

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
September 21, 2004**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on September 21, 2004.

**CALL TO ORDER**

The meeting was called to order at 4:15 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Member Otto led the Pledge of Allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Clark, Member McNinch, Member Otto, Member Uranga, Student Trustee Bollinger

**WELCOME AND INTRODUCTIONS**

President Kellogg welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

President Kellogg: Is there a motion for approval of the minutes of September 7, 2004, and the corrected minutes of July 13, 2004?

It was moved by Member Uranga, seconded by Member McNinch, that the minutes of the meetings of September 7 and July 13, 2004, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

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President Kellogg: Order of the Agenda?

Member Uranga: I'd like to remove Item No. 6.3, items one and two.

President McNinch: I'd like to remove Item 5.1. I'm going to need to abstain on page 19 of 21, line 6, because that person is a renter and if I approve their salary, I'm a bad person.

President Kellogg: Both those items when we come to it will be for discussion and because trustees will have to abstain on some votes.

**REPORT OF BOARD OF TRUSTEES**

**2004-2005 Proposed Budget for the Long Beach Community College District,  
Public Hearing**

California Title 5, Section 58301 states that the governing board of each community college district shall hold a public hearing on the proposed budget for the ensuing fiscal year any day during or before the first week in September, but at least three days following availability of the proposed budget for public inspection. Further, that notification of dates and locations at which the proposed budget may be inspected by the public and the date, time, and location of the public hearing on the proposed budget shall be published in a newspaper of general circulation in the district.

Notification was published in the *Press-Telegram* on September 8, 2004, that the proposed budget of the Long Beach Community College District for 2004-2005 was available for public inspection in the Superintendent's Office and the Administrative Services Office from September 15, 2004, through September 17, 2004, and the date and location of the public hearing was set for Tuesday, September 21, 2004, at 5:00 p.m. in Room 101, I Building, Liberal Arts Campus.

President Kellogg: This is the Public Hearing part. Is there anyone wishing to address the Board of Trustees on the 2004-2005 Budget?

Let the record show there is none.

We are also going to be dealing with this Budget farther down on the agenda.

**Campaign for College Opportunities – Presentation by Michele Siqueiros**

Michele Siqueiros: Good evening and thank you for inviting me. My name is Michele Siqueiros. I'm with the Campaign for College Opportunities and I just wanted to reiterate my thanks to Thomas Clark and to President Jan Kehoe, who were instrumental in helping us get on the agenda and talk to you a little bit more about our organization.

I just want to say a few words about the campaign and actually allow you an opportunity to ask any questions or provide any feedback. Hopefully, all of you received our brochure, which tells you a little bit more about the campaign. Specifically, all of you are very familiar with the Master Plan for Higher Education, which was passed in 1960. Our campaign's single focus is to ensure that the promise

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of the Master Plan, which is to ensure that every Californian who is eligible is granted an opportunity to go to college, either through community college, Cal State, or UC system. That that opportunity continues, regardless of whether we're in a fiscal crisis, as we currently are in California.

Our focus is to address, in addition, what many of you have already heard of, which is Tidal Wave II, which is something that population demographers have been predicting for the last 15 years - that there is a boom in population. Essentially, the baby boomers have had offspring and now they are coming of age. They're 18-24 within the next decade, so they're going to be putting in another, additional pressure on the public university and college system in California. We suspect the estimate is that 1.8 million additional students will be ready and wanting to access community college, Cal State, or UC. 1.3 million - actually close to 1.4 million - will be putting that pressure on the community college system. And we know that the last decade of cuts in resources and funding for all three of those systems will not allow the public university and college system to give all those students an opportunity to go to college. So, we've already started to see the impact of Tidal Wave II in terms of having closed classes, long waiting lines, early deadlines for applications, the elimination of spring admission at some colleges and universities. And we know that those that are impacted the most are new students, vocational students, first generation college students, students of color, and, really, California and the economy are going to suffer huge consequences - you know, there's strong correlation between the fact that we have such an educated population and that the California economy has been so successful.

So, specifically, the Campaign was founded to address those issues and it was founded by three organizations that don't always sit at the table together - the California Business Roundtable, the Community College League of California, and the Mexican-American Legal Defense and Educational Fund. All three organizations felt pretty strongly that this was an issue that needed to be brought to the forefront. So, our Board really reflects the diversity of California leadership that includes business, labor, higher education leaders, and other folks that we believe are instrumental, if we're going to build a movement that supports higher education in California that it's representative of California and that it's bipartisan.

The Campaign is a nonprofit, was founded in December of last year, and we recently opened two offices, one in Oakland and one in Los Angeles. The Los Angeles office is significant, because most of the growth that we're seeing is in Southern California. Los Angeles, Orange County, Riverside, San Bernardino, San Diego, and then, not in Southern California, but close to the central valley, are all experiencing tremendous growth in population. That's the reason why we have a Los Angeles office.

Specifically, our Campaign is focused on three missions, which, the first is to raise public awareness about the issue of Tidal Wave II and what we need to do in California to support higher education, and then to build a coalition of leadership throughout the State that really supports higher education efforts, and third, and most importantly, is our action item, which is we are focused on ensuring that legislation gets introduced, in the Assembly and the Senate, and is passed by the Governor, that

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addresses this issue. And, that can be as soon as April and May of next year. We're a nonprofit, but we're very focused in terms of a four-to-six-year timeline to work on legislation, come up with policy ideas in terms of helping solve the crisis of Tidal Wave II and in support of higher education in California and see that through.

One of the things I'll ask you a little bit later in terms of a way that you can all participate is to help provide us with solutions and ideas for what the policy should look like. Specifically, we know there are three key things that we know have to be part of that legislation. The first is that there has to be more State funding for higher education. The second is that there has to be more financial contribution from students that can afford to contribute and more financial aid for those that cannot. The third is that there has to be sharper college priorities, so that we're using the resources that are provided efficiently and that we're moving students through the system in the best manner possible.

With that, I just want to share with you a little bit about what we've been doing recently and what we're going to be doing in the future. I talked about raising public awareness. We held focus groups in Southern and Northern California with voters, and what we found was that not a single person knew about the crisis in higher education or about Tidal Wave II. But, once they found out that this was an issue and there was a problem here, everybody was extremely supportive of finding a solution. Specifically, what we learned is that they're very supportive of community colleges and that these voters found that community colleges were instrumental in terms of providing training for the workforce, in terms of providing an entry way for students preparing for college and their education. So, those are great things that we learned.

We'll be conducting a statewide poll in December or January of voters, that will help guide us in terms of how we inform the public, what messages we use, what do we learn from those polls that will tell us how important a priority it is to voters in California.

Along with that, we have raised a significant amount of money, specifically focused on doing media and paid advertisement. We know that trying to get earned media alone is not going to get us to a place where we're going to be able to inform the number of people that we need to inform in California, so we're prepared to actually do paid advertisement to get the message out, let people know that Tidal Wave II is an issue, and that we need to start doing something now, if we want to prepare for the future in California.

Another very important piece of what we're doing is that we're building a statewide regional coalition, which I talked about, and that's really to engage people like yourselves and others that are involved in higher education and those that are not, but benefit from higher education, like local business communities and others, so that they can be a part of finding solutions and advocating, in the end, for the legislative solutions that we're proposing at the legislative level. To do that, obviously we're working with elected officials. Many of you may have already heard that ACR 193 was passed and that's a concurrent resolution between the Assembly and the Senate that said we're committed to the Master Plan. But it's just a commitment, without any

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specifics in terms of budget allocations. So, while it's a critical step for us and something we worked with really closely with Carol Liu in the Assembly and with Jack Scott in the Senate, it is, for us, a first step. That's something that we'll continue to do and work on.

In terms of public awareness and some of the work that we've done recently, we've actually been collecting student stories statewide so we have a lot of statistics and we're doing a lot of research. But we really want to put a face to who is a part of Tidal Wave II and who is going to be impacted by the lack of college opportunity. We've actually recently visited Long Beach City College and collected interviews, thanks to President Kehoe again for facilitating that process, and we're doing that statewide. So it's really a statewide student collection effort where we see the benefits that students are experiencing at their community college, but also some of the challenges they're finding in terms of not being able to find the classes that they need, not being able to get as much financial aid as they require in order to be able to work less hours, so we're able to find those stories.

Then, beginning in November and through December, we're going to be conducting a statewide listening tour. Again, throughout the State, from San Diego to Northern California, we'll be visiting different campuses, visiting with local business leaders in different community-based organizations, to talk about this issue and to solicit feedback, to get input and advice on what part of those solutions should be.

All of those, I think, are really key things and in terms of what we hope you can do for the Campaign is share your ideas, endorse the Campaign, help us identify local stories or share your data with us in terms of enrollment growth that you're seeing. Again, share potential solutions, help participate in the listening tour, if you're interested in hosting one aspect of the listening tour. Those are some ways you can help the Campaign.

With that, I'd like to just end and let you give me any feedback or ask me any questions that you have.

President Kellogg: Members of the Board?

Member Clark: Michele, I want to thank you for being with us here today. It is important to have an organization like this. It's going out throughout the State and making people aware of the real problems that we're having. I think it's very interesting when you look at the Board of Directors, Bill Hawk, who is the chair of the California Business Roundtable. I think he's also chairing that CPR Citizens Committee. It's nice to have the chair of the CPR Citizens Committee on our side and union representatives and other business people on the Board of Directors. So it is something that is very helpful with legislators to have this awareness and have an organization like this which is not necessarily us blowing our own horn, but having an independent organization that has the representation and the quality that this organization has because they realize, and I think of course business and industry are beginning to realize more and more the role that community colleges play as far as providing members of the work force. Again, also the organization is always looking

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for financial support and individuals and there have been student bodies that have contributed to this as well because it is important to get this message out and to have an organization like this that's working on our behalf. Again, thank you, Michele.

Michele Siqueiros: Thank you.

Member Uranga: Thank you for such a comprehensive report and one of the things as I was flipping through it, you do make mention in there that the fastest growing segment of college students is Latino students. I had the honor, last Thursday, of presenting two students with awards from an organization here in Long Beach, called the Community Hispanic Association. One of the students that they recognized was a student from Long Beach City College. He brought up a very important fact and I was quite proud of him for doing so. It's the fact that we need to support the Dream Act. The Dream Act is basically legislation that would provide financial aid to students of immigrant parents. Basically, when they receive or complete what we call a two-year degree, which is a community college degree, they can't go anywhere, because they're not eligible to receive financial aid from either a UC or a CSU campus. So that's the type of legislation that we really need to focus in on is, through no fault of their own, their parents immigrated to this country, whether legally or not, they don't have the status to go on beyond a community college education and with a dream like this it provides them with that dream, to get financial aid to go to that. So we need to focus our efforts in that area to provide them with financial aid and you mentioned that as being one of the main focuses of your study in terms of what we need to go towards and that's certainly key to developing a more educated work force, especially if you're looking at Latinos being a significant part of that community. So, I'm looking forward to working with this organization. If there is any way that I personally can provide any kind of input or support or any other way you feel that it would be appropriate for me to support this organization, this effort, I certainly throw my hat in the ring for that.

Michele Siqueiros: Thank you.

Member Otto: Just very briefly, I grew up when the Master Plan for Education came into existence and it was one of those great moments in public policy history when the whole State said that this is really important to us. It's both interesting and a comment on our times that it's necessary to have an organization formed to guarantee that access. A lot of things compete for our dollars these days. This is the first year that the promise of the Master Plan has really been broken and I applaud you for your efforts. I read all the materials, in fact, I read them last week, and it's really important that people conceptualize this problem, not just as a problem that's an education problem, but it's a problem of all Californians, and it's an access problem. And, ultimately, I'm sure everybody here supports the concept and salutes the work that you're doing because I think without it there aren't that many voices out there that are on a full-time basis advocating for this, so, thank you.

President Kellogg: Michele, thank you very much for your time on this.

Michele Siqueiros: Thank you.

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President Kellogg: There's no action required by the Board at this time. That was informational.

**Change of Board Meeting Minutes from Verbatim to Recorded Actions**

President Kellogg: Next item is 1.3, which does require a motion, to change the Board Minutes from verbatim to recorded action.

It is was moved by Member McNinch, seconded by Member Clark, that the Board approve the change of Board Meeting Minutes from verbatim to recorded actions.

President Kellogg: Any other comments on this item?

Member Otto: I just had a question for Eloy. That is, last time when this came up, there was a question about the savings that would result in this and how that broke down, where there are limitations on that and I wondered if you could address that?

Vice President Oakley: Essentially, just depends on how we implement this. Going from action to verbatim minutes alone...

Member McNinch: Actually, we want to go the other way.

Vice President Oakley: Yes, I'm sorry, going from verbatim minutes to action minutes, thank you, that act in and of itself, should save us somewhere in the area of \$25,000 a year. The issue comes in as to how we're going to store the - for how long we're going to store the actual taping of the meetings to go along with the action item minutes. The farther out you go to store those, the more costs we would incur, so it just depends on how long we would want to store them. I think initially we were talking about storing them for one year. But, that would be up to the Board.

Member Otto: My suggestion is that we make the recommendation more specific and say that the board approve the change of board meeting minutes from verbatim to recorded actions but that the recordings of the actual minutes be preserved for one calendar year as an additional way of preserving the record but that after that it could be destroyed.

President Kellogg: Will the maker of the motion and the second agree to that change, addition, it's an amendment, it's the way that the language should be.

Member Clark: Let me ask- how long do we keep the video?

Cindy Hanks: No set time.

Member Clark: But is there a time that you keep them just without a set time that normally...

Member McNinch: What do you think Cindy?

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Member Uranga: Point of order!

Member McNinch: I'm sorry!

Member Uranga: I didn't see that in the proposal here, in terms of how long we preserve minutes, I think that's something else that we need...

Vice President Oakley: Well, I think just to be clear, the question isn't how long we preserve minutes. The question becomes how long we preserve the recording of the meeting that this board requested to save along with the action item minutes - that's the question.

Member McNinch: So would it be presented as informational, a new thing, and then voted at another meeting?

Member Uranga: That's what I'm basically asking, because I don't see that being presented here today. I think that's a discussion that should have been brought today, it's not here, it's not presented, it's not part of the motion that we're going to be voting on here today. What I would recommend is perhaps go back to staff, lay it over and come back with a recommendation as far as how long we can preserve, either the recorded items or/and the written action minutes as well. That way we could just take care of it in one fell sweep as far as doing it two times.

President Kellogg: We can request staff to present that at a future meeting, to address that item, and then we can address this issue right now of changing the board minutes, we can address that with the change of Trustee Otto and that was to have some kind of timeline on that- is that what we're looking at Trustee Otto?

Member Clark: Let me... I have the floor - let me get back to the video, how long do we normally keep the video?

Cindy Hanks: Because of the cost of the digital tape, the original tapes that we bought when we budgeted to broadcast the board, those tapes cost \$10.00 each, and we only bought ten of them. I'm constantly reusing them.

Member Clark: Okay, so there's no long term that you're saving them.

Cindy Hanks: Well, what we've been doing is making a VHS copy of the digital master. But in order to truly archive and keep a clean copy we would really - it would be my suggestion to keep the digital tape, however, there's a cost involved, and it's considerable.

Member Clark: I just wanted to see if we might have a longer period than one year that you were keeping them, but that wouldn't...

Cindy Hanks: Because we make an audio copy and a video copy, and so...

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President Kellogg: All right then the motion on the floor at this time is on the change of the board minutes from verbatim to recorded actions, is that the motion on the floor with the correction?

Member Uranga: There is no correction.

President Clark: Trustee Otto wanted to have the timeline on there.

Member Otto: And I'm happy to go along with whatever the Board wants to do, but I think that within the way that we conduct our meetings that we could amend the recommendation and make it more specific without violating any rules. In addition, I think there was a staff report at the last meeting and the information which raised the question of how long it was that they were preserved. The issues are of course, are liability issues and cost issues and I think we could vote on it without violating anything but I'm happy to go along with whatever anybody thinks.

President Kellogg: Okay, Trustee Clark?

Member Clark: Yeah, I think the period of time you keep them is significant. And I don't know actually if one year is good or bad, but it might be well to lay it over and evaluate it and see what the normal practice is, we might check with the City and see what they do because they have action minutes - whether there's a period of time that seems to be most... so I would just suggest that we just simply lay the motion over until the next meeting.

President Kellogg: All right, you want a substitute motion that to lay them over to the next meeting.

Vice President Oakley: Can I ask for clarification, are we asking that we look at the time to store the minutes or the recordings of the meetings? Because I thought I heard two things.

Member Clark: The recording, because that's a verbatim.

President Kellogg: That will come back to the next meeting. All those in favor of laying this item over please say aye, opposed?

The motion carries.

**Committee Reports**

None.

**STUDENT TRUSTEE**

Gina Bollinger: ASB cabinet had a successful retreat on September 11 & 12; the ASB also had a successful election in which Ashley Slesinger became AWS President; Robert Catellanos became ASB Treasurer and Andrew Lopez was voted AMS Treasurer. Congratulations to all three of them. The theme for homecoming has been selected and it will be Ole Inn. Recruitment for AMS and AWS are at all time highs

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with 200 letters from women and 80 letters from men who are potential club members. Thank you.

President Kellogg: Thank you.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President. There were no Public Comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

It was recommended by the Administrative Dean, Human Resources; the Executive Vice President, Administrative Services; and the Superintendent, that the Board of Trustees approve/ratify the following actions:

Appointments

New Contract – Administrator	1
Hourly Instructors – Fall	680
Hourly Counselors – Fall	9
Hourly Coordinators – Fall	3
Hourly Librarians – Fall	10
Hourly Readers – Fall	15
Evening Administrators – Fall	3
Stipends	16

In-Service Changes

Department Head Election	1
Change of Title	2

**HUMAN RESOURCES (Classified)**

It was recommended by the Administrative Dean, Human Resources; the Executive Vice President, Administrative Services; and the Superintendent, that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	0
Temporary	19
Exempt From the Merit System	257

PERSONNEL COMMISSION ACTIONS

Bargaining Unit	1
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SEPARATION FROM THE DISTRICT

Resignation	3
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**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Appropriation Transfers**

There are no appropriation transfers.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4206 through Register No. 4207 for the period of August 16, 2004 through August 27, 2004, in the amount of \$240,345.59 as listed.

Register No. 4206 Issue Date 08/16//04	Warrant Nos. 0727835 – 0727844	\$ 28,514.59
Register No. 4207 Issue Date 08/16/04	Warrant Nos. 0727845 – 0727873	\$ 211,831.00
	Total Salary Warrants Issued:	<u>\$ 240,345.59</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of August 16, 2004, through August 27, 2004, in the amount of \$2,955,459.44 as listed.

Period Ending August 20, 2004		
Unrestricted General Fund	\$ 647,392.41	
Restricted General Fund	130,169.10	
Capital Outlay Projects Fund	7,214.00	
General Obligation Bond Fund	168,539.30	
Student Financial Aid Fund	<u>921,409.50</u>	
	Total Period 1 Warrants:	<u>\$ 1,874,724.31</u>
Period Ending August 27, 2004		
Unrestricted General Fund	\$ 527,986.30	
Restricted General Fund	201,164.27	
General Obligation Bond Fund	337,745.20	
Self Insurance Fund	3,299.80	
Student Financial Aid Fund	6,938.00	
Payroll Clearing Fund	547.04	
Retiree Benefits Fund	2,027.25	
Stadium Operations Fund	<u>1,027.27</u>	
	Total Period 2 Warrants:	<u>\$ 1,080,735.13</u>

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Commercial Warrants Total: \$ 2,955,459.44

Included in the total expenditure of \$2,955,459.44 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$236,380 to Long Beach Police Department, for Long Beach City College security service for May 2004 and June 2004.
2. \$102,253 to Long Beach Police Department, for four (4) black and white police vehicles for Long Beach City College patrol.
3. \$49,978 to California Community Colleges Chancellor's Office, for unspent 2001-2002 CalWORKs funds.
4. \$29,335 to Ebsco Subscription Services, for monthly periodical subscriptions to the Library Department.

Restricted General Fund 12

1. \$47,902 to Gateway Companies, Inc., for thirty-seven (37) computers for the Computer and Business Information System Department; and, sixteen (16) laptops, and one (1) mobile cart, for the Counseling Department.
2. \$33,737 to Digital Pioneer Technologies, for two (2) parking permit machines.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

It was recommended by the Vice President, Academic Affairs; the Executive Vice President, Administrative Services; the Vice President, Student Support, Planning and Research; and the Superintendent, that the Board of Trustees approve the following actions:

**Agreements**

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93103.6B – Ratify – Amend - With United of Omaha, to include an additional person to the retirement window of June 30, 2004, effective July 1, 2004, for an initial premium installment of \$16,000 for 2004. Additional premium installments will be due July 1, 2005, July 1, 2006, July 1, 2007, and July 1, 2008, in the amount of \$16,000 each.

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CN 93104.7 - Ratify – Amend – With Keenan and Associates, as Administrator for the District’s membership through the Statewide Association of Community Colleges Joint Powers Authority (SWACC) to increase the amount for the Tech Phase II Project from \$216,436, to \$334,939.

CN 93109.1 – Amend – With the County of Los Angeles, Department of Public Social Services, to provide additional funding and extend the funding date from September 30, 2004, to June 30, 2005. The District will receive additional funding in the amount of \$120,000, for a total funding amount of \$164,735.81.

CN 93111.4 – Ratify – Amend – With the National Conference for Community and Justice, for facilitation services as needed, to increase the contract amount by \$5,000, effective August 1, 2004, for a total contract amount of \$15,000 for the 2004-05 fiscal year.

CN 93116.5 – Ratify – With the Long Beach Unified School District (LBUSD), for the transfer of ownership of trailers #3 and #4 at the Pacific Coast Campus, which formerly housed the Head Start Program for LBUSD. Transfer is effective September 1, 2004. Trailer #2, formerly a part of the Head Start Program, will be demolished at LBUSD’s expense.

CN 93116.6 – Ratify – With the Southern California Association of Fingerprint Officers, for the District to provide instructional services to students at SCAFO training conferences, effective July 1, 2004, through June 30, 2005, for the amount of \$5,000.

CN 93116.7 – With the Presbyterian Intercommunity Hospital, to provide a clinical practice site for the School of Creative Arts and Applied Sciences Dietician Program, effective September 30, 2004, through September 29, 2009, at no cost to the District.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Mizuno Club	LAC	Volleyball Camp	Small Gym	8/2-8/13/04
Meridian Pictures	LAC	Film Shoot	Baseball Field	8/7/04
National Cheerleaders Assoc.	LAC	Instruction Camp	Large Gym	8/13-16/04
California Quakes	LAC	Practice	Golf Mall	Sun. 8/15-12/12/04
Champion Youth	LAC	Karate Competition	Large Gym	8/29/04

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Smurf Productions	LAC	Reggae Concert	Stadium	9/5/04
Lakewood Pacific Jr. Football	LAC	Football Games	Golf Mall	9/11-11/13/04
Millikan High School	LAC	Parking	Lot J	9/11/04
Soldiers for Christ	PCC	Gospel Music	Dyer Hall	9/12&10/31/04

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
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Champion Youth	LAC	Pom Pom, Cheer	Large Gym	9/19/04
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User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
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Andrea's Tours	LAC	Parking	Stadium	7/28-30/04
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City of Long Beach	PCC	Business Meeting	Provost Room	8/10/04
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Bovis Management	PCC	Job Walk	Dyer Hall	8/10/04
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Resource Center	PCC	Workshop	Dyer Hall	9/17/04
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PCC Community Outreach	PCC	Women's Chorus	EE159	W-F-Sat. Fall Semester
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LBCC Counseling Dept.	PCC	Workshop	AA117	8/25,26/04
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LBCC Soccer	LAC	Training	Soccer Field	Sat. 9/11-10/23/04
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Student Health Services	LAC	Health Fair	College Center	9/14/04
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Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
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Mizuno Club	LAC	Tryouts	Small Gym	Sundays 10/3-11/7/04
ACT Testing	LAC	ACT Test	D Bldg.	10/23/04
Educational Testing Service	PCC	Praxis Series	BB,DD,EE,FF Bldgs.	11/20/04
ACT Testing	LAC	ACT Test	D Bldg.	12/11/04
ACT Testing	LAC	ACT Test	D Bldg.	4/9/05
ACT Testing	LAC	ACT Test	D Bldg.	6/11/05

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Resource Center	PCC	Fair	Student Center Lawn	10/6/04
Andrea's Tours	LAC	Parking	Stadium	10/20-22/04
Andrea's Tours	LAC	Parking	Stadium	11/3/04

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Expense Reimbursements**

Reimburse Laurel Breece, for hotel fees related to the Community College Leadership Development Institute from June 20, 2004, through June 25, 2004, in the amount of \$456.

Reimburse Romain Bertein, for the purchase of an Artisan Breads Oven, for use in Culinary Arts classes for the DPSS students. Equipment was purchased at a vendor conference in the amount of \$4,000.

**Resolution (Revised) APPLE**

Adopt Resolution No. 092104A authorizing the change from PARS to APPLE retirement plan.

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It was moved by Member Clark, seconded by Member McNinch, that the items on the Consent Agenda, with the exception of Items 5.1 and 6.3, which will be pulled for discussion, be approved and authorized.

The motion carried, all voting aye.

**Item 5.1**

Member McNinch: Yes, I need to abstain from that on page, was it 19 or 21, line 4, Max Young does rent from me and it would be a conflict of interest for me to vote to employ him since he gives me money, just a little.

President Kellogg: Can I entertain a motion to approve 5.1, please? Motion by Trustee Uranga, seconded by Trustee Clark.

The motion carried, with Members Clark, Kellogg, Otto and Uranga, voting aye; Member McNinch abstaining.

**Item 6.3**

Trustee Uranga: Page 204, items 1 & 2, the agreements with the Long Beach Police Department, City of Long Beach, that's my employer.

President Kellogg: Can I entertain a motion to approve 6.3, please? Motion by Trustee McNinch, seconded by Trustee Clark.

The motion carried, with Members Clark, Kellogg, Otto and McNinch, voting aye; Member Uranga abstaining.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Report

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President's Report**

Superintendent-President Kehoe: Two short things - one, we will have an honor bestowed upon us by the County Board of Supervisors, this will be in recognition of our CityServe Program and the project that we have had with the Carmelitos Public Housing Development- it's the Carmelitos Service Learning Initiative and we will receive that award September 28<sup>th</sup> - I give recognition to Farley Herzek, the dean who is over the CityTeach and CityServe Program and Paul Savoie who was instrumental in arranging this relationship with Carmelitos and I believe Trustee Kellogg will be joining us for that award. And the other item, is a letter of recognition for Paul Creason, Paul has been the vice president for the National Council for Research & Development - he's in charge of the Washington Convention for that organization, and has spent a great deal of time working with the Council to look at other resources that might be developed for community colleges across the United States so it was a very nice letter of recognition for Paul - and that is my report.

President Kellogg: Thank you very much.

**ACADEMIC AFFAIRS**

**Sabbatical Report**

Joyce Black: With a great deal of pleasure, Members of the Board, Dr. Kehoe, I'd like to introduce Jose Ramon Nunez, who is a faculty member in the Foreign Language, as well as department head, who's going to - his topic is a fourteenth century document called a "Book of Good Love." So we've got your attention.

Jose Ramon Nunez: Good evening. As Dr. Black says, my name is Jose Ramon Nunez and I've been a professor of Spanish in the Foreign Language Department for eight years already. I was granted a sabbatical during the school year of 2002-2003. My Ph.D is in Spanish Medieval literature and I requested a sabbatical so I could do research in my field of specialization. The book I studied during my sabbatical year, is called, the "Book of Good Love." This book is the most important book written in the Spanish language in the first half of the fourteenth century. There are hundreds of research articles and books published about it because several aspects of this book continue to be a mystery today. Just to name a few, the date of its composition, the author of the book, and the reason why this piece was written and its meaning. We know that until the invention and development of the printing press, books were reproduced by hand. Monks and monasteries dedicated their lives to copying one manuscript after another, in order to make them available for others to read. In many occasions, the original work is lost and only copies are available to researchers to study. This is the case with the "Book of Good Love." Because of that, we know for sure when the manuscripts were copied that we could only approximate the date of the original work. People those days didn't consider it important if they were recognized as the author of the work. For that reason, we don't know very much about the name given in the book as the author. As I mentioned, there are different interpretations about the meaning of the "Book of Good Love." (spoken in Spanish-could not interpret). The book is a compilation of a variety of materials. It contains prose and poetry, prayers and risqué stories, classical fables, and biblical stories. The variety of materials has created a large number of interpretations of the book. This is where I focused my research and I'm going to summarize my findings very briefly. Throughout the book, the "seven deadly sins" are mentioned. They are described, there are examples and suggestions are given to help resist them. In my research, I prove that in the book the "seven deadly sins" all are related to carnal love. The book shows the pitfalls of bad love, which of course is carnal love, and offers alternatives to the reader following good love, but ironically offers no examples. This irony had led to many bad interpretations of the "Book of Good Love." Furthermore, I show the underlying structure of the book, which is grouped into seven deadly sins and the author's attempt to have his readers not to fall victim to them. To complete this research, I had to do an extensive review of everything that has been published on the "Book of Good Love" and the appearance of the seven deadly sins. Considering the book was written in the fourteenth century, there was a lot to read. I wrote an extensive article, which you can read, in Spanish, in LBCC's library. I hope to revise and publish my article in an academic journal, as well as present my research findings at academic conferences. Every time I ask my students to conduct research, I expect them to go through similar steps at their level. I expect them to be rigorous in the research, avoid plagiarism at all cost, and come up with original ideas. Therefore,

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doing it myself was a very academically invigorating experience. I refreshed my insights into what my students go through. I thank you for this opportunity.

If you have any questions, I will be happy to answer them.

President McNinch: Do you, when you're having your students do the research, do you have them research the seven deadly sins, or the opportunities for the good stuff?

Jose Ramon Nunez: This is a topic that we don't cover in the classes we teach here.

Member Uranga: I think she meant, is there a lab?

President Kellogg: Thank you very much.

Jose Ramon Nunez: If I could, I'd like to leave the meeting, because I have things to do.

President Kellogg: That's all right. Thank you very much.

**STUDENT SUPPORT, PLANNING AND RESEARCH**

No Report

**ADMINISTRATIVE SERVICES**

**Resolution, Statewide Delinquent Tax Finance Authority Resolution**

It was moved by Member Clark, seconded by Member McNinch, that the Board of Trustees authorize the assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years end June 30, 2005, 2006 and 2007, and authorize execution and delivery of related documents and actions.

The motion carried, all voting aye.

**2004-2005 Adopted Budget**

Vice President Oakley: You should have a copy of the 2004-2005 Adopted Budget and, essentially, this is the document that we did the workshop on at our last meeting. The previous meeting, we showed you the unrestricted general fund and differences between the '04-'05 and the '03-'04 Budget. This document also contains all the other restricted funds, and again, it's prepared along with the Superintendent's message, which discusses some of the actions we're going to take throughout the year to support the staff in helping them maintain a balanced budget throughout the year. So, with that, we present to you the Adopted Budget and I also want to recognize again the Budget Advisory Committee, who helped us throughout the year to develop this Budget and of course, the Fiscal Operations staff, who is represented here today by Patti Davis, who worked countless number of hours and weekends to prepare this for you today.

President Kellogg: Members of the Board, comments on this?

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Member Clark: Let me ask you, Eloy, in regards to the Budget, how often do you come back with updates?

Vice President Oakley: Previously, the Board had requested a midyear budget report and that's what we have been doing for the last two years.

Member Clark: I'm wondering, with the - how much extra effort would it be to do it on a quarterly basis?

Vice President Oakley: We can certainly do it on a quarterly basis. We are prepared, as is noted in the Superintendent's message, we're prepared to begin doing monthly expenditure reports to the Executive Committee. So, taking that to a quarterly basis I believe can be done. Your first report probably couldn't be prepared until the second meeting in October, but we can begin from there.

Member Clark: The concern I have with the uncertainty of what occurs in Sacramento with some degree of regularity, you get into midyear and even more so than that, as you look at the estimates on tax income and this existing I guess structural deficit of \$7 billion in next year's budget, as to when they might begin to do what we had a year or two back, which is having midyear....so I think as long as it isn't something that requires - if you have the figures, if they're there, without a whole lot of extra effort, I think it would be good under the current circumstances, to have maybe a quarterly update on just the overall view of how it looks.

Vice President Oakley: We could certainly do that and I would certainly agree that it would be prudent for this Board to monitor that process throughout the year and determine if there's any other action that needs to take place at some point during the year to ensure that we remain balanced.

Member Clark: Ok, thank you.

Member Otto: I would just second Dr. Clark's recommendation. It seems to me that the heart of this budget, as we've worked it out over the last three months, is that what was needed and what we've now got is more real time control over what's going on at the college. And if we now, with the implementation of the PeopleSoft program, and with the commitment to providing information to the supervisory staff, the deans and whatnot, if all that's in place, it provides the Board the opportunity then to provide the oversight that we're required to, both by law and under the goals that we adopted last year, and presume that we will adopt this year. So I think quarterly reports are a real good idea, because where we seem to get into trouble is as things happen during the course of the year that we're unable to catch until they've already been implemented. So this provides us a comfort level, I think.

President Kellogg: Then, is it the intention of Trustee Clark, Trustee Otto, do you want to make the motion to adopt the budget, then we can follow up with another motion to recommend that we have these on quarterly? Is that your...

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Member Clark: I don't think we have to have a motion for that. I think we can accept that as a ....

Vice President Oakley: My staff can certainly begin preparing that process and bring it as a quarterly report to the Board.

President Kellogg: If there's no objection from the Board, that's the direction we'd like to go, for obvious reasons.

Vice President Oakley: All right.

Member Otto: The other thing I wanted to say is that I've, because I'm so new here, I've spent a lot of time going over this and trying to understand this. I really want to compliment Eloy and everybody that put together this budget because the more I looked the better it got over time and I think you're really to be complimented on the hard work and insightfulness that you've come up with to identify what the issues are and find solutions to those issues, so, thank you.

Vice President Oakley: I certainly appreciate it and of course, most of the responsibility for anything we do comes from the Fiscal Operations staff as well as our Budget Advisory Committee and my co-chair, Janice Tomson. But, thank you.

President Kellogg: Other comments from Members of the Board?

President McNinch: Call for the question.

President Kellogg: All of us appreciate everyone's effort on this. We know it's not easy and I know when times are good, you prepare for when it's bad, and when times are bad, you prepare for when it's going to get worse and, unfortunately, that's where we're at right now, so we appreciate trying to do the very best we can for the college and the people associated with the college. Could I entertain a motion to approve the 2004-2005 Adopted Budget?

It was moved by Member Uranga, seconded by Member McNinch, that the Board of Trustees approve the Adopted Budget for 2004-2005.

President Kellogg: If there is no other comments by the Members of the Board at this time on the Budget, after having an extensive workshop last week and a lot of looking at these items, no other discussion, all those in favor of adoption of this budget, please say aye, opposed.....

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Report

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

Member Clark: Let me just speak to the fact, we had a ... the League had a workshop here yesterday and you all have before you copies of the two major items were the California Performance Review and a proposal for a new funding mechanism for community colleges and I want to thank, and I'm sure the League thanks Dr. Kehoe, for being a gracious host here. We had a pretty good turnout for a meeting that lasted almost three hours. What I'd like to do is - the two significant reports were the one in regards to financing. And this started, actually the Board of Trustees started, we had a committee and we started to look at the financing and at Prop. 98 and other things and we like to think that out of this came this study and this report, which was actually developed by a group of finance officers and they missed a real bet in not having Eloy as part of the group. But, they did an excellent job, we feel, of putting this together. It's a much simpler formula than it was and it includes equalization, which we all dearly love, as one of the elements. You have the report here - I don't want to go through it because it's fairly lengthy, but it has a number of different items and basically, funding mechanisms, that seem to have more rationale than we have currently, and would give us additional funding, hopefully, but I'd like to, on this item, because I think it's desirable that we take a position in regards to this and we would have this back at our next meeting and I would encourage Eloy to make a report on this and also the Academic Senate, Jan, to look at this and if you have some comments. And, the other one is the California Performance Review, which we're all aware of, which is looking at, this is just the educational section. The items in here are under education, training, and volunteerism. The main concern I think that we have with this proposal is that it, to a large extent, decreases the office of the Chancellor, eliminates the Board of Governors and basically places the Chancellor under the Secretary of Education, not under the Secretary, but under the - it's the third level down - there's a deputy and then there's another level that's over the Chancellor's Office and we feel that it diminishes the opportunity the Chancellor has to represent community colleges and give us a voice in Sacramento. There are a number of items in here eliminating unnecessary reports and they have one that's kind of curious by reducing the cost of textbooks and I'm not sure how the State is going to go about that. But, anyway, I think it is important that we also take a position in regards to this and so I would make a motion that we lay these two reports over to our next meeting and look at having a resolution to support with any modifications that might come up at that meeting. I would make that as a motion to lay these over to our next...with the intent of hopefully supporting these two items. That's a motion.

President Kellogg: The motion is to lay those items over to the next meeting. Second by Trustee McNinch. All those in favor of that, please identify by saying aye.

The motion carried, all voting aye.

Member Uranga: This is Hispanic Heritage Month, that opened up on September 16, it goes through October 15. There's an organization that is celebrating 75 years of

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activism in the United States and that's the League of United Latin American Citizens. They are celebrating 75 years of existence and community activism. I'd just like to be able to recognize that organization.

President Kellogg: Thank you. 75 years?

Member Uranga: 75 years. 1929, founded.

President Kellogg: That's impressive.

Superintendent-President Kehoe: Mr. President, I have been negligent in not introducing two people in the audience. They are, one of them is new with us, fairly new, Director of Superintendent-President's Office, Claudette Moody. I know most of you have spoken with her on the phone and I just want you to see a face to put with the voice. Also, a person that's been in an acting position and is now the full-time Director of Outreach and that is Dr. Cynthia Shields.

President Kellogg: Welcome. Thank you.

Member Uranga: Congratulations.

**NEW BUSINESS**

There was no New Business.

**FUTURE REPORTS**

President Kellogg: Future reports for the October 12 meeting will include the Board Goals/Self Evaluation, and we look forward to that.

Superintendent-President Kehoe: Mr. President, could I also say that I added the Filipino History Resolution to Future Reports, at the request of Frank Quiambao who is one of our alumni and is also President of one of the L.A. colleges. He will have a group here to speak on that resolution.

President Kellogg: And that will be on October 12?

Superintendent-President Kehoe: That's correct. Their celebration is October 14.

Member Uranga: I have neglected to also mention the fact that on October 15, the national association, the NAACP, is celebrating their 25 years of their freedom fund banquet at the Hilton, on October 15.

President McNinch: And, on October 15, our Superintendent-President, Dr. Jan Kehoe, oh wait, that's not October, that's this week, Thursday, will be installed as the current President of NCCJ, and I think that's quite an honor, and it speaks highly of our ability to hire the best.

President Kellogg: Thank you for bringing that up. Congratulations. That's fantastic.

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President McNinch: I've got one more. I want to encourage everyone that can, to sign up to be a poll worker for the November 2 election. I happen to be working part-time for the County of Los Angeles and I am not paid to make this announcement, but we need poll workers. So just call the Polls Division of the County of Los Angeles and you do get a small stipend for working that day and if you've never worked the polls, it really is quite an amazing opportunity to be right at the forefront of democracy. God bless America.

President Kellogg: Thank you. And, they actually have a Poll Division?

President McNinch: Yes, of course.

President Kellogg: What do they do the rest.....nevermind.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

President Kellogg: At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report. There were no Public Comments.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 6:00 p.m. The next regular meeting of the Board of Trustees will be held on October 12, 2004. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary