

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
February 27, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on February 27, 2007.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken. President Uranga announced that one of the Personnel Commissioners, Bruce McManus, passed away and opened the meeting in memory of him.

PLEDGE OF ALLEGIANCE

Coach Walker led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President Otto, Member Kellogg, Member Clark, Member Bowen, and Student Trustee Ernst

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of January 23, 2007, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Uranga re-ordered agenda items 12.17, 2006-2007 Mid-Year Budget Performance Report, and 12.18, Annual Report on Campus Crime, to follow item 9.2, LBCC Basic Skills Initiative.

REPORT OF BOARD OF TRUSTEES

Resolution, African-American History Month

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees approve Resolution No. 022707A proclaiming February 2007, as African-American History Month.

The motion carried, all voting aye.

Proclamation, Del Walker

President Roberto Uranga read and presented a proclamation to Coach Jim Walker and family in honor of Del Walker, who retired from LBCC in 1974 as an athletic director and chairman of the physical education department for 18 years and passed away on January 25, 2007.

STUDENT TRUSTEE

Student Trustee Ernst expressed appreciation for being allowed to attend the Sacramento and Washington, DC conferences, finding them both very informative and enjoyable. She said the Board and President Oakley work very hard to represent LBCC and the students and she thanked them. She discussed the Strategic Planning committee's current projects and upcoming priorities. She outlined ASB events and projects coming up and named the members of the all academic team going to Sacramento.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Dennis Miller, Professor, English as a Second Language, addressed the Board concerning the Basic Skills/Deming Report.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Probationary Faculty – Second Contract	11
Probationary Faculty – Third Contract	30
Probationary Faculty – Permanent Employees	12
Hourly Instructor – Spring	676
Hourly Coordinator – Spring	4
Hourly Counselor – Spring	17
Hourly Librarian – Spring	8
Hourly Reader – Spring	20
Hourly Substitute – Spring	1
Hourly Evening Administrator – Spring	2
Stipends	16

In-Service Changes

Change of Salary – Contract	3
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Change of Title – Contract 3
Change to Previous Board Action 1

Separation from Employment

Retirement 1

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary 5
Working Out of Class 2
Provisional 7
Temporary 45
Exempt From the Merit System 268

INSERVICE CHANGES

Changes to Previous Board 1

SEPARATION FROM THE DISTRICT

Resignation 1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 121495, 121545, 121563, 121581, 121603, 121665, 121741, 121772, 121792, and 121817 for the Unrestricted General Fund 01 in the amount of \$96,971 as listed:

From: Supplies	\$	7,668	
Services and Operating Expenses		89,151	
Equipment		<u>152</u>	\$ <u>96,971</u>
To: Academic Salaries	\$	8,920	
Classified Salaries		15,873	
Employee Benefits		4,486	
Supplies		3,993	
Equipment/Building Fixtures		<u>63,699</u>	\$ <u>96,971</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 121546, 121611, 121670, 121712, 121743, 121771, 121791, 121818, and 121844 for the Restricted General Fund 12 in the amount of \$136,859 as listed:

From: Classified Salaries	\$	9,348
Employee Benefits		1,911
Supplies		12,543

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	Services and Operating Expenses	9,427	
	Equipment	41,359	
	Reserve	<u>66,780</u>	\$ <u>136,859</u>
To:	Classified Salaries	\$ 12,594	
	Employee Benefits	2,736	
	Supplies	19,387	
	Services and Operating Expenses	29,958	
	Equipment	<u>72,184</u>	\$ <u>136,859</u>

Included in the budget transfers of \$136,859 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121743	790100-12-660500-1685	Academic Affairs	\$ 36,694
	<u>To:</u>		
	641000-12-120300-1685	RN Nursing	\$ 36,694

From Career Tech One-time Equipment Reserve to purchase 28 microscopes.

(c) Budget Transfer number 121633 and 121785 for the Child Development Fund 33 in the amount of \$1,260 as listed:

From:	Supplies	\$ <u>1,260</u>	\$ <u>1,260</u>
To:	Services and Operating Expenses	\$ <u>1,260</u>	\$ <u>1,260</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund.

(d) Budget Transfer number 121679 for the Capital Projects Fund 41 in the amount of \$9,600 as listed:

From:	Services and Operating Expenses	\$ <u>9,600</u>	\$ <u>9,600</u>
To:	Engineering	\$ <u>9,600</u>	\$ <u>9,600</u>

There are no budget transfers greater than \$25,000 for the Capital Projects Fund.

(e) Budget Transfer numbers 124667, 121744, 121769, and 121802 for the General Obligation Bond Fund 43 in the amount of \$61,466 as listed:

From:	Services and Operating Expenses	\$ 10,300	
	Construction/Additions/Bldg Fixtures	45,596	
	Reserve	<u>5,570</u>	\$ <u>61,466</u>
To:	Supplies	\$ 42,474	
	Services and Operating Expenses	8,692	
	Engineering	<u>10,300</u>	\$ <u>61,466</u>

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Included in the budget transfers of \$61,466 for the General Obligation Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121667	621000-43-710400-5404	Bond Projects	\$ 40,172
	<u>To:</u>		
	458000-43-710400-5421	Bond Projects	\$ 40,172

From Construction and Additions to Software to cover laser fiche software for document imaging.

(f) Budget Transfer number 121562 for the Contract / Community Education Fund 59 in the amount of \$656 as listed:

From:	Classified Salaries	\$ 470	
	Employee Benefits	\$ 186	\$ 656
To:	Equipment	\$ 656	\$ 656

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4376 through Register No. 4381 for the period of December 25, 2006, through February 2, 2007, in the amount of \$7,103,103.17 as listed:

Register No. 4376 Issue Date 01/09/07	Warrant Nos. 0752267 – 0752510	\$ 977,503.28
Register No. 4377 Issue Date 01/10/07	Warrant Nos. 0752511 – 0752549	\$ 129,283.76
Register No. 4378 Issue Date 01/10/07	Warrant Nos. 0752550 – 0752962	\$ 281,752.09
Register No. 4379 Issue Date 01/16/07	Warrant Nos. 0752963 – 0752987	\$ 57,920.16
Register No. 4380 Issue Date 01/16/07	Warrant Nos. 0752988 – 0753015	\$ 285,994.00
Register No. 4381 Issue Date 01/30/07	Warrant Nos. 0753016 – 0753117	\$ 5,370,649.88
	Total Salary Warrants Issued:	<u>\$ 7,103,103.17</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of December 25, 2006, through February 2, 2007, in the amount of \$15,040,258.33 as listed:

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Period Ending December 29, 2006

Unrestricted General Fund 01	\$	79,306.87
Restricted General Fund 12		71,585.16
Child Development Fund 33		3,092.47
Capital Outlay Projects Fund 41		193,396.91
General Obligation Bond Fund 43		819,584.03
Contract / Community Education Fund 59		619.19
Student Financial Aid Fund 74		1,519.00
Stadium Operations Fund 58		<u>1,629.06</u>

Total Period 1 Warrants: \$ 1,170,732.69

Period Ending January 5, 2007

Unrestricted General Fund 01	\$	43,274.97
Restricted General Fund 12		11,125.29
General Obligation Bond Fund 43		5,200.00
Student Financial Aid Fund 74		3,293,663.31
Retiree Benefits Fund 79		<u>2,485.18</u>

Total Period 2 Warrants: \$ 3,355,748.75

Period Ending January 12, 2007

Unrestricted General Fund 01	\$	939,643.37
Restricted General Fund 12		76,927.93
Child Development Fund 33		194.00
Capital Outlay Projects Fund 41		31,218.68
General Obligation Bond Fund 43		811,790.52
Community Service Contract Ed 59		921.00
Self Insurance Fund 61		5,061.55
Student Financial Aid Fund 74		229,610.00
Payroll Clearing Fund 76		127,943.02
Retiree Benefits Fund 79		383,129.99
Payroll Clearing Fund 76		<u>3,661.40</u>

Total Period 3 Warrants: \$ 2,610,101.46

Period Ending January 19, 2007

Unrestricted General Fund 01	\$	442,732.99
Restricted General Fund 12		66,832.72
Child Development Fund 33		847.62
Capital Outlay Projects Fund 41		4,886.50
General Obligation Bond Fund 43		211,216.70
Community Service Contract Ed 59		140.00
Self Insurance Fund 61		50,149.56
Student Financial Aid Fund 74		504,630.00
Payroll Clearing Fund 76		39,170.68
Stadium Operations Fund 58		<u>108.46</u>

Total Period 4 Warrants: \$ 1,320,715.23

Period Ending January 26, 2007

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Unrestricted General Fund 01	\$	205,467.43	
Restricted General Fund 12		131,405.74	
Child Development Fund 33		454.60	
Capital Outlay Projects Fund 41		331,124.31	
General Obligation Bond Fund 43		336,229.57	
Community Service Contract Ed 59		646.00	
Student Financial Aid Fund 74		3,050.00	
Payroll Clearing Fund 76		433.07	
Stadium Operations Fund 58		<u>1,764.44</u>	
	Total Period 5 Warrants:		\$ <u>1,010,575.16</u>
Period Ending February 2, 2007			
Unrestricted General Fund 01	\$	1,017,542.44	
Restricted General Fund 12		132,152.81	
Child Development Fund 33		1,235.20	
Capital Outlay Projects Fund 41		4,600.00	
General Obligation Bond Fund 43		2,557,640.56	
Community Service Contract Ed 59		7,516.62	
Self Insurance Fund 61		252.76	
Student Financial Aid Fund 74		1,506,652.88	
Payroll Clearing Fund 76		322,795.12	
Retiree Benefits Fund 79		2,467.04	
Stadium Operations Fund 58		<u>19,529.61</u>	
	Total Period 5 Warrants:		\$ <u>5,572,385.04</u>
	Commercial Warrants Total:		\$ <u>15,040,258.33</u>

Included in the total warrant expenditure of \$15,040,258.33 are the following payments greater than \$25,000 excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 376,864 to City of Long Beach for Police and Fire Services training classes for Fall 2006.
2. \$ 224,946 to Protected Insurance Program for Schools Joint Powers Authority for Workers' Compensation (eighth and ninth of eleven payments).
3. \$ 59,012 to Verizon for the District telephone system annual maintenance contract for the period of August 1, 2006, through July 31, 2007.
4. \$ 50,000 to Southern California Risk Management Association for ASCIP residual Workers' Compensation claims programs from year 2002-2003.
5. \$ 38,826 to Vicenti, Lloyd & Stutzman, LLP for District financial and compliance audit services for the year ended June 30, 2006. \$14,301 is billable to ASB and ASBE.
6. \$ 31,275 to KLOS-FM Radio for marketing campaign for Spring 2007.

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7. \$ 26,360 to Parker & Covert LLP for professional legal services rendered in November 2006.

Restricted General Fund 12

1. \$ 64,190 to Loyola Marymount University for hosting a Small Business Development Center Network service center from July 2006 through September 30, 2006.
2. \$ 35,000 to Career Corner TV Corp. for production and distribution of career profile films.
3. \$ 34,262 to City of Long Beach-Workforce Development Bureau for training students in the Construction Trade "Basic Skills" Program for the month of November 2006.
4. \$ 28,327 to Whittier College for use of facilities for the Upward Bound Summer 2006 Program from July 2, 2006, through July 29, 2006.

Capital Outlay Projects Fund 41

1. \$ 477,990 to Pinner Construction Co. for replacement of Tech Buildings SS and TT on the Pacific Coast Campus for the months of October and November 2006.

General Obligation Bond Fund 43

1. \$2,516,957 to Taisei Construction for the South Quad Complex at the Liberal Arts Campus for October 2006 through December 2006.
2. \$ 946,060 to EMMA Corporation for construction of the Main Distribution Facility at the Pacific Coast Campus for October 2006 and November 2006.
3. \$ 324,402 to Cordoba Corporation for construction project management during December 2006.
4. \$ 287,328 to Mel Smith for water line relocation for the Learning Resource Center project at the Liberal Arts Campus during November 2006 and December 2006.
5. \$ 90,166 to Western Group for installation of utilities for three portable buildings composing the Southeast Interim Bungalow Project at the Pacific Coast Campus from June 6, 2006, to October 13, 2006.
6. \$ 63,780 to RMA Construction Services Inc. for bond program technical support services in December 2006.
7. \$ 59,234 to Division of State Architect for plan check fees of the South Quad Complex at the Liberal Arts Campus.
8. \$ 40,172 ECS Imaging for laser fiche software renewal during fiscal year 2006-2007.

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- 9. \$ 33,553 to Marlene Imirzian & Associates LLC, Architects for the East Campus Project from October 25, 2006, through December 8, 2006.
- 10. \$ 29,518 to Dalaj International Inc. for the East Campus Demolition work performed in November 2006.
- 11. \$ 26,343 to Xeon, Inc. for a geophysical investigation of the Muffler Shop Demolition and the Tech Phase 2 projects from June 1, 2006, through August 31, 2006.
- 12. \$ 25,334 to Cambridge West Partnership, LLC for facilities planning and implementation support services from August 2006 through November 2006.

Self Insurance Fund 61

- 1. \$ 50,000 to Keenan & Associates to pre-fund future property & liability claims.

Budget Increase/ (Decrease)

Unrestricted General Fund 01:

Risk Services	\$ 15,000
Interior Design Department for material fees	\$ 3,135

Restricted General Fund 12

Title V Skills Grant	\$ 522,553
California High School Exit Exam (CAHSEE)	\$ 480,769
Small Business Development Center – Lead Center	\$ 455,048
Disabled Students Programs and Services	\$ 304,519
Small Business Development Center – College of the Canyons	\$ 250,000
Small Business Development Center – El Camino College	\$ 250,000
Small Business Development Center – Mt. San Antonio College	\$ 250,000
Small Business Development Center – Loyola Marymount College	\$ 238,095
Small Business Development Center – Santa Monica College	\$ 200,000
Small Business Development Center – Loyola Marymount University	\$ 200,000
Small Business Development Center – Ventura College	\$ 175,000
Good Beginnings Never End Program	\$ 169,060
Small Business Development Center – CHARO Community Development	\$ 125,000
Advanced Transportation Technology and Energy Center	\$ 98,558
Construction Pre-Apprenticeship Preparation	\$ 53,971
Basic Skills	\$ (547,099)

Contract / Community Education Fund 59

Long Beach International Trade Office Program	\$ 34,338
New 2006-2007 budget – Los Angeles Healthcare Workforce Development Program – Psychology I	\$ 6,511
New 2006-2007 Business Communication Budget	\$ 1,890
COD – Compressed Natural Gas Sempra Training	\$ (11,424)

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Self Insurance Fund 61

To cover Property & Liability Trust Account \$ 48,000

Student Financial Aid Fund 74

Extended Opportunity Programs and Services (EOP&S) Book Grants \$ 7,156

PURCHASING

Use of Other Agencies' Bid

Bid/Proposal 02-04-011 – Communities Administrative Agreement in conjunction with the Government Purchasing Alliance (GPA) – With Virco Inc. to purchase school furniture effective February 1, 2007, through December 31, 2007.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period December 25, 2006, through February 2, 2007, in the amount of \$562,453.08 as listed.

PO #56094	\$2,321.55
PO #56132	\$81.61
PO #56189 – 56323	<u>\$560,044.92</u>
Total Amount	\$562,453.08

Included in the total amount of purchase orders of \$562,453.08 are the following items greater than \$25,000:

Unrestricted General Fund – Fund 01

PO 56239 KLOS FM Radio \$53,000.00
Registration announcements
Community Relations and Marketing

Restricted General Fund – Fund 12

PO 56280 Adecco USA, Inc. \$30,000.00
Fieldstaff for SBDC Lead Center
SBDC Program

PO 56322 Aramark Services, Inc. \$33,600.00
Meal ticket/voucher for CARE Program Students
CARE Program

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Interim Vice President, Administrative Services, to enter into and execute the following agreements:

Grants

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CN 93135.2 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding to the District for a project that creates a partnership with Long Beach Unified School District (Unified) to facilitate and prepare area high school students to pass the California High School Exit Exam (CAHSEE). This funding is effective January 1, 2007, through June 30, 2007. The amount of funding is \$500,000.

Revenue Producing Amendment

CN 93128.6 – Ratify with David Kim, M.D. to lease Suite #205 at 3325 Palo Verde Avenue, Long Beach, CA 90808 to extend the termination date from October 31, 2006, to November 30, 2011. The new monthly lease amounts as follows:

February 1, 2007, through November 30, 2007	\$2,247.08
December 1, 2007, through November 30, 2008	\$2,336.96
December 1, 2008, through November 30, 2009	\$2,430.44
December 1, 2009, through November 30, 2010	\$2,527.66
December 1, 2010, through November 30, 2011	\$2,628.77

Bond Contract Awards

CN 22024.8 – Ratify – With Federal Technology Solutions Inc. for the Network Cabling Installation for the Interim Facilities at the Liberal Arts Campus in an amount not to exceed \$68,728.31, paid with Measure E Bond Funds.

Bond Contract Amendments

CN 22015.2 – With Class Leasing, Inc., Amendment #1 for the modular buildings for interim space for the Library/Learning Resource Center at the Liberal Arts Campus in the amount of \$47,207.50 for a total amount not to exceed \$202,265.05, to be paid with Measure E Bond funds.

Contract Awards

CN 99641.5 – Ratify – SunTrust Leasing Corporation to provide financing in the amount of \$16,072,446 for the Energy Services Projects (Central Plants) at the Liberal Arts and Pacific Coast Campuses, effective January 25, 2007, to be paid over the next 20 years with semi-annual payments of \$604,659.44.

CN 99641.6 – Ratify – With the City of Long Beach (City) for use of the Fire Science and Police Academies to conduct Fire Science and Administration of Justice classes effective August 1, 2007, through July 31, 2010. Amount for the 2007-2008 academic year is \$875,000.

CN 99641.7 – Ratify – With the South Bay Workforce Investment Board, for placement of students in work study positions effective February 15, 2007, through June 30, 2007, for an amount not to exceed \$ 94,500, to be paid with CalWORKs funds.

Contract Amendments

CN 99590.2 – With Mobile Modular Management Corporation, Amendment #8, to change the termination date from February 28, 2007, to March 31, 2007, at a cost of \$2,086.83, paid with CalWORKs funds.

Change Order Ratifications

CN 99607.5 – With Pinner Construction, Inc., Change Order #13, #14, #15 for the new Industrial Technology Phase 2 project at the Pacific Coast Campus in the amount of \$19,874.47, \$34,651.05, and \$87,900.63, respectively, for a total amount not to exceed \$7,418,590.99. Total approved change orders represent 6.99 % of the total contract amount.

CN 22024.3 – With Omega Contractors, Change Orders #1 and #2 for the Building Q Refinishing of Women’s Gym Floor project at the Liberal Arts Campus in the amount of \$543.60 and \$300, respectively, for a total amount not to exceed \$24,243.60. Total approved change orders represent 3.61% of the total contract amount.

CN 22010.4 – With Mel Smith Electric, Inc., Change Orders #4 and #5 for the Water Main Relocation and Central Plant Piping project at the Liberal Arts Campus in the amount of \$5,300 and credit of \$8,780.15, respectively, for a total amount not to exceed \$5,151,790.66. Total approved change orders represent 1.24% of the total contract amount.

CN 22010.6 – With EMMA Corporation, Change Order #1 for the MDF Building & Central Plant Piping project at the Pacific Coast Campus in the amount of \$18,185.50 for a total amount not to exceed \$4,170,185.50. Total approved change orders represent .44% of the total contract amount.

CN 22021.2 – With Amtech Elevator Services, Change Order #1 for the Building B Elevator or project at the Liberal Arts Campus in the amount of \$3,380 for a total amount not to exceed \$142,098. Total approved change orders represent 2.4% of the total contract amount.

CN 22021.3 – With Taisei Construction Company, Change Order #1 for the South Quad Complex project at the Liberal Arts Campus in the amount of \$6,493.70 for a total amount not to exceed \$36,617,938.70. Total approved change orders represent .01% of the total contract amount.

Authorization to Award

Authorize the Interim Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Building Z Landscaping project at the Liberal Arts Campus, to be paid with Measure E Bond Funds.

Authorize the Interim Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Building P Boiler Replacement project at the Liberal Arts Campus, to be paid with State and Measure E Bond Funds.

Authorize the Interim Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Industrial Technology Complex Replacement project at the Pacific Coast Campus, to be paid with State and Measure E Bond Funds.

Amendment to Board Action

CN 93133.8 – Amend the Board Action of November 7, 2006, with Thomas L. Percer, M.D., to lease Suite #101 at 3325 Palo Verde Avenue, Long Beach, CA 90808 from the

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District to change the lease effective date from November 1, 2006, to February 1, 2007. The revised monthly lease amounts are as follows:

February 1, 2007, through January 31, 2008	\$2,817.50
February 1, 2008, through January 31, 2009	\$2,930.20
February 1, 2009, through January 31, 2010	\$3,047.41
February 1, 2010, through January 31, 2011	\$3,169.30
February 1, 2011, through January 31, 2012	\$3,296.12

CN 99633.3 – With Vicenti, Lloyd, & Stutzman LLP, Amendment #5, for additional services to increase the contract amount by \$319.50 for a total contract amount not to exceed \$248,474.50 for additional auditing services, paid with General Funds.

Completion of Contract

CN 22021.2 – With Amtech Elevator Service for the Building B Elevator project at the Liberal Arts Campus, for a total fee of \$142,098. Project was completed on February 12, 2007.

CN 22024.2 – With Kronos Painting, Inc. for the Building Q Interior Painting at the Liberal Arts Campus, for a total fee of \$17,400. Project was completed on January 2, 2007.

CN 22024.3 – With Omega Contractors for the Building Q Refinishing of Women’s Gym Floor at the Liberal Arts Campus, for a total fee of \$24,243.60. Project was completed on January 9, 2007.

Disposal of Surplus Property

Declare miscellaneous computer equipment as surplus property and authorize the sale through public auction by Nationwide Auction Systems in accordance with Education Code, Section 81450. The property is not suitable for school purposes.

Use of Facilities

Approve requests to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Oxford Seminars	LAC	TESL Prep.	W134	1/24/07
			F101	1/27/07
			F101	1/28/07
			F101	2/3/07
			F101	2/4/07
			F101	2/10/07
			F101	2/11/07
Educational Testing Service	PCC	Praxis	Various Series	3/3/07 Rooms
The Trophy Guy	LAC	Car Show	Stadium Lot	6/30/07
MSL Combine	LAC	Football Drills and Evaluations	Stadium Field and Facilities	3/23 & 3/24/07

User is to be charged fees in accordance with Board-approved fee schedule.

Donation

Accept the donation from Cessna Aircraft Company, 320 Airflite Way, Long Beach, CA 90807, of one Barfield Digital Pitot-Static System Tester for use in the Aviation Maintenance Program and request that a letter of appreciation be sent.

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Resolution, Reduction of Classified Personnel

It was moved by Member Otto, seconded by Member Kellogg, that the Board of Trustees adopt Resolution No. 022707B, Reduction of Classified Service, 2006-07.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

Additions to General Education Plans

It was moved by Member Clark, seconded by Member Bowen, that the Board approve additions to General Education Plans as follows: Add ENGL 49 Literature and Film and ENGL 49H Honors Literature and Film to General Education Plan A in Humanities and Arts, to Plan B in Area C2, and to Plan C in Area 3B. Add HIST 10H Honors History/Early American (Colonial-Reconstruction) and HIST 11H, Honors History/Modern America to General Education Plan A in American History, to Plan B in Area C2, and to Plan C in Area 3B. Add GEOG 5 the Global Economy to General Education Plan B in area D5 and to Plan C in Area 4E. Add ECON 5 the Global Economy to General Education Plan B in area D2 and to Plan C in Area 4B.

The motion carried, all voting aye.

Revisions to Policy on Experimental Courses (No. 4023)

It was moved by Member Kellogg, seconded by Member Otto, that the Board of Trustees approve the revised Policy 4012 on Experimental Courses.

The motion carried, all voting aye.

Revisions to Administrative Regulations on Experimental Courses (No. 4023)

Dr. Morse presented the revised Administrative Regulations on Experimental Courses (No. 4023) for information.

Orientation on Sabbatical Leave Process

Don Berz, Interim Vice President of Academic Affairs, and David Morse, Academic Senate President, presented to the Board an outline of the Sabbatical Leave Process. They listed some points of interest, recommendations and issues that might need to be looked at more closely in the future and some being considered now to improve the process. They discussed

the form of presentation for a sabbatical report. It was generally agreed that the Board would like to see a uniform method for reports and the Academic Senate is interested in quality control and oversight on reports. As it stands now all the reports eventually come to the Board in the form of a verbal presentation. One idea the committee has looked at is to provide a summary written report to the Board and they could pick out reports to highlight so they could still hear some but not require all to be verbal presentations. The Board asked to be kept informed of the progress on this issue.

SUPERINTENDENT-PRESIDENT
Cancel/Reschedule of Board Meeting

It was moved by Member Kellogg, seconded by Member Clark, that the regular meeting of the Board of Trustees scheduled to be held March 27, 2007, be canceled and a new meeting/retreat be scheduled for March 23-24, 2007, and that staff be directed to give notice to appropriate groups and news media.

The motion carried, all voting aye.

LBCC Basic Skills Initiative

Eloy Oakley, Superintendent-President, reported that a basic skills task force has been formed and will be doing the work to prepare a basic skills plan that will eventually be submitted to the State Chancellor's Office. The Resource Team Report on Basic Skills, along with other information, will be used as a piece of the discussion to develop the plan. The basic skills task force will be responsible for weeding through the issues and preparing the plan.

President Oakley then introduced the Deming group, who gave a presentation on the visiting team's Basic Skills Report.

2006-2007 Mid-Year Budget Performance Report

The Mid-Year Budget Performance Report is provided to keep the Board and the college community informed about the status of the budget. The report covers the Unrestricted General Fund and the financial activity occurring during the first quarter of the 2006-2007 fiscal year. Additionally, summary level information is provided for the General Obligation Bond, Child & Adult Development, Professional Development, and Veterans Stadium budgets.

Gene Farrell, Interim Vice President, Administrative Services, presented the report.

Annual Report on Campus Crime

Mr. Gene Farrell, Interim Vice President, Administrative Services, introduced Lieutenant Julie Prior of the Long Beach Police Department. In accordance with the Crime Awareness and Campus Security Act of 1990, Lieutenant Prior presented the annual statistical report on crimes occurring on the Long Beach City College campuses.

Superintendent-President's Report

Superintendent-President Oakley thanked members of the community, members of the college, and trustees who attended last Thursday's reception at the Hyatt. He said it was a

great event and he very much appreciated everyone who attended. He also thanked CCA and AFT for co-sponsoring an event welcoming him to the college. He said it was a wonderful event and he had a good time and wanted to publicly thank them.

President Oakley reported that he had the pleasure of going with several Board Members to a couple of legislative sessions, one in Sacramento late in January where they attended several sessions, walked the halls of the Capitol and educated the representatives on our needs. They did the same in Washington, DC. He then stated he was happy to report that the bill concerning tuition sensitivity passed out of the House of Representatives. At President Uranga's request, he gave a brief explanation of what tuition sensitivity is and why it is important to us.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

Resolution, Awarding Contract Without Bidding and Advertising

It was moved by Member Kellogg, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 022707C, pertaining to the award of a contract without bidding and advertising in an emergency situation for the replacement of pumps, plumbing, electrical, and various equipment and hazardous materials disposal in the pool pump room at the Liberal Arts Campus which is necessary to avoid danger to life or property and for the continuation of scheduled classes.

The motion carried, all voting aye.

Resolution, Authorize Interim Vice President of Administrative Services to Approve Construction Change Orders

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 022707D to authorize the Interim Vice President of Administrative Services, or designee, to approve construction change orders up to \$100,000.

The motion carried, all voting aye.

2006-2007 CCFS-311 Q Second Quarterly Financial Status Report

It was moved by Member Kellogg, seconded by Member Otto, that the Board of Trustees approve the 2006-2007 CCFS-311Q Second Quarterly Financial Status Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges. This report combines the Unrestricted General Fund and the Restricted General Fund.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

Member Bowen brought to the Board's attention a *Viking* article concerning some picketing at our South Quad Complex construction site, stating he would like it clarified.

Gene Farrell explained that we bid to a general contractor and the general contractor is responsible for selecting all of the subcontractors. They go out and pick the cheapest one of each of those to put together their bid and submit it to us. We have no control over whether the subcontractors are union or non-union. However, we hired the Solis Group to handle labor compliance and see that every contractor is being paid prevailing wage and then they audit to make sure there are no kickbacks, etc. What happened is that almost all the trades were union trades except the steel and it's not a steel building - it's category 5 - what we call a wood building, and just had to have a steel frame, but that was the issue they were challenging, that they were non-union. The Solis Group was called and met with them and assured them they would be paid the union wage and we provided two entrances, one for union, and one for non-union trades, so it resolved that problem.

Member Bowen said he appreciated the clarification, that it was a one day thing, and he wanted to make sure it was clarified and hoped that would be reflected in a future issue of the *Viking*, because the way it was presented reflected badly on this project of which we are all very proud.

President Uranga reiterated what President Oakley said about the trips to Sacramento and Washington. President Oakley's first trip with the Board up there was very successful and he was very informative and very helpful in presentations to congressional representatives and state legislators and they had quite a bit of success in telling the story of Long Beach City College.

NEW BUSINESS (items not on agenda subject to special conditions)

No new business.

FUTURE REPORTS

- March 13, 2007 – Strategic Plan of Board of Governors (Chancellor's Office)
- April 10, 2007 – SB361 – How It Works
 - Transitioning Staff When Layoffs Occur With Grant Funds

President Uranga mentioned that the Board is looking forward to a future update from the Basic Skills task force and further updates on the sabbatical leave process.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Uranga adjourned the meeting at 7:16 p.m. with a moment of silence in memory of Bruce McManus. The next regular meeting of the Board of Trustees will be held on March 13, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary

(Immediately following the adjournment of the meeting of the Board of Trustees of the Long Beach Community College District, the meeting of the Long Beach Community College District Financing Committee was convened.)