

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
July 13, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on July 13, 2004.

CALL TO ORDER

The meeting was called to order at 11:05 a.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 11:40 a.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that the Board met in Closed Session and approved the Superintendent-President's Goals for 2004-2005.

PLEDGE OF ALLEGIANCE

Member Clark led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Clark, Member McNinch, Member Uranga, Student Trustee Bollinger

Absent: Member Otto (Vacation)

WELCOME AND INTRODUCTIONS

President Kellogg welcomed everyone to the meeting.

ORDERING OF THE AGENDA

Trustee Uranga: I would like to pull Item 12.1 – Contract No. 93106A and 93106B.

PUBLIC COMMENTS ON AGENDA ITEMS

Opportunity will be given to citizens to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

The time limits are five minutes for items appearing on the agenda and three minutes for items not appearing on the agenda. The time limits may be extended with approval of the Board. Action may not be taken on items not appearing on the agenda. After receiving testimony, the Board may recommend placing such item(s) on the agenda of a future meeting or referring the items to staff for a report. (There were no Public Comments.)

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

It was recommended by the Executive Vice President, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

Appointments

New Contract – Administrator 1

In-Service Changes

Administrative Employment – Change of Contract 2
Change of Assignment - Administrative 1
Contract – Extend Employment 15

HUMAN RESOURCES (Classified)

None.

FINANCE AND PURCHASING

It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:

FINANCE

Appropriation Transfers

Appropriation Transfer numbers 110791, 110996, 111044, 111078, 111161, 111302, and 111326 for the Unrestricted General Fund 01, in the amount of 19,073 as listed.

From:	Classified Salaries	\$	68	
	Staff Benefits		5	
	Books and Supplies		8,678	
	Other Operating Expenses		6,143	
	Student Financial Aid		<u>4,179</u>	<u>\$ 19,073</u>

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

To:	Classified Salaries	\$ 1,000	
	Staff Benefits	70	
	Books and Supplies	606	
	Other Operating Expenses	141	
	Capital Outlay	<u>17,256</u>	<u>\$ 19,073</u>

There are no appropriation transfers greater than \$25,000 for the Unrestricted General Fund 01.

Appropriation Transfer numbers 110709, 110900, 110985, and 111151 for the Restricted General Fund 12, in the amount of \$19,481 as listed.

From:	Classified Salaries	\$ 1,700	
	Staff Benefits	731	
	Books and Supplies	3,386	
	Other Operating Expenses	3,569	
	Capital Outlay	<u>10,095</u>	<u>\$ 19,481</u>

To:	Classified Salaries	\$ 9,025	
	Staff Benefits	631	
	Books and Supplies	184	
	Other Operating Expenses	7,556	
	Capital Outlay	<u>2,085</u>	<u>\$ 19,481</u>

There are no appropriation transfers greater than \$25,000 for the Restricted General Fund 12.

Appropriation Transfer Child Development Fund 33, in the amount of 21,947, as listed.

From:	Classified Salaries	\$ 21,286	
	Staff Benefits	<u>661</u>	<u>\$ 21,947</u>
To:	Classified Salaries	\$ 18,000	
	Staff Benefits	2,712	
	Supplies	1,000	
	Other Operating Expenses	5	
	Capital Outlay	<u>230</u>	<u>\$ 21,947</u>

There are no appropriation transfers greater than \$25,000 for the Child Development Fund 33.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4193 through Register No. 4195 for the period of May 31, 2004 through June 18, 2004, in the amount of \$1,534,992.50 as listed.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

Register No. 4193 Issue Date 06/10/04	Warrant Nos. 0725669 – 0726001	\$ 896,326.40
Register No. 4194 Issue Date 06/10/04	Warrant Nos. 0726002 – 0726079	\$ 181,030.23
Register No. 4195 Issue Date 06/10/04	Warrant Nos. 0726080 – 0726643	\$ 409,776.18
Register No. 4196 Issue Date 06/16/04	Warrant Nos. 0726644 – 0726696	\$ 47,859.69
	Total Salary Warrants Issued	<u>\$ 1,534,992.50</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of May 31, 2004, through June 18, 2004, in the amount of \$3,603,549.74 as listed.

Period Ending June 4, 2004

Unrestricted General Fund	\$ 237,717.35	
Restricted General Fund	75,187.66	
Child Development	425.54	
General Obligation Bond Fund	124,277.39	
Community Service Contract Ed	23,632.34	
Student Financial Aid Fund	478,595.41	
Payroll Clearing Fund	<u>263,803.63</u>	<u>\$ 1,203,639.32</u>

Period Ending June 11, 2004

Unrestricted General Fund	\$ 518,250.43	
Restricted General Fund	99,919.05	
Capital Outlay Projects Fund	1,848.00	
General Obligation Bond Fund	340,669.22	
Community Service Contract Ed	362.27	
Self Insurance Fund	10.00	
Student Financial Aid Fund	408,681.59	
Payroll Clearing Fund	75,674.30	\$ 1,445,414.86

Period Ending June 18, 2004

Unrestricted General Fund	\$ 220,784.38	
Restricted General Fund	100,240.84	
Child Development Fund	276.46	
General Obligation Bond Fund	558,537.76	
Student Financial Aid Fund	74,478.58	
Payroll Clearing Fund	<u>177.54</u>	<u>\$ 954,495.56</u>

Three Weeks Total \$ 3,603,549.74

Included in the total expenditure of \$3,603,549.74 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

Unrestricted General Fund 01

1. \$ 153,596 to United of Omaha Life Insurance, the second installment for the district's Supplemental Early Retirement Program.
2. \$ 90,463 to Long Beach Police Department, for security services April 2004.
3. \$ 84,049 to City of Long Beach, for Police and Fire Services training classes for Spring 2004.
4. \$ 35,073 to Electric Cars Sales & Service, for four (4) club car carryalls and flatbeds for Custodial Services in the Facilities Department.
5. \$25,000 to Whittier College, to cover event for the Upward Bound Program, July 11, 2004, through July 31, 2004.

Restricted General Fund 12

\$ 30,070 to Apple Computer, for 30 (thirty) Macintosh computers for the Learning and Academic Resources department at Pacific Coast Campus.

Capital Outlay Projects Fund 41

\$ 91,500 to Wolf, Lang, Christopher Arch. partial payment for professional services May 1, 2004 through May 31, 2004, for design and drawings of the new Child Development Center at Pacific Coast Campus.

\$ 171,900 to Ciber, for professional services from April 17, 2004, through May 28, 2004.

General Obligation Bond Fund 42

1. \$239,01 to Bovis Lend Lease, for bond and state funded program management services, May 1, 2004, through May 31, 2004.
2. \$188,163 to Gonzalez/Goodale Architects, for design and engineering services for the South Quad Complex Liberal Arts Campus, for May 2004.
3. \$68,080 to R. Don Spencer, II, for architectural service for the Veteran's Stadium track & field project.
4. \$37,783 to RMA Construction Services Inc., for professional services for May 2004, for Bond program technical support.
5. \$45,712 to Marlene Imirzian & Associates, for professional fees for master programming services for bond projects, May 2004.

Budget Increase / (Decrease)

Restricted General Fund 12:

Pacific Hospital of Long Beach Charitable Trust Grant \$ 25,500

Community Service and Contract Education Fund 59:

Long Beach Career Transition Center \$ 31,170
Department of Airports \$ 2,073
Compressed Natural Gas \$ 1,527

PURCHASING

Contract Awards

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

CN 99607.5 – Authorize the Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the construction of the Replacement of New Technology Buildings SS & TT – Tech Phase 2 at the Pacific Coast Campus, paid with Prop. 47 Funds.

CN 99612.4 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for track renovation and synthetic turf at Veterans Stadium.

CN 99625.8 – With Ocean Gear Dive Shop to provide scuba diving courses, effective July 1, 2004, through August 30, 2004, for a contract amount of \$3,500.

CN 99625.9 – With Eric R. Foster to provide export/import consulting services, effective July 1, 2004, through June 30, 2005, for a contract amount of \$10,000.

CN 99627.7 – With Caldwell Architects for architectural and engineering services for the new Learning Resource Center at the Pacific Coast Campus, effective July 14, 2004, through June 30, 2005, for an amount not to exceed \$314,000, paid with Prop.55 funds.

CN 99627.8 – With LPA, Inc. for architectural and engineering services for the Learning Resource Center Renovation at the Liberal Arts Campus, effective July 14, 2004, through June 30, 2005, for an amount not to exceed \$896,000, paid with Prop. 55 funds.

CN 99633.1 – With Jaime Serrano, Jr. to provide export/import consulting services, effective July 1, 2004, through June 30, 2005, for a contract amount of \$10,000.

Authorize the Long Beach Community College District to use CMAS State Contract No. 4-04-72-0033A for the purchase and installation of synthetic turf for Veterans Stadium. All labor and materials will be provided by Empire & Associates, Inc. during the period of July 28 through September 18, 2004. Amount of the project not to exceed \$ 400,000.

Bond Contract Amendments

CN 22003.5 – With Alvarado, Smith & Sanchez, Amendment #2, to provide legal services for bond related issues, effective July 1, 2004, through June 30, 2005, for the amount of \$150,000.

CN 22003.7 – With Hillwig-Goodrow, LLC, Amendment #2, to provide land surveying and photogrammetric mapping services for the Liberal Arts and Pacific Coast Campuses, to extend the termination date from June 30, 2004, to June 30, 2005, at no additional cost to the District.

Contract Amendments

CN 99603.5 – With ABTECH Support, Inc., Amendment 2, for remedial and hardware maintenance support services for the HP3000 to extend the termination date from June 30, 2004, through June 30, 2005, for the amount of \$13,332 and not to exceed \$5,000 for services not covered under the standard maintenance agreement.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

CN 99611.4 - With Ciber, Inc., Amendment #10, for PeopleSoft software implementation, to increase the contract by \$428,920.

CN 99613.7 – With WLC Architects, Inc., Amendment #4, for architectural services for the New Child Development Center at the Pacific Coast Campus, to extend the termination date from June 30, 2004, to June 30, 2005 and increase the contract by \$126,000 for a total contract amount of \$370,000.

CN 99616.7 – With WLC Architects, Inc., Amendment #4, for architectural services for the replacement of the Technology Buildings SS and TT at the Pacific Coast Campus – Tech Phase 2, to extend the termination date from June 30, 2004, to June 30, 2005, and increase the contract by \$146,000 for a total contract amount of \$640,938.

CN 99625.1 – With Cannon Facilities and Management Consulting, Amendment #7, for facility planning services to extend the termination date from June 30, 2004, to June 30, 2005, at no additional cost to the District.

CN 99625.7 – With California School of Notary Public, Amendment #1, for training workshops for certification as a California Notary Public, to increase the contract by \$7,350 for a total contract amount of \$14,700.

CN 99627.3 – With WLC Architects, Inc., Amendment #2, for architectural services to extend the termination date from June 30, 2004, to June 30, 2005, at no additional cost to the District.

CN 99628.1 - With P2S Engineering Inc., Amendment #5, for engineering services to increase the contract amount by \$100,000 for a total contract amount of \$228,500.

CN 99628.2 – With Joyce Inspections and Testing Inc., Amendment #2, to extend the termination date from June 30, 2004, to June 30, 2005, and increase the contract by \$25,000 for a total contract amount of \$125,000.

CN99628.3 – With C. F. Environmental, Amendment #1, for hazardous substance inspection and abatement consulting for bond-related and scheduled maintenance construction projects, to change the termination date from June 30, 2004, to June 30, 2005, at no additional cost to the District.

CN99630.1 – With Kleinfelder, Inc., Amendment #2, for geotechnical services for the New Industrial Technology Phase 2 – Replacement of SS and TT at the Pacific Coast Campus, to increase the contract amount by \$5,000 for a total contract amount of \$15,000.

CN99630.2 – With Kleinfelder, Inc., Amendment #2, for geotechnical services for the New Child Development Center at the Pacific Coast Campus, to change the termination date from February 28, 2004, to June 30, 2005, and increase the contract amount by \$5,000 for a total contract amount of \$21,000.

Bid Rejection

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

C0494B – Veterans Stadium Track & Field Project – Reject all bids.

Waiver, Settlement and Release

CN 99627.4 – Ratify - With WLC Architects for architectural services for Tech Phase 1, to approve the Waiver, Settlement and Release in the amount of \$89,280.40.

Amendment of Board Action

CN 99630.1 – With Kleinfelder, Inc., Amendment #2, for geotechnical services for the New Industrial Technology Phase 2 - Replacement of SS and TT at the Pacific Coast Campus, to change amendment #2 to amendment #1.

CN 22003.3 – With Gonzalez|Goodale Architects, Amendment #3, for design and engineering services for the South Quad Complex at the Liberal Arts Campus, to change the increase amount from \$31,750 to \$34,925 and the total contract amount from \$2,195,970 to \$2,199,145.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period May 31, 2004, through June 18 2004, in the amount of \$601,392.89 as listed.

48551	\$1,827.76
48631	5,500.00
48639	3,104.61
48729 – 48803	<u>\$224,551.52</u>
Total amount	\$234,983.89

Included in the total amount of purchase orders of \$234,983.89 are the following items greater than \$25,000:

Unrestricted General Fund - Fund 01

None

Restricted General Fund – Fund 12

PO 48730	Backpacks on wheels Student Counseling Account No. 457100-12-631000-0820	\$25,000.00
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Agreements

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93024.3 - Amend - With 3950 Paramount Investors, L.P., to cover an additional year of lease fees for the Wing Office, to extend the termination date from September 15, 2004, to September 15, 2005, for the amount of \$80,917.20 in rental fees, plus approximately \$914.83 per month in common area maintenance fees, for a total amount of \$91,895.16.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

CN 93081.6 – Ratify – Amend – With Public Agency Law Group, to provide legal services regarding real estate and related matters, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$10,000.

CN 93083.6 – Ratify – Amend – With Parker & Covert, LLP., to provide legal services regarding contract negotiations, grievances, and related matters, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$180,000.

CN 93085.7 – Ratify – Amend – With John Knippa, Ph.D., to perform fitness for duty examinations, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for a fee not to exceed \$5,000.

CN 93095.1 – Ratify – Amend – With Christopher Ingalls, Ph.D., to provide psychological testing to determine fitness for duty for employees, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$5,000.

CN 93096.8 – Ratify – Amend – With Alvarado, Smith & Sanchez, to provide legal services regarding property, facilities, and related items, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$50,000.

CN 93103.8 – Ratify – Amend – With Chef Du Jour, Inc., to provide lunches for children attending the District's Child Development Centers, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$50,000.

CN 93106.3A – Ratify – Amend – With the City of Long Beach, Special Services, to provide security services for Veterans Stadium events and use of facilities events as needed, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$58,000.

CN 93106.3B – Ratify – Amend – With the City of Long Beach, Police Department for District-wide security services, to extend the termination date from July 31, 2004, to July 31, 2005, for the amount of \$2,000,000.

CN 93106.8 – Ratify – Amend – With Memorial Occupational Medical Services, to provide examinations and services to include, but not be limited to: fitness for duty, respirator certification, and tuberculosis testing, to extend the termination date from June 30, 2004, to June 30, 2005, for a fee of \$1,000.

CN 93111.4 – Ratify – Amend – With the National Conference for Community and Justice, to provide facilitation services for discussions between the Academic Council and the District, on an as-needed basis, to extend the termination date from June 30, 2004, to June 30, 2005, for the amount of \$10,000.

CN 93114.7 – Ratify – With the Los Angeles Office of Education, to maintain software licensing agreement to process electronic employment application services with applicant tracking system interface, effective July 1, 2004, through June 30, 2005, for the amount of \$3,000.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

CN 93114.8 – Ratify – With Ewing and Associates, to provide support to Human Resources to include but not be limited to, organizational design studies, and classification studies, effective July 1 , 2004, through June 30, 2005, for the amount of \$15,000.

Use of Facilities

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Biscuit Films	LAC	Film Shoot	Stadium	6/5,6/04
Kaplan Testing	LAC	Graduate Test	F110	M-W-F 6/7-23/04
Concrete Pictures	LAC	Film Shoot	Stadium	6/14/04
Bethany Lutheran Church 6/30/05	LAC	Parking	Child Study Center	Sundays 7/1/04-
Bethany Lutheran Church 6/30/05	LAC	Parking	Child Study Center	Daily use 7/1/04-
L. B. Firefighters Memorial Assoc.	LAC	Fireworks Show	Stadium	7/4/04

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Men's Basketball	LAC	Tournament	Large Gym	Fri 5/28-7/30/04
LBCC Baseball	LAC	Workouts	Baseball Field	6/12/04
LBCC Aquatics	LAC	Recruitment	Pool	6/14-8/6/04
LBCC Football	LAC	Recruitment	Stadium	6/19,20/04
LBCC Upward	PCC	Summer Session	DD & FF Bldgs.	6/21-7/9/04

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

Bound

LBCC Upward Bound	PCC	Summer Session	BB & EE Bldgs.	6/29-7/5/04
LBCC Men's Basketball	LAC	Fundraiser	Large Gym	Sat. & Sun 7/3-8/15/04
LBCC Upward Bound	PCC	Summer Session	DD Bldg.	6/29-7/9/04
LBCC Transfer Services	LAC	Transfer Fairs	Quad Area	Fall 2004 & Spring 2005
LBCC Women's Volleyball	LAC	Volleyball Camp	Small Gym	7/13-15/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC ASB Athletics	LAC	Football Games	Stadium	2004 Home Season

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Downtown Assoc. Youth Services	PCC	Recruitment	Central Lawn	7/14/04
LBCC Neighborhood Leadership Program	LAC	Meeting	Nordic Lounge	7/17/04
Society for Creative Anachrovisim	LAC	Parking	Lot J	7/24/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

Destruction of Records

That the Board of Trustees authorize the Vice president, Administrative Services, to provide for the destruction of Fiscal Operations records in accordance with the procedures set forth in Board Policy 2007 and Sections 59020-59028 of Title V of the California Code of regulations. Records ready to be destroyed: accounts Payable warrant copies for the fiscal year 1993-94.

Donations

Accept the donation from Quinn Shepherd Machinery, 10006 Rose Hills Road, Whittier, CA 90601, of one 1984 Ford 350 (one ton) pick-up truck with service type body and one half ton crane and diesel engine, for use in the Diesel Program, and request that a letter of appreciation be sent.

Accept the donation from Quinn Shepherd, 10006 Rose Hills Road, Whittier, CA 90601, of miscellaneous diesel parts and tools, for use in the Diesel Program, and request that a letter of appreciation be sent.

Accept the donation from Quinn Shepherd, 10006 Rose Hills Road, Whittier, CA 90601, of one 1999 Chevrolet one ton flat bed stake truck with diesel engine (not running), for use in the Diesel Program, and request that a letter of appreciation be sent.

Accept the donation from Quinn Shepherd Machinery, 10006 Rose Hills Road, Whittier, CA 90601, of one 1990 Ford F350 one ton pick-up with service type body, one half ton crane and air compressor, and diesel engine, for use in the Diesel Program, and request that a letter of appreciation be sent.

It was moved by Member Clark, seconded by Member McNinch, that the items on the Consent Agenda, with the exception of Item 12.1, be approved and authorized.

The motion carried, all voting aye.

Item 12.1

Trustee Uranga: The reason I brought this up is that I am employed by the City of Long Beach and we have a contract with the Long Beach Police Department, so I'm going to be abstaining on that one.

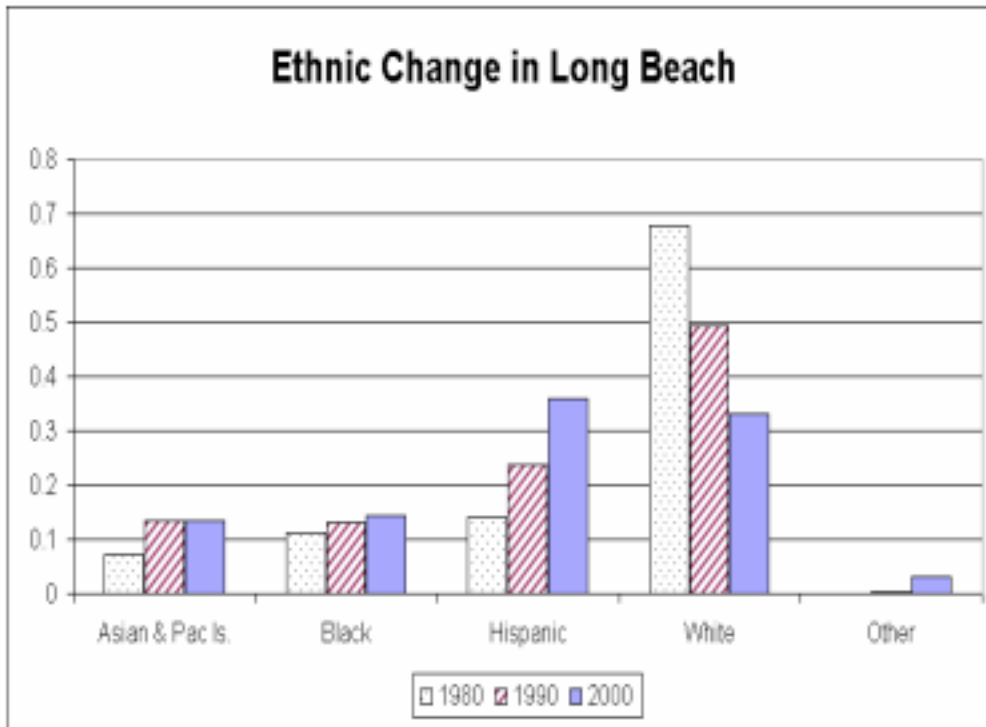
It was moved by Member Clark, seconded by Member McNinch, that Item 12.1 be approved. The motion carried, with Members Clark, Kellogg and McNinch voting aye; Member Uranga abstaining.

STUDY SESSION

Diversity Report

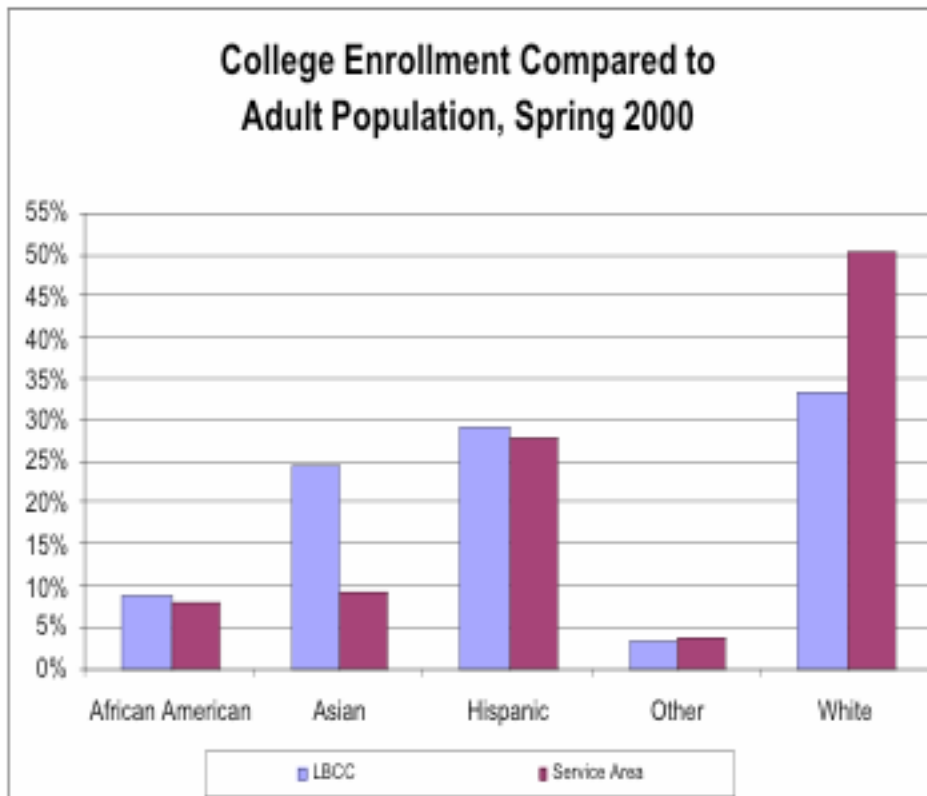
Irma Ramos, Facilitator

Irma Ramos provided the following Diversity Report Update.



	1980	1990	2000
Asian & Pac Is.	7.2%	13.5%	13.5%
Black	11.1%	13.2%	14.5%
Hispanic	14.0%	23.6%	35.8%
White	67.7%	49.5%	33.1%
Other		0.2%	3.2%
	100%	100%	100.1%

Source: Jack Humphrey



	LBCC	Service Area
African American	8.8%	8.0%
Asian	24.8%	9.4%
Hispanic	29.3%	28.1%
Other	3.5%	4.1%
White	33.5%	50.4%

DEMOGRAPHICS

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

	Los Angeles County	City of Long Beach	LBCCD Students	LBCCD Faculty & Staff
Hispanic	45%	36%	29%	10%
Asian/ Pacific Islander	13%	17%	16%	12%
Black	10%	19%	11%	8%
White	31%	33%	32%	69%
American Indian	.5%	Not Reported	1%	1%
Other/Not Reported	-	-	11%	-

Ref: LA County Online 11/6/2003, Long Beach Chamber website 11/6/2003, LBCC 2002-2003 Facts

Faculty Recruitment

	ETHNICITY					D E L C I N E D T O S T A T E	TOTAL		T O T A L D I V E R S I T Y #	T O T A L D I V E R S I T Y %	T O T A L F E M A L E #	T O T A L F E M A L E %	
	A S I A N	B L A C K	H I S P A N I C	I N D I A N	W H I T E								
2002-2003													
Total Applicants	160	104	120	11		508	53		395	41%		556	58%
1st Interview	25	14	24	2		107	12		65	35%		104	57%
Final Interview	7	3	11			39	5		21	32%		41	63%
Total Hires	3	2	6			14			11	44%		13	52%
2003-2004													
Total Applicants	74	33	34	13		348	37		154	29%		237	44%
1st Interview	10	3	5			56	2		18	24%		45	60%
Final Interview	2		2			28			4	13%		18	56%
Total Hires	1		1			10			2	17%		5	42%
2004-2005													
Total Applicants	176	97	105	7		539	39		385	40%		571	59%
1st Interview	27	10	20	2		94	8		59	37%		103	64%
Final Interview	4	2	3			27			9	25%		23	64%
Total Hires	1	1	1			8			3	27%		5	45%

Classified Recruitment

	ETHNICITY						TOTAL			
	A S I A N	B L A C K	H I S P A N I C	I N D I A N	W H I T E	D E L C I N E D T O S T A T E	T O T A L D I V E R S I T Y #	T O T A L D I V E R S I T Y %	T O T A L F E M A L E #	T O T A L F E M A L E %
2001-2002										
Total Applicants	282	327	220	4	451	51	833	62%	802	60%
Eligible Applicants	66	59	42	2	141	5	169	54%	219	70%
Total Hires	13	12	11	1	41	0	37	47%	53	67%
2002-2003										
Total Applicants	495	619	566	31	841	320	1711	60%	2015	70%
Eligible Applicants	72	67	82	6	185	42	227	50%	309	68%
Total Hires	7	4	6	0	25	0	17	40%	23	55%
2003-2004										
Total Applicants	505	615	508	23	691	253	1651	64%	1773	68%
Eligible Applicants	92	102	63	3	201	39	260	52%	373	75%
Total Hires	16	14	11	0	26	0	37	55%	49	73%

*Eligible Applicants: A rank order list of the names of persons who have qualified for possible employment through one of the District's competitive examination processes. In the event of tie scores, more than one name may hold the same rank.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

Educational Administrator Recruitment

2002-2003													
Total Applicants	8	17	11	1		60	4		37	37%		33	33%
1st Interview	3	3	2			16			8	33%		8	33%
Final Interview	1		2			7			3	30%		5	50%
Total Hires			1			1			1	50%		1	50%
2004-2005													
Total Applicants	8	9	9	1		29			27	48%		31	55%
1st Interview	2	1	4			14			7	33%		10	48%
Final Interview	1		2			3			3	50%		4	67%
Total Hires	1					1			1	50%		1	50%

2003-2004* * Educational Administrator recruitments during the 2003-2004 recruitment period: None.

Diversity Report
3-Year Accumulative Total

All Recruitments

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

	ETHNICITY							TOTAL			
	A S I A N	B L A C K	H I S P A N I C	I N D I A N	W H I T E	D E C L I N E D T O S T A T E		T O T A L D I V E R S I T Y #	T O T A L D I V E R S I T Y %	T O T A L F E M A L E #	T O T A L F E M A L E %
FACULTY											
Total Applicants	410	234	259	31	1395	129		934	38%	1364	55%
1 st Interview	62	27	49	4	257	22		142	34%	252	60%
Final Interview	13	5	16		94	5		34	26%	82	62%
Total Hires	5	3	8		32			16	33%	23	48%
	1										
CLASSIFIED SERVICE											
Total Applicants	1282	1561	1294	61	1983	624		4198	68%	4590	74%
Eligible Applicants	230	228	187	11	527	86		656	52%	901	71%
Total Hires	36	30	28	1	92			91	50%	125	67%
ACADEMIC ADMINISTRATORS											
Total Applicants	16	26	20	2	89	4		64	41%	64	41%
1 st Interview	5	4	6		30			15	33%	18	40%
Final Interview	2		4		10			6	38%	9	56%
Total Hires	1		1		2			2	50%	2	50%

LBCCDEmployeeDemographic
1996 and 2004 Comparison

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

# Employees SPRING 1996	Black	Hispanic	Asian/ Pacific Islanders	White	Native American	Diversity / Total	% Diversity
Full-Time Faculty	20	18	14	242	3	55 / 297	18.5%
Part-Time Faculty	34	37	35	518	2	108 / 626	17.2%
Classified Staff	30	43	34	246	2	109 / 355	30.7%
Administrators*	3	2	3	17	0	8 / 25	32.0%
TOTAL	87	100	86	1023	7	280 / 1303	21.5%
Percentile	6.7%	7.6%	6.6%	78.5%	0.5%	100%	

# Employees SPRING 2004	Black	Hispanic	Asian/ Pacific Islanders	White	Native American	Diversity / Total	% Diversity
Full-Time Faculty	27	32	30	253	4	93/346	26.9%
Part-Time Faculty	45	60	78	577	2	185 / 762	24.3%
Classified Staff	59	71	57	257	3	190 / 447	42.5%
Administrators*	5	7	4	23	1	17 / 40	42.5%
TOTAL	136	170	169	1110	10	485/1595	30.4%
Percentile	8.5%	10.7%	10.6%	69.6%	0.6%	100.0%	

* Academic and classified administrators

LBCCD Commitment

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

- Matrix/Letter: Commitment to Equity and Diversity
- Recruitment
 - Diversity Statement
 - CA Community College Registry
 - CCC Affirmative Action Job Fair
- Participation in EEDEC
(Equal Employment/Diversity Equity Consortium)
- Diversity Task Force Recommendations
- EEO Plan – due date TBD

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

**Institutional Effectiveness
Dr. Fred Trapp Facilitator**

Dr. Trapp presented the following PowerPoint Presentation on Institutional Effectiveness:

Executive Summary
LBCC Progress on Institutional Effectiveness

Mission Areas, Indicators, & Measures	Actual Rate or Count			Goal 2005- 06*	Percentage of	Average for all
	2000-01	2001- 02	2002- 03		LBCC Milestone	CCC, % of Milestone
					Goal Achieved**	Goal Achieved
Developmental Skills						
<i>% Successful Course Completion</i>						
Basic Skills	64%	66%	64%	63%	100%	98%
<i>Basic Skills Success in Next Course</i>						
# of Students Who Improved	2,992	3,046	3,072	3,830	94%	122%
Workforce Development						
<i>Successful Completions</i>						
SAM "B" Advanced Vocational Courses	6,290	12,945	10,524	4,062	287%	86%
SAM "C" Introductory Vocational Courses	25,245	25,607	27,479	22,365	139%	110%
<i>% Successful Course Completion</i>						
Vocational Education	80%	85%	82%	80%	134%	106%
<i>Contract Education</i>						
Businesses Served	61	8	6		no goals were set for the system	
Students Enrolled	271	441	2,002		no goals were set for the system	
General Education						
<i>% Successful Course Completion</i>						
General Ed (transfer courses)	68%	69%	69%	71%	99%	101%
Performance one year after transfer to CSU	-	-	-	-	-	-
Student Progress						
<i>Degrees & Certificates</i>						
Degrees	887	871	897	1,047	95%	97%
Certificates (>18 units)	478	498	478	767	69%	80%
Certificates (<18 units)	63	169	377	-	-	-
Transfer						
<i>Prepared for or actually transferred</i>						
UC Transfer Count	84	122	115	104	131%	98%
CSU Transfer Count	676	820	798	839	109%	98%
Transfer Prepared Count	1,523	1,578	1,719	1,879	100%	96%
Outreach						
<i>Activities or Results</i>						
Participation Rate Per 1,000 Adults	71	-	-	-	-	-
Economic Development Outreach Activities (see report for list)	-	-	-	-	-	-

Minutes, Meeting of the Board of Trustees July 13, 2004

_ Not in PFE program

* Set by the state as our "share" of the system wide target.

**The milestone is our "share" of the system wide target at this point in time.

Executive Summary

Student Equity

	<u>Asian & Filipino</u>	<u>African American</u>	<u>Hispanic</u>	<u>White</u>	<u>Other</u>	<u>Female</u>	<u>Male</u>
Adult Community and Campus by Ethnicity							
College, Spring 2000	24.8%	8.8%	29.3%	33.5%	3.5%		
Community	9.4%	8.0%	28.1%	50.4%	4.1%		
Success in all courses	68.4%	56.6%	63.3%	72.7%		66.2%	65.3%
BS/ESL Migration to 1st College-Level Course							
Math	51.9%	28.7%	39.0%	38.1%		39.6%	34.3%
ESL	64.6%	66.7%	52.7%	60.0%		61.3%	52.5%
Composition	48.7%	37.5%	51.9%	51.4%		47.1%	49.2%
Reading	35.1%	26.0%	32.4%	26.0%		33.3%	28.9%
Program Award Desired vs. Actually Completed							
Degrees Intended	17.1%	26.5%	25.3%	31.0%		50.3%	47.8%
Degrees Awarded	21.6%	14.1%	26.8%	37.5%		59.2%	35.1%
Certificates Intended	14.9%	24.8%	24.7%	35.6%		37.5%	60.6%
Certificates Awarded	27.7%	17.1%	23.7%	31.5%		56.9%	34.6%

12:45 P.M. – BREAK – LUNCH

1:45 P.M. – RECONVENE OPEN SESSION

**Facilities Construction Presentation and
Los Coyotes Diagonal Plan**

Mr. Bill Adams and Mr. Eloy Oakley, Facilitators

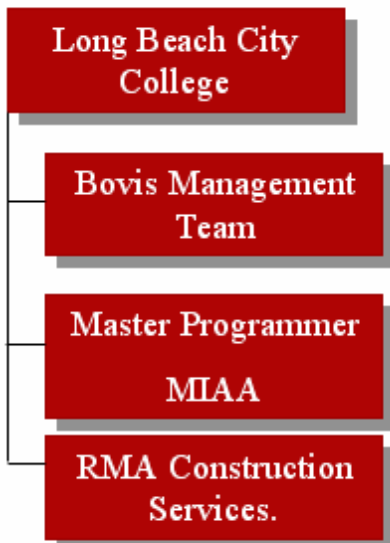
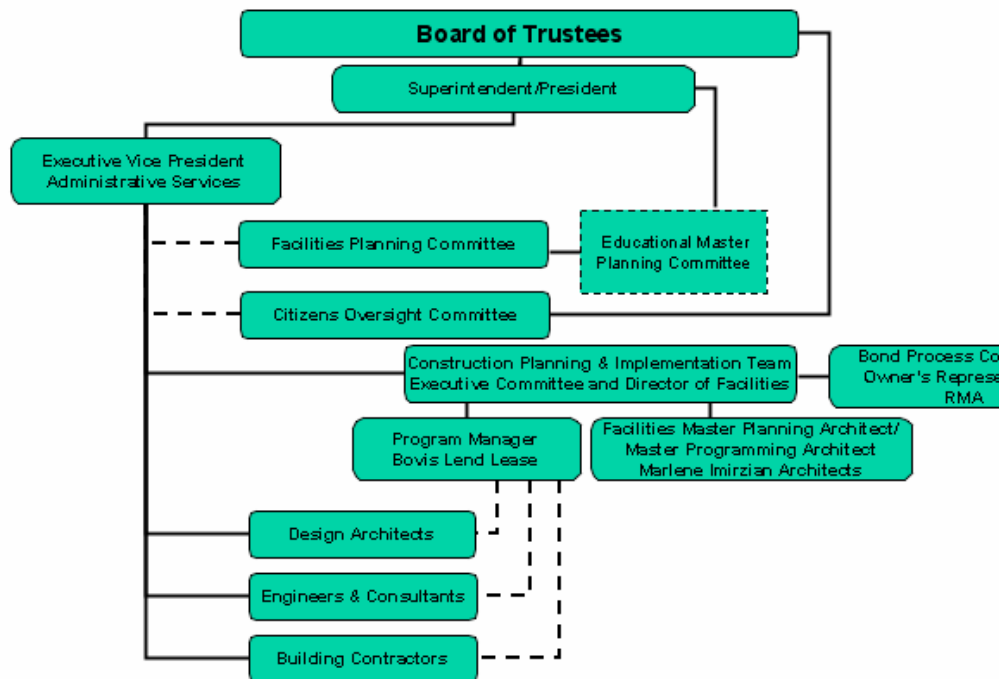
Mr. Bill Adams and Mr. Eloy Oakley presented the following presentations on the Facilities Construction Plan and the Los Coyotes Diagonal Plan:

AGENDA

- ◆ Bond Program Management Structure
 - Organization Chart
 - Roles & Responsibilities
- ◆ Program Update
 - Bid/Construction Phase Projects
 - Environmental Clearances
 - Design Phase Projects
 - Outreach / Communications
 - Program-Wide Accomplishments
- ◆ Questions & Answers

ORGANIZATION

Measure E Bond Program Organizational Chart



ORGANIZATION
Bond Implementation Team – Key Members

■ **Primary Responsibilities:**

LBCCD

BMT

MIAA

RMA

BID/CONSTRUCTION PHASE PROJECTS

Technology Phase 2 (Replacement of SS & TT)

- Proposition 47 Funded
- \$7.2M Construction Budget
- Bids Opened July 1, 2004
- Construction Start Anticipated Fall 2004
- Tied to Completion of Interim Facility (District Facilities & Warehouse Complex)

BID/CONSTRUCTION PHASE PROJECTS

Interim Facility – Aviation & Automotive Maintenance

- Measure E Funded
- \$4-5M Construction Budget (includes Tech 2 Interim Build-out)
- Bid Advertisement July 25, 2004
- Construction to Start Immediately in Fall 2004
- Completion Date Critical for Tech Phase 2
- Will be Converted to District Facilities & Warehouse Project
- Saves the District Over \$1.5M

BID/CONSTRUCTION PHASE PROJECTS

PCC - Child Development Center

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

- Proposition 47 & 1A Funded
- \$5M Construction Budget
- State Approval to Advertise Received June 25, 2004
- Completed Extensive Value Engineering
- Bid Advertisement August 1, 2004
- Construction to Start Immediately Fall 2004

BID/CONSTRUCTION PHASE PROJECTS

Mens Gymnasium Boiler Replacement

- Measure E Funded
- \$850K Construction Budget
- DSA Plan Check Approval Achieved July 1, 2004
- Start of Major Modernization Program
- Bid Advertisement August 1, 2004
- Construction to Start Immediately Fall 2004

ENVIRONMENTAL CLEARANCES

- Negative Declarations Completed
 - Technology Phase 1
 - Board Hearing/Acceptance 1/20/04
 - Notice of Determination Filed
 - District Facilities & Warehouse Complex
 - Board Hearing/Acceptance 6/29/04
 - Notice of Determination Filed
- Program EIRs
 - Individual Program EIRs for Each Campus
 - On Schedule for Completion October 2004
 - Required Prior to New Construction to Start

ENVIRONMENTAL CLEARANCES

- Upcoming Activities
 - 30-Day Public Review (Notice of Preparation)
 - Draft Program EIR
 - 45-Day Public Review of Program EIRs
 - Preparation of Comments / Responses
 - Final Program EIRs (August 2004)
 - Board Hearing/Acceptance (October 26, 2004)
 - Notice of Determination (November 2004)

DESIGN PHASE PROJECTS

- Measure E, Propositions 1A, 47, and 55

- South Quad Complex
- LAC Library / Learning Resources Center (Prop 55)
- PCC Library / Learning Resources Center (Prop 55)
- Technology Phase 1 (Prop 47)
- Los Coyotes Building (Measure E)
- Infrastructure Master Plan (Measure E)
- Bldg. MM & NN Exterior Lighting (Measure E)
- PCC Campus Restroom (Measure E)
- Aeronautics Test Cell (Measure E)
- PCC Multidisciplinary Complex (AA, BB, DD, EE) (State TBD)
- Building A – Student Services Retrofit (Measure E)

DESIGN PHASE PROJECTS

Los Coyotes Building

- Culinary Arts & Economic Development Programs
- Building Programming Developed
Construction Budget (\$6-8M Range)
- Measure E Funded
- 16,000sf of Existing Facility to be Retrofitted
- 20,000sf of New Construction
- Construction Start Anticipated Fall 2005
- Environmental Survey Completed
- Start of Design August 2004

DESIGN PHASE PROJECTS

Los Coyotes Building



DESIGN PHASE PROJECTS
OUTREACH/COMMUNICATIONS

- Monthly Newsletters
- Annual Community Newsletter
- Presentation of Master Plan to Lakewood Village Community Association 3/29/04
- Presentation of Master Plan on Flex Day to Faculty & Staff 3/24/04
- Presentation of Overall Bond Program to Faculty & Staff at Both Campuses
- Safety Notification Through Media and Website
- Outreach to Local Contractors via Press Telegram
- Contractor Outreach and Prequalification Program

PROGRAM-WIDE ACCOMPLISHMENTS

- Master Program Phase 1 Projects Identified (Secondary Effects of SQC)
- 100% of Series A Bonds Committed
- Campus-wide Conditions Surveys Near Complete
- Initiated Strategic Planning for Prop 55 Projects
- All BMT Onsite Staff CPR and First Aid Certified
- 5 Student Interns Onboard for Summer

(Member Kellogg left the meeting at 2 p.m.)

Board Self-Evaluation
Dr. Linda Umbdenstock, Facilitator

This item was postponed to the August 24, 2004, meeting so that all Board members could be present.

**Minutes, Meeting of the Board of Trustees
July 13, 2004**

Board Goals

Dr. Linda Umbdenstock Facilitator

This item was postponed to the August 24, 2004, meeting so that all Board members could be present.

ADJOURNMENT

Vice President Clark adjourned the meeting at 2:15 p.m. The next regular meeting of the Board of Trustees will be held on August 24, 2004. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary