The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on July 10, 2007.

CALL TO ORDER
The meeting was called to order at 4:09 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in the Board Room, Building I, Liberal Arts Campus. President Otto reported that, in closed session, the Board of Trustees and the Superintendent-President agreed upon the incentivized goals for the 2007-2008 academic year. 1. MEASURE AND IMPROVE STUDENT SUCCESS – the goal of completing phase one of the college readiness or basic skills program, by June 2008; 2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY – one goal was to implement the 2007-2008 Adopted Budget with the Board goals for fiscal stability and achieve one percent growth; and the second goal under the second category was to complete construction of the south quad on the Liberal Arts Campus; the Aviation and Automotive Technology Building on the Pacific Coast Campus; and the central plant on the Liberal Arts Campus by June 2008. Goal No. 3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY, the goal is to complete the draft of the Accreditation Self Study by June 2008. All was agreed upon.

PLEDGE OF ALLEGIANCE
Ann-Marie Gabel led the Pledge of Allegiance.

ROLL CALL
Present: President Otto, Vice President Kellogg, Member Bowen, Member Clark, Member Uranga, and Student Trustee Rantamaula

WELCOME AND INTRODUCTIONS
Superintendent-President Oakley introduced and welcomed the new Vice President of Administrative Services, Ann-Marie Gabel.

APPROVAL OF MINUTES
It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of June 26, 2007, be approved as distributed. The motion carried, all voting aye.

**STUDENT TRUSTEE**
Student Trustee Rantamaula reported on ASB activities, including recruiting applicants for ASB positions that are open and working on improving communication with the students through the ASB website. Mr. Rantamaula reported plans for a leadership retreat Aug 25-26.

**ORDERING OF THE AGENDA**
President Otto reordered Item 12.12, the Revised Facilities Master Plan, to be next on the agenda.

**Revised Facilities Master Plan**
Superintendent-President Oakley introduced Joyce Black and Ken Cereghino with Cambridge West Partnership who, in coordination with Marlene Imirzian, Architect, gave a PowerPoint presentation of the revised District Facilities Master Plan and responded to questions.

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees adopt the Revised Facilities Master Plan.

After some discussion, the motion and second were withdrawn and it was decided to hold the item over to the August 28 meeting for action.

**PUBLIC COMMENTS ON AGENDA ITEMS**
Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

Vice President Kellogg left the meeting at 6:15 p.m.

The following items were part of the Consent Agenda

**HUMAN RESOURCES (Academic)**
Approve/ratify the following actions:

- **Appointments**
  - Administrative Appointment 3
  - Hourly Instructor – Summer 27
  - Hourly Counselor – Summer 2
  - Hourly Librarian – Summer 5
  - Stipends 9

- **In-Service Changes**
  - Change of Salary – Contract 2
  - Change of Title – Contract 1
  - Department Head Election 1

**HUMAN RESOURCES (Classified)**
Approve/ratify the following actions:

**APPOINTMENTS**
Probationary 1
Working Out of Class 3
Temporary 2
Exempt From the Merit System 51

SEPARATION FROM THE DISTRICT
Retirement 2

FINANCE AND PURCHASING
Approve the following actions:

FINANCE
Budget Transfers
(a) Budget Transfer numbers 122969, 123022, 123041 and 123055 for the Unrestricted General Fund 01 in the amount of $64,107 as listed:

From:          $ 14,267
    Supplies
    Services and Operating Expenses 49,023
    Equipment 817
            $ 64,107

To:             $ 28,000
    Classified Salaries
    Employee Benefits 6,340
    Supplies 14,850
    Services and Operating Expenses 14,917
            $ 64,107

Included in the budget transfers of $64,107 for the Unrestricted General Fund are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>123055</td>
<td>514000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>$ 47,000</td>
</tr>
<tr>
<td></td>
<td>231000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>$ 1,000</td>
</tr>
<tr>
<td></td>
<td>233000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>15,000</td>
</tr>
<tr>
<td></td>
<td>219000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>12,000</td>
</tr>
<tr>
<td></td>
<td>395000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>6,340</td>
</tr>
<tr>
<td></td>
<td>457000-01-671500-0000</td>
<td>Community Relations and Marketing</td>
<td>12,660</td>
</tr>
</tbody>
</table>

From Professional Services to Student Assistants Salaries, Professional Expert Salaries, Classified Salaries, Employee Benefits and Supplies to balance accounts.

(b) Budget Transfer numbers 122973, 123023 and 123042 for the Restricted General Fund 12 in the amount of $110,636 as listed:

From:          $ 41,242
    Classified Salaries
    Employee Benefits 14,255
    Supplies 6,601
    Services and Operating Expenses 5,008
    Equipment 4,082
Minutes, Meeting of the Board of Trustees  
July 10, 2007

<table>
<thead>
<tr>
<th>Student Payments</th>
<th>$39,448</th>
<th>$110,636</th>
</tr>
</thead>
<tbody>
<tr>
<td>To: Academic Salaries</td>
<td>$23,614</td>
<td></td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>7,586</td>
<td></td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>3,593</td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td>16,652</td>
<td></td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>35,088</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td>24,103</td>
<td>$110,636</td>
</tr>
</tbody>
</table>

Included in the budget transfers of $110,636 for the Restricted General Fund are the following transfers greater than $25,000:

**AT 123042**

- From: 765000-12-684700-8680 Economic and Resource Development $26,448
- To: 133000-12-120300-8085 RN Nursing $19,917
- To: 137000-12-120300-8085 RN Nursing $3,697
- To: 395100-12-120300-8085 RN Nursing $2,834

From Other Student Aid Books/Supplies to Instructional Hourly Salaries, Instructional Stipend, and Employee Benefits to cover instructor salary/benefit costs.

**AT 122973**

- From: 212000-12-684700-8680 Economic and Resource Development $24,040
- From: 395000-12-684700-8680 Economic and Resource Development $9,496
- To: 522500-12-684700-8680 Economic and Resource Development $8,000
- To: 514000-12-684700-8680 Economic and Resource Development $25,000
- To: 589000-12-684700-8680 Economic and Resource Development $536

From Classified Salaries and Employee Benefits to Conferences Administrator/Management, Professional Services and Other Services to cover conference expenses.

(c) Budget Transfer numbers 122983 and 123021 for the General Obligation Fund 43 in the amount of $50,919 as listed:

- From: Construction and Additions $50,919 $50,919
- To: Supplies $7,237 $7,237
- To: Services and Operating Expenses $43,682 $43,682

Included in the budget transfers of $50,919 for the General Obligation Fund are the following transfers greater than $25,000:

**AT 122983**

- From: 621000-43-710400-5413 Bond Projects $40,000
- To: 568000-43-710400-5441 Bond Projects $40,000
From Construction and Additions to Maintenance Building, Grounds and Furniture and Professional Services to fund overpass painting project.

**Salary Warrants**
Ratify issuance of salary warrants listed on Register No. 4406 through Register No. 4410 for the period of June 4, 2007, through June 15, 2007, in the amount of $1,993,628.92 as listed:

<table>
<thead>
<tr>
<th>Register No.</th>
<th>Issue Date 06/08/07</th>
<th>Warrant Nos.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4406</td>
<td>06/08/07</td>
<td>0756558 – 0756796</td>
<td>$ 978,703.29</td>
</tr>
<tr>
<td>4407</td>
<td>06/08/07</td>
<td>0756797 – 0756854</td>
<td>$ 274,591.58</td>
</tr>
<tr>
<td>4408</td>
<td>06/08/07</td>
<td>0756855 – 0757271</td>
<td>$ 455,242.29</td>
</tr>
<tr>
<td>4409</td>
<td>06/15/07</td>
<td>0757272 – 0757301</td>
<td>$ 44,515.76</td>
</tr>
<tr>
<td>4410</td>
<td>06/15/07</td>
<td>0757302 – 0757321</td>
<td>$ 240,576.00</td>
</tr>
</tbody>
</table>

Total Salary Warrants Issued: $1,993,628.92

**Commercial Warrants**
Ratify issuance of commercial warrants for the period of June 4, 2007, through June 15, 2007, in the amount of $5,276,087.56 as listed:

<table>
<thead>
<tr>
<th>Period Ending June 8, 2007</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$ 819,998.78</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>362,381.48</td>
</tr>
<tr>
<td>Child Development Fund 33</td>
<td>693.05</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>643,360.33</td>
</tr>
<tr>
<td>General Obligation Bond Fund 43</td>
<td>2,076,566.12</td>
</tr>
<tr>
<td>Community Service Contract Ed Fund 59</td>
<td>22,378.98</td>
</tr>
<tr>
<td>Self Insurance Fund 61</td>
<td>83.05</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>102,845.03</td>
</tr>
<tr>
<td>Stadium Operations Fund 58</td>
<td>1,148.91</td>
</tr>
</tbody>
</table>

Total Period 1 Warrants: $4,029,455.73
Student Financial Aid Fund 74  114,495.88
Payroll Clearing Fund 76  98,819.25
Stadium Operations Fund 58  11,223.35

Total Period 2 Warrants: $ 1,246,631.83
Commercial Warrants Total: $ 5,276,087.56

Included in the total warrant expenditure of $5,276,087.56 are the following payments greater than $25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**
1. $ 604,659 to *SunTrust Leasing Corporation* for a prepayment towards the Energy Management Project loan.
3. $ 128,646 to *City of Long Beach Police/Fire Department* for Administration of Justice Police and Fire Services classes for spring 2007.
4. $ 100,000 to *USPS* for postage.

**Restricted General Fund 12**
1. $ 80,000 to *Long Beach City College Foundation* for the Export Readiness Training Program student internships at the Long Beach City College Center for International Trade Development.
2. $ 39,142 to *Dell Marketing L.P.* for thirty-six (36) computers to upgrade the ESL (English as a Second Language) lab in the M Building.
3. $ 29,903 to *California Woodworking Machinery Company* for specialized machinery for the Cabinet Making / Carpentry Department paid by VTEA.
4. $ 26,124 to *Dell Marketing L.P.* for a network disk array enclosure used by various servers at Long Beach City College.

**Capital Outlay Projects Fund 41**
1. $ 632,189 to *Pinner Construction Co., Inc.* for replacement of Tech Buildings SS and TT on the Pacific Coast Campus.

**General Obligation Bond Fund 42 / 43**
1. $1,363,371 to *Taisei Construction Corporation* for South Quad Complex construction work.
2. $ 555,000 to *Pinner Construction Co., Inc.* for the Facilities and Warehouse Complex Project settlement agreement.
3. $ 64,948 to *Signet Testing Labs, Inc.* for inspection services for the Tech Phase 2 Building and South East Interim bond projects.

4. $ 25,492 to *Rondeux Relocation Services* for relocating services of the Learning Resource Center / Library.

**Budget Increase/ (Decrease)**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted General Fund 12</td>
<td>Credit Matriculation</td>
<td>$ 7,000</td>
</tr>
<tr>
<td></td>
<td>Foster and Kinship Care Education</td>
<td>$ 2,563</td>
</tr>
<tr>
<td>Contract / Community Education Fund 59</td>
<td>City of Long Beach – Business Development Center</td>
<td>$ 9,208</td>
</tr>
</tbody>
</table>

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period June 4, 2007, through June 15, 2007, in the amount of $529,893.29 as listed.

<table>
<thead>
<tr>
<th>Purchase Order</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO #57404 – 57443</td>
<td>$ 529,893.29</td>
</tr>
</tbody>
</table>

Total Amount $ 529,893.29

Included in the total amount of purchase orders of $529,893.29 are the following items greater than $25,000:

**Restricted General Fund – Fund 12**

PO 57418 *Electric Car Sales & Services*

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric carts with wheelchair transport</td>
<td>$ 40,084.00</td>
</tr>
<tr>
<td>Disabled Student Services Program</td>
<td></td>
</tr>
</tbody>
</table>

**General Obligation Bond Series B – Fund 43**

PO 57418 *Pumpman, Inc.*

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove and replace pumps in Bldg. E basement</td>
<td>$ 51,855.00</td>
</tr>
<tr>
<td>Sewage ejector, Bldg. E</td>
<td></td>
</tr>
</tbody>
</table>

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

**Revenue Agreement**

CN 93136.3 – With Higher One, Inc. for Demand Deposit Accounts (DDA) for financial aid recipients effective July 11, 2007, through July 1, 2012.

**Contract Awards**

CN 95007.4 – Ratify – With Alameda County Schools Insurance Group (ACSIG) to provide administrative services for the District’s Delta Dental claims effective July 1, 2007, through
September 30, 2008. The administrative fee costs are $0.65 per employee per month of enrollment plus 6.45% of the paid claims.

CN 99643.8 – With KH Consulting Group to provide strategic planning services effective May 18, 2007, through December 31, 2007, for an amount not to exceed $130,000, paid with Small Business Development Center funds.

CN 99643.9 – With Chef Du Jour, Inc., to provide lunch to children enrolled in the Child Development Centers at the Liberal Arts and Pacific Coast Campuses effective July 1, 2007, through June 30, 2008. The amount of $38,547 is paid in part with funding from the California Department of Education, Nutrition Services grant.

CN 99644.1 – With Godbe Research, Inc. to conduct a pre-election bond survey effective July 15, 2007, through December 31, 2007, for an amount not to exceed $35,000, paid with General funds.

CN 99644.2 – With RBC Dain Rauscher, Inc., E. J. De La Rosa & Co., and Citigroup Global Markets, Inc. to provide underwriting services should the District issue General Obligation Bonds, effective August 1, 2007, fees shall not exceed 0.75% of the aggregate principal amount of bonds plus reimbursable expenses.

CN 99644.3 – With American Care Givers, Inc., to provide services for the Elder Care Jobs to Careers Program, effective July 1, 2007, through August 31, 2008, for a total amount not to exceed $75,200, paid with Elder Care funds.

**Bond Contract Amendments**

CN 22010.2 – With Long Beach Water Department (LBWD) to extend the contract from January 2, 2006, to March 8, 2008.

CN 22010.3 – With Long Beach Water Department (LBWD) to extend the contract from January 2, 2006, to March 8, 2008.

CN 22017.9 – With P2S Engineering, Inc., Amendment #2, to change the termination date from June 8, 2007, to December 31, 2007, at no additional charge.

**Contract Amendments**

CN 93097.6 – With Keenan & Associates, to authorize the Vice President, Administrative Services, or designee, to approve insurance premium proposal payments for the Workers’ Compensation, Builder’s Risk and Contractors’ Pollution Liability for construction projects.

CN 99606.1 – With Waste Management, Inc., Amendment #18, to change the termination date from June 30, 2007, to June 30, 2008, at an annual cost of $106,000, paid with General and Stadium funds.

CN 99625.7 – With California School of Notary Public, Amendment #4, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract by $9,000 for an amount not to exceed $52,280, paid with Community Service and Contract Education funds.
CN 99634.7 – With State Center Community College District – CITD (SCCCD-CITD), Amendment #5, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 99634.8 – With F. W. Klose, Amendment #3, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 99638.1 – With Nature’s Sungrown, Inc., Amendment #3, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 99640.1 – With Stacey Ogo, Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract by $10,000 for a total contract amount not to exceed $32,650, paid with Center for International Trade Development funds.

CN 99640.2 – With San Joaquin Valley International Trade Association (SJVITA), Amendment #1, to change the termination date from June 30, 2007, to December 31, 2007, at no additional cost.

CN 99641.4 – With Pacific Coast Commercial Real Estate, Inc., Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, for a monthly fee of $3,000 for basic services; reimbursable expenses and repairs not to exceed $20,000.

CN 99641.7 – With City of Hawthorne, Job Training and Development on behalf of the South Bay Workforce Investment Board, Amendment #1, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by $135,000 for a total amount not to exceed $229,500, paid with CalWORKs funds.

Change Order Ratifications
CN 22025.4 – With Segovia Construction, Change Orders #2, #3, and #4, for the Building R Gymnasium Renovations project at the Liberal Arts Campus, in the amounts of $41,118, a credit of $2,814, and $1,050, respectively, for a total contract amount not to exceed $774,287, to be paid with Measure E Bond funds. Total approved change orders represent 7.29 % of the contract amount.

Authorization to Approve the Selection of Contractor
Authorize the Vice President, Administrative Services, to approve the selection for the responsible contractor from the responsive bidders for the Bid C0898 Muffler Shop Demolition.

Authorize the Vice President, Administrative Services, to approve the selection for the responsible contractor from the responsive proposers for the RFP 07-1007 Establishment of a SBDC Service Center to deliver Small Business Assistance for Assigned Los Angeles County Service Area.

Authorize the Vice President, Administrative Services, to approve the selection for the responsible contractor from the responsive proposers for the RFQ 07-1008 Campus Signage Program for the Liberal Arts and Pacific Coast Campuses.

Completion of Contract
Minutes, Meeting of the Board of Trustees  
July 10, 2007

CN_22010.6 – With EMMA Construction, Inc. for the MDF Building and Central Plant Piping project at the Pacific Coast Campus for a total fee of $4,464,926.38. Project was completed on March 25, 2007.

Bid Rejection  
C0794F – Building J Boiler Replacement at the Liberal Arts Campus, to reject all bids.

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES  
Diversity Report Update  
Vice President DelGaudio presented an update on the Diversity Report last given in November of 2006, including some new demographic information from the City of Long Beach, Long Beach City College, and Los Angeles County.

ACADEMIC SENATE (Title 5, Section 53203)  
No Items, No Report

SUPERINTENDENT-PRESIDENT  
Revised Administrative Organizational Chart  
In accordance with Board of Trustees 2007-2009 Goal 3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY - A. Review and assess a revised Administrative Organizational Chart by July 31, 2007, Superintendent-President Eloy Oakley presented to the Board for their review and assessment a revised Administrative Organizational Chart, effective July 1, 2007.

Superintendent-President's Report  
Superintendent-President Oakley introduced Mark Taylor, Director of Government Relations and Community Outreach, who brought the Board up to date on legislation of interest to community colleges.

ACADEMIC AFFAIRS  
No Items, No Report

STUDENT SUPPORT SERVICES  
No Items, No Report

ADMINISTRATIVE SERVICES  
Resolution, Increase in Child Care Fees  
It was moved by Member Uranga, seconded by Member Clark, that the Board adopt Resolution No. 071007A authorizing the following increase in child care fees for 2007-2008 academic year beginning with Fall 2007:
Minutes, Meeting of the Board of Trustees  
July 10, 2007

The motion carried, all voting aye.

**Resolution, General Obligation Bond Financial Administration**

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees adopt Resolution No. 071007B to establish a new addition to the general obligation bond series.

The motion carried, all voting aye.

**Resolution, Authorizing Debt Service Estimate to be Provided to County of Los Angeles**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 071007C authorizing debt service estimate to be provided to the County of Los Angeles respecting authorized but unsold General Obligation Bonds of the Long Beach Community College District for fiscal year 2007-2008.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Items, No Report

**ACADEMIC SENATE**

No Items, No Report

---

<table>
<thead>
<tr>
<th>LBCC-CDC Current Rate 2 - 5 yrs</th>
<th>CHS* Will Pay 2 - 5 yrs</th>
<th>LBCC-CDC Proposed Full Day New Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate</td>
<td>5.25</td>
<td>7.22</td>
</tr>
<tr>
<td>Daily Rate</td>
<td>27.59</td>
<td>43.27</td>
</tr>
<tr>
<td>Part Time Weekly</td>
<td>110.00</td>
<td>153.08</td>
</tr>
<tr>
<td>Full Time Weekly</td>
<td>135.00</td>
<td>182.03</td>
</tr>
<tr>
<td>Reg. Fee Fall/Spring</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td>Reg. Fee Summer</td>
<td>10.00</td>
<td></td>
</tr>
</tbody>
</table>

- Hourly rate = minimum of 4 hours per day am/pm session 2 days per week
- Part time weekly = maximum of 4 hours per day am/pm Monday - Thursday and 4 hours on Friday am
- Full time weekly = more than 6 hours per day at least 30 hours per week (4 hours on Friday)

* Children Home Society 

The motion carried, all voting aye.
TRUSTEES COMMUNICATIONS
Board Members congratulated and wished Member Clark well on his upcoming wedding.

STUDY SESSION
INSTITUTIONAL EFFECTIVENESS:
ARCC (Accounting Reporting for Community Colleges)
Fred Trapp, Facilitator, gave a report focusing on the Board of Trustees 2007-2009 Goal No. 1. MEASURE AND IMPROVE STUDENT SUCCESS, B. Monitor implementation strategies and their results to improve LBCCD’s standing on the ARCC student success measurements including results by ethnicity biannually. Dr. Trapp introduced Hannah Oh-Alford, who continued the report, focusing on the learning experiences of students.

Board 2006-2007 Self-Evaluation
Dr. Linda Umbdenstock, Facilitator, led the discussion on the Board 2006-2007 Self-Evaluation and Survey Results.

NEW BUSINESS
There was no new business.

FUTURE REPORTS
BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

August 28, 2007
2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
   D. Continue to monitor progress toward goals of the Enrollment Management Program, including:
      - enrollment goals
      - recruitment and retention
      - marketing and branding
      - scheduling and curriculum alignment
      - a review of the matriculation process and identification of institutional barriers to matriculation

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
   H. Develop a plan by August 1, 2007 that expands opportunities for the Board of Trustees to raise the profile of the LBCCD in the community

September 11, 2007
1. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY
   A. Adopt Board budget guidelines by September 2007 that include:
      - a balanced General Fund budget
      - a 5.0% General Fund budget
      - a sound reserve for retiree benefits
      - a sound reserve for increased facilities maintenance
      - a sound reserve for technology replacement and support
September 25, 2007
3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
   B. Hire VP of Academic Affairs and VP of Administrative Services by September 1, 2007

October 23, 2007
1. MEASURE AND IMPROVE STUDENT SUCCESS
   A. Ensure that a college readiness (basic skills program with timelines and performance measures is presented by Fall 2007, and monitor the program biannually

November 13, 2007
1. MEASURE AND IMPROVE STUDENT SUCCESS
   F. Review and assess a report by Fall 2007 on the effectiveness of LBCCD Career Technical Education programs with an action plan and timeline to increase their effectiveness and alignment with the workforce needs of the region

December 11, 2007
3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY
   C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT
President Otto adjourned the meeting at 7:55 p.m. The next regular meeting of the Board of Trustees will be held on August 28, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary