

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
June 26, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on June 26, 2007.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:09 p.m., in the Board Room, Building I, Liberal Arts Campus. President Otto reported that there were two announcements from closed session.

"The first announcement is that the Board has met in closed session and approved the proposed termination of Employee No. 0003238. The second announcement is that the Board of Trustees supports the decision of the Superintendent-President to make Don Berz Executive Vice President of Academic Affairs. We are pleased that Don Berz is our Executive Vice President of Academic Affairs."

President Otto said he supported the decision wholeheartedly, and that the Board owes Mr. Berz a great deal of gratitude for the work that he has done here at the college since he arrived two years ago. President Otto stated that Mr. Berz has opened many eyes to what an Enrollment Management Plan can accomplish. President Otto went onto say that he looks forward to working with Mr. Berz next year.

**PLEDGE OF ALLEGIANCE**

Roberto Uranga led the Pledge of Allegiance.

Vice President Kellogg said he is very pleased that Don is going to continue. He said that Don has been a great resource for him and of course the entire college.

Member Kellogg expressed his sincere thanks to Gene Farrell and Lou Anne Bynum, who will be leaving the college and for all their hard work and wished them the very best.

**ROLL CALL**

Present: President Otto, Vice President Kellogg, Member Bowen, Member Clark, Member Uranga, and Student Trustee Rantamaula

**WELCOME AND INTRODUCTIONS**

President Otto welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meeting of May 22, 2007, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Otto reordered the agenda so that Items 9.1 and 5.3 would be moved to next on the agenda.

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President's Report**

Superintendent-President Oakley said he appreciated President Otto for moving the agenda up, as he was committed to well in advance of tonight's meeting to speak at an event and would have to leave early.

First, President Oakley wanted to thank Don Berz for being willing to continue working with him on advancing the agenda of the college. He feels very fortunate to have him as his Executive Vice President and he will give Don his full support while we are asking him to work with the rest of the college leadership to advance.

President Oakley also publicly thanked Gene Farrell for stepping in when President Oakley left the duties of the office of Administrative Services. It has been a pleasure having him here and he looks forward to working with him in many other capacities.

President Oakley also thanked Dr. Pauline Merry, who could not attend the meeting. This meeting would have been her last Board meeting with the Long Beach Community College District. Dr. Merry has served the District very well and has been constantly committed to advancing the life of the students at the Pacific Coast Campus. President Oakley thanked Pauline for all of her years of service to the Long Beach Community College District and wished her well in her retirement.

Last, but certainly not least, President Oakley said goodbye to Lou Anne Bynum, Vice President of Economic and Resource Development. He said he would sorely miss Lou Anne. The Economic and Resource Development program for the Long Beach Community College District is one of the very best, if not the best, in the state and it is all because of her hard work. So, on behalf of the entire District, he thanked her for her commitment to the college and to her program and although it will be impossible to fill her shoes, he is hopeful that we will find somebody who will carry on the legacy that she's left behind.

**HUMAN RESOURCES**

**Revised Personnel Commission Annual Budget, 2007-2008**

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Dick Gaylord, Personnel Commissioner, introduced Jeannine McManigal-Ball, Personnel Commissioner; and Julie Kossick, Director of Human Resources; then reported on the revised Personnel Commission Annual Budget, 2007-2008.

The Board of Trustees concurred with the revised 2007-2008 Personnel Commission annual budget, in the amount of \$709,504.

**SUPERINTENDENT-PRESIDENT**

**Cancel and Reschedule Board Meeting**

It was moved by Member Bowen, seconded by Member Uranga, that the regular meeting of the Board of Trustees scheduled to be held August 14, 2007, be canceled, and that a new meeting be scheduled for August 28, 2007, and that staff be directed to give notice to appropriate groups and to any local newspaper of general circulation, and radio or television station which has requested such notice in writing.

The motion carried, all voting aye.

Superintendent-President Oakley introduced to the Board and welcomed the new representative and President of the Academic Senate, Sigrid Sexton.

**REPORT OF BOARD OF TRUSTEES**

**Welcome of New Student Trustee and Student Trustee Report**

The Board welcomed Reijo Rantamaula, Student Trustee for 2007-2008. Student Trustee Rantamaula introduced himself and shared his educational background, leading up to where he is now majoring in cultural anthropology and film. Mr. Rantamaula then gave a report on ASB plans, events, and goals for summer and fall semester.

**Resolution, Appreciation and Recognition of David Morse, 2005-2006 and 2006-2007 Academic Senate President**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 062607A in Appreciation and Recognition of David Morse, 2005-2006 and 2006-2007 Academic Senate President.

The motion carried, all voting aye.

President Otto called Dr. Morse forward, read the resolution, and presented it to him.

**Reappointment to the Citizens Oversight Committee**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees reappoint the following members to the Citizens Oversight Committee (COC) for a second term of office, representing the following groups as noted:

Sherri Ortman, representing the Bona-Fide Tax Payers Association

William H. Marmion, representing the Additional Recommended Member

Ken Velton, representing the Additional Recommended Member

The motion carried, all voting aye.

**Community College Governance, Funding Stabilization, and Student Fee Reduction Act**

It was moved by Member Kellogg, seconded by Member Bowen, that the Board of Trustees support the Community College Governance, Funding Stabilization, and Student Fee Reduction Act, which will be placed on the next statewide election in February, 2008.

During discussion, it was requested to bring a resolution in support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act, outlining the reasons, etc., to a future Board meeting.

The motion carried, all voting aye.

**Committee Reports**

There were no committee reports.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Charlotte Joseph, President, CCA, addressed the Board, listing the new officers, including Dewayne Schaeffer, the newly elected President, CCA; and concerning CTA with respect to the Community College Governance, Funding Stabilization, and Student Fee Reduction Act.

President Otto responded to requests to reorder the public comments on agenda items until after the report on Item 10.1, Update on Aero Pilot Program.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve the following actions:

Appointments

Administrative Appointment	1
Exemption for Emergency Employment of Retired Member	1
New Contract Faculty	3
Hourly Instructor – Summer	263
Hourly Counselor – Summer	2
Hourly Reader – Summer	19
Stipends	52

In-Service Changes

Department Head Election	10
Change of Title – Academic	1

**HUMAN RESOURCES (Classified)**

Approve the following actions:

APPOINTMENTS

Probationary	12
--------------	----

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Working Out of Class	4
Temporary	24
Exempt From the Merit System	139

**SEPARATION FROM THE DISTRICT**

Resignation	1
Retirement	1

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Budget Transfers**

(a) Budget Transfer numbers 112657, 122676, 122684, 122689, 122723, 122743, 122763, 122832, 122868, 122897, 122898, 122912 and 122930 for the Unrestricted General Fund 01 in the amount of \$72,247 as listed:

From:	Academic Salaries	\$	5,157	
	Classified Salaries		11,756	
	Employee Benefits		5,263	
	Supplies		21,428	
	Services and Operating Expenses		28,146	
	Equipment		497	\$ 72,247
			<u>497</u>	
To:	Classified Salaries	\$	6,309	
	Employee Benefits		631	
	Supplies		27,050	
	Services and Operating Expenses		22,795	
	Equipment / Building Fixtures		15,462	\$ 72,247
			<u>15,462</u>	

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 122649, 122682, 122744, 122770, 122829, 122857, 122867, 122899 and 122929 for the Restricted General Fund 12 in the amount of \$178,510 as listed:

From:	Academic Salaries	\$	7,652	
	Classified Salaries		79,344	
	Employee Benefits		8,852	
	Supplies		10,510	
	Services and Operating Expenses		44,808	
	Equipment		27,332	
	Student Payments		12	\$ 178,510
			<u>12</u>	
To:	Academic Salaries	\$	27,867	
	Classified Salaries		20,870	
	Employee Benefits		11,796	
	Supplies		29,318	
	Services and Operating Expenses		20,056	

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Equipment 68,603 \$ 178,510

Included in the budget transfers of \$72,247 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
122867	457000-12-684000-2740	Economic and Resource Development	\$ 1,895
	514000-12-684000-2740	Economic and Resource Development	33,723
	<u>To:</u>		
	122000-12-684000-2740	Economic and Resource Development	\$ 25,367
	211000-12-684000-2740	Economic and Resource Development	1,439
	395000-12-684000-2740	Economic and Resource Development	8,812

From Supplies and Professional Services to Administrator Salaries, Manager/Supervisor Salaries and Employee Benefits.

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
122929	243000-12-499900-0200	Disabled Students Programs and Services	\$ 60,500
	395100-12-499900-0200	Disabled Students Programs and Services	6,050
	<u>To:</u>		
	646000-12-642000-0200	Disabled Students Programs and Services	\$ 28,050
	647000-12-642000-0200	Disabled Students Programs and Services	38,500

From Classified Hourly Salaries and Employee Benefits to Equipment <\$5,000 and Equipment >\$5,000.

(c) Budget Transfer number 122830 for the Child Development Fund 33 in the amount of \$1,000 as listed:

From: Services and Operating Expenses	\$ 1,000	\$ 1,000
To: Supplies	1,000	\$ 1,000

There are no budget transfers greater than \$25,000 for the Child Development Fund.

(d) Budget Transfer numbers 122725, 122745, 122900 and 122928 for the General Obligation Fund 43 in the amount of \$40,154 as listed:

From: Construction / Additions	\$ 40,154	\$ 40,154
To: Services and Operating Expenses	40,154	\$ 40,154

There are no budget transfers greater than \$25,000 for the General Obligation Fund.

(e) Budget Transfer number 122831 for the Veterans Stadium Operations 58 in the amount of \$2,200 as listed:

From: Supplies	\$ 2,200	\$ 2,200
To: Services and Operating Expenses	2,200	\$ 2,200

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

There are no budget transfers greater than \$25,000 for the Veterans Stadium Operations Fund.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4399 through Register No. 4405 for the period of April 30, 2007, through June 1, 2007, in the amount of \$9,346,203.62 as listed:

Register No. 4399 Issue Date 04/30/07	Warrant Nos. 0755618 – 0755714	\$ 5,412,082.08
Register No. 4400 Issue Date 05/09/07	Warrant Nos. 0755715 – 0755951	\$ 991,766.00
Register No. 4401 Issue Date 05/09/07	Warrant Nos. 0755952 – 0755973	\$ 146,359.34
Register No. 4402 Issue Date 05/10/07	Warrant Nos. 0755974 – 0756390	\$ 371,229.19
Register No. 4403 Issue Date 05/16/07	Warrant Nos. 0756391 – 0756436	\$ 62,565.59
Register No. 4404 Issue Date 05/16/07	Warrant Nos. 0756437 – 0756458	\$ 299,277.00
Register No. 4405 Issue Date 05/31/07	Warrant Nos. 0756459 – 0756557	\$ 5,415,065.94
Total Salary Warrants Issued:		\$ <u>12,698,345.14</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of April 30, 2007, through June 1, 2007, in the amount of \$9,346,203.62 as listed:

Period Ending May 4, 2007		
Unrestricted General Fund 01	\$	647,953.52
Restricted General Fund 12		31,329.45
Child Development Fund 33		902.28
General Obligation Bond Fund 43		250,473.82
Community Service Contract Ed Fund 59		8,007.03
Student Financial Aid Fund 74		1,012.00
Payroll Clearing Fund 76		342,057.09
Retiree Benefits Fund 79		2,448.90
Stadium Operations Fund 58		<u>1,485.74</u>
Total Period 1 Warrants:		\$ <u>1,285,669.83</u>

Period Ending May 11, 2007		
Unrestricted General Fund 01	\$	1,155,787.48
Restricted General Fund 12		900,089.72
Child Development Fund 33		835.92

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Capital Outlay Projects Fund 41	6,960.51
General Obligation Bond Fund 43	1,681,137.90
Community Service Contract Ed Fund 59	224.00
Self Insurance Fund 61	220.40
Student Financial Aid Fund 74	68,498.79
Payroll Clearing Fund 76	47,830.90
Stadium Operations Fund 58	<u>10,018.19</u>

Total Period 2 Warrants: \$ 3,871,603.81

Period Ending May 18, 2007

Unrestricted General Fund 01	\$ 98,859.25
Restricted General Fund 12	383,734.12
Child Development Fund 33	2,018.27
Capital Outlay Projects Fund 41	154,746.49
General Obligation Bond Fund 43	736,687.38
Community Service Contract Ed Fund 59	284.77
Self Insurance Fund 61	7,502.37
Student Financial Aid Fund 74	129,500.00
Payroll Clearing Fund 76	<u>42,203.17</u>

Total Period 3 Warrants: \$ 1,555,535.82

Period Ending May 25, 2007

Unrestricted General Fund 01	\$ 286,963.04
Restricted General Fund 12	126,999.60
Child Development Fund 33	852.02
Capital Outlay Projects Fund 41	512,361.74
General Obligation Bond Fund 43	221,111.70
Community Service Contract Ed Fund 59	-2,891.20 (stale-dated check)
Self Insurance Fund 61	25,171.70
Student Financial Aid Fund 74	-34,193.24 (stale-dated checks)
Stadium Operations Fund 58	<u>2,128.18</u>

Total Period 4 Warrants: \$ 1,138,503.54

Period Ending June 1, 2007

Unrestricted General Fund 01	\$ 423,971.89
Restricted General Fund 12	183,321.99
Child Development Fund 33	828.17
General Obligation Bond Fund 43	103,192.97
Self Insurance Fund 61	170.64
Student Financial Aid Fund 74	436,851.50
Payroll Clearing Fund 76	342,809.58
Retiree Benefits Fund 79	2,249.36
Stadium Operations Fund 58	<u>2,094.52</u>

Total Period 5 Warrants: \$ 1,494,890.62

Commercial Warrants Total: \$ 9,346,203.62



**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Included in the total warrant expenditure of \$9,346,203.62 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 50,000 to *USPS* for postage.
2. \$ 48,002 to *VQS Enterprises, Inc.* for the 2007 summer class schedules.

**Restricted General Fund 12**

1. \$ 205,604 to *Santa Clarita Community College District* for hosting a service center for the Small Business Development Centers Network from October 1, 2006, through March 31, 2007.
2. \$ 140,352 to *Moss Adams LLP* for auditing service for the Small Business Development Centers from February 2007 through April 2007.
3. \$ 113,104 to *Ventura Community College District* for hosting a service center for the Small Business Development Center Network from July 1, 2006, through February 28, 2007.
4. \$ 124,156 to *El Camino College* for hosting a service center for the Small Business Development Center Network from October 2006 through December 2007.
5. \$ 94,688 to *Mt. San Antonio College* for hosting a service center for the Small Business Development Center Network from November 1, 2006, through December 31, 2007.
6. \$ 75,713 to *Loyola Marymount University* for a hosting a service center for the Small Business Development Center Network from October 1, 2006 through March 31, 2007.
7. \$ 66,303 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network from October 1, 2006 through December 31, 2007.
8. \$ 65,777 to *CSULB Foundation* for services rendered under the Title V Cooperative Grant partnership.
9. \$ 53,681 to *Dell Marketing L.P.* for twenty (20) desktops for VTEA Administration, one (1) laptop and one (1) desktop for the Workplace Learning Center Grant, and twenty-nine (29) computers for the Computer and Office Technology labs.
10. \$ 36,623 to *Fischer Scientific* for twenty-eight (28) microscopes for the Nursing Department.
11. \$ 35,000 to *Career Corner TV Corporation* for the completion and delivery of six (6) career profile videos.

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

12. \$ 33,189 to *Charo Community Development Corp.* for a hosting service center for the Small Business Development Center Network from January 1, 2007 through February 28, 2007.
13. \$ 25,950 to *Comp View, Inc.* for thirteen (13) cameras to hook-up with LCD projectors to show classroom materials.

**Capital Outlay Projects Fund 41**

1. \$ 512,362 to *Pinner Construction Co., Inc.* for replacement of Tech Buildings SS and TT on the Pacific Coast Campus.
2. \$ 134,079 to *City National Bank* for quarterly lease purchase payment for the Honeywell mechanical retrofit and energy project.

**General Obligation Bond Fund 42 / 43**

1. \$1,539,927 to *Taisei Construction Corporation* for South Quad Complex construction work.
2. \$ 352,896 to *Cordoba Corporation* for construction project management during April 2007.
3. \$ 209,704 to *Dell Marketing L.P.* for thirty-six (36) laptop computers and one-hundred-forty (140) computers for the temporary stations for the Library in Building E.
4. \$ 165,537 to *Mel Smith Electric, Inc.* for the relocation of existing utilities to clear expansion of the Learning Resource Center.
5. \$ 150,750 to *PCN3, Inc.* for renovation of modular buildings to house the Learning Resource Center Interim Facility.
6. \$ 63,425 to *Apple Computer, Inc.* for forty-seven (47) desktop computers for the Learning Resource Center's temporary facilities.
7. \$ 53,823 to *RMA Construction Services, Inc.* for bond program technical support services during April 2007.
8. \$ 46,805 to *Class Leasing, Inc.* for leasing four (4) modular buildings for the Learning Resource Center Interim Facility project for April 1, 2007, through March 31, 2008.
9. \$ 38,152 to *Sandy Pringle Associates* for consulting services and inspection of the PCC Central Plant project for December 2006 through February 2007.
10. \$ 26,019 to *Cambridge West Partnership, LLC* for progressive payment for the PE Locus Plan project, the Building Facilities Program Support project, and the 2020 Unified Master Site Development Plan project.

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

**Budget Increase/ (Decrease)**

**Restricted General Fund 12**

Small Business Development Center Programs	\$	565,180
Health Care Administration	\$	190,434
Goods Movement / Logistics Port Opportunities	\$	127,418
CalWorks Work study	\$	50,000
Construction Pre-Apprenticeship Preparation	\$	21,205
Telecommunications & Technology Infrastructure Program	\$	10,262

**Transfers to Close Books**

Authorize the Director of Finance to make budget transfers necessary to close the books of the Long Beach Community College District after the end of fiscal year 2006-2007. No transfer shall be made unless an expenditure has already been authorized by the Governing Board.

**Transfers to Close School Year**

Authorize the Los Angeles County Superintendent of Schools to make appropriation transfers necessary at the close of the school year 2006-2007 to permit the payment of obligations the District incurred during the school year.

**PURCHASING**

**Use of Other Agencies' Bid**

Agreement No. M010173 (California State University Bid) – With CompuView of Beaverton, Oregon for a pricing agreement for the purchase of Epson data video projector products and services at a discounted prices during the period of July 1, 2007, through June 30, 2008.

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period April 30, 2007, through June 1, 2007, in the amount of \$1,292,131.77 as listed.

PO #57080 – 57403	\$	<u>1,292,131.77</u>
-------------------	----	---------------------

Total Amount	\$	<u>1,292,131.77</u>
--------------	----	---------------------

Included in the total amount of purchase orders of \$1,292,131.77 are the following items greater than \$25,000:

**Unrestricted General Fund 01**

PO 57244 <i>KLOS FM Radio</i>	\$	38,125.00
Registration announcements		
Community Relations & Marketing		

**Restricted General Fund 12**

PO 57308 <i>Premier Agendas, Inc.</i>	\$	48,256.29
---------------------------------------	----	-----------

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

	14,800 Student Planners Matriculation & Financial Aid	
PO 57333	<i>Western Graphics Plus</i> Imprinted promotional supplies Financial Aid	\$ 26,209.88
PO 57343	<i>Haas Factory Outlet, L.L.C.</i> Vertical machining center & accessories Machine Tool	\$ 45,578.00
<b><u>General Obligation Bond Series B Fund 43</u></b>		
PO 57320	<i>P2S Engineering, Inc.</i> Selector switch for the PCC LRC PCC Bond Work	\$ 40,000.00

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

**Certification of Signatures**

Amend the Certification of Signatures to add Ann-Marie Gabel, Vice President, Administrative Services, and remove Gene Farrell, Interim Vice President, Administrative Services, effective July 1, 2007.

Authorize the Interim Vice President, Administrative Services, to enter into and execute the following agreements:

**Grants**

CN 93136.1 – Ratify – With Los Angeles County First5LA Program through the Los Angeles County Children and Families First – Proposition 10 Commission to provide the District with funding effective June 1, 2007, through May 31, 2010. Amount of funding is \$200,000 per year for a total grant amount of \$600,000.

CN 93130.9 – Ratify – With the Chancellors’ Office, California Community Colleges, Amendment # 1, to extend the termination date from June 30, 2007, to December 31, 2007.

**Income Producing Lease Amendment**

CN 93128.5 – Ratify – With Carsten S. Ronlov, M.D., Amendment #1, to extend the lease termination date from April 30, 2007, to April 30, 2012, for the lease of space at 3325 Palo Verde Avenue, Suite 201 and Suite 202, Long Beach, CA 90808. The monthly rent shall be increased by four (4%) on the anniversary date of the commencement date as follows:

May 1, 2007 – April 30, 2008	\$4,464.45
May 1, 2008 – April 30, 2009	\$4,643.03
May 1, 2009 – April 30, 2010	\$4,828.75
May 1, 2010 – April 30, 2011	\$5,021.90
May 1, 2011 – April 30, 2012	\$5,222.76

**Bond Contract Awards**

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

CN 22025.5 – With Vector Resources, Inc., for the Infrastructure Utility Inter-Project Connection project at the Pacific Coast Campus in an amount not to exceed \$59,633.32, to be paid with Measure E Bond funds.

**Contract Awards**

CN 99643.2 – With Parker & Covert, LLP to provide legal services to the District on an as-needed basis effective July 1, 2007, through June 30, 2010. Amount of funding for the 2007-2008 fiscal year is \$100,000, to be paid with General funds.

CN 99643.3 – With Public Agency Law Group to provide legal services on an as-needed basis effective July 1, 2007, through June 30, 2010. Amount of funding for the 2007-2008 fiscal year is \$75,000, to be paid with General funds.

CN 99643.5 – With Affiliated Computer Services, Education Services, (ACS) to provide computerized billing and accounting services in connection with the Federal Perkins Loans Program effective July 1, 2007, through June 30, 2010, in the amount of \$14,600 per year. Total contract amount not to exceed \$43,800, to be paid with General funds.

CN 99643.6 – With J.M. Associates to provide first collection efforts on past due and defaulted Federal Perkins Loans effective July 1, 2007, through June 30, 2010, for a fee of thirty percent of the loan amounts collected.

**Bond Contract Amendments**

CN 22003.3 – With Gonzalez|Goodale, Amendment #10, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$39,300 for a total contract amount not to exceed \$2,347,155, to be paid with Measure E Bond funds.

CN 22003.4 – With The Chambers Group, Inc., Amendment #8, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22003.5 – With Adorno, Yoss, Alvarado & Smith, Amendment #4, to change the termination date from June 30, 2007, to June 30, 2008, and increase contract amount by \$50,000 for a total contract amount not to exceed \$380,000, to be paid with Measure E Bond funds.

CN 22004.5 – With Rachlin Architects, Amendment #2, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22004.6 – With Marlene Imirzian & Associates, Architects, Inc., Amendment #6, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22004.7 – With Rachlin Architects, Amendment #4, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22004.8 – With Rachlin Architects, Amendment #5, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

CN 22004.9 – With Hill Partnership, Inc., Amendment #4, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22005.1 – With Marlene Imirzian & Associates, Architects, Ltd., Amendment #7, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22005.2 – With RMA Construction, Amendment #9, to extend the termination date from June 30, 2007, to June 30 2008, and increase the contract amount by \$714,551.51 for a total contract amount not to exceed \$3,116,321.10, to be paid with Measure E Bond funds.

CN 22005.5 – With The Solis Group, Amendment # 2, to extend the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$353,140 for the 2<sup>nd</sup> Option Term (FY 07-08) for a total contract amount not to exceed \$1,152,930, to be paid with Measure E Bond funds.

CN 22005.7 – With Cambridge West Partnership, LLC, Amendment #2, to extend the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$220,000 for a total contract amount not to exceed \$504,525, to be paid with Measure E Bond funds.

CN 22008.4 – With Leighton Consulting, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22008.5 – With Signet Testing Labs, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22008.6 – With Twining Laboratories of Southern California, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22008.7 – With Signet Testing Labs, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22008.9 – With TYR, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22009.1 – With Sandy Pringle Associates Inspection Consultants, Inc., Amendment #3, to change the termination date from June 30, 2007, to June 30, 2008, and to increase the contract amount by \$66,000 for a total contract amount not to exceed \$996,720, to be paid with Measure E Bond funds.

CN 22009.5 – With Ninyo & Moore Geotechnical Consultants, Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22009.6 – With Petra Geotechnical Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22011.2 – With Hill Partnership, Inc., Amendment #3, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

CN 22011.6 – With Rachlin Architects, Amendment #3, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 22013.2 – With AmeriCEC, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22014.1 – With Public Agency Law Group, Amendment #3, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$75,000 for a total contract amount not to exceed \$200,000, to be paid with Measure E Bond funds.

CN 22015.1 – With Mobile Modular Management Corporation, Amendment #2, to change the termination date from June 30, 2007, to June 30, 2009, and increase the contract amount by \$38,760 for a total contract amount not to exceed \$105,703.68, to be paid with Measure E Bond funds.

CN 22017.6 – With P2S Engineering, Inc., Amendment #1, to change the termination date from March 27, 2006, to July 1, 2007, at no additional cost.

CN 22018.1 – CN 22018.9 and CN 22019.1 – Amendment #2, to change the termination date from June 30, 2007, to June 30, 2008, to be paid with Measure E Bond funds.

CN 22018.1 – With Steinberg Architects

CN 22018.2 – With GKK Education

CN 22018.3 – With Rachlin Architects

CN 22018.4 – With MVE Institutional

CN 22018.5 – With Gonzalez|Goodale

CN 22018.6 – With WWCOT Architecture

CN 22018.7 – With Caldwell Architects

CN 22018.8 – With Hill Partnership, Inc.

CN 22018.9 – With HGA Architects & Engineers

CN 22019.1 – With Martinez Architects

CN 22020.1 – With CTL Environmental Services, Amendment #3, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22020.2 – With Winzler & Kelly Consulting Engineers, Amendment #2, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 22022.1 – With Cordoba Corporation, Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$5,401,531 for a total contract amount not to exceed \$12,232,074, to be paid with Measure E Bond funds.

CN 22024.9 – With Urban Associates, Inc., Amendment #1, to change the termination date from June 30, 2007, to December 31, 2007, and increase the contract amount by \$74,720 for a total contract amount not to exceed \$149,720, to be paid with Measure E Bond funds.

**Contract Amendments**

CN 70000.7 – With Lupe Garibay, Garibay Family Child Care, Amendment #1, to increase the total contract amount from \$15,000 to \$38,000, to be paid with CalWORKs funds.

CN 93096.8 – With Adorno, Yoss, Alvarado & Smith to increase the contract amount by \$20,000 for a total contract amount not to exceed \$350,000, to be paid with General funds.

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

CN 93104.7 – With Keenan & Associates to authorize the Vice President, Administrative Services, or designee, to approve insurance premium proposal payments for the District's Commercial General Liability and Property Coverage.

CN 93130.5 – With Oakwood Corporate Housing, Amendment #2, to extend the termination date from June 30, 2007, and increase the contract amount by \$20,616, for a total contract amount not to exceed \$60,544.32.

CN 99627.6 – With Rachlin Architects, Amendment #9, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 99627.7 – With Caldwell Architects, Inc., Amendment #3, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 99627.9 – With Caldwell Architects, Inc., Amendment #7, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 99630.1 – With Kleinfelder, Inc., Amendment #8, to change the vendor name from Kleinfelder, Inc. to Kleinfelder West, Inc., and change the termination date from June 30, 2007, to December 31, 2007.

CN 99631.1 – With Vantage Technology Consulting Group, Inc., Amendment #3, to change the termination date from June 30, 2007, to December 31, 2007, and increase the contract amount by \$11,000 for a contract amount not to exceed \$45,600, to be paid with Measure E funds.

CN 99632.4 – With Dell Marketing LP, Amendment #1, to lease servers from July 1, 2007, through June 30, 2009, at a cost of \$101,655 with the option to refresh the equipment on the first day of the last month of the primary term, to be paid with General funds.

CN 99636.2 – With WLC Architects, Inc., Amendment #2, to change the termination date from June 30, 2007, to June 30, 2008, at no additional cost.

CN 99636.3 – With RDS Architects, Amendment #1, to change the termination date from June 30, 2007, to September 30, 2007, at no additional cost.

CN 99637.1 – With Merle Cannon, Amendment #2, to increase the contract amount by \$15,000 for a total contract amount not to exceed \$45,000, and change the termination date from June 30, 2007, to June 30, 2008.

CN 99638.8 – With Riverside Community College District, Amendment #1, to assist the District with the SB-70 Logistics Project to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 99640.3 – With Liebert Cassidy Whitmore, Amendment #1, to increase the contract amount by \$125,000 for a total contract amount not to exceed \$150,000, to be paid with General funds.



**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

CN 99643.7 – Ratify – With Declues & Burkett, Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$5,000 for a total contract amount not to exceed \$27,000, to be paid with General funds.

**Change Order Ratifications**

CN 22010.6 – With EMMA Corporation, Change Orders #3, #4, #5, #6 and #7 for the MDF Building and Central Plant Piping project at the Pacific Coast Campus in the amounts of \$25,947.24, \$46,021.39, \$32,565.14, and \$123,777.45, and \$54,378.72 respectively. Total contract amount not to exceed \$4,464,926.38, to be paid with Measure E Bond funds. Total approved change orders represent 7.54% of the total contract amount.

CN 22021.3 – With Taisei Construction Company, Change Orders #4, #5, and #6 for the South Quad Complex project at the Liberal Arts Campus, in the amounts of \$96,711.48, \$86,498.37 and \$122,062.50, respectively. Total contract amount not to exceed \$37,002,795.35, to be paid with Measure E Bond funds. Total approved change orders represent 1.06 % of the contract amount.

CN 22025.4 – With Segovia Construction, Change Order #1 for the Building R Gymnasium Renovations project at the Liberal Arts Campus, in the amount of \$13,251 for a total contract amount not to exceed \$734,933, to be paid with Measure E Bond funds. Total approved change orders represent 1.84 % of the contract amount.

CN 99607.5 – With Pinner Construction, Change Orders #18 and #19 for the New Technology Phase 2 project at the Pacific Coast Campus, in the amounts of \$30,033.01 and \$30,357.68 respectively. Total contract amount not to exceed \$7,502,706.59, to be paid with Measure E Bond funds. Total approved change orders represent 8.20 % of the contract amount.

**Amendment to Board Action**

CN 22005.2 – With RMA Construction, Amendment #8, to increase contract amount for the 2006-07 fiscal year by \$50,000, to be paid with Measure E Bond funds.

CN 93129.5 – With U.S. Small Business Administration to renew funding to the District for the Small Business Development Center Program effective January 1, 2007, through December 31, 2007. Amount of funding is \$2,741,283.

**Authorization to Approve the Selection of Contractor**

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Bid C0794F Building J Boiler Replacement at the Liberal Arts Campus.

**Completion of Contract**

CN 22012.3 – With Western Group, Inc. for the Southeast Interim Bungalow project at the Pacific Coast Campus for a total fee of \$372,902.57. Project was completed on April 16, 2007.

CN 22021.9 – With 2H Construction, Inc. for the C-101 Carpet and Seating Replacement project at the Liberal Arts Campus for a total fee of \$71,339. Project was completed on April 30, 2007.

**Use of Other Agencies' Bid**

Bid No. 14-05 – (Santa Ana Unified School District) with Mobile Modular Management Corporation for the rental, purchase, relocation, dismantle, and removal of DSA and DOH portables effective July 1, 2007 through June 30, 2008 and may be extended for two additional one (1) year periods.

**Sole Source**

Approve the “sole source” purchase from Academic Marketing Services for the production of *CareerFocus* magazine in the amount not to exceed \$75,000.

**Disposal of Surplus Property**

Declare 1978 Chevy Boom Truck VIN# CCE538V157581 from the Grounds Department, hospital beds, physical fitness equipment, carts, and miscellaneous machinery as surplus property and authorize the sale through public auction by Nationwide Auction Systems in accordance with Education Code, Section 81450; the property is not suitable for school purposes. Equipment is obsolete and/or irreparable.

Declare miscellaneous computer and electronic equipment as surplus property and authorize the disposal through Clean Earth Recycling, Inc. in accordance with Education Code, Section 81452; the property is not suitable for school purposes.

**Partial Release of Retention**

CN 22010.6 – With EMMA Corporation for the MDF Building and Central Plant Piping project to reduce the percentage of retention being held from 10% to 5%. The project is 99% complete.

It was moved by Member Bowen, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Ratification of District/CHI-LBCC Tentative Agreement**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees ratify the Tentative Agreement reached between the District and CHI-LBCC for fiscal year 2007-2008. The Agreement provides for an 8% salary increase beginning July 1, 2007, and implements changes to:

- Article VI – Evaluation
- Article XII – Reopeners

The CHI membership has ratified this Agreement. The Agreement is effective July 1, 2007, and will continue in effect through June 30, 2010. The Agreement concludes negotiations for 2006-2007.

The motion carried, all voting aye.

**Indefinite Salary Rates for CCA-LBCC Employees**

It was moved by Member Uranga, seconded by Member Kellogg, that salary rates for academic employees represented by CCA-LBCC be declared indefinite for fiscal year 2007-2008.

The motion carried, all voting aye.

**2007-2008 Salary Increase for LBCCE/AFT and Management Team**

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees approve a 2% salary increase for LBCCE/AFT and Management Team employees for fiscal year 2007-2008.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**ACADEMIC AFFAIRS**

**Update on Aero Pilot Program**

Donald Berz, Interim Vice President of Academic Affairs, Farley Herzek, Dean, School of Trades and Industrial Technologies Information and Dr. Fred Trapp, Administrative Dean, Institutional Research/Academic Services provided a PowerPoint presentation on the Aero Pilot Program and responded to questions.

Steve Shackelford, Air Traffic Controller for the FAA, and LBCC faculty; Steve King, recently retired LBCC faculty; and Steve Sampley, LBCC student; addressed the Board concerning the Aero Pilot Program.

**STUDENT SUPPORT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**Resolution, First5LA Grant Signature Authorization**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve Resolution No. 062607B to authorize the Vice President, Administrative Services as the District signatory for the Los Angeles County Child and Families First – Proposition 10 Commission and authorize execution and delivery of related documents and actions.

The motion carried, all voting aye.

**Resolution to Authorize Vice President, Administrative Services to Execute Agreements Under \$25,000**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 062607C to authorize the Vice President, Administrative Services, or designee, to execute agreements (and amendments to agreements) under \$25,000.

The motion carried, all voting aye.

**Resolution to Authorize Vice President, Administrative Services to Execute Change Orders Under \$100,000**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 062607D to authorize the Vice President, Administrative Services, or designee, to execute change orders to agreements under \$100,000.

The motion carried, all voting aye.

**Resolution to Authorize Director, Risk Services to Dispose of Surplus Items with a Value of Less than \$5,000**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 062607E to authorize the Director of Risk Services, or designee, to dispose of District property, whether one or more items, which do not exceed in value the sum of five thousand dollars (\$5,000), the property may be sold at private sale without advertising, by an employee of the District empowered for that purpose by the Board. Should such items be of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board, or such items may be disposed of at the local public dump or recycled on order of the Director of Risk Services.

The motion carried, all voting aye.

**Five Year Capital Construction Plan for 2009-2013**

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees approve the annual submission of the District's Five Year Capital Construction Plan for 2009-2013 and authorize the President of the Governing Board and the Superintendent-President of the District to sign the formal documents that authorize action on behalf of the District.

The motion carried, all voting aye.

**Institutional Memberships 2007-2008**

It was moved by Member Clark, seconded by Member Uranga, that the Board authorize District membership in the following organizations for 2007-2008 as follows:

Academic Senate for California Community Colleges  
Accrediting Commission for Community and Junior Colleges  
Advocacy Coalition for Long Beach  
American Association of Community Colleges  
American Culinary Federation  
American Dietetic Association  
American Federation of Arts  
American Society for Training and Development (ASTD)  
American Society of Travel Agents  
Associate Degree Nursing Program Directors  
Association of Community College Trustees (ACCT)

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

Association of Higher Education Facility Officers  
Association of Small Business Development Centers  
Association of Writers & Writing Programs  
Aviation Technician Education Council  
Bellflower Chamber of Commerce  
Board of Registered Nursing  
Board of Vocational Nurses and Psychiatric Examiners  
California Association of Community College Registrars and Admission Officers (CACCRAO)  
California Chamber of Commerce  
California Colleges for International Education  
California Community Colleges Chief Instructional Officers  
California Community Colleges Chief Student Services Administrators Association  
California School Personnel Commissioners Association  
Catalina Island Chamber of Commerce  
Cerritos Chamber of Commerce  
Community College Facility Coalition  
Community College Leadership Development Initiative Foundation  
Community College League of California  
Community College League of California, Commission on Athletics  
Cooperative Organizations for the Development of Employee Selection Procedures  
Council for Opportunity in Education  
Council for Resource Development (CRD)  
Council of Chief Librarians (CCL)  
Dietary Service Supervisors of America  
Downey Chamber of Commerce  
Educational Mandated Cost Network  
Embracing Latina Leadership Alliances  
English Council of California Two-Year Colleges  
Equal Employment Diversity and Equity Consortium  
Executive Women International  
Gateway Cities Partnership  
Health Services Association for California Community Colleges  
Hispanic Association of Colleges and Universities (HACU)  
Honors Transfer Council of California  
Interior Design Educators Council  
International Economic Development Council (IEDC)  
International Society of Travel and Tourism Educators  
Joint Review Committee in Radiologic Technology  
Lakewood Chamber of Commerce  
Latin Business Association (LBA)  
League for Innovation  
Learning Resources Network  
Lions Club of Long Beach  
Long Beach Area Chamber of Commerce  
Long Beach Qingdao Association  
Long Beach Rotary Club – Corporate  
Los Angeles County School Trustees Association  
Mission Conference

**Minutes, Meeting of the Board of Trustees  
June 26, 2007**

National Association for Foreign Student Affairs (NAFSA)  
National Association of Latino Elected/Appointed Officials (NALEAO)  
National Association of Student Personnel Administrators (NASPA)  
National Coalition of Advanced Technology Centers (NCATC)  
National Collegiate Honors Council  
National Community College Hispanic Council  
National Council for Marketing and Public Relations  
National Council for Occupational Education  
National Institute for Staff and Organizational Development (NISOD)  
National League for Nursing  
National Network of Two Year Health Care Program in Two Year Colleges (NN2)  
Norwalk Chamber of Commerce  
Orange County/Long Beach Consortium for Nursing  
Paramount Chamber of Commerce  
Personnel Commissioners Association of Southern California  
Phi Beta Kappa  
Recording for the Blind and Dyslexic  
Regional Hispanic Chamber of Commerce  
Research and Planning Group (The RP Group)  
Signal Hill Chamber of Commerce  
South Coast Conference  
South Coast Consortium of Schools & Colleges  
South Coast Higher Education Council  
South Gate Chamber of Commerce  
Southern 30 Information Exchange Consortium  
Southern California CCD Employment Relations Consortium  
Southern California Directors of Vocational Nursing Programs  
Southern California Intersegmental Articulation Council (SCIAC)  
Southern California Regional Transit Training Consortium  
Transfer Center Directors Association  
Travel and Tourism Marketing Association  
Western Regional Honors Council  
Western States Conference

The motion carried, all voting aye.

**BUDGET WORKSHOP – 2007-2008 TENTATIVE BUDGET** Gene Farrell, Facilitator  
Gene Farrell, Interim Vice President, Administrative Services, facilitated the Budget Workshop on the 2007-2008 Tentative Budget.

**Approval of Tentative Budget 2007-2008**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the Tentative Budget for 2007-2008.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

Vice President Bynum thanked the Board for their leadership and support for Economic Development and her over the years and wished them the best.

Gene Farrell added that LBCC is a wonderful, unique place and the faculty, staff, and Board are great, and all of us appreciate that very, very much.

President Otto stated that these are tough moments, because we have relationships with people and share things, personally and professionally and then they go away and it makes it difficult.

He said he really appreciated all that they have done and been to and for us, and it will not be the same. It will be different, better or worse, but it will be hard for it to be better than it has been with the work they have done.

Member Uranga praised Mr. Farrell, stating that when he came on board, we were in a downward spiral for a while, but his energy and knowledge helped bring us out of it and keep us off the watch list. He praised Ms. Bynum for taking an area that needed strength and brought our college into the forefront with the City and our region in Workforce Development and the Small Business Center; he wished them well.

Member Clark praised them and wished them well and said they would be missed.

**TRUSTEES COMMUNICATIONS**

Member Clark reported on the CCCT Board Meeting over the weekend, stating that the Chancellor went back to Los Angeles and that they are doing interviews to hire an interim for him and that they hope to have this interim by the middle of July.

**ACADEMIC SENATE**

There was no report.

**NEW BUSINESS**

Member Uranga requested that the Board be brought for approval, a resolution in support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act.

**FUTURE REPORTS**

President Otto announced that there is a need to change the date for Board of Trustees Goal 1.B. due to the need to report under Institutional Effectiveness reported annually during July Board meetings.

**August 14, 2007-July 10, 2007**

**1. MEASURE AND IMPROVE STUDENT SUCCESS**

B. Monitor implementation strategies and their results to improve LBCCD's standing on the ARCC student success measurements including results by ethnicity biannually

- **BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

**July 10, 2007**

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
  - C. Adopt a revised Facilities Master Plan and assess the need for, and if necessary, adopt a General Obligation Bond Plan by Fall 2007

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
  - A. Review and assess a revised Administrative Organizational Chart by July 31, 2007

**August 28, 2007**

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
  - D. Continue to monitor progress toward goals of the Enrollment Management Program, including:
    - enrollment goals
    - recruitment and retention
    - marketing and branding
    - scheduling and curriculum alignment
    - a review of the matriculation process and identification of institutional barriers to matriculation

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
  - H. Develop a plan by August 1, 2007 that expands opportunities for the Board of Trustees to raise the profile of the LBCCD in the community

**September 11, 2007**

1. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
  - A. Adopt Board budget guidelines by September 2007 that include:
    - a balanced General Fund budget
    - a 5.0% General Fund budget
    - a sound reserve for retiree benefits
    - a sound reserve for increased facilities maintenance
    - a sound reserve for technology replacement and support

**September 25, 2007**

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
  - B. Hire VP of Academic Affairs and VP of Administrative Services by September 1, 2007

**October 23, 2007**

1. MEASURE AND IMPROVE STUDENT SUCCESS
  - A. Ensure that a college readiness (basic skills program with timelines and performance measures) is presented by Fall 2007, and monitor the program biannually

**November 13, 2007**

1. MEASURE AND IMPROVE STUDENT SUCCESS



- F. Review and assess a report by Fall 2007 on the effectiveness of LBCCD Career Technical Education programs with an action plan and timeline to increase their effectiveness and alignment with the workforce needs of the region

**December 11, 2007**

**3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY**

- C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

**ADJOURNMENT**

President Otto adjourned the meeting at 7:30 p.m. The next regular meeting of the Board of Trustees will be held on July 10, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary