

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
December 14, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 14, 2004.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:08 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, the Board of Trustees approved the suspension without pay for 30 working days for a classified employee. The vote was 4-0 with Board Member Uranga absent at the time during the closed session.

**PLEDGE OF ALLEGIANCE**

Member McNinch led the Pledge of Allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga. Absent: Student Trustee Bollinger.

**WELCOME AND INTRODUCTIONS**

President Kellogg welcomed everyone to the meeting. Member McNinch introduced Dean Felton Williams and acknowledged that he is an elected board member of the Long Beach Unified School District. Member Clark also noted that Mr. Williams works here at the college.

**APPROVAL OF MINUTES**

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meetings of October 26, 2004, (Study Session) and November 9, 2004, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

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Item 11.1 was moved to right after the vote on the Consent Agenda.

**REPORT OF BOARD OF TRUSTEES**

**Committee Reports**

There were no reports.

**STUDENT TRUSTEE**

There was no report.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Mr. Ross addressed the board with his concerns that the board was about to rule on a matter regarding him without any investigation of his side of the story. He asked the board to consider this information when they make their decision.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

Appointments

Hourly Instructors – Fall	4
Hourly Counselors – Fall	1
Stipends	7
Sabbatical Leaves	18

In-Service Changes

Department Head Election	3
Change of Salary	2

**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

APPOINTMENTS

Probationary	6
Working Out of Class	1
Temporary	8
Exempt From the Merit System	40

INSERVICE CHANGES

Mileage	1
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PERSONNEL COMMISSION ACTION

Management Team	3
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SEPARATION FROM THE DISTRICT

Retirement	2
Resignation	3

**Resolution, Reduction of Classified Service, 2004-2005**

Adopt Resolution No. 121404A, Reduction of Classified Service, 2004-2005.

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Appropriation Transfers**

Appropriation Transfers numbers 113148, 113160, 113174, 113206, 113241, and 113254 for the Unrestricted General Fund 01, in the amount of \$446,471 as listed.

From:	Classified Salaries	\$	1,429	
	Employee Benefits		388,073	
	Supplies	\$	33,118	
	Services and Operating Expenses		<u>23,851</u>	\$ <u>446,471</u>
To:	Academic Salaries	\$	15,689	
	Classified Salaries	\$	847	
	Employee Benefits		70,564	
	Supplies		1,629	
	Services and Operating Expenses		351,712	
	Equipment/Construction/Additions		6,030	
	Reserve and Student Payments		<u>3,256</u>	\$ <u>446,471</u>

Included in the appropriation transfer of \$446,471 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113174	457000-01-653000-0000	Custodial Services	\$ 30,000
	<u>To</u>		
	568000-01-651000-0000	Building Maintenance and Repairs	\$ 30,000

From Non-Instructional Supplies & Materials, to Maintenance Non-Instructional Building Grounds and Furnishings, to realign budget to cover expenses.

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113148	371000-01-590100-0010	Retirement Benefits, Academic	\$ 64,132
	372000-01-674000-0000	Staff Benefits	\$ 110,370
	393000-01-660800-0000	Vice President, Administrative Services	\$ 213,000
	<u>To</u>		
	391300-01-590100-0010	Retirement Benefits, Academic	\$ 68,100
	572000-01-660300-0000	General Administration	\$ 209,247

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589000-01-660300-0000 General Administration \$ 110,155

From PARS Retirement Academic Retirees, PARS Retirement Classified Retirees, Annuity Payments for 2002-2003 Classified Retirees, to SERP Supplement Early Retirement, Elections, Other Services. This budget transfer was recommended in the 2004-2005 First Quarter Budget Report presented to the Board on November 9, 2004.

Appropriation Transfers numbers 113117, 113173, 113240, and 113253 for the Restricted General Fund 12, in the amount of \$134,887 as listed.

From: Classified Salaries	\$	16,130	
Employee Benefits		6,452	
Supplies		4,260	
Services and Operating Expenses		44,045	
Equipment		41,000	
Reserve & Student Payments		<u>23,000</u>	\$ 134,887
To: Supplies	\$	7,500	
Services and Operating Expenses		1,026	
Equipment		<u>126,361</u>	\$ 134,887

Included in the appropriation transfers of \$134,887 for the Restricted General Fund is the following transfer greater than \$25,000:

<u>AT</u>	<u>From</u>	<u>Department</u>	<u>Amount</u>
113117	210300-12-684500-9850	Coordinator VTEA	\$ 16,130
	395000-12-684500-9850	Coordinator VTEA	\$ 6,452
	457000-12-684500-9850	Coordinator VTEA	\$ 2,834
	522200-12-684500-9820	Coordinator VTEA	\$ 30,000
	522500-12-684500-9850	Coordinator VTEA	\$ 8,500
	531000-12-684500-9850	Coordinator VTEA	\$ 5,000
	647000-12-684500-9850	Coordinator VTEA	\$ 6,000
	647000-12-684500-9810	Coordinator VTEA	\$ 35,000
	<u>To</u>		
	647000-12-684500-9810	Coordinator VTEA	\$ 74,916
	432000-12-120300-9810	Nursing-RN	\$ 2,500
	641000-12-120300-9810	Nursing-RN	\$ 24,500
	642000-12-120300-9810	Nursing-RN	\$ 8,000

From Classified Administrator Salaries, Employee Benefits, Supplies, Conference Academic, Conference Management, Membership Dues, Non-Instructional Equipment >\$5000, to Non-Instructional Equipment >\$5000, Instructional Supplies, Instructional Equipment >\$5000, Instructional Equipment <\$5000, to realign budgets to cover expenses.

Appropriation Transfer number 113234 for the Child Development Fund 33, in the amount of \$10,500 as listed.

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From: Site Improvements	\$ 10,500	<u>\$ 10,500</u>
To: Academic Salaries	\$ 7,955	
Employee Benefits	<u>2,545</u>	<u>\$ 10,500</u>

There are no appropriation transfers greater than \$25,000 for the Child Development Fund.

Appropriation Transfer number 113156 for the General Obligation Bond Fund 42, in the amount of \$268,442 as listed.

From: Reserve	\$ <u>268,442</u>	<u>\$ 268,442</u>
To: Services and Operating Expenses	\$ <u>268,442</u>	<u>\$ 268,442</u>

To purchase construction insurance for Phase II of the Technology Building project at PCC.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4220 through Register No. 4225 for the period of October 18, 2004, through November 19, 2004, in the amount of \$6,242,553.01 as listed.

Register No. 4220 Issue Date 10/29/04	Warrant Nos. 0729790– 0729901	\$ 4,418,903.11
Register No. 4221 Issue Date 11/101/04	Warrant Nos. 0729902– 0730225	\$ 1,033,363.01
Register No. 4222 Issue Date 11/10/04	Warrant Nos. 0730226– 0730264	\$ 106,345.88
Register No. 4223 Issue Date 11/10/04	Warrant Nos. 0730265– 0730697	\$ 387,786.36
Register No. 4224 Issue Date 11/16/04	Warrant Nos. 0730698– 0730722	\$ 43,160.65
Register No. 4225 Issue Date 11/16/04	Warrant Nos. 0730723– 0730751	\$ 252,994.00
	Total Salary Warrants Issued	<u>\$ 6,242,553.01</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of October 18, 2004, through November 19, 2004, in the amount of \$10,134,103.61 as listed.

Period Ending October 22, 2004	
Unrestricted General Fund	\$ 144,985.29

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Restricted General Fund	151,456.70
Child Development Fund	5,002.05
Capital Outlay Projects Fund	29,310.00
General Obligation Bond Fund	587,896.56
Community Service Contract Ed	489.80
Student Financial Aid Fund	3,495,841.05
Payroll Clearing Fund	52,200.62
Stadium Operations Fund	<u>357,809.77</u>

Total Period 1 Warrants: \$ 4,824,991.84

Period Ending October 29, 2004

Unrestricted General Fund	\$ 655,903.03
Restricted General Fund	71,812.53
Child Development Fund	1,878.50
Capital Outlay Projects Fund	7,189.50
General Obligation Bond Fund	5,545.81
Community Service Contract Ed	88.62
Payroll Clearing Fund	238,425.99
Retiree Benefits Fund	892.50
Stadium Operations Fund	<u>4,307.67</u>

Total Period 2 Warrants: \$ 986,044.15

Period Ending November 5, 2004

Unrestricted General Fund	\$ 64,784.98
Restricted General Fund	53,577.55
Child Development Fund	946.25
Capital Outlay Projects Fund	2,185.88
General Obligation Fund	455,949.93
Community Service Contract Ed	7,657.93
Student Financial Aid Fund	1,051,660.69
Payroll Clearing Fund	1,960.33
Stadium Operations Fund	<u>358,678.07</u>

Total Period 3 Warrants: \$ 1,997,401.61

Period Ending November 12, 2004

Unrestricted General Fund	\$ 178,213.92
Restricted General Fund	26,540.78
Child Development Fund	486.91
Capital Outlay Projects Fund	7,070.00
General Obligation Fund	272,249.00
Community Service Contract Ed	789.73
Self Insurance Fund	50,000.00
Payroll Clearing Fund	43,037.13
Stadium Operations Fund	<u>1,420.66</u>

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Total Period 4 Warrants: \$ 579,808.13

Period Ending November 19, 2004	
Unrestricted General Fund	\$ 340,467.68
Restricted General Fund	29,442.91
Child Development Fund	1,904.45
Capital Outlay Projects Fund	134,078.72
General Obligation Bond Fund	440,944.21
Community Service Contract Ed	6,848.50
Student Financial Aid Fund	739,397.50
Payroll Clearing Fund	45,843.33
Stadium Operations Fund	<u>6,930.58</u>

Total Period 5 Warrants: \$ 1,745,857.88

Commercial Warrants Total \$10,134,103.61

Included in the total expenditure of \$10,134,103.61 is the following payment greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$134,354 to Long Beach Police Department, for September 2004 security services for Long Beach City College.
2. \$ 26,883 to Parker & Covert, for professional legal services rendered during September 2004.

**Restricted General Fund 12**

1. \$334,512 to Gonzalez / Goodale Architects, for design and engineering services for the South Quad Complex Liberal Arts Campus, for July 1, 2004, through July 31, 2004, and September 1, 2004, through September 30, 2004.
2. \$ 60,821 to Student Insurance, for the District's portion of accident insurance coverage for students and athletes from August 1, 2004, through July 31, 2005.
3. \$ 30,265 to American Machinery, for equipment for the Welding Department, Pacific Coast Campus.
4. \$ 29,800 to Gateway Companies, Inc, for twenty (20) computer and components for the Financial Aid Department.

**Capital Outlay Projects Fund 41**

1. \$134,079 to City National Bank, for quarterly installment to assignee for Municipal Finance Corporation, for Honeywell mechanical retrofit and energy project.

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2. \$268,442 to Keenan & Associates, for Workers' Compensation coverage (Invoice 39688), General Liability coverage (Invoice 39689) and Pollution coverage (Invoice 39690), effective July 15, 2004, through July 15, 2005, for the Technology Building-Phase II Project.
3. \$ 53,918 to Computerland of Silicon Valley, for agreement between the Long Beach Community College District and the Foundation for California Community Colleges, to participate in the Campus Agreement Consortium for Microsoft and SQL CALs software products during the period of October 1, 2004, through September 30, 2005.

**General Obligation Bond Fund 42**

1. \$350,273 to Bovis Lend Lease, for bond and state funded program management services, Invoice #19 for September 1, 2004, through September 30, 2004.
2. \$312,407 to Bovis Lend Lease, for bond and state funded program management services, Invoice #20 for October 1, 2004, through October 31, 2004.
3. \$161,858 to AC Martin Partners, Inc., for professional engineering services, for Invoice # 72964 covering July 1, 2004, to September 17, 2004.
4. \$ 79,315 to Chambers Group, for professional services for the California Environmental Quality Act (CEQA) project from June 1, 2004, through August 31, 2004 (Invoices 18018 and 19019).
5. \$ 51,685 to RMA Construction Services Inc., for professional services from October 1, 2004, through October 31, 2004, for Bond program technical support.
6. \$49,458 to RMA Construction Services, Inc., for professional services for September 2004, for Bond program technical support.

**Veteran's Stadium Fund 58**

1. \$ 45,594 to Keenan & Associates, for the Veteran's Stadium Project: Builders' Risk coverage (Invoice 39828, effective August 12, 2004, through November 6, 2004); and effective August 9, 2004, through November 3, 2004: Workers' Compensation coverage (Invoice 39825), Builders' Risk coverage (Invoice 39828), General Liability coverage (Invoice 39826), and Pollution coverage (Invoice 39837).

**Self Insurance Fund 61**

1. \$ 50,000 to Keenan & Associates, for Bank of America Property and Liability Trust Account.

**Budget Increase/ (Decrease)**

Restricted General Fund 12:



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New Budget for Center for Trade, Transportation and Technology	\$ 232,128
Upward Bound	3,066
LEP Culinary Arts Training	89,852
Good Beginnings Never End	169,058

**PURCHASING**

**Bond Contract Awards**

CN 22007.3 – Ratify – With Bon Air, Inc., for general contracting services for the Boiler Replacement Building R – Men’s Gymnasium project at the Liberal Arts Campus in an amount not to exceed \$672,000, paid with Measure E Bond Funds.

CN 22007.4 - With RDM Electric Company, Inc., for the construction of the Site Lighting Upgrade Project, Buildings MM & NN at the Pacific Coast Campus, in an amount not to exceed \$128,000, paid with Measure E Bond Funds.

CN 99627.9 – With Caldwell Architects for architectural and engineering services for the new Learning Resource Center at the Liberal Arts Campus, effective December 1, 2004, through June 30, 2007, for a total contract amount not to exceed \$815,000 including reimbursables, paid with Prop 55 funds.

**Bond Contract Amendments**

CN 22003.7 – With Hillwig-Goodrow, LLC, Amendment #6, to provide additional survey time to complete data collection for the PCC Restroom and the Learning Resource Center Projects at the Pacific Coast Campus for the amount of \$1,480 for a total contract amount of \$103.030, paid with Measure E Bond Funds.

CN 22008.8 – With Electrical Reliability Services, Inc., Amendment #1, to extend the contract term from November 30, 2004, through December 31, 2004, with no increase in contract amount.

**Contract Amendments**

CN 99628.2 – With Joyce Inspections and Testing Inc, Amendment #3, to increase the contract amount by \$200,000 for a total contract amount of \$325,000.

CN 99634.2 – Ratify – With Aldaron, Inc., for program development and conducting roundtable sessions on Intelligent Transportation Systems, effective December 1, 2004, to June 30, 2005, for a contract amount of \$60,000, paid with categorical funds.

**Amendment to Board Action**

CN 99590.2 – With Mobile Modular Management Corporation, Amendment #3, for the lease of modular buildings for CalWORKs Program, to correct the contract number.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period October 18, 2004, through November 19, 2004, in the amount of \$608,072.19 as listed.

49524	\$ 321.50
49638	\$ 2,500.00
49630 – 49872	\$456,702.67

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49874 – 49880	\$148,548.02
Total Amount	\$608,072.19

Included in the total amount of purchase orders of \$608,072.19 are the following items greater than \$25,000:

**General Fund – Fund 01**

PO 49865	District copier maintenance agreement Contracting and Procurement Account No. 566100-01-677100-0000	\$41,596.95
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**Self-Insurance Fund – Fund 61**

PO 49718	Property & liability trust account Risk Management Account No. 544000-61-677600-0000	\$50,000.00
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**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

**Agreements**

CN 93091.7 – Ratify – Amend – With Honeywell International, Inc., for the maintenance portion of the co-generation project, to increase the quarterly maintenance fees from \$2,350, to \$2,425.75, for an annual total of \$9,701.

CN 93109.6 – Amend – With Long Beach Flying Club, to increase the contract amount by \$455, for a total contract amount of \$1,455 for the 2004-05 fiscal year.

CN 93118.2 – Ratify – With American Golf Corporation, for the District to use four different golf facilities for the men’s and women’s golf teams' practice and match games, effective July 1, 2004, through June 30, 2005, for a fee of \$6,000.

CN 93118.3 – Ratify – With Victor Collins, to provide support for Human Resources regarding several special projects, effective September 1, 2004, through June 30, 2005, for a fee of \$71.91 per hour, not to exceed 200 hours, for a total of \$14,382 for the 2004-05 fiscal year.

CN 93118.4 – Ratify – With Yosemite Community College District, to provide funding for our Child Development Students working toward their ECE Certification, effective August 15, 2004, through June 30, 2005. Amount of funding is \$10,000.

CN 93118.5 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for the District’s economic development outreach to small manufacturers in the Gateway Cities Region, effective November 9, 2004, through June 30, 2005. Amount of funding is \$206,482.

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CN 93118.6 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for economic and resource development program, to create a center for trade, transportation and technology, effective November 9, 2004, through June 30, 2005. Amount of funding is \$547,149.

CN 93118.7 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for training and job placement for Elder Care Assistants participating in the CalWORKs Program, effective November 9, 2004, through June 30, 2006. Amount of funding is \$428,325.

CN 93118.8 – Ratify – With the U.S. Department of Agriculture, to provide funding for the program entitled, “Providing Latinos with Agriculture and Nursery Technology Success” (PLANTS), effective August 1, 2004, through July 31, 2006. Amount of funding is \$200,000.

CN 93118.9 – Ratify – With the Tradeswomen Now and Tomorrow, to reimburse the District for part of Dr. Lynn Shaw’s salary, as liaison between the District’s Soroptimist Women in Trades and Technology Center and other national organizations, effective October 1, 2004, through July 31, 2005. Amount of funding is \$10,000.

CN 93119.1 – Ratify – With the San Francisco Community College District, to provide funding for the Early Childhood Mentor Program, effective September 1, 2004, through June 30, 2005. Amount of funding is \$9,518.

CN 93119.2 – Ratify – With the Western U.S. Agricultural Trade Association (WUSATA) to fund expert readiness training to minority and women-owned food/agricultural companies statewide, effective December 1, 2004, through December 1, 2005. Amount of funding not to exceed \$250,000.

CN 93119.3 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for a VTEA state leadership project for Los Angeles and Orange Counties, effective December 1, 2004, through June 30, 2005. Amount of funding is \$200,000.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Paul Maurer Shows	PCC	Carnival	Parking Lot 1	11/8-14/04
Advanced Driver Training	LAC	Driver Training	Stadium Lot	11/12/04
Polish Tennis Assoc.	LAC	Tournament	7 Tennis Courts	11/14/04
Mars Network	LAC	Film Shoot	Stadium	11/14/04
Aftershocks Football	LAC	Football Game	Stadium	11/20/04

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Lakewood Tennis Center LAC Tournament 12 Courts 11/20-21/04

Lakewood Tennis Center LAC Tournament 10 Courts 12/4-12/5/04

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Psychology Club	LAC	Meetings	D135	Wednesdays Fall Semester
LBCC Upward Bound	PCC	Tutoring Sites	DD247	10/11-12/16/04
LBCC Counseling	LAC	Workshop	Board Room	10/14-10/5/04
LBCC Assessment	LAC	Assessment Admin. Bldg. E		Saturdays 10/16, 11/6, 11/20, 12/4/04
LBCC Counseling	PCC	Transfer Faire	Jacaranda Walk	10/21/04
LBCC Upward Bound	PCC	Workshop	DD 247	10/23, 11/13, 12/11/04
LBCC Counseling	PCC	Info Booth	Viking Corner	10/25, 11/08, 11/22, 12/6/04
Bovis Management	PCC	Meeting	Dyer Hall	10/29/04
LBCC Community College Assoc.	PCC	Instructors Meeting	FF101	11/1/04
LBCC Economic Development	LAC	Seminar	W158	11/2,3, 11/17/04
LBCC Workforce Development	PCC	Information Faire	Grass Mall	11/4/04
Bovis Management	PCC	Conference	Dyer Hall	11/4/04
LBCC Physical Science	LAC	Field Trip Parking	Lot N	11/5-11/10/04

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Foster and Kinship	PCC	Workshop	Student Center	11/6/04
LBCC Counseling	PCC	Transfer Faire	Jacaranda Walk	11/10/04
Black Students Union	PCC	Seminar	Dyer Hall	11/10/04
Senior Studies Program	PCC	Fundraiser	Dyer Hall	11/14/04
LBCC Foundation	LAC	Board Dinner	Staff Dining	11/16/04

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Air 7 Sports	LAC	Football Practice	Stadium	12/28-12/30/04
Student Sports	LAC	Football Practice	Stadium	3/9, 3/16, 3/23,3/30/05

Users to be charged fees in accordance with Board-approved fee schedule.

It was moved by Member McNinch, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**STUDENT SUPPORT, PLANNING AND RESEARCH**

**Update on Success of Long Beach City College's Fall 2004 Athletic Programs**

President Kellogg announced that there was a request to move item 11.1 to follow right after the vote on the consent calendar. Art Byrd offered his public congratulations to the coaches, players, administrators and the staff of the athletic department for an outstanding year in athletics, especially women's water polo, football and women's soccer. John Fylpaa, Dean of Physical Education & Athletics, complimented the hard work and dedication of outstanding faculty members and outstanding coaches and athletes. Mr. Fylpaa thanked Larry Reisbig and Connie Sears, both working in an interim capacity. Connie Sears introduced the coaches of these athletic teams, Terrel Reyes, Jeannie Robinson, Jerry Jaso, Christine Phillipps, Kelly Warnimont, Cameron Beaulac, Pat Noyes, Alex Camargo, Lisa Lawrence and Chris Oeding.

**ACADEMIC SENATE (Title 5, Section 53203)**

**New Course Recommendations**

It was moved by Member Clark, seconded by Member McNinch, that the Board approve the seven new courses for Fall 2005:

**SCHOOL OF BUSINESS & SOCIAL SCIENCE**

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ADJUS 200, Constitutional Law for Criminal Justice (3.0)  
CBIS 216A, Introduction to C# Programming (3.5)  
CBIS 211AD, Web Construction II (2.0)  
CBIS 212, Wireless Communications (2.0)  
POLSC 11, Introduction to Political Theory (3.0)

**SCHOOL OF HEALTH & SCIENCE**

HLED 5, Men's Health Issues (3.0)

**COUNSELING & STUDENT SUPPORT SERVICES**

COUNS 7, College and Professional Success (3.0)

The motion carried, all voting aye.

**Addition to General Education Plans POLSC 11**

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees approve POLSC 11, Introduction to Political Theory, for inclusion on General Education Plan A in the area of Social Sciences; on General Education Plan B, Area D8; and on General Education Plan C, Area 4H.

**SCHOOL OF BUSINESS & SOCIAL SCIENCE**

POLSC 11, Introduction to Political Theory, 3 units

The motion carried, all voting aye.

**Addition to General Education Plans COUNS 7**

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees approve COUNS 7, College and Professional Success, for inclusion on General Education Plan B, Area E-Lifelong Understanding and Self-Development.

**COUNSELING & STUDENT SUPPORT SERVICES**

COUNS 7, College and Professional Success, 3 units

The motion carried, all voting aye.

**New Policy 4024 on Program Establishment, Modification, and Discontinuance, First Reading**

The Board of Trustees received the new Policy 4024 on Program Establishment, Modification, and Discontinuance for first reading and directed the staff to make it available in the Superintendent-President's Office for review by staff, students, and public. Further, that action be taken at a subsequent meeting.

**New Administrative Regulations 4024 on Establishment, Modification, and Discontinuance, Informative**

The Administrative Regulations 4024 on Program Establishment, Modification, and Discontinuance, developed and approved by the Committee on Curriculum & Instruction were presented to the board as information only.

**SUPERINTENDENT-PRESIDENT**

**Superintendent's Report**

Superintendent-President Kehoe read a letter from Jerry White, State Soccer Tournament Director from Oxnard emphasizing how our Women's Soccer Team conducted themselves in an exemplary fashion, both on and off the playing field, while playing against American River College at the State community college soccer championship. Mr. White congratulated them for an outstanding season as well as exemplifying all of the desired qualities that we expect from our student athletes.

In addition, Dr. Kehoe shared a letter she had received from the Council for Resource Development, the national organization out of Washington. Thomas Snyder, President, sent their compliments to Paul Creason who was the chairman of this year's conference in Washington. There were 500 members in attendance, which is the largest number they have ever had and Paul did an exemplary job.

Finally, a note from Beverly O'Neill, the Mayor of Long Beach. The City Council of the City of Long Beach passed a resolution in November in support of equalization funds in the annual budget for the Long Beach City College in the California Community Colleges.

**ACADEMIC AFFAIRS**

There was no report.

**ADMINISTRATIVE SERVICES**

**Resolution, Adopting Contractor Outreach Program**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 121404B, for establishment of a contractor outreach program for Measure E Bond Program, as amended, with change of language at the 4<sup>th</sup> "Whereas" to insert "women and minorities" after the words, "disabled veterans" and before the words, "other businesses."

The motion carried, all voting aye.

**Resolution, Adopting Contractor Pre-Qualification Program**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 121404C, for implementation of a contractor pre-qualification program.

The motion carried, all voting aye.

**Resolution, Appointment of Public Works Hearing Board**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No.121404D, for appointment of a Public Works Hearing Board.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

There was no report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

There was no report.

**ACADEMIC SENATE**

There was no report.

**TRUSTEES COMMUNICATIONS**

Member Clark mentioned that at the last meeting of the State CCCT Board they discussed proposing an initiative, similar to what the cities and counties did on Prop. 1A, in looking at some ways of increasing the amount of revenue that we receive from the State. Member Clark said it is an expensive process and that we would have to have the support from each one of the 72 colleges in the State through revenue sources, not public money. It is an approach that we'll have to look at with Prop. 98 and the division of that- but so that the K-12 is not in opposition because that would be a real hurdle.

Member Otto reminded everyone that tomorrow from 10 to 12, we are hosting a brunch for the underfunded districts. There's an equalization program that's been going on in the State of California this year. The State Legislature, at the suggestion of the Governor, gave the community colleges in California an additional \$80 million to go towards equalization for funding for the districts. It's way too long a topic to get into too much detail right now, but in furtherance of trying to keep that program going, we need two more years of the same amount of money in the legislative budget allocations. Member Otto again announced that we are hosting a brunch tomorrow for the underfunded districts to talk about strategy. He said he hoped other trustees can be there. He said he would be there and it's very worthwhile. It means that our full-time equivalent student rates will move more in the direction of the bigger over-funded districts.

Member McNinch shared with the board that it was brought to her attention that those who serve on national committees are a month behind in a procedural matter. Tom Clark, Roberto Uranga, and Dianne McNinch all have and continue to serve on national ACCT committees. In November they should have asked for the Board's support in our continuing in that service. Somehow, this procedure wasn't done. Member McNinch asked for concurrence to issue a letter to ACCT, as they have in previous years, that the Board does support their participation. Member McNinch asked Jackie if she had a copy of last year's letter? Jackie answered yes, I do.

President Kellogg requested that the President's Office send the letter.

President Kellogg thanked everyone. Since this was the last meeting for the year 2004 until January 25, 2005, on behalf of all the Board, he wished everyone the very best during the holidays and thanked them for a wonderful year. He said it had been an interesting year, an exciting year, and thanked everyone for doing a tremendous job.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

January 25, 2005: Annual Audit Review



Annual Report on Campus Crime

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no public comments.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 5:55 p.m. The next regular meeting of the Board of Trustees will be held on January 25, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary