

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
May 3, 2005**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on May 3, 2005.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that the Board of Trustees, in closed session, approved a Settlement Agreement and General Release with a former employee and authorized Ms. Ramos to execute same on behalf of the District. The roll call was as follows: All trustees voted "aye." There was no other business to report out for the closed session.

**PLEDGE OF ALLEGIANCE**

Member Clark led the Pledge of Allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga, Student Trustee Bollinger

**WELCOME AND INTRODUCTIONS**

President Kellogg welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of April 5, 2005, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

Member Uranga requested that number 2 of 6.3 Commercial Warrants, page 5 of 11 be moved to non-consent.

**REPORT OF BOARD OF TRUSTEES**

**Reorganization of the Board of Trustees**

President Kellogg recognized Superintendent-President Kehoe, who called for nominations for President of the Board for 2005-2006. Member McNinch nominated Member Clark and Member Otto seconded. Member Uranga moved that nominations be closed and Member Kellogg seconded, and the motion carried, all voting aye. Dr Kehoe congratulated Member Clark and turned the meeting over to him.

President Clark called for nominations for Vice President of the Board for 2005-2006. Member Kellogg nominated Member McNinch and Member Otto seconded. Member Uranga moved nominations be closed. Member McNinch was elected as Vice President.

The Members took their appropriate new places at the Board table.

**Recognition of 2004-2005 President of the LBCCD Board of Trustees (Informative)**

In recognition of his service as President of the 2004-2005 Long Beach Community College District Board of Trustees, President Clark presented Jeffrey A. Kellogg with a plaque on behalf of the Board.

**Representative to the L.A. County Committee on School District Organization**

It was moved by Member Kellogg, seconded by Member McNinch, that President Clark be elected Representative to the Los Angeles County Committee on School District Organization. The motion carried, all voting aye.

**Appointment of Board Liaisons**

In accordance with Administrative Regulations 2000.4 A., the following Board liaisons were appointed by the President of the Board:

Human Resources	Dianne McNinch
Academic Affairs	Dianne McNinch
Administrative Services (Liaison to the Budget Advisory Committee)	Jeff Kellogg
Student Support, Planning and Research	Doug Otto
Economic and Resource Development	Doug Otto
Pacific Coast Campus	Roberto Uranga
Board liaison to the Executive Committee of the Long Beach City College Foundation (Vice President of the Board)	Dianne McNinch

**Additional Appointments:**

Legislative Liaisons	Tom Clark/Jeff Kellogg
Facilities Construction	Jeff Kellogg/Roberto Uranga
Audit Committee (President of the Board)	Tom Clark
Audit Committee (Board liaison to Administrative Services)	Jeff Kellogg

**Resolution, Classified School Employees Week**

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 050305A declaring the week of May 15-21, 2005, as Classified School Employee Week in the Long Beach Community College District.

The motion carried, all voting aye.

**Proposed Policy on Audits**

It was moved by Member Kellogg, seconded by Member McNinch, that the Board adopt Policy No. 2013., as required by Education Code Section 84030 et. seq., that all accounts shall be audited annually and the audit examination shall be conducted and publicly reported to the Board of Trustees in accordance with the requirements of the Board of Governors.

The motion carried, all voting aye.

**Administrative Regulations on Audits (Informative)**

The Administrative Regulations 2013 on Audits define how the Board of Trustees will establish the audit sub-committee task force annually during the Board's reorganization. Member Otto recommended that regulation 2013.2 which currently reads: "members of the audit subcommittee task force shall be the Chairman of the Board and the Board Liaison to Administrative Services" be changed to read, "Chairman of the Board and another member of the Board, to be selected by the Board," to ensure continuity of the committee.

**Committee Reports**

There were no reports.

**STUDENT TRUSTEE**

Student Trustee Bollinger congratulated all prevailing ASB officers for the 2005-2006 school year. ASB programs are wrapping up at the end of the semester with banquets and finals will begin the week of May 16. Ms. Bollinger wished good luck to all Long Beach City College students. The ASB Cabinet will be approving the tentative 2005-2006 budget and invited everyone to the meeting on the following Monday, at 2 p.m., for further information. Ms. Bollinger announced the new Student Trustee, Aravinda Tanskul, for 2005-2006.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

Appointments

12 Month Management Position	3
Hourly Instructors – Spring	6
Hourly Readers-Spring	2
Hourly Coordinator – Spring	1
Stipends	17

In-Service Changes

Change of Assignment-Reduced Workload 1

**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

APPOINTMENTS

Probationary 7

Temporary 7

Exempt From the Merit System 32

INSERVICE CHANGES

Changes and Modifications 1

SEPARATION FROM THE DISTRICT

Resignation 1

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Appropriation Transfers**

(a) Appropriation Transfer numbers 114226, 114256, 114281, 114304, 114345, 114370, and 114380, for the Unrestricted General Fund 01, in the amount of \$41,692 as listed:

From:	Supplies	\$	3,787	
	Services and Operating Expenses		35,267	
	Equipment		2,513	
	Reserve		125	\$ 41,692
			<u>125</u>	
To:	Classified Salaries	\$	2,120	
	Employee Benefits		276	
	Supplies		23,673	
	Services and Operating Expenses		1,328	
	Equipment		14,295	\$ 41,692
			<u>14,295</u>	

There are no appropriation transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Appropriation Transfer 114372, 114303, 114282 and 114258 for the Restricted General Fund 12, in the amount of \$109,113 as listed:

From:	Academic Salaries	\$	12,683
	Classified Salaries		16,922
	Employee Benefits		8,439
	Supplies		17,901
	Services and Operating Expenses		30,886

**Minutes, Meeting of the Board of Trustees  
May 3, 2005**

	Equipment	<u>22,282</u>	<u>\$ 109,113</u>
To:	Academic Salaries	\$ 198	
	Classified Salaries	10,711	
	Employee Benefits	1,423	
	Supplies	31,681	
	Services and Operating Expenses	13,111	
	Equipment / Library Books	<u>51,989</u>	<u>\$ 109,113</u>

There are no appropriation transfers greater than \$25,000 for the Restricted General Fund.

(c) Appropriation Transfer number 114346 for the Contract/Community Ed Fund 59, in the amount of \$1,302 as listed:

From:	Supplies	<u>\$ 1,302</u>	<u>\$ 1,302</u>
To:	Classified Salaries	\$ 1,152	
	Employee Benefits	<u>150</u>	<u>\$ 1,302</u>

There are no appropriation transfers greater than \$25,000 for the Contract/Community Ed Fund.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4248 and Register No. 4253 for the period of March 14, 2005, through April 8, 2005, in the amount of \$6,300,092.55 as listed:

Register No. 4248 Issue Date 03/16/05	Warrant Nos. 0734436– 0734467	\$ 31,077.72
Register No. 4249 Issue Date 03/16/05	Warrant Nos. 0734468– 0734498	\$ 251,993.00
Register No. 4250 Issue Date 03/31/05	Warrant Nos. 0734499– 0734607	\$ 4,500,950.22
Register No. 4251 Issue Date 04/08/05	Warrant Nos. 0734608– 0734918	\$ 1,008,898.80
Register No. 4252 Issue Date 04/08/05	Warrant Nos. 0734919– 0734958	\$ 121,005.31
Register No. 4253 Issue Date 04/08/05	Warrant Nos. 0734959– 0735385	\$ 386,167.50
	Total Salary Warrants Issued	<u>\$ 6,300,092.55</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of March 14, 2005, through April 8, 2005, in the amount of \$8,793,576.69 as listed:

Minutes, Meeting of the Board of Trustees  
 May 3, 2005

Period Ending March 18, 2005  
 Unrestricted General Fund  
 Restricted General Fund  
 Child Development Fund  
 Capital Outlay Projects Fund  
 General Obligation Bond Fund  
 Community Service Contract Ed  
 Student Financial Aid Fund  
 Payroll Clearing Fund  
 Stadium Operations Fund

\$ 117,317.11  
 26,326.99  
 1,255.44  
 141,749.77  
 531,197.72  
 311.73  
 769,421.00  
 42,804.73  
894.54

Total Period 1 Warrants: \$ 1,631,279.03

Period Ending March 25, 2005  
 Unrestricted General Fund  
 Restricted General Fund  
 Capital Outlay Projects Fund  
 General Obligation Bond Fund  
 Community Service Contract Ed  
 Self Insurance Fund  
 Student Financial Aid Fund  
 Retiree Benefits Fund  
 Stadium Operations Fund

\$ 480,575.53  
 46,277.53  
 12,570.50  
 42,737.94  
 2,154.81  
 127.19  
 300,160.67  
 1,815.46  
4,028.59

Total Period 2 Warrants: \$ 890,448.22

Period Ending April 1, 2005  
 Unrestricted General Fund  
 Restricted General Fund  
 Child Development Fund  
 Capital Outlay Projects Fund  
 General Obligation Bond Fund  
 Community Service Contract Ed  
 Self Insurance Fund  
 Student Financial Aid Fund  
 Payroll Clearing Fund  
 Retiree Benefits Fund  
 Stadium Operations Fund

\$ 571,478.88  
 18,441.56  
 3,470.41  
 7,407.00  
 103,620.33  
 5,147.64  
 10,095.00  
 4,063,505.55  
 251,173.91  
 323,738.36  
1,457.26

Total Period 3 Warrants: \$ 5,359,535.90

Period Ending April 8, 2005  
 Unrestricted General Fund  
 Restricted General Fund  
 Child Development Fund  
 Capital Outlay Projects Fund

\$ 157,747.86  
 83,869.15  
 3,808.82  
 21,900.00

Minutes, Meeting of the Board of Trustees  
May 3, 2005

General Obligation Bond Fund	528,964.01
Community Service Contract Ed	308.00
Self Insurance Fund	436.97
Student Financial Aid Fund	1,013.00
Payroll Clearing Fund	2,862.31
Stadium Operations Fund	<u>111,403.42</u>

Total Period 4 Warrants: \$ 912,313.54

Commercial Warrants Total \$ 8,793,576.69

Included in the warrant total expenditure of \$8,793,576.69 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 141,645 to Associated Student Body (ASB) Bank, payment for College Service Card collections, from February 4, 2005, through March 17, 2005.
2. \$ 121,368 to Long Beach Police Department, for security services and overtime salaries for February 2005.
3. \$ 72,073 to Parker & Covert LLP, professional services rendered during January 2005 and February 2005.
4. \$ 50,000 to USPS (United State Postal Service), for postage.
5. \$ 30,000 to PeopleSoft USA, Inc., for software license fees-standard maintenance, from December 9, 2004, through December 8, 2005.

**Capital Outlay Projects Fund 41**

1. \$ 114,557 to Robert Clapper Construction, for state funded construction of a new Child Development Center, Pacific Coast Campus.

**General Obligation Bond Fund 42**

1. \$ 477,772 to Pinner Construction Co., Inc., for construction of a new District Facility and Warehouse Complex, Liberal Arts Campus, February 2005.
2. \$ 387,427 to Bovis Lend Lease, for bond and state funded program management services, from February 1, 2005, through February 28, 2005.
3. \$ 86,420 to Robert Clapper Construction, for bond funded construction of a new Child Development Center, Pacific Coast Campus.
4. \$ 48,660 to Honeywell, Inc., to engineer and install cogeneration plan changes to supply hot water to Building R at the Liberal Arts Campus, for December 2004, January 2005, and February 2005.

**Stadium Operations Fund 58**

1. \$ 107,529 to Pima Corporation, for the Veteran's Stadium Track and Field project.

**Budget Increase/(Decrease)**

<u>Restricted General Fund 12:</u>	
DPSS Career in Child Care	\$ 12,000
Federal Work Study	44,974
Block Grant	(108)
 <u>Contract /Community Education Fund 59:</u>	
HUD-Business Classes	\$ 1,865

**Certification of Signatures**

Authorization of personnel to sign bank checks issued by the Long Beach City College Cashier's Office on behalf of the Purchasing Pre-payment Fund. The Cashier's Office will be acting as the trustee of monies held at a local bank in a business checking account fund.

E. Jan Kehoe	Superintendent-President
Eloy Oakley	Executive Vice President/Administrative Services
Irma Ramos	Administrative Dean of Human Resources
Mario Valente	Executive Director, Academic Computing & Information Technology
Duane Lowe	Director of Fiscal Operations
Patricia Davis	Comptroller/Assistant Director of Fiscal Operations
Denise Spencer-Watkins	Director, Contract & Procurement
Joan Carr	Manager, Payroll

**PURCHASING**

**Bond Contract Awards**

**CN 22007.5** – Ratify – With SRD Engineering, Inc. for Site Preparation of the South Quad Complex at the Liberal Arts Campus in an amount not to exceed \$767,630, paid with Measure E Bond Funds.

**Bond Contract Amendments**

**CN 22003.7** – With Hillwig-Goodrow, LLC, Amendment #8, for surveying services at the Liberal Arts Campus to increase the contract by \$22,255 for a total contract amount not to exceed \$139,875, paid with Measure E Bond funds.

**CN 22005.1** – With Marlene Imirzian & Associates, Architects, Amendment #4, for Master Programming Services for bond projects and the Los Coyotes property, to increase the contract amount \$17,800 including reimbursables, for a total contract amount not to exceed \$356,800.

**Contract Awards**

**CN 99634.5** – Ratify – With James F. Foley to develop curriculum for international trade sessions for the WUSATA Export Readiness Training (ERT) program, effective, February 1, 2005, to June 30, 2005, for a contract amount not to exceed \$4,500.



**CN 99634.6** – Ratify – With Beth Pomper to implement WUSATA Export Readiness Training (ERT) program effective March 14, 2005, to November 30, 2005, for a total contract amount not to exceed \$15,750.

**CN 99634.7** – Ratify – With State Center Community College District – CITD to implement WUSATA Export Readiness Training Program (ERT) effective December 1, 2004, to November 30, 2005, for a total contract amount not to exceed \$78,000.

**CN 99634.8** – Ratify – With F. W. Klose Company, to implement Export Readiness Training (ERT) program for Northern California, effective December 1, 2004, to November 30, 2005, for a total contract amount not to exceed \$16,500.

**CN 99634.9** – With Reward Strategy Group to conduct a comprehensive classification and compensation study for all district classifications, effective, July 1, 2005, to June 30, 2008, for an initial one-year term plus two additional one-year, exercised at the district's option, for a contract amount not to exceed \$160,000.

#### **Contract Amendments**

**CN 99627.9** – With Caldwell Architects, Inc., Amendment #2, for design services to increase the contract by \$25,750 including reimbursable expenses for a total contract amount not to exceed \$869,750, paid with Measure E Bond Funds.

**CN 99628.1** – With P2S Engineering, Inc., Amendment #10, for engineering services to increase the contract by \$20,325 including reimbursable expenses for a total contract amount not to exceed \$318,540, paid with Measure E Bond funds.

**CN 99634.1** – With Jaime Serrano, Amendment #1, to provide consultation and recruitment for Export Readiness Training, to increase the contract an additional \$20,500 for a total contract amount not to exceed \$30,500.

#### **Change Orders**

**CN 99607.6** – Ratify – With R.C. Construction Co., Change #1, for the Child Development Center at the Pacific Coast Campus in the amount of \$64,630.50, for a total contract amount not to exceed \$5,814,630.50.

**CN 22007.1** – With Pinner Construction, Inc., Change #1 and #2, for the District Facilities and Warehouse Complex (Tech Phase 2 - Interim Facility) at the Liberal Arts Campus in the amount of \$53,936.02 and \$52,623.32 respectively, for a total contract amount not to exceed \$8,331,559.34.

#### **Approve the Selection of the Contractor**

**CN 22007.6** – Authorize the Executive Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the ADA Improvement Project, Buildings A, G, and J at the Liberal Arts Campus, paid with Measure E Bond Funds.

**CN 22012.1** – Authorize the Executive Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the construction of the Site Preparation – LBCC Bond Management Program Offices at the Liberal Arts Campus, paid with Measure E Bond Funds.

**Amendment to Board Action**

**CN 99633.3** – With Vicenti, Lloyd, Stutzman, LLP, to provide comprehensive auditing services for all District programs, to change the total contract amount from \$223,350 to \$234,010, and change the contract number from 99632.3 to 99633.3.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period March 14, 2005, through April 8, 2005, in the amount of \$428,475.82 as listed.

50486 – 50574	\$170,961.75
50577 – 50640	\$113,709.69
50642 – 50699	\$133,065.69
50701 – 50706	\$ <u>10,738.69</u>
Total Amount	\$428,475.82

Included in the total amount of purchase orders of \$428,475.82 are the following items greater than \$25,000:

There are no purchase orders greater than \$25,000 in the total purchase order amount of \$428,475.82.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

**Agreements**

**CN 92605.7** – Ratify – Amend – With Bixby Knolls Towers, to provide a clinical practice site for dietetic program students, to extend the termination date from February 2, 2005, to February 2, 2010, at no cost to the District.

**CN 92918.4** – Amend – With the City of Lakewood, for use of the Weingart Senior Center for District classes, to extend the termination date from June 30, 2005, to June 30, 2010, at no cost to the District.

**CN 93083.6** – Ratify – Amend – With Parker & Covert, LLP, to provide legal services as needed, to increase contract amount for the 2004-2005 fiscal year by \$40,000, for a total amount of \$380,000, effective April 1, 2005.

**CN 93014.9** – Ratify – Amend – With the Long Beach Job Corp., ICI Enterprises, Inc., to work with the District through a linkage agreement, to extend the termination date from June 30, 2003, to May 1, 2005, at no cost to the District.

**Minutes, Meeting of the Board of Trustees  
May 3, 2005**

CN 93100.8 – Amend – With SixTen Incorporated., dba: SixTen and Associates, to provide mandated cost consultant services, to extend the termination date from June 30, 2005, to June 30, 2006, for the amount not to exceed \$24,000.

CN 93109.1 – Ratify – Amend – With Los Angeles County, Department of Public Social Services, to increase the Careers in Child Care Grant Funding by \$12,000, effective April 1, 2005, for a total grant amount of \$132,000.

CN 93109.6 – Ratify – Amend – with Long Beach Flying Club, to provide taxi services for students working toward FAA certification, to increase the contract amount by \$500, for a total contract amount this fiscal year of \$1,955, effective January 1, 2005.

CN 93121.2 – With Whittier College, to provide use of facilities, food, and lodging for the Upward Bound Summer Program, effective July 5, 2005, through July 30, 2005, for the amount of \$50,000. There is a deposit required of \$25,000 to hold the facility for the Upward Bound Program’s use.

CN 93121.3 – Ratify – With Joseph Lemus, to provide technical assistance to the Industry Driven Regional Collaborative Grant related to advanced manufacturing, effective April 1, 2005, through June 30, 2005, for a fee of \$2,250, paid with project code #8375 grant funds.

CN 93121.4 – Ratify – With the City of Long Beach, Youth Opportunity Center, to provide case management, job shadowing, workplace readiness workshops, internships and supportive services to Project Y.E.S. participants, effective January 1, 2005, through June 30, 2005, for the amount of \$28,868.

CN 93121.5 – Ratify – With the Pacific Hospital of Long Beach Charitable Trust, to provide funding for a project entitled, “Building Skills for Healthcare Professions,” effective May 1, 2005, through June 30, 2006. Amount of funding is \$25,000.

CN 93121.6 – Ratify – With Long Beach Memorial Medical Center, to provide a clinical practice for dietetic program students, effective April 1, 2005, through March 31, 2010, at no cost to the District.

**Use of Facilities**

Grant requests to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date (2005)</u>
Pacific Maritime Assoc.	LAC	Applicant Screening	Stadium	5/10, 5/11
MSL Combine	LAC	Football Drills	Stadium	5/28
National Pro. M.L. Football	LAC	Football Games	Stadium	6/5, 6/26, 7/10, 7/31, 8/7, 8/14
O.C.T.O.	LAC	Car Show	Stadium Lot	6/11

**Minutes, Meeting of the Board of Trustees  
May 3, 2005**

Institute of Reading	LAC	Reading Program	D114, 115	Sundays 6/19-7/24
Bell Gardens High School	LAC	Commencement	Stadium	6/21, 6/22
Los Alamitos High School	LAC	Commencement	Stadium	6/23
King/Drew High School	LAC	Commencement	Stadium	6/23
Impulse Drum & Bugle Corps	LAC	Competition	Stadium	6/24
Institute of Reading	LAC	Reading Program	D114, 115	Wed.& Thurs. 7/27-8/11

User to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date (2005)</u>
City of L. B. Public Works	LAC	Employee Breakfast	Stadium Lot	5/18, 5/19
American Red Cross	LAC	CPR Sunday	Nordic Lounge, Auditorium	6/5
South Coast Air Quality Mgmt. Dist.	LAC	Lawnmower Exchange	Stadium Lot	6/10, 6/11

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donations**

Accept the donation from the Long Beach City College Foundation, of sixty JJ Mackay parking meters, a collection cart and spare parts, for use to regulate parking access at both campuses, and request that a letter of appreciation be sent.

Accept the donation from General Motors Corporation/Gifts In Kind International, Inc., of one 2000 Cadillac Deville, VIN# 1G6KF5793YU230339, for use in the Advanced Transportation Technology Center, and request that a letter of appreciation be sent.

**Institutional Membership**

Include on the 2004-05 Institutional Memberships list the following:

Long Beach Quindao Association                      \$100.00  
(Paid with Center for International Trade Development Funds)

It was moved by Member Kellogg, seconded by Member McNinch, that the items on the Consent Agenda, with the exception of 6.3.2, be approved and authorized.

The motion carried, all voting aye.

It was moved by Member Kellogg, seconded by Member McNinch, that item 6.3.2 be approved and authorized.

The motion carried, Members Clark, Kellogg, McNinch, and Otto voting aye, Member Uranga abstaining.

### **HUMAN RESOURCES**

#### **Resolution for Reduction of Classified Staff**

It was moved by Member Kellogg, seconded by Member McNinch, that the Board of Trustees adopt Resolution No. 050305B, Reduction of Classified Services, 2005-2006.

The motion carried, all voting aye.

### **ACADEMIC SENATE (Title 5, Section 53203)**

#### **Certificate of Completion**

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees approve the Family Development Certificate of Completion.

The motion carried, all voting aye.

### **SUPERINTENDENT-PRESIDENT**

#### **Introduction of New Employees (Informative)**

Superintendent-President Kehoe introduced the following new employees to Long Beach City College:

- Dean of Language Arts – Bobbi Villalobos
- Executive Director of Community Relations & Marketing – Chi-Cheung Keung
- Director of TRIO Student Support Services – Margaret Antonio-Palomares
- Director of Women’s Athletics – Connie Sears

#### **Superintendent-President's Report**

Superintendent-President Kehoe reported that she was just notified today that Dr. Tom Clark won re-election on the statewide CCCT Board as First Vice President. Dr. Kehoe said she is very pleased that he has been re-elected to that Board and represents us very well in Sacramento.

### **ACADEMIC AFFAIRS**

#### **Sabbatical Reports (Informative)**

Joyce Black, Interim Vice President of Academic Affairs, introduced Barbara Jackson, Athletics Department, who presented her sabbatical report from the last academic year, and

Dr. Kris Mudunuri, Professor & Department Chair of Mathematics & Engineering, who gave a report on the mission and new developments of the Math & Engineering Dept. at LBCC.

### **STUDENT SUPPORT, PLANNING AND RESEARCH**

There was no report.

### **ADMINISTRATIVE SERVICES**

There was no report.

### **PACIFIC COAST CAMPUS**

There was no report.

### **ECONOMIC AND RESOURCE DEVELOPMENT**

There was no report.

### **ACADEMIC SENATE**

Janice Tomson shared a resolution recently passed by the Senate honoring college hour. Ms. Tomson said she wanted to let the Board know the Senate was very pleased to have the college hour reinstated beginning in the fall semester and thanked Dr. Kehoe and Joyce Black for working with the faculty to begin the college hour again.

### **TRUSTEES COMMUNICATIONS**

Member Uranga recognized the graduating students and commented on some of the graduation events. Mr. Uranga said that it's been a fantastic year and we have fantastic students and he is looking forward to hearing some of the compelling stories that we always hear at these events. Member Uranga reported that he had attended a workshop for the ESL program at PCC this morning. He said some of the stories were so touching because of the struggles and sacrifices that many of the students make in order to pursue and continue their higher education. It's very encouraging because they are dealing with a language issue, but they are motivated to learn and continue their education. Member Uranga hopes to attend many of these functions and interact with the students and share his stories with them. In his final comments, Member Uranga said that the conference in San Francisco, this past weekend, was very fruitful. He also congratulated Tom Clark for being elected First Vice President of the California Community College Trustees Board.

### **NEW BUSINESS**

There was no New Business.

### **FUTURE REPORTS**

President Clark recently attended another conference and was introduced to a report in regards to a method of renting textbooks for a semester. President Clark asked Dr. Kehoe to report back regarding the overall operation and pricing of textbooks, if agreeable with the Board.

### **PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Dawnyale Hamilton, a current student here at LBCC, addressed the Board regarding an issue she is having with her financial aid checks.

### **ADJOURNMENT**

Minutes, Meeting of the Board of Trustees  
May 3, 2005

President Clark adjourned the meeting at 6:20 p.m. The next regular meeting of the Board of Trustees will be held on May 24, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary