

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
April 28, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in the Conference Room, Long Beach Petroleum Club, 3636 Linden Avenue, Long Beach, on April 28, 2009.

CALL TO ORDER

The meeting was called to order at 9:15 a.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session

The meeting was reconvened in open session at 10:36 a.m. President Kellogg reported that, in closed session, the Board of Trustees voted to approve the non-renewal of the employment contract for employee ID# 0558494.

PLEDGE OF ALLEGIANCE

DeWayne Shaeffer led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Bowen, Member Clark,
Member Otto, and Member Uranga
Absent: Student Trustee Brown

WELCOME AND INTRODUCTIONS

President Kellogg welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of March 10, 2009, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

Revised Policy on Participation in Governance

The Board of Trustees presented for first reading revised Policy 2006 - Policy on Participation in Governance.

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Committee Reports

There were no committee reports.

PUBLIC COMMENTS – AGENDA AND NON-AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any agenda item and on matters of general District business. DeWayne Shaeffer updated the Board on some of the business that CCA has been up to, e.g., support for propositions 1A-1F on the statewide ballot for May 19, attending the Hunter Negotiations Conference in NY, phone campaigning with TALB (Teachers Association of Long Beach), having a Labor Council to discuss issues with, CCA State council meeting with Larry White receiving the SHO (We Honor OURD) award 2009, and that the district submitted their proposals to the CCA team.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Administrative Appointments	17
Hourly Instructor – Spring	34
Hourly Instructional Specialist – Spring	4
Long Term Substitute Instructor	1
Stipends	5

IN-SERVICE CHANGES

Change of Assignment – Reduced Workload	2
Change of Salary – Contract	1
Change of Title – Contract	1
Department Head Election	1

SEPARATION FROM THE DISTRICT

Resignation	1
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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	8
Change of Assignment	10
Working Out of Class	3
Provisional	4
Temporary	23
Exempt from the Merit System	70

IN-SERVICE CHANGES

Mileage	1
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SEPARATION FROM THE DISTRICT

Release from Probation	3
Resignation	2
Retirement	2

FINANCE AND PURCHASING

Approve the following actions:

FINANCE

Budget Transfers

(a) Budget Transfer numbers 128764, 128792, 128834, 128889, 128948, 129011, 129036, 129066, 129089, 129099, 129101, 129162, 129163, 129214, 129234 and 129277 for the Unrestricted General Fund 01 in the amount of \$329,023 as listed:

From: Academic Salaries	\$ 10,583	
Classified Salaries	5,310	
Employee Benefits	4,182	
Supplies	53,209	
Services and Operating Expenses	41,542	
Equipment	19,048	
Reserve	<u>195,149</u>	\$ <u>329,023</u>

To: Academic Salaries	\$ 1,087	
Classified Salaries	21,348	
Employee Benefits	2,939	
Supplies	34,384	
Services and Operating Expenses	73,983	
Equipment/Periodicals	<u>195,282</u>	\$ <u>329,023</u>

Included in the budget transfers of \$329,023 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129234	790100-01-790200-0000 Reserve for Technology	\$ 195,149
	<u>To:</u>	
	641000-01-070100-0019 Instructional Equipment<\$5000	\$ 925
	438000-01-150800-0019 Software Instructional	2,135
	457000-01-677800-0019 Non-Instructional Supplies and Materials	5,000
	458000-01-677800-0019 Software Non-Instructional	389
	589500-01-677800-0019 On-Line Service/Software Licensing	12,061
	646000-01-677800-0019 Non-Instructional Equipment<\$5000	174,639

To cover purchases of computer equipment for the Technology Plan.

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(b) Budget Transfer numbers 128761, 128770, 128771, 128777, 128793, 128842, 128845, 128884, 128885, 128886, 128950, 129014, 129040, 129091, 129092, 129165, 129241, and 129280 for the Restricted General Fund 12 in the amount of \$470,868 as listed:

From:	Academic Salaries	\$ 154,850	
	Classified Salaries	26,756	
	Employee Benefits	20,512	
	Supplies	28,601	
	Services and Operating Expenses	95,718	
	Equipment/Site/Improvements	80,510	
	Reserve/Student Payments	<u>63,921</u>	\$ <u>470,868</u>
To:	Academic Salaries	\$ 130,980	
	Classified Salaries	111,866	
	Employee Benefits	27,849	
	Supplies	65,094	
	Services and Operating Expenses	101,272	
	Equipment	26,701	
	Student Payments	<u>7,106</u>	\$ <u>470,868</u>

Included in the budget transfers of \$470,868 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128761	790100-12-695000-0070 Reserves/Parking Maintenance/Repair	\$ 33,178
	<u>To:</u>	
	589000-12-695000-0070 Other Services	\$ 33,178

To cover expenses for the Diversified Transportation Shuttle Service Program.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128884	423000-12-684700-8685 Books/Magazines/Periodicals	\$ 1,250
	456400-12-684700-8685 Duplicating	500
	457000-12-684700-8685 Non-Instructional Supplies	5,103
	457300-12-684700-8685 Hospitality	1,559
	514000-12-684700-8685 Professional Services	34,957
	589000-12-684700-8685 Other Services	1,503
	646000-12-684700-8685 Non-Instructional Equipment<\$5000	1,500
	<u>To:</u>	
	210300-12-684700-8685 Classified Salaries Administrators	\$ 14,206
	211000-12-684700-8685 Classified Salaries Managers	18,917
	395000-12-684700-8685 Benefits Non-Instructional	13,249

To cover deficit to close out Small Business Development Lead Center programs from 2008.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129241	641000-12-120300-8087 Instructional Equipment<\$5000	\$ 32,262

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To:
438000-12-120300-8087 Software Instructional 26,011
514000-12-120300-8087 Professional Services 3,251
589500-12-120300-8087 On-line Service/Software \$ 3,000

To cover expenses for software and components for patient simulation lab for Nursing Department.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129280	522200-12-499900-9407 Conferences/Academic	\$ 16,928
	646000-12-649900-9407 Non-Instructional Equipment<\$5000	21,742
	<u>To:</u>	
	133000-12-499900-9407 Classified Hourly Instructional Salaries	\$ 3,296
	147000-12-499900-9407 Non-Instructional Stipends	25,642
	232000-12-499900-9407 Hourly Non-Instructional Salaries	4,766
	395000-12-499900-9407 Benefits Non-Instructional	4,466
	395100-12-499900-9407 Benefits Instructional	494
	585000-12-649900-9407 Postage	6

To cover deficit to close out the Title V Regular Skills program from 2007.

- (c) Budget Transfer number 128891 for the Capital Outlay Projects Fund 41 in the amount of \$5,319 as listed:

From: Inspection Fees	\$ <u>5,319</u>
To: Services and Operating Expenses	\$ <u>5,319</u>

There are no budget transfers greater than \$25,000 for the Capital Outlay Projects Fund 41.

- (d) Budget Transfer numbers 128879, 128906, 128911, 128920, 128953, 128967, 129100, 129226, 129227 and 129258 for the General Obligation Bond Funds 43, 45 and 46 in the amount of \$3,305,923 as listed:

From: Services and Operating Expenses	\$ 21,038	
Inspection	175,480	
Reserves	<u>3,109,405</u>	<u>\$3,305,923</u>
To: Classified Salaries	\$ 11,183	
Employee Benefits	1,454	
Supplies	85,921	
Services and Operating Expenses	227,348	
Construction/Additions/Engineering/Equipment	<u>2,980,017</u>	<u>\$3,305,923</u>

Included in the budget transfers of \$3,305,923 for the General Obligation Bond Funds 45 and 46 are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>	<u>Amount</u>
128906	621000-45-710400-5327 Infrastructure for Construction	\$ 26,899
	<u>To:</u>	
	514000-45-710400-5327 Consulting	\$ 19,656
	544000-45-710400-5327 Insurance	5,826
	589000-45-710400-5327 Other Services	1,417

To cover window coverings and furniture expenses for the Liberal Arts Campus Learning Resource Center.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128911	790100-46-710600-5806 Reserve-Circulation Access	\$ 47,000
	<u>To:</u>	
	622000-46-710600-5806 Architect	\$ 47,000

To cover architecture work expenses for the Pacific Coast Campus Warehouse demolition project.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128920	790100-43-710400-5404 Reserves/South Quad Complex/LAC	\$2,204,484
	<u>To:</u>	
	457000-43-710400-5404 Non-Instructional Supplies and Materials	\$ 2,154
	544000-43-710400-5404 Insurance	51,477
	564000-43-710400-5404 Rent Equipment/Building/Transportation	9,491
	589000-43-710400-5404 Other Services	1,200
	625000-43-710400-5404 Building Fixtures	144,537
	641000-43-710400-5404 Instructional Equipment>\$5000	147,822
	646000-43-710400-5404 Non-Instructional Equipment<\$5000	1,832,361
	647000-43-710400-5404 Non-Instructional Equipment>\$5000	15,442

To cover expenses for the South Quad Complex.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128967	621000-45-710400-5327 Construction and Additions	\$ 44,471
	<u>To:</u>	
	458000-45-710400-5327 Software Non-Instructional	\$ 44,471

To cover expenses for furniture and studio equipment for the Liberal Arts Campus Learning Resource Center.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129226	790100-46-710600-5806 Reserve/Circulation Access	\$ 465,152
	<u>To:</u>	
	457000-46-710600-5806 Supplies	\$ 6,000
	589000-46-710600-5806 Other Services	27,164
	612000-46-710600-5806 Site Improvements	354,790

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622000-46-710600-5806 Architect	76,770
624000-46-710600-5806 Inspection	428

To cover demolition expenses for the Pacific Coast Campus Warehouse.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129227	790100-45-710600-5801 Reserves/Bond/PCC	\$ 34,000
	<u>To:</u>	
	621000-45-710600-5801 Building Improvement/Bond/ PCC	\$ 34,000

To cover expenses for heating equipment for the Liberal Arts Campus Building J.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129258	790100-45-710400-5327 Reserves/Bond Learning Resource Center/LAC	\$ 32,168
	<u>To:</u>	
	646000-45-710400-5327 Non-Instructional Equipment<\$5000	\$ 32,168

To cover furniture expenses for the Liberal Arts Campus Learning Resource Center.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
129259	790100-46-710400-5706 Reserves/Circulation Access	\$ 229,000
	<u>To:</u>	
	612000-46-710400-5706 Site Improvement	\$ 229,000

To cover demolition expenses for the Liberal Arts Campus O Trailer and Police Trailers.

(e) Budget Transfer number 128892 for the Veterans' Stadium Operations Fund 58 in the amount of \$15,255 as listed:

From: Supplies	\$ 5,000	
Services and Operating Expenses	<u>10,255</u>	\$ <u>15,255</u>
To: Classified Salaries	\$ 13,500	
Employee Benefits	<u>1,755</u>	\$ <u>15,255</u>

There are no budget transfers greater than \$25,000 for the Veterans' Stadium Operations Fund 58.

(f) Budget Transfer numbers 128952 and 129166 for the Contract/Community Education Fund 59 in the amount of \$3,877 as listed:

From: Supplies	\$ 1,000	
Services and Operating Expenses	2,500	
Student Payments	<u>377</u>	\$ <u>3,877</u>

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To: Supplies	\$ 2,500	
Services and Operating Expenses	<u>1,377</u>	\$ <u>3,877</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4527 through 4533 for the period of February 16, 2009 through April 3, 2009 in the amount of \$14,005,169.12 as listed:

Register No. 4527 Issue Date 02/27/09	Warrant Nos. 84928 – 85029	\$ 5,857,685.65
Register No. 4528 Issue Date 03/10/09	Warrant Nos. 85030 – 85232	\$ 1,175,688.47
Register No. 4529 Issue Date 03/10/09	Warrant Nos. 85233 – 85261	\$ 285,747.89
Register No. 4530 Issue Date 03/10/09	Warrant Nos. 85262 – 85653	\$ 419,651.89
Register No. 4531 Issue Date 03/16/09	Warrant Nos. 85654 – 85672	\$ 73,852.06
Register No. 4532 Issue Date 03/16/09	Warrant Nos. 85673 – 85697	\$ 359,255.00
Register No. 4533 Issue Date 03/31/09	Warrant Nos. 85698 – 85801	\$ 5,833,288.16
	Total Salary Warrants Issued:	\$ <u>14,005,169.12</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of February 16, 2009 through April 3, 2009 in the amount of \$11,693,763.42 as listed:

Period Ending February 20, 2009	
Unrestricted General Fund 01	\$ 1,166,589.99
Restricted General Fund 12	57,604.73
Child Development Fund 33	30.68
Capital Outlay Projects Fund 41	197,599.95
General Obligation Bond Funds 43, 44, 45, 46	270,481.76
Self Insurance Fund 61	4,061.20
Retiree Benefits Fund 79	<u>4,400.00</u>
	Total Period 1 Warrants: \$ <u>1,700,768.31</u>

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Period Ending February 27, 2009

Unrestricted General Fund 01	\$ 181,396.63
Restricted General Fund 12	118,076.30
Child Development Fund 33	1,808.01
Capital Outlay Projects Fund 41	3,340.00
General Obligation Bond Funds 43, 45	328,497.93
Veterans' Stadium Operations Fund 58	2,350.55
Contract/Community Education Fund 59	12,289.43
Self Insurance Fund 61	650.05
Student Financial Aid Fund 74	245,536.50
Payroll Clearing Fund 76	<u>227,129.45</u>

Total Period 2 Warrants: \$ 1,121,074.85

Period Ending March 6, 2009

Unrestricted General Fund 01	\$ 511,975.56
Restricted General Fund 12	106,346.53
Child Development Fund 33	163.98
Capital Outlay Projects Fund 41	713,825.84
General Obligation Bond Funds 43, 45, 46	544,470.62
Veterans' Stadium Operations Fund 58	6,532.75
Contract/Community Education Fund 59	16.85
Self Insurance Fund 61	835.38
Payroll Clearing Fund 76	<u>94,853.11</u>

Total Period 3 Warrants: \$ 1,979,020.62

Period Ending March 13, 2009

Unrestricted General Fund 01	\$ 729,290.50
Restricted General Fund 12	88,661.78
Child Development Fund 33	1,111.98
General Obligation Bond Funds 43, 45	1,698,253.92
Veterans' Stadium Operations Fund 58	6,199.94
Student Financial Aid Fund 74	74.00
Payroll Clearing Fund 76	<u>89,796.42</u>

Total Period 4 Warrants: \$ 2,613,388.54

Period Ending March 20, 2009

Unrestricted General Fund 01	\$ 492,053.20
Restricted General Fund 12	140,290.92
Child Development Fund 33	4,579.96
General Obligation Bond Funds 43, 45, 46	505,801.72
Veterans' Stadium Operations Fund 58	48,316.01
Contract/Community Education Fund 59	1,233.80
Self Insurance Fund 61	223.00
Student Financial Aid Fund 74	<u>63,261.00</u>

Total Period 5 Warrants: \$ 1,255,759.61

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Period Ending March 27, 2009	
Unrestricted General Fund 01	\$ 393,147.98
Restricted General Fund 12	138,514.43
Child Development Fund 33	529.09
Capital Outlay Projects Fund 41	4,115.90
General Obligation Bond Funds 43, 44, 45, 46	408,327.78
Veterans' Stadium Operations Fund 58	577.68
Contract/Community Education Fund 59	1,503.73
Student Financial Aid Fund 74	<u>31.00</u>

Total Period 6 Warrants: \$ 946,747.59

Period Ending April 3, 2009	
Unrestricted General Fund 01	\$ 975,098.73
Restricted General Fund 12	233,236.78
Child Development Fund 33	101.30
Capital Outlay Projects Fund 41	11,000.00
General Obligation Bond Funds 43, 45, 46	501,946.36
Veterans' Stadium Operations Fund 58	6,309.72
Contract/Community Education Fund 59	4,634.80
Self Insurance Fund 61	8,123.00
Student Financial Aid Fund 74	16,000.00
Payroll Clearing Fund 76	<u>320,553.21</u>

Total Period 7 Warrants: \$ 2,077,003.90

Commercial Warrants Total: \$ 11,693,763.42

Included in the total warrant expenditure of \$11,693,763.42 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 490,285 to *ASB (Associated Student Body) Bank* for college service cards fees for the remainder of Fall 2008 and Spring 2009.
2. \$ 378,639 to *Dell Marketing L.P.* for computer equipment throughout the district.
3. \$ 107,635 to *Protected Insurance Program for Schools* for coverage of Workers' Compensation claims for the period from July 1, 2008 through June 30, 2009 (tenth installment).
4. \$ 100,000 to *United States Postal Services* for postage stamps for meter.
5. \$ 89,826 to *ASB (Associated Student Body) Bank* for reimbursement of EOPS book vouchers.
6. \$ 60,804 to *Oracle Corporation* for update on software license and support.

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7. \$ 53,360 to *George Chevrolet* for the purchase of two trucks for the Facilities Department.
8. \$ 39,230 to *Community College League of California* for electronic information resources purchased by the Learning Resource Center.
9. \$ 26,654 to *XPEDX* for Warehouse paper stock
10. \$ 25,582 to *Empire Cleaning Supply* for supplies purchased by the Facilities Department.

Restricted General Fund 12

1. \$ 103,064 to *CSULB (California State University of Long Beach) Foundation* for the Title V Strengthening Institution Cooperative Grant partnership.
2. \$ 25,000 to *Long Beach City College Foundation* for Project Rise Child Development scholarships.

Capital Outlay Projects Fund 41

1. \$ 423,565 to *Solpac Construction, Inc.*, for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I).
2. \$ 209,736 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus Learning Resource Center.
3. \$ 163,664 to *City of Long Beach* for expenditures related to the acquisition of property adjacent to the Pacific Coast Campus.
4. \$ 47,063 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech I).
5. \$ 15,139 to *Los Angeles Air Conditioning, Inc.*, for replacement of boiler in Building J. (This warrant is jointly funded with the General Obligation Bond Fund).

General Obligation Bond Funds 43/45/46

1. \$ 657,688 to *Bear Data Systems* for Cisco telephones and network equipment to be installed throughout the district.
2. \$ 459,391 to *Taisei Construction Corp.*, for construction of the Liberal Arts Campus South Quad Complex Building.
3. \$ 429,138 to *Cordoba Corporation* for bond project construction management.
4. \$ 274,185 to *Siemens Building Technologies, Inc.*, for energy improvement projects at the Liberal Arts and Pacific Coast Campuses.

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5. \$ 210,455 to *Krueger International, Inc.*, deposit for the South Quad Complex furniture.
6. \$ 206,608 to *Martinez Architects, Inc.*, for architectural services rendered on the Liberal Arts Campus Building A.
7. \$ 154,604 to *Coast Roof Co., Inc.*, for roofing materials on the Liberal Arts Campus Buildings Q and R.
8. \$ 141,164 to *Hill Partnership, Inc.*, for architectural services associated with the Pacific Coast Campus Multi Disciplinary Academic Building.
9. \$ 137,046 to *Chapman Coast Roof Co., Inc.*, for roofing materials of Liberal Arts Campus Buildings Q and R.
10. \$ 126,165 to New *Tangram LLC* for furniture at the Liberal Arts Campus Learning Resource Center.
11. \$ 85,758 to *Dell Marketing L.P.* for network server software.
12. \$ 72,983 to *TSG Enterprises, Inc.*, (The Solis Group) for consulting services for the Labor Compliance Program.
13. \$ 62,215 to *Siemens Building Technologies, Inc.*, for the quarterly Central Plant maintenance service agreement from July 1, 2008 through September 30, 2008.
14. \$ 60,075 to *AJ Stevens Construction, Inc.*, for staff restroom renovations in Building P.
15. \$ 50,768 to *RMA Construction Services, Inc.*, for bond program technical support services.
16. \$ 48,753 to *Rachlin Architects, Inc.*, for consultant services rendered the Pacific Coast Campus Infrastructure Improvement project.
17. \$ 41,280 to *McMurray Stern, Inc.*, for additional storage compartments to be used in the Liberal Arts Campus Learning Resource Center.
18. \$ 40,594 to *Environmental Systems Products Holding* for revision of emission system for Technology Phase II Building J at the Pacific Coast Campus.
19. \$ 36,414 to *Solpac Construction, Inc.*, for construction of the Pacific Coast Campus Learning Resource Center.
20. \$ 33,750 to *Caldwell Architect, Inc.*, for demolition of various portables at the Liberal Arts Campus.

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21. \$ 33,661 to *Heritage Window Coverings, Inc.*, for installation of roller shades for the South Quad Complex.
22. \$ 28,351 to *Rondeux Relocation Services, Inc.*, for moving expenses for the Liberal Arts Campus Learning Resource Center.
23. \$ 15,139 to *Los Angeles Air Conditioning, Inc.*, for replacement of boiler in Building J. (This warrant is jointly funded with the Capital Outlay Projects Fund).

Veterans' Stadium Operations Fund

1. \$ 48,262 to *Daktronics* for Veterans' Stadium's outdoor sound system.

Student Financial Aid Fund 74

1. \$ 245,483 to *Duane Lowe, Revolving Cash Fund Custodian (while officiating as Director of Finance)* for the transfer of EOP&S/CARE categorical funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.
2. \$ 63,261 to *California Student Aid Commission* for funds received in excess of disbursement by the Financial Aid Department.

Budget Increase (Decrease)

Unrestricted General Fund 01

Long Beach City College Auxiliary Donation	\$ 32,000
Library Lost Book Fund	\$ 2,500

Restricted General Fund 12

New 2008-2009 Budget:

Career Technical Education (CTE) Community Collaborative Program	\$ 359,953
Santa Monica Community College CTE Project Program	\$ 100,000
Model Approaches to Partnership Parenting (MAPP) Program	\$ 38,880

Revised 2008-2009 Budget:

Extended Opportunity Programs and Services (EOP&S)	\$ 53,268
CalWorks Workstudy Program	\$ 45,000
Title V Activity 1 Program (Program #9391)	\$ 42,820
Community College Chancellor's Office	\$ 3,000
Career Technical Program	\$ (250,000)
Basic Skills Program	\$ (53,339)
CalWorks Coordination Program	\$ (45,000)
Title V Activity 1 Program (Program #9381)	\$ (42,820)
DPSS Program	\$ (4,745)

Contract/Community Education Fund 59

Revised 2008-2009 Budget:

DPSS Gain/Grow Vocational Assessment Program	\$ 41,403
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Student Financial Aid Fund 74

Revised 2008-2009 Budget:

Extended Opportunity Programs and Services (EOP&S) \$ (53,268)

Destruction of Records

Authorize the Vice President, Administrative Services, to provide for the destruction of Fiscal Services records in accordance with the procedures set forth in Board Policy 2007 and Sections 59020-59028 of Title 5 of the California Code of Regulations.

Records ready to be destroyed: Various Class 3 documents eligible for destruction for fiscal years 1971-1972 through 1996-1997.

PURCHASING

Use of Other Agencies Bids

CMAS State of California Contract #4-07-51-0019A – with *John Deere Company* for the purchase of lawn equipment effective May 1, 2007 through September 30, 2011.

CMAS State of California Contract #4-07-78-0032A – with *John Deere Company* for the purchase of utility vehicles effective May 1, 2007 through November 30, 2011.

Bid Award

Bid C0906A – with *Laerdal Medical Corporation* for the purchase of medical equipment in an amount not to exceed \$146,148.00

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period February 16, 2009 through April 3, 2009 in the amount of \$4,011,200.62 as listed.

PO# 62150 – PO# 62652 \$ 4,011,200.62

Total Amount \$ 4,011,200.62

Included in the total amount of purchase orders of \$4,011,200.62 are the following items greater than \$25,000:

Unrestricted General Fund 01

PO# 62445 *Autodesk, Inc.* \$ 26,030.00

Autodesk Design Institute 2009 software for the
Architecture Department

PO# 62371 *XPEDX* \$ 25,074.00

Warehouse paper replenishment

Restricted General Fund 12

PO# 62497 *Cummins Service Training* \$ 33,500.00

Training module for the Professional Service
& Parts Training Program for Cummins Engines

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PO# 62226	<i>Western Graphics Plus</i> Backpacks for Extended Opportunity Programs and Services (EOP&S) students	\$	31,622.50
PO# 62600	<i>McKesson Medical Surgical, Inc.</i> Medical equipment for the Medical Assisting Program	\$	31,038.57
PO# 62324	<i>Adecco USA, Inc.</i> Field staff for Small Business Development Lead Center	\$	30,000.00
PO# 62641	<i>Guitar Center, Inc.</i> Sound equipment for the Music Department	\$	25,255.00

General Obligation Fund 45

PO# 62587	<i>Lincoln Equipment, Inc.</i> New boiler for the Liberal Arts Campus pool area	\$	36,232.50
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Self Insurance Fund 61

PO# 62337	<i>Statewide Assn. Community Colleges, JPA</i> Additional property & liability contribution to add new buildings to the District's insurance	\$	26,792.00
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ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Approve the following actions:

Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93143.4 – Ratify – With the *Chancellor's Office, California Community Colleges*, Grant Number 08-140-841, effective February 1, 2009 through August 31, 2010. The amount of funding is \$374,351.

CN 93143.5 – Ratify – With the *Chancellor's Office, California Community Colleges*, Grant Number 08-139-031, effective July 1, 2008 through August 31, 2009. The amount of funding is \$81,405.

Bond Contract Awards

CN 22033.7 – Ratify – With *Martinez Architects, Inc.*, for the Viking Campus Bookstore Design and Interim Bookstore at the Liberal Arts Campus for a total contract amount not to exceed \$358,600, paid from General Obligation Bond Fund.

CN 22033.9 – Ratify – With *Public Works Construction Group*, for Building Q Dance Floor project at the Liberal Arts Campus for a total contract amount not to exceed \$119,895, paid from Associated Student Body and General Obligation Bond Funds.

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CN 22034.4 – Ratify – With *Hill Partnership, Inc.*, for Building MM at the Pacific Coast Campus, effective March 19, 2009 through December 31, 2009, for a total contract amount not to exceed \$76,800, paid from General Obligation Bond Fund.

CN 22034.5 – Ratify – *MVE Institutional, Inc.*, for Building M/N at the Liberal Arts Campus, effective March 20, 2009 through December 31, 2009, for a total contract amount not to exceed \$49,000, paid from General Obligation Bond Fund.

CN 22034.8 – *Kremer & Associates*, for the Viking Campus Bookstore Relocation Design, effective April 29, 2009 through December 31, 2009, for a total contract amount not to exceed \$28,000, paid from General Obligation Bond Fund.

CN 22034.9 – *Hill Partnership, Inc.*, for the development and documentation of District Design Standards and Guidelines, effective May 1, 2009 through December 31, 2009, for a total contract amount not to exceed \$93,850, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22025.6 – With *Mobile Modular Management Corporation*, Amendment #5, to change the termination date from March 31, 2009 to April 30, 2009.

CN 22029.7 – With *Cambridge West, LLC*, Amendment #1, to increase contract amount by \$44,000 for additional discretionary services for a total contract amount not to exceed \$238,000, paid from General Obligation Bond Fund.

CN 22030.4 – With *Chambers Group, Inc.*, Amendment #1, to increase the contract by \$5,800 for additional fees for a total contract amount not to exceed \$35,615, paid from General Obligation Bond Fund.

CN 22031.7 – With *Chambers Group, Inc.*, Amendment #1, to increase contract by \$2,670 for additional fees for a total contract amount not to exceed \$23,957, paid from General Obligation Bond Fund.

CN 22032.3 – With *Hammel, Green & Abrahamson, Inc.*, Amendment #1, to increase contract by \$1,827.08 for additional fees for a total contract amount not to exceed \$93,277.08, paid from General Obligation Bond Fund.

Contract Awards

CN 99656.7 – With *Cal Bowl Enterprises, LLC dba Cal Bowl*, to provide bowling facilities effective July 1, 2009 through June 30, 2014 for a use of facilities fee per semester and per student enrollment fees for ½ unit and 1 unit classes (minimum enrollment 20 students per class).

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Fees are as follows:

Semester	Use Fee per Semester	½ Unit Enrollment per student per semester	1 Unit Enrollment per student per semester
Fall 2009	\$725	\$25	\$33
Spring 2010	\$725	\$25	\$33
Fall 2010	\$800	\$26	\$35
Spring 2011	\$800	\$26	\$35
Fall 2011	\$875	\$27	\$37
Spring 2012	\$875	\$27	\$37
Fall 2012	\$900	\$28	\$38
Spring 2013	\$900	\$28	\$38
Fall 2013	\$925	\$29	\$39
Spring 2014	\$925	\$29	\$39

CN 99657.2 – With *Chapman Kelly, Inc.*, to provide benefit audit services on behalf of the District effective September 1, 2009 through April 30, 2010 for an amount of \$28,500, plus any additional costs for dependents, paid from the Unrestricted General Fund.

CN 99657.3 – Ratify – With *City of Long Beach (City)* to provide use of the radio tower effective March 1, 2009 through September 30, 2014 for a total contract amount not to exceed \$29,800, paid from Restricted General Fund.

CN 99657.4 – With *SixTen, Inc., dba SixTen and Associates*, to provide mandated cost reimbursement assistance effective July 1, 2009 through June 30, 2010 for the amount of \$25,000, plus travel and lodging expenses as required, paid from the Unrestricted General Fund.

Contract Amendments

CN 99649.8 – With *Vicenti Lloyd & Stutzman*, Amendment #2, for additional services in the amount of \$4,160 for a total contract amount not to exceed \$366,625, paid from the Unrestricted General Fund.

Change Order Ratifications

CN 22021.3 – With *Taisei Construction Corporation*, Change Orders #27, #28, #29, #30, #31, #32, #33, #34, #35, #36 and #37, for the new South Quad Complex project at the Liberal Arts Campus in the amounts of \$82,590, \$59,271, \$98,474, \$53,192, \$73,460, \$82,496, \$16,528, \$6,285, \$23,358, \$10,186 and \$7,733, respectively, for a total contract amount not to exceed \$40,138,100.18, paid from General Obligation Bond Fund. Total approved change orders represent 9.62%.

CN 22024.4 – With *Siemens Building Technologies, Inc.*, Change Orders #11, #11P, #16, #17, #19P, #20P, and #21P for the Central Plant projects at the Pacific Coast and Liberal Arts Campuses, in the amounts of \$22,911, \$63,092, \$8,900, \$390,595, \$6,239, \$11,502, and \$5,089, respectively, for a total contract amount not to exceed \$23,506,892.24, paid from General Obligation Bond Fund.

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CN 99642.8 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #19, for the Learning Resource Center Building L Modernization Project at the Liberal Arts Campus, in the amount of \$27,807, for a total contract amount not to exceed \$14,905,390, paid from General Obligation Bond Fund. Total approved change orders represent 9.51% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Orders #9, #10 #11, #12, #13, and #14 for the Industrial Technology Complex Replacement Project – Phase I at the Pacific Coast Campus in the amounts of \$95,445, \$26,890, \$79,022, \$210,000, \$143,000, and a credit for \$548,374, respectively, for a total contract amount not to exceed \$13,417,324, paid from General Obligation Bond Fund. Total approved change orders represent 3.97% of the contract amount.

Authority to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994K Foundation Tenant Improvements Conant Street Building project at the Liberal Arts Campus.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994L Child Development Center Roof Replacement at the Liberal Arts Campus.

Completion of Contract

CN 22024.4 – With *Siemens Building Technologies, Inc.*, for the Energy Facilities Project (construction of Central Plants) at the Liberal Arts and Pacific Coast Campuses for a total fee of \$18,483,998.44. Project was completed on March 23, 2009.

CN 99645.2 – With *Los Angeles Air Conditioning, Inc.*, for the Building J Boiler Replacement Project for the Liberal Arts Campus for a total fee of \$250,179.10. Project was completed on February 27, 2009.

Amendment to Board Action

CN 93136.3 – Amend the Board Action of November 11, 2008 with *Higher One, Inc.*, to increase the contract amount by \$40,000 for a total contract amount of \$123,000, paid from Unrestricted General Fund.

CN 93142.2 – Amend the Board Action of January 13, 2009 with the *California Department of Education, Child Development Division*, for State Preschool Services, to revise the funding amount from \$356,496 to \$187,415.

CN 99649.8 – Amend the Board Action of November 11, 2008 with *Vicenti Lloyd and Stutzman*, Amendment #1, to change the amount from \$1,200 to \$2,385.

CN 99653.4 – Amend the Board Action of July 8, 2008 with the *City of Long Beach*, to revise the termination date from July 31, 2009 to July 31, 2011.

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Disposal of Surplus Property

Declare the P&W R2800 cutaway engine and P&W 1830 (DC-3) engine and propeller as surplus and find that the property is of insufficient value to defray the costs of arranging a sale and approve the property be donated to Yanks Air Museum, a 501(c)3 non-profit organization with a specific focus on American aviation. The property previously utilized in the Aviation Maintenance Program is not useable for school purposes and the cost of disposing the property would be prohibitive to the department.

It was moved by Member Bowen, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

Changes to General Education Plan A: Physical Fitness/Wellness and Health Education

It was moved by Member Uranga, seconded by Member Clark that the Board of Trustees approve the following changes to General Education Plan A:

Add one unit to General Education Plan A in Physical Fitness/Wellness for the Associate of Science and Associate of Art Degrees.

Change the current Physical Education section on General Education Plan A to read:

PHYSICAL FITNESS/WELLNESS

1 Unit Minimum

Courses fulfilling Physical Fitness/Wellness provide content focused primarily on any of the following: Physical activity, fitness, healthy eating, weight management, and stress management.

Change the current Health Education section on General Education Plan A to read:

HEALTH EDUCATION

3 Units Minimum

Health Education 3, 4, 5 or Food and Nutrition 20

OR

- Biology 60 and 61 and Psych 1 or
- Anatomy 41 and DMI 60 and Psych 1 or
- Anatomy 1 and Physiology 1 and Psych 1

The motion carried, all voting aye.

Additions to General Education Plan A

It was moved by Member Bowen, seconded by Member Clark that the Board of Trustees approve CAOTO 15 Business Communications for General Education Plan A, Communication and Analytical Thinking.

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The motion carried, all voting aye.

Additions to General Education Plan B

It was moved by Member Clark, seconded by Member Bowen that the Board of Trustees approve READ 84 Analytical Reading for General Education Plan B in Area A3 Oral and Written Communication and Critical Thinking.

The motion carried, all voting aye.

Certificates of Achievement: Sheet Metal, Core Skills and Advanced Skills

It was moved by Member Uranga, seconded by Member Clark that the Board of Trustees approve two (2) Certificates of Achievement in Sheet Metal, Core Skills and Advanced Skills.

The motion carried, all voting aye.

ACADEMIC AFFIARS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Adopt Mitigated Negative Declaration

Board President Kellogg announced that item 12.11 would be pulled from the agenda. No action was taken at this time.

RESOLUTION, AUTHORIZING AGREEMENT WITH CALIFORNIA

DEPARTMENT OF EDUCATION

It was moved by Member Bowen, seconded by Member Clark that the Board of Trustees adopt Resolution 042809A authorizing the District to enter into a grant agreement with the California Department of Education.

The motion carried, all voting aye.

FUTURE REPORTS

Update on the Implementation of the 2009 ACCJC Accreditation Recommendations was reported on under the Retreat Study Session Topics below.

RETREAT STUDY SESSION TOPICS:

The topics for Retreat Study Sessions are requested by Board Members. The following topics were discussed.

Student Demographics – Who Are Our Students in 2009 and Where Do They Come From

Dr. Eva Bagg, Associate Dean, Institutional Effectiveness, presented information to the Board about who our students are and where they come from by providing maps of our demographics.

LBCC Student Success Plan – Overview/Assessment Plan

Don Berz, Executive Vice President, Academic Affairs, reviewed with the Board the challenges facing community colleges and how we must have in place the process to assess where our students are and how we can improve student achievement, and focus on retention

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and transfer, while facing an influx of students that arrive on our campuses underprepared to succeed in college-level work.

Dr. Bobbi Villalobos, Dean of Language Arts, reviewed timelines, strategies and plans of activities developed by the Student Success Committee. Handouts to the Board included information on Basic Skills Student Success Plan - adopted Fall 2007, Success Center Implementation, Student Success Timelines and Course Success Rates by SLA Participation - Fall 2008.

Report – Accreditation Response

Dr. Eva Bagg distributed to the Board handouts that included a blueprint for LBCC Student Learning Outcomes Assessment and a Spring 2009 Schedule of Workshops for SLO Development and Assessment. Dr. Bagg identified the oversight groups and the target goals with timelines showing progress at each level and at each phase of the implementation. Dr. Bagg introduced Dr. Helga Wild, our consultant for the initial implementation of the evaluation plan for the Student Success Initiative. Dr. Helga presented an overview of how the evaluation supports the goals of the Student Success Initiative, evaluation as a component of the plan itself, what the evaluation must provide, methodology, and work of the evaluation team.

Facilitated Study Session on Board Goals

Superintendent-President Oakley and the Board of Trustees proceeded to review their 2007-2009 Board Goals and President Oakley's 12-Month Agenda. Further, they brainstormed, developed, and finalized their 2009-2011 Board Goals and will adopt them at a future meeting.

ADJOURNMENT

President Kellogg adjourned the meeting at 3:40 p.m. The next regular meeting of the Board of Trustees will be held on May 12, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary