

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
December 11, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 11, 2007.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus. President Otto reported that in closed session the Board decided not to renew the contract of Dr. Lauren Sharp.

PLEDGE OF ALLEGIANCE

Pat McKean led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Kellogg, Member Bowen, Member Clark, Member Uranga, and Student Trustee Rantamaula (late)

WELCOME AND INTRODUCTIONS

President Otto welcomed everyone to the meeting and wished everyone happy holidays. Superintendent-President Oakley welcomed and introduced Pat McKean, Journalism professor and Viking newspaper adviser, who then introduced and listed the achievements of the Viking newspaper and City magazine staff and students who received 20 awards at the Journalism Association of Community Colleges Southern California Conference at Cal State Fullerton on November 3, 2007. The students in attendance were Michael Simmons, Stephanie Raygoza, Hayley Thomas, Nicholas Palomino Mendoza and Michael Brown. Superintendent-President Oakley thanked and congratulated them. Vice President Rose DelGaudio introduced the new Staff Development Coordinator, Monica LaBenda.

APPROVAL OF MINUTES

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the Special Meeting of November 7, 2007, and the Regular Meeting of November 13, 2007, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Otto moved Item 10.2 College Readiness (Basic Skills) Program, to right before 5.6 Professional Development Program Report.

REPORT OF BOARD OF TRUSTEES

AFT and District Initial Bargaining Proposals, Public Hearing

President Otto announced that the AFT and District Initial Proposal was presented to the Board at the meeting of November 13, 2007. Copies of the proposal were made available for public inspection in the office of Human Resources. The purpose of the hearing is to afford any member of the public an opportunity to comment on this initial proposal. President Otto stated that this is the time set aside for such a hearing.

Hearing no response, President Otto declared the public hearing closed.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Rantamaula reported on recent events, including the ASGA (Associate Student Government Association) conference in Bakersfield. He announced the new ASB President, John Kindred, Vice President, Nicole Pena, and Treasurer, Michael Brown; and thanked Board members for attending the banquet where the Viking Awards were presented for outstanding students and the newly elected ASB Board was inducted. Mr. Rantamaula expressed the Associated Student Body's full support of the Bond Initiative, stating that, as student leaders, they understand the importance of the Bond Initiative and its necessity for the development of their education now and for future students.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Administrative Appointments	20
Reinstatement	1
Sabbatical Leaves	13
Stipends	15

In-Service Changes

Change to Previous Board Action – Contract	1
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HUMAN RESOURCES (Classified)

Approve approve/ratify the following actions:

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Appointments

Probationary	2
Temporary	2
Exempt from the Merit System	9

Separation From The District

Resignation	2
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AFT/CCE Appointment to the Personnel Commission

Designate Darwin Thorpe as the AFT/CCE appointee to the District Personnel Commission effective noon, December 1, 2007, and ending noon, December 1, 2010.

CHI and District Initial Bargaining Proposals

Receive the 2008-09 initial proposals for reopener negotiations with the Certificated Hourly Instructors-Long Beach City College (CHI-LBCC) and the District, in accordance with applicable state laws and regulations. The initial proposals will be made available for review by the general public at the Human Resources Office (Building V, Room 90) until the next meeting of the Board of Trustees.

Salary Schedule – Classified Employees Exempt from the Merit System

Consider and approve the revised Exempt Salary Schedule effective January 1, 2008. These changes are necessary to be in compliance with the new minimum wage laws to become effective January 1, 2008.

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 124441, 124464, 124510, 124511, 124513, 124533, 124543 and 124551 for the Unrestricted General Fund 01 in the amount of \$26,885 as listed:

From:	Classified Salaries	\$	7,790	
	Employee Benefits		2,032	
	Supplies		2,468	
	Services and Operating Expenses		8,795	
	Construction / Additions		<u>5,800</u>	\$ <u>26,885</u>
To:	Classified Salaries	\$	2,880	
	Employee Benefits		288	
	Supplies		1,943	
	Services and Operating Expenses		15,360	
	Equipment		<u>6,414</u>	\$ <u>26,885</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 124443, 124532 and 124542 for the Restricted General Fund 12 in the amount of \$43,152 as listed:

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From:	Classified Salaries	\$	7,530	
	Employee Benefits		3,087	
	Supplies		10,978	
	Services and Operating Expenses		1,557	
	Reserve		<u>20,000</u>	\$ <u>43,152</u>
To:	Classified Salaries	\$	7,046	
	Employee Benefits		2,889	
	Supplies		417	
	Services and Operating Expenses		10,200	
	Equipment		21,320	
	Student Payments		<u>1,280</u>	\$ <u>43,152</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund.

(c) Budget Transfer number 124442 for the Child Development Fund 33 in the amount of \$570 as listed:

From:	Supplies	\$	<u>570</u>
To:	Equipment	\$	<u>570</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4433 through Register No. 4438 for the period of October 22, 2007, through November 16, 2007, in the amount of \$7,802,146.56 as listed:

Register No. 4433 Issue Date 11/09/07	Warrant Nos. 0760116 – 0760211	\$	5,366,922.22
Register No. 4434 Issue Date 11/09/07	Warrant Nos. 0760212 – 0760453	\$	1,256,560.50
Register No. 4435 Issue Date 11/09/07	Warrant Nos. 0760454 – 0760489	\$	237,105.45
Register No. 4436 Issue Date 11/16/07	Warrant Nos. 0760490 – 0760941	\$	118,443.48
Register No. 4437 Issue Date 11/16/07	Warrant Nos. 0760942 – 0760973	\$	512,490.91
Register No. 4438 Issue Date 11/16/07	Warrant Nos. 0760974 – 0761000	\$	<u>310,624.00</u>
Total Salary Warrants Issued:		\$	<u>7,802,146.56</u>

Commercial Warrants

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Ratify issuance of commercial warrants for the period of October 22, 2007, through November 16, 2007, in the amount of \$10,325,054.61 as listed:

Period Ending October 26, 2007

Unrestricted General Fund 01	\$ 281,084.56
Restricted General Fund 12	180,787.64
Capital Outlay Projects Fund 41	6,525.81
General Obligation Bond Fund 43	772,269.92
General Obligation Bond Fund 45	308,852.67
Stadium Operations Fund 58	1,995.06
Self Insurance Fund 61	685.15
Student Financial Aid Fund 74	<u>317,336.94</u>

Total Period 1 Warrants: \$ 1,869,537.75

Period Ending November 2, 2007

Unrestricted General Fund 01	\$ 742,793.73
Restricted General Fund 12	190,264.10
Child Development Fund 33	665.62
Capital Outlay Projects Fund 41	4,000.00
General Obligation Bond Fund 43	438,796.77
General Obligation Bond Fund 44	390,781.00
General Obligation Bond Fund 45	367,026.35
Stadium Operations Fund 58	5,040.30
Community Service Contract Ed Fund 59	8,159.66
Student Financial Aid Fund 74	594,651.04
Payroll Clearing Fund 76	<u>381,402.00</u>

Total Period 2 Warrants: \$ 3,123,580.57

Period Ending November 9, 2007

Unrestricted General Fund 01	\$ 389,977.56
Restricted General Fund 12	32,948.06
Child Development Fund 33	3,041.69
Capital Outlay Projects Fund 41	2,600.00
General Obligation Bond Fund 43	33,680.16
General Obligation Bond Fund 45	641,821.87
Stadium Operations Fund 58	16,853.56
Self Insurance Fund 61	209.93
Student Financial Aid Fund 74	417,728.97
Payroll Clearing Fund 76	901.01
Retiree Benefits Fund 79	<u>2,977.80</u>

Total Period 3 Warrants: \$ 1,542,740.61

Period Ending November 16, 2007

Unrestricted General Fund 01	\$ 671,981.32
Restricted General Fund 12	72,264.95
Capital Outlay Projects Fund 41	1,883,091.29
General Obligation Bond Fund 43	685,915.11

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General Obligation Bond Fund 45	88,452.67
Stadium Operations Fund 58	344.71
Student Financial Aid Fund 74	277,769.06
Payroll Clearing Fund 76	<u>109,376.57</u>

Total Period 4 Warrants: \$ 3,789,195.68

Commercial Warrants Total: \$ 10,325,054.61

Included in the total warrant expenditure of \$10,325,054.61 are the following payments greater than \$25,000, excluding employee benefits, utilities and settlement agreements:

Unrestricted General Fund 01

1. \$ 59,394 to *Dell Financial Services* for PeopleSoft 8.9 upgrade servers.

Restricted General Fund 12

1. \$ 73,238 to *Comp View* for the purchase of multimedia equipment for the Career Technology classrooms on the Liberal Arts and Pacific Coast Campuses.
2. \$ 69,987 to *Spinitar* for computer project equipment for the F Building.
3. \$ 26,953 to *CVIS (Central Visual Information Systems)* for Autodesk Design Academy 2008 software to be used at Jordan High School computer lab for students enrolled in the ACE Academy Program.

Capital Outlay Projects Fund 41

1. \$1,625,463 to *Solpac Construction, Inc.*, for construction on the Pacific Coast Campus Learning Resource Center and the modernization of Building L on the Liberal Arts Campus from September 1, 2007, to September 30, 2007.
2. \$ 124,801 to *First Regional Bank* for escrow retention for the construction of the Learning Resource Center Building on the Liberal Art Campus (this is jointly funded with the Bond Fund).

General Obligation Bond Fund 43 / 44 / 45

1. \$1,379,317 to *Taisei Construction Corporation* for South Quad Complex construction work from August 1, 2007, to September 30, 2007.
2. \$ 616,337 to *Emma Corporation* for construction services on the Central Plant and Infrastructure Project at the Pacific Coast Campus for May 2007.
3. \$ 390,781 to *Cordoba Corporation* for construction project management during September 2007.
4. \$ 218,540 to *SEWUP JPA* for premiums of Workers' Compensation, General Liability coverage for the Central Plants construction project from February 26, 2007.

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5. \$ 218,102 to *Mel Smith Electric* for relocation of existing utilities to clear expansion for the Learning Resource Center Project.
6. \$ 96,549 to *RMA Construction Services, Inc.*, for bond program technical support services for September 2007.
7. \$ 90,041 to *King Van & Storage* for relocation services of the Trades Department.
8. \$ 86,602 to *RDS Architects* for architectural services for the Men's Gymnasium/ Building R.
9. \$ 55,806 to *First Regional Bank* for escrow retention for the construction of the Learning Resource Center Building on the Liberal Art Campus (this is jointly funded with the Capital Outlay Projects Fund).
10. \$ 96,093 to *TYR, Inc.*, for inspection services for the Central Plant, East Campus (Los Coyotes), and Learning Resource Center projects for May 2007 through September 2007.
11. \$ 41,352 to *Leighton Consulting, Inc.*, for professional services rendered from January 8, 2007, through April 1, 2007, for the New Tech Phase 2 Project at the Pacific Coast Campus.
12. \$ 36,183 to *TSG Enterprises, Inc.*, for consulting services for the Labor Compliance Project in August 2007.
13. \$ 29,575 to *Urban Associates* for consulting service for August 2007 and September 2007.
14. \$ 29,257 to *Sandy Pringle Associates* for consulting services and inspection of the South Quad Complex and the Central Plant for August 2007.
15. \$ 27,841 to *Twining Laboratories* for inspection services for the South Quad Project from January 2007 through June 2007.

Budget Increase / (Decrease)

Unrestricted General Fund 01

Donation from Long Beach Community College Foundation	\$	22,500
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Restricted General Fund 12

Block Grant (District 3:1 Match for 07/08 one-time funding)	\$	42,740
Foster Kinship Care Education	\$	9,169
State Career Technical Education	\$	(250,000)
Basic Skills	\$	(11,027)

Contract / Community Education Fund 59

Grant Writing	\$	1,485
City of Long Beach Business Seminars	\$	(11,043)

PURCHASING

Donation to Other Agencies

Approve the donation of an enclosed trailer to Long Beach Unified School District. Total value of the trailer is \$8,757 plus tax and applicable fees.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period October 22, 2007, through November 16, 2007, in the amount of \$588,828.38 as listed.

PO #58930 – PO #59083	\$588,828.38
Total Amount	\$588,828.38

There are no purchase orders greater than \$25,000 in the total purchase order amount of \$588,828.38.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Grants

CN 93135.2 – Amend with the Chancellor’s Office, California Community Colleges, for the CAHSEE program to extend the term from December 31, 2007, to June 30, 2008, with no additional funding.

CN 93138.4 – Ratify – With the Chancellor’s Office, California Community Colleges, to provide funding for the Tech Prep Program effective July 1, 2007, through August 31, 2008. Amount of funding is \$76,648.

Bond Contract Awards

CN 22025.9 – With *AEPC Group, LLC* for Engineering Services for Bond and Capital Projects, effective January 1, 2008, to December 31, 2010, for an amount not to exceed \$200,000, paid with Measure E Bond Funds.

CN 22026.1 – With *Owen Group* for Engineering Services for Bond and Capital Projects, effective January 1, 2008, to December 31, 2010, for an amount not to exceed \$200,000, paid with Measure E Bond Funds.

CN 22026.2 – With *P2S Engineering, Inc.*, for Engineering Services for Bond and Capital Projects, effective January 1, 2008, to December 31, 2010, for an amount not to exceed \$200,000, paid with Measure E Bond Funds.

CN 22026.3 – With *Power Engineering Services, Inc.*, for Engineering Services for Bond and Capital Projects, effective January 1, 2008, to December 31, 2010, for an amount not to exceed \$200,000, paid with Measure E Bond Funds.

CN 22026.4 – Ratify – With *PTM General Engineering Services, Inc.*, for the PCC Infrastructure Utility Interconnection Project Phase 2 in an amount not to exceed \$37,206, paid with Measure E Bond Funds.

Bond Contract Amendments

CN 22003.3 – With *Gonzalez|Goodale Architects*, Amendment #12, to increase the contract by \$3,450 for a total not to exceed \$2,399,650, to be paid with Measure E Bond funds.

Contract Awards

CN 99647.3 – Ratify – With *P2S Engineering, Inc.*, to provide engineering services for the ADA Building R Restroom Renovation at the Liberal Arts Campus effective April 1, 2007, to June 30, 2008, for a total contract amount not to exceed \$26,395, paid with Block Grant funds.

CN 99647.4 – With *Water Replenishment District of Southern California* to provide leased space of office facilities for Economic and Resource Development at 4040 Paramount Boulevard, Lakewood, CA 90712. Base rent is \$1.50 per square foot for the first three years with an increase to \$1.65 per square foot for the remaining two years. In addition to base rent, tenant improvements, if necessary, will be paid back at an estimated cost of \$0.27 per square foot.

CN 99647.5 – With *Santa Clarita Community College District*, effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$275,000, paid with Small Business Administration funds.

CN 99647.6 – With *El Camino Community College District*, effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$275,000, paid with Small Business Administration funds.

CN 99647.7 – With *Mt. San Antonio Community College*, effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$275,000, paid with Small Business Administration funds.

CN 99647.8 – With *Santa Monica Community College*, effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$250,000, paid with Small Business Administration funds.

CN 99647.9 – With *Ventura County Community College District*, effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$250,000, paid with Small Business Administration funds.

CN 99648.1 – With *Redevelopment Agency of the City of Long Beach (RDA)* by providing for the assembly and redevelopment for the expansion of the Pacific Coast Campus, effective December 12, 2007.

CN 99648.2 – With *Pacific Coast Regional Small Business Development Corporation* effective January 1, 2008, through December 31, 2008, for a total contract amount not to exceed \$200,000, paid with Small Business Administration funds.

Contract Amendments

CN 99628.1 – With *P2S Engineering, Inc.*, Amendment #15, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

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CN 99634.1 – With *Jaime Serrano, Jr.*, Amendment #8, to provide additional services and increase the contract by \$10,000, for a total contract amount not to exceed \$138,500, paid with Center for International Trade Development (CITD) Funds and Long Beach International Trade Office (LBITO) Funds.

CN 99641.1 – With *Vicky Torres dba VCT2 Creative Communications*, Amendment #1, change the termination date from December 31, 2007, to February 28, 2008, at no additional cost.

CN 99641.2 – With *Christine Chiang-Schulthieiss dba Visual Mix*, Amendment #1, change the termination date from December 31, 2007, to February 28, 2008, at no additional cost.

CN 99641.3 – With *Tony Turpin Associates*, Amendment #1, change the termination date from December 31, 2007, to February 28, 2008, at no additional cost.

CN 99642.1 – With *Long Beach Unified School District (LBUSD)*, Amendment #1, change the termination date from December 31, 2007, to June 30, 2008, and decrease the contract amount by \$42,000 for a total contract amount not to exceed \$182,484, paid with CASHEE grant funds.

CN 99643.8 – With *KH Consulting Group*, Amendment #1, change the termination date from December 31, 2007, to February 28, 2008, at no additional cost.

Authorization to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894C Bldg. R Boiler Plant Pipe Connection at the Liberal Arts Campus.

Completion of Contract

CN 22010.4 – With *Mel Smith Electric* for Water Main Relocation and Central Plant Piping Package at the Liberal Arts Campus, for a total fee of \$5,571,695.66. Project was completed on September 1, 2007.

CN 22024.7 – With *PCN3, Inc.*, for Learning Resources Center – Building E Renovation for Temporary Facilities and Site Preparation for Interim Facilities, Liberal Arts Campus for a total fee of \$488,002.33. Project was completed on May 31, 2007.

CN 22025.5 – With *Vector Resources, Inc.*, for Infrastructure Utility Inter-Project Connection at the Pacific Coast Campus, for a total fee of \$59,633.32. Project was completed on September 30, 2007.

Donation

Accept the donation from Carlos Medrano, 3519 Brayton Avenue, Long Beach, California 90807, of one 1984 Pontiac Fiero Electric Vehicle Conversion, VIN# 1G2AF37R6EP256607, for use in the Advanced Transportation Technology Program, and request that a letter of appreciation be sent.

Change Orders

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CN 22021.3 – With *Taisei Construction Company*, Change Order #10 for the South Quad Complex project at the Liberal Arts Campus, in the amount of \$113,671.22 for a total contract amount not to exceed \$37,189,022.99 paid with Measure E Bond funds. Total approved change orders represent 1.57%.

Bid Award

C0832 with *Consolidated Storage Companies, Inc., dba Equipto* for the purchase of Tool Crib Custom Counters and Shelving for Aviation Maintenance and Automotive Mechanics, in the amount of \$87,160.07 including tax, installation and freight for the period November 12, 2007, through June 30, 2008. There will be an option to renew for an additional one year period, not to exceed three years at the same price, plus allowance for increased cost of materials and/or labor.

It was moved by Member Bowen, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

College Readiness (Basic Skills) Program

In accordance with Board Goal 1.A., MEASURE AND IMPROVE STUDENT SUCCESS –College Readiness (Basic Skills) Program.

Donald Berz, Executive Vice President of Academic Affairs, introduced the co-chairs of the College Readiness Taskforce, Dean Dr. Bobbi Villalobos and Professor Candace Dickerson, who was not in attendance due to the recent birth of a daughter. Dr. Villalobos introduced the other members of the Taskforce who were at the meeting and then provided a presentation on the Student Success Plan. Dr. Villalobos and Mr. Berz responded to questions.

HUMAN RESOURCES

Professional Development Program Report

In accordance with Board Goal 3.C., IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY – Review a professional development plan for all faculty and staff with funding strategies and implementation timeline by December 13, 2007.

Rose DelGaudio, Vice President, Human Resources, introduced Irma Ramos, Associate Vice President, Human Resources, and John Downey, Faculty Professional Development Coordinator, who presented the Professional Development Program Plan report to the Board of Trustees and responded to questions.

ACADEMIC SENATE (Title 5, Section 53203)

Additions to General Education Plans

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees approve the addition of the following courses to the LBCC General Education Plans:

CDECE 45, Child & Adolescent Development, to Plan A in Social Sciences, and to Plan B in Area D7;

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ECON 1BH, Honors Micro Economic Analysis, to Plan A in Social Sciences, to Plan B in Area D2, and to Plan C in Area 4B;

MUSIC 89, History of Rock, to Plan A in Humanities/Arts, to Plan B in Area C1, and to Plan C in Area 3A;

SOCIO 40, Sociology of the Family, to Plan B in Area D0, and to Plan C in Area 4J;

CBIS 216A, Introduction to C# Programming, to Plan A in Communication and Critical Thinking; and

CS 21, Introduction to Computer Science I, to Plan A in Communication and Critical Thinking.

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Oakley reported that, at the Community College League of California's Annual Meeting in San Jose, he had the great honor and privilege of presenting the California Community Colleges' Outstanding Alumni of the Year Award to the entire Molina family, who are graduates of Long Beach City College and are famous for Molina Health Care, one of the fastest growing companies in the U.S. They make their home in Long Beach. President Oakley said that it was a great honor to be able to highlight Long Beach City College in front of the entire state community college audience and the Molina family are fine representatives of this institution.

President Oakley stated that he wanted to thank the faculty, staff, administration, and the Board of Trustees for helping him get through his first year as President. He said it was an exciting year and he was very proud of the work that was done, so wanted to publicly thank everybody for their support and wish everybody a happy holiday and a safe return after the New Year.

ACADEMIC AFFAIRS

Program Discontinuance

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees discontinue the Aviation Administration (Transfer) instructional program. The program is known on the state list of authorized programs as program 08813. There are no related certificate of completion programs which the Board had approved.

The motion carried, all voting aye.

STUDENT SUPPORT SERVICES

Improved Service for LBCC Financial Aid Students

Dr. Christopher Villa, Vice President of Student Support Services, introduced Toni DuBois, Dean of Financial Aid and Veterans' Affairs, who gave a report on improvements to service for LBCC Financial Aid Students. In accordance with the mission of LBCC, the financial aid staff continues to develop programs and services to ensure open and affordable access to the college programs. Two of those programs, the Pell Advance project and the LBCC Debit Card, were described. The Pell Advance project provides immediate credit for students in

the LBCC bookstore and the LBCC Debit Card is a new program to get financial aid funds to students in a more timely and efficient manner.

ADMINISTRATIVE SERVICES

Resolution Awarding Contract Without Bidding and Advertising

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 121107A pertaining to the award of a contract without bidding and advertising in an emergency situation for the repair of fiber optic network for the campus fire alarm system at the Liberal Arts Campus which is necessary to avoid danger to life or property and for the continuation of scheduled classes.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

There was no report.

TRUSTEES COMMUNICATIONS

There were no trustees communications.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

February 26, 2008

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- G. Support the development of student leadership by requiring and reviewing an annual ASB Strategic Plan

March 11, 2008

1. MEASURE AND IMPROVE STUDENT SUCCESS

- C. Review a report with an action plan that assess the effectiveness of student support services and its relationship to the LBCCD mission by Sprint 2008
- D. Review progress on the LBCCD's Learning Outcomes Assessment Plan, including timelines and measurement criteria annually, concurrent with the Annual Accreditation report in the Spring semester.
- E. Review a report on LBCCD's transfer success programs such as the Honor's Program to ensure that the needs of transfer oriented students are being met by Spring 2008.

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

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- E. Require and review a diversity plan with the goal of improving the proportional ethnic and gender representation of faculty and staff relative to the proportions in the LBCCD community with timelines and annual benchmarks by Spring 2008.

April 22, 2008

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

- B. Review technology plans with timelines and budgets for:
 - administrative support
 - instructional and student support services

September 23, 2008

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- D. Support the development of a streamlined decision-making and governance structure by Fall 2008.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Otto adjourned the meeting at 6:33 p.m. The next regular meeting of the Board of Trustees will be held on January 22, 2008. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary