Ciber, Inc., Amendment #11, for PeopleSoft software implementation, to increase the contract by $400,000.

CN 99631.3 – With Vantage Technology Consulting Group, Amendment #1, for technology consulting services for the New Technology Phase 1 Project at the Pacific Coast Campus, to extend the termination date from October 31, 2004, to October 31, 2006.

**Amendment to Board Action**

CN 22008.2 – With MTGL, Inc. for testing and inspection services, to change the contract not to exceed amount from $100,000 to $150,000.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period October 4, 2004, through October 15, 2004, in the amount of $339,334.04 as listed.
Minutes, Meeting of the Board of Trustees  
November 9, 2004

49392                      $  597.50
49570 – 49637              $219,526.56
49639 - 49679              $119,219.56

Total Amount               $339,344.04

Included in the total amount of purchase orders of $339,344.04 are the following items greater than $25,000:

**Unrestricted General Fund - Fund 01**

PO 49612     Microsoft and SQL CALS software license
             ACIT
             Account No. 458000-01-678000-0000 $53,917.55

**General Obligation Bond Fund – Fund 42**

PO 49617     Boilers
             Building R Boilers
             Account No. 621000-42-710400-5406 $33,299.19

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Executive Vice President, Administrative Services; the Vice President, Student Support, Planning and Research; and the Superintendent, that the Board of Trustees approve the following actions:

**Agreements**

Authorize the Executive Vice President, Administrative Services, to enter into and execute
the following agreements:

CN 92965.6 – Ratify – Amend – With the U.S. Geological Survey, to use District land for
earthquake studies, to extend the termination date from April 14, 2003, to October 1, 2005.

CN 93106.6 – Ratify – Amend – With the Long Beach Unified School District (LBUSD), for
Long Beach Community College District to reimburse LBUSD for part of the seamless
education coordinator’s salary for the 2004-2005 fiscal year, in the amount of $10,000.

CN 93109.7 – Ratify – With Keenan & Associates, to authorize the Executive Vice
President, Administrative Services, to approve insurance premium proposal payments for
Commercial General Liability, Workers’ Compensation, Builder’s Risk and Contractors’
Pollution Liability for all construction projects, effective October 1, 2004, to September 30,
2007.

CN 93117.7 – Ratify – With the U.S. Department of Education, Hispanic-Serving
Institutions Program cooperative grant authorized by Title V, entitled: “Strengthening

CN 93117.8 – With Long Beach Spring Medical Group, to provide a clinical practice site for School of Health and Science students, effective March 17, 2005, through March 16, 2007, at no cost to the District.

CN 93117.9 – Ratify – With Promise Hospital of East Los Angeles, L.P., dba: Suburban Medical Center, to provide a clinical practice site for School of Health and Science students, effective November 1, 2004, through October 31, 2006, at no cost to the District.

CN 93118.1 – Ratify – With the Community College Foundation, to provide funding for the Independent Living Program, effective October 1, 2004, through September 30, 2005. Amount of funding is $21,123.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vision Marketing</td>
<td>LAC</td>
<td>Used Car Sales</td>
<td>Stadium Lot</td>
<td>9/23-26/04</td>
</tr>
<tr>
<td>Polish Tennis Assoc.</td>
<td>LAC</td>
<td>Tennis Tournament</td>
<td>Tennis Courts</td>
<td>10/17,23,24/04</td>
</tr>
<tr>
<td>First Class Productions</td>
<td>PCC</td>
<td>Parking</td>
<td>Lot 2</td>
<td>11/4/04</td>
</tr>
</tbody>
</table>

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBCC Aquatics</td>
<td>LAC</td>
<td>Community Program</td>
<td>Pool</td>
<td>8/23-11/11/04</td>
</tr>
<tr>
<td>LBCC Men’s Basketball</td>
<td>LAC</td>
<td>Fundraiser</td>
<td>Large Gym</td>
<td>Sat. &amp; Sun</td>
</tr>
<tr>
<td>City of Long Beach</td>
<td>PCC</td>
<td>Job Expo</td>
<td>Parking Lot 1</td>
<td>10/2/04</td>
</tr>
<tr>
<td>LBCC Social Science Dept.</td>
<td>PCC</td>
<td>Lecture</td>
<td>Dyer Hall</td>
<td>10/3/04</td>
</tr>
<tr>
<td>Original Productions</td>
<td>LAC</td>
<td>Vehicle Test</td>
<td>Stadium Lot</td>
<td>10/8/04</td>
</tr>
<tr>
<td>LBCC Foundation</td>
<td>LAC</td>
<td>Breakfast</td>
<td>Bldg. J Foyer</td>
<td>10/14/04</td>
</tr>
</tbody>
</table>
Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBCC Music Dept.</td>
<td>LAC</td>
<td>Twirling Championships</td>
<td>Large Gym</td>
<td>3/11,12/05</td>
</tr>
</tbody>
</table>

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBCC Foundation</td>
<td>LAC</td>
<td>Banquet</td>
<td>Nordic Lounge</td>
<td>2/25/05</td>
</tr>
</tbody>
</table>

Facility use rental waived. Equipment/staffing will be charged if necessary.

2004-2005 CCFS-311Q First Quarter Financial Status Report
That the Board of Trustees approve the 2004-2005 CCFS-311Q First Quarterly Financial Status Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor’s Office, California Community Colleges. This report combines the Unrestricted General Fund and the Restricted General Fund.

It was moved by Member Uranga, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

STUDENT SUPPORT, PLANNING AND RESEARCH
Title V/HIS Grant
Vice President Art Byrd thanked the faculty and staff who have been able to implement some exciting and successful programs in the area of Student Support. Dr. Byrd introduced Michael Tuitasi, Dean of Counseling and Student Support Services. Mr. Tuitasi thanked President Kellogg and the Board and Dr. Kehoe for giving their team the opportunity to present the Title V program to them. Dr. Byrd introduced the Title V Coordinator, Sofia Beas, Director, Title V/HIS Grant, who gave an overview of the activities. Sofia Beas gave a presentation using PowerPoint and provided the Board Members with a written report on Building Bridges for Student Success – Title V, grants awarded to Hispanic Serving Institutions.

ACADEMIC SENATE  (Title 5, Section 53203)
New Course Recommendation
It was moved by Member Clark, seconded by Member Uranga, that the Board approve one new course for Fall 2005:

**SCHOOL OF LEARNING RESOURCES, TEACHING & TECHNOLOGIES**
COUNS 800, Employment Skills & Self Concept (1.0)

The motion carried, all voting aye.

**Addition to General Education Plans COUNS 2**
It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve COUNS 2, Making a Difference with Mentoring, for inclusion on the General Education Plan B in Area E.

The motion carried, all voting aye.

**Addition to General Education Plans HLED 5**
It was moved by Member Uranga, seconded by Member McNinch, that the Board of Trustees approve HLED 5, Men’s Health Issues, for inclusion on the General Education Plan A in the Area of Health Education and Physical Education, and in Plan B in Area E.

The motion carried, all voting aye.

**SUPERINTENDENT-PRESIDENT**

**Academic Calendar – 2005-2006**
It was moved by Member McNinch, seconded by Member Clark, that the Board of Trustees approve the 2005-2006 Academic Calendar.

The motion carried, all voting aye.

**Academic Calendar: Tentative – 2006-2007 - First Reading**
The Board of Trustees received for first reading the tentative 2005-2006 academic calendar and directed the staff to make it available in the Superintendent’s Office for review by staff, students and the public.

**Superintendent-President’s Report**
There was no report.

**ACADEMIC AFFAIRS**

**2005 Summer Session Schedule**
It was moved by Member McNinch, seconded by Member Clark, that the Board of Trustees approve the Summer Session 2005 dates as follows:

Day and Evening Sessions:

Monday, May 30, 2005 - Friday, July 8, 2005
Sabbatical Report
Joyce Black, Interim Vice President of Academic Affairs, introduced Frances Cahill, who presented her sabbatical report from the last academic year. (ESL Department Credit by Exam program. ESL 146, 147)

ADMINISTRATIVE SERVICES
First Quarter Budget Status Report
To keep the Board and the college community informed about the status of the budget. The report covers the Unrestricted General Fund, and the financial activity occurring during the first quarter of the 2004-2005 fiscal year. Eloy Oakley, the Executive Vice President, Administrative Services, presented the report.

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees accept the First Quarter Budget Status Report.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS
Pacific Coast Campus Update
Dr. Pauline Merry, Provost, PCC, presented an update on activities of the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT
No Report

ACADEMIC SENATE
No Report

TRUSTEES COMMUNICATIONS
Member McNinch congratulated whoever in our college placed a half page ad that was in the Press Telegram letting students know that financial aid is available all year long. She said it was a very well done ad.
President Kellogg thanked President Kehoe and Mr. Oakley for acting on the discussion at the previous board meeting regarding the Long Beach Polytechnic versus Lakewood football game. There had been an article in the newspaper about it being played at Lakewood High School. It was going to probably be standing room only and Mr. Oakley and President Kehoe made calls to the Long Beach Unified School District and to Lakewood High School expressing that if they were interested we would make every effort for them to use Veterans Stadium so they could play their game. They politely declined and the game was played successfully, depending on which side of the field you're on. President Kellogg again thanked President Kehoe and Mr. Oakley for making those efforts. Essentially LBUSD
realized that if they wanted to use Veterans Stadium, they could maybe start using the field this week and continue on with the schedule. President Kellogg said the field looks absolutely beautiful, and gave them his many thanks.

**NEW BUSINESS**

Member Uranga asked if we could agendize future reports on the co-op of the HSI, at appropriate times during the year, or at least once a year, to receive an update on the progress that the co-op is making. President Kellogg stated that it would be done.

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

December 14, 2004: Annual Audit Review

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

Dr. Adrian Novotny, President of CCA, the full-time faculty union at Long Beach City College; Richard Jennings, Professor in the English Department; and Charlotte Joseph, Professor in the History & Political Science Department, addressed the Board concerning the current round of contractual negotiations. Dr. Novotny asked the Board’s assistance regarding their requested salary increase. Professor Jennings also said that the faculty would appreciate any kind of help that the Board could give them. Professor Joseph, as the last testimony, requested any assistance from the Board, if at all possible.

President Kellogg reminded the people that there are ongoing labor negotiations between the faculty and the college and that the Board is restricted from responding to these comments because these are closed session items; it would be improper, if not illegal, for the Board to do so at this time. He said he hoped that the negotiations will reach a successful conclusion and something will be brought back to the Board to deliberate.

President Kellogg announced that after this meeting concluded, that we would reconvene for the Annual Meeting of the Long Beach Community College District Financing Corporation.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 6:25 p.m. The next regular meeting of the Board of Trustees will be held on December 14, 2004. The first order of business will be
adjournment to a closed session, as needed. The Board will reconvene in open session at
5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary

(Immediately following the adjournment of the meeting of the Board of Trustees of the Long
Beach Community College District, the meeting of the Long Beach Community College
District Financing Corporation was convened.)