

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
December 13, 2005**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 13, 2005.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Maria Norvell led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President McNinch, Member Kellogg,
Member Otto, Member Uranga

Absent: Student Trustee Tanskul

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting. Member McNinch introduced Maria Norvell, describing her as a community activist that benefits our entire city, and presented her with a gift. Member Kellogg spoke about the Daisy Avenue parade and Maria Norvell's help in keeping it going.

APPROVAL OF MINUTES

It was moved by Member McNinch, seconded by Member Uranga, that the minutes of the meeting of November 8, 2005, be approved as distributed. Member Otto pointed out a correction on Page 13, under Trustees Communications, where it refers to Juan Carlos Sanchez of the "Coral" Foundation and it's actually "Coro".

The amended motion carried, all voting aye.

ORDERING OF THE AGENDA

President Clark ordered 12.4, Quarterly Bond Update, to the beginning of the Non-Consent Agenda.

REPORT OF BOARD OF TRUSTEES

Committee Reports

There were no reports.

STUDENT TRUSTEE

No report.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Alta Costa, President of Long Beach Council of Classified Employees, No. 6108 at Long Beach City College, addressed the Board concerning Item 5.3, Management Team Compensation Plan 2005-2007.

Hurti Chuckwurdire, Sr. Clerk, Early Learning and Care Center at PCC, addressed the Board concerning Item 5.3, Management Team Compensation Plan 2005-2007, and Item 5.4, Ratification of District/AFT-LBCCE Tentative Agreement.

Ruben Amador, Lead Library Technician, Library at LAC, addressed the Board concerning Item 5.4, Ratification of District/AFT-LBCCE Tentative Agreement.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

New Hourly Administrator	1
New Contract Faculty	2

In-Service Changes

Change of Salary	2
Change of Title – Contract	4
Stipends	5

Separation from Employment

Resignation – Academic Personnel	1
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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

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APPOINTMENTS

Probationary	5
Working Out of Class	2
Temporary	7
Exempt From the Merit System	42

INSERVICE CHANGES

Changes and Modifications	2
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PERSONNEL COMMISSION ACTIONS

Management Team	1
Bargaining Unit	1

SEPARATION FROM THE DISTRICT

Resignation	1
Retirement	1

Management Team Compensation Plan 2005-2007

Approve the following compensation plan for Management Team personnel:

COMPENSATION

- An increase to the Management Team Salary Schedule by the Community College Chancellor's Office COLA (4.23%) plus two percent effective January 1, 2006.
- An increase of COLA to the Management Team Salary Schedule effective July 1, 2006; subject to reconsideration if Governor proposes a CalSTRS or similar shift.

OTHER MODIFICATIONS

- Discontinue degree stipends for Management Team members who attain their degree after January 1, 2006.
- 3-hours per week of paid non-accruable leave for a maximum of two semesters towards an applicable graduate degree.
- Allow Management Team members who complete 2 Evening/Saturday Dean assignments to take 1 floating holiday per fiscal year. The floating holiday is non-accruable and must be taken within the fiscal year it is earned.

HEALTH BENEFITS

- An increase of the District paid life insurance benefit from \$50,000 to \$100,000 effective October 1, 2005.
- An increase of the PPO deductible from \$100 per individual/\$300 family, to \$200 per individual/\$600 per family, effective January 1, 2006.
- Add \$10 office co-pay to PPO effective January 1, 2006.

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- Add prescription drug card to PPO effective January 1, 2006.
- Add \$5 office co-pay to Kaiser HMO effective October 1, 2005.
- Change PPO eligibility from 2 year in HMO to 4 years in HMO effective January 1, 2006, for all Management Team hired after January 1, 2006. Management Team members hired January 1, 2006, and after shall have the option of changing to the PPO plan at the next available open enrollment period after the completion of 4 full years of District service.

Ratification of District/AFT-LBCCE Tentative Agreement

Ratify the Tentative Agreement dated November 10, 2005, reached during negotiations between the District and LBCCE/AFT addressing fiscal year 2004-2005. The Agreement implements changes to Article 9, PAY AND ALLOWANCES of the current bargaining unit contract. The union membership, through its operational procedures, has ratified this Agreement.

The Agreement includes:

1. Increase salary by 1% effective December 1, 2005.
2. Increase to be paid to all classified bargaining unit members who are in paid status on December 1, 2005.

The Agreement concludes negotiations for 2004-2005.

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 117021, 117022, 117124, 117147, 117148, 117255 and 117322 for the Unrestricted General Fund 01, in the amount of \$143,915 as listed:

From:	Academic Salaries	\$	2,920	
	Employee Benefits		380	
	Supplies		10,762	
	Services and Operating Expenses		102,688	
	Equipment		27,165	\$ 143,915
				<u> </u>
To:	Classified Salaries	\$	74,686	
	Employee Benefits		22,600	
	Supplies		1,936	
	Services and Operating Expenses		32,902	
	Equipment & Building Fixtures		11,791	\$ 143,915
				<u> </u>

Included in the budget transfers of \$143,915 for the Unrestricted General Fund are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>	<u>Department</u>		<u>Amount</u>
117148	589000-01-660300-9941	General Administration	\$	69,586
	<u>To:</u>			
	210300-01-678000-0000	Academic Computing & Information Technology	\$	49,704
	395000-01-678000-0000	Academic Computing & Information Technology	\$	19,882

To provide funding for Student Administration Business Functional Manager position. Estimated hiring date is January 2, 2006.

<u>AT</u>	<u>From:</u>	<u>Department</u>		<u>Amount</u>
117022	641000-01-040100-0010	Life Science	\$	3,114
	641000-01-070100-0010	Computer & Business Information System		978
	641000-01-083500-0010	Physical Education		1,956
	641000-01-100100-0010	Art		978
	641000-01-100400-0010	Music & Radio/Television		2,535
	641000-01-120300-0010	Nursing – RN		2,934
	641000-01-123800-0010	Nursing – Vocational		2,934
	641000-01-150100-0010	English		3,912
	641000-01-150800-0010	English as a Second Language		1,956
	641000-01-170100-0010	Math		1,956
	641000-01-220100-0010	Social Science		1,956
	641000-01-220500-0010	History & Political Science		1,956
	<u>To:</u>			
	589000-01-660500-0000	Academic Affairs	\$	27,165

To centralize budgeting for instructional equipment from instructional departments to the Vice President of Academic Affairs budget.

(b) Budget Transfer numbers 117121, 117126, 117146, 117184, 117263 and 117319 for the Restricted General Fund 12, in the amount of \$75,476 as listed:

From:	Academic Salaries	\$	1,858	
	Classified Salaries		17,446	
	Employee Benefits		2,162	
	Supplies		5,872	
	Equipment		48,138	\$ 75,476
			<u>48,138</u>	
To:	Academic Salaries	\$	15,432	
	Classified Salaries		6,075	
	Employee Benefits		2,674	
	Supplies		21,240	
	Services and Operating Expenses		4,817	
	Equipment		25,238	\$ 75,476
			<u>25,238</u>	

There are no individual budget transfers greater than \$25,000 for the Restricted General Fund.

Salary Warrants

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Ratify issuance of salary warrants listed on Register No. 4290 through Register No. 4298 for the period of October 24, 2005, through November 18, 2005, in the amount of \$6,813,520.77 as listed:

Register No. 4290 Issue Date 10/31/05	Warrant Nos. 0740282 – 0740396	\$4,867,048.03
Register No. 4291 Issue Date 11/10/05	Warrant Nos. 0740397 – 0740680	\$1,061,935.56
Register No. 4292 Issue Date 11/10/05	Warrant Nos. 0740681 – 0740725	\$151,502.41
Register No. 4293 Issue Date 11/10/05	Warrant Nos. 0740726 – 0741178	\$392,716.12
Register No. 4294 Issue Date 11/16/05	Warrant Nos. 0741179 – 0741204	\$ 33,054.98
Register No. 4295 Issue Date 11/16/05	Warrant No. 0741205	\$ 11,771.08
Register No. 4296 Issue Date 11/16/05	Warrant Nos. 0741206 – 0741209	\$ 1,646.59
Register No. 4297 Issue Date 11/16/05	Warrant Nos. 0741210 – 0741232	\$ 30,922.00
Register No. 4298 Issue Date 11/16/05	Warrant Nos. 0741233 – 0741261	\$ 262,924.00
	Total Salary Warrants Issued:	<u>\$ 6,813,520.77</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of October 24, 2005, through November 18, 2005, in the amount of \$6,469,401.41 as listed:

Period Ending October 28, 2005		
Unrestricted General Fund	\$	1,393,173.77
Restricted General Fund		92,601.59
Child Development Fund		723.03
Capital Outlay Projects Fund		8,550.00
General Obligation Bond Fund		674,423.51
Community Service Contract Ed		600.00
Student Financial Aid Fund		2,694.00
Payroll Clearing Fund		278,870.73
Stadium Operations Fund		<u>29,494.48</u>
	Total Period 1 Warrants:	<u>\$ 2,481,131.11</u>

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Period Ending November 4, 2005

Unrestricted General Fund	\$	529,661.96
Restricted General Fund		16,605.44
Child Development Fund		705.65
General Obligation Bond Fund		840,978.64
Community Service Contract Ed		7,440.82
Student Financial Aid Fund		1,495,678.07
Payroll Clearing Fund		3,438.60
Stadium Operations Fund		<u>3,750.28</u>

Total Period 2 Warrants: \$ 2,898,259.46

Period Ending November 11, 2005

Unrestricted General Fund	\$	48,312.91
Restricted General Fund		15,045.93
Child Development Fund		1,962.10
Capital Outlay Projects Fund		99,203.15
General Obligation Bond Fund		103,008.28
Student Financial Aid Fund		1,012.00
Payroll Clearing Fund		43,666.08
Stadium Operations Fund		<u>2,043.76</u>

Total Period 3 Warrants: \$ 314,254.21

Period Ending November 18, 2005

Unrestricted General Fund	\$	90,918.79
Restricted General Fund		42,062.85
Child Development Fund		2,647.78
Capital Outlay Projects Fund		136,853.72
General Obligation Bond Fund		119,275.26
Community Service Contract Ed		101,022.16
Student Financial Aid Fund		227,693.43
Payroll Clearing Fund		52,957.03
Stadium Operations Fund		<u>2,325.61</u>

Total Period 4 Warrants: \$ 775,756.63

Commercial Warrants Total: \$ 6,469,401.41

Included in the warrant total expenditure of \$6,469,401.41 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$416,491 to Associated Student Body Bank for College Service Card Collections for July 21, 2005 – October 24, 2005.
2. \$188,162 to Long Beach Police Department for September 2005 Security Services.

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3. \$140,148 to Protected Insurance Program for monthly payment of Workers Compensation Insurance for fiscal year 05/06.

Capital Outlay Projects Fund 41

1. \$ 134,079 to City National Bank for Lease Payment on Honeywell Mechanical Retrofit and Energy Management Project.
2. \$ 87,416 to Caldwell Architects, Inc for the Learning Resource Center at the Liberal Arts Campus.

General Obligation Bond Fund 42

1. \$556,831 to Pinner Construction Co., Inc., for the new District Facility and Warehouse Complex at the Veteran Stadium parking lot.
2. \$430,536 to Bovis Lend Lease for September 2005 bond program management services.
3. \$112,651 to Bon Air Inc. for Men's Gym Boiler Replacement.
4. \$108,652 to 2H Construction, Inc. for ADA improvements on Buildings A, G, & J at the Liberal Arts Campus.
5. \$ 82,763 to PCN3, Inc., for site preparation work on the Long Beach City College Bond Management Program Offices project, from September 2, 2005, through October 1, 2005.
6. \$ 76,051 to Marlene Imirzian & Associates LLC, Architects for professional services for the Los Coyotes Building project, October 2005.
7. \$ 55,520 to RMA Construction Services Inc. for bond program technical support, October 2005.
8. \$ 41,814 to Gonzalez/Goodale Architects for South Quad Complex, September 2005.

Contract/Community Education Fund 59

1. \$ 100,000 to Los Angeles County Economic Development Corporation for Long Beach International Trade Office Support, October 1, 2005, through September 30, 2006.

Budget Increase/ (Decrease)

Contract Education/Center for Training & Professional Education Fund 59:

Increase for Long Beach International Trade Office	\$	150,000
Increase for Boeing-Cockpit Task Familiarization	\$	11,284
Increase for Los Angeles Department of Water & Power-Compressed Natural Gas & Hybrid Safety Training	\$	5,217

Restricted General Fund 12:

Increase for Manufacturing Skills Standards	\$	23,077
Increase for Title V	\$	41,386

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Increase for TRIO Student Support Services	\$	203,703
Increase for Western United Agriculture Trade Association	\$	117,000
Increase for Workforce Investment Act Project YES	\$	138,889
Decrease for Independent Living Program	\$	(7,045)
Decrease for Knight Foundation	\$	(3,182)
Decrease for Housing & Urban Development	\$	(13,352)

PURCHASING

Bond Contract Awards

CN 22005.6 – Ratify – With Disability Access Consultants, Inc., for Americans with Disabilities Act (ADA) Consulting Services for the Liberal Arts and Pacific Coast Campuses, effective December 14, 2005, through June 30, 2006, in an amount not to exceed \$150,000 to be paid with Measure E Bond Funds.

CN 22010.5 – Ratify – With Mel Smith Electric Inc., for the Learning Resource Center Utility Relocation at the Liberal Arts Campus in an amount not to exceed \$830,000 to be paid with Measure E Bond Funds and State Funds.

Contract Award

CN 99611.9 – With CIBER, Inc., for consulting services for support of PeopleSoft applications, effective January 1, 2006, through December 31, 2006, for an amount not to exceed \$306,000, to be paid with General Fund funds.

CN 99638.2 – With Stacy Dovali for consulting services to implement the Export Readiness Training (ERT) program effective November 30, 2005, through June 30, 2006, for an amount not to exceed \$6,500, to be paid with Export Readiness Training funds.

CN 99638.3 – With Kenneth B. Machoian for consulting services to implement the Export Readiness Training (ERT) program, effective November 30, 2005, through June 30, 2006, for an amount not to exceed \$6,000 to be paid with Export Readiness Training funds.

Contract Amendments

CN 99616.7 – With WLC Architects, Amendment #6, for additional architectural services for the new Industrial Technology Phase 2 Building at Pacific Coast Campus, to increase the contract by \$8,200 for a total contract amount not to exceed \$649,138 to be paid with Prop. 47 Funds.

CN 99630.1 – With Kleinfelder, Inc., Amendment #5, for geotechnical investigative services for the new Industrial Technology Phase 2 Building at the Pacific Coast Campus, to increase the contract by \$1,200 for a total contract amount not to exceed \$16,900 to be paid with Prop. 47 Funds.

CN 99633.3 – With Vincenti, Lloyd, Stutzman, Amendment #1, for providing comprehensive auditing services for all District programs, to increase the contract by \$2,070 for a contract amount not to exceed \$ 72,775 for the initial one-year term.

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CN 99634.1 – With Jaime Serrano, Jr., Amendment #3, to increase the contract by \$25,000 for a contract amount not to exceed \$65,500, to be paid with Export Readiness Training and Long Beach International Trade Office (LBITO) funds.

CN 99634.6 – With Beth Ellen Pomper, Amendment #1, to change the termination date from November 30, 2005, to June 30, 2006, at no additional cost to the District.

CN 99634.7 – With State Center Community College District – CITD, Amendment #1, to extend the termination date from November 30, 2005, to June 30, 2006, at no additional cost to the District.

CN 99634.8 – With F. W. Klose Company, Amendment #1, to extend the termination date from November 30, 2005, through June 30, 2006, at no additional cost to the District.

CN 99637.2 – With Farnsworth International Trade Management, Amendment #1, to increase the contract by \$9,500 for a total contract amount not to exceed \$14,000, to be paid with Export Readiness Training and Long Beach International Trade Office funds.

Change Order Ratifications

CN 99607.6 – With R. C. Construction Co., Inc., Change Order #3, for the New Child Development Center at the Pacific Coast Campus in the amount of \$20,794.53 for a total contract amount not to exceed \$5,856,939.43.

CN 22007.1 – With Pinner Construction, Inc., Change Order #13, for the District Facilities & Warehouse Complex (Tech Phase 2 – Interim Facility) at the Liberal Arts Campus in the amount of \$37,097.97 for a total contract amount not to exceed \$8,822,529.01.

CN 22012.2 – With PCN3, Inc., Change Order #1 and #2 for the site preparation of the LBCC Bond Management Program Offices at the Liberal Arts Campus in the amount of \$16,800.72 and \$2,519.59, respectively for a total contract amount not to exceed \$213,520.31.

Completion of Contract

CN 22012.2 – With PCN3, Inc., for the Site Preparation for the LBCC Bond Management Program Offices at the Liberal Arts Campus for a total fee of \$213,520.31. The project was completed October 22, 2005.

Use of Other Agencies' Bid

Bid/Contract #RQ01-411313-16B US Communities Administrative Agreement in conjunction with the Government Purchasing Alliance (GPA) – With Workplace Resource to purchase Herman Miller furniture systems & freestanding, seating, filing equipment and related support services effective January 17, 2005, through January 16, 2006.

Bid/Proposal #02-04-011 Communities Administrative Agreement in conjunction with the Government Purchasing Alliance (GPA) – With Virco, Inc., to purchase school furniture effective September 27, 2005, through January 31, 2007.

Purchase Order Approvals/Ratifications

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Authorize the issuance of purchase orders for the period October 17, 2005, through November 18, 2005, in the amount of \$726,110.82 as listed.

52821	\$10,000.00
52823 - 52943	\$453,287.39
52945 – 53005	<u>\$262,823.13</u>
Total Amount	\$726,110.82

Included in the total amount of purchase orders of \$726,110.82 are the following items greater than \$25,000:

General Fund – Fund 01

PO 52891	Advertising on KIIS FM Public Affairs and Marketing Account No. 457000-01-601400-0000	\$26,615.00
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Restricted General Fund – Fund 12

PO 52987	3D Printing System Drafting Account No. 642000-12-0953000-8375	\$50,900.00
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General Obligation Bond Fund – Fund 42

PO 52981	Indoor play equipment Child Development Center, PCC Account No. 646000-41-710600-5268	\$50,513.00
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ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Agreements

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93058.7 – Ratify – Amend – With John Douglas French, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 12, 2005, to August 12, 2007, at no cost to the District.

CN 93082.3 – Ratify – Amend – With Fulbright & Jaworski, L.L.P., Amendment #1, to provide Bond counsel for the refunding of the Series A Bonds, effective November 1, 2005. The fees to be paid from Bond proceeds.

CN 93089.2 – Ratify – Amend – With Theodore B. Horn, to hear discipline appeals and render decisions for the Personnel Commission, for a fee of \$500 per diem, and a cancellation fee of \$300, effective July 1, 2005.

CN 93090.2 – Ratify – Amend – With the Community College Foundation, to provide funding for the Early Start to Emancipation (ESTEP) program, effective October 1, 2005, through June 30, 2006. The amount of funding not to exceed \$10,965.04.

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CN 93091.7 – Amend – With Honeywell International, to provide maintenance support services for the co-gen equipment, to increase the contract amount from \$2,425.75 to \$2,488.25 per quarter, effective December 1, 2005.

CN 93126.9 – Ratify – Amend – With the Community College Foundation, to provide additional funding for the Independent Living Program – Los Angeles (ILP-LA), effective October 1, 2005, through June 30, 2006. Amount of funding is increase by \$13,762.

CN 93127.2 – Ratify – With the City of Long Beach, for the District to lease parking spaces to the City of Long Beach as overflow for the Long Beach Airport, effective December 23, 2005, through January 2, 2006, for the amount of \$4,400, plus the District will share in the net revenues generated.

CN 93128.8 – Ratify – With Nasir Tejani, M.D., for rental of District property located at 3325 Palo Verde Avenue, Long Beach, CA 90808, effective June 1, 2005, through May 31, 2008, for a monthly base rent of \$2,275.35 through May 31, 2006. Base rent increases to \$2,343.61 effective June 1, 2006, through May 31, 2007, and base rent will increase to \$2,413.92 effective June 1, 2007, through June 30, 2008.

CN 93128.9 – With Comprehensive Child Development, Inc., to provide a clinical practice site for dietetics students, effective January 17, 2006, through January 16, 2011, at no cost to the District.

Use of Facilities

Ratify request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Long Beach Parks & Recreation	LAC	Sunday Baseball	Baseball Field	Sundays 11/6/05-2/12/06
Majestic Car Club	LAC	Car Show	Stadium Lot	1/1/06
NCLEX Solutions	LAC	Nursing Test	D334	1/4-6/06
L A County Sanitation Roundup	LAC	Waste	Stadium Lot	4/1/06
ACT Testing	LAC	Foreign Service Exam	D Bldg.	4/8/06
ACT Testing LBUSD	PCC LAC	MCAT Moore League Track	BB Bldg. Stadium	4/22/06 5/3 & 5/5/06
Calif. Trucking	LAC	Truck Road-eo	Stadium Lot	5/12 & 5/13/06

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Assoc.

Lynwood High School	LAC	Commencement	Stadium	6/28/06
ACT Testing	PCC	MCAT	BB Bldg.	8/19/06

User is to be charged fees in accordance with Board-approved fee schedule.

Ratify request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC/ St. Joseph High School	LAC	Practice	Pool	Mon.-Fri. 11/2/05- 2/14/06
LBCC Men's Basketball	LAC	Fundraiser	Large Gym	Fri. & Sat. 1/21/06- 5/29/06
Mechanical Architectural Design	LAC	Seminar	Auditorium	1/27 & 1/28/06
LBCC Orientation	LAC	High School Orientation	D Bldg.	Saturdays 2/4-5/20/06
LBCC Financial Aid Program	LAC	Outreach	Cafeteria, Saga Room, Nordic Lounge	2/11/06
LBCC Counseling Dept.	PCC	Transfer Faire	Jacaranda Walk	Thursdays 3/2, 4/27, 7/18/06
Long Beach Health Dept.	LAC	Seminar	Nordic Lounge	3/18/06
Moore League	LAC	Discus Throw	Stadium Track	3/22, 3/29, 4/5, 4/12, 4/26, & 5/4/06
Motorcycle Safety Foundation	LAC	Training	Stadium Lot	3/29/06 & 3/31/06
LBCC Financial Aid Program	LAC	Casino Night	Cafeteria, Nordic Lounge	4/7/06

Facility use rental waived. Equipment/staffing will be charged if necessary.

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It was moved by Member McNinch, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

Quarterly Bond Update (Informative)

Eloy Oakley, Executive Vice President, Administrative Services, introduced Bill Adams, Director of the Bond Management Team, and Gene Farrell who has just joined the Bond Management Team. Bill Adams then discussed the status of Measure E and State funded projects in construction.

ACADEMIC SENATE (Title 5, Section 53203)

New Course Recommendations

It was moved by Member McNinch, seconded by Member Uranga, that the Board of Trustees approve five experimental courses for Spring 2006.

SCHOOL OF HEALTH AND SCIENCE

DMI 298A, EXP Physical Principles of MRI (3.0)

DMI 298B, EXP MRI Imaging Procedures (3.0)

DMI 298C, EXP Cross-Sectional anatomy (3.0)

DMI 298D, EXP MRI Pathology (3.0)

DMI 298E, EXP MRI Clinical Practicum (2.5)

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report (Informative)

Superintendent-President Kehoe reported that we will give credentials to 55 associate degree nurses and 37 licensed vocational nurses and their capping ceremony will be at 7:30 p.m. tonight in the auditorium. Dr. Kehoe said that in addition to this, several programs with the local hospitals encourage a ladder from the nursing assistants to the LVNs to the RNs. We congratulate all of those students.

Superintendent-President Kehoe shared two very nice letters that have come from the Council for Resource Development thanking us for loaning them the good counsel and energies of Paul Creason, who has served both to plan and execute their conference, but also to assist in their fundraising for CRD. Dr. Kehoe said that we are very proud of Paul and he is on the track to eventually be the CRD president himself.

Superintendent-President Kehoe announced the very exciting news that, through competition, was awarded the new Small Business Development Center. LBCC will be the lead center for Los Angeles. This is the largest regionally funded SBDC in the nation and is a federally funded program run through our Economic and Resource Development. It is truly a feather in the cap of our Economic and Resource Development folks, particularly Sheneui Sloan, who was instrumental in writing the application. Great help from our elected officials, particularly Juanita Millender-McDonald, who has been involved all the way helped to get this grant. Beverly O'Neill sent a letter of congratulations on our accomplishment and there will be a press release to look for that in the newspaper

Superintendent-President Kehoe announced that the AACC national conference will be held in Long Beach in April next year. Our district competed for this conference six years ago, with Santa Barbara, and won that competition. The public is welcome at certain parts of the AACC conference.

ACADEMIC AFFAIRS

Presentation on Open Entry/Open Exit CAOT Program (Informative)

Donald Berz, Interim Vice President of Academic Affairs, introduced faculty members, Neil Gailey and Joan Haug, who provided a presentation on the Open Entry/Open Exit CAOT (Computer and Office Technology) program which showcases the work of our faculty.

STUDENT SUPPORT SERVICES

CAPED Awards (Informative)

Dr. Pauline E. Merry, Interim Vice President of Student Support Services, introduced Michael Tuitasi, Dean of Counseling and Student Support Services, and Lucinda Aborn of California Association for Postsecondary Education and Disability (CAPED). Dr. Aborn presented CAPED Best Teacher of the Year award to Shannon Runningbear of the English Department and CAPED Best Student of the Year to Angela Best.

ADMINISTRATIVE SERVICES

Resolution to Authorize Executive Vice President to Execute Agreements Under \$25,000

It was moved by Member Kellogg, seconded by Member McNinch, that the Board of Trustees adopt Resolution No. 121305A, to authorize the Executive Vice President to execute agreements (and amendments to agreements) under \$25,000.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

Update on the Pacific Coast Campus (Informative)

Farley Herzek, Interim Provost, PCC, announced that they have invited Signal Hill's City Council to convene a regularly scheduled meeting at the Pacific Coast Campus, on Tuesday, January 10, 2006, at 4:00 p.m., and invited all to attend the meeting.

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Reports.

ACADEMIC SENATE

David Morse reported on the Enrollment Management Task Force, stating that they developed an enrollment management plan for the college and have distributed it to the college community as a whole and have the plan in place to go into effect with the planning of the schedule for fall 2006, which begins in January. He thanked the members of the committee and Interim Vice President Berz and all those who gave input from the entire community of the college.

TRUSTEES COMMUNICATIONS

**Minutes, Meeting of the Board of Trustees
December 13, 2005**

Vice President McNinch asked Chi-Chung if we could get our performing arts events into the paper more. At Sunday's concert, Dr. Pauline Merry and Dr. Elizabeth Trapp were part of the performance and there were hundreds of singers and it seemed like hundreds of musicians on stage. Member McNinch said that the auditorium is almost acoustically perfect and spoke with the man that teaches sound and he said it is such a joy to work in that auditorium. Next year she has asked that a word be put out to our departments- she said it's just marvelous what our concerts are.

Member Kellogg asked if we could adjourn the meeting in memory of Lori Lindahl, who passed away this past week. She was inducted into LBCC's Hall of Champions and was previously an educator at Jordan High School. There will be a memorial service at Jordan High School on Saturday, December 17 at one o'clock. Member Kellogg wished everyone the best merry Christmas and happy holidays for the best 2006.

Member Uranga wished everybody a happy and safe holiday in the warmth and comfort of our homes and families.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

Member Uranga has requested a report on the Two-College District at a future meeting.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Clark adjourned the meeting at 6:15 p.m. The next regular meeting of the Board of Trustees will be held on January 25, 2006. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary