

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 19, 2006**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, on September 19, 2006.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

President Uranga reported that Trustee Dr. Tom Clark's wife, Lois, passed away last evening from a long and extended illness. He stated the meeting would be adjourned later in her honor and called for a moment of silence in her memory.

PLEDGE OF ALLEGIANCE

President Uranga led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President Otto, Member Kellogg,
Member Bowen, and Student Trustee Ernst

Absent: Member Clark

WELCOME AND INTRODUCTIONS

President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Kellogg, seconded by Member Otto, that the minutes of the meeting of September 5, 2006, be approved as distributed.

The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Uranga re-ordered Item No. 11.1, the Student Support Services Update on Success of LBCC's 2005-2006 Athletic Programs, to be first on the agenda.

STUDENT SUPPORT SERVICES

Update on Success of LBCC's 2005-2006 Athletic Programs (Informative)

Dr. Christopher Villa, Vice President of Student Support Services, introduced Dr. John Fylpaa, Dean of Athletics and Physical Education. Dr. Fylpaa made brief remarks regarding the success of the Long Beach City College athletic programs during the academic year 2005-2006. He then introduced Larry Reisbig and Connie Sears, the men's and women's athletic directors, who presented the Pepsi/NATYCAA award to the Board of Trustees. The National Alliance of Two Year College Athletic Administrators recently recognized Long Beach City College as the best athletic program in California.

REPORT OF BOARD OF TRUSTEES

Committee Reports

There were no committee reports.

Update on Presidential Search Committee (Informative)

This item was deferred to Item 18, to be included in the Study Session on Choosing a President.

Proclamation Recognizing Hispanic Heritage Month (Informative)

President Uranga announced that the period from September 15 to October 14 is proclaimed nationally as Hispanic Heritage Month. Following that tradition, the LBCC Board concurred in proclaiming that month as Hispanic Heritage Month. He then read the proclamation.

STUDENT TRUSTEE

Student Trustee Ernst reported on recent ASB activities and upcoming events.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

President Uranga pulled Item 5.2 from the Consent Agenda for separate consideration as it needed "a simple correction."

HUMAN RESOURCES (Academic)

No Items, No Report

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Permanent	1
Probationary	2
Working Out of Class	1

**Minutes, Meeting of the Board of Trustees
September 19, 2006**

Temporary	11
Exempt From the Merit System	86

IN-SERVICE CHANGES

Salary Change	1
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SEPARATION FROM THE DISTRICT

Resignation	1
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FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

There are no budget transfers since the August 22, 2006, Board meeting.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4349 through Register No. 4350 for the period of August 14, 2006, through August 25, 2006, in the amount of \$339,849.84 as listed:

Register No. 4349	Warrant Nos. 0748588 – 0748613	\$ 102,870.84
Issue Date 08/16/06		
Register No. 4350	Warrant Nos. 0748614 – 0748643	\$ 236,979.00
Issue Date 08/16/06		
	Total Salary Warrants Issued:	\$ <u>339,849.84</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of August 14, 2006, through August 25, 2006, in the amount of \$3,794,155.85 as listed:

Period Ending August 18, 2006	
Unrestricted General Fund	\$ 1,802,268.59
Restricted General Fund	163,078.75
Child Development Fund	2,543.01
General Obligation Bond Fund 42	91,303.92
General Obligation Bond Fund 43	79,447.01
Student Financial Aid Fund	437,584.73
Payroll Clearing Fund	40,497.62
Retiree Benefits Fund	359,557.24
Stadium Operations Fund	<u>22,788.15</u>
	Total Period 1 Warrants:
	\$ <u>2,999,069.02</u>

Period Ending August 25, 2006	
Unrestricted General Fund	\$ 349,356.37
Restricted General Fund	17,955.07

**Minutes, Meeting of the Board of Trustees
September 19, 2006**

Child Development Fund	623.56
Capital Outlay Projects Fund	7,840.00
General Obligation Bond Fund 43	26,568.60
Community Service Contract Ed	629.93
Self Insurance Fund	46,877.72
Student Financial Aid Fund	341,495.30
Stadium Operations Fund	<u>3,740.28</u>

Total Period 2 Warrants: \$ 795,086.83

Commercial Warrants Total: \$ 3,794,155.85

Included in the total warrant expenditure of \$3,794,155.85 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 125,705 to Protected Insurance Program for Schools for the third quarterly installment for Joint Powers Authority for Workers' Compensation.
2. \$ 198,033 to Long Beach Police Department for June 2006 security services.
3. \$ 81,088 to City of Long Beach for Police and Fire services training classes for Summer 2006.
4. \$ 34,552 to CA Gang Investigators Association for Instructional Services Agreement for Summer 2006.
5. \$ 26,486 to Parker & Covert LLP for professional legal services during May 2006.

Restricted General Fund 12

1. \$ 110,415 to Evans & Sutherland for the projection and audio system in the district's planetarium.

General Obligation Bond Fund 42

1. \$ 50,465 to Williams Scotsman, Inc. for the purchase and installation of a modular building needed for the LAC-Central Plant project.

General Obligation Bond Fund 43

1. \$ 56,935 to RMA Construction Services, Inc. for bond technical support services for July 2006.

Self Insurance Fund 61

1. \$ 38,017 to Schools Excess Liability Fund for property and liability coverage for the 2006-2007 fiscal year.

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period August 14, 2006, through August 25, 2006, in the amount of \$333,908.97 as listed.

**Minutes, Meeting of the Board of Trustees
September 19, 2006**

PO #55248 – 55345	\$333,908.97
Total Amount	\$333,908.97

Included in the total amount of purchase orders of \$333,908.97 are the following items greater than \$25,000:

Unrestricted General Fund – Fund 01

PO 55284	to Press-Telegram for registration advertising Public Information/Marketing	\$35,000
PO 55316	to ESPN for registration advertising Public Information/Marketing	\$32,000

Restricted General Fund – Fund 12

PO 55306	to ASB Enterprises for student bus passes EOP&S	\$50,000
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ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Executive Vice President, Administrative Services, to enter into and execute the following agreements:

Revenue Producing Lease Agreements

CN 93132.4 – Ratify – With Eye Physicians of Long Beach for lease of District property located at 3325 Palo Verde Avenue, Suite # 103, Long Beach, CA 90808, effective September 1, 2006, for sixty months. The initial monthly rental income due to the District is \$5,725.50 for the first year. An increase of 4% per year will revise the rental rate as follows:

- \$5,954.52 per month for year two
- \$6,192.70 per month for year three
- \$6,440.41 per month for year four
- \$6,698.03 per month for year five

Grants

CN 93124.8 – With The Port of Long Beach for the Long Beach International Trade Office (LBITO), Amendment #1, to change the effective dates from October 1, 2005, through September 30, 2006, to October 1, 2006, through September 30, 2007, with additional funding of \$100,000 for a total amount of \$200,000.

CN 93132.5 – Ratify – With Los Angeles County, Department of Public Social Services, to provide funding for the CalWORKs Career in the Child development field effective July 1, 2006, through June 30, 2009. Amount of funding per fiscal year is \$160,000.

Bond Contract Awards

CN 22024.1 – Ratify – With 2H Construction, Inc. for the Building CC Interior Renovation Project at the Pacific Coast Campus in an amount not to exceed \$59,835, paid with Measure E Bond Funds.

Contract Awards

CN 99604.6 – With Cognos Corporation for software licenses, implementation and maintenance of Business Intelligence Platform Cognos 8, effective September 29, 2006, through September 28, 2007, for a total contract amount not to exceed \$90,000 to be paid by Title V – Basic Skills Block Grant.

Contract Amendments

CN 99637.7 – With Los Angeles County Economic Development/World Trade Center Association LA-LB, Amendment #2, to change the effective dates from October 1, 2005, through September 30, 2006, to October 1, 2006, through September 30, 2007.

CN 99639.8 – With Ventura College, a host center for the Small Business Development Center Network, Amendment #2 to increase contract amount \$30,000 for an amount not to exceed \$205,000, to be paid with Small Business Administration Funds.

Change Order Ratifications

CN 22010.4 – With Mel Smith Electric, Inc., for the Central Plant and Infrastructure project at the Liberal Arts Campus, Change Order #2 in the amount of \$18,382.53, for a total contract amount not to exceed \$5,126,081.53. Total approved change orders represent 0.73% of the contract amount.

CN 22021.1 – With 2H Construction, Inc. for the Building R – Façade Replacement project at the Liberal Arts Campus, Change Order #1 in the amount of \$1,500.00 for a total contract amount not to exceed \$108,900.00. Total approved change order represents 1.40% of the contract amount.

CN 99607.5 – With Pinner Construction, Inc. for the New Technology Phase 2 project at the Pacific Coast Campus, Change Order #5 in the amount of \$46,263.25, for a total contract amount not to exceed \$7,112,421.14. Total approved change orders represent 3.28% of the total contract amount.

Completion of Contract

CN 99607.6 – With Robert Clapper Construction Services, Inc. for the Child Development Center project at the Pacific Coast Campus, for a total fee of \$6,301,395.45. Project was completed on May 2, 2006.

Amendment to Board Action

CN93124.8 – With The Port of Long Beach to provide funding to the District for the Long Beach International Trade Office (LBITO), to change the effective dates from July 11, 2005, though June 30, 2005, to October 1, 2005, through September 30, 2006.

CN99636.3 – With RDS Architects for architectural services for the LAC Roof Repairs Project for Buildings B, C, D, & L at the Liberal Arts Campus in an amount not to exceed \$30,000, effective from July 1, 2006, through June 30, 2007.

Use of facilities

**Minutes, Meeting of the Board of Trustees
September 19, 2006**

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
ACT Testing	LAC	High School Test	D Bldg.	10/28/06
ACT Testing	LAC	High School Test	D Bldg.	12/9/06

User is to be charged fees in accordance with Board-approved fee schedule.

Approve request to use District facilities for activity on date(s) shown.

<u>Organization</u>	<u>Campus</u>	<u>Event</u>	<u>Facilities</u>	<u>Date</u>
Transfer Services	LAC	Transfer Fair	Nordic Lounge	10/1/06
				11/8/06
				2/8/07
				3/29/07
				7/23/07

Facility use rental waived. Equipment/staffing will be charged if necessary.

Donation

Accept the donation from Phillip J. Hodgetts, 16041 Burgess Circle, Westminster, CA 92683, of one Ford Electrical Conversion from a Ford Escort with new tires and a new controller, VIN# 1FABP3497GW225740, for use in the Advanced Transportation Technology Program and request that a letter of appreciation be sent.

It was moved by Member Bowen, seconded by Member Otto, that the items on the Consent Agenda, with the exception of 5.2, be approved and authorized.

The motion carried, all voting aye.

It was moved by Member Kellogg, seconded by Member Bowen, that item 5.2, as corrected, be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Annual Report of the Personnel Commission (Informative)

Vice President DelGaudio introduced Julie Kossick, Director of Human Resources and Secretary to the Personnel Commission, who then introduced Nancy Carlin and Richard Gaylord, Members of the Personnel Commission. They presented the annual report for 2005-2006, including a review of the classification study, recruiting activities, and diversity.

There was discussion about the process of selecting a joint appointee to the Personnel Commission. President Uranga appointed Members Kellogg and Otto to work on some questions to submit to the Personnel Commission to be asked of the candidates.

President Uranga suggested and it was generally agreed that we should strengthen our efforts to get more diverse applicants. He said he is considering an ad hoc committee to come up with proposed strategies including some kind of incentives. Dr. Kehoe said that there is a scheduled diversity report for the November 7 Board meeting. She will have the staff put together some proposed strategies for consideration. The diversity report will include census data of our service area. President Uranga decided to wait for the ad hoc committee until the report in November.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report (Informative)

Superintendent-President Kehoe reported on the progress of Federal and State legislation of interest to the District.

ACADEMIC AFFAIRS

No Items, No Report

ADMINISTRATIVE SERVICES

No Items, No Report

PACIFIC COAST CAMPUS

Update on Pacific Coast Campus (Informative)

Dr. Pauline Merry, Provost, PCC, presented an update of activities on the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT

Update - Recently Awarded Grants in Economic & Resource Development (Informative)

On behalf of Lou Anne Bynum, Vice President of Economic and Resource Development, Sheneui Sloan, Director, Economic Development, updated the Board on grants received in Economic & Resource Development over the past year.

ACADEMIC SENATE

Dr. Morse reported that the raise in the Minimum Requirement for AA Degree was approved by the Board of Governors of the California Community Colleges.

TRUSTEES COMMUNICATIONS

President Uranga reported that some of the Trustees would be in Orlando, Florida, for the National Association of Community College Trustees in early October, so there will not be a meeting on October 10. The next Board meeting will be on October 24.

STUDY SESSION

Background Information on Choosing a President (Informative)

Trustee Doug Otto presented background information on choosing a President. Since early September, the Search Committee, with 21 members from the college and the community, have been paper-screening the many applicants that have applied. On the afternoon of September 25, the Committee will choose the candidates they wish to interview. Interviews will be conducted on October 4, 5, and, if there are enough, will also schedule the 3rd. After that, the Search Committee will forward a group of finalists – as many as they see fit – to the Board for consideration. It will take approximately a month for in-depth background checks on those who are forwarded to the Board for final interviews. The goal is to have a sitting President by the deadline, which is January 1, 2007.

He distributed materials for the Board Members' notebooks to assist them in the process, and summarized the information. He said that a copy of all of the articles, the entire notebook that has been added to over the course of the search the last several months, is available in the Superintendent-President's office for anybody to see, because the process is meant to be inclusive and transparent, as well as successful.

Trustee Otto turned it over to Jim Walker, Search Consultant, who commended the trustees and all of the presidents of the various organizations, the committee, and staff of the college, saying they are a wonderful group of people, who work very well together. He said the pool of applicants was extremely deep, very diverse in all regards, including backgrounds, experience in community colleges and four-year institutions, also a very nice sprinkling of what you would call "non-traditional" candidates.

Once they have forwarded the names of those people that they would be willing to live with as the next president, the Search Committee's job is basically over and the process is then in the hands of the trustees. Soon after the finalists are identified, the college will put on a forum and this will provide the opportunity for anybody that wants to come and listen to what the finalists have to say in an open forum, to see the candidates in an informal setting, and provide the audience with an opportunity to evaluate them. Once candidates have been selected from the final pool, the trustees may conduct a site visit and Mr. Walker provided some information to help them prepare for that.

He talked about how presidents often do not stay long and said that one way to ensure that the next one will stay as long as possible is to recruit a good fit, adding that it is not that difficult for Long Beach City College because of its reputation. LBCC is able to recruit top candidates and had between 40 and 50 applications, reflecting both high numbers and high quality.

NEW BUSINESS

President Uranga reconfirmed that the Diversity Report, to be given on November 7, will include general demographics of the greater Long Beach service area.

FUTURE REPORTS

- October 24, 2006- Additional Reporting on Building/Facilities Implementation Program

- Orientation on Sabbatical Leave Process

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Alta Costa, President, LBCCE #6108, addressed the Board on the topic, "Classifications."

Hurtie Chukwudire, Senior Clerk, Child Development Centers at PCC, addressed the Board on the topic, "Who We Are."

Ducky Duckworth, Support Services Asst., Disabled Student Services, PCC, addressed the Board on the topic, "Who We Are."

ADJOURNMENT

President Uranga adjourned the meeting in memory of Lois Clark at 7:16 p.m. The next regular meeting of the Board of Trustees will be held on October 24, 2006. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary