

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
February 26, 2008**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on February 26, 2008.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:09 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Dr. Marilyn Brock led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Kellogg, Member Clark,
Member Uranga, and Student Trustee Rantamaula
Absent: Member Bowen

WELCOME AND INTRODUCTIONS

President Otto reported the passage of Measure E with a vote of 73.22% of those voting, the third highest Proposition 39 bond passage rate in the history of Proposition 39 bonds. It passed with that majority while other bond measures for community colleges were not succeeding in the State of California, and in the face of an economy that is slowing. He stated that these results showed overwhelming confidence in Long Beach Community College District and that everybody who works for the District should be proud of that vote of confidence. It says that this community cherishes this college and it makes \$440 million over the next 12 years available for facilities for our college. President Otto stated that the Board pledges to be good stewards of that money and keep Long Beach City College deserving of that trust. Member Clark thanked Doug Otto and Eloy Oakley for their hard work and leadership. Member Uranga thanked the staff that volunteered to work on the bond, and all of the volunteers that are due recognition. President Otto thanked Robert Garcia, who managed the campaign, and Brian Mineghino, saying they developed a plan early and executed it perfectly.

APPROVAL OF MINUTES

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meeting of January 22, 2008, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda. President Otto reported that DeWayne Schaeffer, had requested to address the Board and that would be under Item 3, Public Comments on Agenda Items.

REPORT OF BOARD OF TRUSTEES

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Rantamaula reported his attendance at the CCLC Legislative Conference in Sacramento and the National Legislative Summit in Washington, D.C., saying they were both great learning experiences, about the impact of politics on education, legislative priorities, the proposed state budget and fiscal policies; as well as opportunities to network with other trustees. He named new ASB officers and outlined recent events and activities.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

DeWayne Schaeffer, President, CCA, and District H Director for CCA State Board, addressed the Board concerning negotiations on salaries and benefits.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Administrative Appointment	3
Hourly Instructor – Spring	185
Hourly Counselor – Intersession	14
Hourly Counselor – Spring	22
Hourly Coordinator – Spring	7
Hourly Librarian – Spring	10
Stipends	12

In-Service Changes

Change to Previous Board Action – Contract	1
Change of Salary – Contract	2
Change of Title – Contract	3
Department Head Elections	1

HUMAN RESOURCES (Classified)

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

Approve/ratify the following actions:

Appointments

Probationary	3
Administrative Transfer	2
Working Out of Class	11
Temporary	31
Exempt From the Merit System	357

Inservice Changes

Mileage	5
---------	---

Separation From The District

Layoff Due to Lack of Work/Funds	1
Resignation	2
Retirement	1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 124866, 124877, 124883, 124894, 124942, 124950, 124987, 125021, 125050, 125087, 125088, 125126, and 125149 for the Unrestricted General Fund 01 in the amount of \$1,363,064 as listed:

From:	Academic Salaries	\$	11,699	
	Classified Salaries		3,727	
	Employee Benefits		4,350	
	Supplies		61,237	
	Services and Operating Expenses		140,483	
	Reserve		<u>1,141,568</u>	<u>\$1,363,064</u>
To:	Academic Salaries	\$	69,884	
	Classified Salaries		788,661	
	Employee Benefits		87,253	
	Supplies		21,073	
	Services and Operating Expenses		333,353	
	Equipment/Periodicals/Building Fixtures		<u>62,840</u>	<u>\$1,363,064</u>

Included in the budget transfers of \$1,363,064 for the Unrestricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
124950	458000-01-678000-0000	Non-Instructional Software	\$ 51,987
	<u>To:</u>		
	514000-01-678000-0000	Professional Services	\$ 51,987

To pay PeopleSoft consulting contracts administered by the Academic Computing & Information Technology Department.

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

<u>AT</u>	<u>From:</u>	<u>Amount</u>
124877	589000-01-660300-9941 Other Services – General Administration	\$ 40,000
125021	<u>To:</u>	
	145000-01-631000-0000 Academic Hourly Counselor Salaries	\$ 35,714
	395000-01-631000-0000 Employee Benefits - Counseling	4,286

To pay salary and benefit cost of backfill hourly counselors.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
125087	790100-01-790200-0000 Reserve for Economic Uncertainties	\$1,117,649
	<u>To:</u>	
	144000-01-612000-0000 Hourly Librarian - Library	\$ 15,360
	395000-01-612000-0000 Employee Benefits - Library	1,843
	232000-01-709100-0440 Classified Hourly Salaries – Veterans Stadium	277,354
	233000-01-709100-0440 Classified Hourly Salaries – Veterans Stadium	475,242
	395000-01-709100-0440 Employee Benefits - Veterans Stadium	75,260
	589000-01-709400-0440 Other Services - Veterans Stadium	272,590

To cover the cost of the Veterans Stadium claim settlements and sabbatical replacement costs for a Librarian.

(b) Budget Transfer numbers 124872, 124878, 124943, 125038, 125138, 125151, 125155 and 125186 for the Restricted General Fund 12 in the amount of \$221,205 as listed:

From:	Classified Salaries	\$ 109,991	
	Employee Benefits	29,833	
	Supplies	2,235	
	Services and Operating Expenses	41,120	
	Equipment / Site Improvements	25,500	
	Reserve	<u>12,526</u>	\$ <u>221,205</u>
To:	Academic Salaries	\$ 57,013	
	Classified Salaries	33,564	
	Employee Benefits	18,903	
	Supplies	9,181	
	Services and Operating Expenses	101,818	
	Equipment	<u>726</u>	\$ <u>221,205</u>

Included in the budget transfers of \$221,205 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
125155	210300-12-684700-8680 Classified Administrators	\$ 35,715
	212000-12-684700-8680 Classified AFT Non-Instructional Salaries	19,150
	231000-12-684700-8680 Student Assistant Salaries	23,989
	395000-12-684700-8680 Employee Benefits	24,894
	<u>To:</u>	
	122000-12-684700-8680 Academic Administrators Salaries	\$ 39,571
	395000-12-684700-8680 Employee Benefits	13,454

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

457300-12-684700-8680	Hospitality	3,182
514000-12-684700-8680	Professional Services	46,447
585000-12-684700-8680	Postage	1,094

To realign program budgets to cover known expenses.

(c) Budget Transfer number 125039 for the Veterans Stadium Operations Fund 58 in the amount of \$8,000 as listed:

From: Supplies	\$ <u>8,000</u>	\$ <u>8,000</u>
To: Services and Operating Expenses	\$ <u>8,000</u>	\$ <u>8,000</u>

There are no budget transfers greater than \$25,000 for the Veterans Stadium Operations Fund.

(d) Budget Transfer number 125160 for the Contract / Community Education Fund 59 in the amount of \$7,522 as listed:

From: Supplies	\$ 5,385	
Services and Operating Expenses	<u>2,137</u>	\$ <u>7,522</u>
To: Classified Salaries	\$ 6,838	
Employee Benefits	<u>684</u>	\$ <u>7,522</u>

There are no budget transfers greater than \$25,000 for the Contract / Community Education Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4446 through Register No. 4451 for the period of December 24, 2007, through February 1, 2008, in the amount of \$7,390,813.79 as listed:

Register No. 4446 Issue Date 01/10/08	Warrant Nos. 0761989 – 0762218	\$ 1,149,221.39
Register No. 4447 Issue Date 01/10/08	Warrant Nos. 0762219 – 0762263	\$ 199,819.38
Register No. 4448 Issue Date 01/10/08	Warrant Nos. 0762264 – 0762662	\$ 296,757.12
Register No. 4449 Issue Date 01/16/08	Warrant Nos. 0762663 – 0762709	\$ 43,780.60
Register No. 4450 Issue Date 01/16/08	Warrant Nos. 0762710 – 0761737	\$ 308,501.00
Register No. 4451	Warrant Nos. 0762738 – 0762847	\$ 5,392,734.30

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

Issue Date 01/31/08

Total Salary Warrants Issued: \$ 7,390,813.79

Commercial Warrants

Ratify issuance of commercial warrants for the period of December 24, 2007, through February 1, 2008, in the amount of \$10,546,587.99 as listed:

Period Ending December 28, 2007

Unrestricted General Fund 01	\$ 247,866.61
Restricted General Fund 12	77,185.53
Capital Outlay Projects Fund 41	1,977,225.70
General Obligation Bond Fund 43, 45	111,858.15
Stadium Operations Fund 58	<u>4,249.90</u>

Total Period 1 Warrants: \$ 2,418,385.89

Period Ending January 4, 2008

Unrestricted General Fund 01	\$ 157,094.89
Restricted General Fund 12	54,596.15
Capital Outlay Projects Fund 41	115,963.85
General Obligation Bond Fund 45	2,889.00
Stadium Operations Fund 58	1,768.34
Community Service Contract Ed Fund 59	12,329.74
Payroll Clearing Fund 76	<u>47,640.95</u>

Total Period 2 Warrants: \$ 392,282.92

Period Ending January 11, 2008

Unrestricted General Fund 01	\$ 1,143,202.34
Restricted General Fund 12	47,279.84
Child Development Fund 33	60.62
General Obligation Bond Fund 45	5,278.78
Stadium Operations Fund 58	2,902.84
Self Insurance Fund 61	2,423.94
Student Financial Aid Fund 74	582.00
Retiree Benefits Fund 79	<u>504,188.87</u>

Total Period 3 Warrants: \$ 1,705,919.23

Period Ending January 18, 2008

Unrestricted General Fund 01	\$ 625,946.19
Restricted General Fund 12	336,002.33
Child Development Fund 33	499.70
Capital Outlay Projects Fund 41	1,625.01
General Obligation Bond Fund 43, 45	2,171,442.89
Stadium Operations Fund 58	15,512.48
Community Service Contract Ed Fund 59	960.50
Payroll Clearing Fund 76	44,345.34
Retiree Benefits Fund 79	<u>69,928.35</u>

Total Period 4 Warrants: \$ 3,266,262.79

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

Period Ending January 25, 2008

Unrestricted General Fund 01	\$ 91,424.02
Restricted General Fund 12	114,836.63
Child Development Fund 33	9,128.59
Capital Outlay Projects Fund 41	505,143.00
General Obligation Bond Fund 44, 45	<u>431,536.25</u>

Total Period 5 Warrants: \$ 1,152,068.49

Period Ending February 1, 2008

Unrestricted General Fund 01	\$ 725,217.22
Restricted General Fund 12	145,940.74
Capital Outlay Projects Fund 41	106,170.60
General Obligation Bond Fund 43, 45	312,862.22
Stadium Operations Fund 58	64.32
Self Insurance Fund 61	247.00
Student Financial Aid Fund 74	67.00
Payroll Clearing Fund 76	<u>321,099.57</u>

Total Period 6 Warrants: \$ 1,611,668.67

Commercial Warrants Total: \$ 10,546,587.99

Included in the total warrant expenditure of \$10,546,587.99 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 219,319 to *City of Long Beach* for Police and Fire Services training classes for Fall 2007.
2. \$ 198,571 to *City of Long Beach* (Police Department) for security services rendered for November 2007.
3. \$ 148,262 to *Dell Marketing L.P.* for 100 computer upgrades for full-time faculty and instructional laboratories, computer cables, smart cart, licensing, warranties, and service maintenance.
4. \$ 111,062 to *Protected Insurance Program for Schools* for “going-forward” Workers’ Compensation claims from July 1, 2007, through July 1, 2008 (eighth installment).
5. \$ 76,910 to *United of Omaha Life Insurance* for Supplemental Employee Retirement Plan (SERP) premium for classified retirees from January 1, 2004, through January 1, 2009, and for management team retirees from December 1, 2007, through December 1, 2012 (fifth annual installment).
6. \$ 50,000 to *USPS* for metered postage.

Restricted General Fund 12

1. \$ 151,089 to *Dell Marketing L.P.* for network storage equipment.

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

2. \$ 68,000 to *Fraser Communications* for the Small Business Development Center advertisements on KTLK-AM during October 2007 and November 2007.
3. \$ 35,000 to *Career Corner TV Corp* for career profile videos (third of six installments).
4. \$ 30,057 to *Mt. San Antonio Community College District* for hosting a Small Business Development Center from July 1, 2007, through September 30, 2007.

Capital Outlay Projects Fund 41

1. \$1,951,714 to *Solpac Construction, Inc.*, for construction on the Pacific Coast Campus Industrial Technology Complex Tech I and the modernization of the Learning Resource Center on the Liberal Arts Campus for November 2007.
2. \$ 426,526 to *Pinner Construction Co., Inc.*, for replacement of Technology Buildings SS and TT on the Pacific Coast Campus and the fabrication and delivery of materials.
3. \$ 216,857 to *First Regional Bank* for escrow retention associated with the construction of the Learning Resource Center Building on the Liberal Arts Campus and the Industrial Technology Complex Tech I on the Pacific Coast Campus.
4. \$ 63,153 to *Caldwell Architects* for architectural services from January 1, 2006, through December 31, 2007, for the Pacific Coast Campus Library and Learning Resource Center.

General Obligation Bond Fund 43 / 44 / 45

1. \$2,049,155 to *Taisei Construction Corporation* for South Quad Complex construction work for October 2007 and November 2007.
2. \$ 431,536 to *Cordoba Corporation* for construction project management for December 2007.
3. \$ 42,783 to *Rachlin Architects, Inc.*, for architectural services from August 16, 2007, through November 30, 2007.
4. \$ 41,856 to *RMA Construction Services, Inc.*, for bond program technical support services for December 2007.
5. \$ 39,300 to *Gonzalez / Goodale Architects* for professional services rendered in November 2007.
6. \$ 38,643 to *Twining Laboratories* for inspection services for the Learning Resource Center at the Liberal Arts Campus in November 2007.
7. \$ 27,066 to *PCN3, Inc.*, for renovation of portable buildings to house the Learning Resource Center interim facility from October 1, 2007, to November 13, 2007.

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

8. \$ 26,245 to *TSG Enterprises, Inc.*, (The Solis Group) for consulting services for the Labor Compliance Program in December 2007.

Budget Increase / (Decrease)

Restricted General Fund 12

Disabled Student Programs and Services	\$ 510,378
Small Business Development Center – Lead Center	\$ 435,779
Los Angeles Universal Pre-School	\$ 318,580
Job Development Incentive Training (JDIF) Health Care Administration	\$ 254,052
Workforce Investment Act Logistics Partnership	\$ 149,061
Small Business Development Center-College of the Canyons	\$ 137,500
Small Business Development Center-El Camino College	\$ 137,500
Small Business Development Center-Mt. San Antonio College	\$ 137,500
Small Business Development Center-Service Center	\$ 130,952
Small Business Development Center-Santa Monica College	\$ 125,000
Small Business Development Center-Ventura College	\$ 125,000
Small Business Development Center-Pacific Coast Regional	\$ 100,000
Nursing Faculty Recruitment and Retention	\$ 94,727
Dear / Hard of Hearing District Match	\$ 10,367

Contract/Community Education Fund 59

Lead Center Cash Match	\$ 2,500
------------------------	----------

PURCHASING

Use of Other Agencies' Bid

U.S. Communities Government Purchasing Alliance Bid/Proposal 02-04-011 with *Virco, Inc.*, to purchase school furniture effective January 1, 2008, through January 31, 2009.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period December 24, 2007, through February 1, 2008, in the amount of \$364,622.64 as listed:

PO #59279 – PO #59392	\$364,622.64
Total Amount	\$364,622.64

There are no purchase orders greater than \$25,000 in the total purchase order amount of \$364,622.64.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Grants

CN 93138.9 – Ratify – With the *County of Los Angeles, Department of Public Social Services*, to provide funding for the CalWORKs Program effective July 1, 2006, through June 30, 2009. Amount of funding is \$782,460.

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

Contract Awards

CN 99649.4 – With *Nostrum, Inc.*, to provide consulting services effective February 27, 2008, through August 31, 2008, for a total contract amount not to exceed \$108,000, to be paid with General funds.

CN 99649.5 – Ratify – With *Los Angeles County Office of Education* to provide PeopleSoft Financial System Services effective July 1, 2007, through June 30, 2008, for a total contract amount not to exceed \$40,500.

CN 99649.8 – With *Vicenti Lloyd & Stutzman, LLP*, to provide independent audit services for fiscal years ending June 30, 2008, 2009, and 2010, for a total contract amount not to exceed \$360,080 to be paid with General funds.

Contract Amendments

CN 99606.1 – With *Waste Management, Inc.*, Amendment #20, to increase the contract amount by \$10,000 for a total contract amount for this fiscal year of \$116,000 paid with General and Stadium funds.

CN 99634.1 – With *Jaime Serrano, Jr.*, Amendment #9, to provide additional services and increase the contract by \$10,000, for a total contract amount not to exceed \$148,500, paid with Center for International Trade Development (CITD) funds.

CN 99641.1 – With *Vicky Torres dba VCT2 Creative Communications*, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99641.2 – With *Christine Chiang-Schulthieiss dba Visual Mix*, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99641.3 – With *Tony Turpin Associates*, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99643.8 – With *KH Consulting Group*, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, and increase the contract by \$20,000 for a total amount not to exceed \$150,000.

CN 99645.3 – Ratify – With *Long Beach Community Services Development Corporation*, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99645.6 – Ratify – With *Cambrian Homecare*, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99646.2 – Ratify – With *Substance Abuse Foundation of Long Beach, Inc.*, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99646.8 – Ratify – With *EH & S Resources, Inc.*, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

Authorization to Approve the Selection of Contractor

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894D Roof Replacement Buildings B, C, and D at the Liberal Arts Campus.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for RFP 08-1001 Full Service Advertising for Small Business Development Centers.

Change Order Ratifications

CN 22021.3 – With *Taisei Construction Corporation*, Change Order #15, for the South Quad Complex project at the Liberal Arts Campus, in the amount of \$37,724 for a total contract amount not to exceed \$37,399,072.12 paid with Measure E Bond funds. Total approved change orders represent 2.14%.

CN 22021.5 – With *Dalaj International Corporation*, Change Order #1, for the East Campus Building Demolition project in the amount of \$7,129.63 for a total contract amount not to exceed \$467,129.63 paid with Measure E Bond funds. Total approved change orders represent 1.55%.

CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Order #1P and #2P for the Central Plant at the Pacific Coast Campus in the amounts of \$229,118.58 and \$41,997.20, respectively, and Change Order #2 for the Central Plant at the Liberal Arts Campus for a credit of \$5,538.54 for a total contract amount not to exceed \$16,904,247.24 paid with Measure E Bond funds.

CN 99642.8 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Orders #5, #6, and #7 for the Learning Resource Center Building L Modernization project at the Liberal Arts Campus, in the amounts of \$97,091, \$99,700, and \$49,800 respectively, for a total contract amount not to exceed \$14,053,159 to be paid with Measure E Bond funds. Total approved change orders represent 3.25% of the contract amount.

Notice of Completion

CN 22021.5 – With *Dalaj International Corporation*, for the East Campus Building Demolition project for a total fee of \$467,129.63. Project was completed on December 31, 2006.

Institutional Memberships

Amend the current institutional membership list to include:

Community College League	\$7,250
Policy & Procedures Service	
(Paid by Administrative Services)	

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Oakley thanked the members of the communities that the District serves in Long Beach, Signal Hill, Avalon, and Lakewood, for their support, and the faculty, staff and students who worked very hard to make Measure E a reality.

President Oakley announced that the colleagues going to Austin, Texas, to be recognized and receive the National Institute for Staff and Organizational Development (NISOD) Excellence Awards for this year are Janice Miller, Research Systems Analyst II; Dr. Bobbi Villalobos, Dean of Language Arts; and Dr. David Morse, Professor of English. He extended congratulations to them, saying it is well deserved and they do a fine job.

President Oakley explained that the President's Leadership Council agreed it is a good time to determine whether or not the current names are the best for our campuses, i.e., do they communicate to the students and the community what we want to communicate. The process of taking a look at the possibility of renaming the campuses has been undertaken by a group of individuals chaired by Chi-Chung Keung, Executive Director, Public Affairs & Marketing. They will take a survey, talk to people, and eventually some recommendations will come out of that to the President's Leadership Council and, if there are recommendations to change either or both of the names, that will be brought to the Board. President Oakley said he wanted to make sure that the Board had an opportunity to consider the question and invited them to fill out the survey and return it to Jackie, who will convey it to Chi- Chung.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

ASB Strategic Plan

In accordance with Board Goal 3.G., IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY – Support the development of student leadership by requiring and reviewing an annual ASB Strategic Plan, Dr. Christopher Villa, Vice President of Student Support Services, introduced ASB Board of Directors John Kindred, ASB President/CEO; Michael Brown, ASB CFO; and Reijo Rantamaula, Student Trustee, who gave a presentation on the Associated Student Body Strategic Plan. The presentation briefly reviewed the goals and initiatives of the ASB and summarized the progress of implementation since its adoption in 2007. Through the Strategic Plan, the ASB hopes to realize the following prioritized goals to improve student access and participation in extra-curricular Student Life, as well as promote academic success:

- Develop Student Life to reach and appeal to a diverse student population
- Update communication and information delivery with the most advanced technological systems
- Ensure system effectiveness

- Develop resources
- Provide resources for future planning

ADMINISTRATIVE SERVICES

2007-2008 CCFS-311Q Second Quarterly Financial Status Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the 2007-2008 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

2007-2008 Mid-year Budget Performance Report

In order to keep the Board and the college community informed about the status of the budget, Ann-Marie Gabel, Vice President, Administrative Services, presented a report covering the Unrestricted General Fund and the financial activity occurring during the first half of the 2007-2008 fiscal year.

Annual Report on Campus Crime

Ann-Marie Gabel, Vice President, Administrative Services, introduced Lieutenant Julie Prior of the Long Beach Police Department who, in accordance with the Crime Awareness and Campus Security Act of 1990, presented the annual statistical report on crimes occurring on the Long Beach City College campuses.

PACIFIC COAST CAMPUS

Update on Pacific Coast Campus

Donald Berz, Executive Vice President of Academic Affairs, introduced Dr. Marilyn Brock, Interim Associate Vice President, PCC, who presented an update of the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

No Report

TRUSTEES COMMUNICATIONS

There were no communications.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

March 11, 2008

1. MEASURE AND IMPROVE STUDENT SUCCESS

- C. Review a report with an action plan that assess the effectiveness of student support services and its relationship to the LBCCD mission by Spring 2008.

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- E. Require and review a diversity plan with the goal of improving the proportional ethnic and gender representation of faculty and staff relative to the proportions in the LBCCD community with timelines and annual benchmarks by Spring 2008.

April 1, 2008 – Board Retreat (Report Rescheduled from March 11, 2008)

1. MEASURE AND IMPROVE STUDENT SUCCESS

- D. Review progress on the LBCCD's Learning Outcomes Assessment Plan, including timelines and measurement criteria annually, concurrent with the Annual Accreditation report in the Spring semester.

April 22, 2008

1. MEASURE AND IMPROVE STUDENT SUCCESS

- E. Review a report on LBCCD's transfer success programs such as the Honor's Program to ensure that the needs of transfer oriented students are being met by Spring 2008.

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

- B. Review technology plans with timelines and budgets for:
- administrative support
 - instructional and student support services

September 23, 2008

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- D. Support the development of a streamlined decision-making and governance structure by Fall 2008.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

President Otto pointed out that there is a draft of the Accreditation Self Study on the website and encouraged everyone to look at it, download it, and comment on it. On the same website is a listing of the town hall meetings to discuss the four standards. On February 28 there is a town hall meeting on all the standards in the Board Room on the Liberal Arts Campus from 12:30-2:00 p.m. and on March 4, there is a town hall meeting on standards two and three at the Pacific Coast Campus from 11:30-1:30 p.m., in Dyer Hall, with refreshments in the senior center. Those are the only meetings between now and the next Board meeting. This is a very important part of what it is that we do here. President Otto stressed that without accreditation, we wouldn't be here, quite literally, and asked that everyone participate in the accreditation process.

Board President Otto announced with great sadness that Trustee Mark Bowen was going to be absent from the meeting because his father extremely ill. President Otto received word just before the meeting started that Mark's father had passed away and asked that this meeting be adjourned in his memory. President Otto said we are all deeply saddened and

**Minutes, Meeting of the Board of Trustees
February 26, 2008**

extend our best wishes to Mark and his family for his loss and asked everyone to have a moment of silence before adjourning the meeting.

ADJOURNMENT

President Otto adjourned the meeting at 6:12 p.m. The next regular meeting of the Board of Trustees will be held on March 11, 2008. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary