

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
November 13, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on November 13, 2007.

**CALL TO ORDER**

The meeting was called to order at 4:03 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:01 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Otto reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Jeff Kellogg led the Pledge of Allegiance.

**ROLL CALL**

Present: President Otto, Vice President Kellogg, Member Bowen,  
Member Clark, and Member Uranga  
Absent: Student Trustee Rantamaula

**WELCOME AND INTRODUCTIONS**

President Otto welcomed everyone to the meeting. Superintendent-President Oakley introduced and the Board welcomed Dr. Eva Bagg, the new Associate Dean of Institutional Effectiveness.

**APPROVAL OF MINUTES**

It was moved by Member Bowen, seconded by Member Uranga, that the minutes of the meeting of October 23, 2007, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Otto moved agenda Item 9.3 Report on Child Development Center, to right after Item 3. Public Comments on Agenda Items.

**REPORT OF BOARD OF TRUSTEES**

**Resolution, Governing Board Member Election**

It was moved by Member Bowen, seconded by Member Clark, that the Board adopt Resolution No. 111307A, ordering a Governing Board Member election on April 8, 2008, and setting forth the specifications of the election order.

The motion carried, all voting aye.

After some discussion, it was moved by Member Uranga, seconded by Member Clark, that the Resolution No. 111307A be amended to include Signal Hill, omitted in error.

The motion carried, all voting aye.

**Governing Board Election Calendar-April 8, 2008**

The calendar for the April 8, 2008, Governing Board Member election was presented to the Board of Trustees for information.

**Resolution, Candidates' Statements Governing Board Member Election**

It was moved by Member Uranga, seconded by Member Clark, that the Board adopt Resolution No. 111307B pertaining to candidates' statements for the April 8, 2008, Governing Board Member election.

The motion carried, all voting aye.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

No report

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Alta Costa, President, AFT 6108, addressed the Board concerning the AFT and District Initial Bargaining Proposals for the contract which expires on June 30, 2008. Ms Costa stated that since this past January, there is a collegiality building between the classified staff and the administration and the Board.

Grace Olson-Bonilla, parent of a preschooler at the Child Development Center, addressed the Board concerning the Child Development Center fees.

Sandi Hill, President, Child Development Club, addressed the Board concerning the Child Development Center.

**Report on Child Development Center**

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

As requested by the Board of Trustees at the Board meeting of October 23, 2007, Superintendent-President Oakley reported on the Child Development Center and child care fees. Superintendent-President Oakley asked vice president Ann-Marie Gabel to give a report on the budget and the deficit that was the genesis to bring forward a resolution to increase the child care fees. Ms. Gabel explained that the General Fund relates to the instructional program side of the child development center and the classes that are held there, and the Child Care Fund is the activity related to the child care services and not the instructional program. The operating deficit is primarily related to the child care fund. The Board's goal is to bring a balanced budget and minimize deficit spending.

Dr. Gary Scott was then asked to give the Board some explanation as to how the program is designed - the basic differences between providing instruction and the providing of child care.

Member Clark expressed his desire to minimize the deficit. Member Bowen agreed and said he has hopes to work out a way we can do it incrementally. Member Uranga summarized the discussion with a question as to whether or not the families that are currently enrolled can stay there and continue with the current fee structure as it exists. Superintendent-President Oakley said that's part of a recommendation that he would like to make to the trustees and to allow for a discussion to take place with all the constituents affected by the program, to hold in abeyance the fee increase through the spring semester, and in the meantime move forward in forming a group that's represented by the various constituents, including the parents from both centers, faculty, staff and administration, plus fiscal services area to look at all the issues involved. President Oakley feels that if we can bring these folks together we can come up with a solution that we can bring back to the Board sometime in the spring with a recommendation that still gets us to a place where we can begin closing the deficit because we will not be able to maintain that kind of deficit without impacting students at some point. Superintendent-President Oakley finished by saying that he feels confident that we can reach a resolution that maybe not everybody likes, but at least everybody can live with and keep the two centers operating and open for the foreseeable future.

Member Uranga supported that recommendation saying his intent is to keep the centers open.

Board President Otto complimented Dr. Scott and Superintendent-President Oakley for quickly addressing this issue but is somewhat troubled because the Board passed a budget and said this is how we're going to live this year by taking all kinds of things into consideration and thought we made good decisions. Board President Otto said he is supportive of the recommendation of Superintendent-President Oakley because he is not comfortable with the way that the decision was made in terms of who was at the table when the decision was made and understands that now we'll make a better decision. However, Trustee Otto said he could not help but notice that now we are saying that after a thorough consideration of our budget we're going to find \$500,000 from "some other place" which is a place that those people aren't here to say, what about us? Trustee Otto said it troubles him as he looks 7 months forward to the proposed state budget and what he thinks the state budget will look like next year. He thinks it is going to be potentially very difficult times for community colleges. Member Clark agreed.

**The following items were part of the Consent Agenda**

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

Appointments

Administrative Appointment	2
Hourly Instructor – Fall	3
Stipends	4

In-Service Changes

Change of Salary – Contract	1
Change of Title – Contract	2
Leave of Absence Without Pay	1

**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

APPOINTMENTS

Probationary	1
Temporary	11
Exempt from the Merit System	20

INSERVICE CHANGES

SEPARATION FROM THE DISTRICT

Resignation	1
-------------	---

**FINANCE AND PURCHASING**

Approve the following actions:

**FINANCE**

**Budget Transfers**

**(a)** Budget Transfer numbers 124235, 124248, 124275, 124323, 124336 and 124394 for the Unrestricted General Fund 01 in the amount of \$37,033 as listed:

From:	Classified Salaries	\$	498	
	Employee Benefits		204	
	Supplies		8,032	
	Services and Operating Expenses		<u>28,299</u>	\$ <u>37,033</u>
To:	Classified Salaries	\$	1,500	
	Employee Benefits		150	
	Supplies		8,214	
	Services and Operating Expenses		8,374	
	Equipment/Lease Purchases/Building Fixtures		<u>18,795</u>	\$ <u>37,033</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

**(b)** Budget Transfer numbers 124244, 124247, 124274, 124299, 124322, 124324, 124325, 124363 and 124393 for the Restricted General Fund 12 in the amount of \$319,647 as listed:

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

From:	Academic Salaries	\$	2,289	
	Employee Benefits		275	
	Supplies		37,230	
	Services and Operating Expenses		24,658	
	Equipment		114,351	
	Reserve /Student Payments		<u>140,844</u>	\$ <u>319,647</u>
To:	Academic Salaries	\$	2,500	
	Classified Salaries		81,261	
	Employee Benefits		20,989	
	Supplies		134,089	
	Services and Operating Expenses		40,764	
	Equipment		<u>40,044</u>	\$ <u>319,647</u>

Included in the budget transfers of \$319,647 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124244	647000-12-684500-9710	VTEA - Equipment >\$5,000	\$ 64,921
	<u>To:</u>		
	210300-12-609000-9740	VTEA - Classified Administrators	\$ 30,657
	395000-12-609000-9740	VTEA - Employee Benefits	17,190
	212000-12-609000-9740	VTEA - Classified AFT NI Salaries	9,673
	212500-12-609000-9740	VTEA - Classified AFT NI Salaries <50%	6,547
	457000-12-609000-9740	VTEA - Supplies	854

To allocate VTEA funds for administrative expenses.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124274	790100-12-644000-0490	Student Health Fees - Reserve	\$100,000
	<u>To:</u>		
	457000-12-644000-0490	Student Health Fees - Supplies	\$100,000

To cover supplies expenses.

(c) Budget Transfer numbers 124342 and 124244 for the General Obligation Bond Funds 43 & 44 in the amount of \$1,396,178 as listed:

From:	Construction/Additions/Infrastructure	\$	12,660	
	Reserve		<u>1,383,518</u>	\$ <u>1,396,178</u>
To:	Supplies	\$	4	
	Services and Operating Expenses		306,330	
	Site Improvement/Fixtures/Construction		<u>1,089,844</u>	\$ <u>1,396,178</u>

Included in the budget transfers of \$1,396,178 for the General Obligation Bond Funds are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124342	790100-45-710600-5400	Administrative Costs – Reserve	\$391,442

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

790100-45-710600-5300	PCC Technology Building – Reserve	266,666
790100-45-710400-5367	PCC Infrastructure – Reserve	31,255
<u>To:</u>		
544000-45-710600-5637	PCC Infrastructure – Insurance	\$ 31,255
621000-45-710600-5300	PCC Technology Building – Construction and Additions	423,750
647000-45-710600-5300	PCC Technology Building – Equipment >\$5,000	51,300
624000-45-710600-5300	PCC Technology Building – Inspection	45,784
568000-45-710600-5300	PCC Technology Building – Repair Maintenance	3,360
646000-45-710600-5300	PCC Technology Building – Equipment <\$5,000	2,910
621000-45-710400-5422	LAC Library Interim Facility – Construction and Additions	78,666
564000-45-710400-5422	LAC Library Interim Facility – Rental	41,398
625000-45-710400-5422	LAC Library Interim Facility – Building Fixtures	4,300
646000-45-710400-5422	LAC Library Interim Facility – Equipment <\$5,000	3,504
624000-45-710400-5422	LAC Library Interim Facility – Inspection	1,999
589000-45-710400-5422	LAC Library Interim Facility – Other Services	1,137

To cover construction costs for the PCC Technology Building and the LAC Library Interim Facility projects.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4428 through Register No. 4432 for the period of October 1, 2007, through October 19, 2007, in the amount of \$2,245,759.61 as listed:

Register No. 4428 Issue Date 10/10/07	Warrant Nos. 0759348 – 0759581	\$ 1,156,645.30
Register No. 4429 Issue Date 10/16/07	Warrant Nos. 0759582 – 0759611	\$ 197,476.06
Register No. 4430 Issue Date 10/10/07	Warrant Nos. 0759612 – 0760046	\$ 437,942.19
Register No. 4431 Issue Date 10/16/07	Warrant Nos. 0760047 – 0760089	\$ 139,760.06
Register No. 4432 Issue Date 10/16/07	Warrant Nos. 0760090 – 0760115	\$ 313,936.00
Total Salary Warrants Issued:		\$ <u>2,245,759.61</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of October 1, 2007, through October 19, 2007, in the amount of \$10,781,439.00 as listed:

Period Ending October 5, 2007	
Unrestricted General Fund 01	\$ 1,261,053.97

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

Restricted General Fund 12	97,165.49
Child Development Fund 33	125.00
Capital Outlay Projects Fund 41	21,489.17
General Obligation Bond Fund 43	718,620.28
General Obligation Bond Fund 45	227,357.20
Stadium Operations Fund 58	740.00
Community Service Contract Ed 59	103.12
Student Financial Aid Fund 74	321,046.85
Retiree Benefits Fund 79	<u>510,551.79</u>

Total Period 1 Warrants: \$ 3,158,252.87

Period Ending October 12, 2007

Unrestricted General Fund 01	\$ 424,442.45
Restricted General Fund 12	71,100.71
Child Development Fund 33	1,367.92
Capital Outlay Projects Fund 41	7,718.00
General Obligation Bond Fund 43	9.55
General Obligation Bond Fund 45	185,391.20
Stadium Operations Fund 58	14,981.57
Community Service Contract Ed 59	1,358.78
Student Financial Aid Fund 74	4,142,876.88
Payroll Clearing Fund 76	<u>63,401.03</u>

Total Period 2 Warrants: \$ 4,912,648.09

Period Ending October 19, 2007

Unrestricted General Fund 01	\$ 430,518.17
Restricted General Fund 12	69,181.29
Capital Outlay Projects Fund 41	673,438.30
General Obligation Bond Fund 45	1,021,438.01
Stadium Operations Fund 58	5,124.08
Community Service Contract Ed Fund 59	5,396.46
Self Insurance Fund 61	19,643.84
Student Financial Aid Fund 74	433,329.95
Payroll Clearing Fund 76	<u>52,467.94</u>

Total Period 3 Warrants: \$ 2,710,538.04

Commercial Warrants Total: \$ 10,781,439.00

Included in the total warrant expenditure of \$10,781,439.00 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 414,503 to *Associated Student Bank (ASB)* for the college service card collections for fall 2007 received through September 26, 2007.
2. \$ 138,827 to *Protected Insurance Program for Schools* for Workers' Compensation coverage from July 1, 2007, to July 1, 2008 (fifth of ten installments).

**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

3. \$ 122,746 to *LBCC Auxiliary, Inc.*, for reimbursement to the Associated Student Body (ASB) for fall 2007 Pell advances for student books & supplies.
4. \$ 60,800 to *CA Gang Investigators Association* for Administration of Justice classes conducted in summer 2007.
5. \$ 41,050 to *KLOS FM Radio* for advertisement during the period of July 2007 through August 2007.

**Restricted General Fund 12**

1. \$ 33,434 to *Dr. Gayla Kraetch Hartsough / KH Consulting Group, Inc.*, for strategic planning and consulting services for the Small Business Development Center Network from August 1, 2007, through August 31, 2007.

**Capital Outlay Projects Fund 41**

1. \$ 669,813 to *Solpac Construction, Inc.*, for construction on the Pacific Coast Campus Learning Resource Center (this is jointly funded with the Bond Fund).

**General Obligation Bond Fund 43 / 45**

1. \$ 816,412 to *Solpac Construction, Inc.*, for construction on the Pacific Coast Campus Learning Resource Center (this is jointly funded with the Capital Outlay Projects Fund).
2. \$ 700,070 to *Taisei Construction Corporation* for South Quad Complex construction work.
3. \$ 165,136 to *First Regional Bank* for escrow retention for the construction of the Learning Resource Center Building on the Liberal Art Campus.
4. \$ 122,390 to *Mel Smith Electric* for relocation of existing utilities to clear expansion for the Learning Resource Center Project.
5. \$ 54,411 to *RMA Construction Services, Inc.*, for bond program technical support services for August 2007.
6. \$ 38,288 to *Cambridge West Partnership, LLC* for project completion of the Physical Education Locus Plan, the 2020 Unified Master Site Development Plan, and for consulting services for Building Facilities Program Support.
7. \$ 35,736 to *Kincaid Enterprises, Inc. / American Electric Co.* for replacing the 12KV main switchgear at the Pacific Coast Campus.

**Budget Increase / (Decrease)**

**Restricted General Fund 12**

Title V – Skills Grant Program 9407	\$	562,725
Title V – Activity Two Program 9372 & 9373	\$	101,496



**Minutes, Meeting of the Board of Trustees  
November 13, 2007**

Good Beginnings Never End	\$	66,473
SB70 Architecture	\$	43,405
Title V – Activity One Program 9371	\$	11,484

**PURCHASING**

**Use of Other Agencies' Bid**

**GSA Contract #GS-06F-0036P** with *MATCO Tools* for the purchase of tools, diesel heavy duty equipment, automotive/auto body shop equipment and general products, effective April 1, 2004, through March 31, 2009.

**Purchase Order Approvals / Ratifications**

Authorize the issuance of purchase orders for the period October 1, 2007, through October 19, 2007, in the amount of \$316,665.61 as listed.

PO #58839 – PO #58929	\$	316,665.61
Total Amount	\$	316,665.61

Included in the total amount of purchase orders of \$316,665.61 are the following items greater than \$25,000:

**Restricted General Fund – Fund 12**

PO #58839 <i>Fraser Communications</i>	\$	68,000.00
Media advertising package for SBDC		

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Vice President, Administrative Services to enter into and execute the following agreements:

**Grants**

CN 93137.8 – With the *Chancellor's Office, California Community Colleges*, to provide funding for salary stipends to attract and retain quality nursing faculty effective May 14, 2007 through August 31, 2011. Amount of funding is \$246,310.

CN 93137.9 – With the *City of Long Beach, Workforce Development Bureau*, to provide funding for the District's logistics related skill training classes effective February 1, 2007 through January 31, 2009. Amount of funding is \$160,985.

CN 93138.1 – With the Chancellor's Office, California Community Colleges to provide funding under the Vocational Education and Technical Education Act (VTEA) effective July 1, 2007, through June 30, 2008. Amount of funding is \$932,778.

**Revenue Agreements**

CN 93065.4 – Ratify – Amend – With *T-Mobile USA*, formerly Cingular Wireless LLC, to extend the communication site lease for the first option term effective October 17, 2006 through October 16, 2011. Current lease payment is \$1,373.22 per month.

**Bond Contract Amendments**

CN 22004.4 – Ratify – With *Rachlin Architects*, Amendment #3, to change the termination date from June 30, 2007 to June 30, 2008, at no additional cost.

CN 22004.7 – Ratify – With *Rachlin Architects*, Amendment #5, to provide additional services for the District’s Central Plant project at the Liberal Arts Campus in the amount of \$42,782.50 for a total contract amount not to exceed \$658,601.30, paid with Measure E Bond funds.

**Contract Awards**

CN 99645.7 – Ratify – With *Codcrow, Inc.*, for placement of students in work-study positions effective August 6, 2007, through June 30, 2010, for an amount not to exceed \$30,000, to be paid with CalWORKs funds.

**Contract Amendments**

CN 93096.8 – Ratify – With Adorno Yoss Alvarado & Smith to increase the current contract amount, effective October 1, 2007, by \$5,000 for a total contract amount not to exceed \$288,823.30, paid with General funds.

CN 99627.6 – Ratify – With *Rachlin Architects, Inc.*, Amendment #10, for the new Industrial Technology Center Phase 1 project at the Pacific Coast Campus, for additional services in the amount of \$23,500 for a total contract amount not to exceed \$738,525.10, paid with Measure E Bond funds.

CN 99640.9 – With *Moss-Adams, LLP*, Amendment #2, to extend the contract from September 30, 2007, to January 31, 2008, for an additional amount of \$29,000 for a total not to exceed \$203,000, paid with Small Business Administration Grant funds.

**Authorization to Approve the Selection of Contractor**

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894B Infrastructure Utility Interconnection Phase 2 at the Pacific Coast Campus.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0832 Purchase of Tool Crib Shelving for Aviation & Automotive.

**Use of Other Agencies Bids**

GSA Contract #GS-28F-0034P with *Maispace Inc.*, for the purchase of furniture systems and workstation clusters, filing and storage cabinets, bookshelves, tables, reconfiguration and relocation services for systems furniture, design/layout and installation services effective June 24, 2004, through June 23, 2009.

U.S. Communities Government Purchasing Alliance – N051016 with *Haworth, Inc.*, for the purchase of systems furniture, freestanding furniture, seating, filing equipment and related

support services effective May 1, 2007, through December 31, 2008, with four (4) one year extensions.

**Ratification of Change Orders**

CN 22021.3 – Ratify – With *Taisei Construction Company*, Change Order #8 and #9, for the South Quad Complex project at the Liberal Arts Campus, in the amounts of \$19,190.68 and \$24,665.31, respectively, for a total contract amount not to exceed \$37,075,351.77, paid with Measure E Bond funds. Total approved change orders represent 1.26% of the contract amount.

CN 22024.7 – Ratify – With *PCN3, Inc.*, Change Order #2, for the Learning Resource Center Building E Temporary Renovation and Interim Facilities project at the Liberal Arts Campus, in the amount of \$30,072.88 for a total contract amount not to exceed \$488,002.33 to be paid with Measure E Bond funds. Total approved change orders represent 9.34% of the contract amount.

**Amendment to Board Action**

CN 22010.4 – Amend the Board Action of September 25, 2007 - With *Mel Smith Electric, Inc.*, Change Orders #8, #9, and #10 for the Water Main Relocation and Central Plant Piping project at the Liberal Arts Campus for a total amount not to exceed \$5,571,695.66 to be paid with Measure E Bond funds.

CN 22024.7 – Amend the Board Action of September 25, 2007 with *PCN3, Inc.*, Change Order #1, for the Learning Resource Center Building E Temporary Renovation and Interim Facilities project at the Liberal Arts Campus to revise the background to reflect proper description of work to include soil compaction, remove carpet and install flooring, installation of pull box at main panel, ramp installation, and credit for deleted work of store front door and flooring.

It was moved by Member Kellogg, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Personnel Commission Annual Report**

Julie Kossick, Director, Human Resources, introduced two of the members of the Personnel Commission, Jeanine McManigal-Ball and Darwin Thorpe. A PowerPoint presentation of the annual report for 2006-2007 to the Board of Trustees included such topics as the commission's mission, goals, the classification study, recruitment and diversity. Trustee Uranga asked if in the future we could hear more about employee turnover versus the hiring rate.

**AFT and District Initial Bargaining Proposals**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees receive the 2007-08 Initial Proposal for a successor agreement from the AFT/Council of Classified Employees (AFT/CCE) and the District in accordance with applicable state laws and regulations.

The proposals will be made available for review by the general public at the Human Resources Department (Building V) until the next meeting of the Board of Trustees on December 11, 2007. Public comment on the initial proposals is invited.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**SUPERINTENDENT-PRESIDENT**

**Academic Calendar – 2008-2009**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the final 2008-2009 Academic Calendar.

The motion carried, all voting aye.

**Academic Calendar: Tentative 2009-2010, First Reading**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees receive for first reading the tentative 2009-2010 academic calendar and direct the staff to make it available in the Superintendent's Office for review by staff, students and the public.

The motion carried, all voting aye.

**ACADEMIC AFFAIRS**

**2008 Summer Session Schedule**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees approve the Summer Session 2008 dates as follows:

Day and Evening Sessions:

Monday, June 2, 2008 - Friday, July 11, 2008

Monday, July 14, 2008 - Friday, August 15, 2008

Monday, June 2, 2008 - Friday, August 1, 2008

Afternoon Session:

Monday, June 15, 2008 - Friday, July 25, 2008

The motion carried, all voting aye.

**Review of Career Technical Education Programs**

In accordance with Board Goal 1.F., MEASURE AND IMPROVE STUDENT SUCCESS – Effectiveness of Long Beach Community College District Career Technical Education, Donald Berz, Executive Vice President of Academic Affairs, introduced and facilitated the presentation on selected programs.

Don Berz, Executive Vice President of Academic Affairs, introduced Fred Trapp, who gave a broad overview of the Review of the Career and Technical Education programs through a PowerPoint presentation. During the presentation, Dr. Trapp introduced Gail Schwandner, who discussed

the interplay of Economic Development with the Career and Technical Education programs. Dr. Trapp thanked Matt McQuesten for his assistance on the presentation, and turned it over to Farley Herzek, who continued the report, after which Mr. Berz finished the report and the presenters responded to questions.

**STUDENT SUPPORT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**2007-2008 First Quarter Budget Performance Report**

To keep the Board and the college community informed about the status of the budget, a report was prepared. The report covers the Unrestricted General Fund and the financial activity occurring during the first quarter of the 2007-2008 fiscal year. Ann-Marie Gabel, Vice President, Administrative Services, presented the report.

**2007-2008 CCFS-311Q First Quarter Financial Status Report**

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees approve the 2007-2008 First Quarterly Financial Status Report for the Long Beach Community College District and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

**Sale of Bonds Financing Summary (Informative)**

Ann-Marie Gabel, Vice President, Administrative Services, pursuant to California Education Code Section 15146(c)(1), effective September 2006, presented to the Board the Financing Summary disclosing the actual cost for the sale of Series D bonds sold on 10/24/07.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Items, No Report

**ACADEMIC SENATE**

Sigrid Sexton, President, Academic Senate, reported that the Senate had passed one resolution and will pass another resolution regarding diversity, adding that the Senate is very pleased with the efforts of Human Resources in this area. Ms. Sexton reported on the standing committee on Academic Senate Career and Technical Education, intended to help communicate with the State bodies so that we have healthier Career and Technical Education.

**TRUSTEES COMMUNICATIONS**

There were no communications.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

**BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

**December 11, 2007**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

A. Ensure that a college readiness (basic skills) program with timelines and performance measures is presented by Fall 2007, and monitor the program biannually.

3. **IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY**

C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

**ADJOURNMENT**

President Otto adjourned the meeting at 7:03 p.m. The next regular meeting of the Board of Trustees will be held on December 11, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary

(Immediately following the adjournment of the meeting of the Board of Trustees of the Long Beach Community College District, the meeting of the Long Beach Community College District Financing Corporation was convened.)