The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, on September 13, 2005.

CALL TO ORDER
The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
John Tortarolo led the Pledge of Allegiance.

ROLL CALL
Present: President Clark, Vice President McNinch, Member Kellogg, Member Otto, Member Uranga, Student Trustee Tanskul

WELCOME AND INTRODUCTIONS
Vice President Dianne McNinch welcomed everyone to the meeting. Vice President McNinch and Trustee Jeff Kellogg presented a plaque and flowers to Janice Tomson in honor of her service to Academic Senate over the past several years and for sharing with the Board her knowledge and experience that has been so helpful in creating a shared governance structure that has enabled the college to solve problems and promote new initiatives together.

APPROVAL OF MINUTES
It was moved by Member Uranga, seconded by Member Kellogg, that the minutes of the meetings of August 19, 2005 (Retreat), and August 23, 2005, be approved as distributed. The motion carried, all voting aye.
ORDERING OF THE AGENDA
There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

2005-2006 Proposed Budget for Long Beach Community College District (Public Hearing)
A Public Hearing was held on the 2005-2006 proposed budget for the Long Beach Community College District. There were no comments.

Committee Reports
There were no reports.

STUDENT TRUSTEE
June Tanskul gave a short report about the ASB special elections and students working hard to prepare for exams next week.

PUBLIC COMMENTS ON AGENDA ITEMS
Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
Approve/ratify the following actions:

Appointments
New Contract Faculty 8

In-Service Changes
Change of Salary – Contract 13
Change of Title 8

Separation from Employment
Retirement 1

HUMAN RESOURCES (Classified)
Approve/ratify the following actions:

APPOINTMENTS
Probationary 7
Administrative Transfer 5
Working Out of Class 2
Temporary 15
Exempt From the Merit System 347

INSERVICE CHANGES
Reduction of Assignment in Lieu of Layoff 1

SEPARATION FROM THE DISTRICT
FINANCE AND PURCHASING
Approve the following actions:

FINANCE
Budget Transfers
There are no budget transfers for this period.

Salary Warrants
Ratify issuance of salary warrants listed on Register No. 4274 through Register No. 4277 for the period of August 1, 2005, through August 19, 2005, in the amount of $1,258,508.42 as listed:

- Register No. 4274
  Issue Date 08/10/05
  Warrant Nos. 0738009 – 0738126 $ 664,445.06
- Register No. 4275
  Issue Date 08/10/05
  Warrant Nos. 0738127 – 0738403 $ 336,975.76
- Register No. 4276
  Issue Date 08/16/05
  Warrant Nos. 0738404 – 0738416 $ 35,936.60
- Register No. 4277
  Issue Date 08/16/05
  Warrant Nos. 0738417 – 0738442 $ 221,151.00

Total Salary Warrants Issued: $ 1,258,508.42

Commercial Warrants
Ratify issuance of commercial warrants for the period of August 1, 2005, through August 19, 2005, in the amount of $4,908,665.00 as listed:

<table>
<thead>
<tr>
<th>Period Ending August 5, 2005</th>
<th>Unrestricted General Fund $ 1,255,005.76</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Restricted General Fund $ 20,414.43</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund $ 39,846.87</td>
</tr>
<tr>
<td></td>
<td>Self Insurance $ 4,079.67</td>
</tr>
<tr>
<td></td>
<td>Student Financial Aid Fund $ 1,787,324.50</td>
</tr>
<tr>
<td></td>
<td>Payroll Clearing Fund $ 11,247.84</td>
</tr>
<tr>
<td></td>
<td>Retiree Benefits Fund $ 341,688.63</td>
</tr>
</tbody>
</table>

Total Period 1 Warrants: $ 3,459,607.70

<table>
<thead>
<tr>
<th>Period Ending August 12, 2005</th>
<th>Unrestricted General Fund $ 266,669.50</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Restricted General Fund $ 40,304.16</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay Projects Fund $ 116,782.31</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund $ 440,571.88</td>
</tr>
</tbody>
</table>

Regreted: 2
Retirement: 1
Student Financial Aid Fund 62,581.72  
Payroll Clearing Fund 4,328.98  
Stadium Operations Fund 7,997.52  

Total Period 2 Warrants: $ 939,236.07  

Period Ending August 19, 2005  
Unrestricted General Fund $ 81,238.88  
Restricted General Fund 36,521.57  
Child Development Fund 248.56  
General Obligation Bond Fund 8,172.00  
Community Service Contract Ed 340.00  
Self Insurance 73.58  
Student Financial Aid Fund 376,247.00  
Payroll Clearing Fund 6,342.00  
Stadium Operations Fund 637.64  

Total Period 3 Warrants: $ 509,821.23  

Commercial Warrants Total: $ 4,908,665.00  

Included in the warrant total expenditure of $4,908,665.00 are the following payments greater than $25,000, excluding employee benefits and utilities:  

**Unrestricted General Fund 01**  
1. $169,379 to Protected Insurance Program for Schools, second and third quarterly membership installments for Workers’ Compensation Joint Powers Authority.  
2. $ 27,598 to South Coast Air Quality Management District, for annual Emission Reduction Program.  

**Capital Outlay Projects Fund 41**  
1. $ 54,941 to Division of State Architect, for plan check fee for Building L, Library Learning Resource Center, Liberal Arts Campus. This project is jointly supported with bond funds.  
3. $ 24,779 to Division of State Architect, for plan check fee for Pacific Coast Campus Learning Resource Center. This project is jointly supported with bond funds.  

**General Obligation Bond Fund 42**  
1. $370,139 to Bovis Lend Lease, for facilities construction program management services, July 2005.
Minutes, Meeting of the Board of Trustees
September 13, 2005

2. $34,079 to SEWUP JPA, insurance premiums for Workers’ Compensation, for the South Quad Complex.

3. $10,121 to Division of State Architect, for plan check fee for Pacific Coast Campus Learning Resource Center. This project is jointly supported with Capital Projects funds from the state.

4. $359 to Division of State Architect, for plan check fee for Building L, Library Learning Resource Center, Liberal Arts Campus. This project is jointly supported with Capital Projects funds from the state.

5. $52,777 to RMA Construction Services, Inc., professional services for bond program technical support July 2005.

Purchasing
Contract Awards

CN 22017.3 – Award to P2S Engineering, Inc. for engineering services for removing existing utility poles at the Pacific Coast Campus, effective September 14, 2005, through June 30, 2006, for a total contract amount of $7,500, to be paid with Measure E Bond Funds.

CN 22020.1 – With CTL Environmental Services for Hazardous Materials Consulting Services for Bond construction projects, effective September 1, 2005, through June 30, 2006, with District reserving the option to renew for two additional one-year periods, for a not to exceed amount of $500,000, to be paid with Measure E Bond Funds.

CN 22020.2 – With Winzler & Kelly Consulting Engineers for Hazardous Materials Consulting Services for Bond construction projects, effective September 1, 2005, through June 30, 2006, with District reserving the option to renew for two additional one-year periods, for a not to exceed amount of $500,000, to be paid with Measure E Bond Funds.

Bond Contract Amendments

CN 22004.2 – With Spencer/Hoskins Associates, Amendment #3, for architectural services for the District Facilities and Warehouse Complex (Interim Facility – Vet’s Stadium) project, to extend the termination date from August 31, 2005, to June 30, 2006, to be paid with Measure E Bond Funds.

CN 22004.8 – With Rachlin Architects, Amendment #2, for additional services for the design and construction of the Boiler, Chiller and Pump Building as part of the Infrastructure Site Improvements project at the Pacific Coast Campus, to increase the contract amount by $51,975, for a total contract amount of $509,915, to be paid with Measure E Bond Funds.

CN 22013.1 – With Psomas, Amendment #2, for additional surveying services for the Los Coyotes Building, to increase the contract by $8,500 for a total contract amount not to exceed $44,500, to be paid with Measure E Bond Funds.

CN 99611.4 – With Ciber Inc., Amendment #13, for PeopleSoft software implementation, to increase the contract by $122,000.
CN 99628.1 – With P2S Engineering, Inc., Amendment #12, for a traffic consultant for the relocation of City of Long Beach Domestic Water and reclaimed water lines on the Liberal Arts Campus, to increase the contract by $18,000, for a total contract amount not to exceed $336,540, to be paid with Measure E Bond Funds.

CN 99628.2 – With Joyce Inspections and Testing, Inc., Amendment #5, for inspection services through project completion for the new District Facilities and Warehouse Complex (Interim Facility – Vet’s Stadium) project at the Liberal Arts Campus, to increase the contract by $87,820, for a total contract amount not to exceed $912,820, to be paid with Measure E Bond Funds.

CN 99636.1 – With RDS Architects, Amendment #1, for architectural services for Building P improvements, to increase the contract by $4,905, for a total contract amount not to exceed $72,050, to be paid with Measure E Bond Funds.

Change Order Ratifications
CN 99607.6 – With Robert Clapper Construction Services, Inc., Change Order #2, for the Child Development Center at the Pacific Coast Campus in the amount of $21,514.40, for a total contract amount not to exceed $5,836,144.90.

CN 99607.7 – With Torres Construction Corporation, Inc., Change Order #1, for Building P Exterior Improvements at the Liberal Arts Campus in the amount of $8,050, for a total contract amount not to exceed $727,050.

CN 22007.1 – With Pinner Construction, Inc., Change Order #9, for the District Facilities and Warehouse Complex (Tech Phase 2 - Interim Facility) at the Liberal Arts Campus in the amount of $39,712.92, for a total amount not to exceed $8,665,870.77.

Approve the Selection of Consultants
Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible consultant from the responsive proposers for the geotechnical investigation for the Public Safety Building/Central Plant project site at the Liberal Arts Campus, paid with Measure E Bond Funds.

Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible consultant from the responsive proposers for the geotechnical investigation for the Central Plant project site at the Pacific Coast Campus, paid with Measure E Bond Funds.

Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible consultant from the responsive proposers for Geotechnical Subsurface Investigative Services for the Los Coyotes Building project, paid with Measure E Bond Funds.

Purchase Order Approvals/Ratifications
Authorize the issuance of purchase orders for the period August 1, 2005, through August 19, 2005, in the amount of $1,073,935.22 as listed.
Included in the total amount of purchase orders of $1,073,935.22 are the following items greater than $25,000:

**General Fund – Fund 01**

- **PO 52236**
  - Postage for meters
  - Mail Services
  - Acct. No. 585000-01-677400-0000
  - $250,000.00

- **PO 52252**
  - Service agreement for elevator repairs
  - Building Maintenance & Repairs
  - Acct. No. 568000-01-651000-0000
  - $27,422.80

- **PO 52332**
  - Lease of 12 passenger vans
  - Transportation and ASB
  - Acct. No. 564000-01-677700-0000
  - $23,629.92
  - Acct. No. 564000-01-699900-0000
  - $23,629.92

**Capital Outlay Projects Fund – Fund 41, & General Obligation Bond Fund – Fund 42**

- **PO 52229**
  - DSA plan check fee for Building L, Library Learning Resource Center – LAC
  - Acct. No. 624000-41-710100-5327
  - $54,940.55
  - Acct. No. 624000-42-710400-5327
  - $359.45

- **PO 52232**
  - DSA plan check fees for PCC Learning Center Learning Resource Center – PCC
  - Acct. No. 624000-41-710100-5328
  - $24,779.00
  - Acct. No. 624000-42-710100-5328
  - $10,121.00

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

**Agreements**

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

**CN 93085.7** – Ratify – Amend – With John Knippa, Ph.D., to administer psychological testing to determine fitness for duty for employees, as needed for the 2005-06 fiscal year, for the amount of $5,000.
CN 93095.1 – Ratify – Amend – With Christopher Ingalls, Ph.D., to administer psychological testing to determine fitness for duty for employees as needed for the 2005-06 fiscal year, for the amount of $5,000.

CN 93106.8 – Ratify – Amend – With Memorial Occupational Medical Services, to provide examinations and services which include, but are not limited to: fitness for duty, respirator certification and tuberculosis testing, for the 2005-06 fiscal year as needed, for a fee of $1,000.

CN 93125.1 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for the Tech Prep Program, effective July 1, 2005, through June 30, 2006. Amount of funding is $75,250.

CN 93121.6 – With Long Beach Memorial Medical Center, to provide a clinical practice site for dietetic students, effective September 15, 2005, through September 14, 2010, at no cost to the District.

CN 93122.6 – With Harbor Pediatric Medical Group, to provide a clinical practice site for School of Health and Science students, effective September 14, 2005, through September 13, 2007, at no cost to the District.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oxford Seminars</td>
<td>LAC</td>
<td>Travel Seminars</td>
<td>F101</td>
<td>9/17, 18, 24, 25, 10/1/05</td>
</tr>
<tr>
<td>Champion Youth</td>
<td>LAC</td>
<td>Pom Pom &amp; Cheer Competition</td>
<td>Large Gym</td>
<td>9/18/05</td>
</tr>
<tr>
<td>New Hope Grief Support</td>
<td>LAC</td>
<td>Fundraiser</td>
<td>Quad</td>
<td>10/22/05</td>
</tr>
<tr>
<td>National Evaluation Systems</td>
<td>PCC</td>
<td>C-SET Testing</td>
<td>BB, DD, EE, FF Bldgs.</td>
<td>11/5/05</td>
</tr>
<tr>
<td>National Evaluation Systems</td>
<td>PCC</td>
<td>C-SET Testing</td>
<td>BB, DD, EE, FF Bldgs.</td>
<td>1/21, 3/18, 5/20, 7/22/06</td>
</tr>
</tbody>
</table>

User is to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBCC Men’s Basketball</td>
<td>LAC</td>
<td>Tournaments</td>
<td>Large Gym</td>
<td>Sat. &amp; Sun. 9/17 thru 12/25/05</td>
</tr>
</tbody>
</table>
Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donation**
Accept the donation from General Motors Corporation/Gifts In Kind International, 333 North Fairfax Street, Alexandria, VA 22314, of one 1995 Chevrolet Pick-up Truck, VIN# 1GCEK195SE150486, for use in the Advanced Transportation Technology Program, and request that a letter of acceptance be sent.

**2004-2005 CCFS-311 Annual Financial & Budget Status Report**
Approve the 2004-2005 Fourth Quarterly Financial Status Report (CCSF 311Q) for the Long Beach Community College District and authorize transmittal of the report to the California Community Colleges Chancellor’s Office.

It was moved by Member Kellogg, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**
There was no report.

**SUPERINTENDENT-PRESIDENT**
There was no report.

**ACADEMIC AFFAIRS**
There was no report.

**STUDENT SUPPORT, PLANNING AND RESEARCH**
There was no report.

**ADMINISTRATIVE SERVICES**

**Resolution, 2005-2006 Appropriations Limit**
It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees approve Resolution 091305A relating to the District’s Appropriations Limit for 2005-2006.

The motion carried, all voting aye.

**2005-2006 Adopted Budget**
It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees approve the Adopted Budget for 2005-2006.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**
Interim Provost, Farley Herzek, gave an update on the construction on the Child Development Center and the interim maintenance facility. PCC has late started twelve academic classes about three weeks into the semester, during the afternoon, between the 1 p.m. and 5 p.m. hour. There was significant demand for these increased academic coursework classes and they will continue to be added in the printed spring semester class schedule. Mr. Herzek also added that Long Beach City College classes will be offered on the Long Beach Unified Jordan High School campus this spring semester.

ECONOMIC AND RESOURCE DEVELOPMENT
There was no report.

ACADEMIC SENATE
There was no report.

TRUSTEES COMMUNICATIONS
Vice President Dianne McNinch and Trustee Roberto Uranga attended the 2005 ACCT Leadership Congress in Seattle this past weekend. Trustee Uranga hosted a very culturally educational reception, as head of the Latino Trustees Association. Trustee Uranga will continue his service on the Diversity Committee with ACCT. Vice President McNinch will continue her service on the Member Communications Committee. Trustees McNinch and Uranga prepared a report on the progress of diversity amongst the employee groups at Long Beach Community College. Both Trustees commented on how receptive the attendees were with their PowerPoint presentation. Vice President McNinch said the evaluation forms turned in at the end of the meeting indicated that their presentation was rated with high marks. Vice President McNinch announced the event that will be held here at LBCC Parking Lot “J”, from 11:00 a.m. to 1:00 p.m. for the survivors of “Hurricane Katrina”. We will be participating with the American Red Cross and the Press Telegram.

NEW BUSINESS
There was no new business.

FUTURE REPORTS
September 27, 2005, a report requested by President Tom Clark will be presented by Marty Wayland, Director of ASB Enterprises, an overview of Book Store Activities and Possibility of Renting Textbooks. Future report still to come is a presentation concerning the history of Long Beach Seamless Education and Update.

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT
President Clark adjourned the meeting at 6:12 p.m. The next regular meeting of the Board of Trustees will be held on September 27, 2005. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.
Assistant Secretary