

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
January 13, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 13, 2009

CALL TO ORDER

The meeting was called to order at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus. There was no closed session.

PLEDGE OF ALLEGIANCE

Shauna Hagemann led the Pledge of Allegiance.

WELCOME AND INTRODUCTIONS

Vice President Bowen announced that before the roll call that he would refer to Superintendent-President Oakley for an announcement. President Oakley asked Vice President Bowen, members of the Board, staff and guests to begin the meeting with a moment of silence in memory of the recent passing of Mary LaBarba, classified employee, Shannon Runningbear, full-time instructor, and Wright Atwood, retired professor.

ROLL CALL

Present: Vice President Bowen, Member Clark, Member Otto, Member Uranga, and Student Trustee Brown
Absent: President Kellogg

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of December 13, 2008, be approved with the corrections requested by Member Otto of two items under Administrative Services, page 16, for the 2007-2008 District Audit and Measure E Financial Audit and 2007-2008 Measure E Performance Audit, to read that the Board of Trustees receive, *not receive and approve*, these reports.

The motion carried, all voting aye.

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ORDERING OF THE AGENDA

Vice President Bowen ordered that 5.1 be moved to non-consent for discussion/action of the Superintendent-President's change of contract, as requested by Member Otto.

REPORT OF BOARD OF TRUSTEES

Nomination for CCCT Board of Directors

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees nominate Trustee Douglas W. Otto for membership on the California Community College Trustees (CCCT) Board of Directors, and that a Nominating Ballot be forwarded to the Community College League of California on or before February 15, 2009.

The motion carried, all voting aye.

Resolution, African American History Month

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve Resolution No. 011309A proclaiming February 2009, as African-American History Month.

The motion carried all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Ms. Brown thanked President Oakley for inviting her to sing the national anthem at the State of the College event held on January 9, and complimented him on how nice the event was and how great his speech was. Ms. Brown reported that ASB held their first meeting yesterday and will be attending a retreat on January 23rd to the 25th in Camp Whittier, near Santa Barbara. ASB will be broadcasting the Inauguration of our 44th President on January 20th and will run from 7am to 4pm in the Nordic Lounge. Events happening on campus the first week of the semester will be geared to welcome new and returning students. The students will receive free products with their current student services card. Student Trustee Brown said that the ASB President has worked out a book exchange program to reduce the financial burden on students, and this program and its details are currently being worked on and polished. Join-A-Club day is next Thursday, January 22, and ASB will be promoting more of the many clubs on campus.

PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Item 5.1 was moved to the non-consent agenda to allow for comments.

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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	3
Transfer	1
Provisional	2
Temporary	13
Exempt from the Merit System	21

IN-SERVICE CHANGES

Mileage	2
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SEPARATION FROM THE DISTRICT

Layoff Due to Lack of Funds/Work	2
Resignation	2

FINANCE AND PURCHASING

Budget Transfers

(a) Budget Transfer numbers 127984, 127990, 128011, 128048, 128083 and 128130 for the Unrestricted General Fund 01 in the amount of \$548,347 as listed:

From: Supplies	\$ 45,438	
Services and Operating Expenses	47,133	
Reserve for Facilities Maintenance	<u>455,776</u>	\$ <u>548,347</u>
To: Classified Salaries	\$ 1,057	
Employee Benefits	138	
Supplies	31,689	
Services and Operating Expenses	166,214	
Equipment	<u>349,249</u>	\$ <u>548,347</u>

Included in the budget transfers of \$548,347 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128011	457000-01-653000-0000 Supplies/Operations	\$ 30,000
	457000-01-651000-0000 Supplies/Operations	10,000
	<u>To:</u>	
	568000-01-651000-0000 Repair/Maintenance	\$ 40,000

To cover future maintenance and repair expenses.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128046	790100-01-790200-0025 Reserves for Facilities Maintenance	\$ 455,776
	<u>To:</u>	
	522500-01-650100-0025 Administrative Conferences/Facilities	\$ 10,000

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522600-01-650100-0025	Classified Conferences/Facilities	5,776
522600-01-651000-0025	Classified Conferences/Maintenance	10,000
568000-01-651000-0025	Repair/Maintenance	95,000
621000-01-651000-0025	Building Improvements/Maintenance	145,000
647000-01-653000-0025	Equipment >\$5000/Operations	95,000
647000-01-651000-0025	Equipment >\$5000/Maintenance	95,000

To cover the purchase of new vehicles, carts, lawnmowers, baseball field groomer, field thatcher and to cover future repairs and training for Siemens Systems energy management.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128083	514000-01-678000-0000 Professional Services	\$ 29,400
	<u>To:</u>	
	458000-01-678000-0000 Software Non-Instructional	\$ 29,400

For the annual maintenance and licensing of Laserfiche Software.

(b) Budget Transfer numbers 127999, 128012, 128047, 128053, 128074, 128106 and 128131 for the Restricted General Fund 12 in the amount of \$92,991 as listed:

From:	Classified Salaries	\$ 1,393	
	Employee Benefits	557	
	Supplies	42,869	
	Services and Operating Expenses	20,952	
	Equipment	6,550	
	Reserve/Student Payments	<u>20,670</u>	\$ <u>92,991</u>
To:	Academic Salaries	\$ 4,779	
	Classified Salaries	39,720	
	Employee Benefits	6,703	
	Supplies	13,513	
	Services and Operating Expenses	4,215	
	Equipment	23,011	
	Student Payments	<u>1,050</u>	\$ <u>92,991</u>

Included in the budget transfers of \$92,991 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
127999	432000-12-499900-9610 Instructional Supplies and Materials	\$ 41,154
	<u>To:</u>	
	221000-12-493072-9612 Classified Salaries	\$ 24,754
	589500-12-493072-9610 Services and Operating Expenses	1,000
	641000-12-493072-9610 Equipment <\$5,000	9,400
	642000-12-493072-9610 Equipment >\$5,000	6,000

To allocate VTEA funds for the Integration of Academic and Vocational Skills Program.

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- (c) Budget Transfer number 128049 for the Capital Outlay Projects Fund 41 in the amount of \$50,000 as listed:

From: Services and Operating Expenses	\$ <u>50,000</u>
To: Architect and Inspection Fees	\$ <u>50,000</u>

Included in the budget transfer of \$50,000 for the Capital Outlay Projects Fund 41 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128049	568000-41-710100-0553 Repair Maintenance/Capital Projects	\$ 50,000
	<u>To:</u>	
	622000-41-710100-0553 Architect/Capital Projects	\$ 25,000
	624000-41-710100-0553 Inspection/Capital Projects	25,000

To cover expenses for architectural and inspection fees for painting Building F and G at the Liberal Arts Campus.

- (d) Budget Transfer numbers 128084, 128176 and 128177 for the General Obligation Bond Funds 43, 45 and 46 in the amount of \$633,861 as listed:

From: Construction/Additions/Building Fixtures	\$ 415,601	
Architect Fees	20,000	
Reserve	<u>198,260</u>	\$ <u>633,861</u>
To: Services and Operating Expenses	\$ 604,861	
Architect Fees	<u>29,000</u>	\$ <u>633,861</u>

Included in the budget transfer of \$633,861 for the General Obligation Bond Funds 43, 45 and 46 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128084	621000-45-710400-5449 Building Improvements - Liberal Arts Campus Bond Improvements	8,750
	621000-45-710600-5649 Building Improvements - Pacific Coast Campus Bond Improvements	\$ 35,000
	625000-45-710400-5449 Building Fixtures - Liberal Arts Campus Bond Improvements	9,420
	<u>To:</u>	
	568000-45-710400-5449 Repair Maintenance - Liberal Arts Campus Bond Improvements	\$ 53,170

For emergency gas repair leak in Building G, door replacement in Building F, and mold remediation in Building G123.

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<u>AT</u>	<u>From:</u>	<u>Amount</u>
128176	790100-43-710400-5404 Reserve	\$ 169,260
	<u>To:</u>	
	544000-43-710400-5404 Insurance	\$ 169,260

To cover expenses for the Owner Control Insurance Program (OCIP) for the South Quad Complex.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
128177	621000-45-710400-5438 Construction/Additions	\$ 124,430
	621000-45-710600-5638 Construction/Additions	124,430
	622000-45-710400-5400 Architect Fees	91,000
	790100-46-710600-5817 Reserve	\$ 29,000
	<u>To:</u>	
	589000-45-710400-5454 Other Services	\$ 124,430
	589000-45-710600-5654 Other Services	124,430
	514000-45-710400-5436 Consulting	91,000
	622000-46-710600-5817 Architect Fees	\$ 29,000

To cover expenses for Siemens Energy Project and for additional renovation to Building A.

- (e) Budget Transfer number 128014 for the Stadium Operations Fund 58 in the amount of \$35,000 as listed:

From: Reserve	\$ <u>35,000</u>
To: Equipment	\$ <u>35,000</u>

To cover expenses for the Outdoor Public Address System.

- (f) Budget Transfer number 128015 for the Contract/Community Education Fund 59 in the amount of \$362 as listed:

From: Services and Operating Expenses	\$ <u>362</u>
To: Classified Salaries	\$ 320
Employee Benefits	<u>42</u> \$ <u>362</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4507 through 4509 for the period of November 17, 2008 through December 5, 2008 in the amount of \$6,246,523.71 as listed:

Register No. 4507	Warrant Nos. 82502 – 82533	\$ 59,813.78
Issue Date 11/14/08		

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Register No. 4508 Issue Date 11/14/08	Warrant Nos. 82534 – 82555	\$ 341,270
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Register No. 4509 Issue Date 11/26/08	Warrant Nos. 82556 – 82655	\$ 5,845,439.93
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Total Salary Warrants Issued: \$ 6,246,523.71

Commercial Warrants

Ratify issuance of commercial warrants for the period of November 10, 2008 through December 5, 2008 in the amount of \$7,012,105.11 as listed:

Period Ending November 14, 2008

Unrestricted General Fund 01	\$ 476,466.44
Restricted General Fund 12	50,123.76
Child Development Fund 33	1,506.09
Capital Outlay Projects Fund 41	717,066.58
General Obligation Bond Fund 43	1,559,606.63
Stadium Operations Fund 58	2,669.16
Contract/Community Education Fund 59	5,991.53
Self Insurance Fund 61	1,535.95
Student Financial Aid Fund 74	<u>49.00</u>

Total Period 1 Warrants: \$ 2,815,015.14

Period Ending November 21, 2008

Unrestricted General Fund 01	\$ 334,044.01
Restricted General Fund 12	72,415.99
Child Development Fund 33	6,467.65
Capital Outlay Projects Fund 41	118,256.88
General Obligation Bond Funds 43, 45, 46	415,216.57
Stadium Operations Fund 58	4,800.69
Student Financial Aid Fund 74	138.00
Payroll Clearing Fund 76	<u>36,811.23</u>

Total Period 2 Warrants: \$ 988,151.02

Period Ending November 28, 2008

Unrestricted General Fund 01	\$ 627,391.31
Restricted General Fund 12	37,128.88
Capital Outlay Projects Fund 41	778.00
General Obligation Bond Funds 44, 45	125,489.49
Stadium Operations Fund 58	7,261.97
Contract/Community Education Fund 59	314.30
Payroll Clearing Fund 76	<u>3,220.00</u>

Total Period 3 Warrants: \$ 801,583.95

Period Ending December 5, 2008

Unrestricted General Fund 01	\$ 246,833.98
Restricted General Fund 12	114,819.03

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Child Development Fund 33	793.32
Capital Outlay Projects Fund 41	302,537.28
General Obligation Bond Funds 43, 45	1,399,703.56
Stadium Operations Fund 58	6,173.59
Contract/Community Education Fund 59	9,040.00
Self Insurance Fund 61	428.07
Payroll Clearing Fund 76	324,197.76
Retiree Benefits Fund 79	<u>2,828.91</u>

Total Period 4 Warrants: \$ 2,407,355.50

Commercial Warrants Total: \$ 7,012,105.61

Included in the total warrant expenditure of \$7,012,105.11 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 246,907 to *City of Long Beach (Police Department)* for security services for September 2008.
2. \$ 107,635 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2008 through June 30, 2009 (sixth installments).
3. \$ 82,016 to *Computerland of Silicon Valley* for annual software licensing.

Capital Outlay Projects Fund 41

1. \$ 435,987 to *Solpac Construction, Inc.*, for construction of the Liberal Arts Campus Learning Resource Center. (This is jointly funded with the General Obligation Bond Fund).
2. \$ 209,736 to *Spinitar* for audiovisual equipment for the Liberal Arts Campus Learning Resource Center.
3. \$ 169,172 to *Levica Builders, Inc.*, for renovation of the Theatre Room in Building P at the Liberal Arts Campus.
4. \$ 131,990 to *Tangram* for furniture for the Pacific Coast Campus Learning Resource Center.
5. \$ 87,877 to *Apple Computer, Inc.*, for computer equipment for the Pacific Coast Campus Learning Resource Center.
6. \$ 48,443 to *First Regional Bank* for escrow retention for construction of the Liberal Arts Campus Learning Resource Center.

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7. \$ 30,380 to *Americec, Inc.*, for surveying services of the Pacific Coast Campus Multi-Disciplinary Academic Building.

General Obligation Bond Funds 43/45

1. \$ 1,813,984 to *Siemens Building Technologies, Inc.*, for installation of central plants.
2. \$ 577,358 to *Taisei Construction Corp.*, for construction of the Liberal Arts Campus South Quad Complex Building.
3. \$ 172,176 to *Marlene Imirzian & Associates* for architectural services rendered.
4. \$ 157,018 to *Solpac Construction, Inc.*, for construction of the Pacific Coast Campus Learning Resource Center. (This is jointly funded with the Capital Outlay Projects Fund).
5. \$ 106,817 to *Signet Testing Labs, Inc.*, for safety inspection services for the Liberal Arts Campus Learning Resource Center and the Pacific Coast Campus Central Plants.
6. \$ 59,338 to *RMA Construction Services, Inc.*, for bond program technical support services.
7. \$ 58,519 to *Bear Data Systems* for new telephone system for the Liberal Arts Campus South Quad and the Pacific Coast Campus Learning Resource Center.
8. \$ 52,942 to *Alpha-Omega Enterprises, Inc.*, for automotive equipment for Building J at the Pacific Coast Campus.
9. \$ 36,215 to *Moss Adams LLP*, for audit services for the Measure E Bond Construction Program.

Budget Increase/(Decrease)

Unrestricted General Fund 01

2008-2009 Revised Budget, Community Relations and Marketing	\$ 25,000
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Restricted General Fund 12

New 2008-2009 Budget, Small Business Development Center	\$ 285,714
2008-2009 Revised Budget, CalWorks: Gain-TANF Program, Child Care Program, Coordination Program, Job Placement Program	\$ 7,170
2008-2009 Revised Budget, Department of Public Social Services Careers in Child Care	\$ -27,592

Contract/Community Education Fund 59

New 2008-2009 Budget, Miramar Training Courses Program	\$ 2,412
New 2008-2009 Budget, E-Bay Business Program	\$ 1,416

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PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period November 10, 2008 through December 5, 2008 in the amount of \$2,337,202.70 as listed:

PO #61565 – PO #61711	\$ 2,337,202.70
Total Amount	<u>\$ 2,337,202.70</u>

Included in the total amount of purchase orders of \$2,337,202.70 are the following items greater than \$25,000:

Unrestricted General Fund 01

PO #61642	<i>KLOS Radio</i>	\$ 63,250.00
	Advertisement for spring registration	
PO #61651	<i>CBS Outdoor</i>	\$ 38,050.00
	Advertisement for spring registration	
PO #61657	<i>ECS Imaging, Inc.</i>	\$ 29,405.00
	Computer software license renewal for the Laserfiche Program at the Pacific Coast Campus	
PO #61688	<i>SimplexGrinnell</i>	\$ 29,034.00
	Service agreement for testing and inspection of fire alarms at the Liberal Arts and Pacific Coast Campuses	

Restricted General Fund 12

PO #61709	<i>Samy's Camera</i>	\$ 27,874.00
	Sound and video production equipment	

General Obligation Bond Fund 43

PO #61582	<i>Heritage Window Coverings, Inc.</i>	\$ 68,308.29
	Provide and install roller shades at the Liberal Arts Campus South Quad	

General Obligation Fund 45

PO #61687	<i>Cirks Construction, Inc.</i>	\$ 35,974.30
	Locate and emergency repair of a gas leak in Building G	

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Grant/Revenue Agreements

CN 93129.5 – Ratify – With the *U.S. Small Business Administration* to extend the termination date for CY 2007 funding period from December 31, 2007 to December 31, 2008, to use carryover funding in the amount of \$187,973.

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CN 93142.2 – Ratify – With the *California Department of Education, Child Development Division*, to provide funding effective January 1, 2009 through June 30, 2009. Amount of funding is \$356,496.

CN 93142.3 – Ratify – With the *Chancellor's Office, California Community Colleges*, to provide funding under grant #08-301-016, effective July 1, 2008 through August 31, 2009. Amount of funding is \$205,000.

CN 93142.7 – Ratify – With the *California Department of Education, Child Development Division*, to provide funding effective January 1, 2009 through June 30, 2009. Amount of funding is \$436,619.

Bond Contract Awards

CN 22032.1 – Ratify – With *Coast Roofing, Inc.*, for Building Q & R Roof Replacement at the Liberal Arts Campus for a total contract amount not to exceed \$375,088, paid from General Obligation Bond Fund.

CN 22031.9 – With *Owen Design + Management*, for the Gymnasium Buildings HVAC Renovation project at the Liberal Arts Campus for a total contract amount not to exceed \$319,000, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22003.3 – With *Gonzales/Goodale Architects*, Amendment #14, to increase the contract amount by \$69,206 for a total contract amount not to exceed \$2,468,856, paid from General Obligation Bond Fund.

CN 22004.7 – With *Rachlin Architects*, Amendment #7, to increase the contract amount by \$14,760 for a total contract amount not to exceed \$673,361.30, paid from General Obligation Bond Fund.

CN 22004.8 – With *Rachlin Architects*, Amendment #8, to increase the contract amount by \$48,753 for a total contract amount not to exceed \$602,866, paid from General Obligation Bond Fund.

CN 22027.4 – With *NTD Architects*, Amendment #1, to increase the contract amount by \$31,510, for a total contract amount not to exceed \$210,010, paid from General Obligation Bond Fund.

CN 22027.6 – With *AEPC Group, LLC*, Amendment #2, to change the termination date from December 31, 2008 to June 30, 2009.

CN 22029.6 – With *TSG Enterprises dba The Solis Group*, Amendment #1, to increase the contract amount by \$100,000 for a total contract amount not to exceed \$1,310,090.44, paid from General Obligation Bond Fund.

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Contract Awards

CN 99655.1 – With *Diversified Transportation, LLC*, for shuttle service between the Pacific Coast and Liberal Arts campuses, effective January 22, 2009 through January 21, 2012 for a total contract amount not to exceed \$223,947.

CN 99655.3 – With *Santa Clarita Community College District*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99655.4 – With *El Camino Community College District*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99655.5 – With *Mt. San Antonio Community College*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$275,000, paid from Restricted General Fund.

CN 99655.6 – With *Pacific Coast Regional Small Business Development Corporation*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$200,000, paid from Restricted General Fund.

CN 99655.7 – With *Santa Monica Community College District*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99655.8 – With *Ventura County Community College District*, effective January 1, 2009 through December 31, 2009 for a total contract amount not to exceed \$250,000, paid from Restricted General Fund.

Contract Amendments

CN 93120.4 – With *California State University Long Beach Foundation*, (CSULB) Amendment #4, to extend the termination date from September 30, 2008 to September 30, 2009 and increase the contract amount by \$67,724.19, paid from Restricted General Fund.

CN 99649.1 – With *Vivian Shimoyama dba Breakthru Unlimited*, Amendment #2, to extend the termination date from December 31, 2008 to December 31, 2009 and increase the contract amount by \$15,000 for a total contract amount not to exceed \$195,000, paid from Restricted General Fund.

Change Order Ratifications

C22024.4 – With *Siemens Building Technologies, Inc.*, Change Orders #13P, #14, #14P and #15P, for the Central Plants at the Pacific Coast and Liberal Arts Campuses, in the amounts of \$27,650 (credit), \$3,147 (credit), \$23,730, and \$4,764, respectively, for a total contract amount not to exceed \$17,898,715.24, paid from General Obligation Bond Fund.

CN 99642.9 – With *Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.*, Change Order #6, for the Industrial Technology Complex Replacement Project –

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Phase I at the Pacific Coast Campus in the amount of \$92,473 for a total contract amount not to exceed \$13,330,360, paid from Capital Outlay Projects Fund. Total approved change orders represent 3.30% of the contract amount.

CN 99645.2 –With *Los Angeles Air Conditioning, Inc.*, Change Order #2 for Building J Boiler Replacement, in the amount of \$9,179.10, for a total contract amount not to exceed \$250,179.10, paid from General Obligation Bond Fund. Total approved change orders represent 2.62% of the contract amount.

Use of Other Agencies' Bids

Foundation for California Community Colleges #CB08-100 with *Kruger International, Inc.* to provide Student Areas and Specialty Applications Furniture effective October 27, 2008 through October 26, 2011.

Western States Contracting Alliance #7066 with *Grainger Industrial Supply* to provide welding equipment effective December 1, 2005 through November 30, 2009.

State of California #1S-05-58-02 with *Verizon Wireless* to purchase wireless services and products effective October 3, 2005 through October 2, 2009.

King County Bid #ITB 1085-08-PJO with *Airgas, Inc.* to provide welding equipment effective May 1, 2008 through April 30, 2009.

Authority to Approve the Selection of Contractor

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsible bidders for Bid C0994F Demolition Projects at the Liberal Arts Campus.

Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsible bidders for Bid C0994G Demolition Projects at the Pacific Coast Campus.

Authorize the Vice President, Administrative Services to approve the selection and enter into a contract with an architect to provide programming services for the newly acquired property at 4900 and 4910 E. Conant Street.

Disposal of Surplus Property

Declare desks, tables, filing cabinets and other miscellaneous furniture previously utilized in the Police, O, TS, TT, TV and V trailers at the Liberal Arts Campus as surplus and authorize the disposal in accordance with Education Code Section 81452. The property is not useable for school purposes.

It was moved by Member Uranga, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

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HUMAN RESOURCES (Academic)

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Academic Appointment	1
Hourly Instructor – Spring	396
Hourly Counselor – Spring	15
Hourly Coordinator – Spring	5
Hourly Instructional Specialist – Spring	22
Hourly Reader – Spring	21
Stipends	18

IN-SERVICE CHANGES

Administrative – Change of Contract	1
Department Head Election	1
Change of Salary – Contract	3
Change of Title – Contract	2
Resignation – Academic Administrator	1

The motion carried, all voting aye.

Member Otto requested that this item be moved from the consent agenda so that he and the Board could comment on the success of negotiating a contract to extend the term of Superintendent-President, Eloy Oakley, for four more years, through December 31, 2012. The process began with a study that included twenty southern California community colleges to benchmark CEO salaries and continues to contain performance incentives which are in agreement with the goals of the Board of Trustees that they value. Member Otto stated that he is proud that LBCC is able to keep President Oakley and that President Oakley has brought a dynamic leadership to LBCC. Members Clark, Uranga and Bowen echoed Member Otto’s remarks and congratulated President Oakley.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President Oakley, in response to his extended contract, wanted to publicly thank the Board, Executive Team members, Academic Senate, CCA, AFT, CHI, Management Team and particularly the students, who make it a real joy coming to work every day. President Oakley announced that there will be an Inauguration celebration at both campuses on January 20 of the 44th President and that Dr. Julian Del Gaudio will be speaking on “Democratic Presidents.” Long Beach City College Art Gallery will be

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presenting “Seduction of a Blossom” from January 21 to February 26. President Oakley announced that Executive Director, Mario Valente, is leaving LBCC for a position at Mira Costa in San Diego and he wished him well and thanked him for all of his service.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SUPPORT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

Resolution, Non-resident Tuition Fee

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 011309B authorizing the following Non-Resident Tuition Fees for 2009-2010 beginning with Fall 2009 Semester:

- (a) \$190.00 per semester unit for non-resident students and international students.
- (b) An additional Capital Outlay fee of \$51.00 per semester unit for international students who are both citizens and residents of a foreign country.
- (c) Normal enrollment fees of \$20.00 per semester unit, in accordance with Board Regulation 5015.3.A. The following table tabulates fees for non-resident students and international students:

	Non-Resident Students		International Students	
Non-Resident Tuition Fee	\$190.00	Per unit	\$190.00	Per unit
Capital Outlay Fee	N/A		51.00	Per unit
Normal Enrollment Fee	<u>20.00</u>	Per unit	<u>20.00</u>	Per unit
TOTAL	\$210.00	Per unit	\$261.00	Per unit

The motion carried, all voting aye.

Citizens Oversight Committee Report for Year Ending 2008

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees receive the Citizens Oversight Committee Annual Report for Year Ending 2008 as presented.

The motion carried, all voting aye.

Budget Update

Anne-Marie Gabel, Vice President, Administrative Services, presented an update on the current State budget. Ms. Gabel reported that the Governor projects a \$41.6 billion budget shortfall over the next 18 months. The Governor’s plans are to address the budget shortfall by implementing billions of dollars in expenditure cuts and generating billions via revenue enhancements, all pending action by the legislation. Ms. Gabel highlighted some of the proposals by the Governor as they relate to community colleges as follows:

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Expenditure Cuts:

- Eliminating the .68 percent COLA only for fiscal year 2008-09 amounts to approximately \$750,000 for the College.
- Deferral of \$230 million in community college apportionment payments from January and February into July.
- No COLA in 2009-10
 - COLA is estimated at 5.2%, approximately \$323 million for community colleges. This equates to a loss of revenue to the College of approximately \$5.3 million.
- Suspension of the \$4 million in mandated cost payments for 2009-10

Revenue Enhancements:

- Temporarily increase Sales and Use Taxes by 1.5% for a three year period
- Begin taxing specific services such as appliance & furniture repairs, vehicle repairs, golf and veterinarian services, as well as, amusement parks and sporting events
- Impose a 9.9% oil severance tax
- Increase alcohol excise taxes by 5 cents per drink
- Reducing the dependent exemption credit
- Increasing the vehicle registration fees

As for the college's planning, Ms. Gabel identified some key strategies that the District would be focusing on when making decisions moving into fiscal year 2009-10.

Guiding Principles:

- Focus on transfer and certificate programs while not losing sight of the Basic Skills Initiative
- Continue the process for optimizing the revenue generated from FTES

Recommendations:

- Support the 4/10 Summer Schedule
- Evaluate Employee Cost Saving Initiatives, including
 - Non-contractual release time
 - Voluntary furloughs/unpaid leave (specific to management and classified staff)
 - Delay sabbaticals
 - Continue hiring chill

The District has already reduced travel budgets by 50%, adjusted the purchasing deadline and will no longer mail paystubs to employees' homes, which will save on mailing costs. The Executive Team has also agreed to an individual 50% cut to their monthly mileage allowance for 2009-10 year.

Ms. Gabel indicated that it is going to be a "wait and see" mode and quite a different year in fiscal year 2009-10. The Budget Advisory Committee will closely monitor and put measures into place as necessary.

PACIFIC COAST CAMPUS

No Items, No Report

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ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

No Items, No Report

TRUSTEES COMMUNICATIONS

No Items, No Report

NEW BUSINESS

There was no new business.

FUTURE REPORTS

- **BOARD OF TRUSTEES GOALS 2007-2009 will be reported on as follows:**

March 2009

3. IMPROVE ORGANIZATIONAL FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY

- F. Ensure opportunities for all stakeholders to participate in accreditation self-study and approve a plan for addressing recommendations of the visiting team no later than three months after the accrediting commission issues its final report and recommendations.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business. There were no comments.

ADJOURNMENT

Vice President Bowen adjourned the meeting at 5:40 p.m. The next regular meeting of the Board of Trustees will be held on February 24, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary