

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
May 8, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on May 8, 2007.

CALL TO ORDER

The meeting was called to order at 4:30 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Dr. Pauline Merry led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President Otto, Member Kellogg, Member Clark, Member Bowen, and Student Trustee Ernst

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Otto, that the minutes of the meeting of April 10, 2007, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Uranga moved Item 11.1, 2007 Phi Theta Kappa All California Academic Team Award Recipients, to right after the Student Trustee's report.

REPORT OF BOARD OF TRUSTEES

President Uranga announced that the Board Meeting Agendas for the public will be posted in a new location, in a glass case on the wall by the concrete steps at the West end of Building E, facing Clark Avenue.

Reorganization of the Board of Trustees

Nominations for President of the Board for 2007-2008 were called for. Member Clark nominated Member Otto and Member Bowen seconded. It was moved by Member Clark, seconded by Member Bowen, that the nominations be closed. President Uranga declared the nominations closed and the motion carried, all voting aye and the meeting was turned over to President Otto.

President Otto called for nominations for Vice President. Member Bowen nominated Member Kellogg, Member Clark seconded. Member Uranga moved that nominations be closed, the motion carried, all voting aye and Member Kellogg was declared Vice President.

Recognition of 2006-2007 President of LBCCD Board of Trustees

In recognition of his service as President of the 2006-2007 Long Beach Community College District Board of Trustees, President Otto presented Roberto Uranga with a commendation from the office of Los Angeles County Supervisor, Don Knabe, Supervisor for the Fourth District, in recognition of dedicated service to the affairs of the community and for civic pride demonstrated by numerous contributions for the benefit of all the citizens of Los Angeles County. He then presented Mr. Uranga with a plaque on behalf of the Board, faculty and staff.

Mr. Uranga expressed his appreciation for their support in all the accomplishments of the past year and his excitement at the challenges coming in the next year. Member Uranga also thanked Michelle Ernst, Student Trustee, for all of her excellent hard work.

Member Clark thanked Mr. Uranga for his leadership and his active leadership role at the national level and how he represents Long Beach City College.

Member Bowen said he appreciates how smooth and successful our Superintendent-President search went, that we are happy with the choice the Board made and that Mr. Uranga should be proud that he presided over this search along with the success of meeting our enrollment targets and all of the progress that we made this year and he is very glad to be a part of it.

Vice President Kellogg expressed his appreciation for Mr. Uranga's service as president to the Board over the past year.

President Otto said he respected Member Uranga and thanked him for his service at the state and national level where he has been a real tribute to the college, and here in our district where he has built a cohesive Board of Trustees.

President Otto recognized what a task he had taken on when he became a member of the Board of Trustees in 2004. President Otto then recognized several people who had come out to show their support for him. Mr. Otto thanked and welcomed Jean Eagan, President, Long Beach BLAST; Roy Hearrean, a good friend; Russ & Avalon Hill; Mike Walter, the assistant

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to President F. King Alexander, CSULB; John Holdsworth, assistant to Doug Otto and wife's cousin's son; Esther & Gerry Good; Connie Sziebel, representing Supervisor Don Knabe; Chris Steinhauer, Superintendent, LBUSD; Art Levine; Ken Velton, President of the Executive Committee, and Ginny Baxter, Executive Director, from our own LBCC Foundation.

President Otto made a few comments on the Presidential search and what a high-intensity process that it was. The process was fast and smooth and he has heard comments that it was a fair process, inclusive, transparent and successful. Mr. Otto said that the Board made the right choice and he looks forward to working with Mr. Oakley and the Trustees.

President Otto thanked the Trustees and the Student Trustee, Michelle Ernst, for all of their hard work. He then thanked his wife, Fredda Otto, who also ran his campaign.

Approval of Board Goals, 2007-2009

President Otto announced that there were copies of the Board Goals available to members of the public. These goals are the outgrowth of a Board retreat in March of 2007 with our new President, Eloy Oakley. They are aligned with the Educational Master Plan of the District, which is fundamentally important and aligned with the Strategic Plan of the Board of Governors(Chancellor's Office), which was adopted by the Board of Trustees in 2006, and with President Oakley's 18 Month Agenda For the Advancement of Student Success and Community Development, with goals of academic excellence and student success, institutional advancement and community and economic development.

President Otto said the Board worked hard to make these goals transparent, accountable, and addressing the specific needs of Long Beach City College.

The Board Goals were clustered into three areas: 1) Measure and Improve Student Success; 2) Measure and Improve Infrastructure Stability; 3) Measure and Improve Organizational Function and Create a Greater Sense of Community.

It was moved by Member Bowen, seconded by Member Kellogg, that the Board approve the Board of Trustees Goals for 2007-2009.

The motion carried, all voting aye.

Representative to the Los Angeles County Committee on School District Organization

It was moved by Member Kellogg, seconded by Member Clark, that the Board elect Member Bowen to serve on the Los Angeles County Committee on School District Organization.

The motion carried, all voting aye.

Appointment of Board Liaisons

In accordance with Administrative Regulation 2000.4 A., for Policy No. 2000, Policy on Board of Trustees, and with the concurrence of the Board, the following Board liaisons were appointed by President Otto:

Human Resources:	Mark Bowen
Academic Affairs:	Jeff Kellogg

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Administrative Services: Tom Clark
(Liaison to the Budget Advisory Committee)
Student Support Services: Mark Bowen
Economic and Resource Development: Doug Otto
Pacific Coast Campus: Roberto Uranga
Board liaison to the Executive Committee of
the Long Beach City College Foundation: Jeff Kellogg
(Vice President of the Board)

Additional Appointments:

Legislative Liaisons: Tom Clark and Doug Otto
Facilities Construction: Roberto Uranga and Jeff Kellogg
Audit Committee (President of the Board): Doug Otto
Audit Committee: Tom Clark

Resolution, Classified School Employee Week

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 050807A declaring the week of May 20-26, 2007, as Classified School Employee Week in the Long Beach Community College District.

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Ernst stated that it had been a pleasure working with Trustee Uranga so closely and that she would be sad to leave after this month when her term ends. Ms. Ernst thanked the Board for working so hard for the students. Ms Ernst also attended the CCLC Annual Conference in San Francisco, as mentioned earlier by a few of the trustees. Ms. Ernst plans to assist the new ASB incoming board with accomplishing a few tasks, such as a timeline to complete the ASB constitution; timeline for purchasing the LED boards, as well as completing the LED boards before the fiscal year. During the ASB's last meeting, there was strong support for a parking structure and the students are willing to contribute to this need.

Ms. Ernst reminded the Board that the ASB Banquet will be May 18, and she would be honored for them to attend.

STUDENT SUPPORT SERVICES

2007 Phi Theta Kappa All California Academic Team Award Recipients

Dr. Christopher Villa, Vice President of Student Support Services, explained that the award is funded by *USA Today*, the Phi Theta Kappa Honor Society, and American Association of Community Colleges, with emphasis on quality programming and academic excellence. These are community college students who are the best of the best in the country. Thirty-three states participated, there were 1500 nominees and only 60 students were selected nationally and we had four of them. He asked Derek Orree, Student Activities Advisor, to present the Long Beach City College student recipients of the 2007 Phi Theta Kappa All

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California Academic Team Award, as follows: First Team, Leah Brown – PCC, and Diana Fitch – LAC; Second Team, James Cohen – LAC; and Third Team, Phillip Diaz – PCC. They each told a little about themselves, expressed their appreciation and were welcomed and congratulated by the Board.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Gad Perez, CEO Associated Student Body President, addressed the Board concerning the Board Goals. Ms. Perez asked the Board to add a goal to read as, “Communicate and operate with appropriate consciousness of student interest.”

It was moved by Member Clark, seconded by Member Bowen, that the Board add the suggested language by the students as goal I under 3. Improve Organizational Function and Create a Greater Sense of Community.

The motion carried, all voting aye.

Before moving on to the consent agenda, President Otto recognized two people in the audience who are providing public service to the community college by sitting on the Personnel Commission. New members, Jeannine McManigal-Ball and Darwin Thorpe. Jeannine is brand new to the college, Darwin is not. The Board looks forward to working with both.

President Otto pulled Item 5.3 for discussion.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Stipends 16

In-Service Changes

Change to Previous Board 1

Change of Salary 4

Change of Title 2

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary 7

Transfer 1

Working Out of Class 1

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Exempt From the Merit System 24

INSERVICE CHANGES

Reorganizations 1
Mileage 3

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 122252, 122253, 122264, 122273, 122295, 122336, 122339, 122350, 122377, 122395, 122433 and 122461 for the Unrestricted General Fund 01 in the amount of \$322,195 as listed:

From:	Academic Salaries	\$	42,000	
	Classified Salaries		44,910	
	Employee Benefits		31,390	
	Supplies		18,135	
	Services and Operating Expenses		124,578	
	Equipment		54,182	
	Reserve		<u>7,000</u>	\$ <u>322,195</u>

To:	Academic Salaries	\$	2,000	
	Classified Salaries		3,795	
	Employee Benefits		620	
	Supplies		38,214	
	Services and Operating Expenses		174,030	
	Equipment/Building/Fixtures		<u>103,536</u>	\$ <u>322,195</u>

Included in the budget transfers of \$322,195 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Object</u>	<u>Amount</u>
122273	646000-01-660300-0000	Equipment	\$ 45,000
	<u>To:</u>		
	589000-01-660300-9941	Other Services	\$ 45,000

To redirect budget savings from deferring equipment purchases.

<u>AT</u>	<u>From:</u>	<u>Object</u>	<u>Amount</u>
122377	122000-01-671500-0000	Academic Administrator Salaries	\$ 42,000
	210300-01-671500-0000	Classified Administrator Salaries	30,000
	212000-01-671500-0000	Classified AFT Salaries	8,817
	395000-01-671500-0000	Employee Benefits	28,983
	<u>To:</u>		
	514000-01-671500-0000	Professional Services	\$ 109,800

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To move budget as a result of staff reduction & vacancy to fill needed voids in Community Relations.

(b) Budget Transfer numbers 122267, 122296, 122309, 122338, 122349, 122394, 122442, and 122467 for the Restricted General Fund 12 in the amount of \$601,309 as listed:

From:	Classified Salaries	\$	139,950	
	Employee Benefits		37,664	
	Supplies		23,414	
	Services and Operating Expenses		108,357	
	Equipment		67,113	
	Reserve/Student Payments		<u>224,811</u>	\$ <u>601,309</u>
To:	Academic Salaries	\$	23,850	
	Classified Salaries		59,559	
	Employee Benefits		21,647	
	Supplies		69,128	
	Services and Operating Expenses		108,944	
	Equipment		315,181	
	Student Payments		<u>3,000</u>	\$ <u>601,309</u>

Included in the budget transfers of \$601,309 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
122309	790100-12-660500-1685	Vice President, Academic Affairs	\$ 83,597
	<u>To:</u>		
	641000-12-130500-1685	Music and Radio/Television	\$ 843
	641000-12-130300-1685	Music and Radio/Television	33,200
	432000-12-499900-1685	Interdisciplinary Program	3,517
	641000-12-499900-1685	Interdisciplinary Program	46,037

From Career Technical Equipment One-Time Categorical to departments.

<u>AT</u>	<u>From:</u>	<u>Object</u>	<u>Amount</u>
122338	210300-12-684500-9850	Classified Management Salaries	\$ 13,796
	395000-12-684500-9850	Employee Benefits	5,450
	423000-12-684500-9850	Books/Magazine/Periodicals	298
	514000-12-684500-9850	Professional Services	77
	521000-12-684500-9850	Mileage	396
	522500-12-684500-9850	Conference Management	4,138
	524000-12-684500-9850	Professional Development	500
	531000-12-684500-9850	Membership Fees	5,673
	589000-12-684500-9850	Other Services	1,460
	790100-12-660500-1685	Vice President, Academic Affairs	28,141
	<u>To:</u>		

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646000-12-684500-9850	Equipment	\$	31,788
641000-12-104000-1685	Music and Radio/Television		10,496
642000-12-100400-1685	Music and Radio/Television		17,645

To consolidate savings in various VATEA accounts to pay for equipment purchases.

<u>AT</u>	<u>From:</u>	<u>Object</u>	<u>Amount</u>
122394	647000-12-684500-9810	Equipment >\$5,000	\$ 42,515
	<u>To:</u>		
	212000-12-609000-9840	Classified Salaries	\$ 30,477
	395000-12-609000-9840	Staff Benefits	12,038

To reallocate funds from VATEA Equipment to Classified Salaries and Benefits.

<u>AT</u>	<u>From:</u>	<u>Object</u>	<u>Amount</u>
122394	233000-12-642000-0200	Classified Hourly Salaries	\$ 25,000
	395000-12-642000-0200	Employee Benefits	2,500
	<u>To:</u>		
	646000-12-642000-0200	Disabled Students Programs and Services	\$ 27,500

To use Disabled Student Programs and Services salary savings to purchase equipment.

(c) Budget Transfer number 122392 for the Child Development Fund 33 in the amount of \$400 as listed:

From: Supplies	\$	<u>400</u>	\$	<u>400</u>
To: Services and Operating Expenses	\$	<u>400</u>	\$	<u>400</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund.

(d) Budget Transfer numbers 122266, 122340, 122348, 122398, 122399, 122428, 122441, and 122470 for the General Obligation Fund 43 in the amount of \$813,949 as listed:

From: Services and Operating Expenses	\$	61,701	
Construction/Additions/Engineering/ Inspection Fees		549,049	
Employee Benefits		31,390	
Supplies		18,135	
Services and Operating Expenses		124,578	
Equipment		54,182	
Reserve		<u>203,199</u>	\$ <u>813,949</u>
To: Classified Salaries	\$	1,359	
Employee Benefits		136	
Supplies		5,110	
Services and Operating Expenses		676,356	
Additions/Engineering/Inspection/Equipment		125,119	
Reserve		<u>5,869</u>	\$ <u>813,949</u>

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Included in the budget transfers of \$813,949 for the General Obligation Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Project</u>	<u>Amount</u>
122266	790100-43-710400-5400	Administration	\$ 50,000
	<u>To:</u>		
	514000-43-710400-5400	Administration	\$ 50,000

From Reserve to Professional Services for increased bond program technical support services from RMA Construction Services, Inc.

<u>AT</u>	<u>From:</u>	<u>Project</u>	<u>Amount</u>
122428	514000-43-710600-5637	PCC Central Plant	\$ 40,032
	790100-43-710400-5400	Administration	75,000
	<u>To:</u>		
	624000-43-710600-5637	PCC Central Plant	\$ 40,032
	514000-43-710400-5400	Administration	75,000

From Professional Services to Inspection Fees for fund testing for the PCC Central Plant project; and from Reserve to Professional Services to fund contract for Urban Associates.

<u>AT</u>	<u>From:</u>	<u>Project</u>	<u>Amount</u>
122441	621000-43-710400-5413	East Campus	\$ 535,900
	<u>To:</u>		
	514000-43-710400-5430	Building T	\$ 35,900
	589000-43-710400-5400	Administration	500,000

From Construction and Additions to Professional Services and Other Services to transfer funds from the East Campus project (which is currently inactive) to other projects.

(e) Budget Transfer numbers 122430 and 122460 for the Contract / Community Education Fund 59 in the amount of \$4,120 as listed:

From:	Supplies	\$ 720	
	Services and Operating Expenses	400	
	Student Payments	<u>3,000</u>	\$ <u>4,120</u>
To:	Supplies	\$ 400	
	Services and Operating Expenses	<u>3,720</u>	\$ <u>4,120</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4393 through Register No. 4396 for the period of March 19, 2007, through April 13, 2007, in the amount of \$7,169,238.95 as listed:

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Register No. 4393 Issue Date 03/30/07	Warrant Nos. 0754749 – 0754847	\$ 5,392,731.98
Register No. 4394 Issue Date 04/10/07	Warrant Nos. 0754848 – 0755091	\$ 1,098,948.14
Register No. 4395 Issue Date 04/10/07	Warrant Nos. 0755092 – 0755124	\$ 211,374.14
Register No. 4396 Issue Date 04/10/07	Warrant Nos. 0755125 – 0755568	\$ 466,184.69
Total Salary Warrants Issued:		<u>\$ 7,169,238.95</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of March 19, 2007, through April 13, 2007, in the amount of \$7,629,196.10 as listed:

Period Ending March 23, 2007		
Unrestricted General Fund 01	\$	225,193.42
Restricted General Fund 12		439,941.18
Child Development Fund 33		1,955.10
Capital Outlay Projects Fund 41		1,632.08
General Obligation Bond Fund 43		634,936.70
Community Service Contract Ed Fund 59		802.17
Self Insurance Fund 61		1,386.61
Student Financial Aid Fund 74		980,613.72
Payroll Clearing Fund 76		-598.40 (due to a stale dated check)
Stadium Operations Fund 58		<u>9,747.29</u>

Total Period 1 Warrants: \$ 2,295,609.87

Period Ending March 30, 2007		
Unrestricted General Fund 01	\$	309,978.83
Restricted General Fund 12		164,665.09
Child Development Fund 33		2,625.19
Capital Outlay Projects Fund 41		971.25
General Obligation Bond Fund 43		364,283.86
Community Service Contract Ed Fund 59		773.62
Self Insurance Fund 61		99.86
Student Financial Aid Fund 74		250,716.72
Payroll Clearing Fund 76		322,729.19
Retiree Benefits Fund 79		2,448.90
Stadium Operations Fund 58		<u>2,514.19</u>

Total Period 2 Warrants: \$ 1,421,806.70

Period Ending April 6, 2007		
Unrestricted General Fund 01	\$	722,061.19
Restricted General Fund 12		122,788.12

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Child Development Fund 33	1,067.45
General Obligation Bond Fund 43	25,960.00
Community Service Contract Ed Fund 59	8,954.66
Self-Insurance Fund 61	20,505.00
Student Financial Aid Fund 74	168,805.08
Retiree Benefits Fund 79	396,904.21
Stadium Operations Fund 58	<u>2,619.74</u>

Total Period 3 Warrants: \$ 1,469,665.85

Period Ending April 13, 2007

Unrestricted General Fund 01	\$ 247,618.97
Restricted General Fund 12	185,689.03
Child Development Fund 33	1,404.50
Capital Outlay Projects Fund 41	603,737.61
General Obligation Bond Fund 43	1,135,416.58
Community Service Contract Ed Fund 59	3.00
Self Insurance Fund 61	14.08
Student Financial Aid Fund 74	148,137.24
Payroll Clearing Fund 76	106,483.49
Stadium Operations Fund 58	<u>13,609.18</u>

Total Period 4 Warrants: \$ 2,442,113.68

Commercial Warrants Total: \$ 7,629,196.10

Included in the total warrant expenditure of \$7,629,196.10 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 112,473 to *Protected Insurance Program* for Schools Joint Powers Authority for Workers' Compensation.
2. \$ 41,150 to *KLOS FM Radio* for advertisement announcements of registration during the period of July 1, 2006, through May 31, 2007.
3. \$ 33,042 to *Capstone Turbine Corporation* for maintenance and repair service agreement of the Microturbines for the Co-Gen system during the period of July 1, 2006, through May 31, 2007.

Restricted General Fund 12

1. \$ 297,030 to *Tech Coast Forum, Inc. - California Transportation and Logistics Institute*, for Section E compensation start up funds.
2. \$ 58,473 to *Santa Monica Community College District* for Small Business Development Center services for July 2006 through September 2006.
3. \$ 58,414 to *Mt. San Antonio College* for Small Business Development Center services for September 2006 through October 2006.

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4. \$ 41,528 to *Community College League of California* for the annual license for the Online/Electronic Information Resources Center in the Library.
5. \$ 32,969 to *Ebsco Subscription Services* for Library collection of newspapers and magazines.
6. \$ 31,989 to *Apple Computer, Inc.* for twenty-nine (29) Macintosh computers for the English computer lab.

Capital Projects Fund 41

1. \$ 597,754 to *Pinner Construction Co., Inc.* for replacement of Tech Buildings SS and TT on the Pacific Coast Campus.

General Obligation Bond Fund 42 / 43

1. \$ 677,783 to *Taisei Construction Corporation* for South Quad Complex site preparation work.
2. \$ 353,062 to *Cordoba Corporation* for construction project management during February 2007.
3. \$ 308,616 to *SEWUP JPA* for premiums of Workers' Compensation, General Liability coverage for the Central Plants construction project from February 26, 2007.
4. \$ 191,321 to *Emma Corporation* for construction services on the Central Plant and Infrastructure Project at the Pacific Coast Campus during January 2007.
5. \$ 112,928 to *RMA Construction Services* for bond program technical support services during February 2007 and March 2007.
6. \$ 96,675 to *NAES Acquisition Corporation-Amtech Elevator Services* for Building B elevator upgrade and installation of three (3) position mainline switches.
7. \$ 69,300 to *PCN3, Inc.* for site preparation for four (4) portable buildings in Building E for the Learning Resource Center relocation at the Liberal Arts Campus.
8. \$ 36,591 to the *Board of Governors of the California Community College* for plan check fees for the approval of working drawings for the Learning Resource Center Project at the Liberal Arts Campus.
9. \$ 35,788 to *TSG Enterprises-The Solis Group* for the District's Labor Compliance program.
10. \$ 31,600 to *R. Don Spencer Architects* for completion of the schematic designs, the design development, and 75% of the document contract for the Men's Gymnasium Project.

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11. \$ 26,852 to *Sandy Pringle Associates* for consulting services and inspection of the South Quad Complex during January 2007.

Budget Increase/ (Decrease)

Restricted General Fund 12

CalWorks Work-study	\$	150,000
Logistics Consortium Program	\$	25,000
Model Approaches to Partnership & Parenting	\$	23,328
Block Grant	\$	7,058
Career Technical Equipment	\$	4,523
Basic Skills	\$	1,568
Faculty Staff Development	\$	363

Capitol Projects Fund 41

Block Grant Scheduled Maintenance & Repairs	\$	6,618
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Contract / Community Education Fund 59

California Small Business Development Center Statewide Conference	\$	25,000
Signal Systems	\$	3,997

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period March 19, 2007, through April 13, 2007, in the amount of \$638,473.87 as listed.

PO #56579 – 56876 \$ 1,448,786.55

Total Amount \$ 1,448,786.55

Included in the total amount of purchase orders of \$1,448,786.55 are the following items greater than \$25,000:

Restricted General Fund – Fund 12

PO 56608 <i>Plato Learning, Inc.</i>	\$	100,800.00
Plato software licenses and upgrades		
Grants and Resource Development		
PO 56628 <i>Apple Computer, Inc.</i>	\$	32,973.30
Apple iMac computer		
English, Reading		
PO 56651 <i>California Woodworking</i>	\$	27,502.00
Woodworking equipment		
Cabinetmaking and Carpentry		
PO 56697 <i>Community College League</i>	\$	41,528.00
Miscellaneous publications		
Telecommunications		

General Obligation Bond Series B – Fund 43

PO 56616 *Board of Governors of the California Community Colleges* \$ 36,590.80
Plan check fees for the LAC Learning Resource Center
Bond Projects

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Interim Vice President, Administrative Services to enter into and execute the following agreements:

Bond Contract Amendments

CN 22003.3 – With Gonzales|Goodale Architects, Amendment #9, to increase the contract amount by \$7,800 for additional work on the new South Quad Complex project at the Liberal Arts Campus for a total contract amount not to exceed \$2,307,855, paid with Measure E Bond funds.

Contract Awards

CN 99642.7 – With Whittier College to provide use of facilities, meals, and overnight accommodations for the Upward Bound Summer Program effective July 1, 2007, through July 28, 2007; total contract amount of \$58,000, paid with Upward Bound Grant funds.

CN 99642.8 – With Solpac Construction, Inc. dba Soltek Pacific Construction Company for the Learning Resource Center Building L Modernization project at the Liberal Arts Campus in an amount not to exceed \$13,611,200, paid with Prop. 47 and Measure E Bond funds.

Contract Amendments

CN 93101.6 – With Bank of New York, as Trustee for the Certificates of Participation, to extend the term of the agreement from October 1, 2006, to October 1, 2011, for an annual fee of \$5,700, paid with General funds.

CN 99630.1 – With Kleinfelder, Inc., Amendment #7, to increase the contract amount by \$11,294, for a total contract amount not to exceed \$54,449, paid with Measure E Bond funds.

Change Order Ratifications

CN 22010.6 – With EMMA Corporation, Change Order #2, for the MDF Building and Central Plant Piping project at the Pacific Coast Campus in the amount of \$12,050.94 for a total contract amount not to exceed \$4,182,236.44, paid with Measure E Bond funds. Total approved change orders represent .73% of the total contract amount.

CN 22021.3 – With Taisei Construction Corporation, Change Orders #2 and #3, for the South Quad Complex project at the Liberal Arts Campus for a credit in the amount of \$1,519.20 and a charge in the amount of \$81,103.50, respectively; total contract amount not to exceed \$36,697,523, paid with Measure E Bond funds. Total approved change orders represent .23% of the total contract amount.

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CN 99607.5 – With Pinner Construction Co., Inc., Change Order #16, for the new Industrial Technology Phase 2 project at the Pacific Coast Campus in the amount of \$9,771.58 for a total contract amount not to exceed \$7,428,362.57, paid with Measure E Bond funds. Total approved change orders represent 7.13% of the total contract amount.

Authorization to Approve the Selection of Contractor

Authorize the Interim Vice President, Administrative Services, to approve the selection of the contractor from the responsive proposers for RFP 07-1004 to provide a Small Business Development Center (SBDC) Service Center for the Santa Barbara County region.

Authorize the Interim Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Bid C0794E Infrastructure Utility Inter-Project Connection project at the Pacific Coast Campus.

Bid Award

C0730 with Talimar Systems, Inc. for the purchase of remanufactured modular furniture in the amount of \$86,955.83 including tax and installation for the period April 1, 2007, through June 30, 2008, with the option to renew for additional one year periods, not to exceed three years at the same price plus allowance for increased cost of materials and/or labor.

Amendment to Board Action

CN 99641.7 – With the City of Hawthorne by its Job Training & Development Department on behalf of the South Bay Workforce Investment Board for placement of students in work study positions effective February 15, 2007, through June 30, 2007, for an amount not to exceed \$94,500, paid with CalWORKs funds.

CN 22016.2 – With RonDeux Relocation Services, Inc., Amendment #2, to renew the contract for one additional one-year period from July 1, 2007, to June 30, 2008, and increase the contract amount by \$250,000. Total contract amount not to exceed \$750,000, paid with Measure E Bond funds.

Settlement and Mutual Release

CN 22024.1 – With 2H Construction, Inc. for the Building CC Interior Renovation project at the Pacific Coast Campus to approve the Settlement Agreement and Mutual Release in the amount of \$2,000, paid with Measure E Bond funds.

Donations

Accept the Donation from Long Beach Transit, 1963 E. Anaheim Street, Long Beach, CA 90813, of ten (10) used Dell computer systems including monitors, keyboards, and peripherals for use in the Advanced Transportation Technology Program and request a letter of appreciation be sent.

Accept the donation from George W. Shaw, Jr., 340 Roycroft Avenue, Long Beach, CA 90814, of one (1) 1986 Mercedes Benz, VIN# WDBDA34D4GF168503, for use in the Auto Technology and Advanced Transportation Technology Program and request a letter of appreciation be sent.

Accept the donation from Joseph C. Danner, 25461 Westborne Drive, Dana Point, CA 92629, of one (1) 1996 Volkswagen four-door Sedan, VIN# 3VWFA1H3TM035723, for

use in the Automobile Technology and Advanced Transportation Technology Programs and request a letter of appreciation be sent.

Disposal of Surplus Property

Declare physical fitness equipment removed from Building CC Fitness Center as surplus property and authorize the sale through public auction by Nationwide Auction Systems in accordance with Education Code, Section 81450; the property is not suitable for school purposes.

Declare miscellaneous computer and electronic equipment as surplus property and authorize the disposal through Clean Earth Recycling, Inc. in accordance with Education Code, Section 81452; the property is not suitable for school purposes.

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda, with the exception of Item 5.3, be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Exempt Salary Schedule – Classified Employees

At Member Bowen's request, Vice President DelGaudio explained our need to increase the salary rates for Sign Language Interpreters in order to attract and retain qualified interpreters in competition with surrounding colleges. Ms. DelGaudio also pointed out that they are paid with categorical funds.

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the revised Sign Language Interpreter rate increase effective immediately.

The motion carried, all voting aye.

Personnel Commission Annual Budget, 2007-2008

Vice President DelGaudio introduced Julie Kossick, Director of Human Resources, who responded to questions from the Board. After discussion, the Board concurred with the 2007-2008 Personnel Commission annual budget, in the amount of \$814,929.

ACADEMIC SENATE (Title 5, Section 53203)

Dr. David Morse, Academic Senate President, explained that Items 8.1 through 8.5 are five policies. The existing Policy No. 4022 is titled, Policy on Course Credit and Academic Standing, and contains numerous topics. The policy was separated into five separate policies for greater clarity, accessibility and organization. Each of these policies have been approved by the Committee on Curriculum and Instruction.

The original policy has been renamed Policy on Course Repetition. The next four are new policies as follows: Policy on Academic/Progress Probation and Dismissal (No. 4025); Policy on Academic Renewal (No. 4026); Policy on Auditing (No. 4027); and Policy on Course Credit (No. 4028). This will make them a lot more readable and accessible.

Revision of Policy on Course Repetition (No. 4022)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve revisions to the Policy on Course Repetition (4022), currently known as the Policy on Course Credit and Academic Standing (4022).

The motion carried, all voting aye.

New Policy on Academic/Progress Probation and Dismissal (No. 4025)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the new Policy on Academic/Progress Probation and Dismissal (4025).

The motion carried, all voting aye.

New Policy on Academic Renewal (No. 4026)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the new Policy on Academic Renewal (4026).

The motion carried, all voting aye.

New Policy on Auditing (No. 4027)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the new Policy on Auditing (4027).

The motion carried, all voting aye.

New Policy on Course Credit (No. 4028)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the new Policy on Course Credit (4028).

The motion carried, all voting aye.

Dr. Morse stated that Items 8.6 through 8.10 are the Administrative Regulations that go along with the policies and are brought for information only. The regulations have been approved by the Committee on Curriculum and Instruction.

Revisions to Administrative Regulations on Course Repetition (No. 4022)

The Administrative Regulations on Course Repetition (4022) are part of the former Administrative Regulations on Course Credit and Academic Standing (4022), separated into five regulations for greater accessibility and organization. The primary revision will allow repetition of courses that are required for continued paid or voluntary employment.

New Admin. Regs. on Academic/Progress Probation and Dismissal (No. 4025)

The Administrative Regulations on Academic/Progress Probation and Dismissal (4025) were separated from the Administrative Regulations on Course Credit and Academic Standing (4022) for greater accessibility and organization. The primary revisions allow only students who have completed counseling intervention to petition for readmission after dismissal. The regulations have been approved by the Committee on Curriculum and Instruction.

New Administrative Regulations on Academic Renewal (No. 4026)

The Administrative Regulations on Academic Renewal (4026) were separated from the Administrative Regulations on Course Credit and Academic Standing (4022) for greater accessibility and organization. The primary revisions change the time elapsed from five years to one year, and decrease the number of units from 45 to 25, before a student may apply for renewal. The regulations have been approved by the Committee on Curriculum and Instruction.

New Administrative Regulations on Auditing (No. 4027)

The Administrative Regulations on Auditing (4027) were separated from the Administrative Regulations on Course Credit and Academic Standing (4022) for greater accessibility and organization. Revisions were made for clarity and to establish a universal application regarding the length of time a student may audit a course. The regulations have been approved by the Committee on Curriculum and Instruction.

New Administrative Regulations on Course Credit (No. 4028)

The Administrative Regulations on Course Credit (4028) were separated from the Administrative Regulations on Course Credit and Academic Standing (4022) for greater accessibility and organization. Minor administrative revisions were made. The regulations have been approved by the Committee on Curriculum and Instruction.

Approval of Certificates of Completion (2)

It was moved by Member Clark, seconded by Member Kellogg, that the Board approve the following Certificates of Completion, effective immediately:

Reading Skills for ESL Students
English for Every Day

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Oakley commented on the Board's goals and concurred that this was a collaborative effort between the Board and the Superintendent-President. Quite a bit of time was spent going through the goals and he commended the Board on their efforts in putting the time aside to discuss the future of the college and to put that into motion through their goals. The Board goals will be placed on the college's website so that everyone has access to them and so that we can continue to monitor them. These are an important piece of the direction of the college because they will shape not only our focus but also the way that we're organized to meet the Board's goals.

President Oakley announced that at the next Board meeting on May 22, we will be honoring many of the folks that have worked here at Long Beach City College for many, many years. Many of those retirees have given quite a lot to Long Beach City College. There are a number who have given tirelessly to Long Beach City College and we want to recognize them at the next meeting. He invited all in the audience to come to the next meeting to honor those employees as we say farewell to them.

Superintendent-President Oakley said many questions have been raised after the incident at Virginia Tech and he wanted to say publicly that the college has been working hard to not only look at that event as it relates to our faculty, staff, and students and their safety, but it also gives us a chance to reflect on what we're doing here at Long Beach City College and that he wanted to assure the audience and the public that these are issues that weigh heavy on the minds of our administration and faculty and staff and we continue to work in different ways to prepare this college to deal with not only a situation such as what happened at Virginia Tech but any situation that might occur. Certainly, our hope is that those situations never occur at Long Beach City College but we will not discount the fact that we are just as vulnerable. We continue to work with LBPB. They obviously are very well trained and we continue to work with them to improve the way that we will work together to respond to any incident. Our office of risk services works with LBPB, with Long Beach Fire, with all the local agencies to coordinate our efforts in case of any disaster.

President Oakley announced that we just had training with the entire management team to discuss ways that we need to be able to respond. This training had been scheduled well before the Virginia Tech incident but it proved to be good timing because it allowed the opportunity to talk about that incident in the context of all the other incidents that could happen here at Long Beach City College. This was an opportunity to update everybody because it's been a concern to many people.

ACADEMIC AFFAIRS

No Items, No Report

ADMINISTRATIVE SERVICES

SB361 Funding Implications for LBCC

Interim Vice President of Administrative Services Gene Farrell stated that the Legislature and Governor signed into law a new funding framework for the California community colleges in October 2006 and made it retroactive to July 1, 2006. Mr. Farrell introduced Fred Trapp, Administrative Dean for Institutional Research and Academic Services, who presented a PowerPoint report on SB361 and how it might affect Long Beach City College.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Dr. Morse congratulated and thanked Mr. Uranga for his service as Board President and said that he has enjoyed working with him. Dr. Morse said he had attended the state academic senate plenary session and thanked the Board for funding faculty attendance. He will be sending information about that session on the proposed statewide assessment system, its possible problems, obstacles, and also ways it could be beneficial.

The LBCC Academic Senate held its retreat on faculty diversity and thanked President Otto for coming. The senate has developed a resolution having to do with a faculty position on diversity and our hiring processes and hopes to have it passed at the next senate meeting so he can bring a copy to our final Board meeting of this fiscal year.

Dr. Morse said he admires the goals set forth by the Board, but has certain trepidation regarding some of the timelines attached to some of them. He hopes the Board will be understanding if some of the timelines are more difficult to meet.

TRUSTEES COMMUNICATIONS

Member Uranga announced that he attended our state league convention last weekend and gave kudos to Trustee Clark for his leadership in the league this past year as president and stated that Trustee Clark has passed the baton to the new leadership for CCCT.

Member Uranga had the privilege of participating in a workshop CHSEE (California High School Exit Exam). LBCC is at the forefront and cutting edge of leadership in this area. It's basically what LBCC is doing to address the exit exam for high school students – those that are not able to pass, those who have to take the test 2,3,4 times and our response and our role in helping high school students get through this very difficult exam. Trustee Uranga thanked the staff for volunteering and thanked Jannie Mackay for facilitating the workshop.

Member Clark said there were some excellent workshops with emphasis on basic skills and student learning outcomes in areas that we are very much concerned with at Long Beach City College.

Member Kellogg said he attended a workshop while at the conference on the costs of textbooks. It was innovative and outstanding. Trustee Kellogg also commented that at a roundtable session he found that we should be very pleased with our college in comparison with some of the other issues he heard from other districts.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

There were no future reports requested.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Charlotte Joseph, CCA President, passed out invitations to the Board inviting them to attend the CTA Board Administrators' dinner at the Lakewood Country Club on Wednesday, May 16, 2007.

Mr. John Ringel, pilot for Continental Airlines, addressed the Board on the proposed cuts to the Long Beach City College pilot training program.

Christopher Rosenfelt, aviation student at LBCC, thanked the Board and shared his difficulty with the class cuts due to the fact that he has only four classes left to complete and doesn't know where to go from here.

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Trustee Uranga suggested that these concerns be referred back to staff.

President Otto asked President Oakley and Interim Vice President, Don Berz, for an expeditious response and at some point to bring back an update to the Board.

President Otto adjourned to a second closed session at 7:25 p.m.

The meeting was reconvened in open session at 8:10 p.m. in the Board Room, Building I, Liberal Arts Campus. Member Uranga reported that in closed session the Board of Trustees approved the Settlement Agreement and Release dated March 30, 2007, between the District and Dr. Mary Callahan. The roll call vote was as follows: 4 ayes and 0 noes and 1 abstain (Doug Otto).

ADJOURNMENT

President Otto adjourned the meeting at 8:10 p.m. The next regular meeting of the Board of Trustees will be held on May 22, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary