

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
November 7, 2006**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Hwy., Long Beach, on November 7, 2006.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:12 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Uranga announced that he was pleased to report that the Board of Trustees unanimously took action to approve the Tentative Agreement, dated July 10, 2006, between the Long Beach Community College District and the Community College Association of Long Beach City College, or CCA/LBCC. The roll call vote in the closed session was unanimous. He said all parties are pleased and happy with the agreement and congratulated everyone involved in the negotiations.

President Uranga said he was sad to report that Long Beach City College faculty member Elisa Gigliotti, passed away the previous Saturday. He said we all feel the loss of a member of the Long Beach City College family and our sympathies go to Lorenzo, Daniella, Francesca, and Lorenzo III, the family of Elisa. May God bless them. We begin in her memory.

**PLEDGE OF ALLEGIANCE**

Chris Villa led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President Otto, Member Kellogg, Member Clark, Member Bowen, and Student Trustee Ernst.

**WELCOME AND INTRODUCTIONS**

President Uranga welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

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It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of October 24, 2006, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

There were no changes in the order of the agenda.

**REPORT OF BOARD OF TRUSTEES**

**Energy Services Contract - Public Hearing**

Executive Vice President Oakley explained that, pursuant to Government Code 15820.71, the District is considering entering into a lease/purchase agreement for the purposes of financing the construction, operation, and maintenance of two central plants which will result in increased efficiencies of energy consumption and significant cost savings over the expected life of the central plants. Should the District enter into an agreement, the cost savings in utility costs will be used to offset the repayment of the financing of the central plants over a twenty (20) year period.

As per Government Code 4217.12, a public agency may enter into an energy service contract and any necessarily related facility ground lease on terms that its governing body determines are in the best interests of the public agency if the determination is made at a regularly scheduled public hearing. As per Government Code 4217.16, the District's Bond Management Team has requested proposals from qualified persons and is currently evaluating the proposals and will submit for approval their recommendation at the December 12, 2006, Board of Trustees meeting.

President Uranga declared the public hearing open and called for comments.

Hearing no response, President Uranga declared the public hearing closed.

**Presidential Search Update**

Member Clark reported that the Presidential Search was nearly complete, with forums for each candidate taking place on Wednesday and Thursday and then interviews by the Board on Saturday. He said the Board hoped to get good response to the forums and feedback for the Board's consideration.

**Committee Reports**

There were no reports.

**STUDENT TRUSTEE**

Student Trustee Ernst reported on recent and upcoming ASB activities, including Homecoming, leadership retreat, the project to update the ASB Constitution and work toward moving the ASBE to a nonprofit status. President Uranga asked if there was a place to look for upcoming events. Vice President Villa said Student Services is working on bringing and keeping the ASB website up to date with that and other information.

**PUBLIC COMMENTS ON AGENDA ITEMS**

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Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

In-Service Changes

Change of Title – Contract	1
Leave of Absence without Pay	1
Stipends	3

**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

APPOINTMENTS

Probationary	3
Temporary	6
Exempt From the Merit System	42

SEPARATION FROM THE DISTRICT

Resignation	1
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**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Budget Transfers**

(a) Budget Transfer numbers 120777, 120818, 120843, 120895 and 120900 for the Unrestricted General Fund 01 in the amount of \$312,430 as listed:

From:	Supplies	\$	1,474	
	Services and Operating Expenses		110,956	
	Reserve		<u>200,000</u>	\$ <u>312,430</u>
To:	Classified Salaries	\$	152,459	
	Employees Benefits		57,540	
	Supplies		93,930	
	Services and Operating Expenses		317	
	Equipment/Building Fixtures		<u>8,184</u>	\$ <u>312,430</u>

Included in the budget transfers of \$312,430 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>		<u>Amount</u>
120818	514000-01-601400-0000	Institutional Research / Academic	\$	87,000

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Services / Dean

To:  
457000-01-601400-0000 Institutional Research / Academic \$ 87,000  
Services / Dean

From Professional Services to Supplies;

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
120900	790100-01-790200-0000	Reserve for Economic Uncertainties	\$ 200,000
	<u>To:</u>		
	212000-01-620200-0000	Registration	143,369
	395000-01-620200-0000	Registration	56,631

From Reserve to Classified Regular Monthly Salaries, and Employee Benefits;

**(b)** Budget Transfer numbers 120773, 120776, 120847, 120869 and 120881 for the Restricted General Fund 12 in the amount of \$53,763 as listed:

From:	Academic Salaries	\$	13,250	
	Classified Salaries		2,151	
	Employee Benefits		2,439	
	Supplies		6,590	
	Services and Operating Expenses		6,723	
	Equipment		22,610	\$ 53,763
				<u>                    </u>
To:	Academic Salaries	\$	19,368	
	Classified Salaries		15,171	
	Employee Benefits		8,316	
	Supplies		3,918	
	Services and Operating Expenses		1,748	
	Equipment		642	
	Student Payments		4,600	\$ 53,763
				<u>                    </u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund.

**(c)** Budget Transfer number 120844 for the Capital Projects Fund 41, in the amount of \$10,018 as listed:

From:	Reserve	\$	<u>10,018</u>	\$	<u>10,018</u>
To:	Services and Operating Expenses	\$	10,000		
	Building Fixtures		<u>18</u>	\$	<u>10,018</u>

There are no budget transfers greater than \$25,000 for the Capital Projects Fund.

**(d)** Budget Transfer number 120833 for the General Obligation Bond Fund 43, in the amount of \$213,614 as listed:

From:	Construction and Additions	\$	<u>213,614</u>	\$	<u>213,614</u>
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To: Services and Operating Expenses \$ 213,614 \$ 213,614

Included in the budget transfers of \$213,614 for the General Obligation Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
120833	621000-43-710400-5404	Bond Projects	\$ 212,995
	<u>To:</u>		
	544000-43-710400-5404	Bond Projects	\$ 184,589
	514000-43-710400-5330	Bond Projects	28,406

From Construction / Additions to Insurance and Professional Services;

(e) Budget Transfer numbers 120814 and 120880 for the Contract/Community Education Fund 59 in the amount of \$979 as listed:

From:	Supplies	\$ 739	
	Services and Operating Expenses	<u>240</u>	\$ <u>979</u>
To:	Supplies	\$ 240	
	Services and Operating Expenses	<u>739</u>	\$ <u>979</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund.

(f) Budget Transfer number 120872 for the Self Insurance Fund 61, in the amount of \$415 as listed:

From:	Reserve	\$ <u>415</u>	\$ <u>415</u>
To:	Supplies	\$ <u>415</u>	\$ <u>415</u>

There are no budget transfers greater than \$25,000 for the Self Insurance Fund.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4358 through Register No. 4360 for the period of October 2, 2006, through October 13, 2006, in the amount of \$1,557,107.09 as listed:

Register No. 4358 Issue Date 10/10/06	Warrant Nos. 0749663 – 0749867	\$ 998,362.65
Register No. 4359 Issue Date 10/10/06	Warrant Nos. 0749868 – 0749903	\$ 163,544.96
Register No. 4360 Issue Date 10/10/06	Warrant Nos. 0749904 – 0750333	\$ 395,199.48
	Total Salary Warrants Issued:	\$ <u>1,557,107.09</u>

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**Commercial Warrants**

Ratify issuance of commercial warrants for the period of October 2, 2006, through October 13, 2006, in the amount of \$5,851,749.98 as listed:

Period Ending October 6, 2006

Unrestricted General Fund 01	\$	305,992.69
Restricted General Fund 12		138,189.55
Child Development Fund 33		157.66
General Obligation Bond Fund 42		16,255.94
General Obligation Bond Fund 43		491,626.52
Self Insurance Fund 61		235.64
Student Financial Aid Fund 74		869,953.52
Payroll Clearing Fund 76		54,570.21
Stadium Operations Fund 58		<u>15,158.69</u>

Total Period 1 Warrants: \$ 1,892,140.42

Period Ending October 13, 2006

Unrestricted General Fund 01	\$	297,017.33
Restricted General Fund 12		38,668.54
Child Development Fund 33		728.28
Capital Outlay Projects Fund 41		134,078.72
General Obligation Bond Fund 43		301,055.27

Community Service Contract Ed 59		258.76
Self Insurance Fund 61		8,916.92
Student Financial Aid Fund 74		3,067,988.58
Payroll Clearing Fund 76		103,828.53
Stadium Operations Fund 58		<u>4,068.63</u>

Total Period 2 Warrants: \$ 3,956,609.56

Commercial Warrants Total: \$ 5,851,749.98

Included in the total warrant expenditure of \$5,851,749.98 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 117,576 to Long Beach Police Department for August 2006 security services.
2. \$ 35,000 for settlement agreement.

**Restricted General Fund 12**

1. \$74,206.20 to Santa Monica CCD for hosting service center for the Small Business Development Center Network from January 1, 2006, through June 30, 2006.

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2. \$ 27,846 to American Machinery for instructional parts and equipment for the Sheet Metal Class.

**Capital Outlay Projects Fund 41**

1. \$ 123,403 to City National Bank for lease purchase payments for Honeywell mechanical retrofit and energy conservation project.

**General Obligation Bond Fund 43**

1. \$ 376,290 to Taisei Construction for site preparation for the South Quad Complex building.
2. \$ 197,753 to Shahin Araghi DBA Dalaj International, Inc. for the East Campus building demolition.
3. \$ 65,970 to Disability Access Consultants, Inc. for ADA (American with Disabilities Act) consulting services for Pacific Coast and Liberal Arts Campuses.
4. \$ 54,058 to MVE Institutional, Inc. for professional services rendered for Buildings M and N at the Liberal Arts Campus.
5. \$ 31,211 to NAES Acquisition Corporation for upgrading services of the Building B elevator at the Liberal Arts Campus.
6. \$ 27,961 to California Community Colleges for Plan check fees for the Pacific Coast Campus Learning Resource Center project.

**Student Financial Aid Fund 74**

1. \$ 76,128 to Associated Student Body reimbursement of book vouchers for EOP&S / Care Students.

**Budget Increase/ (Decrease)**

**Restricted General Fund 12:**

Small Business Development Center Programs	\$	489,969
Elder Care Job to Careers	\$	174,038
CalWorks Coordination	\$	122,641
Nursing Capacity Enhancement Project	\$	48,389
Foster and Kinship Care Education	\$	24,569

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period October 2, 2006, through October 13, 2006, in the amount of \$472,107.54 as listed.

**Purchase Order Approvals/Ratifications**

PO #55665 – 55743

\$472,107.54

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Total Amount \$472,107.54

Included in the total amount of purchase orders of \$472,107.54 are the following items greater than \$25,000:

**Unrestricted General Fund – Fund 01**

PO 55692	Long Beach School District Workers' Compensation Agency / Joint Powers Authority For dissolution payment for Workers' Comp run-off associated with part claims from district and ASB staff	\$270,486.18
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**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

**Revenue Producing Agreements**

CN 93092.2 – Amend – With Verizon California, Inc., Amendment #1, to lease parking spaces at the District's Liberal Arts Campus, all of Lot N plus overflow of 50 spaces in Lot M at Veterans Stadium effective April 1, 2007, through March 31, 2012. The lease amount is \$15,187.50 per month for the entire term of the lease.

CN 93133.8 – Ratify – With Thomas L. Percer, M.D. to lease Suite #101 at 3325 Palo Verde Avenue, Long Beach, CA 90808 from the District effective November 1, 2006, through October 31, 2011. The monthly lease amounts are as follows:

November 1, 2006, through October 31, 2007	\$2,817.50
November 1, 2007, through October 31, 2008	\$2,930.20
November 1, 2008, through October 31, 2009	\$3,047.41
November 1, 2009, through October 31, 2010	\$3,169.30
November 1, 2010, through October 31, 2011	\$3,296.12

**Bond Contract Awards**

CN 22024.2 – Ratify – With Kronos Painting, Inc. for the Building Q Interior Painting Project at the Liberal Arts Campus in an amount not to exceed \$17,400, paid with Measure E Bond Funds.

CN 22024.3 – Ratify – With Omega Contractors for the Building Q Refinishing of Women's Gym Floor Project at the Liberal Arts Campus in an amount not to exceed \$23,400, paid with Measure E Bond Funds.

**Contract Awards**

CN 99640.3 – With Liebert Cassidy Whitmore, to provide legal services to assist Human Resources with personnel related matters on an as-needed basis effective November 8, 2006, through June 30, 2011; contract amount not to exceed \$25,000 for the 2006-2007 fiscal-year.

**Contract Amendments**

CN 99638.4 – With Sameer Dani, Amendment #1, to provide continuing consultant services for the PeopleSoft upgrade Version 8.9 to extend the termination date from December 31,



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2006, to December 31, 2007, for an additional fee of \$240,000 and a total contract amount of \$462,000.

CN 99590.2 – With Mobile Modular Management Corporation, Amendment #6, to change the termination date from October 31, 2006, to December 31, 2006, at a cost of \$4,173.66, paid with CalWORKs funds.

**Change Order Ratifications**

CN 99607.5 – With Pinner Construction, Inc. for the new Technology Phase 2 project at the Pacific Coast Campus, Change Order #6 in the amount of \$53,814.76, for a total contract amount of \$7,166,235.90; total approved change orders represent 3.47% of the contract amount.

CN 99607.6 – With R.C. Construction Services, Inc. for the new Child Development Center project at the Pacific Coast Campus, Change Order #19, in the amount of \$19,622.00, for a total contract amount of \$6,321,017.45; total approved change orders represent 9.93% of the contract amount.

**Approve the Selection of the Contractor**

Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Learning Resource Center Building E Temporary Renovation and Interim Facilities Project at the Liberal Arts Campus, paid with Measure E Bond Funds.

**Completion of Contract**

CN 22010.5 – With Mel Smith Electric, Inc. for the Learning Resource Center Utility Relocation project at the Liberal Arts Campus, for a total fee of \$898,228.24; project was completed on June 24, 2006.

CN 22021.4 – With Republic Intelligent Transportation Services, Inc. for the Installation of Solar Crossing Pole project at the Liberal Arts Campus, for the total fee of \$17,078.40; project was completed on September 15, 2006.

**Amendment to Board Action**

CN 99607.6 – With Robert Clapper Construction Services, Inc. for the Child Development Center project at the Pacific Coast Campus, for a total fee of \$6,321,017.45; project was completed on May 2, 2006.

**Use of Facilities**

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Champion Youth	LAC	Karate Competition	Large Gym	12/10/06
Champion Youth	LAC	Dance Competition	Large Gym	1/13/07

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Champion Youth	LAC	Pom Pom & Cheer Competition	Large Gym	1/14/07
Buena Park Orchestra	LAC	Chamber Music	Auditorium	1/14/07
Student Sports	LAC	Athletic Training	Stadium	1/27/07
Champion Youth	LAC	Karate Competition	Large Gym	3/11/07
Champion Youth	LAC	Pom Pom & Cheer Competition	Large Gym	3/25/07
ACT Testing	LAC	High School Test	D Bldg.	4/14/07
ACT Testing	LAC	High School Test	D Bldg.	6/29/07

User is to be charged fees in accordance with Board-approved fee schedule.

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
CNF Puppies	LAC	Dog Training	Front of Auditorium	Last Sunday Oct-Dec.06
Mizuno Volley-Ball Club	LAC	Fundraiser	Small Gym	12/3-29/06
<u>Organization</u> LBCC Men's Basketball	<u>Campus</u> LAC	<u>Event</u> Fundraiser	<u>Facilities</u> Large Gym	<u>Date</u> 12/16-17/06
Mizuno Volley-Ball Club	LAC	Fundraiser	Small Gym	1/7-25/07
H.S. Assessment	LAC	Testing	Cafeteria	Saturdays 2/3-5/19/07
LBCC Music Dept.	LAC	Band Championships	Small Gym	3/30-31/07

Facility use rental waived. Equipment/staffing will be charged if necessary.

**2006-2007 CCFS-311Q First Quarter Financial Status Report**

Approve the 2006-2007 CCFS-311Q First Quarter Financial Status Report for the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges. This report combines the Unrestricted General Fund and the Restricted General Fund.

It was moved by Member Clark, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

President Uranga re-ordered Item 12.11, 2006-2007 First Quarter Budget Performance Report, to just after Item 5.3, the Staff Diversity Report.

### **HUMAN RESOURCES**

#### **Staff Diversity Report**

Vice President Rose DelGaudio presented the Staff Diversity Report to the Board of Trustees.

### **ADMINISTRATIVE SERVICES**

#### **2006-2007 First Quarter Budget Performance Report**

Executive Vice President Eloy Oakley, presented the 2006-2007 First Quarter Budget Performance Report. The report covered the Unrestricted General Fund, and the financial activity occurring during the first quarter of the 2006-2007 fiscal year. Additionally, summary level budget information was provided for Contract/Community Education, Child & Adult Development, and Veteran's Stadium.

### **ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

### **SUPERINTENDENT-PRESIDENT**

#### **Superintendent-President's Report**

There was no report.

### **ACADEMIC AFFAIRS**

No Items, No Report

### **STUDENT SUPPORT SERVICES**

No Items, No Report

### **PACIFIC COAST CAMPUS**

#### **Update on Pacific Coast Campus**

Dr. Pauline Merry, Provost, PCC, gave an update on the Pacific Coast Campus.

### **ECONOMIC AND RESOURCE DEVELOPMENT**

No Items, No Report

### **ACADEMIC SENATE**

David Morse reported on the State Academic Senate's plenary session in Newport Beach. He thanked the Board, President Kehoe and Vice President Oakley for providing funds for the

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Senate to send three representatives to the meetings. Interesting issues involved transfer programs and the meaning in various ways of an associate degree.

**TRUSTEES COMMUNICATIONS**

Member Bowen noted that tonight's meeting is taking place on Election Day and it was agreed that care should be taken to avoid scheduling any future Board meetings on the same date as an election.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

- February 13, 2007 – Orientation on Sabbatical Leave Process

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Alta Costa, President, LBCCE #6108, addressed the Board concerning the tentative agreement scheduled for a ratification vote on Thursday, November 9.

**ADJOURNMENT**

President Uranga adjourned the meeting at 6:15 p.m. in memory of Elisa Gigliotti. The next regular meeting of the Board of Trustees will be held on December 12, 2006. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary

(Immediately following the adjournment of the meeting of the Board of Trustees of the Long Beach Community College District, the meeting of the Long Beach Community College District Financing Committee was convened.)