Minutes of Meeting of  
October 11, 2005

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on October 11, 2005.

CALL TO ORDER  
The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE  
Helene Ansel led the Pledge of Allegiance.

ROLL CALL  
Present: President Clark, Vice President McNinch, Member Kellogg, Member Otto, Member Uranga, Student Trustee Tanskul

WELCOME AND INTRODUCTIONS  
President Clark welcomed everyone to the meeting. He introduced Pat McKean, Viking Advisor, who had brought a group of beginning news writing students from his Journalism 20 class and explained he was teaching them how to cover a government meeting.

APPROVAL OF MINUTES  
It was moved by Member McNinch, seconded by Member Uranga, that the minutes of the meeting of September 27, 2005, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA  
There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES
Approval of 2006 Calendar of Board Meetings
President Clark noted that there was one deletion, October 10, 2006, because of meetings that conflict. It was moved by Member McNinch, seconded by Member Kellogg, that the Board of Trustees approve the amended Calendar of Meetings of the Board of Trustees for 2006.

The motion carried, all voting aye.

Committee Reports
There were no reports.

STUDENT TRUSTEE
Trustee Tanskul reported on Homecoming events, then did a presentation on the Music Department, including a message from Department Chair, Priscilla Remeta, and a complimentary letter from a previous LBCC student. She expressed regret over the passing of David Herman and asked that the Board adjourn today's meeting in honor of him.

PUBLIC COMMENTS ON AGENDA ITEMS
Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
Approve/ratify the following actions:

Appointments
New Contract Faculty 1
Hourly Instructor – Fall 204
Hourly Counselor – Fall 2
Hourly Librarian – Fall 1
Hourly Substitute – Fall 1

In-Service Changes
Change of Salary – Contract 3
Changes of Title – Contract 1
Department Head Elections 2

HUMAN RESOURCES (Classified)
Approve/ratify the following actions:

APPOINTMENTS
Probationary 12
Working Out of Class 4
Temporary 5
Exempt From the Merit System 44

INSERVICE CHANGES
Minutes, Meeting of the Board of Trustees
October 11, 2005

Mileage

SEPARATION FROM THE DISTRICT
Layoff Due to Lack of Work/Lack of Funds
Resignation

FINANCE AND PURCHASING
Approve the following actions:

FINANCE
Budget Transfers
Budget Transfer numbers 116676, 116678, 116682, 116759, 116763 and 116767 for the Unrestricted General Fund 01, in the amount of $110,185 as listed:

From:
- Supplies $3,306
- Services and Operating Expenses $106,879
  Total: $110,185

To:
- Academic Salaries $26,500
- Classified Salaries 13,779
- Employee Benefits 4,961
- Supplies 30,787
- Services and Operating Expenses 2,445
- Equipment 31,713
  Total: $110,185

Included in the budget transfers of $110,185 for the Unrestricted General Fund are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>116767</td>
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<td>Academic Affairs</td>
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<td>147000-01-675000-0000</td>
<td>Staff Development</td>
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<td>140000-01-675000-0000</td>
<td>Staff Development</td>
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<td>Physical Education</td>
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<td>Art</td>
<td>$978</td>
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<td>Music and Radio/Television</td>
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<td>Nursing – Registered</td>
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<td>Nursing – Vocational</td>
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<td>Mathematics and Engineering</td>
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<tr>
<td></td>
<td>641000-01-220100-0010</td>
<td>Social Science</td>
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</tr>
<tr>
<td></td>
<td>641000-01-220500-0010</td>
<td>History and Political Science</td>
<td>$1,956</td>
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</table>

From Other Service to Academic Stipends, Academic Other Hourly Salaries, Employee Benefits, and Instructional Equipment <$5,000.
Budget Transfer numbers 116687, 116716 and 116731 for the Restricted General Fund 12, in the amount of $569,240 as listed:

From: 
- Supplies $ 9,887
- Services and Operating Expenses $ 47,000
- Equipment $ 512,353

To: 
- Academic Salaries $ 4,210
- Classified Salaries $ 342,334
- Employee Benefits $ 73,726
- Supplies $ 71,680
- Services and Operating Expenses $ 8,043
- Equipment $ 69,247

$ 569,240

Included in the budget transfers of $569,240 for the Restricted General Fund are the following transfers greater than $25,000:

<table>
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<td>VTEA Administration</td>
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<td>210300-12-609000-9640</td>
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<td>566000-12-684500-9640</td>
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</table>

From Equipment >$5,000 to Classified Administrator Salaries, Classified Clerical Salaries, Classified Presenter Salaries, Employee Benefits, Supplies, Conference-Classified, Classified Instructional Aide Salaries, Instructional Software, Duplicating-Instructional, and Equipment Repairs.

(b) Budget Transfer number 116707 for the Child Development Fund 33, in the amount of $300 as listed:
From: Supplies $ 300
To: Services and Operating Expenses $ 300

There are no budget transfers greater than $25,000 for the Child Development Fund.

**Salary Warrants**
Ratify issuance of salary warrants listed on Register No. 4282 and Register No. 4283 for the period of September 16, 2005, through September 23, 2005, in the amount of $322,684.96 as listed:

Register No. 4282  Issue Date 09/16/05
Warrant Nos. 0739281 – 0739313  $ 61,135.96

Register No. 4283  Issue Date 09/16/05
Warrant Nos. 0739314 – 0739341  $ 261,549.00

Total Salary Warrants Issued:  $ 322,684.96

**Commercial Warrants**
Ratify issuance of commercial warrants for the period of September 16, 2005, through September 23, 2005, in the amount of $3,478,550.97 as listed:

Period Ending September 16, 2005
Unrestricted General Fund  $ 478,633.02
Restricted General Fund  80,313.51
Child Development Fund  645.00
Capital Outlay Projects Fund  270,318.57
General Obligation Bond Fund  1,060,658.59
Community Service Contract Ed  8,400.87
Self Insurance Fund  264.94
Student Financial Aid Fund  468,399.18
Payroll Clearing Fund  83,464.54
Stadium Operations Fund  1,852.22

Total Period 1 Warrants:  $2,452,950.44

Period Ending September 23, 2005
Unrestricted General Fund  $ 356,097.79
Restricted General Fund  84,626.21
Child Development Fund  1,450.37
Capital Outlay Projects Fund  146,371.44
General Obligation Bond Fund  47,885.65
Community Service Contract Ed  76.50
Student Financial Aid Fund  388,209.37
Stadium Operations Fund  883.20

Total Period 2 Warrants:  $1,025,600.53

Commercial Warrants Total:  $3,478,550.97
Included in the warrant total expenditure of $3,478,550.97 are the following payments greater than $25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**
1. $ 70,315 To Dell Marketing L.P. for six (6) Dell Poweredge computer servers for the Academic Computing and Information Technology Department (ACIT).
2. $ 69,114 to City of Long Beach for Instructional Services agreement to provide Police and Fire Services training classes for Summer 2005.

**Restricted General Fund 12**
1. $ 66,610 to Student Insurance for the Districts portion (2/3) of the 2005-2006 premium for Long Beach City College student accident coverage.
2. $ 32,295 Ebsco Subscription Services for magazine subscription renewals for the Liberal Arts Campus Library, July 1, 2005, through June 30, 2006.

**Capital Outlay Projects Fund 41**
1. $ 232,509 to Robert Clapper Construction, for construction of a new Child Development Center, Pacific Coast Campus. This project is jointly supported with bond funds.
2. $ 129,866 to Caldwell Architects, Inc. for construction and design services for the Learning Resource Centers, at the Liberal Arts and Pacific Coast Campuses.
3. $ 19,489 to PFF Bank, for contractor’s retention deposit in an escrow account for the construction of the New Child Development Center at the Pacific Coast Campus. This project is jointly supported with bond funds.

**General Obligation Bond Fund 42**
1. $ 468,305 to Bovis Lend Lease for facilities construction program management services, August 2005.
2. $ 214,036 to Marlene Imirzian & Associates for professional services for the Los Coyotes Diagonal property.
3. $ 175,402 to Robert Clapper Construction for construction of a new Child Development Center, Pacific Coast Campus. This project is jointly supported with Capital Projects funds from the state.
4. $ 64,262 to RMA Construction Services Inc. for professional services for bond program technical support, August 2005.
5. $ 35,954 to Torres Construction, Inc. for Building P exterior improvements, Liberal Arts Campus, from July 19, 2005, through August 15, 2005.
6. $ 32,198 for Rachlin Architects, Inc. for architectural services for infrastructure site improvements on the Liberal Arts Campus.
7. $19,489 to PFF Bank for contractor’s retention deposit in an escrow account for the construction of the New Child Development Center at the Pacific Coast Campus. This project is jointly supported with Capital Project funds from the state.

**Student Financial Aid Fund 74**

1. $52,119 to Associated Student Body Bank (ASB), Bookstore reimbursement for Pell advances for August 2005.

**PURCHASING**

**Bond Contract Amendments**

CN 22003.4 – With Chambers Group, Inc., Amendment #6, to provide an addendum to the Mitigated Negative Declaration for the Los Coyotes Building project, to increase the contract amount an additional $4,400, for a total contract amount not to exceed $377,650, to be paid with Measure E Bond Funds.

CN 22009.2 – With Leighton Consulting, Inc., Amendment #1, for additional field and analytical laboratory testing services for the Los Coyotes Building Project at the Pacific Coast Campus, to increase the contract by $3,790 for a total contract amount not to exceed $16,480, to be paid with Measure E Bond Funds.

**Change Order Ratification**

CN 22007.1 – With Pinner Construction Company, Inc., Change Order #10, for the District Facilities and Warehouse Complex (Interim Facility – Vet’s Stadium) at the Liberal Arts Campus in the amount of $8,594.23, for a total contract amount not to exceed $8,674,465, to be paid with Measure E Bond Funds.

**Amendments to Board Action**

CN 99604.3 – With Phytorion, Inc., to change the contract not to exceed amount from $70,000 to $75,000.

CN 22011.6 – With Rachlin Architects, Amendment #1 to change the contract amount from $24,000 to $24,500, for a total contract amount not to exceed $60,750.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period September 5, 2005, through September 16, 2005, in the amount of $248,889.43 as listed.

<table>
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<th>Item Range</th>
<th>Amount</th>
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<tbody>
<tr>
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<tr>
<td>52584 – 52641</td>
<td>$156,615.48</td>
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</table>

Total Amount $248,889.43

Included in the total amount of purchase orders of $248,889.43 are the following items greater than $25,000:

**Restricted General Fund – Fund 12**

PO 52609 Magazine subscriptions

Library
Account No. 631000-12-160100-0550 $38,754.25

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES
Approve the following actions:

Agreements
Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

CN 92535.3 – Ratify – Amend – With Torrance Memorial Medical Center, to provide a clinical practice site for the School of Health and Science students, to extend the termination date from August 1, 2005, to August 1, 2007, at no cost to the District.

CN 92988.3 – Ratify – Amend – With Bellflower Medical Center, to provide a clinical practice site for the School of Health and Science students, to extend the termination date from September 1, 2005, to September 1, 2007, at no cost to the District.

CN 93118.2 – Ratify – Amend – With American Golf Corporation, to provide golf course use for the Men’s and Women’s Golf teams practices and matches, effective July 1, 2005, through June 30, 2009, for the amount of $6,200 per year, payable to American Golf.

CN 93125.6 – Ratify – With Redgate Memorial Recovery Center, to provide a clinical practice site for the School of Health and Science students, effective June 1, 2005, through May 31, 2007, at no cost to the District.

CN 93125.7 – With California State University (CSU), Long Beach, College of Education, for Long Beach Community College District to provide practical experience for a CSU peer academic advisor, effective October 17, 2005, through June 30, 2006, for the amount of $3,500 payable to CSU. Services will be funded through the LBCC Foundation.

CN 93125.8 – Ratify – With Grant Uba, to provide consultant services for the District’s Athletic Department regarding development of new medical protocols related to the care, treatment, and prevention of injury to student athletes, to comply with Commission on Athletics code, rules, and regulations, effective October 1, 2005, through June 30, 2006, at a cost of $2,500.

CN 93126.1 – Ratify – With Orange Coast Memorial Medical Center, to provide a clinical practice site for dietetic students effective October 15, 2005, through October 14, 2010, at no cost to the District.

CN 93126.2 – Ratify – With the Associated Student Body Enterprises, to use District facilities, effective July 1, 2005, through June 30, 2006, at a cost of $74,250.

Use of Facilities
<table>
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<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. S. Soccer Federation</td>
<td>LAC</td>
<td>Referee</td>
<td>Stadium</td>
<td>10/19/05</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Testing</td>
<td>Testing</td>
<td></td>
</tr>
</tbody>
</table>
User is to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Studies</td>
<td>PCC</td>
<td>Fundraiser</td>
<td>Dyer Hall</td>
<td>10/23/05</td>
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<td>Program</td>
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</tr>
<tr>
<td>Antioch Church</td>
<td>PCC</td>
<td>Parking</td>
<td>Lots 1 &amp; 2</td>
<td>10/23/05</td>
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<td>of Long Beach</td>
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<td></td>
</tr>
<tr>
<td>City of Long Beach</td>
<td>LAC</td>
<td>Driver Training</td>
<td>Stadium Lot</td>
<td>10/29, 11/5, 11/12/05</td>
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<tr>
<td>Refuse Dept.</td>
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</tr>
</tbody>
</table>

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donation**

Accept the donation from Corporate Express, 16501 Trojan Way, La Mirada, CA 90638, of Allsteel, Inc. furniture, including: 18 corner workstations and 12 desktop workstations, for use as District needs determine, and request that a letter of appreciation be sent.

**2004-2005 CCFS-311 Annual Financial and Budget Status Report**

Approve the 2004-2005 CCFS-311 Annual Financial and Status Budget Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor’s Office, California Community Colleges.

This report provides required financial information about fiscal year 2004-2005 expenditures (unaudited) and the fiscal year 2005-2006 Adopted Budget.

It was moved by Member Kellogg, seconded by Member McNinch, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items or Reports

**SUPERINTENDENT-PRESIDENT**

**Midterm Accreditation Report (Informative)**

Superintendent-President Kehoe stated that the Accrediting Commission, ACCJC, requires a comprehensive team visit every six years. The team was here three years ago. They also require a mid-term report, updating them on any recommendations that the team might have made three years before. In our case, they required only the report, not a report and visit, which is a positive commentary on the progress we had made last year when the team did visit. A few months ago, we appointed to the shared governance process a writing team of three individuals. Linda Umbdenstock represented the administration, David Morse
represented the faculty and Jacquie Lang-Wilvers represented the classified service. Those three have compiled a mid-term report to submit to the Accrediting Commission. It is required that we bring it to the Board for information prior to sending it in and then it is due October 15 in the office of the Accrediting Commission for consideration at their January meeting.

Superintendent-President's Report (Informative)
Superintendent-President Kehoe acknowledged Helene Ansel, as interim, while Marisa Perez, Director of Superintendent-President’s Office, is on leave of absence. Helene worked most recently in the office of Senator Alan Lowenthal. The City Council meeting for Long Beach is presenting one of our employees, Anita Gibbins, a proclamation on Cultural Diversity Month. A part of it reads, ”Whereas the City of Long Beach Human Dignity Program serves to foster harmonious relations among the diverse residents of the City, and Whereas the City of Long Beach Human Dignity Program and Long Beach City College Pacific Coast Campus have partnered for a peace and unity celebration to promote cultural harmony and awareness on the campus and within the community, and Whereas October has been declared Cultural Diversity Month in the County of Los Angeles, Now, Therefore, I, Beverly O'Neill, Mayor of the City of Long Beach, on behalf of the Long Beach City Council, do hereby recognize the multicultural community in the City of Long Beach and in the County of Los Angeles and proclaim that Long Beach affirms its commitment to celebrate its cultural diversity during the month of October." We will be co-presented with that proclamation. We had a large celebration at the Pacific Coast Campus and we were very privileged to receive the peace quilt. We'll display it for the next year and then present it to another organization that is promoting peace in our community.

ACADEMIC AFFAIRS
Sabbatical Report (Informative)
Don Berz, Interim Vice President of Academic Affairs, introduced Dr. Frank Gaspar, Professor, English Department. Dr. Gaspar presented his sabbatical report from the last academic year. Mr. Gaspar's report was, "The Professional Writer: Bringing the World into the Classroom."

STUDENT SUPPORT, PLANNING AND RESEARCH
No Items or Reports

ADMINISTRATIVE SERVICES
No Items or Reports

PACIFIC COAST CAMPUS
Update on Pacific Coast Campus (Informative)
Farley Herzek, Interim Provost, PCC, presented an update of activities on the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT
Grants-Project Update (Informative)
Lou Anne Bynum, Assistant Superintendent-Vice President of Economic and Resource Development, provided a brief update of recently awarded College grants and contracts.
ACADEMIC SENATE
There was no report.

TRUSTEES COMMUNICATIONS
There were no communications.

NEW BUSINESS
There was no new business.

FUTURE REPORTS
Future Report: Presentation Concerning the History of Long Beach Seamless Education and Update

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Charlotte Joseph, CCA President and Professor of Political Science, addressed the Board concerning the special election, November 8, urging them to adopt a resolution opposing Proposition 76. President Clark recommended that the Board consider this resolution at its next meeting, October 25, 2005.

Superintendent-President Kehoe reminded everyone that the next Board meeting, October 25, will be held at Jordan High School and that Jordan is one of our feeder high schools in our district and we are showing our support for our feeder high schools by scheduling Board meetings at the high schools.

President Clark asked for more information about David Herman. Superintendent-President Kehoe said there will be a memorial service for David Herman at 10 a.m., Saturday, in our theatre and everyone is invited to attend. David Herman was a long-time employee of this district, an excellent professor of drama and produced many, many plays and brought many of our community in through his plays to our college. It was wonderful as far as public relations for the college is concerned.

David Morse said that David Herman, in addition to his significant contributions as a professor, was also a member of the Academic Senate, currently. We received this message on Friday morning and likewise adjourned our Senate meeting in his honor on Friday afternoon. I want to express my appreciation for June's motion to the same effect here.

It was moved by Member Uranga, seconded by Member Kellogg, that the Board meeting be adjourned in honor of David Herman.

ADJOURNMENT
President Clark adjourned the meeting, in honor of David Herman, at 5:50 p.m. The next regular meeting of the Board of Trustees will be held on October 25, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. at Jordan High School, 6500 Atlantic Avenue, Long Beach.
Assistant Secretary