

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
January 12, 2010**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 12, 2010.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus. President Bowen reported that, in closed session, in the case of anticipated litigation, that the Board of Trustees affirms the District's original determination of the issue.

**PLEDGE OF ALLEGIANCE**

Kevin Ryan led the Pledge of Allegiance.

**ROLL CALL**

Present: President Bowen, Vice President Clark, Member Kellogg,  
Member Uranga, and Student Trustee Green  
Absent: Member Otto

**WELCOME AND INTRODUCTIONS**

President Bowen welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of December 8, 2009, be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

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President Bowen announced that that item 6.5 American Recovery & Reimbursement Act (ARRA) Funding be pulled from the consent agenda to the non-consent agenda, immediately before 5.3.

**REPORT OF BOARD OF TRUSTEES**

**Approval of Conflict of Interest and Disclosure Code**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt the amended Long Beach Community College District Conflict of Interest and Disclosure Code as was adopted by the Los Angeles County Board of Supervisors on October 20, 2009 and amended on December 15, 2009. The effective date of the code is December 16, 2009.

The motion carried, all voting aye.

**Resolution, African-American History Month**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve Resolution No. 011210A proclaiming February 2010, as African-American History Month.

The motion carried, all voting aye.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

Ms. Green announced that Dawn Del Bello, ASB's Representative of Communications, is putting together an electronic newsletter to keep the student body and the faculty aware of issues going before the ASB Cabinet and she will also be working with IE News to keep students more informed. The Mini Grand Prix will be on March 27 on the grass area in front of the E Building due to the construction taking place on the lawn facing Carson Street and the Spring Sing is scheduled for March 5 at 7 p.m. The theme is Poetry in Motion and there will be a logo contest for the event.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item. There were no comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

**APPOINTMENTS**

Academic Appointment	1
Hourly Instructor – Spring	14
Hourly Instructional Specialist – Spring	18
Hourly Counselor – Spring	16

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Hourly Librarian – Spring	9
Stipends	7

**IN-SERVICE CHANGES**

Change of Title – Contract	1
Department Head Election	3

**HUMAN RESOURCES (Classified)**

Approve/ratify the following actions:

**APPOINTMENTS**

Probationary	8
Reinstatement	2
Working Out of Class	2
Temporary	7
Exempt from the Merit System	107

**INSERVICE CHANGES**

Leave of Absence Without Pay	1
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**FISCAL SERVICES**

Approve the following actions:

**FINANCE**

**Budget Transfers**

Budget Transfer numbers 131891, 131957, 132022, 132031, 132057, 132096, 132114, 132142, 132163, 132178, 132237 and 132268 for the Unrestricted General Fund 01 in the amount of \$147,285 as listed:

From: Classified Salaries	\$	3,953	
Supplies		9,023	
Services and Operating Expenses		128,868	
Equipment		5,441	\$ <u>147,285</u>
To: Academic Salaries	\$	9,650	
Classified Salaries		7,892	
Employee Benefits		1,826	
Supplies		98,640	
Services and Operating Expenses		14,464	
Equipment		14,813	\$ <u>147,285</u>

Included in the budget transfers of \$147,285 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132142	568000-01-651000-0000 Maintenance Non-Instructional Building/Grounds/ Furniture	\$ 94,000

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To:  
 457000-01-653000-0000 Supplies and Materials Non-Instructional \$ 94,000

To cover expenses for additional supplies and operations.

Budget Transfer numbers 131941, 131942, 131960, 132023, 132053, 132069, 132070, 132171, 132189, 132211 and 132244 for the Restricted General Fund 12 in the amount of \$334,605 as listed:

From: Academic Salaries	\$	2,161	
Classified Salaries		65,002	
Employee Benefits		15,941	
Supplies		2,757	
Services and Operating Expenses		47,650	
Equipment		159,080	
Reserve/Student Payments		42,014	\$ <u>334,605</u>

To: Academic Salaries	\$	47,583	
Classified Salaries		64,191	
Employee Benefits		10,479	
Supplies		22,697	
Services and Operating Expenses		161,224	
Equipment		28,431	\$ <u>334,605</u>

Included in the budget transfers of \$334,605 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131941	646000-12-684500-9712 Non-Instructional Equipment <\$5000	\$ 16,324
	646000-12-684500-9713 Non-Instructional Equipment <\$5000	137,272
	<u>To:</u>	
	133000-12-499900-9710 Salaries Hourly Instructional	\$ 22,344
	395100-12-499900-9710 Employee Benefits Instructional	3,128
	514000-12-649900-9713 Professional Services	128,124

To cover expenses for the CTE Basic Skills Project.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132023	514000-12-684000-9130 Professional Services	\$ 33,600
	<u>To:</u>	
	231000-12-684000-9130 Student Assistant Non-Instructional	\$ 30,000
	395000-12-684000-9130 Employee Benefits Non-Instructional	3,600

To cover expenses for the work-study students at the Long Beach Memorial Hospital.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132211	210300-12-684500-9713 Classified Administrators	\$ 18,121

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395000-12-684500-9713 Employee Benefits		7,429
<u>To:</u>		
642000-12-095300-9710 Instructional Equipment >\$5000	\$	25,550

To cover expenses for the Learning Lab Equipment Expansion.

Budget Transfer number 132206 for the Child and Adult Development Fund 33 in the amount of \$16,642 as listed:

From: Academic Salaries	\$	1,054	
Employee Benefits		358	
Supplies		<u>15,230</u>	\$ <u>16,642</u>
To: Classified Salaries	\$	11,803	
Employee Benefits		<u>4,839</u>	\$ <u>16,642</u>

There are no budget transfers greater than \$25,000 for the Child and Adult Development Fund 33.

Budget Transfer numbers 131877 and 132190 for the Capital Outlay Projects Fund 41 in the amount of \$42,409 as listed:

From: Supplies	\$	409	
Inspection/Architect Fees		<u>42,000</u>	\$ <u>42,409</u>
To: Engineering	\$	409	
Services and Operating Expenses		<u>42,000</u>	\$ <u>42,409</u>

Included in the budget transfers of \$42,409 for the Capital Outlay Projects Fund 41 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131877	622000-41-710100-0553 Architect Fees – Block Gant	\$	42,000
	<u>To:</u>		
	568000-41-710100-0553 Maintenance – Block Grant	\$	42,000

To cover expenses for the maintenance and painting of the Liberal Arts Campus Buildings F and G.

Budget Transfer numbers 131893, 131946, 131947, 131948, 132059, 132061, 132097 132154 and 132188 for the General Obligation Bond Funds 43, 44, 45, 46 in the amount of \$2,283,070 as listed:

From: Services and Operating Expenses	\$	322,628	
Constructions/Additions		842,959	
Equipment		220,427	
Reserve		<u>897,056</u>	\$ <u>2,283,070</u>

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To: Supplies	\$ 28,009	
Services and Operating Expenses	1,337,033	
Constructions/Additions	<u>918,028</u>	\$ <u>2,283,070</u>

Included in the budget transfers of \$2,283,070 for the General Obligation Bond Funds 43, 44, 45, 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131893	624000-45-710400-5400 Inspection Fees	\$ 25,500
	<u>To:</u>	
	457000-45-710400-5400 Supplies	\$ 25,000
	585000-45-710400-5400 Postage	500

To cover expenses for additional signage from Sign-A-Rama and audiovisual design standards from Plan Net Consulting.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131947	621000-45-710600-5683 Construction and Additions	\$ 472,000
	<u>To:</u>	
	514000-45-710400-5440 Professional Services	360,481
	544000-45-710400-5438 Other Insurance	111,519

To cover related expenses for MPOE and North Loop Infrastructure projects.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131948	621000-45-710600-5683 Construction and Additions	\$ 293,450
	<u>To:</u>	
	514000-45-710400-5440 Professional Services	\$ 73,950
	589000-45-710400-5440 Other Services	20,500
	514000-45-710400-5404 Professional Services	170,500
	544000-45-710400-5404 Other Insurance	28,500

To cover expenses for insurance and services relative to the Warehouse and South Quad.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132061	790100-46-710400-5705 Reserves	\$ 100,000
	<u>To:</u>	
	624000-46-710400-5705 Inspection Fees	\$ 100,000

To cover expenses for Liberal Arts Campus Energy Services Phase 2B project including DSA fees.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132061	790100-46-710400-5737 Reserves	\$ 30,656
	612000-46-710400-5737 Site Improvements	14,931
	621000-46-710400-5737 Construction and Additions	137,086
	621100-46-710400-5737 Infrastructure for Construction	65,715
	647000-46-710400-5737 Non-Instructional Equipment >\$5,000	2,695

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To:  
564000-46-710400-5737 Equipment/Building/Transportation \$ 251,083

To cover architect and portable building expenses for the Bookstore.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132061	790100-46-710600-5802 Reserves	\$ 340,000
	<u>To:</u>	
	589000-46-710600-5738 Other Services	20,000
	621000-46-710600-5802 Construction and Additions	\$ 300,000
	624000-46-710600-5802 Inspection Fees	20,000

To cover electronic signage expenses.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132097	514000-46-710400-5738 Professional Services	\$ 52,128
	<u>To:</u>	
	612000-46-710400-5738 Site Improvements	\$ 628
	624000-46-710400-5738 Inspection Services	\$ 51,500

To cover inspection services for Building O project.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132097	790100-46-710600-5606 Reserves	\$ 400,000
	<u>To:</u>	
	621100-46-710600-5606 Infrastructure for Construction	\$ 400,000

To cover general contracting expenses for portables at the Pacific Coast Campus.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132154	622000-45-710400-5436 Architect Fees	\$ 42,000
	<u>To:</u>	
	457000-45-710400-5404 Supplies	\$ 3,000
	589000-45-710400-5404 Other Services	39,000

To cover expenses for South Quad Complex.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132188	514000-45-710400-5400 Professional Services	\$ 246,000
	<u>To:</u>	
	625000-45-710600-5323 Building Fixtures	\$ 42,000
	646000-45-710400-5404 Non Instructional Equipment <\$5000	\$ 140,000
	646000-45-710600-5323 Non Instructional Equipment <\$5000	\$ 20,000
	647000-45-710600-5323 Non Instructional Equipment >\$5000	\$ 44,000

To cover additional expenses for South Quad Complex and the Pacific Coast Campus Industrial Technology Complex (Tech 1).

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**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4574 through 4582 for the period of November 9, 2009 through December 11, 2009 in the amount of \$9,646,740.95 as listed:

Register No. 4574 Issue Date 11/10/09	Warrant No's. 90551– 90727	\$ 1,046,562.23
Register No. 4575 Issue Date 11/10/09	Warrant No's. 90728– 90770	\$ 289,504.91
Register No. 4576 Issue Date 11/10/09	Warrant No's. 90771– 91162	\$ 408,424.07
Register No. 4577 Issue Date 11/16/09	Warrant No's. 91163– 91198	\$ 57,147.38
Register No. 4578 Issue Date 11/16/09	Warrant No's. 91199– 91222	\$ 372,849.00
Register No. 4579 Issue Date 11/30/09	Warrant No's. 91223– 91311	\$ 5,854,676.29
Register No. 4580 Issue Date 12/10/09	Warrant No's. 91312– 91486	\$ 957,904.70
Register No. 4581 Issue Date 12/10/09	Warrant No's. 91487– 91529	\$ 312,591.48
Register No. 4582 Issue Date 12/10/09	Warrant No's. 91530– 91912	\$ <u>347,080.89</u>
	Total Salary Warrants Issued:	\$ <u>9,646,740.95</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of November 9, 2009 through December 11, 2009 in the amount of \$5,797,978.18 as listed:

Period Ending November 13, 2009		
Unrestricted General Fund 01	\$	248,761.51
Restricted General Fund 12		150,150.92
Child and Adult Development Fund 33		21,024.48
Capital Outlay Projects Fund 41		41,992.59
General Obligation Bond Funds 45, 46		142,463.21
Veterans' Stadium Operations Fund 58		2,090.47
Payroll Clearing Fund 76		<u>58,006.86</u>
	Total Period 1 Warrants:	\$ 664,490.04
Period Ending November 20, 2009		
Unrestricted General Fund 01	\$	319,826.94



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Restricted General Fund 12	20,137.58	
Child and Adult Development Fund 33	7,221.01	
Capital Outlay Projects Fund 41	45,437.62	
General Obligation Bond Funds 43, 45, 46	950,189.61	
Veterans' Stadium Operations Fund 58	263.30	
Self Insurance Fund 61	388.93	
Student Financial Aid Fund 74	61.00	
Payroll Clearing Fund 76	<u>45,355.95</u>	
	Total Period 2 Warrants:	\$ 1,388,881.94
Period Ending November 27, 2009		
Unrestricted General Fund 01	\$ 24,010.28	
Restricted General Fund 12	22,087.34	
Child and Adult Development Fund 33	108.53	
General Obligation Bond Funds 45, 46	178,753.98	
Veterans' Stadium Operations Fund 58	866.24	
Self Insurance Fund 61	13,514.84	
Payroll Clearing Fund 76	<u>-553.00</u>	
	Total Period 3 Warrants:	\$ 238,788.21
Period Ending December 4, 2009		
Unrestricted General Fund 01	\$ 823,757.63	
Restricted General Fund 12	126,352.18	
Child and Adult Development Fund 33	700.36	
General Obligation Bond Funds 45, 46	147,288.81	
Veterans' Stadium Operations Fund 58	27,846.14	
Community/Contract Education Fund 59	3,337.40	
Self Insurance Fund 61	56.93	
Student Financial Aid Fund 74	25.00	
Payroll Clearing Fund 76	<u>104,647.00</u>	
	Total Period 4 Warrants:	\$ 1,234,011.45
Period Ending December 11, 2009		
Unrestricted General Fund 01	\$ 437,678.99	
Restricted General Fund 12	194,186.91	
Child and Adult Development Fund 33	1,832.34	
Capital Outlay Projects Fund 41	236,152.31	
General Obligation Bond Funds 43, 45, 46	1,126,617.17	
Community/Contract Education Fund 59	4,500.00	
Veterans' Stadium Operations Fund 58	3,446.18	
Self Insurance Fund 61	451.13	
Student Financial Aid Fund 74	5.00	
Payroll Clearing Fund 76	<u>266,936.51</u>	
	Total Period 5 Warrants:	\$ 2,271,806.54
	Commercial Warrants Total:	\$ <u>5,797,978.18</u>

Included in the total warrant expenditure of \$5,797,978.18 are the following payments greater than \$25,000, excluding employee benefits and utilities:

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**Unrestricted General Fund 01**

1. \$ 223,100 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (sixth and seventh installment).
2. \$ 48,531 to *George Chevrolet* for the purchase of two trucks for the Facilities Department.
3. \$ 36,256 to *ECS Imaging, Inc.* for computer software license renewals.

**Restricted General Fund 12**

1. \$ 62,194 to *Long Beach Community College District* for the transfer of EOPS/DSPS funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.
2. \$ 75,846 to *Ventura County Community College District* for hosting a service center for the Small Business Development Center Network.
3. \$ 41,040 to *Phytorion, Inc.* for data warehouse consulting services.
4. \$ 35,279 to *CSULB (California State University of Long Beach) Foundation* for the Title V Strengthening Institution Cooperative Grant partnership.
5. \$ 27,513 to *Apple Computer, Inc.* for computers for the Pacific Coast Campus Child Development Center.

**Capital Outlay Projects Fund 41**

1. \$ 172,664 to *Airgas West* for installations of manifolds for the South Quad Complex and the Pacific Coast Campus Industrial Technology Complex (Tech 1).
2. \$ 63,488 to *Spinitar* for installation of audio visual systems at the Pacific Coast Campus Industrial Technology Complex (Tech 1).
3. \$ 41,993 to *Kruger International, Inc.* for classroom furniture throughout the Pacific Coast Campus Industrial Technology Complex (Tech 1).
4. \$ 31,770 to *Barrett Robinson, Inc.* for lockers for the Pacific Coast Campus Industrial Technology Complex (Tech 1).

**General Obligation Bond Funds 43/44/45/46**

1. \$ 785,948 to *McCarthy Building Companies, Inc.* for the Liberal Arts Campus parking structure.
2. \$ 470,139 to *Cordoba Corporation* for bond project construction management.

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3. \$ 277,622 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus South Quad Complex.
4. \$ 163,945 to *Angeles Contractor, Inc.* for the MPOE Building and Connection to Building O project at the Liberal Arts Campus.
5. \$ 51,444 to *RMA Construction Services, Inc.* for bond program technical support services.
6. \$ 47,190 to *Cirks Construction, Inc.* for renovation of the Pacific Coast Building MM.
7. \$ 34,610 to *Hill Partnership, Inc.* for ecotype and architectural consulting services for the district wide Design Standards projects.
8. \$ 38,686 to *Chapman Coast Roof Co., Inc.* for roof replacement of the Liberal Arts Campus Buildings Q and R.
9. \$ 32,079 to *Miller Environmental, Inc.* for demolition projects at the Pacific Coast Campus.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2009-2010 Budget Revisions:**

Nursing Expansion Grant	\$ 128,196
Growth and Opportunities Project	\$ 31,595
Workplace Learning Resource Center	\$ (36,279)

**2009-2010 New Budget:**

CA Clean Energy Workforce Training	\$ 866,533
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**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93146.7 – Ratify – With the *Monterey Peninsula College*, effective October 1, 2009 through September 30, 2012. Amount of funding is \$37,950.

CN 93146.8 – Ratify – With *Nasir Tejani, M.D.* effective November 1, 2009 through October 31, 2012 at a rate of \$2,620.10 per month.

CN 93147.1 – Ratify – With *California Employment Development Department* effective October 1, 2009 through June 30, 2011. Amount of funding is \$590,287.

CN 93147.2 – Ratify – With *California Employment Development Department* effective October 1, 2009 through June 30, 2011. Amount of funding is \$576,454.

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CN 93147.3 – Ratify – With *California Employment Development Department* effective October 1, 2009 through June 30, 2011. Amount of funding is \$105,761.

CN 93147.4 – Ratify – With *California Employment Development Department* effective October 1, 2009 through June 30, 2011. Amount of funding is \$105,761.

CN 93147.5 – Ratify – With *City of Long Beach, Pacific Gateway Workforce Network* effective November 11, 2009 through June 30, 2011. Amount of funding is \$288,273.

CN 93147.6 – Ratify – With *City of Long Beach, Pacific Gateway Workforce Network* effective November 11, 2009 through June 30, 2011. Amount of funding is \$87,807.

CN 93147.7 – Ratify – With *Santos Cortez, D.D.S., Inc.* effective November 1, 2009 through October 31, 2019 at a rate of \$9,368.10 per month with an option to extend the term for one additional five-year period.

**Bond Contract Awards**

CN 22039.3 – Ratify – With *Fencecorp, Inc.*, for Central Plant Iron Gates at the Pacific Coast Campus for a total contract amount not to exceed \$25,070.55, paid from General Obligation Bond Fund.

CN 22039.4 – Ratify – With *AVA Builders, Inc.*, for Los Coyotes Parking Lot Upgrade for a total contract amount not to exceed \$288,000, paid from General Obligation Bond Fund.

CN 22039.5 – Ratify – With *Landmark Site Contractors*, for South Walkway Extension & Landscaping at the Liberal Arts Campus for a total contract amount not to exceed \$457,450, paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22009.1 – With *Sandy Pringle Associates*, Amendment #11, to increase the contract amount by \$100,000 for a total contract amount not to exceed \$2,016,220, paid from General Obligation Bond Fund.

CN 22018.8 – With *Hill Partnership, Inc.*, Amendment #4, to increase the contract amount by \$38,554.20 for a total contract amount not to exceed \$3,012,838.77, paid from General Obligation Bond Fund.

CN 99627.6 – With *Rachlin Architects, Inc.*, Amendment #16, to extend the termination date from December 31, 2009 to December 31, 2010 and to increase the contract amount by \$17,491 for a total contract amount not to exceed \$918,248.10, paid from General Obligation Bond Fund.

CN 99655.1 – With *Diversified Transportation LLC*, Amendment #1, to increase the contract amount by \$330,428 for a total contract amount not to exceed \$554,375, paid from General Obligation Bond Fund.

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**Contract Awards**

CN 95009.2 – Ratify – With *Delta Dental of California* to provide benefits under the Delta Dental PPO Plan effective August 1, 2009 through July 31, 2010 with monthly premiums of \$73.21 for each primary enrollee without enrolled dependents; \$131.46 for each primary enrollee with one enrolled dependent; and, \$147.35 for each primary enrollee with two or more enrolled dependents.

CN 99662.3 – With *United of Omaha Life Insurance Company* effective January 1, 2010 through December 31, 2014 for an amount of \$192,825 per year for five (5) years paid from Unrestricted General Fund.

CN 99662.4 – With *City of Long Beach (City)* effective August 1, 2010 through July 31, 2013 for an amount not to exceed 50% of the net full-time equivalent student apportionment payments received from the State of California paid from Unrestricted General Fund.

CN 99662.5 – Ratify – With *World Digital Innovations* effective December 14, 2009 through December 13, 2010 for an amount not to exceed \$5,500 for equipment paid from Unrestricted General Fund.

CN 99662.7 – With *Greenside Consulting, Inc.*, effective January 20, 2010 through June 30, 2010 for an amount not to exceed \$36,400 paid from Restricted General Fund.

CN 99662.8 – With *Energy Efficiency Management, Inc.*, effective January 20, 2010 through July 31, 2010 for an amount not to exceed \$38,400 paid from Restricted General Fund.

CN 99662.9 – With *Moss Adams LLP*, effective January 13, 2010 through August 31, 2010 for an amount not to exceed \$75,000 paid from Restricted General Fund.

CN 99663.2 – With *Greenside Consulting, Inc.*, effective January 20, 2010 through June 30, 2010 for an amount not to exceed \$38,400 paid from Restricted General Fund.

**Contract Amendments**

CN 99655.8 – With *Ventura Community College District*, Amendment #1, to extend the termination date from December 31, 2009 to January 31, 2010 at no additional cost.

**Change Order Ratifications**

CN 22021.3 – With *Taisei Construction Corporation*, Change Order #42, for the new South Quad Complex project at the Liberal Arts Campus in the amount of \$1,103.39 for a total contract amount not to exceed \$40,218,933.57 paid from General Obligation Bond Fund. Total approved change orders represent 9.84% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.*, Change Order #21 for the Industrial Technology Complex Replacement Project – Phase 1 at the Pacific Coast Campus in the amount of \$82,318, for a total contract amount

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not to exceed \$13,858,474 paid from General Obligation Bond Fund. Total approved change orders represent 7.39% of the contract amount.

**Settlement Agreement**

CN 22035.1 – With *Y&M Construction, Inc.*, for the Foundation Tenant Improvements Conant Building project at the Liberal Arts Campus, to approve the Settlement Agreement in the amount of \$40,000.

**Use of Other Agencies' Bids**

GSA Contract #GS-28F-0034P – With *Maispace Inc., and New Tangram LLC* as an authorized dealer/distributor, for the purchase of furniture systems and workstation clusters, filing and storage cabinets, bookshelves, tables, reconfiguration and relocation services for systems furniture, design/layout and installation services effective November 24, 2009 through April 23, 2010.

Western States Contracting Alliance #7066 – With *Grainger Industrial Supply* to change the termination date for this contract from November 30, 2009 to November 30, 2010.

**Authority to Approve the Selection of Contractor**

Bid C1094E – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1094E Marquee Project (Re-bid) at the Liberal Arts and Pacific Coast Campuses.

Bid C1072A – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1072A Tech I Lighting & Landscape at the Pacific Coast Campus.

**Completion of Contract**

CN 22031.8 – With *Mel Smith Electric, Inc.*, for the New Technology Phase I Underground & Media Project at the Pacific Coast Campus for a total fee of \$186,166. Project was completed on September 11, 2009.

CN 22035.1 – With *Y&M Construction, Inc.*, for the Foundation Tenant Improvements Conant Building project at the Liberal Arts Campus for a total fee of \$40,000. Project was completed on November 16, 2009.

CN 22036.8 – With *Romberg Excavation & Operations, Inc.*, for the AT&T MPOE Infrastructure Connections project at the Liberal Arts Campus for a total fee of \$14,239. Project was completed on August 7, 2009.

CN 22038.1 – With *Bobco Metals, Inc.*, for SQC Hand Rails project, the Liberal Arts Campus for a total fee of \$45,490. Project was completed on December 16, 2009.

**Amendment to Board Action**

CN 22038.5 – Amend the Board Action of October 27, 2009 with *Mobile Modular Management Corporation*, to correct the one time charges for delivery and modifications

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from \$13,132 to \$14,335 plus taxes. Total cost for the term of the lease agreement not to exceed \$26,806 paid from General Obligation Bond Fund.

**Ratification of Contracts Under \$25,000**

Ratify contracts under \$25,000 for the period of November 17, 2009 through December 11, 2009 as listed:

CN #50022.3 – 50023.2		No Cost
CN #93146.9	\$	25,000
CN #99662.6	\$	10,000
CN #99663.1	\$	19,200

**Disposal of Surplus Property**

Declare various equipment previously utilized in Buildings UU and VV at the Pacific Coast Campus as surplus and authorize the disposal in accordance with Education Code § 81452.

Declare simulators previously utilized in Building OO at the Pacific Coast Campus as surplus and authorize the disposal in accordance with Education Code § 81452.

Declare the following vehicles as surplus and authorize the sale of disposal in accordance with Education Code § 81452:

1990 Ford E-250	VIN# 1FTGS24N3LHA22753	LIC# 1017971
1997 Ford F-150	VIN# 1FTEF15N1HPAR23689	LIC# 385958

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of November 16, 2009 through December 11, 2009 in the amount of \$558,133.78 as listed:

PO #64032 – PO #64163	\$	558,133.78
	Total Amount \$	<u>558,133.78</u>

Included in the total amount of purchase orders of \$558,133.78 the following item is greater than \$25,000:

**General Obligation Bond Fund - 46**

PO #64065	<i>Tony Turpin</i>	\$	36,000.00
	Printing and mailing of bond newsletter		

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

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**American Recovery & Reinvestment Act (ARRA) Funding**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the following action:

The Chancellor's Office allocated \$517,662 in ARRA Federal Stimulus funding to LBCC. These funds were received by the District on November 30, 2009. The Chancellor's Office allocated these funds based on each district's state categorical funding with the intention of backfilling a portion of the cuts sustained by these programs. However, the Federal dollars stipulate that they must be unrestricted. These dollars also must be spent within three days of receipt. The District used these funds to pay for a portion of part-time faculty salaries expended through the date received to comply with these requirements.

The district is currently developing plans for allocation of the \$517,662 that offsets the unrestricted general fund expenditures. Thus far, working with each program administrator and evaluating their requests for augmentation, the district has agreed to allocate \$343,244 to various categorical programs to help provide backfill for a portion of the funding lost from the State cuts. As noted above, savings generated from the ARRA funding in the unrestricted general fund will be transferred to designated categorical programs. The details of these allocations are:

<b>Program</b>	<b>Amount Allocated</b>
Matriculation - Credit	\$ 87,681
Matriculation - Non-Credit	12,319
DSPS	102,506
EOPS	105,963
Basic Skills	34,775
Total	<u><u>\$ 343,244</u></u>

During the spring semester, we will determine whether the additional \$174,418 will be allocated to categorical programs or simply used to offset the unrestricted general fund deficit.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Board Member Absence Compensation**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees adopt Resolution 011210B authorizing compensation to Board Member Douglas W. Otto for the meeting of January 12, 2010 from which he is absent due to attendance at another community college district for training purposes. The training's schedule will not allow Member Otto to return in time for the meeting.

The motion carried, all voting aye.



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**ACADEMIC SENATE (Title 5, Section 53203)**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees approve ten new courses for Fall 2010.

**BUSINESS & SOCIAL SCIENCES, SCHOOL OF**

CAOTC 431AD, MS Windows Operating System, Beg. Update (1.0)  
CAOTC 432AD, MS Windows Operating System, Adv. Update (1.0)  
CAOTC 214, Filing (1.0)

**CREATIVE ARTS & APPLIED SCIENCES, SCHOOL OF**

ID 240, Introduction to Green Design (3.0)  
ID 241, Introduction to LEED (3.0)  
PHOT 10, History of Photography (3.0)  
DANCE 19, Hip Hop Dance History (3.0)

**HEALTH & SCIENCE, SCHOOL OF**

DMI 222, Venipuncture for Medical Imaging (0.5)  
DMI 406, Computerized Tomography Physics (3.0)  
DMI 407, Computerized Tomography Procedures (3.0)

The motion carried, all voting aye.

**SUPERINTENDENT-PRESIDENT**

Superintendent-President Oakley said the spring semester has begun and we are definitely full, exceeding enrollment, and we will start to work on managing this over this semester and the summer session. Yesterday, President Oakley was in Sacramento attending the Board of Governors' meeting and was honored to receive for LBCC the 2009 Student Success Award, for our tremendous efforts made through our LB College Promise and our Student Success Initiative. Southern California Edison announced its recipients of their new Green Jobs Education Initiative and LBCC (1 of 10 community colleges) will receive \$100,000/year for the next two years for scholarships to 50 students who enroll in career technical programs that lead to a career certificate in a green field. LBCC will also receive an additional \$50,000 match from The Bernard Osher Foundation.

The governor released its first budget proposal last week and its going to be another difficult budget with a lot of deliberation and discussions. President Oakley reported that for now the proposals do not include mid-year cuts to community colleges, but outlined further proposed reductions and continued cash deferrals.

**ACADEMIC AFFAIRS**

No Items, No Report

**STUDENT SUPPORT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**Citizens Oversight Committee Annual Report for Year Ending 2009**

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It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees receive the Citizens Oversight Committee Annual Report for Year Ending 2009 as presented.

The motion carried, all voting aye.

**Resolution, Non-Resident Tuition Fee**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees adopt Resolution No.011210C authorizing the following Non-Resident Tuition Fees for 2010-2011 beginning with Fall 2010 Semester:

- (a) \$183.00 per semester unit for non-resident students and international students.
- (b) An additional Capital Outlay fee of \$34.00 per semester unit for non-resident and international students.
- (c) Normal enrollment fees of \$26.00 per semester unit, in accordance with Board Regulation 5015.3.A. The following table tabulates fees for non-resident students and international students:

	<b>Non-Resident Students</b>		<b>International Students</b>	
Non-Resident Tuition	\$183.0	Per unit	\$183.00	Per unit
Fee	0			
Capital Outlay Fee	34.00	Per unit	34.00	Per unit
Normal Enrollment Fee	26.00	Per unit	26.00	Per unit
TOTAL	\$243.0	Per unit	\$243.00	Per unit
	0			

**New and Revised District Policies: 3005, 5011, 6002, 6008, 6009, 6010, 7000, 7004, 7005, 7006, 7007**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees adopt the following new and revised policies:

- Policy 3005 (Continuation of Benefits)
- Policy 5011 (Prevention of Identity Theft)
- Policy 6002 (Expenses for Special In-Service Training Sessions and Meetings)
- Policy 6008 (Delegation of Authority for General Business)
- Policy 6009 (Bids and Contracts)
- Policy 6010 (Budget Preparation)
- Policy 7000 (Campus Parking and Traffic Control)
- Policy 7004 (Personal Use of District Property, Facilities and Equipment)
- Policy 7005 (Building Access and Security)
- Policy 7006 (Use of District Mailboxes)
- Policy 7007 (Crime Prevention, Reporting, and Campus Security)

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**New Administrative Regulation: 5011**

Regulation 5011 (Prevention of Identity Theft) was presented for informational purposes only and does not require Board action.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Items, No Report

**ACADEMIC SENATE**

Kevin Ryan, President, Academic Senate, presented to President Oakley and the Board of Trustees two resolutions adopted by Academic Senate on December 11, 2009. Resolution 45:2 - To Initiate the Hiring Process to Select a Permanent Vice President of Academic Affairs and Resolution 45:3 - In Appreciation of Bonnie Brinkman.

**TRUSTEES COMMUNICATIONS**

Member Kellogg asked Board President Bowen if we could adjourn tonight's meeting in memory of Retired Rear Admiral John Higginson who passed away recently. Member Kellogg also said he was very happy to see more of the portable trailers removed from the campus as we move into more of the new and remodeled facilities.

Member Uranga sends out his condolences to John Higginson's family. Member Uranga congratulated President Oakley and staff for a successful State of the College Address on Friday, January 8. He said it went extremely well and the message was strong and very positive.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

California Leadership Alliance for Student Success (CLASS) Initiative

- Monthly Reports/Discussions on the Initiative Projects

Next report for Board of Trustees will be on February 23, 2010. Subsequent dates will be determined based on calendar of Board Meetings adopted for 2010.

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

**February 23, 2010**

1. **IMPROVE ORGANIZATIONAL FUNCTION CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

C. By February 2010, review and assess an education plan for the Pacific Coast Campus to enhance its responsiveness to students and community needs. Such a plan is to provide students with a complete/comprehensive academic

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program that will further opportunities for basic skills achievement, Associate Degree attainment, and transfer to four-year higher education institutions. The implementation of this plan shall be reviewed annually.

**March 23, 2010**

**2. MEASURE AND IMPROVE STUDENT SUCCESS**

- B. By March 2010, review and assess the LBCC transfer success programs including timelines and goals for improving transfer readiness. Reviews shall occur annually thereafter.

**April 27, 2010**

**3. IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- A. By April 2010, review and assess the college planning process focusing on accomplishments and progress toward the Educational Master Plan goals and objectives.

**May 25, 2010**

**3. IMPROVE ORGANIZATIONAL FUNCTION CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- E. By May 2010, review and access the outreach of the LBCCD to the greater Long Beach community to educate the public of the importance of education to the wellbeing of the community. Review the outreach annually.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

DeWayne Sheaffer provided some more information to the Board regarding his concerns about the level of activity in the counseling center over the summer. Mr. Sheaffer said that they found that the center had served a total of 4,848 students and that at least one-third (1600) of those students did not enroll for various reasons. He again invited the Board to visit the counseling center to see what they provide to students. Mr. Sheaffer also extended an invitation to the Board of Trustees to stop by on January 22, Building O, 11 a.m., where CCA will be recognizing the recent retirees.

**ADJOURNMENT**

President Bowen adjourned the meeting at 6:05 p.m. in memory of Admiral John Higginson. The next regular meeting of the Board of Trustees will be held on February 23, 2010. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary