The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on February 26, 2008.

CALL TO ORDER
The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:09 p.m., in Building FF, Dyer Assembly Hall, Pacific Coast Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Dr. Marilyn Brock led the Pledge of Allegiance.

ROLL CALL
Present: President Otto, Vice President Kellogg, Member Clark, Member Uranga, and Student Trustee Rantamaula
Absent: Member Bowen

WELCOME AND INTRODUCTIONS
President Otto reported the passage of Measure E with a vote of 73.22% of those voting, the third highest Proposition 39 bond passage rate in the history of Proposition 39 bonds. It passed with that majority while other bond measures for community colleges were not succeeding in the State of California, and in the face of an economy that is slowing. He stated that these results showed overwhelming confidence in Long Beach Community College District and that everybody who works for the District should be proud of that vote of confidence. It says that this community cherishes this college and it makes $440 million over the next 12 years available for facilities for our college. President Otto stated that the Board pledges to be good stewards of that money and keep Long Beach City College deserving of that trust. Member Clark thanked Doug Otto and Eloy Oakley for their hard work and leadership. Member Uranga thanked the staff that volunteered to work on the bond, and all of the volunteers that are due recognition. President Otto thanked Robert Garcia, who managed the campaign, and Brian Mineghino, saying they developed a plan early and executed it perfectly.
APPROVAL OF MINUTES
It was moved by Member Uranga, seconded by Member Clark, that the minutes of the
meeting of January 22, 2008, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA
There were no changes in the order of the agenda. President Otto reported that DeWayne
Shaeffer, had requested to address the Board and that would be under Item 3, Public
Comments on Agenda Items.

REPORT OF BOARD OF TRUSTEES
Committee Reports
There were no committee reports.

STUDENT TRUSTEE
Student Trustee Rantamaula reported his attendance at the CCLC Legislative Conference in
Sacramento and the National Legislative Summit in Washington, D.C., saying they were
both great learning experiences, about the impact of politics on education, legislative
priorities, the proposed state budget and fiscal policies; as well as opportunities to network
with other trustees. He named new ASB officers and outlined recent events and activities.

PUBLIC COMMENTS ON AGENDA ITEMS
Members of the public were given opportunity to address the Board of Trustees on any item
prior to or during the Board's consideration of that item.

DeWayne Schaeffer, President, CCA, and District H Director for CCA State Board,
addressed the Board concerning negotiations on salaries and benefits.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
Approve/ratify the following actions:

<table>
<thead>
<tr>
<th>Appointments</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Appointment</td>
<td>3</td>
</tr>
<tr>
<td>Hourly Instructor – Spring</td>
<td>185</td>
</tr>
<tr>
<td>Hourly Counselor – Intersession</td>
<td>14</td>
</tr>
<tr>
<td>Hourly Counselor – Spring</td>
<td>22</td>
</tr>
<tr>
<td>Hourly Coordinator – Spring</td>
<td>7</td>
</tr>
<tr>
<td>Hourly Librarian – Spring</td>
<td>10</td>
</tr>
<tr>
<td>Stipends</td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In-Service Changes</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Change to Previous Board Action – Contract</td>
<td>1</td>
</tr>
<tr>
<td>Change of Salary – Contract</td>
<td>2</td>
</tr>
<tr>
<td>Change of Title – Contract</td>
<td>3</td>
</tr>
<tr>
<td>Department Head Elections</td>
<td>1</td>
</tr>
</tbody>
</table>

HUMAN RESOURCES (Classified)
Approve/ratify the following actions:

**Appointments**
- Probationary: 3
- Administrative Transfer: 2
- Working Out of Class: 11
- Temporary: 31
- Exempt From the Merit System: 357

**Inservice Changes**
- Mileage: 5

**Separation From The District**
- Layoff Due to Lack of Work/Funds: 1
- Resignation: 2
- Retirement: 1

**FINANCE AND PURCHASING**
Approve the following actions:

**FINANCE**

**Budget Transfers**
(a) Budget Transfer numbers 124866, 124877, 124883, 124894, 124942, 124950, 124987, 125021, 125050, 125087, 125088, 125126, and 125149 for the Unrestricted General Fund 01 in the amount of $1,363,064 as listed:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$11,699</td>
<td>Classified Salaries</td>
<td>$3,727</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>4,350</td>
<td>Supplies</td>
<td>61,237</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>140,483</td>
<td>Reserve</td>
<td>1,141,568</td>
</tr>
</tbody>
</table>

$1,363,064

Included in the budget transfers of $1,363,064 for the Unrestricted General Fund are the following transfers greater than $25,000:

**AT**

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>124950</td>
<td>$51,987</td>
<td>514000-01-678000-0000</td>
<td>$51,987</td>
</tr>
</tbody>
</table>

To pay PeopleSoft consulting contracts administered by the Academic Computing & Information Technology Department.
Minutes, Meeting of the Board of Trustees
February 26, 2008

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>124877</td>
<td>589000-01-660300-9941 Other Services – General Administration</td>
<td>$ 40,000</td>
</tr>
<tr>
<td>125021</td>
<td>145000-01-631000-0000 Academic Hourly Counselor Salaries</td>
<td>$ 35,714</td>
</tr>
<tr>
<td></td>
<td>395000-01-631000-0000 Employee Benefits - Counseling</td>
<td>$ 4,286</td>
</tr>
</tbody>
</table>

To pay salary and benefit cost of backfill hourly counselors.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>125087</td>
<td>790100-01-790200-0000 Reserve for Economic Uncertainties</td>
<td>$1,117,649</td>
</tr>
<tr>
<td></td>
<td>144000-01-612000-0000 Hourly Librarian - Library</td>
<td>$ 15,360</td>
</tr>
<tr>
<td></td>
<td>395000-01-612000-0000 Employee Benefits - Library</td>
<td>$ 1,843</td>
</tr>
<tr>
<td></td>
<td>232000-01-709100-0440 Classified Hourly Salaries – Veterans Stadium</td>
<td>$277,354</td>
</tr>
<tr>
<td></td>
<td>233000-01-709100-0440 Classified Hourly Salaries – Veterans Stadium</td>
<td>$475,242</td>
</tr>
<tr>
<td></td>
<td>395000-01-709100-0440 Employee Benefits - Veterans Stadium</td>
<td>$ 75,260</td>
</tr>
<tr>
<td></td>
<td>589000-01-709400-0440 Other Services - Veterans Stadium</td>
<td>$272,590</td>
</tr>
</tbody>
</table>

To cover the cost of the Veterans Stadium claim settlements and sabbatical replacement costs for a Librarian.

(b) Budget Transfer numbers 124872, 124878, 124943, 125038, 125138, 125151, 125155 and 125186 for the Restricted General Fund 12 in the amount of $221,205 as listed:

```
From:
  Classified Salaries $ 109,991
  Employee Benefits  29,833
  Supplies            2,235
  Services and Operating Expenses  41,120
  Equipment / Site Improvements  25,500
  Reserve             12,526
                      $ 221,205

To:
  Academic Salaries $ 57,013
  Classified Salaries 33,564
  Employee Benefits  18,903
  Supplies           9,181
  Services and Operating Expenses 101,818
  Equipment          726
                      $ 221,205
```

Included in the budget transfers of $221,205 for the Restricted General Fund are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>125155</td>
<td>210300-12-684700-8680 Classified Administrators</td>
<td>$ 35,715</td>
</tr>
<tr>
<td></td>
<td>212000-12-684700-8680 Classified AFT Non-Instructional Salaries</td>
<td>$ 19,150</td>
</tr>
<tr>
<td></td>
<td>231000-12-684700-8680 Student Assistant Salaries</td>
<td>$ 23,989</td>
</tr>
<tr>
<td></td>
<td>395000-12-684700-8680 Employee Benefits</td>
<td>$ 24,894</td>
</tr>
<tr>
<td>To:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>122000-12-684700-8680 Academic Administrators Salaries</td>
<td>$ 39,571</td>
</tr>
<tr>
<td></td>
<td>395000-12-684700-8680 Employee Benefits</td>
<td>$ 13,454</td>
</tr>
</tbody>
</table>
To realign program budgets to cover known expenses.

(c) Budget Transfer number 125039 for the Veterans Stadium Operations Fund 58 in the amount of $8,000 as listed:

| From: | Supplies | $ 8,000 |
| To:   | Services and Operating Expenses | $ 8,000 |

There are no budget transfers greater than $25,000 for the Veterans Stadium Operations Fund.

(d) Budget Transfer number 125160 for the Contract / Community Education Fund 59 in the amount of $7,522 as listed:

| From: | Supplies | $ 5,385  |
|       | Services and Operating Expenses | $ 2,137  |
| To:   | Classified Salaries | $ 6,838  |
|       | Employee Benefits | $ 684    |

There are no budget transfers greater than $25,000 for the Contract / Community Education Fund.

Salary Warrants
Ratify issuance of salary warrants listed on Register No. 4446 through Register No. 4451 for the period of December 24, 2007, through February 1, 2008, in the amount of $7,390,813.79 as listed:

<table>
<thead>
<tr>
<th>Register No.</th>
<th>Issue Date</th>
<th>Warrant Nos.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4446</td>
<td>01/10/08</td>
<td>0761989 – 0762218</td>
<td>$ 1,149,221.39</td>
</tr>
<tr>
<td>4447</td>
<td>01/10/08</td>
<td>0762219 – 0762263</td>
<td>$ 199,819.38</td>
</tr>
<tr>
<td>4448</td>
<td>01/10/08</td>
<td>0762264 – 0762662</td>
<td>$ 296,757.12</td>
</tr>
<tr>
<td>4449</td>
<td>01/16/08</td>
<td>0762663 – 0762709</td>
<td>$ 43,780.60</td>
</tr>
<tr>
<td>4450</td>
<td>01/16/08</td>
<td>0762710 – 0761737</td>
<td>$ 308,501.00</td>
</tr>
<tr>
<td>4451</td>
<td>01/16/08</td>
<td>0762738 – 0762847</td>
<td>$ 5,392,734.30</td>
</tr>
</tbody>
</table>
Commercial Warrants
Ratify issuance of commercial warrants for the period of December 24, 2007, through February 1, 2008, in the amount of $10,546,587.99 as listed:

<table>
<thead>
<tr>
<th>Period Ending</th>
<th>Fund Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 28, 2007</td>
<td>Unrestricted General Fund 01</td>
<td>$247,866.61</td>
</tr>
<tr>
<td></td>
<td>Restricted General Fund 12</td>
<td>77,185.53</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay Projects Fund 41</td>
<td>1,977,225.70</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund 43, 45</td>
<td>111,858.15</td>
</tr>
<tr>
<td></td>
<td>Stadium Operations Fund 58</td>
<td>4,249.90</td>
</tr>
<tr>
<td>Total Period 1 Warrants:</td>
<td></td>
<td>$2,418,385.89</td>
</tr>
<tr>
<td>January 4, 2008</td>
<td>Unrestricted General Fund 01</td>
<td>$157,094.89</td>
</tr>
<tr>
<td></td>
<td>Restricted General Fund 12</td>
<td>54,596.15</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay Projects Fund 41</td>
<td>115,963.85</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund 45</td>
<td>2,889.00</td>
</tr>
<tr>
<td></td>
<td>Stadium Operations Fund 58</td>
<td>1,768.34</td>
</tr>
<tr>
<td></td>
<td>Community Service Contract Ed Fund 59</td>
<td>12,329.74</td>
</tr>
<tr>
<td></td>
<td>Payroll Clearing Fund 76</td>
<td>47,640.95</td>
</tr>
<tr>
<td>Total Period 2 Warrants:</td>
<td></td>
<td>$392,282.92</td>
</tr>
<tr>
<td>January 11, 2008</td>
<td>Unrestricted General Fund 01</td>
<td>$1,143,202.34</td>
</tr>
<tr>
<td></td>
<td>Restricted General Fund 12</td>
<td>47,279.84</td>
</tr>
<tr>
<td></td>
<td>Child Development Fund 33</td>
<td>60.62</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund 45</td>
<td>5,278.78</td>
</tr>
<tr>
<td></td>
<td>Stadium Operations Fund 58</td>
<td>2,902.84</td>
</tr>
<tr>
<td></td>
<td>Self Insurance Fund 61</td>
<td>2,423.94</td>
</tr>
<tr>
<td></td>
<td>Student Financial Aid Fund 74</td>
<td>582.00</td>
</tr>
<tr>
<td></td>
<td>Retiree Benefits Fund 79</td>
<td>504,188.87</td>
</tr>
<tr>
<td>Total Period 3 Warrants:</td>
<td></td>
<td>$1,705,919.23</td>
</tr>
<tr>
<td>January 18, 2008</td>
<td>Unrestricted General Fund 01</td>
<td>$625,946.19</td>
</tr>
<tr>
<td></td>
<td>Restricted General Fund 12</td>
<td>336,002.33</td>
</tr>
<tr>
<td></td>
<td>Child Development Fund 33</td>
<td>499.70</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay Projects Fund 41</td>
<td>1,625.01</td>
</tr>
<tr>
<td></td>
<td>General Obligation Bond Fund 43, 45</td>
<td>2,171,442.89</td>
</tr>
<tr>
<td></td>
<td>Stadium Operations Fund 58</td>
<td>15,512.48</td>
</tr>
<tr>
<td></td>
<td>Community Service Contract Ed Fund 59</td>
<td>960.50</td>
</tr>
<tr>
<td></td>
<td>Payroll Clearing Fund 76</td>
<td>44,345.34</td>
</tr>
<tr>
<td></td>
<td>Retiree Benefits Fund 79</td>
<td>69,928.35</td>
</tr>
<tr>
<td>Total Period 4 Warrants:</td>
<td></td>
<td>$3,266,262.79</td>
</tr>
</tbody>
</table>
Period Ending January 25, 2008
Unrestricted General Fund 01 $ 91,424.02
Restricted General Fund 12 114,836.63
Child Development Fund 33 9,128.59
Capital Outlay Projects Fund 41 505,143.00
General Obligation Bond Fund 44, 45 431,536.25
Total Period 5 Warrants: $ 1,152,068.49

Period Ending February 1, 2008
Unrestricted General Fund 01 $ 725,217.22
Restricted General Fund 12 145,940.74
Capital Outlay Projects Fund 41 106,170.60
General Obligation Bond Fund 43, 45 312,862.22
Stadium Operations Fund 58 64.32
Self Insurance Fund 61 247.00
Student Financial Aid Fund 74 67.00
Payroll Clearing Fund 76 321,099.57
Total Period 6 Warrants: $ 1,611,668.67
Commercial Warrants Total: $ 10,546,587.99

Included in the total warrant expenditure of $10,546,587.99 are the following payments greater than $25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**
1. $ 219,319 to *City of Long Beach* for Police and Fire Services training classes for Fall 2007.
2. $ 198,571 to *City of Long Beach* (Police Department) for security services rendered for November 2007.
3. $ 148,262 to *Dell Marketing L.P.* for 100 computer upgrades for full-time faculty and instructional laboratories, computer cables, smart cart, licensing, warranties, and service maintenance.
4. $ 111,062 to *Protected Insurance Program for Schools* for “going-forward” Workers’ Compensation claims from July 1, 2007, through July 1, 2008 (eighth installment).
5. $ 76,910 to *United of Omaha Life Insurance* for Supplemental Employee Retirement Plan (SERP) premium for classified retirees from January 1, 2004, through January 1, 2009, and for management team retirees from December 1, 2007, through December 1, 2012 (fifth annual installment).
6. $ 50,000 to *USPS* for metered postage.

**Restricted General Fund 12**
1. $ 151,089 to *Dell Marketing L.P.* for network storage equipment.
2. $ 68,000 to *Fraser Communications* for the Small Business Development Center advertisements on KTLK-AM during October 2007 and November 2007.

3. $ 35,000 to *Career Corner TV Corp* for career profile videos (third of six installments).

4. $ 30,057 to *Mt. San Antonio Community College District* for hosting a Small Business Development Center from July 1, 2007, through September 30, 2007.

**Capital Outlay Projects Fund 41**


2. $ 426,526 to *Pinner Construction Co., Inc.*, for replacement of Technology Buildings SS and TT on the Pacific Coast Campus and the fabrication and delivery of materials.

3. $ 216,857 to *First Regional Bank* for escrow retention associated with the construction of the Learning Resource Center Building on the Liberal Arts Campus and the Industrial Technology Complex Tech I on the Pacific Coast Campus.

4. $ 63,153 to *Caldwell Architects* for architectural services from January 1, 2006, through December 31, 2007, for the Pacific Coast Campus Library and Learning Resource Center.

**General Obligation Bond Fund 43 / 44 / 45**

1. $2,049,155 to *Taisei Construction Corporation* for South Quad Complex construction work for October 2007 and November 2007.

2. $ 431,536 to *Cordoba Corporation* for construction project management for December 2007.


4. $ 41,856 to *RMA Construction Services, Inc.*, for bond program technical support services for December 2007.

5. $ 39,300 to *Gonzalez / Goodale Architects* for professional services rendered in November 2007.

6. $ 38,643 to *Twining Laboratories* for inspection services for the Learning Resource Center at the Liberal Arts Campus in November 2007.

Minutes, Meeting of the Board of Trustees
February 26, 2008


**Budget Increase / (Decrease)**

**Restricted General Fund 12**

- Disabled Student Programs and Services $510,378
- Small Business Development Center – Lead Center $435,779
- Los Angeles Universal Pre-School $318,580
- Job Development Incentive Training (JDIF) Health Care Administration $254,052
- Workforce Investment Act Logistics Partnership $149,061
- Small Business Development Center-College of the Canyons $137,500
- Small Business Development Center-El Camino College $137,500
- Small Business Development Center-Mt. San Antonio College $137,500
- Small Business Development Center-Service Center $130,952
- Small Business Development Center-Santa Monica College $125,000
- Small Business Development Center-Ventura College $125,000
- Small Business Development Center-Pacific Coast Regional $100,000
- Nursing Faculty Recruitment and Retention $94,727
- Dear / Hard of Hearing District Match $10,367

**Contract/Community Education Fund 59**

- Lead Center Cash Match $2,500

**PURCHASING**

**Use of Other Agencies’ Bid**


**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period December 24, 2007, through February 1, 2008, in the amount of $364,622.64 as listed:

<table>
<thead>
<tr>
<th>PO #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#59279</td>
<td>$364,622.64</td>
</tr>
<tr>
<td>#59392</td>
<td></td>
</tr>
</tbody>
</table>

Total Amount $364,622.64

There are no purchase orders greater than $25,000 in the total purchase order amount of $364,622.64.

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

**Grants**

CN 93138.9 – Ratify – With the County of Los Angeles, Department of Public Social Services, to provide funding for the CalWORKs Program effective July 1, 2006, through June 30, 2009. Amount of funding is $782,460.
Contract Awards
CN 99649.4 – With Nostrum, Inc., to provide consulting services effective February 27, 2008, through August 31, 2008, for a total contract amount not to exceed $108,000, to be paid with General funds.

CN 99649.5 – Ratify – With Los Angeles County Office of Education to provide PeopleSoft Financial System Services effective July 1, 2007, through June 30, 2008, for a total contract amount not to exceed $40,500.

CN 99649.8 – With Vicenti Lloyd & Stutzman, LLP, to provide independent audit services for fiscal years ending June 30, 2008, 2009, and 2010, for a total contract amount not to exceed $360,080 to be paid with General funds.

Contract Amendments
CN 99606.1 – With Waste Management, Inc., Amendment #20, to increase the contract amount by $10,000 for a total contract amount for this fiscal year of $116,000 paid with General and Stadium funds.

CN 99634.1 – With Jaime Serrano, Jr., Amendment #9, to provide additional services and increase the contract by $10,000, for a total contract amount not to exceed $148,500, paid with Center for International Trade Development (CITD) funds.

CN 99641.1 – With Vicky Torres dba VCT2 Creative Communications, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99641.2 – With Christine Chiang-Schulthieiss dba Visual Mix, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99641.3 – With Tony Turpin Associates, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, at no additional cost.

CN 99643.8 – With KH Consulting Group, Amendment #2, change the termination date from February 28, 2008, to September 30, 2008, and increase the contract by $20,000 for a total amount not to exceed $150,000.

CN 99645.3 – Ratify – With Long Beach Community Services Development Corporation, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99645.6 – Ratify – With Cambrian Homecare, Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99646.2 – Ratify – With Substance Abuse Foundation of Long Beach, Inc., Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

CN 99646.8 – Ratify – With EH & S Resources, Inc., Amendment #1, to amend the effective date of contract from July 9, 2007, to July 1, 2007, with no change in contract amount.

Authorization to Approve the Selection of Contractor
Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894D Roof Replacement Buildings B, C, and D at the Liberal Arts Campus.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for RFP 08-1001 Full Service Advertising for Small Business Development Centers.

**Change Order Ratifications**

CN 22021.3 – With *Taisei Construction Corporation*, Change Order #15, for the South Quad Complex project at the Liberal Arts Campus, in the amount of $37,724 for a total contract amount not to exceed $37,399,072.12 paid with Measure E Bond funds. Total approved change orders represent 2.14%.

CN 22021.5 – With *Dalaj International Corporation*, Change Order #1, for the East Campus Building Demolition project in the amount of $7,129.63 for a total contract amount not to exceed $467,129.63 paid with Measure E Bond funds. Total approved change orders represent 1.55%.

CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Order #1P and #2P for the Central Plant at the Pacific Coast Campus in the amounts of $229,118.58 and $41,997.20, respectively, and Change Order #2 for the Central Plant at the Liberal Arts Campus for a credit of $5,538.54 for a total contract amount not to exceed $16,904,247.24 paid with Measure E Bond funds.

CN 99642.8 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Orders #5, #6, and #7 for the Learning Resource Center Building L Modernization project at the Liberal Arts Campus, in the amounts of $97,091, $99,700, and $49,800 respectively, for a total contract amount not to exceed $14,053,159 to be paid with Measure E Bond funds. Total approved change orders represent 3.25% of the contract amount.

**Notice of Completion**

CN 22021.5 – With *Dalaj International Corporation*, for the East Campus Building Demolition project for a total fee of $467,129.63. Project was completed on December 31, 2006.

**Institutional Memberships**

Amend the current institutional membership list to include:

- Community College League $7,250
- Policy & Procedures Service (Paid by Administrative Services)

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.
The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**
No Items, No Report

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President’s Report**
Superintendent-President Oakley thanked the members of the communities that the District serves in Long Beach, Signal Hill, Avalon, and Lakewood, for their support, and the faculty, staff and students who worked very hard to make Measure E a reality.

President Oakley announced that the colleagues going to Austin, Texas, to be recognized and receive the National Institute for Staff and Organizational Development (NISOD) Excellence Awards for this year are Janice Miller, Research Systems Analyst II; Dr. Bobbi Villalobos, Dean of Language Arts; and Dr. David Morse, Professor of English. He extended congratulations to them, saying it is well deserved and they do a fine job.

President Oakley explained that the President's Leadership Council agreed it is a good time to determine whether or not the current names are the best for our campuses, i.e., do they communicate to the students and the community what we want to communicate. The process of taking a look at the possibility of renaming the campuses has been undertaken by a group of individuals chaired by Chi-Chung Keung, Executive Director, Public Affairs & Marketing. They will take a survey, talk to people, and eventually some recommendations will come out of that to the President's Leadership Council and, if there are recommendations to change either or both of the names, that will be brought to the Board. President Oakley said he wanted to make sure that the Board had an opportunity to consider the question and invited them to fill out the survey and return it to Jackie, who will convey it to Chi-Chung.

**ACADEMIC AFFAIRS**
No Items, No Report

**STUDENT SUPPORT SERVICES**

**ASB Strategic Plan**
In accordance with Board Goal 3.G., IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY – Support the development of student leadership by requiring and reviewing an annual ASB Strategic Plan, Dr. Christopher Villa, Vice President of Student Support Services, introduced ASB Board of Directors John Kindred, ASB President/CEO; Michael Brown, ASB CFO; and Reijo Rantamaula, Student Trustee, who gave a presentation on the Associated Student Body Strategic Plan. The presentation briefly reviewed the goals and initiatives of the ASB and summarized the progress of implementation since its adoption in 2007. Through the Strategic Plan, the ASB hopes to realize the following prioritized goals to improve student access and participation in extra-curricular Student Life, as well as promote academic success:

- Develop Student Life to reach and appeal to a diverse student population
- Update communication and information delivery with the most advanced technological systems
- Ensure system effectiveness
• Develop resources
• Provide resources for future planning

ADMINISTRATIVE SERVICES
2007-2008 CCFS-311Q Second Quarterly Financial Status Report
It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the 2007-2008 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor’s Office.

The motion carried, all voting aye.

2007-2008 Mid-year Budget Performance Report
In order to keep the Board and the college community informed about the status of the budget, Ann-Marie Gabel, Vice President, Administrative Services, presented a report covering the Unrestricted General Fund and the financial activity occurring during the first half of the 2007-2008 fiscal year.

Annual Report on Campus Crime
Ann-Marie Gabel, Vice President, Administrative Services, introduced Lieutenant Julie Prior of the Long Beach Police Department who, in accordance with the Crime Awareness and Campus Security Act of 1990, presented the annual statistical report on crimes occurring on the Long Beach City College campuses.

PACIFIC COAST CAMPUS
Update on Pacific Coast Campus
Donald Berz, Executive Vice President of Academic Affairs, introduced Dr. Marilyn Brock, Interim Associate Vice President, PCC, who presented an update of the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT
No Items, No Report

ACADEMIC SENATE
No Report

TRUSTEES COMMUNICATIONS
There were no communications.

NEW BUSINESS
There was no new business.

FUTURE REPORTS
BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

March 11, 2008
1. MEASURE AND IMPROVE STUDENT SUCCESS
   C. Review a report with an action plan that assess the effectiveness of student support services and its relationship to the LBCCD mission by Spring 2008.
3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
   E. Require and review a diversity plan with the goal of improving the proportional ethnic and gender representation of faculty and staff relative to the proportions in the LBCCD community with timelines and annual benchmarks by Spring 2008.

**April 1, 2008 – Board Retreat (Report Rescheduled from March 11, 2008)**
1. MEASURE AND IMPROVE STUDENT SUCCESS
   D. Review progress on the LBCCD’s Learning Outcomes Assessment Plan, including timelines and measurement criteria annually, concurrent with the Annual Accreditation report in the Spring semester.

**April 22, 2008**
1. MEASURE AND IMPROVE STUDENT SUCCESS
   E. Review a report on LBCCD’s transfer success programs such as the Honor’s Program to ensure that the needs of transfer oriented students are being met by Spring 2008.

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
   B. Review technology plans with timelines and budgets for:
      - administrative support
      - instructional and student support services

**September 23, 2008**
3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
   D. Support the development of a streamlined decision-making and governance structure by Fall 2008.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

President Otto pointed out that there is a draft of the Accreditation Self Study on the website and encouraged everyone to look at it, download it, and comment on it. On the same website is a listing of the town hall meetings to discuss the four standards. On February 28 there is a town hall meeting on all the standards in the Board Room on the Liberal Arts Campus from 12:30-2:00 p.m. and on March 4, there is a town hall meeting on standards two and three at the Pacific Coast Campus from 11:30-1:30 p.m., in Dyer Hall, with refreshments in the senior center. Those are the only meetings between now and the next Board meeting. This is a very important part of what it is that we do here. President Otto stressed that without accreditation, we wouldn't be here, quite literally, and asked that everyone participate in the accreditation process.

Board President Otto announced with great sadness that Trustee Mark Bowen was going to be absent from the meeting because his father was extremely ill. President Otto received word just before the meeting started that Mark's father had passed away and asked that this meeting be adjourned in his memory. President Otto said we are all deeply saddened and
extend our best wishes to Mark and his family for his loss and asked everyone to have a moment of silence before adjourning the meeting.

**ADJOURNMENT**

President Otto adjourned the meeting at 6:12 p.m. The next regular meeting of the Board of Trustees will be held on March 11, 2008. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary