

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
July 11, 2006**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on July 11, 2006.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:35 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Dr. Deborah Malumed led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President Otto, Member Clark,
Member Bowen, and Student Trustee Ernst
Absent: Member Kellogg

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Otto, that the minutes of the meeting of June 27, 2006, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Uranga pulled Item 5.1 for discussion, moved Item 17, Bullet One, Institutional Effectiveness and Equity for All, to just after the Consent Agenda, and postponed Item 17, Bullet Two, Board Self-Evaluation, to a later meeting.

REPORT OF BOARD OF TRUSTEES

Update on Presidential Search (Informative)

The Superintendent-President Search Task Force, consisting of Doug Otto and Tom Clark, gave an update on the presidential search. They reported that the Committee had a good first meeting, and set dates for interviews in October with several meetings before. The brochures will soon be mailed and we are off to a great start toward the goal to find the right candidate to match the institution, through a process that everyone will agree was as transparent as possible, representative, diverse, balanced, enjoyable, and accomplished what they were trying to do.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Ernst reported on recent ASB activities of Transfer Day and the summer pops concert with the Civil War Band headed up by Dr. Gary Scott. She stated she is looking forward to a great year.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Alta Costa, President, AFT, addressed the Board and welcomed the new Vice President of Human Resources.

President Uranga stated that he wanted to comment on Item 5.1 to acknowledge the selection of two excellent individuals presented to the Board in both the positions of Vice President of Human Resources and Vice President of Student Support Services. He also thanked and recognized Dr. Merry for her stewardship in Student Support Services during this interim period. He then stated the Board could go ahead and act on all the items on the Consent Agenda

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Educational Administrators	2
Hourly Instructor – Summer	35
Hourly Counselor – Summer	1
Hourly Reader – Summer	2
Hourly Evening Administrator – Fall	2
Hourly CHI President – Fall	2

IN-SERVICE CHANGES

Department Head Elections	1
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Stipends 9

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary 1
 Administrative Transfer 2
 Temporary 11
 Exempt From the Merit System 49

INSERVICE CHANGES

Changes and Modifications 2

SEPARATION FROM THE DISTRICT

Layoff Due to Lack of Work/Lack of Funds 1
 Resignation 1
 Medical Separation 1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 119187, 119194, 119249, 119368, 119394 and 119408 for the Unrestricted General Fund 01, in the amount of \$22,501 as listed:

From:	Supplies	\$	8,770	
	Services and Operating Expenses		13,577	
	Equipment		<u>154</u>	\$ <u>22,501</u>
To:	Classified Salaries	\$	7,108	
	Employee Benefits		782	
	Supplies		5,829	
	Services and Operating Expenses		8,345	
	Equipment		<u>437</u>	\$ <u>22,501</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 119186, 119195, 119251, 119369 and 119409 for the Restricted General Fund 12, in the amount of \$32,215 as listed:

From:	Classified Salaries	\$	3,222	
	Employee Benefits		354	
	Supplies		12,557	
	Services and Operating Expenses		2,703	
	Equipment		<u>13,379</u>	\$ <u>32,215</u>

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To:	Academic Salaries	\$	7,249	
	Classified Salaries		1,986	
	Employee Benefits		1,349	
	Supplies		11,341	
	Services and Operating Expenses		3,215	
	Equipment		<u>7,075</u>	\$ <u>32,215</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund.

(c) Budget Transfer number 119086 for the Child Development Fund 33, in the amount of \$305 as listed:

From:	Self Improvements	\$	<u>305</u>	\$ <u>305</u>
To:	Services and Operating Expenses	\$	<u>305</u>	\$ <u>305</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4336 through Register No. 4340 for the period of June 5, 2006, through June 16, 2006, in the amount of \$1,577,027.44 as listed:

Register No. 4336 Issue Date 06/09/06	Warrant Nos. 0746789 – 0747048	\$	921,350.29
Register No. 4337 Issue Date 06/09/06	Warrant Nos. 0747049 – 0747097	\$	193,238.03
Register No. 4338 Issue Date 06/09/06	Warrant Nos. 0747098 – 0747538	\$	407,428.54
Register No. 4339 Issue Date 06/16/06	Warrant Nos. 0747539 – 0747560	\$	52,876.73
Register No. 4340 Issue Date 06/16/06	Warrant Nos. 0747561 – 0747588	\$	<u>2,133.85</u>
	Total Salary Warrants Issued:	\$	<u>1,577,027.44</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of June 5, 2006, through June 16, 2006, in the amount of \$1,483,312.15 as listed:

Period Ending June 9, 2006	
Unrestricted General Fund	\$ 196,831.55
Restricted General Fund	124,842.05
Child Development Fund	386.41
Capital Outlay Projects Fund	1,732.50
General Obligation Bond Fund	232,117.94

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Community Services Contract Ed	260.00	
Payroll Clearing Fund	48,257.56	
Stadium Operations Fund	<u>2,353.94</u>	
	Total Period 1 Warrants:	\$ <u>606,781.95</u>

Period Ending June 16, 2006		
Unrestricted General Fund	\$ 399,817.42	
Restricted General Fund	39,308.87	
Capital Outlay Projects Fund	177,531.12	
General Obligation Bond Fund	32,335.21	
Community Service Contract Ed	2,013.84	
Student Financial Aid Fund	162,861.13	
Payroll Clearing Fund	42,933.77	
Retiree Benefits Fund	16,920.36	
Stadium Operations Fund	<u>2,808.43</u>	
	Total Period 2 Warrants:	\$ <u>876,530.15</u>
	Commercial Warrants Total:	\$ <u>1,483,312.10</u>

Included in the total warrant expenditure of \$1,483,312.10 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$138,733 to Long Beach Police Department for April 2006 security services.
2. \$137,231 to City of Long Beach for police and fire services training classes for Spring 2006.
3. \$ 50,000 to USPS (United States Postal Service) for postage.
4. \$ 28,811 to VQS Enterprises, Inc. for printing of the Fall schedule of classes.

Capital Outlay Projects Fund 41

1. \$ 177,531 to Pinner Construction Co., Inc. for the replacement of Tech Buildings SS and TT on the Pacific Coast Campus under the New Tech Phase 2 project.

General Obligation Bond Fund 42

1. \$127,824 to Robert Clapper Construction for construction of the new Child Development Center at the Pacific Coast Campus.

Budget Increase / (Decrease)

<u>Restricted General Fund 12:</u>	
CHARO Community Development Corporation / Small Business Development Center	\$ 220,000

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Asian Pacific Islander / Small Business Development Center	\$	50,000
Child Development Training Consortium Program	\$	367

PURCHASING

Bond Contract Awards

CN 22021.5 – Ratify – With Dalaj International Corporation for the East Campus Building Demolition at the Pacific Coast Campus in an amount not to exceed \$460,000, paid with Measure E Bond Funds.

Contract Amendments

CN 99628.2 – With Joyce Inspections and Testing, Inc., Amendment #6, for inspection services, to extend the termination date from December 31, 2005, to December 31, 2006, at no additional cost to the District.

CN 99631.2 – With Vantage Technology Consulting Group, Amendment #5, for technology consulting services for the Child Development Center at the Pacific Coast Campus, to extend the termination date from April 30, 2006, to June 30, 2006, at no additional cost to the District.

CN 22005.2 – With RMA Construction Services, Inc., Amendment #6, to change the termination date from June 30, 2006, to June 30, 2007, and increase the contract amount by \$792,987.03, for a total contract amount not to exceed \$2,318,364.58, to be paid with Measure E Bond Funds.

Change Order Ratifications

CN 99607.5 – With Pinner Construction, Inc. for the new Industrial Technology Phase 2 Building project at the Pacific Coast Campus, Change Order #3 in the amount of \$6,338.54 for a total contract amount not to exceed \$6,997,465.77. Total approved change order represents .92% of the contract amount.

CN 99607.6 – With R. C. Construction Services, Inc., for the new Child Development Center project at the Pacific Coast Campus, Change Order #16 and #17 in the amounts of \$29,291.13 and \$20,350.20, respectively, for a total contract amount not to exceed \$6,283,469.16. Total approved change orders represent 8.49% of the contract amount.

CN 22010.5 – With Mel Smith Electric, Inc., for the Learning Resource Center Utility Relocation project at the Liberal Arts Campus, Change Order #5 in the amount of \$28,351.56 for a total contract amount not to exceed \$898,228.24. Total approved change orders represent 8.22% of the contract amount.

Approve the Selection of the Contractor

Authorize the Executive Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the South Quad Complex Building Project at the Liberal Arts Campus, to be paid with Measure E Bond Funds.

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Use of Other Agencies' Bids

Agreement No. M010173 (California State University Bid) – With CompuView of Beaverton, Oregon, for a pricing agreement for the purchase of Epson data video projector products and services at a discounted prices during the period of July 1, 2006, through June 30, 2007.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period June 5, 2006, through June 23, 2006, in the amount of \$1,665,326.66 as listed.

54185 –54257	\$ 1,665,326.66
Total Amount	\$1,665,326.66

Included in the total amount of purchase orders of \$1,665,326.66 are the following items greater than \$25,000:

General Fund – Fund 01

PO 54240	Workers Compensation premiums Staff Benefits and ASB	
	Account No. 922000-01-674000-0000	\$1,292,777.15
	Account No. 922000-01-699900-0000	\$8,100.00

General Obligation Bond Fund – Fund 42

PO 54221	DSA Plan check fees for the Culinary Arts and Economic Development East Campus Los Coyotes Project	
	Account No. 624000-42-710400-5413	\$96,100.00
PO 54228	Purchase new Risk Services Modular Infrastructure Site Improvements Phase 1, LAC	
	Account No. 621000-42-710400-5416	\$50,464.53

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Agreements

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

CN 93131.1 – Ratify – With the Chancellor’s Office, California Community Colleges to provide funding for the District through VTEA effective July 1, 2006, through June 30, 2007. Amount of funding is \$907,979.

CN 93131.2 – With Texas State Technical College for the Long Beach Community College District to assess, review and determine a strategic economic and workforce development business plan. Contract will also determine joint projects and establish a collaborative relationship for cross-institutional business development opportunities effective August 19, 2006, through October 16, 2006. Compensation to the District will be \$12,000, plus additional fees for travel and actual expenses.

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CN 93131.3 – Ratify – With Chef Du Jour, Inc., to provide lunches and snacks for the Child Development Centers at the Clark Street and Pacific Coast Campus locations effective July 1, 2006, through June 30, 2007, in the amount of \$35,000. These services are funded through and with authorization of the Department of Education Food and Nutrition Program.

CN93131.4 – With Breakthru Unlimited to provide consulting services for the SBDC Lead Center to assist in program development, delivery of training and counseling to meet SBA performance requirement for Calendar year 2006, effective July 1, 2006, through June 30, 2007, for a total contract amount not to exceed \$25,000, paid with Small Business Administration funds.

Use of facilities

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Bethany Lutheran Church	LAC	Vacant Lot Use	Child Center Vacant Lot	7/1/06-6/30/07
Step Eiken	LAC	Testing	D Bldg.	10/14/06 & 11/12/06
City of Long Beach	LAC	Airport Parking	Stadium Lot	11/22-26/06
City of Long Beach	LAC	Airport Parking	Stadium Lot	12/22/06- 1/1/07

User is to be charged fees in accordance with Board-approved fee schedule.

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
LBCC Men's Volleyball	LAC	Mizuno	Q117	M-TH 8/7-17/06
Operation Jump Start	LAC	Workshop	D Bldg.	9/9/06

Facility use rental waived. Equipment/staffing will be charged if necessary. It was moved by Member Clark, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

STUDY SESSION

Institutional Effectiveness and Equity for All - Dr. Fred Trapp, Facilitator

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Dr. Fred Trapp gave the 6th annual report to the Board on Institutional Effectiveness with a slide presentation, followed by discussion.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report.

SUPERINTENDENT-PRESIDENT

Long Beach City College Educational Master Plan 2005-2010

Dr. David Morse, Dr. Linda Umbdenstock, and Dr. Pauline Merry, team leaders for the Educational Master Plan Committee, presented information on the Master Plan for 2000-2005, and the implementation of the new Master Plan.

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees receive the proposed Long Beach City College Educational Master Plan of 2005-2010.

The motion carried, all voting aye.

Superintendent-President's Report

Superintendent-President Kehoe reported that College Day would be August 18, with breakfast at 7:00 a.m. and the program at 8:15 a.m. in the auditorium. The keynote speaker will be Dr. Bensimone, with a theme of "Equity for All" and the planning process, so that we have continuity throughout the year. Part of that will be a series of four colloquia during the year, for college-wide participation in the four goals.

Dr. Kehoe reported on an excellent conference on student learning outcomes, put together by Janice Tomson, Student Learning Outcomes Coordinator. It is under the Title V Hispanic Serving Institutions Cooperative Grant with Cal State Long Beach, and the representatives from Cal State Long Beach were here, along with a good number of our faculty. They had excellent presentations on student learning outcomes. She got calls from Texas, asking if we could send somebody to them to teach them about student learning outcomes. She referred the calls to Dr. Trapp and Dr. Umbdenstock to see if we could help because this is a nationwide movement. Assessing student learning outcomes has been incorporated into all seven of the accrediting regions' standards so it's something that isn't going to go away. It's very important and Long Beach City College, our research and planning, are right on target with it. She expressed her appreciation for Ms. Tomson putting the conference together.

Dr. Kehoe reported on the progress of legislation increasing the graduation requirements in Math and English, the implementation of equalization, the College Opportunity Act of 2006, Cal Grant B access funds, all of which we support. She reported that, on June 29, the Senate passed SB1021, Workforce Investment Act of 2005, without debate on new amendments. We will continue to get funding under that federal grant.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

Honorary AA Degree for Mr. Perry Sands

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It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve an Honorary Associate of Arts Degree from Long Beach City College to Mr. Perry Sands.

The motion carried, all voting aye.

ADMINISTRATIVE SERVICES

No Items, No Report

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

David Morse announced that, in the spirit of presentations heard tonight, Equity for All and the Master Plan with the item on Diversity, it might also interest the Board to know that the faculty and the Academic Senate, in addition to supporting these things through participation in the planning committees and in the Equity For All in the development of these projects, has also scheduled for itself an Academic Senate retreat in the fall focused on diversity, specifically, to address ways that they can work on addressing issues of diversity within the faculty itself. Not only as a part of the process but as a body to try to help address some of these issues.

TRUSTEES COMMUNICATIONS

There were no Trustees Communications.

NEW BUSINESS

Trustee Otto asked about a communication from the Chancellor's Office regarding some Title 5 revisions and a request for comments, which must be submitted by August 12.

Superintendent-President Kehoe will look into it and keep the Board members updated on this.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

- Additional Reporting on Building/Facilities Implementation Program
- Scenario of Budget – Increasing Reserves from 4.5% to 5% (will be presented with the 2006-2007 Proposed Budget – Public Hearing, September 5, 2006)
- Orientation on Sabbatical Leave Process

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

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Jacquie Wilvers, a classified staff member, representing AFT #6108, addressed the Board concerning the diversity of duties performed by the classified staff and looking forward to giving the Board the opportunity to meet them and greet them.

Dr. Deborah Malumed, representing the Board of Governors, addressed the Board concerning the retreat held Sunday on studying basic skills. She added that Long Beach City College is often spoken of in very positive ways at BOG meetings.

ADJOURNMENT

President Uranga adjourned the meeting at 6:47 p.m. The next regular meeting of the Board of Trustees will be held on August 22, 2006. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary