

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
March 13, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 13, 2007.

**CALL TO ORDER**

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Julian DelGaudio led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President Otto, Member Kellogg, Member Clark, Member Bowen, and Student Trustee Ernst

**WELCOME AND INTRODUCTIONS**

President Uranga welcomed everyone to the meeting. He introduced Pat McKean, professor and advisor for the *Viking* newspaper, who had brought his beginning Journalism class to learn how to cover government meetings.

**APPROVAL OF MINUTES**

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of February 27, 2007, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Uranga moved item 14.1, Update on Economic & Resource Development, to just after item 8.2, Certificate of Completion. He also removed item 11.1, ASB Concert at LBCC, Informative, from the agenda, stating there would be no report.

**REPORT OF BOARD OF TRUSTEES**

**Resolution, Women's History Month**

It was moved by Member Clark, seconded by Member Kellogg, that the Board adopt Resolution No. 031307, recognizing the month of March 2007 as Women's History Month.

The motion carried, all voting aye.

**Committee Reports**

There were no reports.

**STUDENT TRUSTEE**

Student Trustee Ernst thanked President Oakley for attending the ASB meeting the previous day and Trustees Clark and Otto for being judges at Spring Sing and announced the results. Ms. Ernst introduced Tom Chen, ASB Director of Arts, who had been the Master of Ceremonies, and thanked him for all his hard work. Ms. Ernst then reported on past and future events.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

President Uranga pulled Item 5.1, Academic Personnel, from the Consent Agenda for discussion.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

Appointments

Hourly Instructor – Spring	7
Hourly Faculty Intern – Spring	4
Stipends	5

In-Service Changes

Change Assignment - Contract	1
Change of Salary	1
Change of Title	1

Separation From Employment

Retirement	1
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**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

APPOINTMENTS

Probationary	1
Working Out of Class	1
Provisional	1
Temporary	13
Exempt From the Merit System	33

**SEPARATION FROM THE DISTRICT**

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Resignation 1  
Death 1

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Budget Transfers**

(a) Budget Transfer numbers 121887, 121899, and 121961 for the Unrestricted General Fund 01 in the amount of \$119,414 as listed:

From:	Academic Salaries	\$	50,000	
	Classified Salaries		33,500	
	Employee Benefits		28,450	
	Supplies		3	
	Services and Operating Expenses		2,286	
	Equipment		<u>5,175</u>	<u>\$119,414</u>
To:	Supplies	\$	5,934	
	Services and Operating Expenses		100,453	
	Equipment/Building Fixtures		<u>13,027</u>	<u>\$119,414</u>

Included in the budget transfers of \$119,414 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121961	122000-01-671500-0000	Community Relations & Marketing	\$50,000
	210300-01-671500-0000	Community Relations & Marketing	20,000
	212000-01-671500-0000	Community Relations & Marketing	10,000
	233000-01-671500-0000	Community Relations & Marketing	3,500
	395000-01-671500-0000	Community Relations & Marketing	28,450
	<u>To:</u>		
	646000-01-671500-0000	Community Relations & Marketing	\$ 1,000
	647000-01-671500-0000	Community Relations & Marketing	10,000
	458000-01-671500-0000	Community Relations & Marketing	500
	514000-01-671500-0000	Community Relations & Marketing	98,025
	522500-01-671500-0000	Community Relations & Marketing	2,425

From Academic Administrator Salaries, Classified Administrator Salaries, Classified Clerical Salaries, Presenter Salaries and Employee Benefits to Equipment<\$5,000, Equipment>\$5,000, Non-Instructional Software, Professional Services, and Management/Supervisor Conference. Moving budget as a result of staff reduction & vacancy to areas where we can fill needed voids in our area.

(b) Budget Transfer numbers 121873, 121891, 121910, 121958, and 121975 for the Restricted General Fund 12 in the amount of \$122,304 as listed:

From:	Classified Salaries	\$	49,105
	Employee Benefits		10,369

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	Supplies	7,895	
	Services and Operating Expenses	4,348	
	Equipment	2,970	
	Reserve/Student Aid Books/Supplies	<u>47,617</u>	\$ <u>122,304</u>
To:	Academic Salaries	\$ 35,948	
	Employee Benefits	4,314	
	Supplies	2,970	
	Services and Operating Expenses	34,455	
	Equipment	<u>44,617</u>	\$ <u>122,304</u>

Included in the budget transfers of \$122,304 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121891	790100-12-660500-1685	Academic Affairs	\$ 41,792
	<u>To:</u>		
	641000-12-684000-9130	Aviation	\$ 25,471
	642000-12-095800-1685	Aviation	16,321

From Reserve to Equipment<\$5,000 and Equipment>\$5,000 for workbench; parts wash; blast cabinet and ice & rain protection.

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121958	212000-12-601300-8065	Nursing & Health Science	\$ 17,358
	233000-12-601300-8065	Nursing & Health Science	7,000
	395000-12-601300-8065	Nursing & Health Science	7,556
	457000-12-601300-8065	Nursing & Health Science	4,000
	522200-12-601300-8065	Nursing & Health Science	3,886
	522500-12-601300-8065	Nursing & Health Science	462
	<u>To:</u>		
	133000-12-122500-8065	RN Nursing & Diagnostic Medical Imaging	\$ 12,724
	133000-12-120300-8065	RN Nursing & Diagnostic Medical Imaging	23,224
	395100-12-122500-8065	RN Nursing & Diagnostic Medical Imaging	1,527
	395100-12-120300-8065	RN Nursing & Diagnostic Medical Imaging	2,787

From Classified Clerical Salaries, Presenter Salaries, Employee Benefits, Supplies, Academic Conference, and Management/Supervisor Conference to Hourly Teaching Salaries, Employee Benefits, Hourly Teaching Salaries, and Employee Benefits to cover RN Nursing & Diagnostic Medical Imaging instructor salaries.

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
121958	231000-12-684000-9130	Economic & Resource Development	\$22,727
	395000-12-684000-9130	Economic & Resource Development	2,273
	<u>To:</u>		
	514000-12-095800-1685	Economic & Resource Development	\$ 25,000

From Classified Student Aides and Employee Benefits to Professional Development to cover student salaries in off-campus work positions.

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(c) Budget Transfer numbers 121872 and 121974 for the General Obligation Bond Fund 43 in the amount of \$12,392 as listed:

From:	Engineering/Construction/Additions	\$ <u>12,392</u>	\$ <u>12,392</u>
To:	Supplies	\$ 9,292	
	Services and Operating Expenses	<u>3,100</u>	\$ <u>12,392</u>

There are no budget transfers greater than \$25,000 for the General Obligation Fund.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4382 through Register No. 4386 for the period of February 5, 2007, through February 16, 2007, in the amount of \$2,256,696.89 as listed:

Register No. 4382 Issue Date 02/09/07	Warrant Nos. 0753118 – 0753324	\$ 814,711.30
Register No. 4383 Issue Date 02/08/07	Warrant Nos. 0753325 – 0753349	\$ 107,009.45
Register No. 4384 Issue Date 02/09/07	Warrant Nos. 0753350 – 0753756	\$ 352,850.29
Register No. 4385 Issue Date 02/15/07	Warrant Nos. 0753757 – 0753797	\$ 62,415.82
Register No. 4386 Issue Date 02/15/07	Warrant Nos. 0753864 – 0753892	\$ 291,709.00
Register No. 9000* Issue Date 02/15/07 (*Special Payroll Run for Classified Retro Pay)	Warrant Nos. 0753798 – 0753863	\$ 628,001.03
Total Salary Warrants Issued:		<u>\$ 2,256,696.89</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of February 9, 2007, through February 16, 2007, in the amount of \$1,354,735.39 as listed:

Period Ending February 9, 2007	
Unrestricted General Fund 01	\$ 84,799.53
Restricted General Fund 12	189,160.52
Child Development Fund 33	1,937.81
Capital Outlay Projects Fund 41	2,820.00
General Obligation Bond Fund 43	118,965.04
Self Insurance Fund 61	35.24
Student Financial Aid Fund 74	312,937.65
Payroll Clearing Fund 76	50,654.95
Stadium Operations Fund 58	<u>79.44</u>

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Total Period 1 Warrants:     \$ 761,390.18

Period Ending February 16, 2007

Unrestricted General Fund 01	\$ 130,511.24
Restricted General Fund 12	5,482.10
General Obligation Bond Fund 41	7,208.88
General Obligation Bond Fund 43	91,137.98
Community Service Contract Ed Fund 59	73.87
Student Financial Aid Fund 74	<u>358,931.14</u>

Total Period 2 Warrants:     \$ 593,345.21

Commercial Warrants Total:     \$ 1,354,735.39

Included in the total warrant expenditure of \$1,354,735.39 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 67,514 to *ASB (Associated Student Body)* Bank for reimbursement for Pell Grant advances.

**Restricted General Fund 12**

1. \$ 75,354 to *Student Insurance* for insurance coverage for students attending classes in the 2006-2007 school year.
2. \$ 33,383 to *Standard Metal Products* for replacement of circuit breakers in original 1948 electrical power distribution.
3. \$ 26,177 to *LTSC Community Development Corp.* for Small Business Development Center services for the Asian Pacific Islander Small Business Group from January 1, 2006, through September 30, 2006.

**General Obligation Bond Fund 43**

1. \$ 73,917 to *RMA Construction Services, Inc.* for bond program technical support services in January 2007.
2. \$ 29,518 to *Dalaj International, Inc.* for the East Campus Demolition work performed in December 2006.
3. \$ 31,340 to *Sandy Pringle Associates* for consulting services and inspection of records for LRC/LAC and central plant sites for July 2006, November 2006, and December 2006.

**Budget Increase/ (Decrease)**

**Restricted General Fund 12**

Deaf / Hard of Hearing	\$ 367,061
Deaf / Hard of Hearing District Match	\$ 91,766
Small Business Development Center – College of the Canyons	\$ 5,000

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**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period February 5, 2007, through February 16, 2007, in the amount of \$241,773.11 as listed.

PO #56324 – 56385 \$ 241,773.11

Total Amount: \$ 241,773.11

Included in the total amount of purchase orders of \$241,773.11 are the following items greater than \$25,000:

**Restricted General Fund – Fund 12**

PO 56363 Fisher Scientific \$ 36,693.51  
Microscopes  
Nursing/RN

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Interim Vice President, Administrative Services, to enter into and execute the following agreements:

**Income Producing Lease**

CN 93135.4 – With Universal Care, Inc., for lease of 3325 Palo Verde Avenue, Suite 208, Long Beach, CA 90808 for use as a general dental office effective May 1, 2007. Lease amounts are as follows:

May 1, 2007, through April 30, 2008	\$3,141.25 per month
May 1, 2008, through April 30, 2009	\$3,266.90 per month
May 1, 2009, through April 30, 2010	\$3,397.58 per month
May 1, 2010, through April 30, 2011	\$3,533.48 per month
May 1, 2011, through April 30, 2012	\$3,674.82 per month

**Bond Contract Amendments**

CN 22003.3 – With Gonzalez/Goodale Architects, Amendment #8, to increase the contract amount by \$25,710 for additional work on the new South Quad Project at the Liberal Arts Campus, for a total contract amount not to exceed \$2,300,055, to be paid with Measure E Bond funds.

CN 22005.2 – With RMA Construction Services, Inc., Amendment #8 to increase contract amount for the 2006-07 fiscal year by \$100,000, for a total contract amount not to exceed \$2,451,769.63, paid with Measure E Bond funds.

CN 22005.7 – With Cambridge West Partnership, LLC, Amendment #1 to increase contract amount by \$90,000 for the 2006-07 fiscal year for a total contract amount not to exceed \$279,140, paid with Measure E Bond funds.

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CN 22009.1 – With Sandy Pringle, Amendment #2, to increase the contract amount by \$230,720 for construction inspection services, for a total contract amount not to exceed \$930,720, to be paid with Measure E and Prop. 47 funds.

CN22014.1 – With Public Agency Law Group, Amendment #2, for legal services related to Measure E Bond projects, to increase fees by \$25,000 for a total contract amount not to exceed \$125,000, to be paid with Measure E funds.

**Contract Awards**

CN 99641.8 – With Los Angeles Air Conditioning, Inc. for the Building P Boiler Replacement project at the Liberal Arts Campus in an amount not to exceed \$52,000, paid with State Scheduled Maintenance and Measure E Bond funds.

CN 99641.9 – With Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc. for the new Library/Learning Resource Center and Site Utility project at the Pacific Coast Campus in an amount not to exceed \$9,081,519, to be paid with State and Measure E Bond funds.

CN 99642.1 – With Long Beach Unified School District (LBUSD) to collaborate with Long Beach Community College District (District) on various components of the California High School Exit Exam Grant (CAHSEE) effective January 2, 2007, through December 31, 2007, for an amount not to exceed \$224,484, paid with CAHSEE grant funds.

CN 99642.3 – With Martha N. DeYoung to provide services as a grant development specialist, effective April 1, 2007, through March 31, 2010, for an amount not to exceed \$75,000, paid with Fostering Student Success grant funds.

**Contract Amendments**

CN 99627.6 – With Rachlin Architects, Amendment #7, to increase the contract amount by \$44,098 plus a reimbursement allowance of \$8,500 for work on the New Industrial Technology – Phase 1 project at the Pacific Coast Campus, for a total contract amount not to exceed \$715,025.10, to be paid with Measure E funds.

CN 99634.1 – With Jaime Serrano, Jr., Amendment #5, to extend the termination date from June 30, 2007, to June 30, 2009, paid with Global Logistics Goods Movement grant funds.

CN 99639.8 – With Ventura Community College District, Amendment #4, to increase contract amount by \$30,000 dollars for an amount not to exceed \$410,000, to be paid with Small Business Administration funds.

**Change Order Ratifications**

CN 22012.3 – With Western Group, Inc., Change Order #1, for the Southeast Interim Bungalow project at the Pacific Coast Campus in the amount of \$3,000 for a total amount not to exceed \$382,700. Total approved change orders represent .79% of the total contract amount.

**Authorization to Award**

Authorize the Interim Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Bldg R Gymnasium Renovation project at the Liberal Arts Campus, to be paid with Measure E Bond Funds.



**Bid Rejections**

C0790C – Learning Resource Center – Building L Modernization project at the Liberal Arts Campus, to reject all bids.

**Amendment to Board Action**

CN 99607.5 – With Pinner Construction, Inc. Change Order #7, for the new Industrial Technology Phase 2 project at the Pacific Coast Campus, in the amount of \$6,640.79 for a total not to exceed \$7,172,876.69.

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda, with the exception of 5.1, be approved and authorized.

The motion carried, all voting aye.

Vice President DelGaudio, President Uranga, Don Berz, Member Clark, and others recognized Dr. Felton Williams on the occasion of his retirement.

It was moved by Member Kellogg, seconded by Member Clark, that Item 5.1 be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

**New Course Recommendation**

It was moved by Member Kellogg, seconded by Member Bowen, that the Board approve one new course for Fall 2008.

**SCHOOL OF LEARNING RESOURCES, TEACHING & TECHNOLOGIES**

N-1, BAE 601B, Adult Education: Basic Skills/GED Prep (0.0)

Lab: 15.00

TUs: 11.25

Class Size Max: 999

The motion carried, all voting aye.

**Certificate of Completion**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees approve the Certificate in Basic Skills for the Workplace Certificate of Completion.

The motion carried, all voting aye.

**ECONOMIC AND RESOURCE DEVELOPMENT**

**Update on Economic & Resource Development**

Lou Anne Bynum, Vice President of Economic and Resource Development, introduced Sheneui Sloan, Director, Economic Development and Director of the Los Angeles Region Small Business Development Center Network. Ms. Sloan introduced several key partners to

the program and then provided to the Board an update for the Los Angeles Region Network, with a review of 2006 highlights and key activities.

**SUPERINTENDENT-PRESIDENT**

**Update on Accreditation Self Study Process**

Superintendent-President Oakley introduced Lou Anne Bynum and Julian DelGaudio, Steering Committee Co-Chairs, and Linda Umbdenstock, Accreditation Liaison Officer, who gave the Board an update on the Accreditation Self Study Process.

Discussion followed indicating widespread involvement in the Accreditation process.

**Strategic Plan of Board of Governors (Chancellor's Office)**

Linda Umbdenstock, Administrative Dean, provided to the Board of Trustees information on the Strategic Plan of the Board of Governors (Chancellor's Office).

**Superintendent-President's Report**

Superintendent-President Oakley stated that the presentations on Accreditation and the Strategic Plan were very timely because at this time in the history of the college, although there are many challenges, the college is actively engaged in discussing those challenges. Mr. Oakley said he is confident that faculty and staff will spend a lot of time, effort, and energy addressing these challenges, making LBCC a much better place and he publicly thanked the faculty and staff leadership currently engaged in discussions, saying he looks forward to seeing the fruition of those discussions. Mr. Oakley added that our Foundation is also actively engaged in this challenge and is gearing up for a major campaign to raise enough funds to endow a program whereby the Foundation can provide enrollment fees for all first-time students attending Long Beach City College from a local area high school. That would be a wonderful testament to the support that the Foundation gives to its community and the college and would lower one more barrier for a lot of students who are on the fence about coming to college.

**ACADEMIC AFFAIRS**

No Items, No Report

**STUDENT SUPPORT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**Resolution, Delinquent Finance Authority**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees authorize the assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, 2008, 2009 and 2010 and authorize execution and delivery of related documents and actions.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ACADEMIC SENATE**

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Academic Senate President David Morse indicated that a memo from the Chancellor's Office concerning developing a statewide placement and assessment system had caused some consternation. Although the plan is in an exploratory stage and may not be feasible to pursue, it will be an important agenda item at the upcoming statewide Academic Senate plenary session.

**TRUSTEES COMMUNICATIONS**

There were no communications.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

April 10, 2007 – SB361 – How It Works  
Transitioning Staff When Layoffs Occur With Grant Funds

President Uranga said he expects that the Board will have regular updates on the accreditation process and the Chancellor's Strategic Plan and another update on the SBDC some time next year.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

**ADJOURNMENT**

President Uranga adjourned the meeting at 6:39 p.m. The next meeting (retreat/study session) of the Board of Trustees will be held on March 23-24, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 9:30 a.m. in the Lindbergh II Room, at the Long Beach Marriott, 4700 Airport Plaza Drive, Long Beach.

Assistant Secretary