

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
June 24, 2008**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on June 24, 2008.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:12 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Roberto Uranga led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Bowen, Member Clark, Member Otto, and Member Uranga

Absent: Student Trustee Brown

WELCOME AND INTRODUCTIONS

President Kellogg welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Otto, that the minutes of the meeting of June 10, 2008, be approved as distributed. The motion carried, Members Kellogg, Bowen, Clark and Otto voting aye, Member Uranga abstaining.

ORDERING OF THE AGENDA

President Kellogg reordered the agenda to move Item 9.1 ACCJC Update on Assessment & Student Learning Outcomes, to immediately after the approval of the consent agenda.

REPORT OF BOARD OF TRUSTEES

New Policy on Board of Trustees' Code of Ethics/Standards of Practice, First Reading

The Board of Trustees received for First Reading/Discussion a new policy of the Board's Code of Ethics/Standards of Practice developed by the Board of Trustees.

Administrative Regulations on the Board of Trustees' Code of Ethics/Standards of Practice

The Board of Trustees presented, for information only, the new administrative regulations describing how the Code of Ethics/Standards of Practice policy will be implemented and the process to deal with a violation of this code by any Board member.

Member Otto suggested and the Board agreed on some changes to be made under 2014.5.A, 2014.7, and 2014.8.F.

Superintendent-President Oakley said that the suggested changes would be incorporated and brought to the next meeting.

Committee Reports

There were no committee reports

STUDENT TRUSTEE

In the absence of Student Trustee Brown, there was no report.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

Academic Appointment	2
Hourly Instructor – Summer	257
Hourly Counselor – Summer	7
Hourly Librarian – Summer	5
Hourly Reader – Summer	21
Stipends	46

In-Service Changes

Change in Assignment – Contract	2
Change of Title – Contract	2
Leave of Absence Without Pay	1

Separation From Employment

Resignation	1
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HUMAN RESOURCES (Classified)

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Approve/ratify the following actions:

Appointments

Probationary	2
Administrative Transfer	2
Transfer	1
Temporary	14
Exempt from the Merit System	103

In-Service Changes

Change to Previous Board Item	1
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Separation From The District

Resignation	1
Retirement	4
Termination	1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 126212, 126231, 126232, 126240, 126276, 126278 and 126311 for the Unrestricted General Fund 01 in the amount of \$18,709 as listed:

From:	Academic Salaries	\$	2,114	
	Classified Salaries		994	
	Employee Benefits		336	
	Supplies		4,141	
	Services and Operating Expenses		<u>11,124</u>	\$ <u>18,709</u>
To:	Academic Salaries	\$	2,894	
	Classified Salaries		2,727	
	Employee Benefits		622	
	Supplies		8,373	
	Services and Operating Expenses		3,827	
	Equipment		<u>266</u>	\$ <u>18,709</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

(b) Budget Transfer numbers 126213, 126214, 126216, 126233, 126274 and 126282 for the Restricted General Fund 12 in the amount of \$73,499 as listed:

From:	Classified Salaries	\$	23,960	
	Employee Benefits		15,811	
	Supplies		8,587	
	Services and Operating Expenses		7,558	
	Equipment		<u>17,583</u>	\$ <u>73,499</u>
To:	Academic Salaries	\$	7,679	

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Classified Salaries	8,952	
Employee Benefits	2,899	
Supplies	3,000	
Services and Operating Expenses	<u>50,969</u>	\$ <u>73,499</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

- (c) Budget Transfer number 126241 for the Child Development Fund 33 in the amount of \$1,800 as listed:

From: Classified Salaries	\$ 1,277	
Employee Benefits	<u>523</u>	\$ <u>1,800</u>
To: Supplies		\$ <u>1,800</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund 33.

- (d) Budget Transfer number 126211 for the General Obligation Bond Fund 43 in the amount of \$1,030,000 as listed:

From: Reserves		
To: Construction/Additions/Engineering/Equipment		\$ <u>1,030,000</u>

Included in the budget transfer of \$1,030,000 for the General Obligation Bond Fund 43 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
126211	790100-43-710400-5404	Reserves – South Quad	\$ 1,030,000
	<u>To:</u>		
	621000-43-710400-5404	Building Improvements – South Quad	\$ 900,000
	624000-43-710400-5404	Inspection Fees – South Quad	130,000

To cover the costs of construction work and inspection services for the South Quad Project at the Liberal Arts Campus.

- (e) Budget Transfer numbers 126211, 126234, 126275 and 126280 for the General Obligation Bond Fund 45 in the amount of \$1,428,382 as listed:

From: Services and Operating Expenses	\$ 14	
Construction and Additions	15,198	
Reserves	<u>1,413,170</u>	\$ <u>1,428,382</u>
To: Supplies	\$ 300	
Services and Operating Expenses	116,537	
Additions/Engineering/Equipment	<u>1,311,545</u>	\$ <u>1,428,382</u>

Included in the budget transfers of \$1,428,382 for the General Obligation Bond Fund 45 are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>		<u>Amount</u>
126211	790100-45-710400-5400	Reserves – Bond Administration	\$ 106,000
	790100-45-710400-5327	Reserves – Learning Resource Center (LAC)	150,359
	790100-45-710600-5637	Reserves – Infrastructure Construction (PCC)	97,498
	<u>To:</u>		
	612000-45-710400-5447	Site Improvement – Stadium Scoreboard	\$ 88,000
	568000-45-710400-5448	Repair/Maintenance – Baseball Field	18,000
	621000-45-710400-5327	Construction–Learning Resource Center(LAC)	50,359
	621000-45-710400-5637	Construction–Infrastructure (PCC)	97,498
	624000-45-710400-5327	Inspection–Learning Resource Center (LAC)	100,000

To cover unanticipated costs for the Facilities Construction and Improvement Program.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
126280	790100-43-710400-5400	Reserves – Bond Administration	\$ 37,650
	<u>To:</u>		
	514000-45-710400-5444	Consulting – Math Tech & Culinary Arts Building (LAC)	\$ 22,800
	514000-45-710600-5606	Consulting – Multi-Disciplinary Academic Building (PCC)	14,850

To cover unanticipated costs of consulting fees for bond projects.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 44750 for the period of May 19, 2008, through May 30, 2008, in the amount of \$5,622,363.08 as listed:

Register No. 44750	Warrant Nos. 0766156 – 0766256	\$ <u>5,622,363.08</u>
Issue Date 05/30/08		
	Total Salary Warrants Issued:	\$ <u>5,622,363.08</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of May 19, 2008, through May 30, 2008, in the amount of \$1,126,366.00 as listed:

Period Ending May 23, 2008		
Unrestricted General Fund 01	\$ 256,328.49	
Restricted General Fund 12	101,090.09	
Capital Outlay Projects Fund 41	7,400.00	
General Obligation Bond Funds 44, 45	483,108.79	
Contract/Community Education Fund 59	4,800.00	
Self Insurance Fund 61	<u>282.49</u>	
	Total Period 1 Warrants:	\$ <u>853,009.86</u>
Period Ending May 30, 2008		
Unrestricted General Fund 01	\$ 138,478.02	
Restricted General Fund 12	63,917.51	

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Stadium Operations Fund 58	2,088.40
Self Insurance Fund 61	113.02
Student Financial Aid Fund 74	165.50
Payroll Clearing Fund 76	<u>68,593.69</u>

Total Period 2 Warrants: \$ 273,356.14

Commercial Warrants Total: \$ 1,126,366.00

Included in the total warrant expenditure of \$1,126,366.00 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Restricted General Fund 12

1. \$ 37,534 to *EBSCO Subscription Services* for library magazine subscriptions from June 2008 to May 2009 for the Liberal Arts and Pacific Coast Campuses.

General Obligation Bond Funds 44/45

1. \$ 400,435 to *Cordoba Corporation*, for construction project management for April 2008.
2. \$ 51,920 to *RMA Construction Services, Inc.*, for bond program technical support services for April 2008.

Budget Increase/(Decrease)

Unrestricted General Fund 01

Increase in the 2007/08 budget for Veteran's Services \$ 3,029

PURCHASING

Use of Other Agencies' Bids

U.S. Communities Contract #05091 – With *Home Depot U.S.A. Inc.*, for maintenance and hardware supplies effective December 1, 2005, through November 30, 2008, with the option to extend the term for an additional 36 months.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period May 19, 2008, through May 30, 2008, in the amount of \$462,048.67 as listed:

PO #60149 – PO #60290 \$ 462,048.67

Total Amount \$ 462,048.67

Included in the total amount of purchase orders of \$462,048.67 is the following item greater than \$25,000:

Unrestricted General Fund 01

PO #60173 *Sierra School Equipment* \$ 52,540.45
Workstations/modular furniture for Financial Aid and

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Veterans Affairs

Restricted General Fund 12

PO #60186 *Western Graphics Plus* \$ 54,248.38
Promotional items for EOPS

PO #60215 *Paxton Patterson LLC* \$ 47,079.83
Drafting tables

General Obligation Bond Fund 45

PO #60261 *Daktronics* \$ 72,395.00
Outdoor football scoreboard for Veterans Stadium

Transfers to Close Books

Authorize the Director of Fiscal Services, to make budget transfers necessary to close the books of the Long Beach Community College District after the end of fiscal year 2007-2008. No transfer shall be made unless an expenditure has already been authorized by the Governing Board.

Transfers to Close School Year

Authorize the Los Angeles County Superintendent of Schools to make appropriation transfers necessary at the close of the school year 2007-2008 to permit the payment of obligations the District incurred during the fiscal year.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Bond Contract Awards

CN 22028.1 – With *Twining Laboratories, Inc.*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$200,000, paid from Capital Outlay and General Obligation Bond Funds.

CN 22028.2 – With *RMA Construction Services, Inc.*, effective July 1, 2008, through June 30, 2009, for an amount not to exceed \$294,780.62, paid from General Obligation Bond Fund.

CN 22028.3 – With *Adorno, Yoss, Alvarado & Smith*, effective July 1, 2008, through June 30, 2011, for an amount not to exceed \$120,000, paid from General Obligation Bond Fund.

CN 22028.4 – With *Public Agency Law Group*, effective July 1, 2008, through June 30, 2011, for an amount not to exceed \$200,000, paid from General Obligation Bond Fund.

CN 22028.5 – With *TYR, Inc.*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$200,000, paid from General Obligation Bond Fund.

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CN 22028.6 – With *LSA Associates, Inc.*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$30,000, paid from General Obligation Bond Fund.

CN 22028.7 – With *King Office Services, Inc.*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$500,000, paid from General Obligation Bond Fund.

CN 22028.8 – With *Rondeux Relocation Services, Inc., dba Penn Corporate Relocation*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$500,000, paid from General Obligation Bond Fund.

CN 22028.9 – With *Caldwell Architects*, for an amount not to exceed \$200,040, paid from General Obligation Bond Fund.

CN 22029.1 – With *Sandy Pringle Associates Inspection Consultants, Inc.*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$200,000, paid from General Obligation Bond Fund.

CN 22029.2 – With *Ninyo & Moore Geotechnical Consultants*, effective July 1, 2008, through June 30, 2010, for an amount not to exceed \$200,000, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22003.3 – With *Gonzalez|Goodale Architects*, Amendment #13, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 22003.4 – With *The Chambers Group*, Amendment #12, to change the termination date from June 30, 2008, to December 31, 2008, at no additional cost.

CN 22008.5 – With *Signet Testing Labs, Inc.*, Amendment #3, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 22008.9 – With *TYR, Inc.*, Amendment #4, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 22009.1 – With *Sandy Pringle Associates*, Amendment #5, to change the termination date from June 30, 2008, to December 31, 2008, at no additional cost.

CN 22013.2 – With *AmeriCEC, Inc.*, Amendment #4, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 22020.1 – With *CTL Environmental Services*, Amendment #4, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 22020.2 – With *Winzler & Kelly Consulting Engineers*, Amendment #3, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

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CN 22027.7 – With *Guida Surveying, Inc.*, Amendment #1, to increase the contract amount by \$9,000 for a total contract amount not to exceed \$37,000, paid from General Obligation Bond Fund.

Contract Awards

CN 99652.2 – With *Keenan & Associates*, effective July 1, 2008 through June 30, 2009, not to exceed \$51,000 paid from Self Insurance Fund.

CN 99652.4 – With *Corporation for Education Network Initiatives in California (CENIC)*, effective July 1, 2008 through June 30, 2011 at a cost of \$95,436, paid from Unrestricted General Fund.

CN 99652.5 – With *Keenan & Associates*, as needed, effective July 1, 2008, through June 30, 2009, not to exceed \$25,200 paid from Self Insurance Fund.

CN 99652.6 – With *Los Angeles County Office of Education (LACOE)*, to provide PeopleSoft Financial System Services to the District effective July 1, 2008, through June 30, 2009, for an amount not to exceed \$ 40,300, paid from Unrestricted General Fund.

CN 99652.7 - With *Dr. B's Chicken, Inc., dba The Great American Lunchbox*, effective July 1, 2008, through June 30, 2009, for an amount not to exceed \$55,000, paid from Unrestricted General and Restricted General Funds.

CN 99652.8 – With *Hasler Financial*, to lease a Hasler WJ250 Digital Mailing System effective July 1, 2008, through June 30, 2013, for a monthly lease amount of \$1,040.86, including use tax, for a total contract amount not to exceed \$62,451.60, paid from Unrestricted General Fund.

CN 99652.9 – With *Agiline, Inc.*, effective July 1, 2008, through June 30, 2009, for a total contract amount not to exceed \$50,000, paid from Restricted General Fund.

Contract Amendments

CN 93104.7 – With *Keenan & Associates*, to change the termination date from June 30, 2008, to June 30, 2009, paid from Self Insurance Fund.

CN 95003.2 – With *Vision Service Plan (VSP)*, to provide vision coverage for the District's self-funded insurance program for all District employees and their dependents, Associated Student Body employees, and Long Beach City College Auxiliary, Inc., employees, to change the termination date from June 30, 2008, to June 30, 2009. The administrative fee will remain at \$1.90 per person.

CN 95003.5 – With *Anthem Blue Cross of California*, for the Prudent Buyer Plan (PPO) for eligible District employees, dependents and retirees to change the termination date from June 30, 2008, to June 30, 2009.

CN 95003.6 – With *Managed Health Network*, to provide behavioral and mental health services for eligible District employees and dependents to change the termination date from June 30, 2008, to June 30, 2009, at a cost of \$21.27 per employee.

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CN 95004.1 – With *Blue Cross of California – California Care* (HMO), for eligible District employees, dependents, ASB employees, and Long Beach City College Auxiliary, Inc., employees, to change the termination date from June 30, 2008, to June 30, 2009.

CN 95007.4 – With *Alameda County School Insurance Group/EDGE*, as Administrator of the Long Beach Community College District Self-Insurance Delta Dental program for eligible District employees and dependents for an administration fee of 6.44% of claims, to change the termination date from June 30, 2008, to June 30, 2009.

CN 95007.6 – With *Kaiser Foundation Hospitals and Southern California Permanente Medical Group*, to provide medical insurance for eligible District employees and dependents, ASB employees, Long Beach City College Auxiliary, Inc., employees, COBRA, and District retirees, to change the termination date from June 30, 2008, to June 30, 2009.

CN 95007.7 – With *DeltaCare*, a subsidiary of Delta Dental, to provide a prepaid dental care plan for eligible District employees and dependents to change the termination date from June 30, 2008, to June 30, 2009.

CN 99627.6 – With *Rachlin Architects, Inc.*, Amendment #11, to change the termination date from June 30, 2008, to June 30, 2009, and for additional services in the amount of \$11,140 for a total contract amount not to exceed \$749,665.10.

CN 99627.7 – With *Caldwell Architects, Inc.*, Amendment #4, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 99627.9 – With *Caldwell Architects, Inc.*, Amendment #9, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 99632.4Y1C – Ratify – With *Dell Financial Services, LLC*, effective June 1, 2008, through May 31, 2011, for an annual lease amount of \$61,922.63 plus tax, paid from Unrestricted General Fund.

CN 99634.9 – Ratify – With *Reward Strategy Group*, Amendment #1, to increase the contract amount by \$6,000 for a total amount not to exceed \$166,000, paid from Unrestricted General Fund.

CN 99636.2 – With *WLC Architects, Inc.*, Amendment #5, to change the termination date from June 30, 2008, to June 30, 2009, at no additional cost.

CN 99647.3 – With *P2S Engineering, Inc.*, Amendment #1, to change the termination date from June 30, 2008 to June 30, 2009, at no additional cost.

CN 99648.6 – With *Moss-Adams, LLP*, Amendment #1, to change the termination date from June 30, 2008 to December 31, 2008, at no additional cost.

Change Order Ratifications

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CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Order #6, for the Central Plant at the Liberal Arts Campus in the amount of \$94,768, and Change Order #8P for the Central Plant at the Pacific Coast Campus, in the amount of \$38,475, for a total contract amount not to exceed \$17,680,491.24, paid from General Obligation Bond Fund.

CN 99641.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #7, in the amount of \$24,760 for the New Learning Resource Center at the Pacific Coast Campus, for a total contract amount not to exceed \$9,229,570.82, paid from General Obligation Bond Fund. Total approved change orders represent 1.63% of the contract amount.

Authority to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0894G Bldg. P – Theater Room Renovation, Liberal Arts Campus.

Donations

Accept the donation from Howard Brooke, Administrator, Sehi Computer Products, Inc., 1275 Puerta Del Sol, San Clemente, CA 92673, of twenty-seven flash drives for use by the students in the CalWORKs Program and request that a letter of appreciation be sent.

Institutional Memberships

Amend the 2008-09 Institutional Membership list to include:

Los Angeles County Economic Development Corporation (LAEDC) (Paid by Economic and Resource Development)	\$ 2,500
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It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

ACCJC Update on Assessment & Student Learning Outcomes

At the Board Retreat on April 1, 2008, the Board had questions regarding the ACCJC (Accrediting Commission for Community and Junior Colleges) rubric for assessment of student learning outcomes.

Superintendent-President Oakley introduced Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges (ACCJC), who made a PowerPoint presentation of the Commission's rubric for evaluating student learning outcomes and responded to questions.

HUMAN RESOURCES

RSG Classification Study Phase II and III, LBCCE/AFT

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve Phases II and III of the Reward Strategy Group (RSG) classification/compensation LBCCE/AFT study. The results of which shall be that those employees whose classifications

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were upgraded be placed on the step that affords at a minimum 4.9% additional compensation, effective July 1, 2008.

The motion carried, all voting aye.

RSG Classification Study Phase II and III, Management Team

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees approve Phases II and III of the Reward Strategy Group (RSG) classification/compensation Management Team study. The results of which shall be that those employees whose classifications were upgraded be placed on the step that affords at a minimum 4.9% additional compensation, effective July 1, 2008.

The motion carried, all voting aye.

Resolution, Board Member Absence Compensation

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees adopt Resolution 062408A authorizing compensation to Board Member Roberto Uranga for the meeting of June 10, 2008, from which he was absent due to the passing of his brother.

The motion carried, Members Bowen, Clark, Kellogg, and Otto voting aye, Member Uranga abstaining.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

Superintendent-President Oakley called upon Vice President of Human Resources Rose DelGaudio, who introduced and welcomed Cindy Vyskocil, new Associate Vice President of Human Resources as of July 1.

Superintendent-President Oakley congratulated Michael Tuitasi, Dean, Counseling and Student Support Services, who is leaving us to serve as Vice President, Student Services, at Santa Monica City College.

Superintendent-President Oakley announced that Long Beach City College and The Long Beach College Promise were on the cover of the Community College League of California quarterly newsletter.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

Resolution to Authorize Vice President, Administrative Services, to Execute Change Orders Under \$100,000

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It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 062408B to authorize the Vice President, Administrative Services, or designee, to execute change orders to agreements under \$100,000.

The motion carried, all voting aye.

Resolution to Authorize Vice President, Administrative Services, to Execute Agreements Under \$25,000

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 062408C to authorize the Vice President, Administrative Services, or designee, to execute agreements (and amendments to agreements) under \$25,000.

The motion carried, all voting aye.

Resolution to Authorize Director of Risk Services to Dispose of District Property with a Collective Value Under \$5,000

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 062408D to authorize the Director of Risk Services, or designee, to dispose of District property, whether one or more items, which do not exceed in value the sum of five thousand dollars (\$5,000), the property may be sold at private sale without advertising, by an employee of the District empowered for that purpose by the Board. Should such items be of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board, or such items may be disposed of at the local public dump or recycled on order of the Director of Risk Services.

The motion carried, all voting aye.

Five Year Capital Construction Plan for 2010-2014

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees approve the annual submission of the District's Five Year Capital Construction Plan for 2010-2014 and authorize the President of the Governing Board and the Superintendent-President of the District to sign the formal documents that authorize action on behalf of the District.

The motion carried, all voting aye.

Vice President Gabel introduced Mark Thissell, Director, District Facilities, who gave a PowerPoint presentation to bring the Board up to date on projects completed and current and upcoming projects.

Resolution, Final Project Proposal-Mathematics/Technology Building at LAC

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees adopt Resolution No. 062408E and approve the Final Project Proposal to build a new Mathematics/Technology Building at the Liberal Arts Campus and authorize the President of the Governing Board and the Superintendent-President of the District to sign the formal documents that authorize action on behalf of the District.

The motion carried, all voting aye.

BUDGET WORKSHOP – 2008-2009 TENTATIVE BUDGET

Ann- Marie Gabel, Facilitator

Vice President Gabel gave an overview of the Tentative Budget, including the Board Budget Guidelines, Institutional Goals, Budget Advisory Committee Planning Assumption Highlights, Funding Sources, FTES History and Projection, List of Funds – Expenditures and Other Outgo, General Fund, and Future Budget Challenges, and responded to questions.

Approval of Tentative Budget 2008-2009

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the Tentative Budget for 2008-2009.

The motion carried, all voting aye.

Resolution, Cash Flow Borrowing from the Los Angeles County Treasurer

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees adopt Resolution No. 062408F to authorize short-term borrowing of up to \$94.7 million from the Los Angeles County Treasurer.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

Dr. Marilyn Brock, Interim Associate Vice President of PCC, had no report but said she is looking forward to completion of the library and wanted to thank all who had a role in getting that building completed, as well as all the other things that have been happening on the campus.

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

There was no report.

TRUSTEES COMMUNICATIONS

Trustee Uranga thanked everyone for their thoughtfulness for the loss of his brother.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

- **July 8, 2008 – Study Session**
Accreditation Self-Study Report
- **August 26, 2008**
Institutional Effectiveness
- **September 9, 2008**
Diversity Update Report

- **October 2008**
Title V – HSI Update
- **BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

September 23, 2008

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- D. Support the development of a streamlined decision-making and governance structure by Fall 2008.

March 2009

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- F. Ensure opportunities for all stakeholders to participate in accreditation self-study and approve a plan for addressing recommendations of the visiting team no later than three months after the accrediting commission issues its final report and recommendations.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Kellogg adjourned the meeting 7:38 p.m. The next regular meeting of the Board of Trustees will be held on July 8, 2008. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary