

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
November 10, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 East Pacific Coast Highway, Long Beach, on November 10, 2009.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:07p.m., in Dyer Hall, at the Pacific Coast Campus. President Bowen reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Jeff Kellogg led the Pledge of Allegiance.

ROLL CALL

Present: President Bowen, Vice President Clark, Member Kellogg, Member Otto, Member Uranga, Student Trustee Green

WELCOME AND INTRODUCTIONS

President Bowen welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Uranga, seconded by Member Kellogg, that the minutes of the meetings of, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

Board President Bowen announced that item 12.2 would be moved from the consent agenda to non consent and that item 12.13 would be moved to immediately after item 5.3.

REPORT OF BOARD OF TRUSTEES

Resolution, Governing Board Member Election

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It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution 111009A ordering a Governing Board Member election on April 13, 2010, and setting forth the specifications of the election order.

The motion carried, all voting aye.

Governing Board Election Calendar – April 13, 2010

The calendar for the April 13, 2010, Governing Board Member election was presented to the Board of Trustees for information.

Resolution, Candidates' Statements, Governing Board Member Election

It was moved by Member Uranga, seconded by Member Clark, that the Board adopt Resolution 111009B pertaining to candidates' statements for the April 13, 2010, Governing Board Member election.

The motion carried, all voting aye.

2009-2010 State Categorical Programs Transfer

Assembly Bill X4 2 requires districts to discuss the redirection of categorical funds at a regularly scheduled public meeting and take testimony from the public.

President Bowen declared the public hearing open and called for comments.

A woman who stated she was a resident and parent of a disabled student responded to the call for comments, went to the podium and addressed the Board about DSPS layoffs. These comments were not related to this item/hearing.

Hearing no response, President Bowen declared the public hearing closed.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Green announced that upcoming ASB elections will be on November 16, 17, and 18. Ms. Green also announced the dates for the upcoming banquets. The Senate Banquet will be on December 8, ASB Banquet, December 4, and PCC Banquet will be on December 3. PCC is holding a holiday food drive and there will be an Italian American Heritage Festival and a Native American Drum Circle on the Liberal Arts Campus. Ms. Green attended the State Student Senate Assembly in San Francisco and submitted a resolution creating scholarships for students with disabilities; the resolution passed unopposed. There are currently 60 student senate clubs at LAC and 15 at PCC. Armando Lopez is the new ASB Technology Representative and has begun work toward the goal of getting every student onto OrgSync.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will

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be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

President Bowen announced that the Board would hear public comments on non-agenda items at the same time as the comments on agenda items.

Hurtie Chukwudire, President, AFT/LBCCE, addressed the Board on item 5.3, Resolution, Reduction of Classified Service, 2009-2010. Ms. Chukwudire indicated that in the past, there has been a lack of communication between the district and the union. Ms. Chukwudire reported that that has changed and the union was notified in a prompt manner with openness and also with an offer to discuss options that the employees may have. Ms. Chukwudire publicly acknowledged the collegial manner in which this sensitive situation was handled thus far and to encourage all to continue this practice and continue to try our best to find solutions to mitigate impacts of possible layoffs in our district. She still has concerns about the hiring of administrators when classified service is facing work reductions.

Linda Gilmore, parent of an LBCC student and community member, addressed the Board on DSPS cuts and layoffs and how the decisions are made.

DeWayne Sheaffer, President, CCA, addressed the Board on the early retirement incentive offer to the faculty and their concerns about retiring before finishing up their projects and leaving their jobs mid-year. Mr. Shaeffer was asking the Board to reconsider offering the early deadline of the SERP. Mr. Shaeffer reminded the Board that they will be receiving information from Ms. Hann for the Annual School Board Dinner in December.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

IN-SERVICE CHANGES

Change of Assignment – Reduced Workload

1

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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	2
Working Out of Class	1
Temporary	5
Exempt from the Merit System	28

SEPARATION FROM THE DISTRICT

Retirement	1
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FISCAL SERVICES

Approve the following actions:

FINANCE

Budget Transfers

Budget Transfer numbers 131521, 131543, 131594 and 131655 for the Unrestricted General Fund 01 in the amount of \$286,810 as listed:

From: Academic Salaries	\$ 5,089	
Services and Operating Expenses	67,030	
Equipment	24,691	
Reserves	<u>190,000</u>	<u>\$ 286,810</u>
To: Academic Salaries	\$ 914	
Classified Salaries	60,813	
Employee Benefits	6,687	
Supplies	2,896	
Services and Operating Expenses	22,000	
Equipment	<u>193,500</u>	<u>\$ 286,810</u>

Included in the budget transfers of \$286,810 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131521	790100-01-790200-0025 Reserves/Energy Management	\$	105,000
	<u>To:</u>		
	647000-01-651000-0025 Non-Instructional Equipment>\$5000	\$	105,000

To purchase vehicles through the Energy Rebate Program.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131655	589000-01-611000-0000 Other Services	\$	53,000
	<u>To:</u>		
	243000-01-160200-0010 Salaries-Hourly Instructional	\$	47,321

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395100-01-160200-0010 Employee Benefits-Instructional \$ 5,679

To cover salary expenses for tutors in Center for Learning Assistance Program.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131655	790100-01-790200-0025 Reserves	\$ 40,000
	<u>To:</u>	
	647000-01-651000-0025 Non-Instructional Equipment>\$5000	\$ 40,000

To cover expenses for vehicles purchased through the Energy Rebate Program.

Budget Transfer numbers 131516, 131517, 131520, 131537, 131657 and 131681 for the Restricted General Fund 12 in the amount of \$723,824 as listed:

From:	Academic Salaries	\$ 351,114	
	Classified Salaries	4,939	
	Employee Benefits	34,966	
	Supplies	1,103	
	Services and Operating Expenses	5,023	
	Equipment	102,041	
	Reserve/Student Payments	<u>224,638</u>	<u>\$ 723,824</u>
To:	Academic Salaries	\$ 52,556	
	Classified Salaries	611,090	
	Employee Benefits	37,944	
	Supplies	19,234	
	Services and Operating Expenses	<u>3,000</u>	<u>\$ 723,824</u>

Included in the budget transfers of \$723,824 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131516	111000-12-150500-2885 Salaries-Academic Instructional	\$ 72,300
	111000-12-170200-2885 Salaries-Academic Instructional	35,000
	111000-12-492000-2885 Salaries-Academic Instructional	55,000
	111000-12-493000-2885 Salaries-Academic Instructional	25,000
	133000-12-150500-2885 Salaries-Hourly Instructional	102,000
	133000-12-170200-2885 Salaries-Hourly Instructional	46,500
	145000-12-631000-2885 Salaries-Hourly Counselor	5,000
	145500-12-631000-2885 Salaries-Counselor Overload	5,000
	147000-12-602000-2885 Non-Instructional Stipends	5,000
	395100-12-150500-2885 Employee Benefits-Instructional	30,000
	395100-12-492000-2885 Employee Benefits-Instructional	2,931
	790100-12-602000-2885 Reserves	51,121
	<u>To:</u>	
	243000-12-150500-2883 Salaries-Hourly Instructional	\$ 108,780
	243000-12-492000-2883 Salaries-Hourly Instructional	50,625

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221500-12-150500-2885	Salaries-Classified Instructional	57,600
221500-12-170200-2885	Salaries-Classified Instructional	57,600
241000-12-150500-2885	Salaries-Student Assistants-Instructional	14,035
241000-12-492000-2885	Salaries-Student Assistants-Instructional	37,850
243000-12-170200-2883	Salaries-Hourly Instructional	89,532
241000-12-170200-2885	Salaries-Student Assistants-Instructional	18,830

To cover expenses for Basic Skills programs.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131517	790100-12-602000-2895 Reserves	\$ 160,776
	<u>To:</u>	
	221500-12-493000-2895 Salaries-Classified Instructional	\$ 57,600
	241000-12-493000-2895 Salaries-Student Assistants-Instructional	26,625
	243000-12-493000-2893 Salaries-Hourly Instructional	59,325
	395100-12-493000-2893 Employee Benefits-Instructional	7,119
	395100-12-493000-2895 Employee Benefits-Instructional	10,107

To cover expenses for Basic Skills programs.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131657	646000-12-684500-9713 Non-Instructional Equipment <\$5000	\$ 81,407
	212000-12-684500-9712 Salaries-Classified Non-Instructional	4,821
	395000-12-684500-9712 Employee Benefits-Non-Instructional	1,977
	<u>To:</u>	
	133000-12-493072-9710 Salaries-Hourly Instructional	\$ 32,688
	221000-12-493072-9710 Salaries-Classified Instructional	32,585
	395100-12-493072-9710 Employee Benefits-Instructional	17,936
	438000-12-493072-9710 Software-Instructional	4,996

To cover expenses for the Career Technical Education Success Center program.

(Budget Transfer numbers 131494, 131512, 131513, 131514, 131515, 131532, 131538, 131540 131541 and 131579 for the General Obligation Bond Funds 43, 44, 45, 46 in the amount of \$6,510,545 as listed:

From: Supplies	\$ 3,233	
Services and Operating Expenses	47,567	
Constructions/Additions	230,000	
Reserves	<u>6,229,745</u>	<u>\$ 6,510,545</u>
To: Supplies	\$ 23,000	
Services and Operating Expenses	3,555,000	
Constructions/Additions/Equipment	<u>2,932,545</u>	<u>\$ 6,510,545</u>

Included in the budget transfers of \$6,510,545 for the General Obligation Bond Funds 43, 44, 45, 46 are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>	<u>Amount</u>
131513	621000-45-710600-5637 Construction and Additions	\$ 230,000
	<u>To:</u>	
	589000-45-710400-5454 Other Services	\$ 115,000
	589000-45-710600-5654 Other Services	\$ 115,000

To cover support services and additional expenses for the Owner's Control Insurance Program.

<u>From:</u>	<u>Amount</u>
131515 790100-46-710600-5816 Reserves	\$ 680,000
<u>To:</u>	
622000-46-710600-5816 Architect Services	\$ 680,000

To cover agreement with Hill Partnership for architect services.

<u>From:</u>	<u>Amount</u>
131515 790100-46-710400-5708 Reserves	\$ 616,580
<u>To:</u>	
622000-46-710400-5708 Architect Fees	\$ 85,000
612000-46-710400-5708 Site Improvements	520,000
624000-46-710400-5708 Inspector Services	11,580

To cover landscaping expenses for the South Quad Complex.

<u>From:</u>	<u>Amount</u>
131532 790100-46-710400-5701 Reserves	\$ 563,165
<u>To:</u>	
568000-46-710400-5701 Maintenance/Grounds/Furnishings	\$ 200,000
589000-46-710400-5701 Other Services	25,000
612000-46-710400-5701 Site Improvements	25,000
621000-46-710400-5701 Construction and Additions	150,000
625000-46-710400-5701 Building Fixtures	100,000
622000-46-710400-5701 Architect Fees	50,000
623000-46-710400-5701 Engineering	13,000
624000-46-710400-5701 Inspection Fees	165

To cover expenses for campus improvements.

<u>From:</u>	<u>Amount</u>
131541 790100-46-710400-5707 Reserves	\$ 100,000
<u>To:</u>	
514000-46-710400-5400 Professional Services	\$ 100,000

To cover district-wide administration expenses for bond projects.

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<u>From:</u>	<u>Amount</u>
131579 790100-46-710600-5606 Reserves	\$ 4,250,000
<u>To:</u>	
514000-46-710600-5606 Professional Services	\$ 1,000,000
544000-46-710600-5606 Other Insurance	750,000
622000-46-710600-5606 Architect Fees	500,000
624000-46-710600-5606 Inspection Fees	250,000
589000-46-710600-5606 Other Services	250,000
564000-46-710600-5606 Rent Equity/Building/Transportation	1,000,000
612000-46-710600-5606 Site Improvements	500,000

To cover expenses for the Pacific Coast Campus Multi-Disciplinary Complex (Buildings AA, BB, DD & EE).

Salary Warrants

Ratify issuance of salary warrants listed on Register No's. 4568 through 4572 for the period of October 5, 2009 through October 16, 2009 in the amount of \$2,027,525.68 as listed:

Register No. 4568 Issue Date 10/09/09	Warrant No's. 89825– 90002	\$ 1,001,656.49
Register No. 4569 Issue Date 10/09/09	Warrant No's. 90003– 90037	\$ 292,438.17
Register No. 4570 Issue Date 10/09/09	Warrant No's. 90038– 90424	\$ 399,135.80
Register No. 4571 Issue Date 10/16/09	Warrant No's. 90425– 90435	\$ 28,730.22
Register No. 4572 Issue Date 10/16/09	Warrant No's. 90436– 90460	\$ 305,565.00
Total Salary Warrants Issued:		<u>\$ 2,027,525.68</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of October 5, 2009 through October 16, 2009 in the amount of \$4,736,690.88 as listed:

Period Ending October 9, 2009	
Unrestricted General Fund 01	\$ 679,779.95
Restricted General Fund 12	84,964.37
Child and Adult Development Fund 33	1,067.90
Capital Outlay Projects Fund 41	41,621.60
General Obligation Bond Funds 45, 46	943,236.68
Veterans' Stadium Operations Fund 58	2,587.58
Community/Contract Education Fund 59	283.62
Self Insurance Fund 61	1,041.12
Payroll Clearing Fund 76	<u>89,993.11</u>
Total Period 1 Warrants:	\$ <u>1,844,575.93</u>
Period Ending October 16, 2009	

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Unrestricted General Fund 01	\$ 868,830.81	
Restricted General Fund 12	297,287.81	
Capital Outlay Projects Fund 41	1,603.68	
General Obligation Bond Funds 43, 45, 46	1,015,578.79	
Veterans' Stadium Operations Fund 58	3,644.13	
Student Financial Aid Fund 74	84,059.00	
Retiree Benefits Fund 79	<u>621,110.73</u>	
	Total Period 2 Warrants:	\$ <u>2,892,114.95</u>
	Commercial Warrants Total:	\$ <u>4,736,690.88</u>

Included in the total warrant expenditure of \$4,736,690.88 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 184,399 to *City of Long Beach (Police Department)* for August 2009 security services. (This warrant is jointly funded with the Restricted General Fund).
2. \$ 139,438 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (fifth installment).
3. \$ 27,021 to *XPEDX* for warehouse paper stock.

Restricted General Fund 12

1. \$ 90,000 to the *City of Long Beach* for the Fostering Student Success Nursing Program.
2. \$ 78,900 to *Long Beach Community College District* for the transfer of EOPS/DSPS funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.
3. \$ 59,248 to *Pacific Coast Regional Small Business Development Corp.* for hosting a service center for the Small Business Development Center Network.
4. \$ 9,705 to the *City of Long Beach (Police Department)* for August 2009 security services. (This warrant is jointly funded with the Unrestricted General Fund).

Capital Outlay Projects Fund 41

1. \$ 37,507 to *Best Contracting Services, Inc.* for the Child Development Center roof replacement project.

General Obligation Bond Funds 43/44/45/46

1. \$ 517,164 to *Solpac Construction, Inc.* for construction on the Pacific Coast Campus Industrial Technology Complex (Tech 1).

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2. \$ 450,082 to *Cordoba Corporation* for bond project construction management.
3. \$ 400,531 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus Learning Resource Center broadcast studio.
4. \$ 115,321 to *Martinez Architects, Inc.* for architectural services for the New Campus Bookstore and Interim Bookstore projects at the Liberal Arts Campus.
5. \$ 95,374 to *Taisei Construction Corporation* for construction of the South Quad Complex.
6. \$ 64,510 to *Cirks Construction, Inc.* for renovation of the Pacific Coast Campus Building MM.
7. \$ 57,463 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech 1).
8. \$ 48,412 to *Mel Smith Electric* for installation of the Pacific Coast Campus Industrial Technology Complex (Tech I) underground and media project.
9. \$ 25,006 to *Sandy Pringle Associates* for inspection of the South Quad Complex.

Student Financial Aid Fund 74

1. \$ 84,059 to *Long Beach Community College District* for the transfer of EOPS/Cal Grant funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.

Budget Increase (Decrease)

Restricted General Fund 12

2009-2010 Budget Revisions:

Federal Work Study Program	\$	(18,787)
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Contract/Community Education Fund 59

2009-2010 Budget Revision:

GED Testing Program	\$	1,000
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State Categorical Program Allocations

The Chancellor's Office certified current year allocations to State categorical programs on October 6, 2009. The table below summarizes the State certified amount and the required budget adjustments. Adopted budget amounts are current year allocations only. They do not include prior year carryovers.

<u>Grant/Categorical Programs</u>	<u>Adopted Budget Revenue</u>	<u>State Certified Revenue</u>	<u>Budget Increase (Reduction)</u>
Part-Time Faculty Compensation	\$ 629,203	\$ 453,420	\$ (175,783)

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Gain-TANF	158,722	129,259	(29,463)
Matriculation	893,662	642,608	(251,054)
Basic Skills	328,527	265,294	(63,233)
BFAP	581,908	877,725	295,817
CalWorks	675,297	585,900	(89,397)
CARE	192,980	170,820	(22,160)
DSPS	1,094,353	758,403	(335,950)
EOPS	1,198,837	1,063,825	(135,012)
EOPS District Match	278,101	168,342	(109,759)
Non-Credit Matriculation	171,140	118,044	(53,096)
Nursing Expansion Grant	150,280	175,945	25,665
Equal Employment Opportunity <i>(Formerly Staff Diversity)</i>	14,682	9,478	(5,204)
TTIP	24,504	0	(24,504)
Economic Development			
Advanced Transportation Tech Centers	144,976	102,012	(42,964)
Centers for International Trade Dev.	139,400	102,013	(37,387)
Small Business Development Centers	35,360	24,881	(10,479)
Workplace Learning Development Centers	139,400	102,013	(37,387)
Industry Driven Regional Collaboratives	207,103	151,557	(55,546)
Sub Total-Economic Development	<u>666,239</u>	<u>482,476</u>	<u>(183,763)</u>
Childcare Tax Bailout	71,488	51,519	(19,969)
Total Categorical Programs	<u>\$ 7,129,923</u>	<u>\$ 5,953,058</u>	<u>\$ (1,176,865)</u>

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93145.1 – With *Long Beach Non-Profit Partnership*, to lease office space in Building O, 4900 E. Conant from December 1, 2009 through November 30, 2014 for \$1,000 per month plus utility fees for the first year. Each year thereafter, the monthly rent will increase by \$50.

Bond Contract Awards

CN 22038.3 – Ratify – With *G. A. Dominguez*, for MDAB Swing Space Site Work at the Pacific Coast Campus for a total contract amount not to exceed \$389,700, paid from General Obligation Bond Fund.

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CN 22038.4 – Ratify – With *Leticia Arvizu*, for a total contract amount not to exceed \$25,000 effective October 7, 2009 through October 6, 2010, paid from General Obligation Bond Fund.

CN 22038.6 – With *Guida Surveying, Inc.*, for Surveying and Subsurface Investigation Services effective November 11, 2009 through June 30, 2011 for a total contract amount not to exceed \$100,000, paid from General Obligation Bond Fund.

CN 22038.8 – Ratify – With *Fluoresco Lighting-Signs Maintenance Corporation*, for Marquee Project at the Liberal Arts and Pacific Coast Campuses for a total contract amount not to exceed \$596,150, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22019.2 – With *RDS Architects*, Amendment #3, to increase the contract by \$90,000 for a total amount not to exceed \$440,000, paid from General Obligation Bond Fund.

CN 22029.1 – With *Sandy Pringle Associates Inspection Consultants, Inc.*, Amendment #1, to increase the contract by \$300,000 for a total amount not to exceed \$500,000, paid from General Obligation Bond Fund.

CN 22036.7 – With *Hammel, Green & Abrahamson, Inc.*, Amendment #1, to increase the contract by \$43,695.37 for a total amount not to exceed \$612,471.37 paid from General Obligation Bond Fund.

CN 22037.5 – With *Owen Group Inc.*, Amendment #1, to increase the contract by \$2,400 for a total amount not to exceed \$26,504 paid from General Obligation Bond Fund.

Change Order Ratifications

CN 22031.8 – With *Mel Smith Electric, Inc.*, Change Order #2 for the New Technology Phase 1 Underground & Media Project at the Pacific Coast Campus in the amount of \$1,124 for total contract amount not to exceed \$186,166, paid from General Obligation Bond Fund. Total approved change orders represent -5.02% of the contract amount.

CN 22032.7 – With *Miller Environmental, Inc.*, Change Order #1, for Demolition Projects at the Liberal Arts Campus in the amount of \$9,535, for a total contract amount not to exceed \$238,535, paid from General Obligation Bond Fund. Total approved change orders represent 4.16% of the contract amount.

CN 22037.2 – With *Angeles Contractor, Inc.*, Change Order #1, for MPOE Building and Connection to Building O at the Liberal Arts Campus in the amount of \$642, for a total contract amount not to exceed \$1,139,642, paid from General Obligation Bond Fund. Total approved change orders represent .06% of the contract amount.

Authority to Approve the Selection of Contractor

Bid C1072 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1072 South Walkway Extension & Landscaping at the Liberal Arts Campus.

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Bid C1093A – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1093A Los Coyotes Parking Lot Upgrade at the Liberal Arts Campus.

Bid C1094A – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1094A Central Plant Iron Gates at the Pacific Coast Campus.

Completion of Contract

CN 22037.9 – With *Moalej Builders, Inc.* for the SQC Bike Lane Project at the Liberal Arts Campus for a total fee of \$24,722. Project was completed on October 16, 2009.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of October 13, 2009 through October 26, 2009 as listed:

CN #22038.7	\$	2,500
CN #99659.9	\$	25,000

Sole Source

Approve the “sole source” purchase from *Avotek* for the purchase of a Pratt & Whitney PT6 Turbo prop teardown (non-running) and Electrical System Trainer for an amount not to exceed \$116,574.60.

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of October 5, 2009 through October 16, 2009 in the amount of \$280,877.35 as listed:

PO #63847 – PO #63913	\$	280,877.35
Total Amount		\$ <u>280,877.35</u>

Included in the total amount of purchase orders of \$280,877.35 the following items are greater than \$25,000:

Unrestricted General Fund - 01

PO #63878	George Chevrolet	\$	44,636.47
	2009 Silverado pick-up truck and utility truck		

Restricted General Fund - 12

PO #63864	Allied Paving Company	\$	30,000.00
	Service agreement for surfacing, striping and repair of District parking lots		

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

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The motion carried, all voting aye.

ADMINISTRATIVE SERVICES

Bond Contract Awards

President Bowen reordered item 12.2 from the consent agenda to the non-consent agenda in order to pull CN22038.8, until a future meeting.

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

CN 22038.3 – Ratify – With *G. A. Dominguez*, for MDAB Swing Space Site Work at the Pacific Coast Campus for a total contract amount not to exceed \$389,700, paid from General Obligation Bond Fund.

CN 22038.4 – Ratify – With *Leticia Arvizu*, for a total contract amount not to exceed \$25,000 effective October 7, 2009 through October 6, 2010, paid from General Obligation Bond Fund.

CN 22038.6 – With *Guida Surveying, Inc.*, for Surveying and Subsurface Investigation Services effective November 11, 2009 through June 30, 2011 for a total contract amount not to exceed \$100,000, paid from General Obligation Bond Fund.

The motion carried, all voting aye.

HUMAN RESOURCES

Resolution, Reduction of Classified Services, 2009-2010

It was moved by Member Otto, seconded by Member Kellogg, that the Board of Trustees Adopt Resolution No. 111009C, Reduction of Classified Service, 2009-2010.

The motion carried, all voting aye.

ADMINISTRATIVE SERVICES

Resolution, Authorizing the Issuance and Sale of Bond Anticipation Notes

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution 111009E to authorize the issuance and sale of bond anticipation notes, 2009 Series A, in an aggregate principal amount not to exceed \$150,000,000 and to amend the motion by requesting that the Board perform an annual review of status of bond indebtedness, review of the campus master plan, and alignment of the goals of the capital program with goals of the college as defined by the Superintendent-President's goals, Board of Trustees' goals and the Educational Master Plan.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

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SUPERINTENDENT-PRESIDENT

President Oakley reported that the site visit team from ACCJC came to campus today for their follow up to the last recommendation putting us on warning status that required the college to respond to by October 15. The team reviewed our follow up and interviewed several individuals. They will take their follow up report back to the Commission; they will meet in early January and we await the results. President Oakley said it went very well, the team was very impressed with the progress. President Oakley publicly thanked DeWayne Shaeffer, who was involved in a lot of the dialogue, faculty, process oversight group, folks who put together the recommendation for the new planning review tool, classified staff, administrators, and the Board for their support through this difficult period and he is looking forward to the recommendation and to the mid-term report for our accreditation status. He acknowledged that we are not out of the woods yet, but is pleased to report that the team was impressed with our efforts that we will be able to implement the work that we have set out to do.

President Oakley thanked Hurtie & AFT for their comments, appreciates their efforts, and looks forward to continuing to work together.

The challenge of the budget continues to be front and center and he called on everyone to double their efforts as we face another recent report that the state of California's budget deficit has grown by another \$7 billion, bringing the total deficit to \$24 billion.

Member Otto said he was amazed at the efforts put forth in responding to the accreditation recommendations. There was so much work done in a relatively short time. He complimented faculty, Eva, and Helga in seeing that we change how we do business in the best interest of our students.

ACADEMIC AFFAIRS

LBCC Student Success Plan

In accordance with Board Goal 1.A., MEASURE AND IMPROVE STUDENT SUCCESS, Mr. Don Berz, Executive Vice President, Academic Affairs, introduced Dr. Eva Bagg, Associate Dean, Institutional Effectiveness, Dr. Bobbi Villalobos, Interim Dean, Student Success, and Dr. Helga Wild, our research consultant, Shauna Hageman, Student Success Faculty Co-Chair. Dr. Villalobos provided the first part of the presentation which covered an overview of the efforts of the Student Success Committee and Dr. Bagg presented the second part of the report which covered preliminary data of three of the strategies of the Student Success Plan, which is the Student Success Centers.

STUDENT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

2009-2010 First Quarter Budget Performance Report

Ann-Marie Gabel, Vice President, Administrative Services, provided a report to keep the Board and the college community informed about the status of the budget. The report

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covers the Unrestricted General Fund and the financial activity occurring during the first quarter of the 2009-2010 fiscal year.

2009-2010 CCFS-311Q First Quarterly Financial Status Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the 2009-2010 First Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

Resolution, 2009-2010 Proposed State Categorical Program Transfer

It was moved by Member Clark, seconded by member Kellogg, that the Board of Trustees adopt Resolution No. 111009D authorizing the transfer of \$1.00 from the Equal Employment Opportunity program (formerly Staff Diversity) to the Basic Skills Initiative program, review and accept the Preliminary Official Statement (POS), the Continuing Disclosure Undertaking and the Contract of Purchase in form only, and authorize the Superintendent-President or the Vice President, Administrative Services to sign the Contract of Purchase, and all other relevant documents on the District's behalf.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

Update on Pacific Coast Campus

Dr. Byron Breland, Associate Vice President, PCC, provided the Board with an update on the Pacific Coast Campus. Enrollment is holding steady, but is slightly down. The lower division of ESL, and GED prep/testing have been moved to alternate locations, such as, Bellflower and Long Beach Adult Schools. PCC has experienced growth in the number of Veterans attending- now totaling 520, the second highest college reports in the low 300s. Construction continues to be moving forward with 30 portable buildings installed by March 2010. The KROC Center will hold a special meeting on November 17 to report on progress. There are 200 FTES accepted for transfer to CSUDH- where all other CSUs have closed the door for spring transfer. Dr. Breland announced various upcoming events happening around the campus.

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Sigrid Sexton passed out a copy of the resolution that the Senate recently passed in support of faculty, full-time hiring. Ms. Sexton said they are in their third year of emergency hires only and possibly no hires this year. Some departments are working with a skeleton crew and hopes that whatever comes through the hiring priorities to be given serious consideration. Ms. Sexton said that when people speak highly of LBCC, often they are speaking of the full time faculty.

TRUSTEES COMMUNICATIONS

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Trustee Uranga attended the 40th anniversary of EOP&S on both campuses and thanked the students who participated. He thanked LBCC for continuing its efforts in accessibility to the community with such events as the AQMD meeting- for its issues with clean air, and the Entrepreneurship Tour- speakers were dynamic and he thanked Mark Taylor for making that happen.

Trustee Kellogg appreciated the trustees who attended the VET's parade last weekend and showing their support for the Veterans.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

December 8, 2009

1. MEASURE AND IMPROVE STUDENT SUCCESS

- E. By December 2009, review and assess the effectiveness of the LBCC Assessment process. Develop strategies and timelines to increase the number of transfer and degree-seeking students who complete the assessment process by 30% by September 2010.

February 23, 2010

3. IMPROVE ORGANIZATIONAL FUNCTION CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS

- C. By February 2010, review and assess an education plan for the Pacific Coast Campus to enhance its responsiveness to students and community needs. Such a plan is to provide students with a complete/comprehensive academic program that will further opportunities for basic skills achievement, Associate Degree attainment, and transfer to four-year higher education institutions. The implementation of this plan shall be reviewed annually.

March 23, 2010

2. MEASURE AND IMPROVE STUDENT SUCCESS

- B. By March 2010, review and assess the LBCC transfer success programs including timelines and goals for improving transfer readiness. Reviews shall occur annually thereafter.

April 27, 2010

3. IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS

- A. By April 2010, review and assess the college planning process focusing on accomplishments and progress toward the Educational Master Plan goals and objectives.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

See page 3. Comments for agenda and non-agenda items were addressed at same time.

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ADJOURNMENT

President Bowen announced that we would adjourn the meeting in memory of the passing of a retired colleague, Roger Cronin. Donations to a scholarship fund will be accepted by the LBCC Foundation.

President Bowen adjourned the meeting at 7:07 p.m. The next regular meeting of the Board of Trustees will be held on December 8, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary