

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
October 23, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on October 23, 2007.

CALL TO ORDER

The meeting was called to order at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE

Sigrid Sexton led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Kellogg, Member Bowen, Member Clark, Member Uranga, and Student Trustee Rantamaula

WELCOME AND INTRODUCTIONS

President Otto expressed concern for those who have been evacuated or lost their homes and other property, for state and local leaders addressing these problems, and others affected by the fires, stating that our thoughts and prayers are for everybody to be safe and these events to end quickly. He welcomed everyone to the meeting and asked if there were any introductions. Superintendent-President Oakley introduced and welcomed the new Dean of Business and Social Sciences, Dr. Karima Feldhus.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of September 25, 2007, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Otto announced that Item 16, Trustees Communications, was moved to the end of the agenda, before adjournment.

REPORT OF BOARD OF TRUSTEES

Feasibility of a General Obligation Bond Campaign

Vice President Ann-Marie Gabel gave a PowerPoint presentation on the 2020 Unified Master Plan, which included the Measure E Update, and responded to questions. At the request of the Board and as a follow-up to the voter survey presented to the Board of Trustees on September 25, 2007, the Board is studying the possibility of placing a ballot measure on a 2008 election ballot that is yet to be determined. They discussed a draft Ballot Statement, Proposition 39 Bond Project List, and Resolution calling for an Election Authorization. Bonnie Moss, Bond Consultant from TRAMUTOLA, Rod Carter, Bond Underwriter from RBC Dain Rauscher, and Lisalee Wells, Bond Counsel from Fulbright & Jaworski assisted with the discussion.

Report on Adopted Board of Trustees Goal 3.H., Improve Organizational Function and Create a Greater Sense of Community

At the May 8, 2007 Board meeting, the Board of Trustees adopted a set of goals for the academic years 2007-2009. These Board goals reflect a commitment to ensure the success of the LBCCD and have been organized with a timeline to assess and measure each goal.

Board President Doug Otto reported on Board Goal 3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY - H. Develop a plan by August 1, 2007, that expands and enhances opportunities for the Board of Trustees to raise the profile of the LBCCD in the broader community. President Otto asked that the Board Members review a memorandum from Vice President Kellogg and him outlining their ideas on the plan.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Rantamaula announced a new ASB Vice President, Nicole Pena, and ASB Secretary, Belinda Be. Mr. Rantamaula reported on current activities, including High School Outreach and the ASB website for internal use, as well as upcoming ASB elections, Homecoming activities, and other events.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Administrative Appointment	1
Hourly Instructor – Fall	7
Hourly Counselor – Fall	1
Stipends	3

In-Service Changes

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Change of Assignment – Contract	1
Change of Salary – Contract	1
Change of Title – Contract	1
Department Head Elections	2

<u>Separation from Employment</u>	
Resignation	2

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	5
Substitutes	43
Temporary	43
Exempt from the Merit System	463

INSERVICE CHANGES

Mileage	4
---------	---

SEPARATION FROM THE DISTRICT

Resignation	2
-------------	---

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 124138, 124139, 124144, 124171 and 124209 for the Unrestricted General Fund 01 in the amount of \$655,232 as listed:

From:	Academic Salaries	\$	2,000	
	Classified Salaries		2,000	
	Employee Benefits		1,500	
	Supplies		30,399	
	Services and Operating Expenses		108,654	
	Reserve for Facilities Maintenance		<u>510,679</u>	\$ <u>655,232</u>
To:	Academic Salaries	\$	1,983	
	Classified Salaries		55,301	
	Employee Benefits		5,769	
	Supplies		75,828	
	Services and Operating Expenses		202,471	
	Equipment/Fixtures/Construction/Additions		<u>313,880</u>	\$ <u>655,232</u>

Included in the budget transfers of \$655,232 for the Unrestricted General Fund are the following transfers greater than \$25,000:

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124138	589000-01-660300-9941	General Administration	\$ 27,500
	<u>To:</u>		
	232000-01-679100-0000	Risk Services Classified Hours	\$ 25,000
	395000-01-679100-0000	Risk Services Benefits	2,500

To hire a Limited Term Employee.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124209	790100-01-790200-0000	Reserve for Facilities Maintenance	\$ 510,679
	<u>To:</u>		
	647000-01-651000-0025	Facilities Building Maintenance Equipment >\$5,000	\$ 100,000
	568000-01-653000-0025	Facilities Building Custodial Repairs	93,750
	647000-01-653000-0025	Facilities Building Custodial Equipment >\$5,000	78,929
	568000-01-651000-0025	Facilities Building Maintenance Repairs	70,000
	457000-01-653000-0025	Facilities Building Custodial Supplies	50,000
	625000-01-651000-0025	Facilities Building Maintenance Fixtures	50,000
	566000-01-653000-0025	Facilities Building Custodial Equipment Repair	15,000
	621000-01-651000-0025	Facilities Building Maintenance and Building Improvements	15,000
	232500-01-651000-0025	Facilities Building Maintenance Overtime	13,636
	457000-01-651000-0025	Facilities Building Maintenance Supplies	11,000
	646000-01-651000-0025	Facilities Building Maintenance Equipment <\$5,000	10,000
	646000-01-653000-0025	Facilities Building Custodial Equipment <\$5,000	2,000
	395000-01-651000-0025	Facilities Building Maintenance Benefits	1,364

For unbudgeted facilities maintenance needs.

(b) Budget Transfer numbers 124145, 124162, 124170, 124174, 124176 and 124178 for the Restricted General Fund 12 in the amount of \$846,833 as listed:

From:	Academic Salaries	\$	16,531	
	Classified Salaries		209,443	
	Employee Benefits		43,776	
	Supplies		23,217	
	Services and Operating Expenses		86,457	
	Equipment		319,409	
	Student Payments / Reserve		<u>148,000</u>	\$ <u>846,833</u>
To:	Classified Salaries	\$	347,354	
	Employee Benefits		54,105	
	Supplies		77,728	
	Services and Operating Expenses		58,686	
	Equipment		<u>308,960</u>	\$ <u>846,833</u>

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Included in the budget transfers of \$846,833 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124145	790100-12-644000-0490	Student Health Centers - Reserve	\$ 110,000
	<u>To:</u>		
	232000-12-644000-0490	Student Health Centers - Classified Hourly	\$ 100,000
	395000-12-684000-0490	Student Health Centers - Benefits	10,000

To hire Limited Term Employee Nurse Practitioners.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124162	514000-12-684000-7115	Economic and Resource Development - Professional Services	\$ 28,000
	<u>To:</u>		
	438000-12-499900-7115	Interdisciplinary Program Software	\$ 28,000

To purchase the Strengthening Career Technical Education Program at Jordan High School.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124170	514000-12-684000-7130	Economic and Resource Development - Professional Services	\$ 44,571
	<u>To:</u>		
	212000-12-684000-7130	Economic and Resource Development - Classified Salaries	\$ 31,611
	395000-12-684000-7130	Economic and Resource Development Benefits	12,960

To hire two (2) new Special Program Assistants for the Ports Opportunity Program.

(c) Budget Transfer number 124134 for the Child Development Fund 33 in the amount of \$1,253 as listed:

From:	Supplies	\$	400	
	Equipment		<u>853</u>	\$ <u>1,253</u>
To:	Supplies	\$	853	
	Equipment		<u>400</u>	\$ <u>1,253</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund.

(d) Budget Transfer number 124133 for the Capital Projects Fund 41 in the amount of \$1,214 as listed:

From:	Construction and Additions	\$	<u>1,214</u>	\$ <u>1,214</u>
To:	Services and Operating Expenses		<u>1,214</u>	\$ <u>1,214</u>

There are no budget transfers greater than \$25,000 for the Capital Projects Fund.

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

(e) Budget Transfer number 124135 for the Veterans Stadium Operations Fund 58 in the amount of \$40,000 as listed:

From:	Classified Salaries	\$	22,727	
	Employee Benefits		2,273	
	Services and Operating Expenses		<u>15,000</u>	\$ <u>40,000</u>
To:	Supplies		13,500	
	Services and Operating Expenses		25,000	
	Building Fixtures		<u>1,500</u>	\$ <u>40,000</u>

Included in the budget transfers of \$40,000 for the Veterans Stadium Operations Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124135	232500-58-709100-0440	Veterans Stadium - Overtime	\$ 22,727
	395000-58-709100-0440	Veterans Stadium - Benefits	2,273
	<u>To:</u>		
	589000-58-709100-0440	Veterans Stadium - Other Services	\$ 25,000

For installation of a concrete drinking fountain.

(f) Budget Transfer number 124172 for the Contract / Community Education Fund 59 in the amount of \$1,510 as listed:

From:	Classified Salaries	\$	600	
	Employee Benefits		60	
	Supplies		<u>850</u>	\$ <u>1,510</u>
To:	Services and Operating Expenses	\$	<u>1,510</u>	\$ <u>1,510</u>

There are no budget transfers greater than \$25,000 for the Contract / Community Education Fund.

(g) Budget Transfer number 124137 for the Self Insurance Fund 61 in the amount of \$16,010 as listed:

From:	Supplies	\$	50	
	Services and Operating Expenses		5,450	
	Reserve		<u>10,510</u>	\$ <u>16,010</u>
To:	Services and Operating Expenses	\$	<u>16,010</u>	\$ <u>16,010</u>

There are no budget transfers greater than \$25,000 for the Self Insurance Fund.

Salary Warrants

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Ratify issuance of salary warrants listed on Register No. 4422 through Register No. 4427 for the period of September 3, 2007, through September 28, 2007, in the amount of \$7,515,089.33 as listed:

Register No. 4422 Issue Date 09/10/07	Warrant Nos. 0758497 – 0758712	\$ 976,811.71
Register No. 4423 Issue Date 09/10/07	Warrant Nos. 0758713 – 0758774	\$ 349,794.06
Register No. 4424 Issue Date 09/10/07	Warrant Nos. 0758775 – 0759155	\$ 364,554.10
Register No. 4425 Issue Date 09/14/07	Warrant Nos. 0759156 – 0759225	\$ 98,758.01
Register No. 4426 Issue Date 09/14/07	Warrant Nos. 0759226 – 0759252	\$ 315,791.00
Register No. 4427 Issue Date 09/28/07	Warrant Nos. 0759253 – 0759347	\$ 5,409,380.45
	Total Salary Warrants Issued:	\$ <u>7,515,089.33</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of September 3, 2007, through September 28, 2007, in the amount of \$6,302,605.61 as listed:

Period Ending September 7, 2007		
Unrestricted General Fund 01	\$ 363,331.18	
Restricted General Fund 12	60,621.39	
Capital Outlay Projects Fund 41	720.48	
General Obligation Bond Fund 43	65,677.37	
General Obligation Bond Fund 45	28,989.12	
Student Financial Aid Fund 74	583,319.41	
Payroll Clearing Fund 76	5,432.81	
Retiree Benefits Fund 79	35,825.47	
Stadium Operations Fund 58	<u>2,717.31</u>	
	Total Period 1 Warrants:	\$ <u>1,146,634.54</u>
Period Ending September 14, 2007		
Unrestricted General Fund 01	\$ 456,745.43	
Restricted General Fund 12	34,845.49	
Child Development Fund 33	320.39	
Capital Outlay Projects Fund 41	24,869.50	
General Obligation Bond Fund 43	315,573.29	
General Obligation Bond Fund 45	87,203.76	
Student Financial Aid Fund 74	365,496.29	
Payroll Clearing Fund 76	106,713.45	
Stadium Operations Fund 58	<u>23,705.06</u>	

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Total Period 2 Warrants: \$ 1,415,472.66

Period Ending September 21, 2007

Unrestricted General Fund 01	\$ 436,872.29
Restricted General Fund 12	164,746.75
Capital Outlay Projects Fund 41	9,043.97
General Obligation Bond Fund 43	160,229.87
General Obligation Bond Fund 45	109,653.91
Community Service Contract Ed Fund 59	8,974.66
Student Financial Aid Fund 74	262,755.71
Payroll Clearing Fund 76	72.39
Stadium Operations Fund 58	<u>1,504.00</u>

Total Period 3 Warrants: \$ 1,153,853.55

Period Ending September 28, 2007

Unrestricted General Fund 01	\$ 1,072,067.58
Restricted General Fund 12	21,468.71
Capital Outlay Projects Fund 41	439,524.22
General Obligation Bond Fund 43	1,890.00
General Obligation Bond Fund 44	461,906.52
General Obligation Bond Fund 45	41,021.92
Community Service Contract Ed Fund 59	6,350.00
Self Insurance Fund 61	394.00
Student Financial Aid Fund 74	224,493.29
Payroll Clearing Fund 76	316,390.04
Stadium Operations Fund 58	<u>1,138.58</u>

Total Period 4 Warrants: \$ 2,586,644.86

Commercial Warrants Total: \$ 6,302,605.61

Included in the total warrant expenditure of \$6,302,605.61 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 138,827 to *Protected Insurance Program for Schools* for Workers' Compensation coverage from July 1, 2007, through June 30, 2008 (fourth of ten installments).
2. \$ 38,700 to *KLOS FM Radio* for registration announcements during the period of January 1, 2007, through May 31, 2007.
3. \$ 30,254 to *Godbe Corporation* for the Long Beach Community College District Voter Survey 2007.
4. \$ 12,846 to *Systems Source, Inc.* for classroom furniture for the DD Building on the Pacific Coast Campus. This project is jointly supported with bond funds.

Restricted General Fund 12

1. \$ 63,000 to *Vivian Shimoyam dba Breakthru Unlimited* for consulting services rendered for the Small Business Development Centers Network from May 20, 2007, through June 30, 2007.
2. \$ 34,200 to *Asphalt Care, Inc.* for resurfacing, striping, and repair of parking lots on the Liberal Arts and Pacific Coast Campuses.

Capital Projects Fund 41

1. \$ 395,572 to *Solpac Construction, Inc.*, for Learning Resource Center construction work.
2. \$ 43,952 to *First Regional Bank* for escrow retention for construction work on the Liberal Arts Campus Learning Resource Center.
3. \$ 19,670 to *Los Angeles Air Conditioning, Inc.*, for the Building P Boiler Replacement project at the Liberal Arts Campus. This is jointly funded with the bond fund.

General Obligation Bond Fund 43 / 44 / 45

1. \$1,277,228 to *Taisei Construction Corporation* for South Quad Complex construction work.
2. \$ 461,907 to *Cordoba Corporation* for construction project management for August 2007.
3. \$ 305,586 to *Solpac Construction, Inc.*, for the Learning Resource Center Building L modernization for June 2007.
4. \$ 79,146 to *Mel Smith Electric* for relocation of existing utilities to clear expansion for the Learning Resource Center Project.
5. \$ 49,078 to *Systems Source, Inc.*, for classroom furniture for the DD Building on the Pacific Coast Campus.
6. \$ 40,000 to *P2S Engineering* for a selector switch for the Learning Resource Center at the Pacific Coast Campus.
7. \$ 38,681 to *Sandy Pringle Associates* for consulting services and inspection of the South Quad Complex for July 2007.
8. \$ 33,954 to *First Regional Bank* for escrow retention for the construction of the Learning Resource Center Building on the Liberal Art Campus.
9. \$ 28,656 to *TYR, Inc.*, for inspection services on bond projects.
10. \$ 28,907 to *Rondeux Relocation Services, Inc.*, for the Library's relocation from July 17, 2007, through August 3, 2007, at the Liberal Arts Campus.

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

11.\$ 19,669 to *Los Angeles Air Conditioning, Inc.*, for the Building P Boiler Replacement project at the Liberal Arts Campus. This is jointly funded with the Capital Projects Fund.

Budget Increase/(Decrease)

Restricted General Fund 12

Small Business Development Center – Lead Center	\$	454,506
Elder Care Jobs to Careers	\$	267,308
SB70 Architecture	\$	120,192
Small Business Development Center – Ventura Center	\$	89,322
Gain – TANF (Temporary Assistance for Needy Families) Program	\$	77,744
Small Business Development Center – Service Center	\$	45,653
Cooperative Agencies Resource for Education	\$	3,375
Technical Preparation	\$	118
CalWorks	\$	(12,258)
Child Development Training Consortium	\$	(309)
DPSS (Department of Social Services) CalWorks Supplemental	\$	(25)

Contract / Community Education Fund 59

Long Beach International Trade Office	\$	28,247
---------------------------------------	----	--------

Student Financial Aid Fund 74

Cooperative Agencies Resource for Education	\$	5,470
---	----	-------

PURCHASING

Bid Award

Bid C0837 with *Trend Offset Printing Services, Inc.*, for printing of class schedules for Spring 2008, Summer 2008, and Fall 2008 in the amount of \$80,303 including tax and shipping for the Spring 2008 class schedules. Total amount not to exceed \$259,194 for printing Spring, Summer and Fall 2008 class schedules.

Use of Other Agencies Bid

California State University and Community College District Contract #M010173 with *Compview* for the purchase of Epson LCD projectors effective September 24, 2007, through June 30, 2012.

GSA Contract GS-03F-0001P with *Spinitar* for the purchase and installation of audiovisual equipment and systems effective September 28, 2007, through October 13, 2008.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period September 3, 2007, through September 28, 2007, in the amount of \$1,026,870.88 as listed.

PO #58564 – PO #58838	\$1,026,870.88
-----------------------	----------------

Total Amount: \$1,026,870.88

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Included in the total amount of purchase orders of \$1,026,870.88 are the following items greater than \$25,000:

General Fund – Fund 01

PO #58415 *KLOS FM Radio* \$ 41,400.00
Registration radio announcements

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Grants

CN 93137.3 – Ratify – With the *U.S. Department of Education* (DOE), to provide funding for the District effective September 1, 2007, through August 31, 2008. Amount of funding is \$247,986.

CN 93137.4 – Ratify – With the *U. S. Department of Education* (DOE), to provide funding for the District effective September 1, 2007, through August 31, 2008. Amount of funding is \$20,000.

Revenue Agreements

CN 93127.2Y3 – With the *City of Long Beach* (City) for Long Beach Community College District (District) to provide temporary parking for Long Beach Airport overflow effective December 21, 2007, through January 1, 2008.

CN 93137.5 – With *Stokes Chiropractic Service, Inc.*, to lease Suite # 204 at 3325 Palo Verde Avenue, Long Beach effective November 1, 2007. Monthly lease amounts shall be as follows:

November 1, 2007 through October 31, 2008	\$2,329.15
November 1, 2008 through October 31, 2009	\$2,422.32
November 1, 2009 through October 31, 2010	\$2,519.22
November 1, 2010 through October 31, 2011	\$2,619.98
November 1, 2011 through October 31, 2012	\$2,724.78

Bond Contract Awards

CN 33001.1 – With *Fulbright and Jaworski, LLP*, to provide bond counsel services effective October 24, 2007 for an estimated minimum of \$54,500, plus expenses, due if and when the District receives new bond funding.

Contract Awards

CN 95007.8 – With *Burnham Benefits Insurance Services, Inc.*, to provide benefits consulting services effective November 1, 2007, through June 30, 2008, for a fee equal to 1.3% of the total benefit premium amounts negotiated for the next fiscal year.

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

CN 99645.4 – With *Alchemy Computer Services, LLC*, for placement of students in work-study positions effective August 8, 2007, through June 30, 2010, for an amount not to exceed \$51,000, to be paid with CalWORKs funds.

CN 99646.6 – With *Long Beach Day Nursery*, for placement of students in work-study positions effective July 7, 2007, through June 30, 2010, for an amount not to exceed \$48,000, to be paid with CalWORKs funds.

CN 99646.7 – With *Long Beach Area Chamber of Commerce*, for placement of students in work-study positions effective October 1, 2007, through June 30, 2010, for an amount not to exceed \$150,000, to be paid with CalWORKs funds.

CN 99646.8 – With *EH & S Resources, Inc.*, for placement of students in work-study positions effective July 9, 2007, through June 30, 2010, for an amount not to exceed \$48,000, to be paid with CalWORKs funds.

CN 99646.9 – With *Los Altos United Methodist Preschool*, for placement of students in work-study positions effective July 1, 2007, through June 30, 2010, for an amount not to exceed \$30,000, to be paid with CalWORKs funds.

CN 99647.1 – With *The Rose-Witt Team, Inc.*, for placement of students in work-study positions effective July 1, 2007, through June 30, 2010, for an amount not to exceed \$39,000, to be paid with CalWORKs funds.

Contract Amendments

CN 93131.4 – With *Vivian Shimoyama dba Breakthru Unlimited*, Amendment #3, to increase the contract by \$50,000 for a total contract amount not to exceed \$225,000 to be paid with Small Business Administration Funds.

CN 99631.3 – With *Vantage Technology Consulting Services Group*, Amendment #3, to increase the service fees and hourly rates for the new Technology Phase 1 project by \$16,200 for a total contract amount not to exceed \$46,000 paid with Measure E and Proposition 47 funds. The total includes \$1,100 for reimbursable expenses.

CN 99633.3 – With *Vicenti Lloyd & Stutzman*, Amendment #6, to increase contract amount by \$12,720 for a total contract amount of \$261,194.50 for additional auditing services.

CN 99640.6 – With *California Transportation and Logistics Institute*, Amendment #1, to change the name of the vendor from California Transportation and Logistics Institute, to California Industrial Education Institute dba California Transportation and Logistics Institute.

CN 99642.4 – Ratify – With *California Gang Investigators Association (CGIA)*, Amendment #1, to provide facilities and training for Administration of Justice students effective July 1, 2007, through June 30, 2008, to increase the contract amount by \$15,000 for a total not to exceed \$70,000.

Bond Contract Amendments

CN 22003.3 – With *Gonzalez/Goodale*, Amendment #11, to increase the contract by \$49,045 for a total contract amount not to exceed \$2,396,200 to be paid with Measure E Bond funds. The total includes \$3,420 for reimbursable expenses.

CN 22008.6 – With *Twining Laboratories of Southern California, Inc.*, Amendment #2, to increase the contract amount by \$300,000 for a total contract amount not to exceed \$800,000, paid with Measure E Bond funds.

Authorization to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894A Roof Replacement Building B, C, and D at the Liberal Arts Campus.

Use of Other Agencies Bid

National Joint Power Alliance No. 011707 with *Steelcase, Inc.* for the purchase of premium grade office furniture and related equipment and accessories effective January 15, 2007, through January 14, 2008, with the option to renew annually for a maximum of four years.

San Mateo County Community College District No. 06-9-6CA in association with the Foundation for California Community Colleges and with *Kruger International, Inc.* to provide Academic Application Furniture to the Lead Agency and any member of the California Community Colleges effective October 15, 2003, through September 30, 2008,

Settlement Agreement

Ratify – Case No. NS018754 Payment to be made in accordance with the terms of the settlement agreement.

Ratification of Change Orders

CN22024.4 – With *Siemens Building Technologies, Inc.*, Change Order #1 for the Energy Facilities Project (Central Plant) at the Liberal Arts Campus in the amount of \$494,224, for a total contract amount not to exceed \$9,796,290 to be paid with Measure E Funds. Total approved change orders represent 5.3% of the contract amount.

Partial Release of Retention

CN 99607.5 – With *Pinner Construction Company, Inc.* for the new Industrial Technology Building Phase 2 project at the Pacific Coast Campus to reduce the percentage of retention being held from 10% to 5%. The project is 99% complete.

It was moved by Member Clark, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

**SUPERINTENDENT-PRESIDENT
Superintendent-President's Report**

No Report

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

2006-2007 CCFS-311 Annual Financial and Budget Status Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the 2006-2007 CCFS-311 Annual Financial and Budget Report of the Long Beach Community College District and authorize transmittal of the report to the Chancellor's Office, California Community Colleges.

This report provides required financial information for Fiscal Year 2006-2007 expenditures (unaudited) and the Fiscal Year 2007-2008 Adopted Budget.

The motion carried, all voting aye.

Resolution, Awarding Contract Without Bidding and Advertising

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 102307A, pertaining to the award of a contract without bidding and advertising in an emergency situation for the replacement of sidewalks surrounding Building A at the Liberal Arts Campus which is necessary to avoid danger to life or property and for the continuation of scheduled classes.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

No Report

NEW BUSINESS

FUTURE REPORTS

Member Uranga stated that the Board made it a point of interest for the next meeting in regard to going out on the bond, and asked if the Board can expect a report.

Superintendent-President responded that if there is a recommendation to go with the February election, a special Board meeting will be proposed to President Otto, but at this point more time is needed to work with the consultants and make a solid recommendation if it is going to be the February ballot.

Member Kellogg congratulated Member Uranga on his being elected to the Board of Directors of the National Association of Community College Trustees, as Regional Director for the Pacific Region; and one of our Personnel Commissioners, Dick Gaylord, on being the new President of the National Association of Realtors.

FUTURE REPORTS

BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

November 13, 2007

1. MEASURE AND IMPROVE STUDENT SUCCESS

- F. Review and assess a report by Fall 2007 on the effectiveness of LBCCD Career Technical Education programs with an action plan and timeline to increase their effectiveness and alignment with the workforce needs of the region.

December 11, 2007

1. MEASURE AND IMPROVE STUDENT SUCCESS

- A. Ensure that a college readiness (basic skills program with timelines and performance measures is presented by Fall 2007, and monitor the program biannually.

December 11, 2007

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

The following people addressed the Board concerning the Child Development Center fee increase:

Liz Ryan Murray, parent and donor to the Child Development Center; Grace Olson-Bonilla, full-time working mother; Heather Sanchez, part-time working mother; Jackie Ware, parent; Ines Echegaray-Dier, parent; Abby Barnes, parent participant of the Child Development Association and Vice President of the Child Development Club Board; and Steve Askin, Treasurer and former Chief Financial Officer of a public charter school.

President Otto requested the Superintendent-President to bring a report analyzing this issue at the next regularly scheduled Board Meeting.

TRUSTEES COMMUNICATIONS

Member Bowen expressed his concerns and support to receive more information on the subject, with the hope that in the future, when the Board is asked to approve items such as the child care fees, that there could be more options available to choose from.

**Minutes, Meeting of the Board of Trustees
October 23, 2007**

Member Kellogg stated his interest in hearing more about this at the next meeting and expressed appreciation for the excellent work done by those involved in the Child Development Center.

ADJOURNMENT

President Otto adjourned the meeting at 6:30 p.m. The next regular meeting of the Board of Trustees will be held on November 13, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary