

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
October 27, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on October 27, 2009.

**CALL TO ORDER**

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m., in the Board Room, Building I, Liberal Arts Campus. President Bowen reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Doug Otto led the Pledge of Allegiance.

**ROLL CALL**

Present: President Bowen, Member Kellogg, Member Otto, Member Uranga, Student Trustee Green  
Absent: Vice President Clark

**WELCOME AND INTRODUCTIONS**

President Bowen welcomed everyone to the meeting.

Superintendent-President Oakley welcomed Dr. Saadia Porché, Director, EOPS. Dr. Porché announced and invited the Board to the 40<sup>th</sup> Anniversary and Open House on Thursday, October 29 for EOPS. The State Legislature has designated October 2009 as Extended Opportunity Programs and Services Month to honor the mission and purposes of the Extended Opportunity Programs and Services, underscoring the success of the program and recognizing 40 years of transforming students' lives.

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

Superintendent-President Oakley also welcomed and introduced Professor Pat McKean who attended the meeting along with approximately 20-25 students from his journalism class. Nineteen (19) LBCC students earned awards at the Journalism Association of Community Colleges Southern Section at Cal State Fullerton. City magazine earned general excellence, tying with other colleges for the top award. As part of the journalism assignments, many of the students remained for the rest of the meeting to observe how a public meeting is organized and conducted.

**APPROVAL OF MINUTES**

It was moved by Member Otto, seconded by Member Kellogg, that the minutes of the meetings of September 22, 2009, be approved as distributed. The motion carried, all voting aye.

It was moved by Member Kellogg, seconded by Member Otto, that the minutes of the meeting of August 25, 2009, be approved as amended and distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

President Bowen announced that item 5.2 Classified Personnel would be pulled from the consent agenda and moved to the non-consent.

**REPORT OF BOARD OF TRUSTEES**

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

Student Trustee Greene thanked President Bowen and Trustee Otto for coming to the homecoming event and carnival and that it was a great success. Ms. Green announced that ASB is gearing up for elections. The smoking rules and regulations committee will hold their first meeting to find solutions that will satisfy students who are concerned about their own health affected by students smoking on campus, and for those students who enjoy smoking. ASB card services committee has attained a discount for admission prices to two theme parks and is seeking local support of food vendors. ASB has signed up with Alert-U- a service that will notify students with a message by way of their cell phones when they are on campus as to any campus emergency situations.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Students Otis Smith, Kent Anderson, Chang Ear, and parent, Sandy Canout, addressed the Board about their concerns of the layoffs on the agenda and the affect that this will have on them and other students who depend on the services that they receive from DSP&S (Disabled Student Programs and Services).

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

Approve/ratify the following actions:

**APPOINTMENTS**

Categorically Funded Position	1
Hourly Instructor – Fall	25
Hourly Instructional Specialist – Fall	1
Hourly Counselor – Fall	2
Hourly Reader – Fall	15
Stipends	14

**IN-SERVICE CHANGES**

Change of Title – Contract	2
Department Head Election	3

**SEPARATION FROM THE DISTRICT**

Resignation

**FISCAL SERVICES**

Approve the following actions:

**FINANCE**

**Budget Transfers**

Budget Transfer numbers 131242, 131243, 131305, 131340, 131360, 131387, 131412 and 131466 for the Unrestricted General Fund 01 in the amount of \$228,000 as listed:

From: Supplies	\$	145,126	
Services and Operating Expenses		26,081	
Equipment		4,409	
Reserves		<u>52,384</u>	\$ <u>228,000</u>
To: Classified Salaries	\$	1,692	
Employee Benefits		203	
Supplies		8,275	
Services and Operating Expenses		135,263	
Equipment/Building Fixtures/Lease Purchase		<u>82,567</u>	\$ <u>228,000</u>

Included in the budget transfers of \$228,000 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131466	458000-01-678000-0000	Software Non-Instructional	\$ 105,000
	<u>To:</u>		
	589500-01-678000-0000	Online Server, Software Licensing	\$ 105,000

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

To cover expenses for renewal of the Microsoft's Campus Agreement Licensing for district-wide computers.

Budget Transfer numbers 131223, 131233, 131239, 131250, 131318, 131369, 131410, 131411, 131446, 131462 and 131488 for the Restricted General Fund 12 in the amount of \$563,916 as listed:

From:	Academic Salaries	\$	3,256	
	Classified Salaries		3,102	
	Employee Benefits		1,672	
	Supplies		4,088	
	Services and Operating Expenses		66,405	
	Equipment		230,205	
	Reserve/Student Payments		255,188	\$ <u>563,916</u>
To:	Academic Salaries	\$	9,177	
	Classified Salaries		134,066	
	Employee Benefits		38,592	
	Supplies		104,061	
	Services and Operating Expenses		274,008	
	Equipment		3,512	
	Student Payments		500	\$ <u>563,916</u>

Included in the budget transfers of \$563,916 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131233	589000-12-695000-0070 Other Services	\$	35,000
	646000-12-695000-0070 Non-Instructional Equipment <\$5000		10,000
	<u>To:</u>		
	457000-12-695000-0070 Supplies	\$	45,000

To cover expenses for purchase of student and staff parking permits.

<u>AT</u>	<u>From:</u>		
131233	790100-12-695000-0070 Reserves	\$	72,576
	<u>To:</u>		
	589000-12-695000-0070 Other Services	\$	72,576

To cover expenses for the Diversified Transport Shuttle Service.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131318	790100-12-695000-0070 Reserves	\$	134,666
	<u>To:</u>		
	514000-12-695000-0070 Professional Services	\$	134,666

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

To cover 5% of the Long Beach Police contract.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131410	646000-12-684500-9710 Non-Instructional Equipment <\$5000	\$ 102,198
	<u>To:</u>	
	210300-12-609000-9713 Classified Regular Administrator Salaries	\$ 23,964
	211000-12-609000-9713 Classified Manager/Supervisor	36,559
	212500-12-609000-9713 Classified Hourly Non-Instructional Salaries	7,999
	395000-12-609000-9713 Employee Benefits	25,774
	457000-12-609000-9713 Supplies	3,902
	514000-12-609000-9713 Contractual Services	4,000

To cover expenses for project coordination of VTEA programs.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131488	790100-12-602000-2885 Reserves	\$ 27,200
	<u>To:</u>	
	243000-12-493072-2883 Classified Hourly Instructional Salaries	\$ 22,500
	395100-12-493072-2883 Staff Benefits Instructional	2,700
	432000-12-493072-2885 Instructional Supplies & Materials	1,000
	432500-12-493072-2885 Duplicating Instructional	1,000

To cover expenses for the 2009-2010 budget revision for the Basic Skills programs.

Budget Transfer numbers 131322 and 131413 for the Capital Outlay Projects Fund 41 in the amount of \$26,005 as listed:

From: Services and Operating Expenses	\$ <u>26,005</u>
To: Construction/Additions/Architect Fees	\$ <u>26,005</u>

There are no budget transfers greater than \$25,000 for the Capital Outlay Projects Fund 41.

Budget Transfer numbers 131224, 131374 and 131376 for the General Obligation Bond Funds 43, 44, 45, 46 in the amount of \$11,448,703 as listed:

From: Supplies	\$ 19,300	
Services and Operating Expenses	603	
Constructions/Additions/Engineering	146,650	
Reserves	<u>11,282,150</u>	\$ <u>11,448,703</u>
To: Supplies	\$ 20,000	
Services and Operating Expenses	691,300	
Constructions/Additions/Engineering	<u>10,737,403</u>	\$ <u>11,448,703</u>

Included in the budget transfers of \$11,448,703 for the General Obligation Bond Funds 43, 44, 45, 46 are the following transfers greater than \$25,000:

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131374	790100-46-710400-5716 Reserves	\$ 10,910,000
	<u>To:</u>	
	544000-46-710400-5703 Other Insurance	\$ 525,000
	621000-46-710000-5703 Construction, Additions	10,000,000
	622000-46-710400-5703 Architect Fees	385,000

To cover expenses for the parking structure contract for McCarthy and OCIP payments to Keenan & Associates.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131374	621000-46-710400-5737 Construction, Additions	\$ 100,000
	790100-46-710600-5806 Reserves	150,000
	790100-46-710600-5817 Reserves	178,000
	790100-46-710600-5838 Reserves	36,000
	<u>To:</u>	
	514000-46-710400-5737 Professional Services	\$ 100,000
	612000-46-710600-5806 Site Improvements	150,000
	622000-46-710600-5817 Architect Fees	178,000
	573000-46-710600-5838 Legal Services	36,000

To cover insurance expenses for Building I circulation access, architect fees for the Fitness Center, and legal services relative to acquisitions.

Budget Transfer number 131253 for the Veterans' Stadium Operations Fund 58 in the amount of \$500 as listed:

From: Supplies	\$ <u>500</u>
To: Services and Operating Expenses	\$ <u>500</u>

There are no budget transfers greater than \$25,000 for the Veterans' Stadium Operations Fund 58.

Budget Transfer numbers 131225 and 131323 for the Contract/Community Education Fund 59 in the amount of \$4,796 as listed:

From: Supplies	\$ 1,145	
Services and Operating Expenses	<u>3,651</u>	\$ <u>4,796</u>
To: Classified Salaries	\$ 2,669	
Employee Benefits	321	
Supplies	<u>1,806</u>	\$ <u>4,796</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

Budget Transfer number 131270 for the Self Insurance Fund 61 in the amount of \$350 as listed:

From: Supplies	\$ <u>350</u>
To: Services and Operating Expenses	\$ <u>350</u>

There are no budget transfers greater than \$25,000 for the Self Insurance Fund 61.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No's. 4561 through 4567 for the period of August 31, 2009 through October 2, 2009 in the amount of \$13,615,569.42 as listed:

Register No. 4561 Issue Date 08/31/09	Warrant No's. 89001– 89096	\$ 5,840,311.94
Register No. 4562 Issue Date 09/10/09	Warrant No's. 89097– 89251*	\$ 857,289.68
<i>*Ten voided checks were sent to LACOE for laser testing process.</i>		
Register No. 4563 Issue Date 09/10/09	Warrant No's. 89262*– 89304	\$ 288,999.69
Register No. 4564 Issue Date 09/10/09	Warrant No's. 89305– 89675	\$ 289,376.58
Register No. 4565 Issue Date 09/16/09	Warrant No's. 89676– 89706	\$ 77,543.24
Register No. 4566 Issue Date 09/16/09	Warrant No's. 89707– 89731	\$ 375,801.00
Register No. 4567 Issue Date 09/30/09	Warrant No's. 89732– 89824	\$ 5,886,247.29
Total Salary Warrants Issued:		\$ <u>13,615,569.42</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of August 31, 2009 through October 2, 2009 in the amount of \$10,276,418.72 as listed:

Period Ending September 4, 2009	
Unrestricted General Fund 01	\$ 1,012,412.04
Restricted General Fund 12	72,916.63
Child and Adult Development Fund 33	371.08
General Obligation Bond Funds 43, 45, 46	389,865.35
Veterans' Stadium Operations Fund 58	437.63
Self Insurance Fund 61	13,075.76
Student Financial Aid Fund 74	177.00
Payroll Clearing Fund 76	321,384.13

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

Retiree Benefits Fund 79	<u>383,999.60</u>	
	Total Period 1 Warrants:	\$ <u>2,194,639.22</u>
Period Ending September 11, 2009		
Unrestricted General Fund 01	\$ 359,168.77	
Restricted General Fund 12	35,509.25	
General Obligation Bond Funds 45, 46	79,227.23	
Veterans' Stadium Operations Fund 58	12,113.81	
Community/Contract Education Fund 59	235.84	
Payroll Clearing Fund 79	<u>52,733.84</u>	
	Total Period 2 Warrants:	\$ <u>538,988.74</u>
Period Ending September 18, 2009		
Unrestricted General Fund 01	\$ 429,177.27	
Restricted General Fund 12	118,748.13	
Capital Outlay Projects Fund 41	1,280.00	
General Obligation Bond Funds 43, 44, 45, 46	3,920,392.79	
Veterans' Stadium Operations Fund 58	325.21	
Student Financial Aid Fund 74	94.00	
Payroll Clearing Fund 76	<u>38,249.08</u>	
	Total Period 3 Warrants:	\$ <u>4,508,266.58</u>
Period Ending September 25, 2009		
Unrestricted General Fund 01	\$ 344,151.27	
Restricted General Fund 12	131,858.73	
Child and Adult Development Fund 33	405.80	
Capital Outlay Projects Fund 41	10,037.44	
General Obligation Bond Funds 43, 45	632,203.82	
Community/Contract Education Fund 59	4,500.00	
Self Insurance Fund 61	<u>75.56</u>	
	Total Period 4 Warrants:	\$ <u>1,123,232.62</u>
Period Ending October 2, 2009		
Unrestricted General Fund 01	\$ 1,382,443.95	
Restricted General Fund 12	131,111.09	
General Obligation Bond Funds 45, 46	10,886.35	
Veterans' Stadium Operations Fund 58	5,334.31	
Contract/Community Education Fund 59	42.09	
Self Insurance Fund 61	26,092.74	
Student Financial Aid Fund 74	35.00	
Payroll Clearing Fund 76	295,983.43	
Retiree Benefits Fund 79	<u>59,362.60</u>	
	Total Period 5 Warrants:	\$ <u>1,911,291.56</u>
	Commercial Warrants Total:	\$ <u>10,276,418.72</u>

Included in the total warrant expenditure of \$10,276,418.72 are the following payments greater than \$25,000, excluding employee benefits and utilities:



**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

**Unrestricted General Fund 01**

1. \$ 257,888 to *City of Long Beach (Police Department)* for June 2009 security services.
2. \$ 139,438 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (fourth installment).
3. \$ 136,764 to *ASB (Associated Student Body)* bank for the summer 2009 college service card fees.
4. \$ 70,868 to *LBCC Auxiliary, Inc.* for reimbursement of advances for fall 2009 bookstores purchases.
5. \$ 63,079 to *Oracle Corporation* for PeopleSoft license update and support from July 1, 2009 to September 30, 2009.
6. \$ 35,137 to *CA Gang Investigators Association* for Administration of Justice classes conducted in fall 2009.
7. \$ 25,230 to *KLOS FM Radio* for on-the air adverting in August 2009.
8. \$ 7,547 to *City of Long Beach (Police Department)* for July 2009 security services. (This warrant is jointly funded with the Restricted General Fund).

**Restricted General Fund 12**

1. \$ 143,386 to *City of Long Beach (Police Department)* for July 2009 security services. (This warrant is jointly funded with the Unrestricted General Fund).
2. \$ 105,242 to *Santa Clarita Community College District* for hosting a service center for the Small Business Development Center Network.
3. \$ 101,804 to *El Camino Community College District* for hosting a service center for the Small Business Development Center Network.
4. \$ 83,884 to *Student Insurance* for the remaining balance of the 2009-2010 student insurance premiums.

**General Obligation Bond Funds 43/45/46**

1. \$ 3,525,644 to *Taisei Construction Corporation* for construction of the South Quad Complex.
2. \$ 455,805 to *Cordoba Corporation* for bond project construction management.

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

3. \$ 219,266 to *Cirks Construction, Inc.* for renovation of the Pacific Coast Building MM.
4. \$ 151,987 to *New Tangram LLC* for South Quad Complex furniture.
5. \$ 90,070 to *Hill Partnership, Inc.* for architectural services associated with the Pacific Coast Campus Multi-Disciplinary Academics Building.
6. \$ 77,271 to *Siemens Building Technologies, Inc.* for service agreement from July 1, 2009 through September 30, 2009.
7. \$ 58,174 to *RMA Construction Services, Inc.* for bond program technical support services.
8. \$ 46,750 to *Martinez Architects, Inc.* for architectural services for the New Campus Bookstore and Interim Bookstore projects at the Liberal Arts Campus.
9. \$ 46,000 to *Long Beach Water Dept.* for the installation of 4" reclaimed water service at the northeast corner of Carson Street and Faculty Avenue.
10. \$ 27,983 to *Sandy Pringle Associates* for inspection of the South Quad Complex.
11. \$ 26,194 to *Division of State Architect* for architectural services rendered for the Pacific Coast Campus Fitness Center.

**Self Insurance Fund 61**

1. \$ 25,743 to *Keenan & Associates* for current disbursement of funds to replenish the District's P&L Trust account.

**Budget Increase/(Decrease)**

**Restricted General Fund 12**

**New 2009-2010 Budget:**

Mt. San Antonio College - Regional Information Systems Security Center Program, Year 2	\$ 4,580
Mt. San Antonio College - Regional Information Systems Security Center Program, Year 3	\$ 19,300

**2009-2010 Budget Revisions:**

Los Angeles Universal Pre-School Program	\$ 91,061
Trio-Student Support Services (Grow Program)	\$ 17,474
Foster & Kinship Care Education Program	\$ 16,455
Small Business Development Center Disaster Assistance - College of the Canyons Program	\$ 13,356
Santa Monica College Career Technical Education Project Program	\$ 10,000
Telecommunications and Technology Infrastructure Program - Library Automation Program	\$ (24,504)

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

Contract/Community Education Fund 59

**New 2009-2010 New Budget:**

Pharmacy Technician Training Program	\$	58,968
Maintenance Fundamental Skills - Toyota Auto Body Center Program	\$	14,848

**Certification of Signatures**

Authorization of personnel in Administrative Services to sign bank checks issued by the Long Beach City College Student Financial Aid Clearing bank account. This Student Financial Aid Clearing bank account will enable the college to process and reconcile student financial aid activity separate from general college cash receipt activity. Authorized signers are as follows:

Ann-Marie Gabel .....Vice President, Administrative Services  
John Thompson.....Director, Fiscal Services  
Patricia Davis .....Deputy Director, Comptroller

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Approve the following actions:

Authorize the Vice President, Administrative Services, or designee, to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93133.3 – With *Long Beach Locations, Inc.*, Amendment #2, to increase the location fees. The location fees are flat daily rates based on a 14-hour film day and are as follows:

Day of filming	\$7,500
Set up day before filming	\$3,750
Strike day after filming	\$3,750
Still photography shoot	\$3,750
Parking lot film shoot	\$3,750
Parking lot base camp set-up	\$2,000
Half-day of filming (less than 7 hrs)	\$4,000

CN 93138.8 – With *Mount San Antonio Community College District*, Amendment #1, to extend the contract through September 30, 2010 and increase the amount of funding by \$19,300 for a total of \$59,700.

CN 93143.7 – With *U.S. Small Business Administration (U.S. SBA)*, Amendment #1, to increase the amount of funding by \$13,346 for a total of \$30,554.

CN 93146.4 – Ratify – With *Global Surplus Solutions, Inc.* effective September 1, 2009 through August 31, 2011.

**Bond Contract Awards**

CN 22037.8 – Ratify – With *Color New Company* for Buildings F & G Painting and Minor Renovations at the Liberal Arts Campus for a total contract amount not to exceed \$103,000, paid from General Obligation Bond Fund.

CN 22037.9 – Ratify – With *Moalej Builders, Inc.* for SQC Bike Lane project at the Liberal Arts Campus for a total contract amount not to exceed \$24,722, paid from General Obligation Bond Fund.

CN 22038.1 – Ratify – With *Bobco Metals, Inc.* for SQC Hand Rails project at the Liberal Arts Campus for a total contract amount not to exceed \$45,490, paid from General Obligation Bond Fund.

CN 22038.2 – Ratify – With *Cavecche Engineering & Construction Company, Inc.* for Infrastructure North Loop project at the Liberal Arts Campus for a total contract amount not to exceed \$3,651,114, paid from General Obligation Bond Fund.

CN 22038.3 – Ratify – With *G. A. Dominguez*, for MDAB Swing Space Site Work at the Pacific Coast Campus for a total contract amount not to exceed \$389,700, paid from General Obligation Bond Fund.

CN 22038.5 – With *Mobile Modular Management Corporation*, for the lease of modular unit for darkroom during the renovation of Buildings AA, BB, DD, and EE at the Pacific Coast Campus for a period of 20 months at monthly rate of \$501 plus taxes, with one time charges for delivery and modifications of \$13,132 and return charges of \$1,950 plus taxes. Total cost for the term of the lease agreement not to exceed \$25,138 paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22024.4YC – With *Siemens Building Technologies, Inc.* Amendment #8, for additional services to provide phase IIB of the Energy Retrofit Program and increase the contract amount by \$13,127,514 for a total contract amount not to exceed \$36,673,990.24, paid from General Obligation Bond Fund.

CN 22027.3 – With *Hunt Design Associates, Inc.*, Amendment #4, to increase the contract amount by \$33,200 for a total contract amount not to exceed \$111,000, paid from General Obligation Bond Fund.

CN 22035.6 – With *Chambers Group, Inc.*, Amendment #1, to increase the contract amount by \$4,900 for a total contract amount not to exceed \$74,760, paid from General Obligation Bond Fund.

CN 22035.8 – With the *Mobile Modular Management Corporation*, Amendment #1 to increase the one time costs by \$46,066, for a total cost of the lease agreement not to exceed \$848,148 paid from General Obligation Bond Fund.

**Contract Awards**

CN 93132.6 – Ratify – With *Grant Uba, M.D.*, in association with *Healthcare Partners*, to provide services as authorizing physician effective July 1, 2006 through June 30, 2011 for

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

an annual fee of \$7,500 for a total contract amount not to exceed \$37,500, paid from General Fund.

CN 99660.4 – Ratify – With *RideLinks, Inc.*, effective October 2, 2009 through September 30, 2010 for a contract amount not to exceed \$32,000, paid from Unrestricted General Fund.

CN 99661.5 – Ratify – With *Phytorion, Inc.*, effective October 8, 2009 through June 30, 2010 for a total contract amount not to exceed \$164,163, paid from Restricted General Fund.

**Contract Amendments**

CN 99641.2 – With *Christine Chiang-Schultheiss dba Visual Mix*, Amendment #5, to increase the contract amount by \$4,000 for a total contract amount not to exceed \$41,000, paid from Restricted General Fund.

CN 99655.3 – With *Santa Clarita Community College District*, Amendment #1, to increase contract amount by \$10,000 for a total contract amount not to exceed \$310,000, paid from Restricted General Fund.

CN 99658.5 – With *Norman A. Traub dba: Norman A. Traub Associates*, Amendment #2, to increase contract amount by \$10,000 for a total contract amount not to exceed \$32,000, paid from Unrestricted General Fund.

CN 99659.5 – With *Santa Clarita Community College District*, Amendment #1, to increase contract amount by \$13,346 for a total contract amount not to exceed \$30,554, paid from Restricted General Fund.

**Change Order Ratifications**

CN 22021.3 – With *Taisei Construction Corporation*, Change Order #40, for the New South Quad Complex project at the Liberal Arts Campus for a credit in the amount of \$20,000, for a total contract amount not to exceed \$40,217,830.18. Total approved change orders represent 9.84% of the contract amount.

CN 22036.6 – With *Cirks Construction, Inc. dba KDC Construction*, Change Order #1, for Bldg. R Pool Heater Replacement project at the Liberal Arts Campus in the amount of \$5,467, for a total contract amount not to exceed \$71,008.25, paid from General Obligation Bond Fund. Total approved change orders represent 8.34% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.* Change Orders #19 and #20 for the Industrial Technology Complex Replacement Project – Phase 1 at the Pacific Coast Campus in the amounts of \$26,705 and \$61,528 respectively, for a total contract amount not to exceed \$13,825,946, paid from General Obligation Bond Fund. Total approved change orders represent 7.14% of the contract amount.

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

**Authority to Approve the Selection of Contractor**

Bid C1012 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1012 Studio Theatre Lighting Renovation project at the Liberal Arts Campus.

Bid C1090 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1090 SQC - Dais Modification project at the Liberal Arts Campus.

Bid C1090A – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1090A SQC – Automatic Door Openers project at the Liberal Arts Campus.

Bid C1094C – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1094C Marquee Project at the Liberal Arts and Pacific Coast Campuses.

**Completion of Contract**

CN 22024.4YA – With *Siemens Building Technologies, Inc.* for the Energy Systems Upgrades Phase IIA for a total fee of \$4,343,166. Project was completed on March 30, 2009.

CN 22033.5 – With *Miller Environmental, Inc.* for the Demolition Projects at the Pacific Coast Campus for a total fee of \$320,788.15. Project was completed on June 29, 2009.

CN 22036.6 – With *Cirks Construction, Inc. dba KDC Construction* for the Building R Pool Heater Replacement at the Liberal Arts Campus for a total fee of \$71,008.25. Project was completed on September 11, 2009.

**Amendment to Board Action**

CN 93145.4 – With the *Chancellor's Office, California Community Colleges*, to correct the contract number previously approved on September 8, 2009.

CN 99656.5 – With *Zampi Determan & Erickson, LLP dba Zampi and Associates*, to increase contract amount by \$16,000 for a total contract amount not to exceed \$54,800, paid from Unrestricted General Fund.

**Ratification of Contracts Under \$25,000**

Ratify contracts under \$25,000 for the period of August 20, 2009 through October 12, 2009 as listed:

CN #93146.5	\$	10,000
CN #93146.6	\$	3,000
CN #50021.9		No Cost
CN #99660.5 – 99661.4 (each contract not to exceed)	\$	25,000
CN #22038.4	\$	25,000

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

**Disposal of Surplus Property**

Declare metal shelving, miscellaneous filing cabinets, modular furniture and miscellaneous office furniture previously utilized in Building V at the Liberal Arts Campus as surplus and authorize the disposal in accordance with Education Code Section 81452. The property is not useable for school purposes.

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of August 31, 2009 through October 2, 2009 in the amount of \$1,160,707.21 as listed:

PO #63571 – PO #63846	\$	1,160,707.21
Total Amount	\$	<u>1,160,707.21</u>

Included in the total amount of purchase orders of \$1,160,707.21 the following items are greater than \$25,000:

**Unrestricted General Fund - 01**

PO #63736	<i>Computerland of Silicon Valley</i>	\$	82,771.00
	Microsoft software campus agreement		
PO #63781	<i>KLOS FM Radio</i>	\$	71,780.00
	Registration radio announcements		
PO #63809	<i>Image IV Systems, Inc.</i>	\$	55,840.64
	Copier maintenance agreement for District Konica copiers		
PO #63732	<i>XPEDX</i>	\$	25,074.00
	Paper for District use		

**General Obligation Bond Fund - 45**

PO #63638	<i>Long Beach Water Department</i>	\$	46,000.00	Installation of reclaimed water service
-----------	------------------------------------	----	-----------	---

It was moved by Member Uranga, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES (Classified)**

It was moved by Member Otto, seconded by Member Uranga, that the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Probationary



**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

Placement in Lieu of Layoff	2
Working Out of Class	4
Provisional	1
Temporary	7
Exempt from the Merit System	87

**INSERVICE CHANGES**

Leave of Absence Without Pay	1
Change to Previous Board	9

**SEPARATION FROM THE DISTRICT**

Layoff Due to Lack of Work/Funds	1
Release from Probation	2
Resignation	4
Retirement	1

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Staff Equity Report**

In accordance with Board Goal 3.B. IMPROVE ORGANIZATION FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS – review and assess the implementation of the Staff Equity Plan, Cindy Vyskocil, Associate Vice President, Human Resources, presented the Staff Equity Report and provided an update on the Staff Equity Plan.

**ACADEMIC SENATE (Title 5, Section 53203)**

**Revised Administrative Regulations- Curriculum and Instruction (4005)**

Administrative Regulations 4005 (section 4005.6 H. 5. a) were updated and presented to the Board of Trustees as informational only.

**SUPERINTENDENT-PRESIDENT**

President Oakley asked that item 9.2 Long Beach College Promise be presented before item 9.1 CLASS Initiative, due to some of the guests participating in the report needed to leave shortly.

**Long Beach College Promise**

In accordance with Board Goal 3.D. IMPROVE ORGANIZATION FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS – review and assess the status of the College Promise including strategies and timelines with a focus on implementation and cooperation with the LBUSD and CSULB.

Superintendent-President Oakley, along with Mark Taylor, Director of Community & Governmental Relations, Colleen Maldonado, Director, Student Outreach and Recruitment, Robert Tagardo, Assistant Superintendent, LBUSD and David Dowell, Vice Provost, CSULB updated the Board on the goals, commitments, strategies and timelines of



the Long Beach College Promise. Staff provided handouts to the Board and the audience outlining the aforementioned components of the *Promise*.

**California Leadership Alliance for Student Success (CLASS) Initiative**

The California Leadership Alliance for Student Success (CLASS) is an initiative supported by the William & Flora Hewlett Foundation and the James Irvine Foundation and managed by the Community College Leadership Program at the University of Texas at Austin. CLASS is comprised of a select group of California community colleges who will focus attention on key leadership strategies and policies that are central in California's efforts to increase successful outcomes for community college students.

Superintendent-President Oakley asked that Dr. Eva Bagg guide the Board through the information and discussion of the CLASS project introduction. Dr. Bagg provided a handout which detailed the measures that we are using to track cohorts of students over time, and how the data is reported and how it will be analyzed.

**Superintendent-President's Report**

President Oakley announced that recently we received notification that LBCC had been nominated by CSU Chancellor Charles Reed and will be receiving the 2009 California Community College Student Success Award at the upcoming CCLC Annual Convention in November. This award is for two primary initiatives that we have launched- the Long Beach College Promise and the Student Success Initiative.

President Oakley responded to the comments made earlier by DSP&S students regarding budget reductions. Every student is important and we will continue to fight to get as many resources as we can. College access is a right of everyone. President Oakley said we all need to bring our issues to Sacramento because it affects all California community colleges. Budget reductions are current and forthcoming. Funding for community colleges will fundamentally change how we operate to provide the opportunity to achieve these educational goals. He said he can't stress enough how important it is to let legislators know how these cuts impact each and every one of our student population.

**ACADEMIC AFFAIRS**

No Items, No Report

**STUDENT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**Resolution, Establishment of a Student Financial Aid Bank Account**

It was moved by Member Kellogg, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 102709A authorizing the establishment of a new bank account for Student Financial Aid Funds.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

**Stimulus Funds Available to LBCC through ERD**

Lou Anne Bynum, Vice President, Economic and Resource Development, provided a brief report to the Board of Trustees on stimulus funds available to LBCC through ERD.

**ACADEMIC SENATE**

There was no report.

**TRUSTEES COMMUNICATIONS**

Member Kellogg acknowledged the public speakers concerns about the layoffs and budget cuts to DSP&S as a result of the condition of the State of California budget deficit. Member Kellogg received the communication regarding the task force formed to assist with the growing rabbit population. Member Otto announced and congratulated Trustee Uranga for his recent appointment as Vice Chair and Chair-elect of the ACCT.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

**November 10, 2009**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

- A. By November 2009, review and assess the continuing implementation of the LBCC Student Success Plan using established benchmark assessment measures. Reviews shall occur biannually.

**December 8, 2009**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

- E. By December 2009, review and assess the effectiveness of the LBCC Assessment process. Develop strategies and timelines to increase the number of transfer and degree-seeking students who complete the assessment process by 30% by September 2010.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

**Minutes, Meeting of the Board of Trustees  
October 27, 2009**

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

Students, Teresa Tuegh and Kent Anderson, PCC Student Awareness Club, addressed the Board regarding budget cuts affecting the DSP&S (Disabled Student Programs and Services).

**ADJOURNMENT**

President Bowen adjourned the meeting at 7:10 p.m. The next regular meeting of the Board of Trustees will be held on November 10, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary