

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
March 10, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 10, 2009.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:03 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, the Board of Trustees approved the reprimand for employee ID# 0001609 and approved the non-renewal of the employment contract for employee ID# 0002594.

PLEDGE OF ALLEGIANCE

Trustee Tom Clark led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Bowen, Member Clark, Member Otto, Member Uranga, and Student Trustee Brown

WELCOME AND INTRODUCTIONS

President Kellogg welcomed everyone to the meeting. Superintendent-President Oakley noticed and welcomed a few students from the Cal State Long Beach Ed.D. program and Educational Leadership. One of our employees is in the program, Claudia Garcia, from the first cohort as well as Mr. Robert Garcia. President Oakley also mentioned that Mario Cordero, Board Commissioner of Long Beach Harbor was in the audience and would be welcomed later during the report under Economic Resource and Development.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Bowen, that the minutes of the meeting of February 17, 2009, be approved as distributed. The motion carried, all voting aye.

**Minutes, Meeting of the Board of Trustees
March 10, 2009**

ORDERING OF THE AGENDA

President Kellogg ordered that items 5.2 and 12.5 of the Consent Agenda be pulled for further discussion and that Non-Consent informational item 14.1 be moved to the beginning of the Non-Consent agenda.

REPORT OF BOARD OF TRUSTEES
CCCT Board of Directors Election - 2009

It was moved by Member Uranga, seconded by Member Bowen, that Board President Kellogg make a recommendation for no more than seven (7) persons from the following list of fifteen (15) candidates and submit the names for CCCT Board of Directors for 2009, no later than April 25, 2009:

Cy Gulassa	Peralta CCD
Janet Chaniot	Mendocino-Lake CCD
Nancy C. Chadwick	Palomar CCD
Marcia E. Zableckis	Barstow CCD
Jerry Hart	Imperial CCD
John Rodgers	Kern CCD
Douglas W. Otto	Long Beach CCD
*Manny Ontiveros	North Orange County CCD
Jacqueline Simon	MiraCosta CCD
Christopher Stampolis	West Valley-Mission CCD
*Jeanette Mann	Pasadena CCD
Carmen Avalos	Cerritos CCD
Eva Kinsman	Copper Mountain CCD
*Bernard "Bee Jay" Jones	Allan Hancock Joint CCD
Louise Jaffe	Santa Monica CCD

*Incumbent

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Brown reported on her attendance, along with fellow ASB members, at the "We Are the Key to Recovery" rally at Pasadena Community College as invited guests, as well as being manned by our own Chi-Chung Keung. She said it was a great experience and an opportunity to see fellow student trustees, and to actually see how much support the community colleges really receive and that student's actually believe in the education that they are receiving. She is pleased that LBCC's ASB chose to sponsor this event. Ms. Brown also stated that she met with a pool of student representatives who have assumed the title Region 8. The Region 8 is comprised of student trustees who meet 1-2 times a month to discuss if their students are really receiving the support they need. Ms. Brown said that LBCC does not currently have a rep and that our own AS's Director of Legislative Affairs volunteered to attend these to hear ideas on how we might be able to make improvements for our own students.

Minutes, Meeting of the Board of Trustees March 10, 2009

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Spring	52
Hourly Counselor – Spring	2
Stipends	35

IN-SERVICE CHANGES

Change of Assignment – Reduced workload	1
Change of Title – Contract	1

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 128573, 128583, 128584, 128609, 128644, 128646, 128667, 128674, 128676, 128685, 128695 and 128713 for the Unrestricted General Fund 01 in the amount of \$762,976 as listed:

From: Academic Salaries	\$ 246	
Classified Salaries	4,788	
Employee Benefits	659	
Supplies	16,338	
Services and Operating Expenses	165,388	
Equipment/Construction/Additions	15,000	
Reserve	<u>560,557</u>	<u>\$ 762,976</u>
To: Classified Salaries	\$ 30,208	
Employee Benefits	3,887	
Supplies	116,428	
Services and Operating Expenses	12,559	
Equipment/Building Fixtures	<u>599,894</u>	<u>\$ 762,976</u>

Included in the budget transfers of \$762,976 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

Minutes, Meeting of the Board of Trustees March 10, 2009

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128573	790100-01-790200-0000 Reserve for Technology	\$ 127,393
	<u>To:</u>	
	438000-01-150500-0019 Software Instructional	\$ 17,300
	438000-01-150800-0019 Software Instructional	2,800
	438000-01-493000-0019 Software Instructional	7,700
	641000-01-083533-0019 Instructional Equipment<\$5000	3,204
	641000-01-300200-0019 Instructional Equipment<\$5000	1,215
	646000-01-612000-0019 Non-Instructional Equipment<\$5000	8,211
	646000-01-613000-0019 Non-Instructional Equipment<\$5000	17,163
	646000-01-631000-0019 Non-Instructional Equipment<\$5000	4,300
	646000-01-633000-0019 Non-Instructional Equipment<\$5000	1,500
	646000-01-677800-0019 Non-Instructional Equipment<\$5000	64,000

To implement the Technology Plan.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128628	790100-01-790200-0000 Reserve for Technology	\$ 408,164
	<u>To:</u>	
	641000-01-070100-0019 Instructional Equipment<\$5000	\$ 86,431
	641000-01-095300-0019 Instructional Equipment<\$5000	125,204
	641000-01-101100-0019 Instructional Equipment<\$5000	17,692
	646000-01-613000-0019 Non-Instructional Equipment<\$5000	106,058
	646000-01-677800-0019 Non-Instructional Equipment<\$5000	20,788
	647000-01-677800-0019 Non-Instructional Equipment>\$5000	51,991

To implement the Technology Plan.

(b) Budget Transfer numbers 128586, 128597, 128608, 128610, 128638, 128640, 128647, 128655, 128681, 128683, 128700, 128715, 128738 and 128739 for the Restricted General Fund 12 in the amount of \$408,765 as listed:

From: Academic Salaries	\$ 21,980	
Classified Salaries	115,662	
Employee Benefits	32,522	
Supplies	74,854	
Services and Operating Expenses	25,505	
Equipment	84,903	
Reserve/Student Payments	<u>53,339</u>	\$ <u>408,765</u>
To: Academic Salaries	\$ 96,122	
Classified Salaries	17,116	
Employee Benefits	14,317	
Supplies	42,290	
Services and Operating Expenses	142,049	
Equipment	<u>96,871</u>	\$ <u>408,765</u>

Minutes, Meeting of the Board of Trustees March 10, 2009

Included in the budget transfers of \$408,765 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128597	790100-12-660500-1686	Reserve for Career & Technology Education	\$ 35,529
	<u>To:</u>		
	641000-12-095800-1686	Instructional Equipment<\$5000	\$ 22,637
	641000-12-094700-1686	Instructional Equipment<\$5000	12,892

To cover equipment needs for the Career and Technological Education Program.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128608	123500-12-679900-9383	Coordinator Salaries	\$ 21,980
	212500-12-679900-9383	Classified Salaries<50%	7,728
	395000-12-679900-9383	Staff Benefits	8,258
	456500-12-679900-9383	Duplicating	250
	457000-12-679900-9383	Supplies	2,000
	646000-12-679900-9383	Non-Instructional Equipment<\$5000	1,000
	456500-12-679900-9393	Duplicating	100
	457000-12-679900-9393	Supplies	20,999
	522200-12-679900-9393	Conferences – Academic	1,116
	585000-12-679900-9393	Postage	2,300
	646000-12-679900-9393	Non-Instructional Equipment<\$5000	20,279
	<u>To:</u>		
	514000-12-679900-9383	Professional Services	\$ 41,216
	123500-12-679900-9393	Coordinator Salaries	24,629
	212500-12-679900-9393	Classified Salaries<50%	10,653
	395000-12-679900-9393	Staff Benefits	9,512

To reallocate the federal Title V budget.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128647	642000-12-095300-7126	Instructional Equipment >\$5000	\$ 29,397
	<u>To:</u>		
	129000-12-684000-7126	Academic Release Time Non-Instructional	\$ 3,881
	147000-12-684000-7126	Non-Instructional Stipends	15,000
	233000-12-684000-7126	Hourly Non-Instructional Salaries	6,463
	395000-12-684000-7126	Staff Benefits Non-Instructional	3,053
	457300-12-684000-7126	Hospitality	1,000

To reallocate the budget for the Building Information Modeling Grant.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
128700	212000-12-684000-0590	Classified Salaries Non-Instructional	\$ 20,000
	233000-12-684000-0590	Classified Hourly Non-Instructional	11,000
	395000-12-684000-0590	Staff Benefits	4,153
	522600-12-684000-0590	Conference Classified	30

Minutes, Meeting of the Board of Trustees March 10, 2009

To:
145000-12-631000-0590 Academic Non-Instructional Counselors \$ 20,500
145400-12-631000-0590 Classified Hourly Instructional - Summer Counselor Hourly 14,683

To reallocate the budget for CalWorks.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128739	233000-12-684500-9612 Classified Non-Instructional Salaries	\$ 26,018
	395000-12-684500-9612 Staff Benefits Non-Instructional	3,382
	<u>To:</u>	
	432000-12-100400-9610 Instructional Supplies and Materials >\$5000	\$ 2,291
	641000-12-100400-9610 Instructional Equipment <\$5000	8,209
	642000-12-100400-9610 Instructional Equipment >\$5000	18,900

To reallocate the VTEA budget.

Budget Transfer number 128743 for the Child Development Fund 33 in the amount of \$50 as listed:

From: Classified Salaries	\$ 50	<u>\$ 50</u>
To: Services and Operating Expenses	\$ 50	<u>\$ 50</u>

There are no budget transfers greater than \$25,000 for the Child Development Fund 33.

Budget Transfer numbers 128622, 128623, 128624, 128686, 128687, 128688 and 128708 for the General Obligation Bond Funds 45 and 46 in the amount of \$587,730 as listed:

From: Site Acquisition	\$ 5,000	
Construction and Additions	303,040	
Reserve	<u>279,690</u>	<u>\$ 587,730</u>
To: Supplies	\$ 31,005	
Services and Operating Expenses	167,978	
Additions/Engineering/Equipment	174,747	
Reserve	<u>214,000</u>	<u>\$ 587,730</u>

Included in the budget transfers of \$587,730 for the General Obligation Bond Funds 45 and 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128622	621000-45-710600-5637 Construction and Additions	\$ 20,913
	790100-45-710600-5606 Reserve for Contingencies	151,787
	<u>To:</u>	
	432000-45-710600-5300 Instructional Supplies and Materials	\$ 20,380
	457000-45-710600-5300 Non-Instructional Supplies and Materials	182

Minutes, Meeting of the Board of Trustees March 10, 2009

568000-45-710600-5300	Maintenance Non-Instructional - Building, Grounds and Furniture	56,735
589000-45-710600-5300	Other Services	656
641000-45-710600-5300	Instructional Equipment<\$5000	10,446
642000-45-710600-5300	Instructional Equipment>\$5000	52,219
646000-45-710600-5300	Non Instructional Equipment<\$5000	32,082

To cover equipment expenses for the Pacific Coast Campus Technology Phase II building.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128688	621000-45-710400-5437 Construction and Additions Liberal Arts Campus Infrastructure	\$ 150,000
	621000-45-710600-5637 Construction and Additions Pacific Coast Campus Infrastructure	74,000
	790100-45-710400-5701 Reserve for Contingencies	105,000
	<u>To:</u>	
	457000-45-710400-5701 Non-Instructional Supplies and Materials	\$ 5,000
	568000-45-710400-5701 Maintenance Non-Instructional - Building, Grounds and Furniture	20,000
	612000-45-710400-5701 Site Improvements	20,000
	621000-45-710400-5701 Construction and Additions	20,000
	622000-45-710400-5701 Architect Fees	20,000
	625000-45-710400-5701 Building Fixtures	20,000
	790100-45-710400-5701 Reserves – LAC Improvements	150,000
	589000-45-710600-5801 Other Services – PCC Improvements	10,000
	790100-45-710600-5801 Reserves – PCC Improvements	64,000

To reallocate the budget for Campus Improvement Projects.

Budget Transfer number 128741 for the Contract/Community Education Fund 59 in the amount of \$14,340 as listed:

From: Classified Salaries	\$ 10,243	
Employee Benefits	4,097	\$ <u>14,340</u>
To: Services and Operating Expenses	\$ 8,566	
Equipment	5,774	\$ <u>14,340</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4521 through 4526 for the period of January 25, 2009 through February 13, 2009 in the amount of \$7,841,797.32 as listed:

Register No. 4521	Warrant Nos. 84171 – 84276	\$ 5,865,425.78
Issue Date 01/30/09		

Minutes, Meeting of the Board of Trustees March 10, 2009

Register No. 4522 Issue Date 02/10/09	Warrant Nos. 84277 – 84470	\$ 1,010,296.53
Register No. 4523 Issue Date 02/10/09	Warrant Nos. 84471 – 84504	\$ 222,568.45
Register No. 4524 Issue Date 02/10/09	Warrant Nos. 84505 – 84873	\$ 336,159.57
Register No. 4525 Issue Date 02/12/09	Warrant Nos. 84874 – 84903	\$ 49,999.99
Register No. 4526 Issue Date 02/12/09	Warrant Nos. 84904 – 84927	\$ 357,347.00
Total Salary Warrants Issued:		\$ <u>7,841,797.32</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of January 30, 2009 through February 13, 2009 in the amount of \$10,879,473.90 as listed:

Period Ending January 30, 2009		
Unrestricted General Fund 01	\$ 333,042.11	
Restricted General Fund 12	275,582.44	
Child Development Fund 33	14,591.33	
Capital Outlay Projects Fund 41	555,880.96	
General Obligation Bond Funds 43, 45, 46	1,475,114.81	
Veterans' Stadium Operations Fund 58	2,369.86	
Contract/Community Education Fund 59	104.92	
Self Insurance Fund 61	38,560.42	
Student Financial Aid Fund 74	66,829.50	
Payroll Clearing Fund 76	<u>293,787.49</u>	
Total Period 1 Warrants:		\$ <u>3,055,863.84</u>
Period Ending February 6, 2009		
Unrestricted General Fund 01	\$ 1,083,607.61	
Restricted General Fund 12	185,777.51	
Child Development Fund 33	869.96	
Capital Outlay Projects Fund 41	866,048.93	
General Obligation Bond Funds 43, 45, 46	688,898.38	
Veterans' Stadium Operations Fund 58	10,526.51	
Contract/Community Education Fund 59	6,086.24	
Self Insurance Fund 61	1,392.76	
Student Financial Aid Fund 74	276.83	
Payroll Clearing Fund 76	74,810.96	
Retiree Benefits Fund 79	<u>77,135.91</u>	
Total Period 2 Warrants:		\$ <u>2,995,431.60</u>
Period Ending February 13, 2009		

Minutes, Meeting of the Board of Trustees March 10, 2009

Unrestricted General Fund 01	\$ 614,785.89
Restricted General Fund 12	297,364.90
Capital Outlay Projects Fund 41	774,036.00
General Obligation Bond Funds 43, 45, 46	2,576,355.97
Self Insurance Fund 61	27,078.38
Student Financial Aid Fund 74	48.00
Payroll Clearing Fund 76	79,108.37
Retiree Benefits Fund 79	<u>459,400.95</u>

Total Period 3 Warrants: \$ 4,828,178.46

Commercial Warrants Total: \$ 10,879,473.90

Included in the total warrant expenditure of \$10,879,473.90 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 51,985 to *Lbcc Auxiliary, Inc.*, for reimbursement of the Fall 2008 EOPS advances made through the college bank.

Restricted General Fund 12

1. \$ 205,068 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network.
2. \$ 115,334 to *Mt. San Antonio Community College District* for hosting a service center for the Small Business Development Center Network.
3. \$ 79,868 to *El Camino Community College District* for hosting a service center for the Small Business Development Center Network.
4. \$ 58,719 to *Ventura County Community College District* for hosting a service center for the Small Business Development Center Network.
5. \$ 30,418 to *Community College League of California* for database subscription renewal for January 2009 through December 2009.

Capital Outlay Projects Fund 41

1. \$ 1,959,269 to *Solpac Construction, Inc.*, for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I) and the Liberal Arts Campus Learning Resource Center.
2. \$ 170,470 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I) and the Liberal Arts Campus Learning Resource Center.

Minutes, Meeting of the Board of Trustees March 10, 2009

3. \$ 37,777 to *First Regional Bank* for escrow retention for construction of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the General Obligation Bond Fund).
4. \$ 28,998 to *Dell Marketing LP* for computer equipment for the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the General Obligation Bond Fund).

General Obligation Bond Funds 43/45/46

1. \$ 1,900,519 to *Taisei Construction Corp.*, for construction of the Liberal Arts Campus South Quad Complex Building.
2. \$ 469,478 to *The Garland Company, Inc.*, for roofing materials for the Liberal Arts Campus Building Q and Building R.
3. \$ 421,195 to *Cordoba Corporation* for bond project construction management.
4. \$ 415,800 to *Siemens Building Technologies, Inc.*, for energy improvements of the Liberal Arts Campus Central Plants.
5. \$ 364,634 to *Dell Marketing LP* for computer equipment for the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the Capital Outlay Projects Fund).
6. \$ 344,128 to *Solpac Construction, Inc.*, for construction of the Liberal Arts Campus Learning Resource Center.
7. \$ 113,854 to *Dell Marketing LP* for computer equipment for classrooms at the South Quad Complex.
8. \$ 70,560 to *Teraband Technologies, Inc.*, for the Liberal Arts Campus Telecommunication Connection Project.
9. \$ 65,427 to *America West Landscape, Inc.*, for landscaping of the Liberal Arts Campus Central Plant.
10. \$ 56,719 to *RMA Construction Services, Inc.*, for bond program technical support services.
11. \$ 38,236 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Industrial Tech Complex Tech I.
12. \$ 37,206 to *PTM General Engineering Services, Inc.*, for the Pacific Coast Campus Infrastructure Verizon Line.

Minutes, Meeting of the Board of Trustees
March 10, 2009

13. \$ 9,449 to *First Regional Bank* for escrow retention for construction of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the Capital Outlay Projects Fund).

Self Insurance Fund 61

1. \$ 65,553 to *Keenan & Associates* for property and casualty insurance coverage.

Student Financial Aid Fund 74

1. \$ 66,197 to *California Student Aid Commission* for funds received in excess of disbursement by the Financial Aid Department.

Budget Increase (Decrease)

Restricted General Fund 12

New 2008-2009 Budget:

Governor's Career Technical Education (CTE) Initiative \$ 76,647

Revised 2008-2009 Budget:

Credit Matriculation Program \$ 90,119

Non-Credit Matriculation Program \$ 3,204

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period January 26, 2009 through February 13, 2009 in the amount of \$1,074,048.80 as listed:

Background: PO #61921 – PO #62148 \$ 1,074,048.80

Total Amount \$ 1,074,048.80

Included in the total amount of purchase orders of \$1,074,048.80 are the following items greater than \$25,000:

Unrestricted General Fund – Fund 01

PO #62121 *George Chevrolet* \$ 49,294.34
2009 Chevrolet Trucks

PO #62055 *Community College League* \$ 39,229.84
Electronic information resources

PO #62099 *KLOS FM Radio* \$ 37,150.00
Advertising

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Certification of Signatures

Ratify – Amend – the Certification of Signatures to change the title of Patricia Davis from Deputy Director, Finance & Accounting to Interim Director, Fiscal Services effective

Minutes, Meeting of the Board of Trustees March 10, 2009

March 6, 2009, and remove Duane Lowe, Director, Finance & Purchasing effective March 6, 2009.

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93129.5 – Ratify – With the *U.S. Small Business Administration* to renew the funding for the Small Business Development Center program effective January 1, 2009 through December 31, 2009. Amount of funding is \$3,013,814.

CN 93140.1 – Ratify – With the *Community College Foundation*, Amendment 739-120-B, to extend the termination date from January 21, 2009 to January 31, 2010. Amount of funding is \$40,500.

CN 93143.3 – Ratify – With the *San Francisco Community College District*, Grant #8079, to provide funding through the California Early Childhood Mentor Program effective September 1, 2008 through June 30, 2010. Amount of funding is \$46,974.

Bond Contract Awards

CN 22033.4 – Ratify – With *P2S Engineering Inc.*, for engineering services at the Liberal Arts Campus, effective December 9, 2008 through December 31, 2009, for a total contract amount not to exceed \$84,700, paid from General Obligation Bond Fund.

CN 22033.5 – Ratify – With *Miller Environmental, Inc.*, for demolition projects at the Pacific Coast Campus for a total contract amount not to exceed \$313,900, paid from General Obligation Bond Fund.

CN 22033.8 – Ratify – With *Minako America Corporation dba Minako Construction*, for the Carson Street Fence Project at the Liberal Arts Campus for a total contract amount not to exceed \$277,000, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22019.1 – With *Martinez Architects, Inc.*, Amendment #4, to increase the contract for additional services by \$53,975 for a total contract amount not to exceed \$1,493,529, paid from General Obligation Bond Fund.

CN 22025.2 – With *P2S Engineering, Inc.*, Amendment #1, to change the termination date from September 30, 2008 to June 30, 2010 with no additional cost.

CN 22025.6 – With *Mobile Modular Management Corporation*, Amendment #4, to increase the contract by \$15,490 for a total contract amount not to exceed \$60,890.32, paid from General Obligation Bond Fund.

CN 22029.6 – With *TSG Enterprises dba The Solis Group*, Amendment #2, to increase the contract amount by \$100,000 for a total contract amount not to exceed \$1,410,090.44, paid from General Obligation Bond Fund.

Minutes, Meeting of the Board of Trustees
March 10, 2009

CN 99640.3 – Ratify – With *Liebert Cassidy Whitmore*, Amendment #2, to increase the contract amount by \$52,000 for a total contract amount not to exceed \$202,000, paid from Unrestricted General Fund.

CN 99649.1 – With *Vivian Shimoyama dba Breakthru Unlimited*, Amendment #3, to increase the contract amount by \$20,000 for a total contract amount not to exceed \$220,000, paid from Restricted General Fund.

Change Order Ratifications

CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Orders #15, #17P, and #18P, for the Central Plant projects at the Pacific Coast and Liberal Arts Campuses, in the amounts of \$14,623, \$42,506, and \$16,165, respectively, for a total contract amount not to exceed \$22,998,564.24, paid from General Obligation Bond Fund.

CN 22027.8 – With *Teraband Technologies, Inc.*, Change Order #2, for the Telecom Media Inter Project Connection at the Liberal Arts Campus, in the amount of \$6,400, for a total amount not to exceed \$104,400, paid from General Obligation Bond Fund. Total approved change orders represent 6.53% of the contract amount.

CN 22032.1 – With *Coast Roofing, Inc.*, Change Order #1 and #2, for the Building Q & R Roof Replacement project at the Liberal Arts Campus, in the amounts of \$2,483.74 and \$15,766.97, respectively, for a total amount not to exceed \$393,338.71, paid from General Obligation Bond Fund. Total approved change orders represent 4.20% of the contract amount.

CN 99641.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #3A, for the New Learning Resource Center at the Pacific Coast Campus, in the amount of \$29,584, for a total contract amount not to exceed \$9,746,554.82, paid from General Obligation Bond Fund. Total approved change orders represent 7.32% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #8, for the Industrial Technology Complex Replacement Project – Phase I at the Pacific Coast Campus in the amount of \$22,795 for a total contract amount not to exceed \$13,411,341, paid from General Obligation Bond Fund. Total approved change orders represent 3.92% of the contract amount.

Completion of Contract

CN 22027.8 – With *Teraband Technologies, Inc.*, for the Telecom Media Inter Project Connection for the Liberal Arts Campus for a total fee of \$104,400. Project was completed on January 22, 2009.

CN 22030.5 – With *America West Landscape, Inc.*, Central Plant Landscape & Irrigation project at the Liberal Arts Campus for a total fee of \$76,040.99. Project was completed on December 2, 2008.

Minutes, Meeting of the Board of Trustees
March 10, 2009

CN 22031.4 – With *A. J. Stevens Construction, Inc.*, for the Bldg. P Staff Restroom Renovation project at the Liberal Arts Campus for a total fee of \$81,250. Project was completed on February 20, 2009.

Amendment to Board Action

CN 93120.4 – Amend the Board Action of February 17, 2009 with *California State University Long Beach Foundation*, Amendment #4 to correct the contract number which was listed as CN 93140.4.

CN 93142.7 – Amend the Board Action of January 13, 2009 with the *California Department of Education, Child Development Division*, to revise the funding amount from \$436,619 to \$209,434.

CN 99641.7 – Amend the Board Action of July 10, 2007 with the *City of Hawthorne, Job Training and Development* on behalf of the South Bay Workforce Investment Board, for placement of students in work study positions effective July 1, 2007 through June 30, 2010 for a total contract amount not to exceed \$405,000, paid from Restricted General Fund.

Donation

Accept the donation from Hyundai Motor America of fifty (50) transaxles for use by the Automotive Program and request that a letter of appreciation be sent.

Disposal of Surplus Property

Declare welding equipment previously utilized in the welding program at the Pacific Coast Campus as surplus and authorize the disposal in accordance with Education Code Section 81452. The property is not useable for school purposes.

Sole Source

Approve the “sole source” purchase from *Medical Education Technologies, Inc. (METI)* for the purchase of the Program for Nursing Curriculum (PNCI)[™], Emergency Care Simulators (ECS[™]), and the Tetherless Patient Simulator (iSTAN) for an amount not to exceed \$145,439 plus taxes and shipping.

Authorization to Approve

Authorize the Vice President, Administrative Services to enter into an agreement with an architect for architectural services for the design of the Campus Book Store and Interim Book Store at the Liberal Arts Campus.

It was moved by Member Otto, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES (Classified)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve/ratify the following actions:

**Minutes, Meeting of the Board of Trustees
March 10, 2009**

APPOINTMENTS

Probationary	6
Temporary	4
Exempt from the Merit System	56

SEPARATION FROM THE DISTRICT

Resignation	3
Retirement	1

The motion carried, all voting aye.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Contract Awards

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 99656.6 – With *Whittier College* to provide use of facilities for the Summer Upward Bound Program effective July 5, 2009 to August 1, 2009 at a cost of \$279.30 per person per week, paid from Restricted General Fund.

CN 99657.1 – With *Helga Wild, Ph.D.* effective April 1, 2009 through March 31, 2010 for an amount not to exceed \$182,500, plus reimbursable expenses of \$7,200, paid from Restricted General Fund.

The motion carried, all voting aye.

ECONOMIC AND RESOURCE DEVELOPMENT

Workforce Development Initiatives Involving Green Technologies

Don Berz, Executive Vice President, substituted for Lou Anne Bynum, Vice President of Economic and Resource Development, and introduced Gail Schwandner, Dean of Workforce Development, to provide an update on key workforce development grant activities focusing on alternative and green technologies. Ms. Schwandner introduced guests who are very special partners who really got this program going and our own special staff who put in so much effort to make this program successful: Rola Halawanji- LBCC Coordinator of Environmental Programs; Cal Macy and Pete Sparks, faculty members; Brian Fargo, an engineer from Westport and one of our adjunct faculty; Mario Cordero, Harbor Commissioner; Steven Macias, Port Communications Officer; Rene Moilanen, Port Communications Analyst – Education; Elio Mendoza, Cabrillo High School Co-Principal; and Dan Schlesinger Cabrillo High School Director of Small Learning Communities.

ACADEMIC SENATE (Title 5, Section 53203)

New Course Recommendations

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve seven new courses for Fall 2009:

BUSINESS & SOCIAL SCIENCES, SCHOOL OF

**Minutes, Meeting of the Board of Trustees
March 10, 2009**

FIRE 203, Fire Tools, Equipment & Related Tech (1.0)
ANTHR 20, Archaeology Field Survey Methods (3.0)

CREATIVE ARTS & APPLIED SCIENCES, SCHOOL OF
MUSIC 56AD, Intermediate Guitar (1.0)

CDECE 259, Challenging Behaviors in Early Childhood (3.0)
FLO 290, Floral Creativity and Competition (0.5)

LANGUAGE ARTS, SCHOOL OF
ENGL 4, Critical Analysis of Literature (4.0)

TRADES & INDUSTRIAL TECHNOLOGIES, SCHOOL OF
ELECT 261, Introduction to Renewable Energy (3.0)

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Report on Plan for Addressing Recommendations of the Accreditation Team Visit and Commission's Final Report

In accordance with Board Goal 3.F., IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY–

Ensure opportunities for all stakeholders to participate in accreditation self-study and approve a plan for addressing recommendations of the visiting team no later than three months after the accrediting commission issues its final report and recommendations.

Superintendent-President Oakley introduced Dr. Eva Bagg to give the Board an update and introduce them to the plan for addressing the Accreditation Team's recommendations resulting from the Comprehensive Evaluation Visit on October 13-16, 2008 and the Commission's recommendations during their visit on January 7-9, 2009 and to correct the deficiencies noted by October 15, 2009.

Dr. Bagg distributed to the Board a planning agenda that was prepared from the accreditation self-study report. The district is required to submit a mid-term report in October 2011 addressing the planning agendas that were identified in this report.

Dr. Bagg said that we are prioritizing our efforts to address the warning, first. A taskforce regarding Student Learning Outcomes has been created to address the recommendations related to the warning by developing a set of comprehensive recommendations to consider each aspect of the warning. They are looking at other colleges for examples of what they have submitted, and looking hard at what we need to do to meet the expectations of the Commission. We are setting very aggressive goals to make sure that it is indisputable, not only that we have mapped out a clear road map how to proceed, but to simultaneously leverage every opportunity to be collecting assessment data and to have a fuller body of evidence to see the work that we are doing and how we are getting on track with this. The plan is that the taskforce, faculty & Dr. Bagg are working through next week at this time when the academic council will meet again and will deliver their recommendations that will clearly identify the major projects that we need to embark on indicating the resources and

Minutes, Meeting of the Board of Trustees March 10, 2009

structure that we will need to accomplish this. President Oakley is staying in ongoing communication with Dr. Beno, ACCJC, whenever we have questions about the specifics and requirements to make sure every step of the way that we are going down a path that will ensure that we have the warning lifted with our report in October.

Trustee Otto asked how often the various groups will be meeting. Dr. Bagg said the amount of work drives the demand to meet. We are meeting according to the deliverables that we understand what we need to address. Trustee Otto asked how this plan will work with the summer schedule. Dr. Bagg stated that is being considered with the timelines and doing as much as we can before faculty are gone, but whatever it will take will be worked out over the summer with the taskforce involved. Mr. Otto reiterated that the accountability of community colleges is here and that we are a little behind in getting it done but that the message has been received and it is being acted on.

Trustee Clark inquired about the organizational structure. Dr. Bagg said the taskforce is looking comprehensively at what the college needs to do to address the warning and identify an oversight committee as well. This plan goes next week to Academic Council. By next Board meeting we will be able to identify the oversight committee and the specific organizational representation we have.

Board President Kellogg commented on the planning and timelines. The Trustees will need to see the final report by the board meeting of Sept. 22 since the board doesn't meet until Oct. 27, which is after the final report is due to the Commission. He looks forward to the monthly updates and again offered the Trustees support if necessary.

Trustee Uranga had a question about those areas on the planning agenda that were not identified. Dr. Bagg said they were general planning agendas and not all areas were identified for responsibility at that time that the self-study was completed; they may even require more than one area of responsibility, but that they will be identified through the Executive Team from this point.

President Oakley said the faculty leadership has come together very robustly and personally thanked Academic Senate President, Sigrid Sexton for her leadership in this area. It is a tall order and thus far the faculty leadership has stepped up to the challenge to working well with the administration to come up with a plan of action which Dr. Bagg described to the Board. President Oakley said he is confident the administration working closely with the faculty will pull together a comprehensive response that should satisfy the commission.

President Oakley closed with saying that the college takes this issue very seriously and is going to continue to work and do all it can to ensure that the college responds in a satisfactory manner to the Commission. The college's number one priority is to remove the warning status. Secondly, he wants to ensure that the public understands that the warning status does not affect our accreditation. Our accreditation remains intact and we will continue to be accredited for the foreseeable future. If the college fails to meet the expectations of the commission and repeatedly does so over the next several years then our accreditation certainly could be put in jeopardy. President Oakley said we don't have any expectations that the college will allow that to happen. All the constituents and members

**Minutes, Meeting of the Board of Trustees
March 10, 2009**

of the college has a professional responsibility to ensure that the college's accreditation is put first and foremost on the agenda and that we do everything that we need to do as professionals, as educators, to ensure that the accreditation status is put in as clear light as possible and that it is removed from the warning status. He said that is his expectation from every employee of this district.

Finally, President Oakley thanked the faculty leadership who has engaged in a very positive manner, including our Student Learning Outcomes Coordinator, Tricia Alexander; SLO Coordinator designee, Natalia Schroeder; Curriculum Chair, Cathy Crane; Course Evaluation Subcommittee Co-Chair, Kim Anderson and Basic Adult Education Department Head, Phyllis Arias; and Taskforce Co-Chair, Sigrid Sexton.

Superintendent-President's Report

President Oakley announced the latest art exhibit called FOAM, currently in the LBCC Art Gallery now through April 9.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

Student Health Fee Increase

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve an increase to the student health fee by one dollar for Fall Semester 2009 and two additional dollars for spring semester 2010, resulting in student health fees of \$15 for Fall Semester 2009 and \$17 for Spring Semester 2010.

The motion carried all voting aye.

ADMINISTRATIVE SERVICES

Resolution, Authorizing Agreement with California Department of Education

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution 031009A authorizing the district to enter into a grant agreement with the California Department of Education.

The motion carried all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ACADEMIC SENATE

Sigrid Sexton thanked President Oakley for his kind words and thanked the Board of Trustees for joining the Academic Senate Executive Members and Senators for dinner at the Belmont Brewing Company and getting to know people face to face.

TRUSTEES COMMUNICATIONS

Trustee Uranga thanked Economic Development for inviting him to, and hosting, the dinner at the Reef last Saturday. It fit right in with the LNG report tonight. It was exciting

Minutes, Meeting of the Board of Trustees March 10, 2009

to see women taking on non-traditional jobs in the workplace and seeing how enthusiastic they are about working in trades.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

- Monthly Updates on Implementation of the 2009 ACCJC Accreditation Recommendations

Board President Kellogg reminded the district that the Board is requesting the final accreditation report by September 22, 2009 Board meeting.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

DeWayne Sheaffer said he was addressing the Board with his CCA hat on, not as a department head. Mr. Sheaffer announced his support for Pink Friday, March 13, rally at Hill Middle School to show support for K-12 faculty facing layoff notices. DeWayne expressed his concerns about Student Learning Outcomes and how looking at bargaining reassigned time and/or stipends to be given to faculty to work on this. Summer is coming and faculty not usually around and how we will address these issues. He plans to bring a report to every board meeting to keep communications open to the board about their work with the Academic Senate and his travel to Sacramento in looking at increasing counselors and librarians. He wants the Board to know that CCA has other business besides always asking for more compensation.

ADJOURNMENT

President Kellogg adjourned the meeting at 6:20 p.m. The next regular meeting and retreat of the Board of Trustees will be held on April 28, 2009, at the Long Beach Petroleum Club. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session, immediately following.

Assistant Secretary