

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
April 18, 2006**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on April 18, 2006

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

**REPORT ON CLOSED SESSION ITEMS**

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Clark reported that it was moved and seconded to accept and ratify Dr. Kehoe's request for retirement from the Long Beach Community College District, effective January 1, 2007.

The motion carried: 4 ayes; one absent

**PLEDGE OF ALLEGIANCE**

Member McNinch led the Pledge of Allegiance.

**ROLL CALL**

Present: President Clark, Vice President McNinch, Member Otto,  
Member Uranga

Absent: Member Kellogg

**WELCOME AND INTRODUCTIONS**

President Clark welcomed everyone to the meeting. He introduced Dr. Kehoe, who presented Member McNinch with a pin recognizing her ten years of service on the Board of Trustees. Mr. Clark then announced the many recognitions received from elected officials. Member McNinch was presented with a plaque. She then addressed the audience, expressing her gratitude for the opportunity to serve the College, including the students, staff and faculty.

Member Clark then announced a short recess for refreshments; the meeting was then reconvened at 5:38 p.m.

**APPROVAL OF MINUTES**

It was moved by Member McNinch, seconded by Member Uranga, that the minutes of the meetings of March 7 and March 24, 2006, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

Member Clark announced that Item 12.1 had been pulled.

**REPORT OF BOARD OF TRUSTEES**

**Committee Reports**

The Audit Committee met with the accounting firm to set the process for this year's audit.

**STUDENT TRUSTEE**

None

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve the following actions:

Appointments

Hourly Instructor – Spring 73

In-Service Changes

Change of Salary – Contract 4

Change of Title – Contract 3

Department Head Elections 3

Stipends 16

**HUMAN RESOURCES (Classified)**

Approve the following actions:

APPOINTMENTS

Probationary 8

Working Out of Class 1

Temporary 9

Exempt From the Merit System 64

**INSERVICE CHANGES**

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Mileage	2
Changes and Modifications	1
Leave of Absence	2

**PERSONNEL COMMISSION ACTIONS**

Management Team	3
Bargaining Unit	1

**SEPARATION FROM THE DISTRICT**

Layoff Due to Lack of Work/Funds	1
Resignation	2
Retirement	2
Termination	2

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Budget Transfers**

(a) Budget Transfer numbers 118193, 118232, 118247, 118291, 118333, 118347, 118378, 118381, 118439, 118450, 118483, 118487, and 118506 for the Unrestricted General Fund 01, in the amount of \$142,108 as listed:

From:	Classified Salaries	\$	54,156	
	Employee Benefits		21,401	
	Supplies		25,914	
	Services and Operating Expenses		34,076	
	Equipment		6,561	\$ 142,108
				<u>142,108</u>
To:	Academic Salaries	\$	53,255	
	Employee Benefits		17,042	
	Supplies		26,915	
	Services and Operating Expenses		8,814	
	Equipment/Construction/Periodicals		36,082	\$ 142,108
				<u>142,108</u>

Included in the budget transfers of \$142,108 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
118483210300-01-684000-0000		Economic and Resource Development	\$ 53,255
	395000-01-684000-0000	Economic and Resource Development	21,302
	<u>To:</u>		
	122000-01-684000-0000	Economic and Resource Development	\$ 53,255
	395000-01-684000-0000	Economic and Resource Development	17,042
	524000-01-684000-0000	Economic and Resource Development	4,260

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From Classified Salaries Regular Status Administrators and Employee Benefits to Academic Salary Non Instructional Educational Administrators Regular Status, Employee Benefits, and Staff Development Activities.

**(b)** Budget Transfer numbers 118192, 118231, 118292, 118310, 118337, 118399, 118412, 118440, 118465, and 118502 for the Restricted General Fund 12, in the amount of \$167,233 as listed:

From:	Academic Salaries	\$	3,853	
	Classified Salaries		42,408	
	Employee Benefits		11,870	
	Supplies		17,819	
	Services and Operating Expenses		44,391	
	Equipment		29,789	
	Student Payments		17,103	\$ 167,233
			<u>17,103</u>	
To:	Academic Salaries	\$	32,126	
	Classified Salaries		32,329	
	Employee Benefits		13,313	
	Supplies		39,676	
	Services and Operating Expenses		18,775	
	Equipment		28,205	
	Student Payments		2,809	\$ 167,233
			<u>2,809</u>	

There are no individual budget transfers greater than \$25,000 for the Restricted General Fund.

**(c)** Budget Transfer number 118338 for the Capital Projects Fund 41, in the amount of \$147,754 as listed:

From:	Services and Operating Expenses	\$	<u>147,754</u>	\$	<u>147,754</u>
To:	Construction/Engineering	\$	<u>147,754</u>	\$	<u>147,754</u>

Included in the budget transfers of \$147,754 for the Capital Projects Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
118338	568000-41-710100-5316	Facilities	\$ 68,358
	568000-41-710100-5318	Facilities	79,396
	<u>To:</u>		
	621000-41-710100-5317	Facilities	\$ 141,454
	623000-41-710100-5316	Facilities	6,300

From Maintenance Building, Grounds and Furniture to Construction/Additions and Engineering.

**(d)** Budget Transfer number 118397 for the Child Development Fund 33, in the amount of \$550 as listed:

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From:	Equipment	\$ <u>550</u>	\$ <u>550</u>
To:	Services and Operating Expenses	\$ <u>550</u>	\$ <u>550</u>

There are no individual budget transfers greater than \$25,000 for the Child Development Fund.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4315 through Register No. 4322 for the period of February 13, 2006 through March 24, 2006, in the amount of \$6,985,637.58 as listed:

Register No. 4315 Issue Date 02/16/06	Warrant Nos. 0743884 – 0743917	\$ 56,267.75
Register No. 4316 Issue Date 02/16/06	Warrant Nos. 0743918 – 0743947	\$ 267,192.00
Register No. 4317 Issue Date 02/28/06	Warrant Nos. 0743948 – 0744050	\$ 4,949,115.76
Register No. 4318 Issue Date 03/10/06	Warrant Nos. 0744051 – 0744321	\$ 929,814.79
Register No. 4319 Issue Date 03/10/06	Warrant Nos. 0744322 – 0744354	\$ 135,108.13
Register No. 4320 Issue Date 03/10/06	Warrant Nos. 0744355 – 0744797	\$ 353,062.92
Register No. 4321 Issue Date 03/16/06	Warrant Nos. 0744798 – 0744832	\$ 23,219.23
Register No. 4322 Issue Date 03/16/06	Warrant Nos. 0744833 – 0744860	\$ <u>271,857.00</u>
	Total Salary Warrants Issued:	\$ <u>6,985,637.58</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of February 13, 2006 through March 24, 2006 in the amount of \$13,169,560.60 as listed:

Period Ending February 17, 2006	
Unrestricted General Fund	\$ 627,913.55
Restricted General Fund	108,556.06
Child Development Fund	695.93
Capital Outlay Projects Fund	134,078.72
General Obligation Bond Fund	905,367.52

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Community Services Contract Ed	1,480.98
Student Financial Aid Fund	380,772.92
Payroll Clearing Fund	35,119.46
Stadium Operations Fund	<u>5,732.98</u>

Total Period 1 Warrants: \$ 2,199,718.12

Period Ending February 24, 2006

Unrestricted General Fund	\$ 126,021.42
Restricted General Fund	84,470.63
Child Development Fund	325.00
Capital Outlay Projects Fund	60,321.50
General Obligation Bond Fund	405,013.76
Community Service Contract Ed	1,050.00

Student Financial Aid Fund	497,740.14
Retiree Benefits Fund	2,340.06
Stadium Operations Fund	<u>3,503.67</u>

Total Period 2 Warrants: \$1,180,786.18

Period Ending March 3, 2006

Unrestricted General Fund	\$ 526,341.98
Restricted General Fund	70,097.75
Child Development Fund	800.00
Capital Outlay Projects Fund	106,723.18
General Obligation Bond Fund	502,239.79
Community Service Contract Ed	7,459.66
Student Financial Aid Fund	216,155.86
Payroll Clearing Fund	284,085.16
Stadium Operations Fund	<u>62.37</u>

Total Period 3 Warrants: \$1,713,965.75

Period Ending March 10, 2006

Unrestricted General Fund	\$ 237,774.66
Restricted General Fund	45,722.92
Child Development Fund	3,134.11
General Obligation Bond Fund	714,659.04
Community Services Contract Ed	1,192.96
Self Insurance Fund	1,280.33
Student Financial Aid Fund	261,885.64
Payroll Clearing Fund	48,929.52
Stadium Operations Fund	<u>2,166.75</u>

Total Period 4 Warrants: \$ 1,316,745.93

Period Ending March 17, 2006

Unrestricted General Fund	\$ 262,669.32
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Restricted General Fund	147,134.00
Child Development Fund	50.00
Capital Outlay Projects Fund	6,642.00
General Obligation Bond Fund	242,197.45
Community Services Contract Ed	949.53
Self Insurance Fund	12.30
Student Financial Aid Fund	204,005.56
Payroll Clearing Fund	38,846.85
Stadium Operations Fund	<u>8,144.87</u>

Total Period 5 Warrants: \$ 910,651.88

Period Ending March 24, 2006

Unrestricted General Fund	\$ 804,412.48
Restricted General Fund	89,390.38
Child Development Fund	2,166.40
General Obligation Bond Fund	370,268.54
Community Services Contract Ed	7.00
Student Financial Aid Fund	4,245,835.89
Retiree Benefits Fund	330,311.90
Stadium Operations Fund	<u>5,300.15</u>

Total Period 5 Warrants: \$ 5,847,692.74

Commercial Warrants Total: \$ 3,169,560.60

Included in the warrant total expenditure of \$13,169,560.60 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Restricted General Fund 12**

1. \$ 83,172 to City of Long Beach, payment for consultant fees for the WIA (Workforce Investment Act) Construction Apprenticeship Pathways Program, Office of Economic and Resource Development.
2. \$ 51,192 Avotek, for two (2) PT6A turbo-prop tear-down engines.
3. \$ 35,812 to Dell Marketing L.P., for thirty-three (33) computers for the English as a Second Language Department.

**Capital Outlay Projects Fund 41**

1. \$ 134,079 to City National Bank, third quarter installment to assignee for Municipal Finance Corporation, for Honeywell mechanical retrofit and energy project.
2. \$ 96,051 to Robert Clapper Construction, for construction of a new Child Development Center, Pacific Coast Campus. This project is jointly supported with bond funds.

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3. \$ 53,175 to Caldwell Architects, Inc., for construction and design services for the Library / Learning Resource Center, Pacific Coast Campus.
4. \$ 10,672 to PFF Bank, for contractor's retention deposit in an escrow account for the construction of the new Child Development Center at the Pacific Coast Campus. This project is jointly supported with bond funds.

**General Obligation Bond Fund 42**

1. \$ 881,016 to Pinner Construction Co., Inc., for the new District Facility and Warehouse Complex at the Veteran Stadium parking lot at the Liberal Arts Campus.

**Unrestricted General Fund 01**

1. \$ 140,148 to Protected Insurance Program for Schools, membership in the Workers' Compensation Joint Powers Authority.
2. \$ 40,113 to Parker & Covert LLP, for professional services rendered during January 2006 and February 2006.
2. \$ 524,830 to Bovis Lend Lease, for facilities construction program management services January 2006 and February 2006.
3. \$ 262,767 to SEWUP JPA, for premiums for Workers' Compensation, General Liability coverage for the Learning Resource Center Utility relocation, effective December 21, 2005 through October 23, 2006 and for water main relocation and central plant piping package effective January 17, 2006 through October 23, 2006.
4. \$ 218,054 Robert Clapper Construction, for construction of a new Child Development Center at the Pacific Coast Campus. This project is jointly supported with Capital Projects funds from the state.
5. \$ 173,565 to Marlene Imirzian & Associates LLC, Architects for professional services for the Los Coyotes Building project January 2006.
6. \$ 167,882 to Rachlin Architects Inc., for architectural services of infrastructure site improvements at the Pacific Coast and Liberal Arts Campuses.
7. \$ 123,008 to RMA Construction Services Inc. for bond program technical support services January 2006 and February 2006.
8. \$ 97,984 to ECS Imaging, Inc., for software, hardware, and professional services to support upgrade of the South Quad Complex, Liberal Arts Campus.
9. \$ 75,000 to SRD Engineering, Inc., for settlement agreement of the Site Prep-South Quad Complex project.
10. \$ 71,870 to Moss Adams LLP for audit services for the Measure E Bond Fund.



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11. \$ 41,962 to Virco Inc., for classroom furniture for the new Interim Facility at the Liberal Art Campus.
12. \$ 41,169 to CS Legacy Construction, for general contract services for the grass play fields at the Liberal Arts Campus January 1, 2006 through January 31, 2006.
13. \$ 24,228 to PFF Bank for contractor's retention deposit in an escrow account for the construction of the New Child Development Center at the Pacific Coast Campus. This project is jointly supported with Capital Project funds from the state.

**Student Financial Aid Fund 74**

1. \$ 81,560 to Associated Student Body Enterprises, for books and supplies provided to EOP&S and Pell grant students n January 2006.

**Budget Increase / (Decrease)**

**Restricted General Fund 12**

CalWorks Child Care	\$ 218,391
Construction Apprentice Pathways	\$ 202,890
Small Business Development Center-Lead Center	\$ 40,714
Foster and Kinship Care Education	\$ 7,043

**Contract / Community Education Fund 59**

Compressed Natural Gas Cylinder Safety Training	\$ 6,422
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**Student Financial Aid Fund 74**

Cooperative Agencies Resource for Education	\$ 2,035
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**PURCHASING**

**Bond Contract Awards**

CN 22009.5 – Ratify – With Ninyo & Moore for Geotechnical Investigative Services for various projects on the Liberal Arts and Pacific Coast Campuses for the term beginning April 19, 2006 through June 30, 2007, in an amount not to exceed \$150,000, paid with Measure E Bond Funds.

Background – RFQ 06-004 was issued October 31, 2005, to 34 firms with 18 firms submitting proposals.

CN 22009.6 – Ratify – With Petra Geotechnical, Inc., for Geotechnical Investigative Services for various projects on the Liberal Arts and Pacific Coast Campuses for the term beginning April 19, 2006, through June 30, 2007, in an amount not to exceed \$150,000, paid with Measure E Bond Funds.

Background – RFQ 06-004 was issued October 31, 2005, to 34 firms with 18 firms submitting proposals.

CN 22010.6 – Ratify – With EMMA Corporation for the MDF Building and Central Plant Piping Project at the Pacific Coast Campus in an amount not to exceed \$4,152,000, paid with Measure E Bond Funds.

Background – Bid C0694C for the construction of the site mechanical piping, electrical, and telecommunication conduit duct banks for the Pacific Coast Campus was advertised in the *Press-Telegram* on January 22 and January 29, 2006. Two hundred sixty-six (266) bidders were solicited and five (5) bids were received. Authorization was given to the Executive Vice President, Administrative Services to approve the selection of the responsible and responsive contractor at the March 7, 2006 board meeting.

CN 22012.2 – With Amtech Elevator Services for the Building B Elevator Modernization Project at the Liberal Arts Campus in an amount not to exceed \$138,718, paid with Measure E Bond Funds.

Background – Bid C0694B for the Building B Elevator Modernization Project at the Liberal Arts Campus was advertised in the *Press-Telegram* on February 26, and March 5, 2006. One hundred eighty-nine (189) bidders were solicited and two (2) bids were received.

CN 22013.2 – Ratify – With Americec, Inc., for Surveying and Subsurface Services for various projects on the Liberal Arts and Pacific Coast Campuses for the term beginning April 19, 2006, through June 30, 2007, in an amount not to exceed \$100,000, paid with Measure E Bond Funds.

Background – RFQ 06-005 was issued November 22, 2005 to 8 firms with 2 firms submitting proposals.

CN22017.6 – Ratify – With P2S Engineering, Inc., for engineering services for the HVAC upgrade in Building P at the Liberal Arts Campus, effective March 27, 2006, through March 27, 2007, for a total contract amount not to exceed \$49,600, to be paid with Measure E Bond Funds.

CN 22010.6 – Ratify – With EMMA Corporation for the MDF Building and Central Plant Piping Project at the Pacific Coast Campus in an amount not to exceed \$4,152,000, paid with Measure E Bond Funds.

Background – Bid C0694C for the construction of the site mechanical piping, electrical, and telecommunication conduit duct banks for the Pacific Coast Campus was advertised in the *Press-Telegram* on January 22 and January 29, 2006. Two hundred sixty-six (266) bidders were solicited and five (5) bids were received. Authorization was given to the Executive Vice President, Administrative Services to approve the selection of the responsible and responsive contractor at the March 7, 2006 board meeting.

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### **Contract Awards**

CN 99638.5 – Ratify – With Long Beach Workforce Development Bureau for the Fostering Student Success Program, effective October 1, 2005, through August 31, 2010, for a not to exceed amount of \$235,471, paid with Workforce Investment Act Funds for Associate Degree Nursing (RN) Programs.

Background – Contractor shall assist Long Beach Community College District to increase the Associate Degree Nursing program completion rate to 90% and ensure NCLEX pass rates of 50% for those who failed on their first attempt and to provide services to address non-academic barriers to success, delivery of unmet supportive services needs, case management, tracking and reporting of JTA activities, job placement and retention assistance, and serve on the Project's Advisory Committee.

CN 99639.1 – Ratify – With Asian Pacific Islander Small Business Program to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$100,000 paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration's SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.2 – Ratify – With CHARO to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$440,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.3 – Ratify – With College of the Canyons to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$250,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.4 – With El Camino College to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$250,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.5 – Ratify – With Loyola Marymount University to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$290,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.6 – Ratify – With Mt. San Antonio Community College District to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$250,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.7 – Ratify – With Santa Monica College to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$200,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

CN 99639.8 – Ratify – With Ventura College to act as a host service center for the Small Business Development Center Network (SBDC), effective January 1, 2006, through December 31, 2006, for a not to exceed amount of \$175,000, paid with Small Business Administration Funds.

Background – LBCCD is the new host for the U.S. Small Business Administration’s SBA Small Business Development Center (SBDC) Program in the Los Angeles area. This agency will provide services such as development of business plans, manufacturing assistance, financial packaging assistance, procurement contracting assistance, international trade assistance and other business specialty areas for small business owners in their respective service area.

**Bond Contract Amendments**

CN 22009.2 – With Leighton Consulting, Inc., Amendment #2, to increase the contract amount by \$3,270 for a total contract amount not to exceed \$19,750 and to change the termination date from October 31, 2005, to June 30, 2007, to be paid with Measure E. Bond Funds.

Background – Leighton Consulting, Inc. provides geotechnical investigative services for the East Campus Economic Development & Culinary Arts project. Additional services required due to the change in structural support for the proposed parking deck.

CN 22011.2 – With Hill Partnership, Inc., Amendment #2, to increase the contract amount by \$12,500, plus \$1,500 for reimbursables, for a total contract amount not to exceed \$50,700 and to change the termination date from June 30, 2006, to June 30, 2007, to be paid with Measure E Bond Funds.

Background – Hill Partnership, Inc. provides services for the preparation of the Final Project Proposal (FPP) and Building Assessment for the modernization of Building GG at the Pacific

Coast Campus. Additional services required to revise the FPP in order to secure state funding.

**Contract Amendments**

CN99614.4 – Ratify – With CyberSource Corporation, Amendment #2, for electronic credit card processing via the internet for the period January 1, 2006, through December 31, 2007, for an additional amount not to exceed \$12,000. The total contract amount is not to exceed \$42,000.

Background – This contract facilitates online credit card transaction processing for student registration and other campus credit card applications. Amendment #2 authorizes services for a two year term at a cost of \$6,000 per year.

CN99633.3 – With Vicenti, Lloyd, & Stutzman, LLP, Amendment #3, to provide comprehensive auditing services for all District programs for a 3-year term. The contract is increased by \$4,400 for the first option term (4/06-4/07) and by \$4,600 for the second option term (4/07-4/08). The total contract not to exceed amount is changed to read \$245,080.

Background – Amendment #3 corrects the contract amounts for the first and second option terms originally modified in Amendments #1 and #2. The increases are for Prop 39 and State Compliance audit work previously approved by board action on December 13, 2005.

CN 99636.1 – With RDS Architects, Amendment #2, to extend the termination date from August 31, 2005, to February 6, 2006, and increase the contract by \$203.70 for reimbursables for a not to exceed amount of \$72,908.70, paid with Measure E Bond Funds.

Background – For additional reimbursables required for providing architectural services for the Building P Exterior Improvements project at the Liberal Arts Campus.

**Change Order Ratifications**

CN 99607.6 – With R. C. Construction Services, Change Orders #12, #13, #14, #15 for the Child Development Center at the Pacific Coast Campus, in the amounts of \$20,220.70, \$31,981.43, \$27,422.42, \$38,586.77, respectively, and for a total amount not to exceed \$6,233,827.83. Total approved change orders represent 8.41% of the total contract amount.

Background – Change Order #12 is for required changes during framing and to change the overhang from stucco to wood. Change Order #13 is for light pole bases, additional rebar and collected changes not in plans. Change Order #14 is for additional scope. Change Order #15 is for unforeseen conditions.

CN 99607.7 – Ratify – With Torres Construction, Inc., Change Order #2 for Building P Exterior Improvements at the Liberal Arts Campus, in the amount of \$4,000 and for a total not to exceed \$731,050. Total approved change orders represent 1.65% of the total contract amount.

Background – Change Order #2 is for settlement of contractor's claims.



CN 22007.3 – With Bon Air, Inc., for the Boiler Replacement project at the Liberal Arts Campus, Change Order #2 for a credit of \$61,711.65, Change Order #3 and #4 in the amount of \$23,359.56 and \$64,597.60, respectively, for a total amount not to exceed \$738,383.56. Total approved change orders represent 9.88% of the contract amount.

Background – Change Order #2 is a deductive change for maintenance work, Change Order #3 is for changes in scope for unforeseen conditions and Change Order #4 is for the additional scope required for the Central Plant.

CN 22007.8 – With C.S. Legacy Construction, Inc., Change Order #1 and #2 for the Athletic Field at the Liberal Arts Campus in the amount of \$35,041.40 and \$11,000, respectively, for a total amount not to exceed \$508,298.40. Total approved change orders represent 9.96% of the contract amount.

Background – Change Order #1 is for soils remediation and Change Order #2 is for the installation of drains and asphalt near the restroom.

CN 22010.5 – With Mel Smith Electric, Inc., Change Order #1, for the LRC Utility Relocation at the Liberal Arts Campus in the amount of \$3,181.50 for a total amount not to exceed \$833,181.50. Total approved change orders represent 0.38% of the contract amount.

Background – Change Order #1 is for the installation of asphalt to maintain access routes.

#### **Agreement and Mutual Release**

CN 99607.7 – Ratify – With Torres Construction, Inc., for Building P Exterior Improvements at the Liberal Arts Campus, to approve the Agreement and Mutual Release in the amount of \$4,000.

#### **Completion of Contract**

CN 99607.7 – With Torres Construction, Inc., for Building P Exterior Improvements at the Liberal Arts Campus for a total fee of \$731,050. The project was completed March 16, 2006.

#### **Authorization to Approve Selection of the Contractor**

Authorize the Executive Vice President, Administrative Services to approve the selection of the responsible contractor from the responsive bidders for the solar crossing pole project at the Liberal Arts Campus, paid with Measure E Bond Funds.

Background – Bid C0606 was advertised in the *Press-Telegram* on March 12 and 19, 2006. Bid opening is April 6, 2006. There is insufficient time for bid evaluation, determination and award for this Board meeting. Contract for contractor selected will be submitted for ratification.

#### **Authorization to Approve Construction Change Orders**

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Authorize the Board to approve ratification of construction change orders up to \$100,000 authorized in advance by the Executive Vice President, Administrative Services.

Background – Public Contract Code 20659 requires Board authorization of any change or alteration to a contract providing such change order does not exceed the greater of ten percent of the original contract price or the formal bid limit amount applicable to the original contract. Approval of this Board item will minimize construction delays that could cost time and/or money.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period February 14, 2006, through March 24, 2006, in the amount of \$812,783.57 as listed.

Background –	53016	\$33,042.00
	53412 - 53628	<u>\$779,741.57</u>
	Total Amount	<u>\$812,783.57</u>

Included in the total amount of purchase orders of \$812,783.57 are the following items greater than \$25,000:

**General Fund – Fund 01**

PO 53589	Software renewals Information Systems Account No. 458000-01-678000-0000	\$32,629.82
PO 53588	Cisco switch, port and fiber mini GBIC card Information Systems Account No. 647000-01-678000-0000 Account No. 646000-01-678000-0000	\$14,058.00 25,761.00

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

**Certification of Signatures**

Approve the certification of signatures of the Board of Trustees as well as the signatures of the personnel authorized to sign Warrants, Notices of Employment, and Contracts, effective May 8, 2006, through May 7, 2007, as follows:

Board of Trustees

Thomas J. Clark  
Jeffrey A. Kellogg  
Dianne Theil McNinch  
Douglas W. Otto

Staff

E. Jan Kehoe  
Eloy O. Oakley  
Irma Ramos  
Duane Lowe



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Roberto Uranga

Denise Spencer-Watkins  
Patricia Davis

**Agreements**

Authorize the Executive Vice President, Administrative Services to enter into and execute the following agreements:

Correct the Board Action of August 23, 2005 for John C. Jarboe to provide hearing officer services to the Personnel Commission for the 2005-06 fiscal year as needed and to change the contract number from CN 93089.2 to 93089.3.

CN 93126.6 – Ratify – Amend – With the Community College Foundation, Amendment #2, for the Kinship Education Preparation and Support Program, to extend the termination date from December 31, 2005 to December 31, 2006. Amount of funding is \$48,300.

CN 93130.2 – Ratify – With Whittier College to provide use of facilities for the Upward Bound Program, effective July 2, 2006 through July 29, 2006 for a fee of \$50,000. The facility requires a deposit of \$25,000 due before the event occurs.

CN 93130.4 – Ratify – With Pacific Hospital of Long Beach Charitable Trust, to provide funding for increased instructional hours in the Nursing Skills Lab with the goal of improving student performance and increase successful pass rates of nursing skills examinations, effective January 1, 2006 through December 31, 2006. Amount of funding is \$30,000.

**Use of Facilities**

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Foster and Kinship	PCC	Parent and Child Workshops	FF101	3/30/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	4/6/06 & 4/11/06
LBCC Matriculation	PCC	Orientations	FF101	Thursdays 4/6/06-5/25/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	5/9/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	6/20/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	7/11/06 & 7/29/06

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Foster and Kinship	PCC	Parent and Child Workshops	FF101	8/1/06 & 8/26/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	9/5/06, 9/7/06, 9/26/06 & 9/30/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	10/3/06 & 10/10/06
Foster and Kinship	PCC	Parent and Child Workshops	FF101	11/7/06 & 11/14/06

Facility use rental waived. Equipment/staffing will be charged if necessary.

**Institutional Membership**

Amend the 2005-06 Institutional Membership list to include:

Association of Small Business Development Centers (Paid by Economic and Resource Development)	\$10,000
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It was moved by Member McNinch seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction of Classified Service 2005-2006**

It was moved by Member McNinch, seconded by Member Otto that the Board of Trustees adopt Resolution No. 041806A for reduction in classified service for 2005-2006.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No items, no report.

**SUPERINTENDENT-PRESIDENT (Informative)**

Dr. Kehoe announced that spring semester enrollments had increased and preliminary reports indicate that summer enrollment is running ahead of last year.

**ACADEMIC AFFAIRS**

**Materials Fees**

It was moved by Member McNinch, seconded by member Uranga, that the Board approve materials fees for the course CAOTC 246, Financial Applications, to cover the cost of materials.

The motion carried, all voting aye.

**Sabbatical Reports (Informative)**

Don Berz, Interim Vice President of Academic Affairs, introduced Julian Del Gaudio, from the History and Political Science Department to present his sabbatical report from the last academic year. Mr. Del Gaudio's project was on American history and contemporary politics and culture.

**STUDENT SUPPORT SERVICES**

**Student Health Fee (First Reading)**

The Board of Trustees received for first reading the proposal to levy a health fee to all students, including formerly exempt BOGFW (Board of Governor Fee Waiver) recipients, at \$14 for fall and spring and \$11 for summer, beginning fall 2006.

**Reappointments to the Citizens Oversight Committee**

It was moved by Member McNinch, seconded by Member Uranga, that the Board reappoint the following members to the Citizens Oversight Committee (COC) for a second term of office, representing the following groups as noted:

- W. Gary Westling, Additional Recommended Member
- J. C. Squires, Community At Large
- Debra A. Williamson, Local Business Community

The motion carried, all voting aye.

**Resolution, Appointment for Review for Public Works Appeals**

It was moved by Member McNinch, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 041806B, for appointment of a Review Panel for Public Works Appeals.

The motion carried, all voting aye

**Quarterly Bond Update (Informative)**

Mr. Eloy Oakley, Vice President Administrative Services, discussed the status of Measure E and State Funded projects in construction.

**PACIFIC COAST CAMPUS**

No Report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Report.

**ACADEMIC SENATE**

David Morse, President, Academic Senate, announced an oversight committee for enrollment management plan. He congratulated Members Clark and Kellogg on their re-election to the Board. He also wished Member McNinch good luck and well wishes for the future.

**TRUSTEES COMMUNICATIONS**

Member Uranga expressed his pleasure working with Member McNinch.

**NEW BUSINESS**

None

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

- Additional reporting on Building/Facilities Implementation Program
- Role of the Personnel commission in the classified service, a description of its functions and classification studies

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Alta Costa, President of the Long Beach Council of Classified Employees, Local No. 6108, addressed the Board regarding the latest negotiated contract of the classified employees.

**ADJOURNMENT**

President Clark adjourned the meeting at 6:43 p.m. The next regular meeting of the Board of Trustees will be held on May 9, 2006. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary