

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
February 17, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on February 17, 2009.

CALL TO ORDER

The meeting was called to order at 5:09 p.m., in the Dyer Assembly Hall, at the Pacific Coast Campus.

PLEDGE OF ALLEGIANCE

Don Berz led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Bowen, Member Clark, Member Otto, Member Uranga, and Student Trustee Brown

WELCOME AND INTRODUCTIONS

President Kellogg welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of January 13, 2009, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

New and Revised Policies 2000, 2015, 2016, 2017, 2018, 2019, 2020, 2021

It was moved by Member Bowen, seconded by Member Clark that the Board of Trustees adopt the following new and revised policies:

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- New 2015 - Policy on Board Officers
- New 2016 - Policy on Board Duties and Responsibilities
- New 2017 - Policy on Board Education
- New 2018 - Policy on Board Self-Evaluation
- New 2019 - Policy on Delegation of Authority to Superintendent-President
- New 2020 - Policy on Superintendent-President Selection
- New 2021 - Policy on Evaluation of Superintendent-President
- Revised 2000 - Policy on Board of Trustees

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee, Kathryn Brown, said she really enjoyed being in Washington D.C with the Trustees and Mark Taylor, for the ACCT National Summit and thanked the Board for the opportunity to attend. She said it was great to see how much support community colleges get from not only the schools, but also our elected officials and community college league. She met and spoke with Christella Solorio Ruiz, Student Trustee, Rio Hondo Community College, and she is partnering to bring together representatives for region 8, where the reps bring useful information and updates from their respective college. Ms. Brown is also working to bring students to the "March in March" on March 16th, in Sacramento. She said that Leslie P. Smith, Associate Vice Chancellor for government relations at San Francisco Community College, is looking for student representatives to give their individual stories and college experiences. Ms. Brown announced that the Pasadena student rally will be coming up on February 27th, featuring our own 2008 valedictorian and Stanford University transfer student Ahmad Lewis.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Spring	242
Hourly Counselor – Spring	8
Hourly Instructional Specialist – Spring	19
Hourly Librarian – Spring	9
Probationary Faculty – Second Contract	7
Probationary Faculty – Third Contract	4
Probationary Faculty – Permanent Employees	25

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Sabbatical leaves	8
Stipends	20

IN-SERVICE CHANGES

Administrative Appointment	1
Change of Assignment – Reduced workload	1
Change in Automobile Allowance – Contract	7
Change of Title – Contract	2
Department Head Election	1

SEPARATION FROM THE DISTRICT

Deceased	2
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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	9
Transfer	1
Demotion in Lieu of Layoff	2
Working Out of Class	2
Provisional	3
Temporary	31
Exempt from the Merit System	315

IN-SERVICE CHANGES

Mileage	2
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SEPARATION FROM THE DISTRICT

Resignation	2
Deceased	1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 128179, 128191, 128226, 128240, 128277, 128322, 128376, 128450, 128471, 128480 and 128543 for the Unrestricted General Fund 01 in the amount of \$76,661 as listed:

From: Classified Salaries	\$ 2,683	
Employee Benefits	457	
Supplies	11,496	
Services and Operating Expenses	<u>62,025</u>	\$ <u>76,661</u>
To: Academic Salaries	\$ 8,117	

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Classified Salaries	8,576	
Employee Benefits	987	
Supplies	37,283	
Services and Operating Expenses	11,928	
Equipment	<u>9,770</u>	\$ <u>76,661</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

(b) Budget Transfer numbers 128241, 128325, 128424, 128481, 128482, 128485, 128491, 128513, 128535 and 128566 for the Restricted General Fund 12 in the amount of \$170,270 as listed:

From: Classified Salaries	\$ 18,149	
Employee Benefits	8,710	
Supplies	4,618	
Services and Operating Expenses	32,225	
Equipment	16,620	
Reserve/Student Payments	<u>89,948</u>	\$ <u>170,270</u>
To: Academic Salaries	\$ 5,251	
Classified Salaries	43,042	
Employee Benefits	3,535	
Supplies	15,969	
Services and Operating Expenses	32,507	
Equipment	<u>69,966</u>	\$ <u>170,270</u>

Included in the budget transfers of \$170,270 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128485	790100-12-695000-0070 Reserves-Parking Maintenance and Repair	\$ 57,655
	<u>To:</u>	
	566000-12-695000-0070 Equipment Repairs Non-Instructional	\$ 4,500
	623000-12-695000-0070 Engineering	28,155
	612000-12-695000-0070 Site Improvements	21,000
	646000-12-695000-0070 Equipment Non-Instructional<\$5,000	4,000

To repair and resurface Veterans' Stadium lot.

(c) Budget Transfer numbers 128292, 128327, 128331, 128445, 128468 and 128504 for the General Obligation Bond Funds 43, 45 and 46 in the amount of \$9,178,572 as listed:

From: Supplies	\$ 82	
Services and Operating Expenses	547,393	
Equipment	7,124,569	
Construction and Additions	436,304	
Reserve	<u>1,070,224</u>	\$ <u>9,178,572</u>

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To:	Supplies	\$	2,130	
	Services and Operating Expenses		535,196	
	Site Improvements/Construction/Equipment		219,890	
	Reserve		<u>8,421,356</u>	<u>\$9,178,572</u>

Included in the budget transfers of \$9,178,572 for the General Obligation Bond Funds 45 and 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128292	621000-45-710400-5327	Building Improvements - Liberal Arts Campus Bond Improvements	\$ 136,990
	514000-45-710400-5438	Consulting	5,087
	790100-45-710600-5606	Reserve	214,803
	<u>To:</u>		
	457000-45-710400-5327	Supplies	\$ 2,130
	589000-45-710400-5327	Other Services	121,247
	564000-45-710400-5327	Rent	7,877
	544000-45-710400-5437	Insurance	5,736
	622000-45-710600-5606	Architect	219,890

For insurance, installation and supplies for the Multi-Disciplinary Academic Building and Learning Resource Center.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128504	621000-45-710400-5438	Infrastructure	\$ 298,964
	<u>To:</u>		
	566000-45-710400-5423	VOIP Service Agreement	\$ 27,576
	589500-45-710400-5423	VOIP Licenses	271,388

To cover the expense of the district-wide Voice-Over Internet Protocol (VOIP) equipment.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128445	611000-46-710400-5738	Site Acquisitions	\$ 84,940
	<u>To:</u>		
	514000-46-710400-5738	Professional Services	69,940
	573000-46-710400-5738	Legal Services	15,000

To cover expenses for legal and professional services for the acquisition of the Conant Street Property.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128468	514000-46-710400-5727	Services and Operating Expenses	\$ 542,306
	612000-46-710400-5727	Site Acquisitions	138,764
	621000-46-710400-5727	Construction and Additions	5,116,752
	621100-46-710400-5727	Infrastructure for Construction	610,755
	622000-46-710400-5727	Architect Fees	443,103
	624000-46-710400-5727	Inspection Fees	284,379

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647000-46-710400-5727 Equipment Non-Instructional>\$5,000	429,876
790100-46-710400-5727 Reserves	855,421
<u>To:</u>	
790100-46-710400-5716 Contingencies	\$8,421,356

To move expenses for the Economic Development Center to Contingency Reserves.

(d) Budget Transfer numbers 128183, 128328, 128378, 128451 and 128538 for the Contract/Community Education Fund 59 in the amount of \$11,243 as listed:

From: Supplies	\$	904	
Services and Operating Expenses		1,939	
Student Payments		8,400	\$ <u>11,243</u>
To: Classified Salaries	\$	1,600	
Employee Benefits		208	
Supplies		525	
Services and Operating Expenses		2,400	
Equipment		6,510	\$ <u>11,243</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4510 through 4520 for the period of December 8, 2008 through January 23, 2009 in the amount of \$10,230,309.86 as listed:

Register No. 4510 Issue Date 12/10/08	Warrant Nos. 82656 – 82883	\$ 1,168,427.27
Register No. 4511 Issue Date 12/10/08	Warrant Nos. 82884 – 82933	\$ 291,352.36
Register No. 4512 Issue Date 12/10/08	Warrant Nos. 82934 – 83330	\$ 389,235.30
Register No. 4513 Issue Date 12/16/08	Warrant Nos. 83331 – 83355	\$ 41,592.32
Register No. 4514 Issue Date 12/16/08	Warrant Nos. 83356 – 83376	\$ 350,775.00
Register No. 4515 Issue Date 12/31/08	Warrant Nos. 83377 – 83475	\$ 5,837,199.83
Register No. 4516 Issue Date 01/09/09	Warrant Nos. 83476 – 83697	\$ 1,182,346.53

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Register No. 4517 Issue Date 01/09/09	Warrant Nos. 83698 – 83751	\$ 245,468.07
Register No. 4518 Issue Date 01/09/09	Warrant Nos. 83752 – 84136	\$ 331,523.82
Register No. 4519 Issue Date 01/16/09	Warrant Nos. 84137 – 84150	\$ 41,014.36
Register No. 4520 Issue Date 01/16/09	Warrant Nos. 84151 – 84170	\$ 351,375.00
	Total Salary Warrants Issued:	\$ <u>10,230,309.86</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of December 8, 2008 through January 23, 2009 in the amount of \$21,251,369.79 as listed:

Period Ending December 12, 2008		
Unrestricted General Fund 01	\$	449,331.56
Restricted General Fund 12		108,962.31
Child Development Fund 33		1,439.98
Capital Outlay Projects Fund 41		679,941.29
General Obligation Bond Funds 43, 45, 46		2,410,690.72
Veteran Stadium Operations Fund 58		14,605.02
Contract/Community Education Fund 59		5,236.98
Payroll Clearing Fund 76		<u>45,735.99</u>

Total Period 1 Warrants: \$ 3,715,943.85

Period Ending December 19, 2008		
Unrestricted General Fund 01	\$	201,904.68
Restricted General Fund 12		152,259.40
Child Development Fund 33		415.48
Capital Outlay Projects Fund 41		685,239.34
General Obligation Bond Funds 43, 45, 46		12,460,603.64
Veterans Stadium Operations Fund 58		1,242.24
Contract/Community Education Fund 59		255.55
Self Insurance Fund 61		241.91
Student Financial Aid Fund 74		20.00
Payroll Clearing Fund 76		<u>30,421.12</u>

Total Period 2 Warrants: \$ 13,532,603.36

Period Ending December 26, 2008		
Unrestricted General Fund 01	\$	57,603.20
Restricted General Fund 12		66,877.31
Capital Outlay Projects Fund 41		36,100.00
General Obligation Bond Funds 45, 46		<u>156,211.34</u>

Total Period 3 Warrants: \$ 316,791.85

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Period Ending January 2, 2009		
Unrestricted General Fund 01	\$	23,207.04
Restricted General Fund 12		8,269.01
General Obligation Bond Funds 43, 45		31,681.73
Veterans Stadium Operations Fund 58		<u>900.00</u>
	Total Period 4 Warrants:	\$ <u>64,057.78</u>
Period Ending January 9, 2009		
Unrestricted General Fund 01	\$	1,390,388.30
Restricted General Fund 12		167,453.14
Child Development Fund 33		903.34
General Obligation Bond Funds 43, 45		190,578.01
Veterans Stadium Operations Fund 58		2,667.99
Student Financial Aid Fund 74		37.50
Payroll Clearing Fund 76		<u>357,145.25</u>
	Total Period 5 Warrants:	\$ <u>2,109,173.53</u>
Period Ending January 16, 2009		
Unrestricted General Fund 01	\$	580,137.20
Restricted General Fund 12		134,862.98
Child Development Fund 33		49.34
General Obligation Bond Funds 43, 45		237,276.81
Veterans Stadium Operations Fund 58		7,308.52
Payroll Clearing Fund 76		41,638.87
Retiree Benefits Fund 79		<u>2,828.91</u>
	Total Period 6 Warrants:	\$ <u>1,004,102.63</u>
Period Ending January 23, 2009		
Unrestricted General Fund 01	\$	142,481.83
Restricted General Fund 12		158,156.01
General Obligation Bond Funds 45, 46		180,741.39
Veterans Stadium Operations Fund 58		25,696.81
Contract/Community Education Fund 59		1,464.75
Student Financial Aid Fund 74		<u>156.00</u>
	Total Period 7 Warrants:	\$ <u>508,696.79</u>
	Commercial Warrants Total:	\$ <u>21,251,369.79</u>

Included in the total warrant expenditure of \$21,251,369.79 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 215,267 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2008 through June 30, 2009 (seventh and eight installments).

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2. \$ 135,020 to *City of Long Beach Police/Fire Departments* for Fall 2008 police and fire services training classes.
3. \$ 81,450 to *Cheryl K. Peterson/Lackie Dammeier & McGill* for settlement claims.
4. \$ 80,583 to *Trend Offset Printing Services* for printing of Spring 2009 class schedules.
5. \$ 60,804 to *Oracle Corporation* for software license updates & support.
6. \$ 59,266 to *Martin G. Knox/Lackie Dammeier & McGill* for settlement claims.
7. \$ 58,977 to *Protected Insurance Program for Schools* to cover additional contribution for 2007-2008 based on actual payroll.
8. \$ 43,291 to *Schools Excess Liability Fund* for Workers' Compensation claims for outstanding and incurred assessment periods from 1995-1996 through 2001-2002.
9. \$ 42,300 to *KLOS FM Radio* for December 2008 radio announcements for Spring 2009 registration.
10. \$ 31,859 to *Sehi Computer Products* for network switches.
11. \$ 31,820 for *ECS Imaging, Inc.*, for computer software license renewals for the Pacific Coast Campus.

Restricted General Fund 12

1. \$ 86,094 to *Mt. San Antonio College Community College District* for hosting a service center for the Small Business Development Center Network.
2. \$ 85,758 to *Samy's Camera* for camera equipment for the Music and Radio/Art Department.
3. \$ 63,193 to *Santa Clarita Community College District* for hosting a service center for the Small Business Development Center Network.
4. \$ 61,774 to *Pacific Coast Regional Small Business Development Corp.*, for hosting a service center for the Small Business Development Center Network.

Capital Outlay Projects Fund 41

1. \$ 561,275 to *Solpac Construction, Inc.*, for construction of the Liberal Arts Campus Learning Resource Center.
2. \$ 460,806 to *Spacesaver Corp.*, for shelving.

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3. \$ 219,678 to *New Tangram, LLC* for furniture for the Pacific Coast Campus Learning Resource Center.
4. \$ 62,364 to *First Regional Bank* for escrow retention for construction of the Liberal Arts Campus Learning Resource Center.
5. \$ 38,465 to *Apple Computer, Inc.*, for computer equipment for the Pacific Coast Campus Learning Resource Center.
6. \$ 36,100 to *Americec, Inc.*, for surveying services of the Pacific Coast Campus Multi-Disciplinary Academic Building.

General Obligation Bond Funds 43/45/46

1. \$11,522,000 to *Chicago Title Company* for the final payment for the Alteon Property (Conant Street) acquisition.
2. \$ 1,504,319 to *Taisei Construction Corp.*, for construction of the Liberal Arts Campus South Quad Complex Building.
3. \$ 961,166 to *Cordoba Corporation* for bond project construction management.
4. \$ 229,116 to *Solpac Construction, Inc.*, for construction of the Pacific Coast Campus Learning Resource Center.
5. \$ 195,853 to *Hill Partnership, Inc.*, for architectural services associated with the Pacific Coast Campus Multi Disciplinary Academic Building.
6. \$ 130,705 to *Bear Data Systems* for new telephone system for the Liberal Arts Campus South Quad and the Learning Resource Center.
7. \$ 98,378 to *SEWUP JPA* for Workers' Compensation and General Liability coverage for the South Quad Complex.
8. \$ 90,321 to *New Tangram, LLC* for furniture for the Pacific Coast Campus New Technology Phase 2 and Central Plant Project.
9. \$ 86,928 to *Apple Computer, Inc.*, for computer equipment for the Liberal Arts Campus Learning Resource Center.
10. \$ 69,088 to *Keenan & Associates* for Builder's Risk premium for the South Quad Complex.
11. \$ 65,611 to *Sandy Pringle Associates* for inspection services of the Liberal Arts Campus South Quad Complex.
12. \$ 62,215 to *Siemens Building Technologies, Inc.*, for automation service agreement from October, 1 2008 through December 31, 2008.

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- 13. \$ 51,847 to *RMA Construction Services, Inc.*, for bond program technical support services.
- 14. \$ 35,974 to *CIRKS Construction (KDC Construction)* for gas leak detection in the Liberal Arts Campus Building G.
- 15. \$ 33,800 to *Petra Geotechnical, Inc.*, for soil analysis for the Alteon Property.
- 16. \$ 30,700 to *Marlene Imirzian & Associates* for architectural services rendered.

Budget Increase (Decrease)

Restricted General Fund 12

New 2008-2009 Budget:

Lead Center Program/Small Business Development Center Program	\$1,008,160
College of the Canyons/ Small Business Development Center Program	\$ 300,000
El Camino College/Small Business Development Center Program	\$ 300,000
Santa Monica College/Small Business Development Center Program	\$ 300,000
Pacific Coast Regional College/Small Business Development Center Program	\$ 200,000
Young Entrepreneur Program/International Trade Development Program	\$ 48,077
Young Entrepreneur Program/Small Business Development Center Program	\$ 48,077

Revised 2008-2009 Budget:

Disabled Students Programs and Services	\$ 318,663
EOPS District Match Program	\$ 12,589
Foster and Kinship Care Program	\$ 9,174

Contract/Community Education Fund 59

New 2008-2009 Budget – Architecture and Design Program	\$ 3,759
New 2008-2009 Budget – Professional and Personal Success Program	\$ 959
New 2008-2009 Budget – Business Conversations Program	\$ 908

PURCHASING

Use of Other Agencies Bid

U.S. Communities Contract #08-44-685 – With Virco, Inc., for classroom and miscellaneous support furniture and related services effective January 1, 2009 through December 31, 2011 with the option to extend the term an additional 36 months.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period December 8, 2008 through January 23, 2009 in the amount of \$13,876,257.25 as listed.

PO# 61666	\$ 44,641.00
PO# 61712 – PO# 61920	<u>\$13,831,616.25</u>
Total Amount	<u>\$13,876,257.25</u>

Included in the total amount of purchase orders of \$13,876,257.25 are the following items greater than \$25,000:

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Bond Contract Awards

CN 22032.3 – Ratify – With *Hammel, Green and Abrahamson, Inc.*, for architectural services for 4900 and 4910 E. Conant Street at the Liberal Arts Campus for a total contract amount not to exceed \$85,450 plus \$6,000 for reimbursable expenses, paid from General Obligation Bond Fund.

CN 22032.7 – Ratify – With *Miller Environmental, Inc.*, for Demolition Projects at the Liberal Arts Campus for a total contract amount not to exceed \$229,000, paid from General Obligation Bond Fund.

CN 22033.2 – With *AEPC Group, LLC*, for engineering services for the Los Coyotes Parking Lot project for a total contract amount not to exceed \$31,800, effective February 18, 2009 through December 31, 2009, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22008.6 – With *Twining Laboratories, Inc.*, Amendment #4, to change the termination date from December 31, 2008 to June 30, 2009, and increase the contract by \$50,000 for a total contract amount not to exceed \$985,000, paid from General Obligation Bond Fund.

CN 22009.1 – With *Sandy Pringle Associates*, Amendment #7, to increase the contract amount by \$154,500 for a total contract amount not to exceed \$1,816,220, paid from General Obligation Bond Fund.

CN 22019.1 – With *Martinez Architects, Inc.*, Amendment #3, to increase the contract for additional services by \$38,458 for a total contract amount not to exceed \$1,439,554, paid from General Obligation Bond Fund.

CN 22019.2 – With *RDS Architects*, Amendment #2, to change the termination date from December 31, 2008 to December 31, 2009, and to increase the contract by \$45,000 for a total amount not to exceed \$350,000, paid from General Obligation Bond Fund.

CN 22025.6 – With *Mobile Modular Management Corporation*, Amendment #3, to change the termination date from January 31, 2009 to March 31, 2009, and to increase the contract amount by \$3,400 for a total contract amount not to exceed \$45,400.32 paid from the General Obligation Bond Fund.

CN 22028.2 – With *RMA Construction Services, Inc.*, Amendment #2, to increase the contract amount by \$97,670.19 for a total contract amount not to exceed \$735,396.78, paid from the General Obligation Bond Fund.

CN 22030.3 – With *Hill Partnership, Inc.*, Amendment #1, increase the contract by \$3,700 for a total contract amount not to exceed \$341,300, paid from General Obligation Bond Fund.

CN 22032.4 – With *RDS Architects*, Amendment #1, to increase the contract by \$20,000 for a total amount not to exceed \$40,500, paid from General Obligation Bond Fund.

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CN 99627.9 – With *Caldwell Architects, Inc.*, Amendment #10, to increase the contract amount by \$1,850 for a total contract amount not to exceed \$1,054,450, paid from General Obligation Bond Fund.

Contract Amendments

CN 93140.4 – Ratify – With *California State University Long Beach Foundation* (Foundation), Amendment #4, to change the current termination date from September 30, 2008 to September 30, 2009 and increase the contract amount by \$169,954, paid with Restricted General Fund.

CN 99641.2 – With *Christine Chiang-Schultheiss dba Visual Mix*, Amendment #4, to change the termination date from December 31, 2008 to December 31, 2009, at no additional cost.

CN 99656.5 – With *Zampi, Determan & Erickson, LLP, dba Zampi and Associates*, Amendment #1, to increase contract amount by \$12,000 for a total contract amount not to exceed \$32,000, paid from Unrestricted General Fund.

Change Order Ratifications

CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Order #16P, for the Central Plant at the Pacific Coast Campus in the amount of \$3,661, for a total contract amount not to exceed \$17,902,376.24, paid from General Obligation Bond Fund.

CN 22030.5 – With *America West Landscape, Inc.*, Change Order #1, for the Central Plant Landscape and Irrigation project at the Liberal Arts Campus in the amount of \$1,986.22 for a total contract amount not to exceed \$76,040.99, paid from General Obligation Bond Fund. Total approved change orders represent 2.61% of the contract amount.

CN 99641.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #13, for the New Learning Resource Center at the Pacific Coast Campus, in the amount of \$74,334, for a total contract amount not to exceed \$9,716,970.82, paid from General Obligation Bond Fund. Total approved change orders represent 7.00% of the contract amount.

CN 99642.8 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Orders #17 and #18, for the Learning Resource Center Building L Modernization Project at the Liberal Arts Campus, in the amounts of \$70,550, and \$32,465, respectively, for a total contract amount not to exceed \$14,877,583, paid from General Obligation Bond Fund. Total approved change orders represent 9.30% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #7, for the Industrial Technology Complex Replacement Project – Phase I at the Pacific Coast Campus in the amount of \$58,186 for a total contract amount not to exceed \$13,338,546, paid from Capital Outlay Projects Fund. Total approved change orders represent 3.75% of the contract amount.

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Use of Other Agencies' Bids

County of Los Angeles Master Agreement #42663 Ratify with *Xerox Corporation*, for the purchase, lease and maintenance of photocopy, facsimile, and micrographics equipment and supplies, effective January 1, 2006 through December 31, 2009.

Authority to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994H Carson Street Fence Project (LAC).

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994I Building Q Dance Floor at the Liberal Arts Campus.

Amendment to Board Action

CN9643.2– Amend the Board Action of August 26, 2008 with *Parker & Covert, LLP*, Amendment #1, to revise the total contract amount from \$200,000 to \$150,000.

CN 99649.1 – Amend the Board Action of January 13, 2009 with *Vivian Shimoyama dba Breakthru Unlimited*, Amendment #2, to revise the contract amendment amount from \$15,000 to \$20,000 for a total contract amount not to exceed \$200,000.

Sole Source

Approve the “sole source” purchase from *Avotek* for the purchase of Pratt & Whitney PT6A Runnable Turboprop Engine which includes Computerized Turbine Engine Monitor (CTEM) and prop guard for an amount not to exceed \$89,623.

It was moved by Member Bowen seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Cancellation of Board Meeting

It was moved by Member Clark, seconded by Member Bowen, that the regular meeting/retreat of the board of Trustees scheduled to be held April 14, 2009, be cancelled and the retreat be reassigned to the regular scheduled meeting of April 28, 2009.

The motion carried, all voting aye.

New and Revised Policies 1000, 1001, 1002, 1003, 1004

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt the following new and revised policies:

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New 1002 - Policy on District Mission

New 1003 - Policy on Accreditation

New 1004 - Policy on Institutional Planning

Revised 1000 - Policy on Long Beach Community College District

Revised 1001 - Policy on Policies and Administrative Regulations

The motion carried, all voting aye.

Superintendent-President's Report

Superintendent-President Oakley addressed the recent letter from the Accrediting Commission for Community Junior Colleges (ACCJC) received on February 5 after a review of our accreditation self-study and as a result of the Commission's action on January 7-9, 2009, to issue a warning that requires Long Beach City College to correct the deficiencies and complete a follow-up report by October 15, 2009; that report will be followed by a visit of Commission representatives. President Oakley stated that we are continuing to analyze these recommendations and will come back to the Board in March with a more comprehensive report on the actions that were taken to follow up on those recommendations. In the interim, we are focused on examining the reasons why the Commission put us on warning and that reason primarily revolves around recommendation #2, as the team strongly recommended during their visit in 2002, that the college strengthen its commitment to a comprehensive Student Learning Outcomes (SLOs) process. We will respond as expeditiously as we can, as this is critical to remove ourselves from warning. President Oakley then asked Dr. Bagg to step up to the podium and briefly discuss what is already in discussion and allow Sigrid Sexton, Academic Senate President to add any comments she may have.

Dr. Bagg said the whole college has reacted very seriously to these sanctions. Some work has been put in place since the exit report last October. Meetings have been happening with the College Planning Committee and others.

Ms. Sexton said that the faculty fully realizes that these areas, both Student Learning Outcomes and Program Review, fall under the faculty governance. They feel that pressure to identify the task at hand, they see they need to change work practices and come up with a doable plan.

Trustee Clark is asking that an update/report be brought to each Board meeting, at least once a month, to keep the Trustees informed.

Trustee Otto acknowledges that the trustees are responsible for monitoring and he has great concerns that these issues were ignored and also is requesting monthly Board updates.

Board President Kellogg asked how we are approaching these recommendations any different than we did in 2002. Are we using the same people that are doing the same things, giving the same resources? He offered the Board's assistance and support, should they be asked for help. President Kellogg said this needs to be wrapped up by September in order for it to get to the Commission by October.

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ACADEMIC AFFAIRS

Revised 2009 Summer Session Schedule

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees approve the revised Summer Session 2009 dates as follows:

Day and Evening Sessions:

Monday, June 1, 2009 - Thursday, July 19 2009
Monday, July 13, 2009 - Thursday, August 13, 2009
Monday, June 1, 2009 - Thursday, July 30, 2009

Afternoon Session:

Monday, June 15, 2009 - Thursday, July 23, 2009

The motion carried, all voting aye.

STUDENT SUPPORT SERVICES

Revised Policy 5012

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt revised Policy 5012 on Student Conduct.

The motion carried, all voting aye.

Transfer Academy Program

Dr. Christopher Villa provided a general overview of the Transfer Academy, a new program that started in fall 2008 that is designed to promote a transfer culture and increase the number of LBCC transfer students. Lorraine Blouin, Transfer Academy Coordinator, report on specific program activities, developments, and outcomes, and Transfer Academy students, who also spoke to their experiences with the program.

ADMINISTRATIVE SERVICES

2008-2009 CCFS-311Q Second Quarterly Financial Status Report

It was moved by Member Bowen, Seconded by Member Uranga, that the Board of Trustees approve the 2008-2009 CCFS-311Q Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

2008-2009 Mid-Year Budget Performance Report

Ann-Marie Gabel, Vice President, Administrative Services, presented the 2008-2009 Mid-Year Budget Performance Report. The report covers the Unrestricted General Fund and the financial activity occurring during the first half of 2008-2009 fiscal year. Ms. Gabel also gave an update on the current status of the California State Budget as it has come down to lacking one vote to pass it and some of the cuts and tax hikes that are contained in it.

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2008 Annual Report on Campus Crime

Ann-Marie Gabel, Vice President, Administrative Services, introduced Lieutenant Julie Prior of the Long Beach Police Department, who in accordance with the Crime Awareness and Campus Security Act of 1990, presented the Annual Report on Campus Crime occurring on the Long Beach City College campuses during 2008.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Ms. Sexton announced that the Academic Senate has invited the Board of Trustees to dinner with the Senate's executive committee on March 6, 5:30 p.m. at the Belmont Brewery in Long Beach and hopes for some nice visiting out of this event.

TRUSTEES COMMUNICATIONS

Board President Kellogg reminded the Trustees that the Board retreat will be at the end of April and that if they have any suggested items that they send them to him or to President Oakley. President Kellogg also thanked Vice President Bowen for running the last Board meeting in his absence and heard that he had done a fine job.

Trustee Otto mentioned that a few of the Trustees attended the legislative summit in Washington, D.C. for ACCT last week to lobby legislators on college issues. Member Otto said it was particularly constructive as the legislature was working on the stimulus package and education and particularly community colleges made out well. Trustee Otto said he had dinner with Congresswoman, Laura Richardson, who supports education and that this trip was a good experience and time well spent.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:

March 10, 2009

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- F. Ensure opportunities for all stakeholders to participate in accreditation self-study and approve a plan for addressing recommendations of the visiting team no later than three months after the accrediting commission issues its final report and recommendations.

The agenda listed Board Goals 3.E as this future report and is corrected to read as Board Goals 3.F.

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PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Department Head-Counseling, DeWayne Sheaffer, addressed the Board regarding the needs of the counseling department. Mr. Sheaffer states that the ratio of students to counselors way more than exceeds the recommended standards of practice for community colleges.

ADJOURNMENT

President Kellogg adjourned the meeting at 6:50 p.m. The next regular meeting of the Board of Trustees will be held on March 10, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary