Minutes of Meeting of
March 10, 2009

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 10, 2009.

CALL TO ORDER
The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:03 p.m., in the Board Room, Building I, Liberal Arts Campus. President Kellogg reported that, in closed session, the Board of Trustees approved the reprimand for employee ID# 0001609 and approved the non-renewal of the employment contract for employee ID# 0002594.

PLEDGE OF ALLEGIANCE
Trustee Tom Clark led the Pledge of Allegiance.

ROLL CALL
Present: President Kellogg, Vice President Bowen, Member Clark, Member Otto, Member Uranga, and Student Trustee Brown

WELCOME AND INTRODUCTIONS
President Kellogg welcomed everyone to the meeting. Superintendent-President Oakley noticed and welcomed a few students from the Cal State Long Beach Ed.D. program and Educational Leadership. One of our employees is in the program, Claudia Garcia, from the first cohort as well as Mr. Robert Garcia. President Oakley also mentioned that Mario Cordero, Board Commissioner of Long Beach Harbor was in the audience and would be welcomed later during the report under Economic Resource and Development.

APPROVAL OF MINUTES
It was moved by Member Clark, seconded by Member Bowen, that the minutes of the meeting of February 17, 2009, be approved as distributed. The motion carried, all voting aye.
ORDERING OF THE AGENDA
President Kellogg ordered that items 5.2 and 12.5 of the Consent Agenda be pulled for further discussion and that Non-Consent informational item 14.1 be moved to the beginning of the Non-Consent agenda.

REPORT OF BOARD OF TRUSTEES
CCCT Board of Directors Election - 2009
It was moved by Member Uranga, seconded by Member Bowen, that Board President Kellogg make a recommendation for no more than seven (7) persons from the following list of fifteen (15) candidates and submit the names for CCCT Board of Directors for 2009, no later than April 25, 2009:

Cy Gulassa  Peralta CCD
Janet Chaniot  Mendocino-Lake CCD
Nancy C. Chadwick  Palomar CCD
Marcia E. Zableckis  Barstow CCD
Jerry Hart  Imperial CCD
John Rodgers  Kern CCD
Douglas W. Otto  Long Beach CCD
*Manny Ontiveros  North Orange County CCD
Jacqueline Simon  MiraCosta CCD
Christopher Stampolis  West Valley-Mission CCD
*Jeanette Mann  Pasadena CCD
Carmen Avalos  Cerritos CCD
Eva Kinsman  Copper Mountain CCD
*Bernard “Bee Jay” Jones  Allan Hancock Joint CCD
Louise Jaffe  Santa Monica CCD

*Incumbent

The motion carried, all voting aye.

Committee Reports
There were no committee reports.

STUDENT TRUSTEE
Student Trustee Brown reported on her attendance, along with fellow ASB members, at the “We Are the Key to Recovery” rally at Pasadena Community College as invited guests, as well as being manned by our own Chi-Chung Keung. She said it was a great experience and an opportunity to see fellow student trustees, and to actually see how much support the community colleges really receive and that student’s actually believe in the education that they are receiving. She is pleased that LBCC’s ASB chose to sponsor this event. Ms. Brown also stated that she met with a pool of student representatives who have assumed the title Region 8. The Region 8 is comprised of student trustees who meet 1-2 times a month to discuss if their students are really receiving the support they need. Ms. Brown said that LBCC does not currently have a rep and that our own AS’s Director of Legislative Affairs volunteered to attend these to hear ideas on how we might be able to make improvements for our own students.
PUBLIC COMMENTS ON AGENDA ITEMS
Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
Approve/ratify the following actions:

APPOINTMENTS
Hourly Instructor – Spring 52
Hourly Counselor – Spring 2
Stipends 35

IN-SERVICE CHANGES
Change of Assignment – Reduced workload 1
Change of Title – Contract 1

FINANCE AND PURCHASING
Approve the following actions:

FINANCE
Budget Transfers
(a) Budget Transfer numbers 128573, 128583, 128584, 128609, 128644, 128646, 128667, 128674, 128676, 128685, 128695 and 128713 for the Unrestricted General Fund 01 in the amount of $762,976 as listed:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
<th></th>
<th></th>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>$ 246</td>
<td></td>
<td></td>
<td>Classified Salaries</td>
<td>$ 30,208</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>4,788</td>
<td></td>
<td></td>
<td>Employee Benefits</td>
<td>3,887</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>659</td>
<td></td>
<td></td>
<td>Supplies</td>
<td>116,428</td>
</tr>
<tr>
<td>Supplies</td>
<td>16,338</td>
<td></td>
<td></td>
<td>Services and Operating Expenses</td>
<td>12,559</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>165,388</td>
<td></td>
<td></td>
<td>Equipment/Construction/Additions</td>
<td>15,000</td>
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<tr>
<td>Equipment/Construction/Additions</td>
<td>560,557</td>
<td></td>
<td></td>
<td>Reserve</td>
<td>599,894</td>
</tr>
<tr>
<td>Reserve</td>
<td>560,557</td>
<td>$ 762,976</td>
<td></td>
<td></td>
<td>$ 762,976</td>
</tr>
</tbody>
</table>

Included in the budget transfers of $762,976 for the Unrestricted General Fund 01 are the following transfers greater than $25,000:
Minutes, Meeting of the Board of Trustees  
March 10, 2009

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128573</td>
<td>790100-01-790200-0000 Reserve for Technology</td>
<td>$127,393</td>
</tr>
</tbody>
</table>

To:  
- 438000-01-150500-0019 Software Instructional $17,300  
- 438000-01-150800-0019 Software Instructional 2,800  
- 438000-01-493000-0019 Software Instructional 7,700  
- 641000-01-083533-0019 Instructional Equipment<$5000 3,204  
- 641000-01-300200-0019 Instructional Equipment<$5000 1,215  
- 646000-01-612000-0019 Non-Instructional Equipment<$5000 8,211  
- 646000-01-613000-0019 Non-Instructional Equipment<$5000 17,163  
- 646000-01-631000-0019 Non-Instructional Equipment<$5000 4,300  
- 646000-01-633000-0019 Non-Instructional Equipment<$5000 1,500  
- 646000-01-677800-0019 Non-Instructional Equipment<$5000 64,000

To implement the Technology Plan.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128628</td>
<td>790100-01-790200-0000 Reserve for Technology</td>
<td>$408,164</td>
</tr>
</tbody>
</table>

To:  
- 641000-01-070100-0019 Instructional Equipment<$5000 $86,431  
- 641000-01-095300-0019 Instructional Equipment<$5000 125,204  
- 641000-01-101100-0019 Instructional Equipment<$5000 17,692  
- 646000-01-613000-0019 Non-Instructional Equipment<$5000 106,058  
- 646000-01-677800-0019 Non-Instructional Equipment<$5000 20,788  
- 647000-01-677800-0019 Non-Instructional Equipment>$5000 51,991

To implement the Technology Plan.

(b) Budget Transfer numbers 128586, 128597, 128608, 128610, 128638, 128640, 128647, 128655, 128681, 128683, 128700, 128715, 128738 and 128739 for the Restricted General Fund 12 in the amount of $408,765 as listed:

<table>
<thead>
<tr>
<th>From: Academic Salaries</th>
<th>$21,980</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries</td>
<td>115,662</td>
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<tr>
<td>Employee Benefits</td>
<td>32,522</td>
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<tr>
<td>Supplies</td>
<td>74,854</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>25,505</td>
</tr>
<tr>
<td>Equipment</td>
<td>84,903</td>
</tr>
<tr>
<td>Reserve/Student Payments</td>
<td>53,339 $408,765</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To: Academic Salaries</th>
<th>$96,122</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries</td>
<td>17,116</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>14,317</td>
</tr>
<tr>
<td>Supplies</td>
<td>42,290</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>142,049</td>
</tr>
<tr>
<td>Equipment</td>
<td>96,871  $408,765</td>
</tr>
</tbody>
</table>
Included in the budget transfers of $408,765 for the Restricted General Fund 12 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128597</td>
<td>790100-12-660500-1686 Reserve for Career &amp; Technology Education</td>
<td>641000-12-095800-1686 Instructional Equipment&lt;$5000</td>
<td>$35,529</td>
</tr>
<tr>
<td></td>
<td></td>
<td>641000-12-094700-1686 Instructional Equipment&lt;$5000</td>
<td>$22,637</td>
</tr>
</tbody>
</table>

To cover equipment needs for the Career and Technology Education Program.

<table>
<thead>
<tr>
<th>AT</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128608</td>
<td>123500-12-679900-9383 Coordinator Salaries</td>
<td>514000-12-679900-9383 Professional Services</td>
<td>$21,980</td>
</tr>
<tr>
<td></td>
<td>212500-12-679900-9383 Classified Salaries&lt;50%</td>
<td></td>
<td>7,728</td>
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<tr>
<td></td>
<td>395000-12-679900-9383 Staff Benefits</td>
<td></td>
<td>8,258</td>
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<tr>
<td></td>
<td>456500-12-679900-9383 Duplicating</td>
<td></td>
<td>250</td>
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<tr>
<td></td>
<td>457000-12-679900-9383 Supplies</td>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td></td>
<td>646000-12-679900-9383 Non-Instructional Equipment&lt;$5000</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td></td>
<td>456500-12-679900-9393 Duplicating</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>457000-12-679900-9393 Supplies</td>
<td></td>
<td>20,999</td>
</tr>
<tr>
<td></td>
<td>522200-12-679900-9393 Conferences – Academic</td>
<td></td>
<td>1,116</td>
</tr>
<tr>
<td></td>
<td>585000-12-679900-9393 Postage</td>
<td></td>
<td>2,300</td>
</tr>
<tr>
<td></td>
<td>646000-12-679900-9393 Non-Instructional Equipment&lt;$5000</td>
<td></td>
<td>20,279</td>
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</table>

To reallocate the federal Title V budget.

<table>
<thead>
<tr>
<th>AT</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128647</td>
<td>642000-12-095300-7126 Instructional Equipment &gt;$5000</td>
<td>129000-12-679900-9383 Professional Services</td>
<td>$29,397</td>
</tr>
<tr>
<td></td>
<td></td>
<td>129000-12-684000-7126 Academic Release Time Non-Instructional</td>
<td>$3,881</td>
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<td></td>
<td></td>
<td>147000-12-684000-7126 Non-Instructional Stipends</td>
<td>15,000</td>
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<tr>
<td></td>
<td></td>
<td>233000-12-684000-7126 Hourly Non-Instructional Salaries</td>
<td>6,463</td>
</tr>
<tr>
<td></td>
<td></td>
<td>395000-12-684000-7126 Staff Benefits Non-Instructional</td>
<td>3,053</td>
</tr>
<tr>
<td></td>
<td></td>
<td>457300-12-684000-7126 Hospitality</td>
<td>1,000</td>
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</table>

To reallocate the budget for the Building Information Modeling Grant.

<table>
<thead>
<tr>
<th>AT</th>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128700</td>
<td>212000-12-684000-0590 Classified Salaries Non-Instructional</td>
<td>522600-12-684000-0590 Conference Classified</td>
<td>$20,000</td>
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<tr>
<td></td>
<td>233000-12-684000-0590 Classified Hourly Non-Instructional</td>
<td></td>
<td>11,000</td>
</tr>
<tr>
<td></td>
<td>395000-12-684000-0590 Staff Benefits</td>
<td></td>
<td>4,153</td>
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<tr>
<td></td>
<td>522600-12-684000-0590 Conference Classified</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>
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To:
145000-12-631000-0590 Academic Non-Instructional Counselors $ 20,500
145400-12-631000-0590 Classified Hourly Instructional - Summer Counselor Hourly

To reallocate the budget for CalWorks.

AT   From:                          Amount
128739 233000-12-684500-9612 Classified Non-Instructional Salaries $ 26,018
       395000-12-684500-9612 Staff Benefits Non-Instructional 3,382
To:
432000-12-100400-9610 Instructional Supplies and Materials >$5000 $ 2,291
641000-12-100400-9610 Instructional Equipment <$5000 8,209
642000-12-100400-9610 Instructional Equipment >$5000 18,900

To reallocate the VTEA budget.

Budget Transfer number 128743 for the Child Development Fund 33 in the amount of $50 as listed:

From: Classified Salaries $ 50 $ 50
To: Services and Operating Expenses $ 50 $ 50

There are no budget transfers greater than $25,000 for the Child Development Fund 33.

Budget Transfer numbers 128622, 128623, 128624, 128686, 128687, 128688 and 128708 for the General Obligation Bond Funds 45 and 46 in the amount of $587,730 as listed:

From: Site Acquisition $ 5,000
       Construction and Additions 303,040
       Reserve 279,690 $ 587,730
To: Supplies $ 31,005
       Services and Operating Expenses 167,978
       Additions/Engineering/Equipment 174,747
       Reserve 214,000 $ 587,730

Included in the budget transfers of $587,730 for the General Obligation Bond Funds 45 and 46 are the following transfers greater than $25,000:

AT   From:                          Amount
128622 621000-45-710600-5637 Construction and Additions $ 20,913
       790100-45-710600-5606 Reserve for Contingencies 151,787
To:
432000-45-710600-5300 Instructional Supplies and Materials $ 20,380
457000-45-710600-5300 Non-Instructional Supplies and Materials 182
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To cover equipment expenses for the Pacific Coast Campus Technology Phase II building.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>568000-45-710600-5300</td>
<td>Maintenance Non-Instructional - Building, Grounds and Furniture</td>
<td>56,735</td>
</tr>
<tr>
<td>589000-45-710600-5300</td>
<td>Other Services</td>
<td>656</td>
</tr>
<tr>
<td>641000-45-710600-5300</td>
<td>Instructional Equipment&lt;$5000</td>
<td>10,446</td>
</tr>
<tr>
<td>642000-45-710600-5300</td>
<td>Instructional Equipment&gt;$5000</td>
<td>52,219</td>
</tr>
<tr>
<td>646000-45-710600-5300</td>
<td>Non Instructional Equipment&lt;$5000</td>
<td>32,082</td>
</tr>
</tbody>
</table>

To reallocate the budget for Campus Improvement Projects.

Budget Transfer number 128741 for the Contract/Community Education Fund 59 in the amount of $14,340 as listed:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>128688</td>
<td>From:</td>
<td></td>
</tr>
<tr>
<td>621000-45-710400-5437</td>
<td>Classified Salaries</td>
<td>$10,243</td>
</tr>
<tr>
<td>621000-45-710400-5437</td>
<td>Employee Benefits</td>
<td>4,097</td>
</tr>
<tr>
<td>To:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>568000-45-710400-5701</td>
<td>Maintenance Non-Instructional - Building, Grounds and Furniture</td>
<td>20,000</td>
</tr>
<tr>
<td>612000-45-710400-5701</td>
<td>Site Improvements</td>
<td>20,000</td>
</tr>
<tr>
<td>621000-45-710400-5701</td>
<td>Construction and Additions</td>
<td>20,000</td>
</tr>
<tr>
<td>622000-45-710400-5701</td>
<td>Architect Fees</td>
<td>20,000</td>
</tr>
<tr>
<td>625000-45-710400-5701</td>
<td>Building Fixtures</td>
<td>20,000</td>
</tr>
<tr>
<td>790100-45-710400-5701</td>
<td>Reserves – LAC Improvements</td>
<td>150,000</td>
</tr>
<tr>
<td>589000-45-710600-5801</td>
<td>Other Services – PCC Improvements</td>
<td>10,000</td>
</tr>
<tr>
<td>790100-45-710600-5801</td>
<td>Reserves – PCC Improvements</td>
<td>64,000</td>
</tr>
</tbody>
</table>

There are no budget transfers greater than $25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4521 through 4526 for the period of January 25, 2009 through February 13, 2009 in the amount of $7,841,797.32 as listed:

<table>
<thead>
<tr>
<th>Register No.</th>
<th>Warrant Nos.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4521</td>
<td>84171 – 84276</td>
<td>$5,865,425.78</td>
</tr>
</tbody>
</table>
Register No. 4522  Warrant Nos. 84277 – 84470  $1,010,296.53  
Issue Date 02/10/09  

Register No. 4523  Warrant Nos. 84471 – 84504  $222,568.45  
Issue Date 02/10/09  

Register No. 4524  Warrant Nos. 84505 – 84873  $336,159.57  
Issue Date 02/10/09  

Register No. 4525  Warrant Nos. 84874 – 84903  $49,999.99  
Issue Date 02/12/09  

Register No. 4526  Warrant Nos. 84904 – 84927  $357,347.00  
Issue Date 02/12/09  

Total Salary Warrants Issued: $7,841,797.32  

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of January 30, 2009 through February 13, 2009 in the amount of $10,879,473.90 as listed:

<table>
<thead>
<tr>
<th>Period Ending January 30, 2009</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$333,042.11</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>275,582.44</td>
</tr>
<tr>
<td>Child Development Fund 33</td>
<td>14,591.33</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>555,880.96</td>
</tr>
<tr>
<td>General Obligation Bond Funds 43, 45, 46</td>
<td>1,475,114.81</td>
</tr>
<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>2,369.86</td>
</tr>
<tr>
<td>Contract/Community Education Fund 59</td>
<td>104.92</td>
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<tr>
<td>Self Insurance Fund 61</td>
<td>38,560.42</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>66,829.50</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>293,787.49</td>
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</tbody>
</table>

Total Period 1 Warrants: $3,055,863.84

<table>
<thead>
<tr>
<th>Period Ending February 6, 2009</th>
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</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$1,083,607.61</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>185,777.51</td>
</tr>
<tr>
<td>Child Development Fund 33</td>
<td>869.96</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>866,048.93</td>
</tr>
<tr>
<td>General Obligation Bond Funds 43, 45, 46</td>
<td>688,898.38</td>
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<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>10,526.51</td>
</tr>
<tr>
<td>Contract/Community Education Fund 59</td>
<td>6,086.24</td>
</tr>
<tr>
<td>Self Insurance Fund 61</td>
<td>1,392.76</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>276.83</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>74,810.96</td>
</tr>
<tr>
<td>Retiree Benefits Fund 79</td>
<td>77,135.91</td>
</tr>
</tbody>
</table>

Total Period 2 Warrants: $2,995,431.60

<table>
<thead>
<tr>
<th>Period Ending February 13, 2009</th>
<th></th>
</tr>
</thead>
</table>

8
Unrestricted General Fund 01 $ 614,785.89
Restricted General Fund 12 297,364.90
Capital Outlay Projects Fund 41 774,036.00
General Obligation Bond Funds 43, 45, 46 2,576,355.97
Self Insurance Fund 61 27,078.38
Student Financial Aid Fund 74 48.00
Payroll Clearing Fund 76 79,108.37
Retiree Benefits Fund 79 459,400.95

Total Period 3 Warrants: $ 4,828,178.46
Commercial Warrants Total: $10,879,473.90

Included in the total warrant expenditure of $10,879,473.90 are the following payments greater than $25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. $ 51,985 to LBCC Auxiliary, Inc., for reimbursement of the Fall 2008 EOPS advances made through the college bank.

**Restricted General Fund 12**

1. $ 205,068 to Santa Monica Community College District for hosting a service center for the Small Business Development Center Network.

2. $ 115,334 to Mt. San Antonio Community College District for hosting a service center for the Small Business Development Center Network.

3. $ 79,868 to El Camino Community College District for hosting a service center for the Small Business Development Center Network.

4. $ 58,719 to Ventura County Community College District for hosting a service center for the Small Business Development Center Network.

5. $ 30,418 to Community College League of California for database subscription renewal for January 2009 through December 2009.

**Capital Outlay Projects Fund 41**

1. $ 1,959,269 to Solpac Construction, Inc., for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I) and the Liberal Arts Campus Learning Resource Center.

2. $ 170,470 to First Regional Bank for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I) and the Liberal Arts Campus Learning Resource Center.
3. $37,777 to First Regional Bank for escrow retention for construction of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the General Obligation Bond Fund).

4. $28,998 to Dell Marketing LP for computer equipment for the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the General Obligation Bond Fund).

**General Obligation Bond Funds 43/45/46**

1. $1,900,519 to Taisei Construction Corp., for construction of the Liberal Arts Campus South Quad Complex Building.

2. $469,478 to The Garland Company, Inc., for roofing materials for the Liberal Arts Campus Building Q and Building R.

3. $421,195 to Cordoba Corporation for bond project construction management.

4. $415,800 to Siemens Building Technologies, Inc., for energy improvements of the Liberal Arts Campus Central Plants.

5. $364,634 to Dell Marketing LP for computer equipment for the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the Capital Outlay Projects Fund).


7. $113,854 to Dell Marketing LP for computer equipment for classrooms at the South Quad Complex.

8. $70,560 to Teraband Technologies, Inc., for the Liberal Arts Campus Telecommunication Connection Project.

9. $65,427 to America West Landscape, Inc., for landscaping of the Liberal Arts Campus Central Plant.

10. $56,719 to RMA Construction Services, Inc., for bond program technical support services.

11. $38,236 to First Regional Bank for escrow retention for construction of the Pacific Coast Industrial Tech Complex Tech I.

12. $37,206 to PTM General Engineering Services, Inc., for the Pacific Coast Campus Infrastructure Verizon Line.
13. $9,449 to First Regional Bank for escrow retention for construction of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded with the Capital Outlay Projects Fund).

**Self Insurance Fund 61**
1. $65,553 to Keenan & Associates for property and casualty insurance coverage.

**Student Financial Aid Fund 74**
1. $66,197 to California Student Aid Commission for funds received in excess of disbursement by the Financial Aid Department.

**Budget Increase (Decrease)**
Restricted General Fund 12

**New 2008-2009 Budget:**
Governor’s Career Technical Education (CTE) Initiative $76,647

**Revised 2008-2009 Budget:**
Credit Matriculation Program $90,119
Non-Credit Matriculation Program $3,204

**PURCHASING**

**Purchase Order Approvals/Ratifications**
Authorize the issuance of purchase orders for the period January 26, 2009 through February 13, 2009 in the amount of $1,074,048.80 as listed:

Background: PO #61921 – PO #62148 $1,074,048.80

Total Amount $1,074,048.80

Included in the total amount of purchase orders of $1,074,048.80 are the following items greater than $25,000:

**Unrestricted General Fund – Fund 01**

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**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**
Approve the following actions:

**Certification of Signatures**
Ratify – Amend – the Certification of Signatures to change the title of Patricia Davis from Deputy Director, Finance & Accounting to Interim Director, Fiscal Services effective
March 6, 2009, and remove Duane Lowe, Director, Finance & Purchasing effective March 6, 2009.

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93129.5 – Ratify – With the *U.S. Small Business Administration* to renew the funding for the Small Business Development Center program effective January 1, 2009 through December 31, 2009. Amount of funding is $3,013,814.

CN 93140.1 – Ratify – With the *Community College Foundation*, Amendment 739-120-B, to extend the termination date from January 21, 2009 to January 31, 2010. Amount of funding is $40,500.

CN 93143.3 – Ratify – With the *San Francisco Community College District*, Grant #8079, to provide funding through the California Early Childhood Mentor Program effective September 1, 2008 through June 30, 2010. Amount of funding is $46,974.

**Bond Contract Awards**

CN 22033.4 – Ratify – With *P2S Engineering Inc.*, for engineering services at the Liberal Arts Campus, effective December 9, 2008 through December 31, 2009, for a total contract amount not to exceed $84,700, paid from General Obligation Bond Fund.

CN 22033.5 – Ratify – With *Miller Environmental, Inc.*, for demolition projects at the Pacific Coast Campus for a total contract amount not to exceed $313,900, paid from General Obligation Bond Fund.

CN 22033.8 – Ratify – With *Minako America Corporation dba Minako Construction*, for the Carson Street Fence Project at the Liberal Arts Campus for a total contract amount not to exceed $277,000, paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22019.1 – With *Martinez Architects, Inc.*, Amendment #4, to increase the contract for additional services by $53,975 for a total contract amount not to exceed $1,493,529, paid from General Obligation Bond Fund.

CN 22025.2 – With *P2S Engineering, Inc.*, Amendment #1, to change the termination date from September 30, 2008 to June 30, 2010 with no additional cost.

CN 22025.6 – With *Mobile Modular Management Corporation*, Amendment #4, to increase the contract by $15,490 for a total contract amount not to exceed $60,890.32, paid from General Obligation Bond Fund.

CN 22029.6 – With *TSG Enterprises dba The Solis Group*, Amendment #2, to increase the contract amount by $100,000 for a total contract amount not to exceed $1,410,090.44, paid from General Obligation Bond Fund.
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March 10, 2009

CN 99640.3 – Ratify – With Liebert Cassidy Whitmore, Amendment #2, to increase the contract amount by $52,000 for a total contract amount not to exceed $202,000, paid from Unrestricted General Fund.

CN 99649.1 – With Vivian Shimoyama dba Breakthru Unlimited, Amendment #3, to increase the contract amount by $20,000 for a total contract amount not to exceed $220,000, paid from Restricted General Fund.

Change Order Ratifications

CN 22024.4 – With Siemens Building Technologies, Inc., Change Orders #15, #17P, and #18P, for the Central Plant projects at the Pacific Coast and Liberal Arts Campuses, in the amounts of $14,623, $42,506, and $16,165, respectively, for a total contract amount not to exceed $22,998,564.24, paid from General Obligation Bond Fund.

CN 22027.8 – With Teraband Technologies, Inc., Change Order #2, for the Telecom Media Inter Project Connection at the Liberal Arts Campus, in the amount of $6,400, for a total amount not to exceed $104,400, paid from General Obligation Bond Fund. Total approved change orders represent 6.53% of the contract amount.

CN 22032.1 – With Coast Roofing, Inc., Change Order #1 and #2, for the Building Q & R Roof Replacement project at the Liberal Arts Campus, in the amounts of $2,483.74 and $15,766.97, respectively, for a total amount not to exceed $393,338.71, paid from General Obligation Bond Fund. Total approved change orders represent 4.20% of the contract amount.

CN 99641.9 – With Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc., Change Order #3A, for the New Learning Resource Center at the Pacific Coast Campus, in the amount of $29,584, for a total contract amount not to exceed $9,746,554.82, paid from General Obligation Bond Fund. Total approved change orders represent 7.32% of the contract amount.

CN 99642.9 – With Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc., Change Order #8, for the Industrial Technology Complex Replacement Project – Phase I at the Pacific Coast Campus in the amount of $22,795 for a total contract amount not to exceed $13,411,341, paid from General Obligation Bond Fund. Total approved change orders represent 3.92% of the contract amount.

Completion of Contract

CN 22027.8 – With Teraband Technologies, Inc., for the Telecom Media Inter Project Connection for the Liberal Arts Campus for a total fee of $104,400. Project was completed on January 22, 2009.

CN 22030.5 – With America West Landscape, Inc., Central Plant Landscape & Irrigation project at the Liberal Arts Campus for a total fee of $76,040.99. Project was completed on December 2, 2008.
CN 22031.4 – With A. J. Stevens Construction, Inc., for the Bldg. P Staff Restroom Renovation project at the Liberal Arts Campus for a total fee of $81,250. Project was completed on February 20, 2009.

Amendment to Board Action
CN 93120.4 – Amend the Board Action of February 17, 2009 with California State University Long Beach Foundation, Amendment #4 to correct the contract number which was listed as CN 93140.4.

CN 93142.7 – Amend the Board Action of January 13, 2009 with the California Department of Education, Child Development Division, to revise the funding amount from $436,619 to $209,434.

CN 99641.7 – Amend the Board Action of July 10, 2007 with the City of Hawthorne, Job Training and Development on behalf of the South Bay Workforce Investment Board, for placement of students in work study positions effective July 1, 2007 through June 30, 2010 for a total contract amount not to exceed $405,000, paid from Restricted General Fund.

Donation
Accept the donation from Hyundai Motor America of fifty (50) transaxles for use by the Automotive Program and request that a letter of appreciation be sent.

Disposal of Surplus Property
Declare welding equipment previously utilized in the welding program at the Pacific Coast Campus as surplus and authorize the disposal in accordance with Education Code Section 81452. The property is not useable for school purposes.

Sole Source
Approve the “sole source” purchase from Medical Education Technologies, Inc. (METI) for the purchase of the Program for Nursing Curriculum (PNCI)™, Emergency Care Simulators (ECST™), and the Tetherless Patient Simulator (iSTAN) for an amount not to exceed $145,439 plus taxes and shipping.

Authorization to Approve
Authorize the Vice President, Administrative Services to enter into an agreement with an architect for architectural services for the design of the Campus Book Store and Interim Book Store at the Liberal Arts Campus.

It was moved by Member Otto, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES (Classified)
It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve/ratify the following actions:
APPOINTMENTS
Probationary 6
Temporary 4
Exempt from the Merit System 56

SEPARATION FROM THE DISTRICT
Resignation 3
Retirement 1

The motion carried, all voting aye.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES
Contract Awards
It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

CN 99656.6 – With Whittier College to provide use of facilities for the Summer Upward Bound Program effective July 5, 2009 to August 1, 2009 at a cost of $279.30 per person per week, paid from Restricted General Fund.

CN 99657.1 – With Helga Wild, Ph.D. effective April 1, 2009 through March 31, 2010 for an amount not to exceed $182,500, plus reimbursable expenses of $7,200, paid from Restricted General Fund.

The motion carried, all voting aye.

ECONOMIC AND RESOURCE DEVELOPMENT
Workforce Development Initiatives Involving Green Technologies
Don Berz, Executive Vice President, substituted for Lou Anne Bynum, Vice President of Economic and Resource Development, and introduced Gail Schwandner, Dean of Workforce Development, to provide an update on key workforce development grant activities focusing on alternative and green technologies. Ms. Schwandner introduced guests who are very special partners who really got this program going and our own special staff who put in so much effort to make this program successful: Rola Halawanji- LBCC Coordinator of Environmental Programs; Cal Macy and Pete Sparks, faculty members; Brian Fargo, an engineer from Westport and one of our adjunct faculty; Mario Cordero, Harbor Commissioner; Steven Macias, Port Communications Officer; Rene Moilanen, Port Communications Analyst – Education; Elio Mendoza, Cabrillo High School Co-Principal; and Dan Schlesinger Cabrillo High School Director of Small Learning Communities.

ACADEMIC SENATE  (Title 5, Section 53203)
New Course Recommendations
It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve seven new courses for Fall 2009:

BUSINESS & SOCIAL SCIENCES, SCHOOL OF
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FIRE 203, Fire Tools, Equipment & Related Tech (1.0)  
ANTHR 20, Archaeology Field Survey Methods (3.0)  

CREATIVE ARTS & APPLIED SCIENCES, SCHOOL OF  
MUSIC 56AD, Intermediate Guitar (1.0)  

CDECE 259, Challenging Behaviors in Early Childhood (3.0)  
FLO 290, Floral Creativity and Competition (0.5)  

LANGUAGE ARTS, SCHOOL OF  
ENGL 4, Critical Analysis of Literature (4.0)  

TRADES & INDUSTRIAL TECHNOLOGIES, SCHOOL OF  
ELECT 261, Introduction to Renewable Energy (3.0)  

The motion carried, all voting aye.  

SUPERINTENDENT-PRESIDENT  
In accordance with Board Goal 3.F., IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY—  
Ensure opportunities for all stakeholders to participate in accreditation self-study and approve a plan for addressing recommendations of the visiting team no later than three months after the accrediting commission issues its final report and recommendations.  

Superintendent-President Oakley introduced Dr. Eva Bagg to give the Board an update and introduce them to the plan for addressing the Accreditation Team’s recommendations resulting from the Comprehensive Evaluation Visit on October 13-16, 2008 and the Commission’s recommendations during their visit on January 7-9, 2009 and to correct the deficiencies noted by October 15, 2009.  

Dr. Bagg distributed to the Board a planning agenda that was prepared from the accreditation self-study report. The district is required to submit a mid-term report in October 2011 addressing the planning agendas that were identified in this report.  

Dr. Bagg said that we are prioritizing our efforts to address the warning, first. A taskforce regarding Student Learning Outcomes has been created to address the recommendations related to the warning by developing a set of comprehensive recommendations to consider each aspect of the warning. They are looking at other colleges for examples of what they have submitted, and looking hard at what we need to do to meet the expectations of the Commission. We are setting very aggressive goals to make sure that it is indisputable, not only that we have mapped out a clear road map how to proceed, but to simultaneously leverage every opportunity to be collecting assessment data and to have a fuller body of evidence to see the work that we are doing and how we are getting on track with this. The plan is that the taskforce, faculty & Dr. Bagg are working through next week at this time when the academic council will meet again and will deliver their recommendations that will clearly identify the major projects that we need to embark on indicating the resources and
structure that we will need to accomplish this. President Oakley is staying in ongoing communication with Dr. Beno, ACCJC, whenever we have questions about the specifics and requirements to make sure every step of the way that we are going down a path that will ensure that we have the warning lifted with our report in October.

Trustee Otto asked how often the various groups will be meeting. Dr. Bagg said the amount of work drives the demand to meet. We are meeting according to the deliverables that we understand what we need to address. Trustee Otto asked how this plan will work with the summer schedule. Dr. Bagg stated that is being considered with the timelines and doing as much as we can before faculty are gone, but whatever it will take will be worked out over the summer with the taskforce involved. Mr. Otto reiterated that the accountability of community colleges is here and that we are a little behind in getting it done but that the message has been received and it is being acted on.

Trustee Clark inquired about the organizational structure. Dr. Bagg said the taskforce is looking comprehensively at what the college needs to do to address the warning and identify an oversight committee as well. This plan goes next week to Academic Council. By next Board meeting we will be able to identify the oversight committee and the specific organizational representation we have.

Board President Kellogg commented on the planning and timelines. The Trustees will need to see the final report by the board meeting of Sept. 22 since the board doesn’t meet until Oct. 27, which is after the final report is due to the Commission. He looks forward to the monthly updates and again offered the Trustees support if necessary.

Trustee Uranga had a question about those areas on the planning agenda that were not identified. Dr. Bagg said they were general planning agendas and not all areas were identified for responsibility at that time that the self-study was completed; they may even require more than one area of responsibility, but that they will be identified through the Executive Team from this point.

President Oakley said the faculty leadership has come together very robustly and personally thanked Academic Senate President, Sigrid Sexton for her leadership in this area. It is a tall order and thus far the faculty leadership has stepped up to the challenge to working well with the administration to come up with a plan of action which Dr. Bagg described to the Board. President Oakley said he is confident the administration working closely with the faculty will pull together a comprehensive response that should satisfy the commission.

President Oakley closed with saying that the college takes this issue very seriously and is going to continue to work and do all it can to ensure that the college responds in a satisfactory manner to the Commission. The college’s number one priority is to remove the warning status. Secondly, he wants to ensure that the public understands that the warning status does not affect our accreditation. Our accreditation remains intact and we will continue to be accredited for the foreseeable future. If the college fails to meet the expectations of the commission and repeatedly does so over the next several years then our accreditation certainly could be put in jeopardy. President Oakley said we don’t have any expectations that the college will allow that to happen. All the constituents and members
of the college has a professional responsibility to ensure that the college’s accreditation is put first and foremost on the agenda and that we do everything that we need to do as professionals, as educators, to ensure that the accreditation status is put in as clear light as possible and that it is removed from the warning status. He said that is his expectation from every employee of this district.

Finally, President Oakley thanked the faculty leadership who has engaged in a very positive manner, including our Student Learning Outcomes Coordinator, Tricia Alexander; SLO Coordinator designee, Natalia Schroeder; Curriculum Chair, Cathy Crane; Course Evaluation Subcommittee Co-Chair, Kim Anderson and Basic Adult Education Department Head, Phyllis Arias; and Taskforce Co-Chair, Sigrid Sexton.

**Superintendent-President’s Report**
President Oakley announced the latest art exhibit called FOAM, currently in the LBCC Art Gallery now through April 9.

**ACADEMIC AFFAIRS**
No Items, No Report

**STUDENT SUPPORT SERVICES**

**Student Health Fee Increase**
It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve an increase to the student health fee by one dollar for Fall Semester 2009 and two additional dollars for spring semester 2010, resulting in student health fees of $15 for Fall Semester 2009 and $17 for Spring Semester 2010.

The motion carried all voting aye.

**ADMINISTRATIVE SERVICES**

**Resolution, Authorizing Agreement with California Department of Education**
It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution 031009A authorizing the district to enter into a grant agreement with the California Department of Education.

The motion carried all voting aye.

**PACIFIC COAST CAMPUS**
No Items, No Report

**ACADEMIC SENATE**
Sigrid Sexton thanked President Oakley for his kind words and thanked the Board of Trustees for joining the Academic Senate Executive Members and Senators for dinner at the Belmont Brewing Company and getting to know people face to face.

**TRUSTEES COMMUNICATIONS**
Trustee Uranga thanked Economic Development for inviting him to, and hosting, the dinner at the Reef last Saturday. It fit right in with the LNG report tonight. It was exciting
to see women taking on non-traditional jobs in the workplace and seeing how enthusiastic they are about working in trades.

**NEW BUSINESS**
There was no new business.

**FUTURE REPORTS**
- Monthly Updates on Implementation of the 2009 ACCJC Accreditation Recommendations

Board President Kellogg reminded the district that the Board is requesting the final accreditation report by September 22, 2009 Board meeting.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

DeWayne Sheaffer said he was addressing the Board with his CCA hat on, not as a department head. Mr. Sheaffer announced his support for Pink Friday, March 13, rally at Hill Middle School to show support for K-12 faculty facing layoff notices. DeWayne expressed his concerns about Student Learning Outcomes and how looking at bargaining reassigned time and/or stipends to be given to faculty to work on this. Summer is coming and faculty not usually around and how we will address these issues. He plans to bring a report to every board meeting to keep communications open to the board about their work with the Academic Senate and his travel to Sacramento in looking at increasing counselors and librarians. He wants the Board to know that CCA has other business besides always asking for more compensation.

**ADJOURNMENT**
President Kellogg adjourned the meeting at 6:20 p.m. The next regular meeting and retreat of the Board of Trustees will be held on April 28, 2009, at the Long Beach Petroleum Club. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session, immediately following.

Assistant Secretary