

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
August 28, 2007**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on August 28, 2007.

CALL TO ORDER

The meeting was called to order at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE

Sigrid Sexton led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Member Bowen, Member Clark,
Member Uranga, and Student Trustee Rantamaula

Absent: Vice President Kellogg

WELCOME AND INTRODUCTIONS

President Otto welcomed everyone to the meeting. Member Clark introduced his new wife, Martha. Board members welcomed and congratulated her.

APPROVAL OF MINUTES

It was moved by Member Bowen, seconded by Member Clark, that the minutes of the meeting of July 10, 2007, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORTS AND/OR PRESENTATIONS

ADMINISTRATIVE SERVICES

Revised Facilities Master Plan

As per Board of Trustees 2007-2009 Goal 2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY - C. Adopt a revised Facilities Master Plan. Vice President Gabel introduced Ken Cereghino and Joyce Black, with Cambridge West

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Partnership, who, in coordination with Marlene Imirzian, Architect, gave a PowerPoint presentation of the revised District Facilities Master Plan and responded to questions.

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees adopt the Revised Facilities Master Plan.

The motion carried, all voting aye.

ACADEMIC AFFAIRS

Monitoring the Enrollment Management Program

In accordance with Board Goal 2.D., MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY – Continue to monitor progress toward goals of the Enrollment Management Program.

Donald Berz, executive Vice President of Academic Affairs, introduced and facilitated the presentation and discussion on the College's Enrollment Management Plan. Mr. Berz was assisted by Dr. Fred Trapp, Dr. Christopher Villa, and Dr. Bobbi Villalobos, who presented highlights.

REPORT OF BOARD OF TRUSTEES

Resolution, To Support the California Community College Initiative

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 082807A to support the California Community College Initiative.

The motion carried, all voting aye.

Approval of 2008 Calendar of Board Meetings

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees approve the Calendar of Meetings of the Board of Trustees for 2008.

CALENDAR OF BOARD MEETINGS – 2008

5:00 P.M. - TUESDAYS

CLOSED SESSION – 4:00 P.M.

<u>Meeting Dates</u>	<u>Location</u>
January 22, 2008	LAC
February 26, 2008	PCC
March 11, 2008	LAC
April 1, 2008	LAC Board Retreat with Reg. Mtg. (All Day)
April 22, 2008	LAC
May 13, 2008	LAC
May 27, 2008	LAC
June 10, 2008	PCC
June 24, 2008	LAC Budget Workshop
July 8, 2008	LAC
August 26, 2008	LAC
September 9, 2008	LAC Budget Workshop & Public Hearing
September 23, 2008	LAC
October 14, 2008	LAC
November 11, 2008	PCC
December 9, 2008	LAC

CHECK CURRENT BOARD AGENDA OR "COMMUNICATION LINE"
FOR DATE, TIME, AND LOCATION CHANGES

The motion carried, all voting aye.

Resolution, Authorizing Issuance of General Obligations Bonds, 2002 Election Series D (2007)

It was moved by Member Bowen, seconded by Member Clark, that the Board approve Resolution No. 082807B, authorizing the Long Beach Community College District to issue Series D general obligation bonds in the aggregate amount of \$71,000,000.

That the Board review and accept the Preliminary Official Statement (POS) and the Continuing Disclosure Undertaking in form only.

That the Board authorize the Superintendent-President or the Vice President, Administrative Services to sign the Contract of Purchase on the District's behalf.

The motion carried, all voting aye.

Report on Adopted Board of Trustees Goal 3.H., Improve Organizational Function and Create a Greater Sense of Community

At the May 8, 2007 Board meeting, the Board of Trustees adopted a set of goals for the academic years 2007-2009. These Board goals reflect a commitment to ensure the success of the LBCCD and have been organized with a timeline to assess and measure each goal.

Board President Doug Otto asked that the report on Board Goal 3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY - H. Develop a plan by August 1, 2007, that expands and enhances opportunities for the Board of Trustees to raise the profile of the LBCCD in the broader community, be put over and presented at the next meeting, September 11, 2007.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Rantamaula reported on the CCLC Conference he attended, saying it was very helpful to him to have a better understanding about being a student trustee. Mr. Rantamaula then reported on recent and future ASB actions and activities and invited all to attend the ASB reception on September 10, to meet and talk to the ASB Executive Board and newly appointed ASB members.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

Appointments

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Hourly Instructor – Summer	20
Hourly Coordinator – Summer	1
Hourly Counselor – Summer	10
Stipends	40

In-Service Changes

Change of Salary – Contract	1
Change of Title – Contract	2

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	13
Administrative Transfer	2
Working Out of Class	2
Temporary	9
Exempt from the Merit System	60

INSERVICE CHANGES

Mileage	1
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SEPARATION FROM THE DISTRICT

Resignation	2
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FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 123136, 123245, 123371, 123375 and 123502 for the Unrestricted General Fund 01 in the amount of \$19,640 as listed:

From:	Supplies	\$	3,802	
	Services and Operating Expenses		15,823	
	Equipment		<u>15</u>	\$ <u>19,640</u>
To:	Academic Salaries	\$	11,067	
	Classified Salaries		379	
	Employee Benefits		1,366	
	Supplies		587	
	Services and Operating Expenses		1,867	
	Equipment		<u>4,374</u>	\$ <u>19,640</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund.

(b) Budget Transfer numbers 123137, 123189, 123246, 123347, 123370, 123373, 123411, 123416, 123504 and 123505 for the Restricted General Fund 12 in the amount of \$172,189 as listed:

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From:	Academic Salaries	\$	6,762	
	Classified Salaries		102,164	
	Employee Benefits		11,030	
	Supplies		14,744	
	Services and Operating Expenses		29,505	
	Equipment		7,984	\$ 172,189
To:	Academic Salaries	\$	85,976	
	Classified Salaries		26,388	
	Employee Benefits		23,990	
	Supplies		25,182	
	Services and Operating Expenses		9,395	
	Equipment		1,258	\$ 172,189

Included in the budget transfers of \$172,189 for the Restricted General Fund are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Department</u>	<u>Amount</u>
123137	233000-12-684000-7120	Economic and Resource Development	\$ 49,250
	395000-12-684000-7120	Economic and Resource Development	4,925
	<u>To:</u>		
	129000-12-684000-7120	Economic and Resource Development	\$ 39,585
	395000-12-684000-7120	Economic and Resource Development	12,865
	432000-12-499900-7120	Interdisciplinary Program Coordinator	55
	524000-12-684000-7120	Economic and Resource Development	360
	529000-12-684000-7120	Economic and Resource Development	20
	585000-12-684000-7120	Economic and Resource Development	35
	589000-12-684000-7120	Economic and Resource Development	1,000
	641000-12-499900-7120	Interdisciplinary Program Coordinator	255

From Professional Expert Salaries and Employee Benefits to Academic Salaries, Employee Benefits, Instructional Supplies, Staff Development, Other Travel Related Expenses, Postage, Other Services, and Instructional Equipment <\$5,000 to re-align the budget line items for SB70 Transportation Logistics Grant.

(c) Budget Transfer number 123244 for the General Obligation Fund 43 in the amount of \$2,948 as listed:

From:	Construction and Additions	\$	2,948	\$ 2,948
To:	Supplies	\$	1,120	
	Services and Operating Expenses		1,828	\$ 2,948

There are no budget transfers greater than \$25,000 for the General Obligation Fund.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4411 through Register No. 4416 for the period of June 18, 2007, through August 3, 2007, in the amount of \$8,687,450.73 as listed:

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Register No. 4411 Issue Date 06/29/07	Warrant Nos. 0757322 – 0757405	\$ 3,183,682.94
Register No. 4412 Issue Date 07/10/07	Warrant Nos. 0757406 – 0757492	\$ 902,953.25
Register No. 4413 Issue Date 07/10/07	Warrant Nos. 0757493 – 0757828	\$ 413,048.44
Register No. 4414 Issue Date 07/16/07	Warrant Nos. 0757829 – 0757858	\$ 263,025.18
Register No. 4415 Issue Date 07/16/07	Warrant Nos. 0757859 – 0757882	\$ 253,401.00
Register No. 4416 Issue Date 07/31/07	Warrant Nos. 0757883 – 0757964	\$ 3,671,339.92
	Total Salary Warrants Issued:	\$ <u>8,687,450.73</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of June 18, 2007, through August 3, 2007, in the amount of \$11,076,504.18 as listed:

Period Ending June 22, 2007		
Unrestricted General Fund 01	\$ 1,403,211.56	
Restricted General Fund 12	145,437.05	
Child Development Fund 33	443.72	
General Obligation Bond Fund 43	730,801.11	
Community Service Contract Ed Fund 59	3,857.75	
Self Insurance Fund 61	409.58	
Student Financial Aid Fund 74	180,452.16	
Stadium Operations Fund 58	<u>112.30</u>	
	Total Period 1 Warrants:	\$ <u>2,464,725.23</u>
Period Ending June 29, 2007		
Unrestricted General Fund 01	\$ 835,262.50	
Restricted General Fund 12	300,271.11	
Child Development Fund 33	399.13	
Capital Outlay Projects Fund 41	1,294,084.13	
General Obligation Bond Fund 43	1,397,724.87	
Community Service Contract Ed Fund 59	1,211.88	
Student Financial Aid Fund 74	60,311.91	
Payroll Clearing Fund 76	22,504.80	
Stadium Operations Fund 58	<u>380.98</u>	
	Total Period 2 Warrants:	\$ <u>3,912,151.31</u>
Period Ending July 6, 2007		
Unrestricted General Fund 01	\$ 31,904.37	
Restricted General Fund 12	26,182.39	

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Student Financial Aid Fund 74	985.00		
Stadium Operations Fund 58	<u>1,064.01</u>		
		Total Period 3 Warrants:	\$ <u>60,135.77</u>
Period Ending July 13, 2007			
Unrestricted General Fund 01	\$ 446,764.01		
Restricted General Fund 12	41,888.54		
Child Development Fund 33	30.21		
General Obligation Bond Fund 43	897.16		
Self Insurance Fund 61	945.00		
Student Financial Aid Fund 74	94,114.13		
Payroll Clearing Fund 76	52,790.60		
Retiree Benefits Fund 79	3,445.74		
Stadium Operations Fund 58	<u>9,229.51</u>		
		Total Period 4 Warrants:	\$ <u>650,104.90</u>
Period Ending July 20, 2007			
Unrestricted General Fund 01	\$ 264,969.94		
Restricted General Fund 12	37,634.24		
General Obligation Bond Fund 45	1,680.00		
Student Financial Aid Fund 74	41,382.01		
Payroll Clearing Fund 76	11,207.63		
Stadium Operations Fund 58	<u>2,233.76</u>		
		Total Period 5 Warrants:	\$ <u>359,107.58</u>
Period Ending July 27, 2007			
Unrestricted General Fund 01	\$ 334,955.75		
Restricted General Fund 12	171,241.41		
Child Development Fund 33	1,265.52		
Capital Outlay Projects Fund 41	7,407.99		
General Obligation Bond Fund 43	1,560,760.13		
General Obligation Bond Fund 45	270,089.80		
Community Service Contract Ed 59	1,442.00		
Student Financial Aid Fund 74	18,667.01		
Payroll Clearing Fund 76	-3,737.00		
Retiree Benefits Fund 79	44,833.54		
Stadium Operations Fund 58	<u>14,188.85</u>		
		Total Period 6 Warrants:	\$ <u>2,421,115.00</u>
Period Ending August 3, 2007			
Unrestricted General Fund 01	\$ 739,556.17		
Restricted General Fund 12	352,051.45		
Child Development Fund 33	903.52		
Capital Outlay Projects Fund 41	8,498.38		
General Obligation Bond Fund 43	61,985.90		
General Obligation Bond Fund 45	220.00		
Community Service Contract Ed 59	7,600.00		
Student Financial Aid Fund 74	12,792.25		
Payroll Clearing Fund 76	14,469.43		
Retiree Benefits Fund 79	3,084.15		

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Stadium Operations Fund 58

8,003.14

Total Period 7 Warrants: \$ 1,209,164.39

Commercial Warrants Total: \$ 11,076,504.18

Included in the total warrant expenditure of \$11,076,504.18 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 967,241 to *Long Beach Police Department* for security services from October 2006 through April 2007.
2. \$ 544,701 to *United of Omaha Life Insurance* for the district's Supplemental Early Retirement Program from July 1, 2007 through June 30, 2008 (first installment).
3. \$ 164,189 to *City of Long Beach Police/Fire Department* for Administration of Justice Police and Fire Services classes for summer 2007.
4. \$ 138,827 to *Protected Insurance Program for Schools* for going forward Workers' Compensation claims from July 1, 2007 through June 30, 2008 (second of ten installments).
5. \$ 132,234 to *Oracle Corporation* for software update, license and support for December 9, 2006 through June 30, 2007.
6. \$ 122,679 to *Associated Student (ASB) Bank* for the college service card collections for summer 2007 received through June 30, 2007.
7. \$ 90,552 to *Ryan Thomas & Gary Bennett and Gary Thomas & Gary Bennett* for litigation settlements.
8. \$ 78,699 to *VQS Enterprises, Inc.* for the printing and mailing of fall 2007 class schedules.
9. \$ 70,386 to *ASB (Associated Student Body) Enterprises* for student purchases made to the Liberal Arts and Pacific Coast Campuses for June 2007.
10. \$ 46,614 to *Dell Marketing* for the lease of fifteen (15) network servers.
11. \$ 31,480 to *Ridelinks, Inc.* for conducting electronic surveying and reporting in conformance with Southern California ACMD regulations.
12. \$ 27,277 to *Aaron Anderson & Gary Bennett* for litigation settlement.

Restricted General Fund 12

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1. \$ 72,826 to *Dell Marketing L.P.* for twelve (12) laptop computers for the Disabled Student High Tech Computer Lab and for (29) computers for the Machine Tool Program.
2. \$ 48,519 to *Graphic Designs West* for parking permits for fall 2007 and for spring and summer 2008.
3. \$ 48,256 to *Premier Agendas* for Matriculation and Financial Aid materials.
4. \$ 43,391 to *Electric Car Sales* for two (2) electric carts for the Disabled Students Department.
5. \$ 35,000 to *Career Corner TV Corporation* for the completion and delivery of six (6) career profile videos.
6. \$ 31,182 to *State Center Community College District Foundation* for administrative and clerical support fees for the statewide Economic Resource Training Program for July 2006 through December 2006.
7. \$ 28,425 to *Moss Adams LLP* for auditing services for the Small Business Development Center for June 2007.
8. \$ 27,938 to *Apple Computer* for fifteen (15) Macintosh computers for the Family and Consumer Studies computer learning labs.
9. \$ 25,000 to *Whittier College* for facilities deposit for the Long Beach City College Upward Bound Program for summer 2007.

Capital Outlay Projects Fund 41

1. \$1,286,767 to *Pinner Construction Co., Inc.* for replacement of Tech Buildings SS and TT on the Pacific Coast Campus and the fabrication and delivery of materials.

General Obligation Bond Fund 42 / 43 / 45

1. \$1,055,263 to *Taisei Construction Corporation* for South Quad Complex construction work.
2. \$ 844,018 to *Cordoba Corporation* for construction project management during May 2007 and June 2007.
3. \$ 458,807 to *Solpac Construction, Inc.* for construction services on the Pacific Coast Campus Learning Resource Center Building.
4. \$ 270,090 to *Segovia Construction* for renovation services for the Building R Gymnasium at the Liberal Arts Campus.
5. \$ 224,969 to *Emma Corporation* for construction services on the Central Plant and Infrastructure Project at the Pacific Coast Campus during February 2007.

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6. \$ 117,636 to *Twining Laboratories* for field inspection services for the South Quad Complex from December 2007 through April 2007.
7. \$ 106,112 to *RMA Construction Services, Inc.* for bond program technical support services for May 2007 through June 2007.
8. \$ 69,570 to *Mel Smith Electric* for relocation of existing utilities for the Learning Resources Center Project.
9. \$ 67,717 to *Sandy Pringle Associates* for consulting services and inspection of the South Quad Complex for April 2007 through June 2007.
10. \$ 66,797 to *Rondeux Relocation Services* for the Library's furniture and equipment relocation.
11. \$ 64,205 to *2H Construction, Inc.* for the completion of carpeting and seating replacement in Building C at the Liberal Arts Campus.
12. \$ 54,796 to *Xeon, Inc.* for environmental services for Building T at the Liberal Arts Campus from April 1, 2007, through April 30, 2007.
13. \$ 51,293 to *Kincaid ENT/American Electric Company* for the 12 kV Main Switchgear Replacement Project from April 1, 2007, through May 6, 2007.
14. \$ 50,979 to *First Regional Bank* for escrow retention for the construction of the Learning Resource Center Building on the Pacific Coast Campus.
15. \$ 49,925 to *Keenan & Associates* for Builder's Risk Coverage premiums for the Learning Resource Center / Building L Modernization Project from June 4, 2007, through November 25, 2008.
16. \$ 49,000 to *Cambridge West Partnership, LLC* for the development and submittal of the District's 5-Year (2009-2013) Capital Construction Plan to the State Chancellor's Office; and the Initial Project Proposal for State Funding of the Mathematics, Technology, and Language Arts Buildings.
17. \$ 48,825 to *PCN3, Inc.* for renovation of portable buildings to house the Learning Resource Center interim facility for March 2007.
19. \$ 40,970 to *Western Group, Inc.* for site preparation and installation of electrical, plumbing, and paving to house three (3) modular buildings for the Southeast Interim Bungalow Project from January 24, 2007, through April 23, 2007.
20. \$ 27,845 to *P2S Engineering* for engineering services and data telecom peer review for the Design Technical Standards Project for the Liberal Arts and Pacific Coast Campuses from January 1, 2007, through March 21, 2007.

Budget Increase/ (Decrease)

Restricted General Fund 12

Title V Year 2 Grant	\$ 279,022
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Extended Opportunity Programs and Services (EOP&S)	\$	21,777
DPSS CalWorks Supplemental	\$	3,623
Non-credit Matriculation	\$	197
Revised 2006-2007 Budget for Restricted Lottery	\$	(120,679)
Cooperative Agencies Resource for Education	\$	(63,047)
Elder Care Jobs to Careers	\$	(21,591)
 <u>Student Financial Aid Fund 74</u>		
Cooperative Agencies Resource for Education	\$	63,047
Extended Opportunity Programs and Services (EOP&S)	\$	21,777

PURCHASING

Use of Other Agencies' Bid

CMAS State Contract No. 3-06-70-2265B with *Bear Data Systems, Inc.* for the purchase of computer networking products effective October 17, 2006, through December 31, 2007.

CMAS State Contract No. 4-01-56-0006A with *The Garland Company, Inc.* for the purchase of construction roofing materials and construction flooring-epoxy effective June 16, 2005, through April 30, 2010.

Agreement #A63307 (Western States Contracting Alliance (WSCA) – Ratify – with Dell Marketing L.P. for computer equipment, software, peripherals and related services to be procured through the period of July 1, 2007, through August 31, 2009.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period June 18, 2007, through August 3, 2007, in the amount of \$4,130,773.37 as listed.

PO #57444 – 58332	\$4,130,773.37
Total Amount	\$4,130,773.37

Included in the total amount of purchase orders of \$4,130,773.36 are the following items greater than \$25,000:

General Fund – Fund 01

PO 58026	<i>Protected Insurance Program for Schools</i> Workers Compensation contributions	\$ 1,110,618.00
PO 58062	<i>Empire Cleaning Supply</i> Custodial supplies	\$ 40,000.00
PO 58083	<i>Enterprise Fleet Services</i> Lease of passenger vans	\$ 47,259.94
PO 58088	<i>KSI</i> Pool supplies and chemicals	\$ 30,000.00
PO 58221	<i>Amtech Elevator</i> Elevator maintenance and repair agreement	\$ 28,000.00

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Restricted General Fund – Fund 12

PO 58014	<i>Graphic Designs West</i>	\$ 50,000.00
	Printing of student and staff parking permits	
PO 58234	<i>Zones Corporate Solutions</i>	\$ 36,855.00
	Networking equipment	
PO 58050	<i>City Light & Power, Inc.</i>	\$ 30,000.00
	Parking lot lighting repair	

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services to enter into and execute the following agreements:

Grants

CN 93134.9 – Ratify – Amend – With the *Chancellor’s Office, California Community Colleges*, to extend the Advanced Transportation Technology and Energy Center grant from June 30, 2007, to June 30, 2008. Amount of funding is increased by \$205,000 for the 2007-2008 fiscal year.

CN 93136.4 – Ratify – With *Foundation for California Community Colleges* to provide funding for the Youth Development Services Program, Project YESS, operated by the District effective July 1, 2007, through June 30, 2008, for a total amount of \$166,998.

CN 93136.6 – Ratify – With the *City of Long Beach, Workforce Development Bureau*, for the District to provide training services in construction apprenticeship under the Bureau’s State Department of Transportation (Caltrans) grant effective July 1, 2007, through November 11, 2007, for a total amount of \$165,000.

CN 93136.7 – Ratify – With the *Chancellor’s Office, California Community Colleges* to provide funding for the District partnership with Long Beach Unified School District (LBUSD) to establish a construction technician academy effective May 10, 2007, through June 30, 2009. Amount of funding is \$250,000.

Revenue Agreement

CN 92937.6 – Ratify – Amend – With *Sprint-Nextel*, formerly Cox California PCS, to extend the communication lease for the first option term effective July 1, 2006, through June 30, 2011. Current lease payment is \$799.92 per month and will increase by a minimum of 3% each additional lease year.

Bond Contract Awards

CN22025.6 – Ratify – With *Mobile Modular Management Corporation* for a fifteen (15) month lease of a modular building for interim space during the Library/Learning Resource Center modernization at the Liberal Arts Campus, effective from July 30, 2007, through October 31, 2008, at a monthly rate of \$1,544 and one-time fees not to exceed \$12,000. Total cost for the term of the lease agreement not to exceed \$34,500.32, paid with Measure E Bond funds.

Bond Contract Amendments

CN 22017.6 – With *P2S Engineering, Inc.*, Amendment #2, to change the termination date from July 1, 2007, to June 30, 2008, at no additional charge.

Contract Awards

CN 93136.5 – With *Nationwide Services, Inc.*, for consignment and auction services of equipment and vehicles.

CN 95007.5 – With *National Benefits Services, LLC*, and *Orange County Teachers Federal Credit Union* to provide Third Party Administrator Services for the administration of the District's 403(b) plan effective September 1, 2007, through December 31, 2010.

CN 95007.6 – Ratify – With *Kaiser Foundation Hospitals and Southern California Permanente Medical Group* to purchase medical insurance for eligible district employees and dependents, ASB employees, COBRA, and District retirees. Coverage will be purchased at various monthly and quarterly premiums effective July 1, 2007, through June 30, 2008.

CN 95007.7 – Ratify – With *DeltaCare* (formerly Delta PMI coverage) a subsidiary of Delta Dental, to provide a prepaid dental care plan for eligible employees and dependents effective July 1, 2007, through June 30, 2008.

CN 95011.3 – Ratify – With *Student Insurance* to provide student accident insurance coverage for students attending during the 2007-2008 school year effective August 1, 2007, through July 31, 2008. The District's portion of \$75,430 is paid from student health fees and General funds.

CN 99643.4 – *Adorno Yoss Alvarado & Smith*, attorneys at law, to provide legal services on facility projects, leases, etc. as needed, effective November 1, 2007, through October 1, 2010, for a fee not to exceed \$40,000, paid with General funds.

CN 99644.4 – Ratify – With *Keenan & Associates* to perform claim administration for the District's Workers' Compensation Run-Off Claims effective July 1, 2007, through June 30, 2008, for a total amount not to exceed \$25,200, paid with General funds.

CN 99644.5 – Ratify – With *Keenan & Associates* to administer and supervise the District's Property and Casualty Claims Program effective July 1, 2007, through June 30, 2008, as needed, for an amount not to exceed \$51,000, paid with General funds.

CN 99644.8 – With the *Chancellor's Office, California Community Colleges* for the District to participate in the Chancellor's Office Tax Off-Set Program (COTOP) effective October 1, 2007, through December 31, 2008, for a fee of twenty-five percent of total amounts collected.

CN 99644.9 – Ratify – With *Dr. B's Chicken, Inc. dba The Great American Lunch Box* to provide lunch meals to children enrolled in the Child Development Centers at the Liberal Arts and Pacific Coast Campuses effective August 20, 2007, through June 30, 2008, for a total contract amount not to exceed \$36,700; funded by the California Department of Education, Nutrition Services, and child care fees.

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CN 99645.1 – With *Pacific Coast Regional Small Business Development Corporation* for the establishment of a Small Business Development Center (SBDC) Service Center to deliver small business assistance for an assigned Los Angeles County service area effective September 1, 2007, through December 31, 2007, for a total contract amount not to exceed \$60,000, paid with Small Business Development Center funds.

Contract Amendments

CN 93118.2 – Ratify – With *American Golf Corporation*, Amendment #2, to provide golf course use for the men's and women's golf teams practices and matches, to increase the contract amount from \$6,200 to \$6,300 per year effective July 1, 2007, paid with General funds.

CN 95003.2 – Ratify – Amend – With *Vision Service Plan (VSP)* to provide vision coverage for the District's self-funded insurance program for all District employees and their dependents and Associated Student Body (ASB) employees to extend the termination date from June 30, 2007, to June 30, 2008. The administrative fee will remain at \$1.90 per person, paid with General funds.

CN 95003.5 – Ratify – Amend – With *Blue Cross of California* for the Prudent Buyer Plan (PPO) for eligible district employees, dependents, and retirees effective July 1, 2007, through June 30, 2008.

CN 95003.6 – Ratify – Amend – With *Managed Health Network (MHN)* to provide behavioral and mental health services for eligible District employees and dependents effective July 1, 2007, through June 30, 2008, for a fee of \$21.27 per employee.

CN 95004.1 – Ratify – Amend – With *Blue Cross of California – California Care (HMO)* for eligible District employees, dependents and ASB employees effective July 1, 2007, through June 30, 2008.

CN 95007.4 – Ratify – Amend – With *Alameda County School Insurance Group/EDGE* as Administrator of the Long Beach Community College District Self-Insurance Delta Dental program for eligible employees and dependents for an administration fee of 6.45% of claims effective July 1, 2007, through September 30, 2007. Effective October 1, 2007, through September 30, 2008, the administration fee will be 6.44% of claims.

CN 99634.1 – With *Jaime Serrano, Jr.*, Amendment #6, to increase contract amount by \$8,000 for a total contract amount not to exceed \$98,500, paid with Global Logistics Goods Movement Grant funds.

CN 99638.9 – With *Career Corner TV Corporation*, Amendment #2, increase contract amount by \$70,000 for a total contract amount not to exceed \$210,000, paid with Chancellor's Office Transportation Logistics Program Grant funds.

CN 99639.3 – With *Santa Clarita Community College District*, Amendment #3, increase the contract amount by an additional \$22,000 for a total contract amount not to exceed \$522,000, paid with Small Business Administration funds.

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CN 99639.4 – With *El Camino Community College District*, Amendment #3, increase the contract amount by an additional \$20,000 for a total contract amount not to exceed \$550,000, paid with Small Business Administration funds.

CN 99639.6 – With *Mt. San Antonio Community College District*, Amendment #2, increase the contract amount by an additional \$20,000 for a total contract amount not to exceed \$520,000, paid with Small Business Administration funds.

CN 99639.7 – With *Santa Monica Community College District*, Amendment #2, to increase the contract amount by \$1,200 for counselors to attend required network training, for a total contract amount not to exceed \$401,200, paid with Small Business Administration funds.

CN 99639.8 – With *Ventura County Community College District*, Amendment #5, to increase contract amount by \$15,000 for an amount not to exceed \$425,000, paid with Small Business Administration funds.

CN 99640.8 – With *American Care Givers LLC*, Amendment #1, to change the termination date from June 30, 2007, to August 31, 2007, at an additional cost of \$5,310 for a total not to exceed contract amount of \$48,710, paid with Elder Care Jobs to Career Grant funds.

Change Order Ratifications

CN 22010.4 – With *Mel Smith Electric, Inc.*, Change Order #6, for the Water Main Relocation and Central Plant Piping project at the Liberal Arts Campus in the amount of \$79,940 for a total contract amount not to exceed \$5,231,730.66, paid with Measure E Bond funds. Total approved change orders represent 2.81% of the total contract amount.

CN 22010.6 – With *EMMA Corporation*, Change Order #8, for the MDF Building and Central Plant Piping project at the Pacific Coast Campus in the amount of \$13,175.38 for a total contract amount not to exceed \$4,478,101.76, to be paid with Measure E Bond funds. Total approved change orders represent 7.85% of the total contract.

CN 22021.3 – With *Taisei Construction Company*, Change Order #7, for the South Quad Complex project at the Liberal Arts Campus, in the amount of \$28,781.43 for a total contract amount not to exceed \$37,031,576.78, paid with Measure E Bond funds. Total approved change orders represent 1.14% of the contract amount.

CN 22021.6 – With *American Electric Company*, Change Orders #2 and #3, for 12KV Main Switchgear Replacement project at the Pacific Coast Campus, in the amounts of \$700 and \$2,631.85, respectively, for a total contract amount not to exceed \$103,330.85, paid with Measure E Bond funds. Total approved change orders represent 3.33% of the contract amount.

CN 99607.5 – With *Pinner Construction*, Change Order #20, for the New Technology Phase 2 project at the Pacific Coast Campus, in the amount of \$48,389.94, for a total contract amount not to exceed \$7,551,096.53, paid with Measure E Bond funds. Total approved change orders represent 8.90% of the contract amount.

CN 99641.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.*, Change Order #1, for the new Library/Learning Resource Center at the Pacific Coast Campus in the amount of \$16,294 for a total contract amount not to exceed \$8,862,813, paid

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with State and Measure E Bond funds. Total approved change order represents 0.18% of the contract.

Authorization to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0817 Sale of Surplus CNC Machines from the School of Trades and Industrial Technology Department.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for the Bid C0894 Re-Bid Building J Boiler Replacement at the Liberal Arts Campus.

Amendment to Board Action

CN 22010.6 – Amend the Board Action of July 10, 2007, with *EMMA Corporation*, for the completion of the contract for the MDF Building and Central Plant Piping project at the Pacific Coast Campus to correct the total fee from \$4,464,926.38 to \$4,478,101.76.

CN 93130.5 – Amend the Board Action of June 26, 2007, with *Oakwood Corporate Housing*, Amendment #2, to change the termination date from June 30, 2007, to June 30, 2008, and increase the contract amount by \$41,232, for a total contract amount not to exceed \$81,160.32.

CN 99643.1 – Amend the Board Action of May 22, 2007, with *Tramutola, LLC*, to include reimbursable expenses up to \$10,000. Total contract amount not to exceed \$58,000, paid with General funds.

CN 99644.1 – Amend the Board Action of July 10, 2007, with *Godbe Research*, to include reimbursable expenses up to \$3,000. Total contract amount not to exceed \$38,000, paid with General funds.

CN 99644.3 – Amend the Board Action of July 10, 2007, with *American Care Givers LLC, Inc.*, to change the effective dates from July 1, 2007, through August 30, 2008, to September 1, 2007, through August 31, 2008, for a total amount not to exceed \$75,200, paid with Elder Care Jobs to Career Grant funds.

Completion of Contract

CN 22021.6 – With *American Electric Company* for 12KV Main Switchgear Replacement at the Pacific Coast Campus, for a total fee of \$103,330.85. Project was completed on July 14, 2007.

CN 99641.8 – *Los Angeles Air Conditioning* for Building P Boiler Replacement at the Liberal Arts Campus, for a total fee of \$52,000. Project was completed on August 2, 2007.

Destruction of Records

Authorize the Vice President, Administrative Services, to provide for the destruction of Fiscal Services records in accordance with the procedures set forth in Board Policy 2007 and Sections 59020-59028 of Title 5 of the California Code of Regulations.

Records ready to be destroyed: Non-permanent items from- fiscal year 2001 - 2002.

It was moved by Member Clark, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

At the request of President Oakley, Rose DelGaudio, Vice President of Human Resources, explained the student instructor evaluation process, based upon the collective bargaining agreement with CCA, and answered some questions.

President Oakley then called upon Mark Taylor who discussed scheduled events for the 80th Anniversary Celebration, starting in two weeks.

STUDENT SUPPORT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

2007-2008 Appropriations Limit

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the District's Appropriations Limit for 2007-2008.

The motion carried, all voting aye.

2006-2007 CCFS-311Q Fourth Quarterly Financial Status Report

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the 2006-2007 Fourth Quarterly Financial Status Report for the Long Beach Community College District and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Sigrid Sexton, President, Academic Senate, reported that she is glad to be in this position and getting to know the faculty during this positive time. She said there is a lot of hope and good feelings and, while the Academic Senate is a voluntary organization, she is hoping to have more interaction from a greater number of people.

TRUSTEES COMMUNICATIONS

President Otto reported on his recent attendance at the Community College Leadership Development Institute Conference in San Diego.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

- **BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

September 11, 2007

1. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

A. Adopt Board budget guidelines by September 2007 that include:

- a balanced General Fund budget
- a 5.0% General Fund budget
- a sound reserve for retiree benefits
- a sound reserve for increased facilities maintenance
- a sound reserve for technology replacement and support

October 23, 2007

1. MEASURE AND IMPROVE STUDENT SUCCESS

A. Ensure that a college readiness (basic skills program with timelines and performance measures is presented by Fall 2007, and monitor the program biannually.

November 13, 2007

1. MEASURE AND IMPROVE STUDENT SUCCESS

F. Review and assess a report by Fall 2007 on the effectiveness of LBCCD Career Technical Education programs with an action plan and timeline to increase their effectiveness and alignment with the workforce needs of the region.

December 11, 2007

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

C. Review and assess a professional development plan for all faculty and staff with funding strategies and implementation timelines by December 31, 2007.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

President Otto adjourned the meeting at 6:58 p.m. The next regular meeting of the Board of Trustees will be held on September 11, 2007. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

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Assistant Secretary