

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
October 25, 2005**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in the Cafeteria, Jordan High School, 6500 Atlantic Avenue, Long Beach, on October 25, 2005.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in the Cafeteria, Jordan High School. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Lou Anne Bynum led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President McNinch, Member Kellogg, Member Otto, Member Uranga, Student Trustee Tanskul

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Uranga, seconded by Member McNinch, that the minutes of the meeting of October 11, 2005, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Clark requested that a few students and their instructor planning to speak under "Public Comments (Non-Agenda Items)" be reordered to report to the Board right after "Public Comments On Agenda Items."

REPORT OF BOARD OF TRUSTEES

Resolution Opposing Proposition 76, Initiative Constitutional Amendment

It was moved by Member Uranga, seconded by Member Otto, that the Board adopt Resolution No. 102505A, Opposing Proposition 76, Initiative Constitutional Amendment.

The motion carried, Members Clark, McNinch, Otto, and Uranga voting aye, Member Kellogg voting nay.

Resolution Authorizing Issuance of Refunding Bonds, 2002 Election, Series C (2005)

It was moved by Member McNinch, seconded by Member Uranga, that the Board approve Resolution No. 102505B, authorizing the Long Beach Community College District to refund all or portions of the Series A general obligation bonds previously issued in the aggregate amount of \$40,000,000.

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Trustee Tanskul reported on activities at the Liberal Arts and Pacific Coast campuses.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

President Clark called upon Laura Pellegrini, Instructor, History & Political Science, who brought a group of students who had been working on a project – an actual public policy to present to local cities and counties in Southern California to attempt to reclassify cats from free-roaming wild animals to personal property cats. The students then presented information on the sections they worked on.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Hourly Instructor – Fall	4
Hourly Counselor – Fall	1
Stipends	24

In-Service Changes

Change of Assignment – Contract	2
Change in Salary – Contract	1
Changes of Title – Contract	3

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

Appointments

Probationary	5
Provisional	1
Reclassification	1
Temporary	4
Exempt From the Merit System	26

INSERVICE CHANGES

Mileage	1
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PERSONNEL COMMISSION ACTIONS

Management Team	1
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SEPARATION FROM THE DISTRICT

Resignation	1
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FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 116829 and 116877 for the Unrestricted General Fund 01, in the amount of \$26,823 as listed:

From:	Supplies	\$	11,600	
	Services and Operating Expenses		13,534	
	Building Fixtures		<u>1,689</u>	\$ <u>26,823</u>
To:	Classified Salaries	\$	3,604	
	Employee Benefits		396	
	Supplies		6,954	
	Services and Operating Expenses		3,289	
	Equipment		<u>12,580</u>	\$ <u>26,823</u>

There are no individual budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 116821, 116835, 116872 and 116878 for the Restricted General Fund 12, in the amount of \$68,548 as listed:

From:	Academic Salaries	\$	3,309	
	Classified Salaries		31,406	
	Employee Benefits		6,135	
	Supplies		883	
	Services and Operating Expenses		5,850	
	Equipment		<u>20,965</u>	\$ <u>68,548</u>

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To:	Academic Salaries	\$	55	
	Classified Salaries		7,207	
	Employee Benefits		801	
	Supplies		28,822	
	Services and Operating Expenses		1,830	
	Equipment		<u>29,833</u>	\$ <u>68,548</u>

There are no individual budget transfers greater than \$25,000 for the Restricted General Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4284 for the period of September 26, 2005, through October 7, 2005, in the amount of \$4,839,087.76 as listed:

Register No. 4284	Warrant Nos. 0739342 – 0739454	\$ 4,839,087.76
Issue Date 09/30/05		
	Total Salary Warrants Issued:	\$ <u>4,839,087.76</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of September 26, 2005, through October 7, 2005, in the amount of \$2,593, 561.13 as listed:

Period Ending September 26, 2005

Unrestricted General Fund	\$	867,719.69
Restricted General Fund		45,886.66
Child Development Fund		1,046.66
Capital Outlay Projects Fund		25,875.00
General Obligation Bond Fund		110,505.74
Community Service Contract Ed		376.00
Student Financial Aid Fund		443,622.72
Payroll Clearing Fund		278,388.14
Retiree Benefits Fund		1,794.15
Stadium Operations Fund		<u>5,068.62</u>

Total Period 1 Warrants: \$ 1,780,283.38

Period Ending October 7, 2005

Unrestricted General Fund	\$	333,677.04
Restricted General Fund		73,147.63
Capital Outlay Projects Fund		2,750.00
General Obligation Bond Fund		19,145.50
Community Service Contract Ed		8,231.07
Self Insurance Fund		178.81
Student Financial Aid Fund		22,003.11
Payroll Clearing Fund		3,677.65
Retiree Benefits Fund		347,338.22
Stadium Operations Fund		<u>3,128.72</u>

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Total Period 2 Warrants: \$ 813,277.75

Commercial Warrants Total: \$ 2,593,561.13

Included in the warrant total expenditure of \$2,593,561.13 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$254,979 to Long Beach Police Department for security services for July 2005 and August 2005.
2. \$140,148 to Protected Insurance Program for Schools, fourth membership installment for Workers' Compensation Joint Powers Authority.

General Obligation Bond Fund 42

1. \$ 74,610 to SRD Engineering Inc., for site preparation engineering services for the South Quad Complex, Liberal Arts Campus, July 2005.

Student Financial Aid Fund 74

1. \$ 34,883 to Associated Student Body Bank (ASB), Bookstore reimbursement for Pell advances for August 25, 2005, through September 2, 2005.

Budget Increase/ (Decrease)

Restricted General Fund 12:

Child Development Consortium Program	\$	10,059
California Early Childhood Mentor Program	\$	648

PURCHASING

Bond Contract Awards

CN 22007.8 – Ratify – With C.S. Legacy Construction, Inc., for the Athletic Field Project at the Liberal Arts Campus in an amount not to exceed \$462,257, paid with Measure E Bond Funds.

Bond Contract Amendments

CN 22004.9 – With Hill Partnership, Inc., Amendment #2, for preparation of the Final Project Proposal and Building Assessment for the modernization of the Multi-Disciplinary Academics Building (Buildings AA, BB, DD, EE) at Pacific Coast Campus, to change the termination date from July 31, 2005, to June 30, 2006, at no additional cost.

CN 22011.2 – With Hill Partnership, Inc., Amendment #1, for preparation of the Final Project Proposal and Building Assessment for the modernization of Building GG at the Pacific Coast Campus, to change the termination date from June 30, 2005, to June 30, 2006, at no additional cost.

CN 99637.9 – With Lisa Carol Mednick dba English Resources for consultant services for curriculum development, effective October 3, 2005, through June 30, 2006, for a contract not to exceed amount of \$45,000, to be paid by Intelligent Transportation System Funds.

Contract Amendment

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CN 99637.7 – With Los Angeles County Economic Development Corp., Amendment #1, to change the effective date from July 1, 2005, through June 30, 2006, to October 1, 2005, through September 30, 2006.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period September 19, 2005, through September 30, 2005, in the amount of \$391,142.68 as listed.

52583	\$ 1,004.77
52642 – 52760	<u>\$390,137.91</u>
Total Amount	\$391,142.68

Included in the total amount of purchase orders of \$391,142.68 are the following items greater than \$25,000:

General Fund – Fund 01

PO 52652	District copier maintenance agreement Purchasing Account No. 566100-10-677100-0000	\$44,941.48
PO 52724	Software licensing agreement for Microsoft and SQL Server ACIT Account No. 458000-01-678000-0000	\$62,910.00
PO 52724	Software licensing agreement for Microsoft and SQL Server ACIT Account No. 458000-01-678000-0000	\$62,910.00

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Agreements

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93105.3 – Amend – With Garden Grove Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from November 8, 2005, to November 8, 2007, at no cost to the District.

CN 93119.2 – Amend – With the Western United States Agricultural Trade Association (WUSATA), to fund expert readiness training to minority and women-owned food/agricultural companies statewide, to extend the termination date from December 31, 2005, to June 30, 2006. Additional funding payable to the District is \$83,979 for a total grant amount of \$333,979.

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CN 93125.9 – Ratify – With the Community College Foundation, to provide funding to Long Beach Community College district for the Model Approach to Partnerships in Parenting Services (MAPPS), effective February 15, 2005, through January 31, 2006. Amount of funding payable to the District is \$24,300.

CN 93126.3 – Ratify – With the Department of Veterans Affairs, to provide a clinical practice site for School of Health and Science students, effective January 1, 2006, at no cost to the District.

CN 93126.4 – Ratify – With the Child Development Training Consortium through Yosemite Community College District, to provide Long Beach Community College District child development students with stipends, effective August 1, 2005, through June 30, 2006. Amount of funding payable to Long Beach Community College District is \$10,856.

CN 93126.5 – Ratify – With Community College Foundation, to provide funding for the Kinship Education Preparation Support (KEPS), effective January 1, 2005, through December 31, 2005. The amount of funding payable to the District not to exceed \$32,200.

CN 93126.6 – Ratify – With the California Early Childhood Mentor Program through San Francisco Community College District (LBCCD), to provide funding to Long Beach Community College District for a stipend for the LBCCD program coordinator, effective September 1, 2005, through June 30, 2006. Amount of funding payable to the District is \$647.39.

Use of Facilities

Ratify request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Class Action Racing	LAC	Wind Sail Training	Stadium Lot	Intermittent 2005 Dates
Highline Boy's Volleyball Club	LAC	Fundraiser	Small Gym	T, Th, Sa, Su 10/25/05- 2/15/06
Oxford Seminars	LAC	Seminar for Travelers Overseas	F112	10/29, 10/30/05
Mizuno Long Beach	LAC	Tryouts	Small Gym	10/30/05
ACT Testing	LAC	High School Test	D Bldg.	12/10/05, 4/8/06, 6/10/06

User is to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities on date(s) shown.

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<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Matriculation	PCC	Orientation	FF101	10/28, 11/3, 11/10, 11/17, 11/22, 12/1 12/8, 12/12, 12/16/05

Facility use rental waived. Equipment/staffing will be charged if necessary.

It was moved by Member Otto, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

There were no items or reports.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Kehoe recognized Dr. Felton Williams, who was instrumental in helping arrange the Board meeting at Jordan High School. Superintendent-President Kehoe introduced Rosalind Morgan, the Co-Principal of Jordan High School, and thanked her for letting us use their facilities.

Ms. Morgan thanked President Kehoe and said that we were welcome anytime. The college career fair held at Jordan High School during the day of the Board meeting was outstanding. Ms. Morgan complimented Dr. Shields, Farley Herzek and Felton Williams for being very instrumental in making this event successful.

Superintendent-President Kehoe also thanked Dr. Cynthia Shields for putting together the fair, the outreach, as well as publicity, by Chi-Chung and also Farley Herzek. It takes a team effort to arrange to move a board meeting and the Board is interested in showing support for the high schools of Long Beach Unified School District. President Kehoe said that we will continue to have these periodic meetings at the district's high schools and that we are particularly appreciative to Jordan for hosting us.

ACADEMIC AFFAIRS

Presentation on Jordan High School Proposal (ASCEND)

Donald Berz, Interim Vice President of Academic Affairs, introduced Dr. Felton Williams, Dean, School of Business and Social Sciences, who then introduced Gordon Gibbings, Data Coordinator for Jordan High School and Audra Pittman, Assistant Principal at Millikan. Mr. Gibbings and Ms. Pittman presented information on the Jordan High School Proposal: Achieving Success, College, and Enlightenment through Discipline and Dedication (ASCEND).

STUDENT SUPPORT SERVICES

There were no items or reports.

ADMINISTRATIVE SERVICES

There were no items or reports.

PACIFIC COAST CAMPUS

There were no items or reports.

ECONOMIC AND RESOURCE DEVELOPMENT

There were no items or reports.

ACADEMIC SENATE

David Morse reported that last spring the State Academic Senate passed a resolution endorsing the raising of the graduation requirements in both Math and English one level higher than they have been in the past. That resolution, which was purely advisory, has been sent and is being considered by the Board of Governors now. The Senate is now working on how to be certain that support services are in place if the change is made and how change would affect vocational students.

He also reported that Professor Frank Gaspar, who had given his sabbatical report at the previous meeting and read a couple of poems, sent his appreciation for the attention he received and copies of his new book to distribute to the Board and Superintendent.

TRUSTEES COMMUNICATIONS

Vice President McNinch announced a play to be presented on November 3-6, and 10-13, in memory of David Herman because David was getting ready to direct this before he passed, "Living Out." The play was described as "a comedy-drama about working mothers and Latina immigrants who raise their children" and will be held in the studio theatre.

Member Kellogg said he was thankful to everyone at Jordan for all he had received there and hoped every high school student has as much enjoyment as he was fortunate to have had at Jordan. He shared his 9th grade baseball jersey, which he had kept and said he has nothing but the best of memories from his time at Jordan.

Member Uranga asked everyone, regardless of where anybody stands in the political process and the stance they might have on any of the propositions or candidates, to just please get out and vote on November 8.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

November 8, 2005: Presentation Concerning the History of Long Beach
Seamless Education – Farley Herzek, Presenter

PUBLIC COMMENTS (NON-AGENDA ITEMS)

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Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Clark adjourned the meeting at 6:10 p.m. The next regular meeting of the Board of Trustees will be held on November 8, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary